

BOARD OF HEALTH
Agenda for October 25, 2018 at 9:00 AM

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Approval of the Agenda*
 - d. Approval of the Minutes*
2. Public Comment
 1. Southern Michigan Bank and Trust Presenting CPR Mannequins
 2. Orlando Todd, MDHHS Director of Office of Local Health Services presenting Cycle 7 Accreditation Certificate
3. Health Officer's Report
4. Medical Director's Report
5. Committee Reports
 - a. Finance Committee – did not meet
 - b. Program, Policies, and Appeals – did not meet
6. Financial Reports
 - a. Approve Payments*
 - b. Review Financials
7. Unfinished Business
 - a.
8. New Business
 - a. Bank Account Resolution*
9. Departmental Reports
 - a. Personal Health & Disease Prevention
 - b. Environmental Health
 - c. Area Agency on Aging
10. Adjournment

Presentation of the New Revised Website

Next meeting:
December 13, 2018 at the Coldwater office



"Your Local
Health Department"

Branch - Hillsdale - St. Joseph Community Health Agency

BOARD OF HEALTH

Minutes

September 27, 2018 at 9:00 AM

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:02 a.m. by Chairman, Allan Balog, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Don Vrablic, Kathy Pangle, and Bruce Caswell. Terri Norris joined the meeting at 9:09 a.m.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, Yvonne Atwood, Paul Andriacchi, Laura Sutter, and Jeff Macklin.

Mr. Vrablic moved to add 'review of the cost allocation plan' to the agenda under new business and to approve the agenda as amended with support from Mr. Caswell. The motion carried.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Vrablic. The motion carried.

Public comment:

- None at this time.

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Request for Proposal Updates, Meridian Health Plan, PFAS Testing, Accreditation Certificate Presentation, CPR & First Aid Certification, Mosquito Borne Diseases, Health Promotion & Education Updates, Position Evaluation, Staff Vacancies/New staff, and the Hepatitis A Outbreak.

Dr. Vogel, Medical Director, reviewed his monthly report. This month's report was titled World Health Care Summary 2018.

Committee Reports:

- Finance Committee –
 - Mr. Vrablic moved to approve the minutes from the 9/27/18 Finance Committee meeting with support from Ms. Norris. The motion carried.
- Program, Policy, and Appeals Committee –
 - Ms. Pangle moved to approve the minutes from the 8/23/18 Program, Policy, and Appeals Committee meeting with support from Mr. Vrablic. The motion carried.

Financial Reports/Expenditures

- Ms. Norris moved to approve the expenditures as reported with support from Ms. Pangle. The motion carried.

Unfinished Business

- There was no unfinished business to discuss.

New Business:

- a. No action was taken on the John Shilling Permit Fee Waiver Appeal as Mr. Shilling has since purchased a permit.
- b. Ms. Norris moved to enter into an agreement with Absolute Business Technology Solutions from Portage, Michigan to install and configure a wireless network in the Coldwater, Hillsdale, and Three Rivers locations, with support from Ms. Pangle. The motion carried.
- c. Mr. Caswell moved to approve the cost allocation plan as presented with support from Ms. Norris. The motion carried.

Ms. Norris moved to adjourn the meeting with support from Ms. Pangle. The motion carried. With no further business the meeting was adjourned at 10:04 AM.

Respectfully Submitted by:

Theresa Fisher, BS





STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

RICK SNYDER
GOVERNOR

NICK LYON
DIRECTOR

July 19, 2018

Ms. Rebecca Burns, MPH, RS
Health Officer
Branch-Hillsdale-St. Joseph Community
Health Agency
570 North Marshall Road
Coldwater, MI 49036

Mr. Allen Balog
Chair
St. Joseph County Commissioner
Branch-Hillsdale-St. Joseph Board of Health
P.O. Box 324
Three Rivers, MI 49093

Dear Ms. Burns and Mr. Balog:

On behalf of the Michigan Departments of Health and Human Services (MDHHS), Agriculture and Rural Development (MDARA), and Environmental Quality (MDEQ), I would like to thank you for your participation in the Michigan Local Public Health Accreditation Program (MLPHAP). Your participation, comments, and suggestions over the past six cycles of Accreditation have strengthened the program in assuring and enhancing the quality of local public health in Michigan by identifying and promoting the implementation of public health standards.

Based on the June 14, 2018 recommendation of the Michigan Local Public Health Accreditation Commission (MLPHAC), we are very pleased to confer Accreditation with Commendation status on your local public health department. This designation is awarded to local health departments that fully meet the following requirements:

- Meets 95%, cumulatively, of the Essential Indicators within the Minimum Program Requirements during the on-site reviews for the Powers and Duties and seven (7) mandated services¹ sections;
- Misses not more than two (2) indicators in each of the programs cited above;
- Has zero (0) repeat missed indicators from the previous cycle in each of the included programs: and
- Meets 80% of the Minimum Program Requirements in the Quality Improvement Supplement within the Powers and Duties Section.

¹ The seven mandated services sections include: Food Service Sanitation, Communicable Disease, Hearing, Immunization, Sexually Transmitted Disease, Onsite Wastewater Treatment Management, and Vision.

Ms. Burns and Mr. Balog
July 19, 2018
Page Two

This designation is valid until the MDHHS, MDARD, and MDEQ effect a subsequent decision pursuant to recommendations by the Accreditation Commission.

We are especially pleased to acknowledge your repeated success in becoming accredited. To recognize your achievement, we will soon provide you with a Cycle 7 Certificate of Accreditation. To help celebrate your success, arrangements can be made, at your discretion, for a state agency presentation of your certificate during a meeting of your choosing by contacting Orlando Todd, Director, Office of Local Health Services, at toddo@michigan.gov or (517) 284-4021.

Again, I wish to thank you for your participation in the Accreditation process and commend you on your efforts in this significant accomplishment, one which is directly attributable to a mutual dedication to continuous quality improvement. Michigan's strong public health network is fortified through continued state and local collaboration and through the MLPHAP. Due to your commitment and efforts, Michigan continues to be viewed as a national leader in the area of public health accreditation.

If you have questions regarding the Accreditation Program, please contact Jessie Jones, Program Coordinator, at jjones@mphi.org or (517) 324-8387.

Sincerely,



Nick Lyon
Director

NL:jw

c: Gordon Wenk, Director, MDARD
C. Heidi Grether, Director, MDEQ
Michigan Local Public Health Accreditation Commission
Jessie Jones, Program Coordinator, MLPHAP



Health Officer's Report to the Board of Health for October 25, 2018

Prepared by: Rebecca A. Burns, M.P.H., R.S.

Agency Updates

CPR Manikin Gift – The Agency is thankful for the gift of 14 Adult Manikins, 1 Child Manikin, and 2 Infant Manikins from Southern Michigan Bank & Trust presented at today's meeting. The gift is valued at approximately \$2000.00. The Manikins are American Heart Association approved and will show correct depth and rate of compressions. The gift came about because of the CPR certification class that Jim Cook, Emergency Preparedness Coordinator, and Candy Cox, Clinic Clerk Manager in Coldwater provided for SMB-T staff. The Agency offers the American Heart Association's Heartsaver First Aid CPR/AED certification class to those in our community. We do not charge for the class.

Accreditation Certificate Presentation – Orlando Todd from MDHHS will be present for the presentation of the Certificate of Accreditation with Commendation at today's Board of Health meeting.

Meridian Health Plan – We have determined that the Agency received the PCP-IPP payment in error from Meridian Health Plan. We are now working with Meridian to verify the amount that they are requesting be returned. They have indicated that we must return \$12,515.09, but that does not match the amount that the state office shows must be returned. That amount is lower. I will continue to keep you informed.

PFAS Testing – The Agency has been notified that all but 2 of the facilities in the three counties. have had drinking water samples collected for PFAS analysis. With the exception of the City of Bronson, no other sample results are back from the lab. The results from the City of Bronson's water supply were not detect. We have a meeting scheduled with MDHHS and DEQ to discuss the surface water and fish samples taken downstream of the Bronson WWTP this week. I will report on that after the meeting.

Health Promotion & Education Updates – The Agency's HPE team has written 6 news releases for local media and posting on our website since the last Board of Health meeting. These include:

- Child Passenger Safety Awareness Week (posted 9-26-18)
- Flu Makes Appearance in Hillsdale County (posted 10-3-18)
- Kerosene Heater Safety (posted 10-3-18)
- October Medicare Minute (posted 10-8-18)
- Last Chance to Use Project FRESH Coupons (posted 10-15-18)
- HPV Vaccination is Cancer Prevention (posted 10-19-18)

The Agency also attended local events; including the St. Joseph County's Project Connect, Fall Fest in Hillsdale, College Night at Hillsdale College, Abbott Health Fair in St. Joseph County, Perennial Park Health Fair in Hillsdale and installed a number of car seats for those in need.

Mosquito Borne Diseases – With the colder weather and some good hard frosts, we will see a decline in mosquito borne diseases such as West Nile Virus. I have included an information graphic on the current Arbovirus activity in Michigan as of October 15, 2018.

Staff Vacancies/New Staff – There are currently no positions posted.

Health Officer Evaluation – I request that my annual evaluation be conducted in closed session during the December 13th Board of Health meeting.

Annual Audit/Year End Close– The auditors will be on-site January 14-16, 2019. I would like to schedule a Finance Committee meeting to be held in advance of the December 13th Board of Health meeting to discuss budget amendment, employee wages, and agency fees. We are still waiting to hear if Branch and St. Joseph Counties will provide the requested local appropriation increase, while Hillsdale County voted and approved an increased amount. The state appropriated an increase in Essential Local Public Health Services for this fiscal year. We received notification of the funding increases last week, see the table for the change.

Allocation Changes – Existing Projects

Project Title	Current Amount	Amended Amount	New Project
Children's Special Hlth Care Services (CSHCS) Outreach & Advocacy	113,000.00	3,729.00	116,729.00
Public Health Emergency Preparedness (PHEP) 10/1/17 - 6/30/18	96,721.00	1,935.00	98,656.00
ELPHS Private and Type III Water Supply	146,513.00	16,244.00	162,757.00
ELPHS Food	133,033.00	14,750.00	147,783.00
ELPHS MDHHS Other	404,221.00	55,574.00	459,795.00
ELPHS On-site Wastewater Treatment	164,284.00	18,215.00	182,499.00
TOTAL :	1,057,772.00	110,447.00	1,168,219.00

Hepatitis A Outbreak – As I have been reporting, Michigan is in the midst of a serious Hepatitis A outbreak. Current case count as of October 17, 2018 is 899 with 723 hospitalizations and 28 deaths. The case count continues to climb. The Agency continues to put special emphasis on increasing our vaccination rates for adult Hep. A, especially of the high-risk individuals. Hepatitis A vaccination is safe and effective. The following individuals should get the HAV vaccine:

- Persons who are homeless.
- Persons who are incarcerated.
- Persons who use injection and non-injection illegal drugs.
- Persons who work with the high-risk populations listed above.
- Persons who have close contact, care for, or live with someone who has HAV.
- Persons who have sexual activities with someone who has HAV.
- Men who have sex with men.
- Travelers to countries with high or medium rates of HAV.
- Persons with chronic liver disease, such as cirrhosis, hepatitis B, or hepatitis C.*
- Persons with clotting factor disorders.

