

Branch-Hillsdale-St. Joseph Community Health Agency
Board of Health Meeting Minutes
June 28, 2018

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Allan Balog, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Don Vrablic, Bruce Caswell, Mark Wiley, and Kathy Pangle.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Yvonne Atwood, Paul Andriacchi, Laura Sutter, Jeff Macklin, and Sarah Watson.

Mr. Wiley moved to approve the agenda with support from Mr. Vrablic. The motion carried.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Vrablic. The motion carried.

Public comment:

- None at this time

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: VOCA Services to Victims of Elder Abuse grant, 2017 Annual Report, Cycle 7 accreditation, Local Appropriations Request, FY19 Health Insurance, RFP Updates, Staff Vacancies/New Staff, PFAS Testing, and the Hepatitis A Outbreak.

Dr. Vogel, Medical Director, reviewed his monthly report. This month's report covered Fair Safety and the importance of food safety during the summer months.

Committee Reports:

- Program, Policy, and Appeals Committee –
 - Mr. Wiley moved to approve the minutes from the 6/5/2018 meeting with support from Mr. Vrablic. The motion carried.
- Finance Committee –
 - Mr. Vrablic moved to approve the minutes from the 6/5/18 meeting with support from Mr. Caswell. The motion carried.
 - A Finance Committee meeting was tentatively scheduled for Monday, July 23, 2018 at 12:00 PM in the conference room of the Coldwater office.

Financial Reports/Expenditures

- Mr. Caswell moved to approve the expenditures as reported with support from Mr. Wiley. The motion carried.

Unfinished Business

- There was no unfinished business to discuss.

New Business:

- a. Ms. Pangle moved to approve the AAA FY2018 Provider Funding Amendments as submitted with support by Mr. Vrablic. The motion carried.

- b. Ms. Pangle moved to approve for submission the AAA FY2019 Area Implementation Plan with support from Mr. Vrablic. The motion carried.
- c. Mr. Wiley moved to put the custodial services in the Hillsdale County office out for bid, to be filled within 60 days, with support from Ms. Pangle. The motion carried.

With no further business the meeting was adjourned at 10:19 AM.

Respectfully Submitted by:

Theresa Fisher