



July 15, 2026 – Board of Health Program, Policy, & Appeals Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Program, Policy, & Appeals Committee meeting was called to order by Tim Stoll at 8:31 AM. Roll call was completed as follows: Tim Stoll, and Brent Leininger. Rick Shaffer was absent.

Also present from BHSJ were Rebecca Burns, and Theresa Fisher.

Mr. Leininger moved to approve the agenda as presented, with support from Mr. Stoll. The motion passed unopposed.

Public Comment

No public comments were given.

Unfinished Business

- Mr. Leininger moved to recommend the full Board approve the Procurement Policy with support from Mr. Stoll. The motion passed.

New Business

- Mr. Leininger moved to recommend that the Board approve and place on file the Community Health Needs Assessment, with support from Mr. Stoll. The motion passed.
- Mr. Leininger moved to recommend that the Board approve the Health Officer Evaluation Policy with the edits discussed by the committee. The motion received support from Mr. Stoll. The motion passed.
- The Employee Satisfaction Survey Results were discussed but no action was taken.

Public Comment

No public comments were given.

Mr. Leininger moved to adjourn the meeting, with support from Mr. Stoll. The motion passed, and the meeting adjourned at 8:56 AM.

Respectfully Submitted by:

Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health