Confirmed Cases Referred August 1, 2016 - October 17, 2018 Meeting the MI Hepatitis A Outbreak Case Definition			
County (or city)	Total Cases	County (or city)	Total Cases
Macomb	222	Saginaw†	4
Wayne	161	Gratiot†	4
Oakland	120	Kent	3
Genesee	30	Midland†	3
Ingham	29	Mecosta†	2
Shiawassee	21	Allegan†	2
City of Detroit†	172	Bay†	1
St. Clair†	33	Clare†	1
Washtenaw†	19	Hillsdale†	1
Monroe†	18	Huron†	1
Isabella†	8	Ionia†	1
Calhoun†	7	Leelanau†	1
Lapeer†	7	Lenawee†	1
Clinton†	6	Newaygo†	1
Livingston†	6	Schoolcraft†	1
Sanilac†	6	Van Buren†	1
Eaton†	5	Other†	1
Grand Traverse†	4		

† Indicates no confirmed case in the past 100 days
 *Jackson Michigan Department of Corrections
 Indicates counties with outbreak-associated cases that are not currently included in the outbreak jurisdiction

Arbovirus* Activity, Including West Nile Virus: Weekly Summary, Michigan 2018

*Arboviruses are viruses transmitted by mosquitoes or other insects

As of October 15, 2018

154



Mosquito pools testing positive for West Nile virus infection

166



Birds testing positive for West Nile virus infection

90



Human cases of West Nile virus or other arboviruses reported

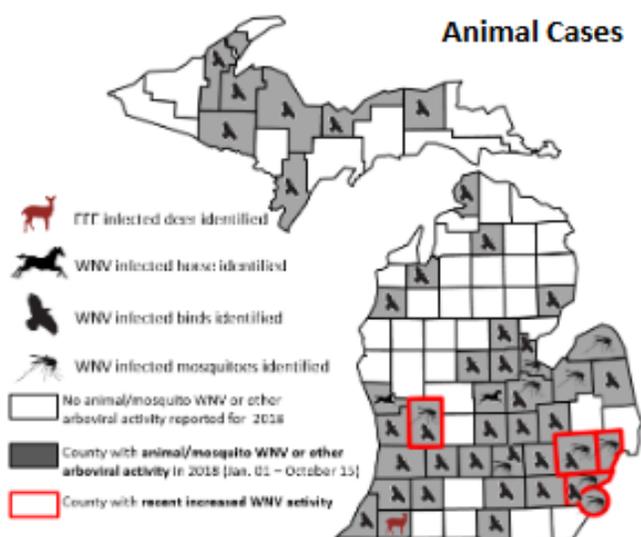
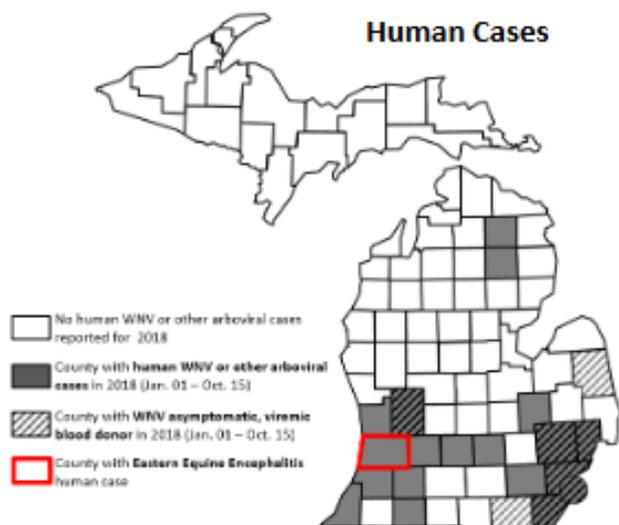
2018 Michigan Arbovirus Surveillance

(click links below to see cases by county)

West Nile virus Positive Mosquito Pools	154
Total Number of Mosquito Pools Tested	4,050
Total Number of Mosquitoes Tested	56,198
Human WNV cases reported	89
WNV asymptomatic, viremic blood donor	12
Equine WNV cases reported	2
Avian WNV cases reported	166
Human Eastern Equine Encephalitis cases reported	1

Current Highlights

- Michigan is reporting Eastern Equine Encephalitis in a resident of Allegan County and a white-tailed deer from Cass County.
- West Nile virus has been identified in eighty-nine Michigan residents, resulting in many hospitalizations and seven fatalities.
- Routine testing of the blood supply has identified WNV in 12 Michigan blood donors.
- Michigan has reported WNV cases in two horses, from Muskegon and Gratiot Counties. Horses can be vaccinated against WNV and other arboviruses.
- August and September are the months of peak WNV activity in Michigan.



Michigan Department of Health & Human Services
Bureau of Epidemiology & Population Health
Emerging & Zoonotic Infectious Diseases (EZID) Section

For more information

www.michigan.gov/westnile



Legislative Updates – HB 5752, Statewide Sanitary Code, the MALPH office, the MALEHA President, and the MALPH lobbyist PAA have all requested a copy of the updated draft of this bill. It is being withheld at this time for attorney review and we have been informed that we can expect it after the election.

Gubernatorial Candidate Letters – The MALPH office has sent letters to Candidates Whitmer and Schuette regarding MALPH's readiness to get to work on health policy as soon as they are elected.

Medical Director's Report to the Board of Health
October 2018
H. Lauren Vogel, D.O., M.P.H.

Proctober

According to Bob and Tom (FM 106.1) October is "Proctober" month and the focus is on men's health issues. For men without family history of prostate, ovarian, breast, colon or pancreatic cancer and no urinary symptoms screening should begin at age 50. With an African ancestry, begin testing at age 40. Since men in northern latitudes have higher risk, screening should begin about age 45.^{1,2} Medicare and most commercial insurance plans cover the PSA test once yearly for men at age 50.

The U.S. Preventive Services Task Force (USPSTF) recommends consideration for prostate cancer screening through age 70. This recommendation is cost based and individuals should discuss the need to continue screening with their care provider. MD Anderson recommends prostate screening up to age 85.³ Prostate cancer often grows slowly so men without symptoms and a life expectancy of less than 10 years will not benefit from screening for prostate cancer. Health status is a more important indicator for prostate testing rather than patient age alone. Decisions for screening should be made by the individual with consultation with their care provider.

The preferred test for prostate cancer is the PSA blood test. This test measures the amount of prostate-specific antigen in the blood. Levels below 2.5 ng/ml are normal and would indicate that retesting should be done every 2 years. If levels are above 2.5 ng/ml or the individual has risk factors, testing should be done yearly. A PSA level above 4 ng/ml are considered abnormal and more extensive evaluation is indicated. Annual digital rectal exam does not offer any additional benefit for prostate screening. However, rectal exam with fecal testing for colon cancer is an added benefit.

A screening exam is indicated for individuals without symptoms of the disease being screened. Persons with urinary or prostate symptoms need a focused evaluation at any age when symptoms present. Symptoms of potential prostate disease include:

- Difficulty starting urination.
- Weak or interrupted flow of urine.
- Frequent urination, especially at night.
- Difficulty emptying the bladder completely.
- Pain or burning during urination.
- Blood in the urine or semen.
- Pain in the back, hips, or pelvis that doesn't go away.
- Painful ejaculation.

Low grade prostate infection, STD, and BPH (benign prostatic hypertrophy) can cause any the above symptoms and can elevate the PSA level. Medical evaluation for patients with symptoms would include physical exam, additional blood testing, ultrasound examination and serial follow up with a health care professional. Prostate cancer has effective treatment modalities that can prevent spread of the cancer, removal of the cancer itself when discovered early and without evidence of any spread.

REFERENCE

1. American Cancer Society Recommendations for Prostate Cancer Early Detection. ACS. April 2016. <https://www.cancer.org/cancer/prostate-cancer/early-detection/acs-recommendations.html>. Accessed October 2018.
2. What is Screening for Prostate Cancer. CDC. June 2018. https://www.cdc.gov/cancer/prostate/basic_info/screening.htm. Accessed October 2018.
3. Prostate Cancer Screening Exams. MD Anderson Cancer Center. 2018. <https://www.mdanderson.org/prevention-screening/get-screened/prostate-cancer-screening.html>. Accessed October 2018.

Acute Flaccid Myelitis (AFM)

AFM is an emerging new disease. First identified in 2012, AFM is having an increasing prevalence in the US over the last several months.¹ The disease affects the brain and nervous system causing weakness and paralysis. Children are the most commonly affected and recovery may not be complete. Symptoms begin with sudden onset weakness of a limb and is associated with loss of muscle tone and reflexes. Facial droop, drooping eyelids, difficulty swallowing and slurred speech are part of the symptom complex. Respiratory paralysis can occur and death is possible.

The cause for the disease is not known. The symptoms of neurological impairment are similar to other similar neurologic conditions caused by virus (polio) or environmental toxins (Reyes, botulism). To date, no bacteria, virus or confirmed genetic disease has been confirmed as the cause for the illness.

According to the CDC, since 2014 there have been 362 cases of AFM in the US. In 2018 (September 2018) 38 confirmed cases have been identified in 16 states. An epidemic of acute respiratory infection with enterovirus D68 (EV-D68) occurred in 2014 in the US and was associated with cases of AFM. In Europe in 2016 there were 29 cases of enterovirus D68 associated with AFM.² Although enterovirus infections have been associated with acute flaccid paralysis,³ the cause of AFM by EV-D68 has not been confirmed as the definitive cause and according to the CDC, the cause of AFM remains unknown. It should be noted that enteroviruses include echo, coxsackie and polio viruses. Until a definitive cause for AFM is determined and a specific preventive and treatment protocol is developed no treatment other than supportive care is available. There is no evidence that immunization against polio will prevent AFM.

In the 1960's acute onset of acute encephalopathy following a viral infection was identified as Reyes syndrome. In this illness liver involvement was an associated manifestation. This disease mostly affected children and was associated with an initial 80% death rate.⁴ In 1977, 54 cases of Reye's syndrome were reported in the US and 42% of these patients died. An association with viral infection, especially varicella and influenza B was identified. Since late 1970's the incidence of Reyes syndrome have fallen significantly. The definitive cause for Reyes syndrome was not proven although the epidemic was associated with aflatoxin bloom in Asia from fungus infected rice during the same period.⁵ Aflatoxin exposure is associated with endemic Reyes-like disease in Asia.

