

September 24, 2020 – Board of Health Meeting Minutes

The meeting was held electronically via Zoom meetings due to the COVID-19 Pandemic. The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:01 a.m. by Chairman, Bruce Caswell, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Bruce Caswell, Allan Balog, Terri Norris and Mark Wiley. Kathy Pangle joined the meeting at 9:05 AM, just prior to the Health Officer's report.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Kali Nichols, Paul Andriacchi, and Laura Sutter.

Ms. Norris moved to approve the agenda with support from Mr. Balog and the motion passed.

Ms. Norris moved to approve the minutes from the previous meeting with support from Mr. Balog and the motion passed.

Public comment:

- None

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Flu Vaccination, Pop-Up Testing, New Free Testing Location, Health Department Offices Open/Service Updates, Schools, Staff Capacity, Health Department Leases, Health Promotion & Education Updates, and the Michigan Center for Rural Health.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. The subject of this month's report was Glaucoma.

Committee Reports:

- Finance Committee – Mr. Balog moved to approve the minutes from the September 24, 2020 meeting with support from Ms. Pangle. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Ms. Norris, yes; Mr. Wiley, yes)
- Program, Policy, and Appeals Committee – Ms. Norris moved to approve the minutes from the September 9, 2020 meeting with support from Ms. Pangle. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Ms. Norris, yes; Mr. Wiley, yes)

Financial Reports/Expenditures

- Ms. Norris moved to approve the expenditures as reported with support from Mr. Wiley. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Ms. Norris, yes; Mr. Wiley, yes)

Unfinished Business

- none

New Business:

- Ms. Norris moved to approve a variance, in compliance with section 120 of the Environmental Health Code, with the requirement that a deed addendum be placed on the property located at 7340 Beecher Road which requires the septic system to be brought into compliance with the current EH code prior to the sale of the property; the deed addendum must be completed and provided to the Health Department withing 60 days. The motion received support from Mr. Wiley. A roll call vote was taken and the motion passed 4-0 (Mr. Caswell, abstained; Ms. Pangle, yes; Mr. Balog, yes; Ms. Norris, yes; Mr. Wiley, yes).
- Mr. Balog moved to approve the FY19/20 Budget Amendment #5 as presented, with support from Ms. Pangle. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Ms. Norris, yes; Mr. Wiley, yes)

Department Reports

- Environmental Health
- Area Agency on Aging
- Personal Health & Disease Prevention

With no further business the meeting was adjourned at 10:09 AM.

Respectfully Submitted by:

Theresa Fisher, BS

