



August 19, 2026 – Board of Health Program, Policy, & Appeals Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Program, Policy, & Appeals Committee meeting was called to order by Tim Stoll at 8:32 AM. Roll call was completed as follows: Tim Stoll, Brent Leininger, and Rick Shaffer. No members were absent.

Also present from BHSJ were Rebecca Burns, Theresa Fisher, and Laura Sutter.

Mr. Leininger moved to approve the agenda as presented, with support from Mr. Shaffer. The motion passed unopposed.

Public Comment

No public comments were given.

New Business

- Mr. Leininger moved to recommend that the Board approve the 2027-2032 Strategic Plan, with support from Mr. Shaffer. The motion passed.
- Mr. Leininger moved to recommend that the full Board approve the competitive grant proposal marked as BATrans for a total of \$20,735 in response to the AAA IIIC FY27 Request for Proposal as presented, with support from Mr. Shaffer. A roll call vote was taken and passed 3-0 (Mr. Leininger, yes; Mr. Shaffer, yes; Mr. Stoll, yes)
- Mr. Leininger moved to recommend that the full Board approve the competitive grant proposal marked as BCTrans for a total of \$3,000 in response to the AAA IIIC FY27 Request for Proposal as presented, with support from Mr. Shaffer. A roll call vote was taken and passed 3-0 (Mr. Leininger, yes; Mr. Shaffer, yes; Mr. Stoll, yes)
- Mr. Leininger moved to recommend that the full Board approve all Branch County Commission on Aging non-competitive grant proposals (caregiver support, case coordination & support, chore, congregate meals, health promotion, home delivered meals, homemaking, personal care, respite care) for a combine amount of \$283,608 in response to the AAA IIIC FY27 Request for Proposal as presented, with support from Mr. Shaffer. A roll call vote was taken and passed 3-0 (Mr. Leininger, yes; Mr. Shaffer, yes; Mr. Stoll, yes)
- Mr. Leininger moved to recommend that the full Board approve all St. Joseph County Commission on Aging non-competitive grant proposals (caregiver education, case coordination & support, chore, friendly reassurance, health promotion, home delivered meals, homemaking, home repair, personal care, respite care, unmet needs, and congregate meals) for a combine amount of \$389,272 in response to the AAA IIIC FY27 Request for Proposal as presented, with support from Mr. Shaffer. A roll call vote was taken and passed 3-0 (Mr. Leininger, yes; Mr. Shaffer, yes; Mr. Stoll, yes)
- Mr. Leininger moved to recommend that the full Board approve the St. Joseph County Transportation Authority non-competitive grant proposal for the amount of \$28,635 in response to the AAA IIIC FY27 Request for Proposal as presented, with support from Mr. Shaffer. A roll call vote was taken and passed 3-0 (Mr. Leininger, yes; Mr. Shaffer, yes; Mr. Stoll, yes)

- Mr. Leininger moved to recommend that the full Board approve the asset disposal policy as presented with support from Mr. Shaffer. The motion passed.
- Rebecca Burns provided an update on the Mobile Unit. No action was taken.

Public Comment

No public comments were given.

Mr. Shaffer moved to adjourn the meeting, with support from Mr. Leininger. The motion passed, and the meeting adjourned at 9:29 AM.

Respectfully Submitted by:

Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health