There is a similarity between AFM and Reyes syndrome in that both appear to follow viral infection, children are the most commonly affected, both involve acute brain disease, both are associated with patient demise, neither has a proven etiology. Much more study is necessary and is ongoing at this time. To date, there are no cases of AFM in Michigan.

REFERENCE

1. Acute Flaccid Myelitis. CDC. <https://www.cdc.gov/acute-flaccid-myelitis/index.html>. September 2018. Accessed October 2018.
2. Knoester M. et.al. Twenty-Nine Cases of Enterovirus-D68 Associated Acute Flaccid Myelitis in Europe 2016; A Case Series and Epidemiologic Overview. *Pediatr Infect Dis J*. 2018 Sep 18. doi: 10.1097/INF.0000000000002188. <https://www.ncbi.nlm.nih.gov/pubmed/30234793>. Accessed October 2018.
3. Hubner J. et.al. Acute Flaccid Myelitis in German Children in 2016-the Return of Polio? Deutsches Arzteblatt International. Published online 2017 Aug 21. doi: [10.3238/arztebl.2017.0551](https://doi.org/10.3238/arztebl.2017.0551). PMID: 28855045. <http://europepmc.org/articles/PMC5596149/>. Accessed October 2018.
4. Degnan LA. Reye's Syndrome: A Rare But Serious Pediatric Condition. *Pediatrics*. March 2012. <https://www.uspharmacist.com/article/reyes-syndrome-a-rare-but-serious-pediatric-condition>. Accessed October 2018.
5. Ryan NJ. et.al. Aflatoxin B1; its role in the etiology of Reye's syndrome. *Pediatrics*. July 1979. <https://www.ncbi.nlm.nih.gov/pubmed/450565>. Accessed October 2018.

September 1 through 30, 2018		
4Imprint	Office Supplies/Other Expenses	788.90
Accident Fund	Workers Comp Quarterly Payment	2,843.00
ACD.Net	Telephones 3 offices	2,654.43
AFLAC	Payroll Deduction	1,285.50
Alerus Financial (Retirement)	Payroll Deduction	590.00
Armstrong Health Care	WIC / AAA Contractual Consultant	3,705.62
AT&T	Cell Phones	1,143.13
Blue Cross Blue Shield	Health Insurance	57,305.26
Branch Area Transit Authority	Elderly Transportation Service	1,019.36
Branch Cnty Community Foundation	Membership-Dues	500.00
Branch County Commission COA	Home & Community Based Services	10,516.26
Branch County Complex	Rent - Coldwater Office	5,694.28
C & N Lawn Care	Building Expense TR	680.00
CAA of South Central	Home & Community Based Services	20,666.70
Care-N-Assist	Care Management	1,263.34
Center For Information Mgmt	Hardware/Software Maintenance AAA	450.00
Center Medical Supply	Clinic Equipment Calibration/Oxygen Tank Refill	1,680.00
Century Bank Basic Flex Health Plan	Payroll Deduction	1,216.62
Century Bank EFPTS	Federal & Fica Taxes	38,500.94
Century Bank Master Card	2K Appt. Cards (Vista Print)	45.58
Century Bank Master Card	Air Cards	45.00
Century Bank Master Card	Medical Supplies (Heart Smart)	224.00
Century Bank Master Card	Training - Macklin	50.00
Century Bank Mers	MERS DB /Retirement	29,164.84
Century Bank State	Michigan Tax	6,389.10
Champ Software	Nightingale Electronic Medical Record	80,887.00
Charter Communications	Sturgis Internet & Phone Line	109.97
Cintas	Rugs & Lab Coats - Cleaning	73.40
City of Coldwater	Water Lab Test	160.00
City Of Three Rivers	Water / Sewage & Lab Testing	199.37
Colon Village Pharmacy	TB Medication	175.00
Connect America	Care Management	75.50
Control Solutions, Inc.	Data Loggers Supplies	797.00
Crossroads Health & Home Services Ulmtd	Care Management	1,201.32
CSHCS Client	Dental Expense	221.40
CSHCS Client	Medical Expense	570.38
Current Office Solutions	Office Supplies/Copier Charges - 12 Invoices	5,362.54
Dell Computers	Computer Equipment - 7 Orders	25,720.00
DJC Property/Consultant	Consultant	300.00
Double Tree Hotel	Training - Burns	327.60
Dr. Vogel	Medical Director - Contractual	4,388.32
FedEx	Lab Test Mailing	45.53
Frontier	Sensaphone & Fax Line Service	281.30
GDI	Building Cleaning Expense - HD	3,224.87
GDI	Building Cleaning Expense - TR	1,749.00
GlaxoSmithKline	Medical Supplies 4 Invoices	15,192.50
Graphics 3	Printing - Annual Reports	213.59
Health Edco/Impressions	5K Mood Pencils & 72 Mugs	1,773.84
Healthspace	EH Data Base	39,940.00
Hemocue	Medical Supplies	78.00
Hillsdale Board Of Utilities	Building Expense - HD	1,571.42
Hillsdale Board Of Utilities	Water Lab Test	165.00
Hillsdale Community Health	TB Lab Test	143.40
Hillsdale County Treasurer	Building Cleaning Expense - HD	2,740.44
Hillsdale County Treasurer	Building Refuse Expense - HD	150.00
Hillsdale County Treasurer	Building Snow/Mow Expense - HD	200.00
Hillsdale County Treasurer	Building Supplies Expense - HD	109.60

September 1 through 30, 2018		
Hillsdale County Treasurer	Building Supplies Expense - HD - Gas 2 months	92.37
Hillsdale County Treasurer	Monthly Cleaning of Dental Clinic	806.93
Hillsdale Market	School Meeting Supplies	17.47
Hillsdale Public Health	Rent - Hillsdale Office	7,375.00
Home Care Wellness	Care Management	192.00
Indiana Michigan Power	Building Expense - TR	880.38
Indiana State	State Tax	116.91
Johnson Rosati Schultz Joppich	Attorney	210.00
Julie Chenoweth	Refund - Site Eval.	185.00
Lab Corp	Lab Fees	121.10
Lake Michigan Mailers	Postage Pick Up Service	135.00
Legal Service Of South Central Mi.	Older Adult Legal Assistance	1,180.00
Maleha	Training - Burns	75.00
Malph	Training - Burns & Fisher	298.00
Maplecrest	Rent - Sturgis Office	567.00
McKesson	Medical Supplies	1,445.45
MD Buying Group	Medical Supplies	24.50
MDHHS Bureau of Laboratories	Lead Testing	176.70
Meijer	Gas Gift Cards Children Special Health	550.00
Meijer	Prescription - 13 Clients	427.70
Merck & Company	Medical Supplies 4 invoices	8,316.99
Mers 5% Alerus Financial DC	Defined Contributions 5% EES	3,571.05
Michigan Municipal Risk	Professional Liability - Agency	17,917.00
Michigan Public Health	Workforce Contract	2,686.50
Michigan State Disbursement Unit	Payroll Deduction	617.00
Nationwide	Payroll Deduction	4,210.00
Noodle Soup	Prenatal, BF, Childbirth & Postpartum Material	994.00
Optum Insight (Netwerkes.Com)	Billing Service	37.03
Pfizer Pharmaceutical	Medical Supplies	3,529.24
Pitney Bowes	Quarterly Postage Machine Rental/Supplies	1,019.88
Positive Promotions	Hand Sanitizer	1,989.00
ProAssurance Casualty Company	Professional Liability - Physician	496.00
Prometric	Food Safety Exams	975.00
Prompt Care	Drug Testing - 1 Employee	69.00
R. Johnson Builders	Building Maintenance - TR	2,122.00
Richard Clark	Building Expense - CW	1,800.00
Sanofi Pasture	Medical Supplies	4,029.80
SEMCO Energy	Building Expense - TR	40.07
Shaffmaster U-Stor	Storage 3 Months	150.00
Shell Spee-D Mart	Gas Gift Cards Children Special Health	520.00
Shred It	Document Destruction	210.00
St. Joseph Community Co-op	Care Management	184.50
St. Joseph County COA	Home & Community Based Services	34,200.22
St. Joseph Trans Authority	Older Adult Transportation	2,151.95
Staples	Office Supplies	1,595.29
State Of Michigan	Approp. Match Dental Clinic	71,829.26
State Of Michigan	Food Licenses	201.00
Stephen Conroy	Refund - Sewage Permit	145.00
Sword Solutions, Inc.	Support Annual Contract	697.50
Three Rivers Health	Rent - Dental Clinic	2,775.00
Thurston Woods	Home & Community Based Services	1,071.29
VRI Lifeline Of Michigan	Care Management	533.00
Wal Mart Misc.	BOH Supplies	8.68
Wal Mart Misc.	CSHCS Client - Crib & Mattress	218.00
Xmission	Email Provider	221.25
Total Of Invoice List		562,577.16

BHSJ Community Health Agency
 Preliminary Balance Sheet
 9/30/2018

Current Period Balance

Assets

Cash on Hand	2,796.10
Cash with County Treasurer	802,489.29
Community Foundation Grant	309,770.83
Accounts Receivable	19,968.86
Due from Dental DAPP	80,714.00
Due from State	49,911.99
Due from Other Funding Sources	186,184.93
Prepaid Expenses	179,297.59
Biologic Inventory	81,348.41
Total Assets	1,712,482.00

Liabilities

Accounts Payable	249,563.59
Payroll Liabilites	86,638.48
Capital Improvements	25,000.00
Deferred Revenue	34,251.44
Biologics	81,348.41
Total Liabilities	476,801.92

Net Assets

Operation Fund Balance	440,542.10
Restricted Fund Balance	363,593.32
Designated Fund Balance	431,544.66
Total Net Assets	1,235,680.08

Total Liabilities and Net Assets	1,712,482.00
----------------------------------	---------------------

Prior Year Fund Balance Comparison at 9/30/2018:

Operation Fund Balance	\$ 285,030.60
Restricted Fund Balance	\$ 364,480.96
Total Fund Balance	\$ 649,511.56

