



2026 Board Officers:
Commissioner Leininger (Chair)
Commissioner Shaffer (Vice-Chair)

BOARD OF HEALTH Meeting

Agenda for June 25, 2026 at 9:00 AM

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Approval of the Agenda*
 - d. Approval of the Minutes from May 28, 2026*
2. Public Comment - For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed. Speakers are requested to provide comments that are civil and respectful. Each speaker will be allowed to speak for no more than three (3) minutes at each public comment opportunity.
3. Health Officer's Report – pg 6
4. Medical Director's Report – pg 12
5. Departmental Reports
 - a. Personal Health & Disease Prevention – pg 14
 - b. Health Education & Promotion – pg 20
 - c. Environmental Health – pg 23
 - d. Area Agency on Aging – pg 34
6. Financial Reports
 - a. Approve Payments* - pg 36
 - b. Review Financials* - pg 39
7. Committee Reports – pg 44
 - a. Finance Committee – Approve minutes from June 15, 2026 meeting.
 - b. Program, Policy, and Appeals Committee – Did not meet
8. New Business
 - a. FY26-27 Original Budget – pg 45
 - b. MERS Annual Actuarial Valuation Report – December 31, 2025 – pg 62
9. Unfinished Business
 - a.
10. Public Comment

11. Commissioner Comments

12. Adjournment – Next meeting: July 23, 2026

Board of Health Training: AAA Planning Cycle

Upcoming Meeting Dates:

- July 15, 2026 @ 8:30 AM - PPA Committee (Leininger, Stoll, & Shaffer)
- July 20, 2026 @ 9:00 AM – Finance Committee (Hoffmaster, Houtz, & Collins)
- July 23, 2026 @ 9:00 AM – Full Board Meeting
- August 17, 2026 @ 9:00 AM – Finance Committee (Hoffmaster, Houtz, & Collins)
- August 19, 2026 @ 8:30 AM - PPA Committee (Leininger, Stoll, & Shaffer)
- August 27, 2026 @ 9:00 AM – Full Board Meeting
- September 16, 2026 @ 8:30 AM - PPA Committee (Leininger, Stoll, & Shaffer)
- September 21, 2026 @ 9:00 AM – Finance Committee (Hoffmaster, Houtz, & Collins)
- September 24, 2026 @ 9:00 AM – Full Board Meeting
- November 2, 2026 @ 9:00 AM – Finance Committee (Hoffmaster, Houtz, & Collins)
- November 4, 2026 @ 8:30 AM - PPA Committee (Leininger, Stoll, & Shaffer)
- November 12, 2026 @ 9:00 AM – Full Board Meeting
- December 2, 2026 @ 8:30 AM - PPA Committee (Leininger, Stoll, & Shaffer)
- December 7, 2026 @ 9:00 AM – Finance Committee (Hoffmaster, Houtz, & Collins)
- December 10, 2026 @ 9:00 AM – Full Board Meeting
- January 28, 2027 @ 9:00 AM – Full Board Meeting

2026 Board Education Schedule:

- February 27, 2025 – Regional Epidemiologist
- March 27, 2025 – Audit Presentation (during the meeting)
- April 24, 2025 – MMRMA Risk Management
- May 22, 2025 – AAA Multi-Year Plan
- September 25, 2025 – tbd
- November 13, 2025 – tbd



May 28, 2026 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Brent Leininger at 9:00 AM with the Pledge of Allegiance to the Flag of the United States. Roll call was completed as follows: Jared Hoffmaster, Jon Houtz, Brent Leininger, Rick Shaffer, Tim Stoll, and Kevin Collins. No members were absent. Also present from BHSJ: Rebecca Burns, Theresa Fisher, Karen Luparello, Heidi Hazel, Laura Sutter, Joe Frazier, and Kris Dewey.

Mr. Hoffmaster moved to approve the agenda with support from Mr. Collins. The motion passed.

Mr. Shaffer moved to approve the minutes from the April 23, 2026 meeting with support from Mr. Stoll. The motion passed.

Public Comment: No public comment was given.

Rebecca Burns reviewed the monthly Health Officer's Report with the following items included: Website Redesign, Community Health Improvement/Strategic Plan, Agency Budget Amendment, AAA Action Items, Staffing Update, Annual Report Distribution, Coldwater Office, Hillsdale Office, Sturgis Office, and Three Rivers Office.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "Ebola Virus".

Departmental Reports:

- Area Agency on Aging
- Personal Health & Disease Prevention
- Health Education & Promotion
- Environmental Health

Financial Reports/Expenditures

- Mr. Hoffmaster moved to approve the expenditures for April with support from Mr. Collins. The motion passed.
- Mr. Shaffer moved to place the financials for April on file with support from Mr. Stoll. The motion passed.

Committee Reports:

- Finance Committee – Mr. Houtz moved to approve the minutes from the May 18, 2026 Finance Committee meeting, with support from Mr. Collins. The motion passed.
- Program, Policy, & Appeals Committee – Mr. Hoffmaster moved to approve the minutes from the May 20, 2026 Program, Policy, and Appeals Committee meeting, with support from Mr. Houtz. The motion passed.