BHSJ Community Health Agency
 Preliminary Expenses by RU
 9/30/2018

RU Code	RU Title	Current Month	Year to Date	Total Budget	Percent Total Expended
* 108	WIC Breastfeeding	14,126.26	86,438.70	78,535.00	110.06%
* 325	Lead Testing	853.59	7,855.78	7,155.00	109.79%
* 335	MCH Public Health Functions & Infra	5,096.29	43,941.87	41,022.00	107.11%
* 745	Type II Water	11,696.62	87,514.98	81,812.00	106.97%
* 327	Hearing (ELPHS)	10,498.74	70,263.91	67,541.00	104.03%
* 022	Coalition for Tobacco Control	6,841.66	38,806.40	37,337.00	103.93%
* 332	HIV Prevention	2,737.60	25,776.19	24,837.00	103.78%
* 326	Vision (ELPHS)	11,178.81	79,483.46	76,749.00	103.56%
* 605	General EH Services	9,116.95	64,013.51	61,828.00	103.53%
* 115	MCH Enabling Women	9,793.59	55,173.65	53,387.00	103.34%
* 714	Onsite Sewage Disposal	42,386.64	303,867.35	294,494.00	103.18%
* 721	Drinking Water Supply	42,386.64	303,867.34	294,494.00	103.18%
* 112	CSHCS Medicaid Outreach	9,460.09	79,326.49	77,487.00	102.37%
* 704	Food Service	48,559.43	404,017.69	397,331.00	101.68%
* 325	CSHCS	17,510.92	186,635.92	184,500.00	101.15%
* 109	WIC	96,464.38	921,921.63	911,664.00	101.12%
* 017	Senior Reach	44.48	17,727.27	17,545.00	101.03%
* 012	Area Agency on Aging	125,650.16	1,278,931.06	1,268,998.00	100.78%
* 021	Dental Clinic - Three Rivers	2,775.00	33,300.00	33,300.00	100.00%
321	CHC Tele-A-Health	5,253.74	43,568.27	43,777.00	99.52%
331	STD	12,344.86	119,886.75	121,814.00	98.41%
032	Emergency Preparedness	14,330.30	148,964.18	151,959.00	98.02%
029	Dental Clinic - Hillsdale	606.88	9,483.11	9,683.00	97.93%
101	Workforce Development	3,600.54	48,793.08	50,070.00	97.44%
341	Infectious Disease	39,020.55	212,153.06	220,343.00	96.28%
338	Immunization Vaccine Handling (Gov	43,837.34	479,239.48	503,926.00	95.10%
138	Immunization IAP (Private)	46,091.86	604,942.35	669,811.00	90.31%
008	Salary/Fringe Payoff	3,225.06	59,845.60	70,000.00	85.49%
107	Medicaid Outreach	(4,009.09)	80,834.16	104,908.00	77.05%
034	Outbreak Investigation	2,665.35	15,303.62	20,000.00	76.51%
324	Sturgis Hospital	(1,257.18)	2,673.23	3,930.00	68.02%
018	Aging Mastery	(110.70)	1,204.76	2,338.00	51.52%
023	Capital Expenditures	50,055.43	50,055.43	100,000.00	50.05%
010	Agency Support	(110,715.30)	66,140.57	192,520.00	34.35%
852	Forensic Fluids	517.97	934.51	0.00	0.00%
Total Agency Expense		<u>572,635.46</u>	<u>6,032,885.36</u>	<u>6,275,095.00</u>	** 96.14%

*The programs that are over budget (100%) are expected. See following page for more detail on this.

**After preliminary close, the agency finished 3.86% under budget.

Explanation for over budget programs:

In September we were advised by the WIC program auditor that we should be allocating the administrative building (space) costs out to the programs. After verifying the information with our auditor, we made the change required to bring us into compliance. However, because we did not know we needed to make the change at the time the amended budget was passed, the amended budget did not account for this additional cost spread to the programs. The change effectively takes money that was allocated in RU 010 and spreads it out to the programs, which causes RU 010 to show drastically under budget and the other programs to show as over budget. As a whole, the agency finished the fiscal year under budget.

This is actually great news for the agency because it charges more of the administrative costs to the programs which gives us greater flexibility on how we spend our local dollars.

BHSJ Community Health Agency
 Preliminary Schedule of Cash Receipts and Disbursements
 April 30th thru September 30th, 2018

4/30/2018 Cash Balance	\$ 1,224,582.80
Plus: Cash Receipts	\$ 533,801.17
Less: Cash Disbursements For:	
Payroll:	\$ (133,728.27)
Accounts Payable:	\$ (266,743.78)
5/31/2018 Cash Balance	\$ 1,357,911.92
Plus: Cash Receipts	\$ 498,562.74
Less: Cash Disbursements For:	
Payroll:	\$ (190,844.06)
Accounts Payable:	\$ (542,028.75)
6/30/2018 Cash Balance	\$ 1,123,601.85
Plus: Cash Receipts	\$ 590,128.88
Less: Cash Disbursements For:	
Payroll:	\$ (135,496.10)
Accounts Payable:	\$ (308,180.62)
7/31/2018 Cash Balance	\$ 1,270,054.01
Plus: Cash Receipts	\$ 564,883.29
Less: Cash Disbursements For:	
Payroll:	\$ (131,909.99)
Accounts Payable:	\$ (328,844.77)
8/31/2018 Cash Balance	\$ 1,374,182.54
Plus: Cash Receipts	\$ 438,706.30
Less: Cash Disbursements For:	
Payroll:	\$ (138,006.72)
Accounts Payable:	\$ (562,622.00)
9/30/2018 Cash Balance	\$ 1,112,260.12



BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH
AGENCY | YOUR LOCAL
HEALTH DEPARTMENT
www.bhsj.org

To: Allan Balog, Commissioner, Board of Health Chair
Don Vrablic, Commissioner, Board of Health Vice-Chair
Bruce Caswell, Commissioner
Terri Norris, Commissioner
Kathy Pangle, Commissioner
Mark Wiley, Commissioner

From: Rebecca A. Burns, MPH, RS, Health Officer

Date: October 19, 2018

Re: Southern Michigan Bank & Trust Resolution

The Agency was recently notified by Southern Michigan Bank & Trust that upon review of our account, they discovered that we had a personal account rather than a business account. We use Southern Michigan Bank & Trust as a depository for funds that we collect in our Hillsdale office. To close the month, Jeff Macklin pulls the funds from this account and deposits them with the Branch County Treasurer.

In order to establish our account as a business account, Southern Michigan Bank & Trust requires that we pass a resolution asserting that the individuals named on our account can act on behalf of the Agency. I have attached a copy of the resolution document that the bank has supplied and ask that you adopt the resolution at your regular meeting on October 25, 2018.



51 West Pearl Street • P.O. Box 309 • Coldwater, Michigan • 49036

9/14/2018

Rebecca Burns
Branch-Hillsdale-St Joseph
570 Marshall Rd
Coldwater, MI 49036

Dear Rebecca Burns:

As discussed on the phone, I am sending you a packet of paperwork to convert your account from a personal to a business account. I will need the following things back from you at your earliest convenience.

Signed signature cards (look for yellow highlights)

Signed Resolution (look for yellow highlights)

Updated ID information (form included)

You can either drop the paperwork off at any SMB&T branch or return in the mail with the self-addressed, prepaid envelope. You will also find in your packet copies of all of your account paperwork and disclosures for your records.

If you have any questions, please feel free to call me at 517-279-5547 or Krista Thorne at 517-279-5544.

Sincerely,

Deb Larr
Coldwater Branch Manager

Resolution of Lodge, Association or Other Similar Organization

Southern Michigan Bank & Trust
Coldwater Main
51 W Pearl St
Coldwater, MI 49036-0000

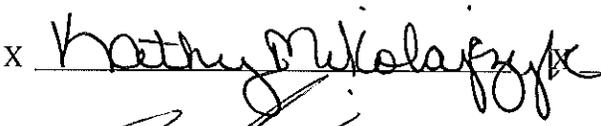
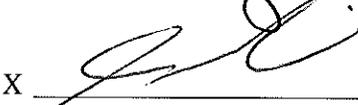
By: Branch-Hillsdale-St Joseph
570 Marshall Rd
Coldwater, MI 49036

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, Theresa Fisher, certify that I am Secretary (clerk) of the above named association organized under the laws of Michigan, Federal Employer I.D. Number 38-3411829, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on 9/14/2018 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

Agents. Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature <i>(if used)</i>
Rebecca Burns		
A. _____ Kathy Mikolajczyk	X <u></u>	X _____
B. _____ Jeffry Macklin	X <u></u>	X _____
C. _____	X <u></u>	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

Powers Granted. (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
A B C	(1) Exercise all of the powers listed in this resolution.	1
_____	(2) Open any deposit or share account(s) in the name of the Association.	_____
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
_____	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other: Enter into electronic service agreements.	_____

Limitations on Powers. The following are the Association's express limitations on the powers granted under this resolution.

Resolutions

The Association named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Association and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Association and certified to the Financial Institution as governing the operation of this association's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Association. Any Agent, so long as they act in a representative capacity as an Agent of the Association, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.

- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Association with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Association agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Association. The Association authorizes the Financial Institution, at any time, to charge the Association for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Association acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Association to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Association acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Association with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Association authorizes each Agent to have custody of the Association's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

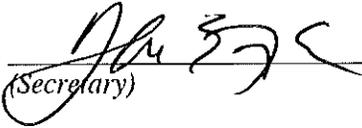
Pennsylvania. The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).

Effect on Previous Resolutions. This resolution supersedes resolution dated before 9/14/2018 . If not completed, all resolutions remain in effect.

Certification of Authority

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions stated above to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Association is a non-profit lodge, association or similar organization.


(Secretary)


(Attest by Other Officer)

(Attest by Other Officer)

For Financial Institution Use Only

Acknowledged and received on 09/14/2018

DLARR
(date) by _____ (initials)

This resolution is superseded by resolution dated

Comments: 205036817-D 09/14/2018

Personal Health and Disease Prevention Update

September 2018

Communicable Disease: (CD-TB-HIV-STD):

- ❖ Flu reports are sporadic. Some cases have been identified in all three counties at this time.
- ❖ Many area schools in the Tri-County area experienced issues with Hand Foot and Mouth Disease. It is very common in the months of August and September.

Immunizations:

- ❖ All offices are very busy this time of year. The St. Joseph County Project Connect had a successful turnout and many people received vaccinations. Branch did the Dearth Center with a good turn out and have plans for at least 6 other clinics in October. Hillsdale went to 3 of the 4 Drew's Place Assisted Living buildings to do flu shots along with several other events.

Women, Infants, and Children's Nutrition Program (WIC):

- ❖ WIC participation is about the same at 4100+.
- ❖ Staffing is our biggest problem at the moment. We have our positions filled, but need to get them through orientation and job training.

Children's Special Health Care Services (CSHCS), Lead, and Hearing and Vision:

- ❖ A part time representative in the St. Joseph County office has been hired.
- ❖ The Hearing and Vision Technicians have been extremely busy doing all the school's screenings that need to be done by November 1st, 2018.

Yvonne Atwood R.N., B.S.N.

Director of Personal Health and Disease Prevention

Health Trends

Communicable Disease Reporting Branch County

Disease Category	September 2018	August 2018	July 2018	June 2018	May 2018	FY2018 YTD	FY2017 YTD	FY2016 Total
HIV/AIDS	-	-	-	-	-	-	-	-
Amebiasis	-	-	-	-	-	-	-	-
Animal Bite	-	2	4	6	2	22	33	43
Babesiosis	-	-	-	-	-	-	-	-
Blastomycosis	-	-	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-	-	-
Campylobacter	-	1	2	2	-	9	10	7
Chicken Pox	-	-	-	-	-	1	2	-
Chlamydia	12	8	8	2	7	93	121	101
Coccidioidomycosis	-	-	-	-	-	-	-	-
Colds W/O Fever	-	-	-	12	103	773	1,465	1,112
CRE Carbapenem Resistant Enterobac.	-	-	-	1	-	2	-	-
Creutzfeldt-Jakob Disease	-	-	-	-	-	-	-	-
Cryptococcosis	-	-	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	1	1	3	1
Encephalitis - Primary	-	-	-	-	-	-	-	-
Encephalitis - St. Louis	-	-	-	-	-	-	-	-
E Coli 0157	-	-	-	-	-	-	-	-
Flu Like Disease	-	-	-	17	134	1,353	1,832	1,295
GI Illness	-	-	-	34	280	2,794	5,329	3,418
Giardiasis	-	-	-	-	1	1	2	-
Gonorrhea	1	4	2	1	1	14	12	11
Granuloma Inguinale	-	-	-	-	-	-	-	-
Guillain Bar Syndrome	-	-	-	-	-	-	-	-
Hemolytic Uremic Syndrome	-	-	-	-	-	-	-	-
Head Lice	-	-	-	8	26	206	421	362
Hepatitis A	-	-	-	-	-	1	1	-
Hepatitis C - Chronic	1	1	4	1	1	19	40	35
Hepatitis C - Unknown	-	-	-	-	-	-	-	1
Hepatitis B - Acute	-	-	-	-	1	1	-	-
Hepatitis B - Chronic	-	-	-	-	-	-	-	3
Hepatitis C Acute	-	-	-	-	-	-	-	-
Histoplasmosis	-	-	-	-	-	-	1	1
H. Influenzae Disease - Inv.	-	-	-	-	-	1	1	-
Impetigo	-	-	-	1	2	15	24	32
Influenza	1	-	-	-	-	23	8	12
Influenza, Novel	-	-	-	-	-	-	-	-
Kawasaki	-	-	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-	1	1
Listeriosis	-	-	-	-	-	-	-	-
Lyme Disease	-	-	-	-	-	-	-	2
Malaria	-	-	-	-	-	-	-	-
Menengitis - Aseptic	-	-	-	-	-	-	-	-
Menengitis - Bacterial	-	-	-	-	-	-	1	-
Meningococcal Disease	-	-	-	-	-	-	-	-
Mononucleosis	-	-	-	-	1	12	64	56
Mumps	-	-	-	-	-	-	-	-
Mycobacterium - Other	-	1	1	1	1	5	4	7
Norovirus	-	-	-	-	-	-	3	-
Pertussis	-	-	-	-	-	-	2	-
Pink Eye	-	-	-	2	19	87	174	530
Q Fever	-	-	-	-	-	-	-	-
Rabies - Animal	-	-	-	-	-	-	-	-
Rickettsial Disease	-	-	-	-	-	-	-	-
Salmonellosis	4	1	1	1	1	9	7	3
Scabies	-	-	-	-	-	1	6	10
Shiga toxin-producing (STEC)	-	-	-	-	-	-	-	1
Shigellosis	-	-	-	-	-	-	-	-
Shingles	-	-	-	-	-	-	1	-
Strep pneumoniae, Drug	-	-	-	-	-	-	-	1
Strep Pneumonia Inv Ds.	-	-	-	-	-	-	3	2
Strep Invasive Gp A	-	-	-	-	-	1	1	3
Strep Throat	-	-	-	12	36	400	1,102	515
Syphilis - Primary	-	-	1	-	1	2	2	-
Syphilis - Secondary	-	-	-	-	1	1	-	1
Syphilis To Be Determined	-	-	-	-	-	-	-	-
Trachoma	-	-	-	-	-	-	-	-
Trichinosis	-	-	-	-	-	-	-	-
Tuberculosis	-	-	-	-	-	-	-	-
Unusual Outbreak/Occurrence	-	-	-	-	-	-	-	-
Vibriosis	-	-	-	-	-	-	-	-
VZ Infection, Unspecified	-	-	-	-	-	-	-	-
West Nile Virus	-	-	-	-	-	-	-	-
Yersinia Enteritis	-	-	-	-	-	-	-	-
Zika	-	-	-	-	-	-	-	-
Total Reportable	19	18	23	101	619	5,847	10,666	7,566
Reported in the last 5 months					Schools			

Communicable Disease Reporting
Hillsdale County

Disease Category	September 2018	August 2018	July 2018	June 2018	May 2018	2018 YTD	2017 YTD	2016 Total
HIV/AIDS	-	-	-	-	-	-	-	-
Amebiasis	-	-	-	-	-	-	-	-
Animal Bite	6	5	6	8	10	46	60	54
Babesiosis	-	-	-	-	-	-	-	-
Blastomycosis	-	-	-	-	-	-	1	-
Brucellosis	-	-	-	-	-	-	-	-
Campylobacter	1	1	1	1	1	5	10	8
Chicken Pox	-	-	1	-	1	3	2	18
Chlamydia	14	8	12	13	4	86	107	104
Coccidioidomycosis	-	-	-	-	-	-	-	-
Colds W/O Fever	-	-	-	9	67	544	989	936
CRE Carbpenem Resistant Enterobac.	-	1	-	-	-	1	-	-
Creutzfeldt-Jakob Disease	-	-	-	-	-	-	-	-
Cryptococcosis	-	-	-	-	-	-	-	1
Cryptosporidiosis	-	-	-	-	-	1	7	3
Encephalitis - Primary	-	-	1	-	-	1	-	-
Encephalitis - St. Louis	-	-	-	-	-	-	-	-
E Coli 0157	-	-	-	-	-	-	-	-
Flu like disease	-	-	-	3	43	1,311	1,506	709
GI Illness	-	-	-	51	240	1,339	2,126	1,895
Giardiasis	-	-	-	-	-	-	-	1
Gonorrhea	5	1	3	-	1	17	10	5
Granuloma Inguinale	-	-	-	-	-	-	-	-
Guillain Bar Syndrome	-	-	-	-	-	-	-	-
H. Influenza Disease, Inv.	-	-	-	-	-	-	-	-
Head lice	-	-	-	5	11	90	171	191
Hemolytic Uremic Syndrome	-	-	-	-	-	-	2	1
Hepatitis A	-	-	-	-	-	-	3	-
Hepatitis B - Acute	-	-	-	-	-	-	1	-
Hepatitis B - Chronic	1	-	-	-	-	1	1	2
Hepatitis C Chronic	4	4	2	3	3	31	54	36
Hepatitis C Unknown	-	-	-	-	-	-	-	-
Hepatitis C Acute	-	-	-	-	-	-	-	-
Histoplasmosis	-	-	-	-	-	-	1	1
Impetigo	-	-	-	-	1	4	18	17
Influenza	10	-	-	-	-	67	19	15
Influenza, Novel	-	-	-	-	-	-	-	-
Kawasaki	-	-	-	-	-	-	1	-
Legionellosis	-	-	-	-	-	-	2	-
Listeriosis	-	-	-	-	-	-	-	-
Lyme Disease	1	-	-	-	-	1	-	1
Malaria	-	-	-	-	-	-	-	-
Menengitis - Aseptic	-	-	-	-	-	-	1	3
Menengitis - Bacterial	-	-	-	-	-	-	-	-
Meningococcal	-	-	-	-	-	-	-	-
Mononucleosis	-	-	-	-	2	10	14	15
Myobacterium - Other	1	-	1	1	-	5	3	3
Norovirus	-	-	-	-	-	-	-	-
Pertussis	-	3	-	-	-	3	3	3
Pink Eye	-	-	-	3	15	90	191	316
Q Fever	-	-	-	-	-	1	-	-
Rabies - Animal	-	-	-	-	-	-	-	-
Salmonellosis	-	3	1	1	2	8	6	16
Scabies	-	-	-	-	-	6	10	2
Shiga toxin-producing (STEC)	-	-	-	1	-	1	-	1
Shigellosis	-	-	-	-	-	-	2	-
Shingles	-	-	-	-	-	-	1	-
Strep throat	-	-	-	9	63	377	588	264
Strp Inv GP A	-	1	-	-	-	2	1	1
Strep Pneumoniae, Inv	2	-	-	1	2	8	7	5
Strep Pneumoniae, Drug Res.	1	-	-	-	-	1	-	-
Syphilis Primary	-	-	-	-	-	1	2	-
Syphilis Secondary	-	-	-	-	-	-	1	-
Syphilis To Be Determined	-	-	-	-	-	-	-	-
Tetanus	-	-	1	-	-	1	-	-
Trachoma	-	-	-	-	-	-	-	-
Trichinosis	-	-	-	-	-	-	-	-
Tuberculosis	-	-	-	-	-	-	-	-
Unusual Outbreak or Occurrence	-	-	-	-	-	-	-	-
Vibriosis - Non Cholera	-	-	-	-	-	-	-	-
VZ Infection - unspecified	-	-	-	-	1	1	5	3
West Nile Virus	-	-	-	-	-	-	1	-
Yersinia	-	-	-	-	-	1	-	-
Zika	-	-	-	-	-	-	-	1
Total Reportable	46	27	29	109	467	4064	5927	4631