New Business:

- Mr. Stoll moved to accept the 2027-2029 AAA Multi-Year Plan / FY 2027 Annual Implementation Plan with support from Mr. Hoffmaster. The motion passed.
- The Board of Health resources information available on the agency website was discussed but no action was taken.
- Mr. Stoll moved to approve the FY25-26 AAA Provider Amendments as presented, with support from Mr. Hoffmaster. The motion passed.
- Mr. Hoffmaster moved to approve the FY25-26 Budget Amendment #2 with support from Mr. Stoll. The motion passed.
- The Three Rivers and Hillsdale roof replacement funding sources were discussed but no action was taken.
- Mr. Hoffmaster moved to enter closed session pursuant to Section 8(h) of the Michigan Open Meetings Act, MCL 15.268(h), for the purpose of considering written legal advice and attorney-client privileged communications from legal counsel. The Health Officer, Environmental Health Director, and Environmental Health Supervisor were permitted to attend the closed session. The motion received support from Mr. Collins. A roll call vote was taken and passed 6-0 (Mr. Hoffmaster, yes; Mr. Houtz, yes; Mr. Leininger, yes; Mr. Collins, yes; Mr. Shaffer, yes; Mr. Stoll, yes).

The meeting entered closed session at 10:27 AM.

The meeting returned to open session at 11:10 AM.

- Mr. Stoll moved to approve the minutes from the closed session, as read prior to leaving the closed session, with support from Mr. Shaffer. The motion passed.

Unfinished Business:

- Mr. Stoll moved to decline the request from Ms. Schermerhorn to be compensated in the amount of \$27,267.49 for expenses related to the failed septic system located at 54018 Delong Rd. The motion received support from Mr. Collins. A roll call vote was taken and failed 3-3 (Mr. Hoffmaster, no; Mr. Houtz, no; Mr. Leininger, yes; Mr. Collins, yes; Mr. Shaffer, no; Mr. Stoll, yes).
- Mr. Hoffmaster moved to approve the agency legal counsel to discuss a compromise and potential settlement related to the failed septic system located at 54018 Delong Rd. The motion received support from Mr. Shaffer. A roll call vote was taken and failed 3-3 (Mr. Hoffmaster, yes; Mr. Houtz, yes; Mr. Leininger, no; Mr. Collins, no; Mr. Shaffer, yes; Mr. Stoll, no).

Public Comment: Public comment was given by one individual.

- Mr. Hoffmaster moved to waive the permit fees for the replacement septic system located at 54018 Delong Rd with support from Mr. Shaffer. The motion passed.

With no further business, the chair adjourned the meeting at 11:39 AM.

Respectfully Submitted by:

Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health

PUBLIC COMMENT

•
•
•
•
•
•
•
•
•
•
•
•
•
•



Health Officer's Report to the Board of Health for June 25, 2026

Prepared by: Rebecca A. Burns, M.P.H., R.S.

Agency Updates

Website Redesign: Work continues on the website redesign. The agency was recently sent a homepage prototype to review and comment on. We have also worked on a non-discrimination statement that is specific to the website (there is existing nondiscrimination policy in our Personnel Policies) and written policy for the website that affirms our commitment to a website that complies with accessibility rules outlined by the Department of Justice and ADA and points to the Open Web Application Security Project and National Institute of Standards and Technology for standards and practices regarding website application and security. I have attached these to my report for your information.

Community Health Improvement/Strategic Plan: We are working with our consultant on a draft of the Community Health Needs Assessment (CHNA) for Branch County which I expect will be presented to the Board of Health in July. The CHNA's for Hillsdale and St. Joseph counties were completed with Hillsdale Hospital and Beacon Health Three Rivers respectively. Using the information from the CHNA's, a Community Health Improvement Plan will be crafted for the tri-county region. The agency is also moving along in developing our next Strategic Plan. On June 18th, all agency staff members were asked to participate in an in-person activity where they could provide input on strategic plan goals and objectives.

Original Budget: The original budget for FY2027 is provided for your review and adoption today. The original budget uses a lot of assumptions as during its preparation many of our funding sources had not yet informed us of grant amounts. The original budget will be amended after the start of the fiscal year when we have final revenue numbers and any other changes are known such as actual costs for health insurance and employee annual benefit elections.

MERS Annual Actuarial Valuation Report: The updated MERS actuarial report dropped last week just in time for the Finance Committee to receive for their meeting. We have requested that Marne Daggett attend the July Board of Health meeting to present and answer any questions the board members may have about the report. The funded ratio improved from 93% to 95%. The number of active participants in the plan continued to drop. As a reminder, the plan was closed in 2015. All full-time employees since summer 2015 have received the defined contribution retirement plan.

MMRMA Request: Following up on the risk management presentation at the April Board of Health meeting, the Board of Health requested another representative attend a meeting that was able to address questions about our policy. We would like to schedule that but are waiting for your questions so that we can send them to the rep for his preparation. Please send any questions you have to Theresa.

AAA Multi-Year Plan: The FY27-29 Multi-Year Plan was presented by Laura to the St. Joseph County Commission at their meeting on June 16th. Branch County did not request a presentation but the plan was provided. Laura will now forward the plan to the state office for their review.