Reported in the last 5 months

School Data

Health Trends

Communicable Disease Reporting St. Joseph County

Disease Category	September 2018	August 2018	July 2018	June 2018	May 2018	FYTD 2018	FY2017 YTD	FY2016 Total
HIV/AIDS	-	-	-	-	-	1	-	-
Amebiasis	-	-	-	-	-	-	-	-
Animal Bite	-	-	-	-	-	6	7	-
Babesiosis	-	-	-	-	-	-	-	-
Blastomycosis	-	-	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-	-	-
Campylobacter	2	1	2	1	4	15	13	22
Chicken Pox	-	-	-	-	-	-	22	9
Chlamydia	19	27	16	14	21	162	214	189
Colds W/O Fever	-	-	-	100	152	870	2,014	1,665
Coccidioidomycosis	-	1	-	-	-	1	-	-
CRE Carpenum Resistant Enterobac.	-	-	-	-	-	-	-	-
Creutzfeldt-Jakob Disease	-	-	-	-	-	-	-	-
Cryptococcosis	-	-	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	2	2	2	2
Encephalitis - Primary	-	-	-	-	-	-	-	-
Encephalitis - Post Other	-	-	-	-	-	-	-	-
E Coli 0157	-	-	-	-	-	-	-	-
Flu like disease	-	-	-	72	195	3,168	2,713	1,538
GI Illness	-	-	-	159	246	1,882	3,764	3,039
Giardiasis	1	-	-	-	-	1	5	4
Gonorrhea	6	10	9	9	7	50	30	23
Granuloma Inguinale	-	-	-	-	-	-	-	-
Guillian-Barre Syndrome	-	-	-	-	-	-	-	-
H. Influenzae Disease Inv.	-	-	-	-	-	1	1	1
Head lice	-	-	-	57	58	294	651	668
Hemolytic Uremic Syndrome	-	-	1	-	-	1	-	-
Hepatitis A	-	1	-	-	-	1	1	2
Hepatitis B - Acute	-	-	-	-	-	-	-	-
Hepatitis B - Chronic	-	-	-	-	-	1	2	2
Hepatitis C Chronic	9	6	3	2	9	51	60	43
Hepatitis C Unknown	-	-	-	-	-	-	-	-
Hepatitis C Acute	-	1	-	-	-	1	-	1
Histoplasmosis	-	-	-	-	-	1	3	4
Impetigo	-	-	-	1	-	6	33	41
Influenza	-	-	-	-	-	94	53	28
Influenza, Novel	-	-	-	-	-	-	-	1
Kawasaki	-	-	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-	-	-
Listeriosis	-	-	-	-	-	-	-	-
Lyme Disease	-	-	-	-	-	-	-	4
Malaria	-	-	-	-	-	-	-	-
Menengitis - Aseptic	2	-	-	-	-	3	2	2
Menengitis - Bacterial	-	-	-	-	-	-	-	2
Meningococcal Disease	-	-	-	-	-	-	-	-
Mononucleosis	-	-	-	-	1	6	32	23
Mumps	-	-	-	-	-	-	-	1
Mycobacterium - Other	-	-	-	-	-	-	3	-
Norovirus	-	-	-	-	-	-	2	-
Pertussis	2	1	-	-	-	3	5	-
Pink Eye	-	-	-	31	31	149	437	515
Q Fever	-	-	-	-	-	-	1	-
Rabies- Animal	-	1	1	-	-	2	-	-
Rickettsial Dis. - Spotted	-	-	-	-	-	-	1	-
Salmonellosis	1	5	1	-	1	9	10	9
Scabies	-	-	-	1	1	5	11	11
Shiga Toxin-prod. (STEC)	1	1	-	1	-	3	-	-
Shingles	-	-	-	-	-	-	-	-
Shigellosis	-	-	-	-	-	-	1	-
Strep Pneumo, Drug Resistant	-	-	-	-	-	-	-	-
Strep Pneumonia Inv. Dis.	-	-	-	-	1	4	7	13
Strep disorder Inv. Grp. A	1	-	-	-	-	2	2	1
Strep throat	-	-	-	22	44	409	1,139	809
Syphilis- Primary	-	-	-	-	-	-	3	2
Syphilis - Secondary	-	-	-	-	-	1	2	1
Syphilis - To be determined	-	-	-	-	-	-	-	-
Trachoma	-	-	-	-	-	-	-	-
Trichinosis	-	-	-	-	-	-	-	-
Tuberculosis	-	-	-	-	-	-	-	1
Unusual Outbreak/Occurrence	-	-	-	-	-	2	-	4
Vibriosis	-	-	-	-	-	-	-	-
West Nile Virus	1	-	-	-	-	1	-	-
VZ Infection, Unspecified	1	-	-	-	-	2	1	1
Yersinia Enteritis	-	-	-	-	-	1	-	-
Zika	-	-	-	-	-	-	-	1
Monthly total	46	55	33	470	773	7,211	11,247	8,682
Reported in the last 5 months					School Data			

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

	2017/18					YTD 2017/2018					YTD 2016/2017			
	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	TR	Total
WIC Participation/Ave.	1,313	1,095	773	1,009	4,190	1,323	1,120	767	1,030	4,240	1,504	1,274	2,063	4,842
	AVERAGE FOR WIC 17/18					AVERAGE FOR WIC 16/17								
CHILD IMMUNIZATIONS														
# Vaccines Given BHSJ	178	158	-	123	459	2,175	1,781	-	1,203	5,159	3,008	2,138	1,863	7,009
All Cty VFC Doses	709	632	-	1,065	2,406	8,227	6,883	-	11,656	26,766	20,520	20,711	32,952	74,183
ADULT IMMUNIZATIONS														
# Vaccines Given BHSJ	302	127	-	99	528	2,370	812	-	1,014	4,196	2,064	555	624	3,243
All Cty MI-AVP Doses	97	44	-	18	159	687	277	-	388	1,352	NDA	NDA	NDA	-
TRAVEL VACCINATIONS														
Branch Office	7	-	-	-	7	297	-	-	-	297	264	-	-	264
COMMUNICABLE DISEASE														
STD treatments	-	3	-	5	8	33	42	-	67	142	53	24	77	154
STD Investigations	13	17	-	12	42	136	137	-	248	521	134	111	237	482
CD Treatments	-	-	-	-	-	-	6	-	13	19	-	7	272	279
TB Tests Done	35	4	-	18	57	201	112	-	53	366	217	132	50	399
New LTBI on Rx	-	-	-	-	-	1	1	-	-	2	-	-	-	-
HIV Testing	-	3	-	11	14	9	20	-	39	68	15	37	43	95
ENROLLMENTS														
All Medicaid & Michild	-	1	-	1	2	21	2	-	36	59	19	-	82	101
REFERRAL SERVICE														
Pregnant Referrals	4	47	12	12	75	78	509	105	135	827	143	348	311	802
MIHP referrals	6	-	16	23	45	142	-	158	281	581	200	9	341	550
Family Success BR Co.	10	-	-	-	10	175	-	-	-	175	263	-	-	263
Free Clinic Referrals	1	-	-	-	1	8	1	-	-	9	20	5	25	50
Hearing Screens														
Pre-school	84	30	-	12	126	544	351	-	849	1,744	720	763	985	2,468
School Age	199	437	-	415	1,051	1,423	1,459	-	2,648	5,530	1,392	1,034	2,668	5,094
Vision Screens														
Pre-school	142	30	-	13	185	622	332	-	943	1,897	870	800	942	2,612
School Age	604	366	-	549	1,519	3,670	2,899	-	5,840	12,409	3,334	2,626	4,849	10,809
Children's Special Health Care Services														
Diagnostics	-	-	-	-	-	2	4	-	4	10	8	8	17	33
Assessments-Renewal	14	22	-	20	56	247	213	-	324	784	266	274	288	828
Assessments-New	13	12	-	6	31	98	72	-	69	239	130	123	91	344

**Branch-Hillsdale-St. Joseph Community Health Agency
Environmental Public Health Services
Report for the October 25, 2018 Board of Health Meeting
Prepared by Paul Andriacchi R.E.H.S, Director of Environmental Health**

Food Service Sanitation

I am pleased to report that the vacant food sanitarian's position in St. Joseph County has been filled. We posted an interviewed for the position twice and were fortunate to find an excellent candidate on our second round of interviewing. At this writing we are hopeful that our new sanitarian will start on October 30th. Our EH Supervisor, Joe Frazier, has been doing a phenomenal job over the past couple months taking on a large share of the inspections for St. Joseph County, working on the interviewing and hiring of the food sanitarian replacement, taking the lead on the EH software project and covering for me while I was out on medical leave. I wanted to acknowledge to the Board, Joe's hard work and dedication to the agency.



There were a couple of areas in the food program that had significant increases over last years statistics. The food class attendance increased from 112 to 212 (89%). This is most likely attributed to the fact that many of the originally certified managers, have reached the 5-year re-certification mark again this year. The number of temporary food inspections increased from 191 to 209 (9%). This doesn't seem like a huge increase but many of the temporary food inspections take place on the weekends which req a lot of after-hours work time for our food sanitarians.

Well & On-Site Sewage

Our year end statistics are again showing increases in activities in the well and septic programs across the agency. Increases include; 1.) Vacant land evaluations: 30 in 2017 to 43 in 2018, up 43%. 2.) Change of use inspections (field): 92 in 2017 to 124 in 2018, up 35%. 3.) Well permit inspections: 332 in 2017 to 423 in 2018, up 28%. 5.) Septic inspections: 323 in 2017 to 348 in 2018, up 8%. 5.) Well permits issued: 511 in 2017 to 553 in 2018, up 8%. The increases this year continues a trend over the past 3 years that has shown a significant rise in overall activities in these programs.

General Programs

The PFAS sampling within our 3 counties is almost complete. The last update we received indicated that 21 of 21 samples have been taken in Branch County, 19 of 20 samples in Hillsdale County and 37 of 38 samples have been collected in St. Joseph County. The results for these samples have not been received yet, with the exception of the sample from the City of Bronson which came back negative. We should start receiving results for the remaining samples in the weeks to come.

EH Service Statistics Report

BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2017/2018

	SEPT				YTD 2017/2018				YTD 2016/2017			
	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL
WELL/SEWAGE SYSTEM EVAL.	3	-	-	3	11	1	8	20	21	1	8	30
CHANGE OF USE EVALUATIONS - FIELD	-	6	4	10	21	39	64	124	13	39	40	92
CHANGE OF USE EVALUATIONS - OFFICE	6	1	4	11	47	1	52	100	42	0	69	111
ON-SITE SEWAGE DISPOSAL												
PERMITS NEW CONSTRUCTION	5	13	9	27	41	65	79	185	38	49	92	179
REPAIR/REPLACEMENT	7	6	8	21	62	62	101	225	66	66	102	234
VACANT LAND EVALUATION	-	2	3	5	3	8	32	43	2	11	17	30
PERMITS DENIED	-	-	-	-	-	-	-	-	0	0	2	2
TOTAL	12	21	20	53	106	135	212	453	106	126	212	445
SEWAGE PERMITS INSPECTED	9	12	13	34	92	123	135	348	92	103	134	329
WELL PERMITS ISSUED	18	19	20	57	156	151	246	553	144	123	244	511
WELL PERMITS INSPECTED	10	15	12	37	135	140	150	425	134	111	101	332
FOOD SERVICE INSPECTION												
PERMANENT	29	19	26	74	264	262	349	875	252	258	347	857
NEW OWNER / NEW ESTABLISHMENT	-	2	1	3	7	14	8	29	8	7	14	29
FOLLOW-UP INSPECTION	7	4	3	14	26	34	36	96	39	10	34	83
TEMPORARY	6	2	6	14	36	76	97	209	42	53	96	191
STFU, MOBILE	-	5	8	13	6	31	17	34	3	16	16	22
PLAN REVIEW APPLICATIONS	-	-	-	-	3	7	10	19	8	3	5	19
FOOD RELATED COMPLAINTS	-	4	3	7	7	8	14	29	9	2	12	23
FOODBORNE ILLNESS INVESTIGATED	-	-	-	-	-	-	1	1	0	0	0	0
FOOD CLASSES												
MANAGEMENT CERTIFICATION CLASS	-	-	-	-	n/a	n/a	n/a	212	n/a	n/a	n/a	112
FOOD HANDLERS CLASS	-	-	-	-	n/a	n/a	n/a	-	n/a	n/a	n/a	0
METH LAB REFERRALS	-	-	-	-	-	2	2	4	8	0	13	21
METH LAB LETTERS SENT	-	-	-	-	-	2	-	2	4	0	4	8
CAMPGROUND INSPECTION	-	3	1	4	34	18	13	65	35	11	14	60
NON-COMM WATER SUPPLY INSP.	1	-	3	4	14	5	15	34	17	16	16	49
SWIMMING POOL INSPECTION	-	-	-	-	24	15	15	54	19	15	24	58
PROPOSED SUBDIVISION REVIEW	-	-	-	-	-	-	-	-	0	0	0	0
SEPTIC TANK CLEANER	-	9	14	23	10	11	20	41	10	7	28	45
DHS LICENSED FACILITY INSP.	-	3	1	4	21	48	53	122	21	49	30	100
COMPLAINT INVESTIGATIONS	2	-	2	4	21	23	24	68	15	23	19	57
LONG TERM MONITORING	-	-	-	-	2	9	5	16	3	9	8	20
BODY ART FACILITY INSPECTIONS	-	-	-	-	2	4	1	8	2	4	1	7

Branch-Hillsdale-St Joseph Food Establishment Inspection Report

For Date Range: 09/01/2018 - 09/30/2018

Name	Location	Date	Inspection Type	# P / Pf	# P/Pf Fixed During Inspection	# Core
SPORTMAN'S BAR & GRILL	COLDWATER	09/14/18	CLOSED		0	
COSMOS FAMILY RESTAURANT	STURGIS	09/27/18	COMPLAINTS		0	
LONE RANGER CAFE	READING	09/26/18	COMPLAINTS		0	
SUBWAY #37408	THREE RIVERS	09/14/18	COMPLAINTS		0	
TACO BELL #32990	STURGIS	09/26/18	COMPLAINTS		0	
THE FINISH LINE	HILLSDALE	09/04/18	COMPLAINTS		0	
THE HUNT CLUB OF HILLSDALE	HILLSDALE	09/04/18	COMPLAINTS		0	
WENDY'S #762	HILLSDALE	09/10/18	COMPLAINTS		0	
BOUNDARY WATERS CAFE & MARKET	STURGIS	09/05/18	CONSULT		0	
CULVER'S OF STURGIS	STURGIS	09/18/18	CONSULT		0	
BIG KING BUFFET OF DONG INC	THREE RIVERS	09/06/18	CONSULT	0 0	0	0
FIESTA MEXICANA	STURGIS	09/20/18	CONSULT	0 0	0	0
BREWSTER'S	THREE RIVERS	09/25/18	ENFORCEMENT A		0	
LONE RANGER CAFE	READING	09/12/18	ENFORCEMENT A		1	
SAMUEL MANCINOS ITALIAN EATERY	WHITE PIGEON	09/05/18	ENFORCEMENT A		0	
JAY'Z BBQ	STURGIS	09/28/18	PREOPENING/NEV	0 0	0	0
JILLY BEANS TOO	JONESVILLE	09/06/18	PREOPENING/NEV	0 0	0	0
PENNY'S	HILLSDALE	09/20/18	PREOPENING/NEV	0 0	0	0
ANDERSON ELEMENTARY SCHOOL	BRONSON	09/05/18	ROUTINE/FULL	0 0	0	0
ARBY'S	COLDWATER	09/10/18	ROUTINE/FULL	0 0	0	2
BAILEY ELEMENTARY SCHOOL	HILLSDALE	09/13/18	ROUTINE/FULL	0 0	0	0
BEVERAGE CATERING	HILLSDALE	09/20/18	ROUTINE/FULL	0 0	0	0
BIGGBY COFFEE #494	WHITE PIGEON	09/05/18	ROUTINE/FULL	0 0	0	0
BILL'S STEAKHOUSE	BRONSON	09/20/18	ROUTINE/FULL	0 0	0	1
BON APPETIT MGT. CO.	HILLSDALE	09/05/18	ROUTINE/FULL	0 0	0	0
BRONSON HIGH SCHOOL	BRONSON	09/05/18	ROUTINE/FULL	0 0	0	0
CHICAGO ROAD CAFE	STURGIS	09/04/18	ROUTINE/FULL	0 0	0	1
COLDWATER HIGH SCHOOL	COLDWATER	09/25/18	ROUTINE/FULL	0 0	0	0
COLON ELEM SCHOOL	COLON	09/06/18	ROUTINE/FULL	0 0	0	0
COLON HIGH SCHOOL	COLON	09/06/18	ROUTINE/FULL	0 0	0	0

Branch-Hillsdale-St Joseph Food Establishment Inspection Report

For Date Range: 09/01/2018 - 09/30/2018

Name	Location	Date	Inspection Type	# P / Pf	# P/Pf Fixed During Inspection	# Core
CULVER'S OF STURGIS	STURGIS	09/26/18	ROUTINE/FULL	0 0	0	0
DAIRY QUEEN	STURGIS	09/11/18	ROUTINE/FULL	0 0	0	0
FIVE LAKES COFFEE INC	STURGIS	09/05/18	ROUTINE/FULL	0 0	0	0
GIRARD HEAD START BISD	COLDWATER	09/24/18	ROUTINE/FULL	0 0	0	0
GREENFIELD SCHOOL	HILLSDALE	09/13/18	ROUTINE/FULL	0 0	0	1
JEFFERSON ELEMENTARY SCHOOL	COLDWATER	09/14/18	ROUTINE/FULL	0 0	0	1
LEGG MIDDLE SCHOOL	COLDWATER	09/25/18	ROUTINE/FULL	0 0	0	0
LITCHFIELD COMMUNITY SCHOOL	LITCHFIELD	09/26/18	ROUTINE/FULL	0 0	0	1
LITCHFIELD COMMUNITY SCHOOL	LITCHFIELD	09/26/18	ROUTINE/FULL	0 0	0	0
LITCHFIELD UNITED METHODIST CHURCH	LITCHFIELD	09/06/18	ROUTINE/FULL	0 0	0	0
MIKE'S PIZZA-SUB	STURGIS	09/12/18	ROUTINE/FULL	0 0	0	0
PANSOPHIA ACADEMY	COLDWATER	09/24/18	ROUTINE/FULL	0 0	0	0
QUINCY JR SR HIGH SCHOOL	QUINCY	09/25/18	ROUTINE/FULL	0 0	0	0
QUINCY JR SR HIGH SCHOOL	QUINCY	09/25/18	ROUTINE/FULL	0 0	0	0
QUINCY UNITED METHODIST CHURCH	QUINCY	09/11/18	ROUTINE/FULL	0 0	0	0
READING HIGH SCHOOL	READING	09/17/18	ROUTINE/FULL	0 0	0	1
READING HIGH SCHOOL	READING	09/17/18	ROUTINE/FULL	0 0	0	1
REYNOLDS ELEMENTARY SCHOOL	READING	09/17/18	ROUTINE/FULL	0 0	0	3
RIVIERA THEATRE BAR	THREE RIVERS	09/10/18	ROUTINE/FULL	0 0	0	0
RYAN ELEMENTARY SCHOOL	BRONSON	09/05/18	ROUTINE/FULL	0 0	0	0
SAM'S PLACE	THREE RIVERS	09/28/18	ROUTINE/FULL	0 0	0	0
SPORTMAN'S BAR & GRILL	COLDWATER	09/27/18	ROUTINE/FULL	0 0	0	0
ST. CHARLES SCHOOL	COLDWATER	09/24/18	ROUTINE/FULL	0 0	0	0
STOUT-NESBIT AMERICAN LEGION	MONTGOMERY	09/27/18	ROUTINE/FULL	0 0	0	0
STURGIS BIGGBY COFFEE #484	STURGIS	09/05/18	ROUTINE/FULL	0 0	0	0
THE FINISH LINE	HILLSDALE	09/24/18	ROUTINE/FULL	0 0	0	0
THE LOCAL	CENTREVILLE	09/06/18	ROUTINE/FULL	0 0	0	0
WHITE PIGEON BOWL	WHITE PIGEON	09/26/18	ROUTINE/FULL	0 0	0	0
YOUTH FOR CHRIST	STURGIS	09/11/18	ROUTINE/FULL	0 0	0	0
BON APPETIT MGT CO.	HILLSDALE	09/21/18	ROUTINE/FULL	0 1	0	2
DAVINCI'S	STURGIS	09/19/18	ROUTINE/FULL	0 1	0	0
GIER ELEMENTARY SCHOOL	HILLSDALE	09/27/18	ROUTINE/FULL	0 1	0	1
HILLSDALE COLLEGE BIERMANN ATHLET	HILLSDALE	09/05/18	ROUTINE/FULL	0 1	0	1
JENNINGS ELEMENTARY SCHOOL	QUINCY	09/25/18	ROUTINE/FULL	0 1	0	1
KENTUCKY FRIED CHICKEN-STURGIS	STURGIS	09/12/18	ROUTINE/FULL	0 1	0	1

Branch-Hillsdale-St Joseph Food Establishment Inspection Report

For Date Range: 09/01/2018 - 09/30/2018

Name	Location	Date	Inspection Type	# P / Pf	# P/Pf Fixed During Inspection	# Core
LOS TEQUILAS MEXICAN RESTAURANT	COLDWATER	09/04/18	ROUTINE/FULL	0 1	0	3
MARIA'S	STURGIS	09/27/18	ROUTINE/FULL	0 1	0	3
MAX LARSEN ELEM SCHOOL	COLDWATER	09/17/18	ROUTINE/FULL	0 1	0	1
NEW DRAGON EXPRESS	STURGIS	09/11/18	ROUTINE/FULL	0 1	0	3
OMARS BAR INC	COLDWATER	09/04/18	ROUTINE/FULL	0 1	0	0
PLANET POWERSPORTS	COLDWATER	09/11/18	ROUTINE/FULL	0 1	0	0
ROCHE SPORTS COMPLEX	HILLSDALE	09/05/18	ROUTINE/FULL	0 1	0	1
SALVATION ARMY	STURGIS	09/12/18	ROUTINE/FULL	0 1	0	1
THREE RIVERS PIZZA HUT	THREE RIVERS	09/05/18	ROUTINE/FULL	0 1	0	0
WENDY'S	THREE RIVERS	09/05/18	ROUTINE/FULL	0 1	0	0
BRANCH INTER. SCHOOL DISTRICR	COLDWATER	09/20/18	ROUTINE/FULL	1 0	0	0
COUNTRY TABLE RESTAURANT	WHITE PIGEON	09/27/18	ROUTINE/FULL	1 0	1	1
MONTGOMERY FIRE DEPARTMENT	MONTGOMERY	09/01/18	ROUTINE/FULL	1 0	1	0
MCDONALD'S JLMAC, LLC	CENTREVILLE	09/06/18	ROUTINE/FULL	2 0	2	1
CAVONI'S	THREE RIVERS	09/14/18	ROUTINE/FULL	0 2	0	2
CHINA I	COLDWATER	09/06/18	ROUTINE/FULL	0 2	0	2
ADVENTURE ZONE, INC	COLDWATER	09/06/18	ROUTINE/FULL	1 1	1	0
COLDWATER HIGH SCHOOL	COLDWATER	09/17/18	ROUTINE/FULL	1 1	1	1
COLDWATER LAMPLITER LOUNGE	COLDWATER	09/04/18	ROUTINE/FULL	1 1	1	4
COLDWATER WINGS ETC	COLDWATER	09/11/18	ROUTINE/FULL	1 1	1	3
EAGLES LODGE 1314	STURGIS	09/26/18	ROUTINE/FULL	1 1	0	2
LAKELAND ELEMENTARY SCHOOL	COLDWATER	09/14/18	ROUTINE/FULL	1 1	1	1
QUINCY DINER	QUINCY	09/11/18	ROUTINE/FULL	1 1	1	1
BILL'S GRILL HOUSE	COLDWATER	09/13/18	ROUTINE/FULL	2 0	1	3
BON APPETIT MGT. CO.	HILLSDALE	09/21/18	ROUTINE/FULL	2 0	2	3
BIG KING BUFFET OF DONG INC	THREE RIVERS	09/04/18	ROUTINE/FULL	3 1	3	1
PALACE CAFE	HILLSDALE	09/10/18	ROUTINE/FULL	4 0	4	3
BEACH CONCESSIONS	HILLSDALE	09/11/18	STFU/MOBILE	0 0	0	0
BEACH CONCESSIONS	HILLSDALE	09/20/18	STFU/MOBILE	0 0	0	0
BEACH CONCESSIONS	HILLSDALE	09/14/18	STFU/MOBILE	0 0	0	0
BELLIC RIVER GROUP DBA BENS SOFT PI SHIP SHEWANA		09/15/18	STFU/MOBILE	0 0	0	0
BUTLER'S HOT DOG #2	ALLEN	09/15/18	STFU/MOBILE	0 0	0	0
KATE'S DINER I	CENTREVILLE	09/24/18	STFU/MOBILE	0 0	0	0
KATE'S ELEPHANT EAR	CENTREVILLE	09/24/18	STFU/MOBILE	0 0	0	0

Branch-Hillsdale-St Joseph Food Establishment Inspection Report

For Date Range: 09/01/2018 - 09/30/2018

Name	Location	Date	Inspection Type	# P / Pf	# P/Pf Fixed During Inspection	# Core
KATE'S PIZZA	CENTREVILLE	09/24/18	STFU/MOBILE	0 0	0	0
KATIE'S PIZZA	MYAKKA	09/13/18	STFU/MOBILE	0 0	0	0
KATIE'S STRAWBERRY SHORTCAKES	MYAKKA	09/13/18	STFU/MOBILE	0 0	0	0
WELTON FOODS DONUT TRAILER	CENTREVILLE	09/13/18	STFU/MOBILE	0 0	0	0
WELTON FOODS PIZZA TRAILER	CENTREVILLE	09/13/18	STFU/MOBILE	0 0	0	0
BEACH CONCESSIONS	HILLSDALE	09/11/18	STFU/MOBILE	1 0	1	0
SPORTMAN'S BAR & GRILL	COLDWATER	09/18/18	FOLLOW UP		0	
SPORTMAN'S BAR & GRILL	COLDWATER	09/25/18	FOLLOW UP		0	
FIESTA MEXICANA	STURGIS	09/27/18	FOLLOW UP		0	
QUINCY DINER	QUINCY	09/25/18	FOLLOW UP		0	
BILL'S GRILL HOUSE	COLDWATER	09/25/18	FOLLOW UP		0	
HERE'S TO YOU PUB AND GRUB	HILLSDALE	09/12/18	FOLLOW UP		0	
MADIGAN'S	ALLEN	09/12/18	FOLLOW UP		0	
PALACE CAFE	HILLSDALE	09/21/18	FOLLOW UP		0	
EL CERRITO MEXICAN RESTAURANT	COLDWATER	09/07/18	FOLLOW UP		3	
EL CERRITO MEXICAN RESTAURANT	COLDWATER	09/18/18	FOLLOW UP		0	
OASIS RESTAURANT	THREE RIVERS	09/07/18	FOLLOW UP		0	
EL CERRITO	HILLSDALE	09/04/18	FOLLOW UP		1	
FIESTA MEXICANA	STURGIS	09/19/18	FOLLOW UP		3	
ELKS LODGE	COLDWATER	09/18/18	FOLLOW UP		8	

CLOSED 1
 COMPLAINTS 7
 CONSULT 4
 ENFORCEMENT ACTION 3
 PREOPENING/NEW 3
 ROUTINE/FULL 74
 STFU/MOBILE 13
 FOLLOW UP 14
 CONSTRUCTION: 0
 FOOD BORNE INVEST.: 0
 OTHER: 0
 PERMANENTLY CLOSED: 0
 TEMPORARY: 0
 VENDING: 0
 TOTAL NUMBER OF INSPECTIONS: 119

Food Inspection Codes:

P-This indicates a priority violation which is a violation which includes a quantifiable measure to show control of hazards such as cooking, cooling, reheating and handwashing. It is in general terms a violation that can potentially lead directly to an illness.

Pf-This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

C-This is a core violation-This is an item the usually relates to general sanitation, operational controls and maintenance of facilities and equipment.



Area
Agency on
Aging (IIC)
Branch-St. Joseph

October 25, 2018

Director's Report

Enclosure:

1. AASA Correspondence dated 09/27/2018 re: approval of the FY2019 Annual Implementation Plan. No special conditions were placed on the plan.
-

Updates:

1. The FY2019 Annual Implementation Plan was presented to the Michigan Commission on Services to the Aging at their September 21, 2018 meeting. The formal approval letter is included in this month's report. There are no special conditions on the Plan. Compliments were offered by multiple Commissioners on our work and accomplishment in receiving the VOCA grant.
2. October has begun with a "BANG"! Quite a hectic time with our AAA Association Conference, the start of the VOCA – Services to Victims of Elder Abuse grant, orientation of new staff, AND completion of the FY2018 financials... We are full of new ideas and busier than ever!
3. FY2018 preliminary closeout is complete. There ended up being many administrative amendments made to 3 of our 9 annual contracted providers. Many of the adjustments were made to accommodate specific provider requests, due to local need. As with any administrative amendment, funds were allocated according to need, kept within allowed AASA Operating Standard criteria, and adhered to state/federal administrative rules. At this time there is no anticipated carry over for FY2019.
4. The "VOCA - Services to Victims of Elder Abuse" contract was signed Tuesday, September 25th! Our Elder Abuse Victim's Specialists will be introduced at the Board Meeting ~ Please join me in welcoming Abigail Reardon and Kathi Carr to our team!

As a side note, we have received four (4) VOCA-SVEA referrals since October 1st... Yes, 4 more than we ever anticipated receiving this early in the year! In addition, VOCA staff have made an APS referral as well. We are already having an impact and are glad to be able to respond to victims in both counties!



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING & ADULT SERVICES AGENCY
LANSING

NICK LYON
DIRECTOR

September 27, 2018

Rebecca Burns, Health Officer
Branch-Hillsdale-St. Joseph Community Health Agency
Branch-St. Joseph Area Agency on Aging
570 N. Marshall Rd.
Coldwater, MI 49036

Dear Ms. Burns:

On September 21, 2018, the Commission on Services to the Aging approved the fiscal year (FY) 2019 Annual Implementation Plan (AIP) for the Branch-St. Joseph Area Agency on Aging (AAA), the Region 3C AAA.

The following general conditions were placed on each FY 2019 AIP. They are not considered time-specific until further instructions are issued.

General Conditions

1. The FY 2019 budget and Planned Services Summary Form will be revised as necessary to reflect the final federal and state allotments, and to reflect carry-over amounts and transfers. **Budget revisions will be accepted up to August 1, 2019.**
2. The AAA grant budget must reflect amounts in the Estimated Cost Allocation Worksheet established by the Michigan Department of Health and Human Services (MDHHS), Aging and Adult Services Agency (AASA) for FY 2019 (see Transmittal Letter #2018-361).
3. The AAA will cooperate with AASA to implement recommendations and resolve compliance issues identified through program and fiscal monitoring and assessment efforts and audit findings.
4. The AAA will cooperate in efforts to maintain and update a plan that adequately addresses the needs of older adults in the event of disaster.
5. The AAA will provide accurate information and referrals from agency to agency to ensure that information or assistance received is consistent with the mission of the AAA, and as specified by AASA's Operating Standards for AAAs.
6. The AAA will comply with all indicators of compliance as identified in the Operating Standards for AAAs.

7. The AAA will provide to AASA, within specified timeframes and format, all records, reports, documents and other information as may be requested, pertinent to AAA operations and implementation of the AIP. Exceptions to specified timeframes may be requested when circumstances warrant.

8. The AAA will submit the MDHHS Subrecipient Questionnaire for FY 2019 no later than December 15, 2018. AAAs with E-Grams access will complete and submit it to MDHHS through E-Grams. AAAs without E-Grams access will submit an electronic copy to AASA's Financial Quality Support Unit (FQSU). Questions regarding the completion of the Subrecipient Questionnaire may be directed to Amy Colletti, FQSU Manager, at 517-284-0160 or collettia@michigan.gov; or to Deb Hallenbeck, MDHHS Bureau of Audit, Reimbursement, and Quality Assurance, at 517-241-7598 or hallenbeckd@michigan.gov. Questions regarding uploading in E-Grams to the Organization Profile may be directed to Caitlynn Cox, MDHHS Grants Section, at 517-241-0176 or CoxC3@michigan.gov.

Special Conditions: None.

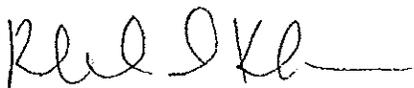
Appendices Approved for FY 2019: Appendix F.

Regional Service Definitions Approved: None.

Service Provision Approved: None.

If you have any questions regarding the implementation of the FY 2019 AIP, please contact your AASA field representative, Sherri King, at 517-284-0167 or at kings1@michigan.gov.

Sincerely,



Richard Kline
Senior Deputy Director

RK/sk

cc: Allan Balog, Board Chairperson
Laura Sutter, Region 3C AAA Coordinator
Sherri King, AASA Field Representative
Scott Wamsley, AASA Deputy Director