Medical Director Agreement: I have been discussing with Dr. Luparello her next contract for Medical Director services and she is requesting another one-year agreement. I will have that draft ready for your review at the July Finance Committee meeting.

Staffing Update: We are currently posting for an Environmental Health Sanitarian for the St. Joseph County office.

Annual Report Distribution: By the time we meet I will have completed the presentations to all county Commission meetings.

Coldwater Office: We will be working on identifying a contractor to clean the duct-work in this building.

Hillsdale Office: The HVAC project is complete. We invited Deb Metzger to stop over to the Hillsdale office so that she could meet Theresa and me now that she is covering administrative duties previously covered by Randy who retired.

Sturgis: Nothing at this time.

Three Rivers Office: Theresa and/or I continue to meet with our MMRMA property claims manager on Friday's. We have been stalled on continued progress in the rebuilding but as of our June 19th meeting we learned that the drywaller is coming on Monday to start patching. They will also begin cleaning next week. The electrical bid has been approved and they will be put on the schedule. HVAC is on the schedule to start work on the ducting in the attic. The framer is waiting for some material to come in and then will get to work on the gable end. VanDam & Krusinga's project manager is still collecting bids for some of the work that needs to be completed but now has a bid for the glass repairs. Still needed is a bid for plumbing and a further review of the three building furnaces which were under the exposed roof and were rained on.

I mentioned last month that VanDam & Krusinga had asked if we wanted to change out the white soffit fascia, gutter and downspouts to match the new roof. The entire length of gutters must be replaced along with most of the downspouts, soffit and fascia on the west side will all be replaced but not the east end. Any 'extra' work we would ask be done to change the color on the east end would be at our expense and I haven't been provided with the cost differential that would be our responsibility. Therefore, I have told VanDam & Krusinga that we will keep to the white.

Website Non-Discrimination Statement

The Branch-Hillsdale-St. Joseph Community Health Agency (BHSJ CHA) complies with applicable State and Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, religion, or sex. BHSJ CHA does not exclude people or treat them differently because of race, color, national origin, age, disability, religion, or sex.

BHSJ CHA:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
 - American Sign Language Interpreter
 - Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Provides free language services to people whose primary language is not English, such as:
 - Qualified interpreters
 - Information written in other languages

If you need these services, contact BHSJ CHA at 517-279-9561.

If you believe that BHSJ CHA has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with the Michigan Department of Civil Rights, electronically through the [online complaint portal](#) or by phone at 1-800-482-3604.



Rebecca A. Burns, MPH, RS, Health Officer

June 19, 2026

Date

570 N. Marshall Road
Coldwater, MI 49036
(517) 279-9561
(517) 278-2823 Fax

20 Care Drive
Hillsdale, MI 49242
(517) 437-7395
(517) 437-0166 Fax

1110 Hill Street
Three Rivers, MI 49093
(269) 273-2161
(269) 273-2452 Fax

1555 E. Chicago Rd
Suite C
Sturgis, MI 49091
(269) 273-2161

Program: Health Education & Promotion	Effective Date: 06/19/2026
Subject: Agency Website Policy	Last Update Date:

Purpose

To ensure timely, accurate, accessible, and consistent communication with the public, media, and community partners that promotes trust and supports the mission of the Branch-Hillsdale-St. Joseph Community Health Agency (BHSJCHA).

Policy Statement

BHSJCHA will maintain a website to provide public access to information about agency services, public health information, offer useful forms, documents, content, user responsibilities, disclosures, offer select services online, and improve accessibility to services beyond business hours.

Scope

This policy applies to all employees, contractors, volunteers, and departments involved in creating, reviewing, or distributing public information utilizing the agency’s website.

Principles

- 1. Statutory References:** The Agency may establish rules and regulations in reference to managing the interests and business of the agency under MCL 333.2433, Public Health Code, Chapter 333, Act 368 of 1978.
- 2. Compliance with federal, state, and local laws:** The Agency's website shall comply with all applicable federal, state, and local laws.
- 3. Operational Guidelines - General:**
 - a. Operation and Protection:** The Agency will consult the Open Web Application Security Project (OWASP) and the National Institute of Standards and Technology (NIST) for standards and practices regarding website and application security, and other sources may also be consulted.
 - b. Accessibility:** All website pages and applications shall adhere as closely as reasonably possible to regulations outlined in the U.S. Department of Justice’s ruling on Title II of the Americans with Disabilities Act (ADA) regarding accessibility of

web content and mobile apps.

c. Privacy: The Agency is committed to the privacy and security of all information and data that is collected, located on, transmitted to, or used in providing services through applications on its website.

d. Personal Information: Personal information is not collected unless it is required to provide specific services, or the individual user agrees and consents to the use of this information.

e. Data Analytics: To facilitate access to services, the Agency may use statistical site traffic analysis. Information that is not personal, such as internet protocol (IP) address and browser type, is collected and used for this purpose. The site does not associate this data with any personal information.

f. Use of “Cookies”: Some Agency web applications may use cookies—small data files stored on a user's computer—to facilitate specific tasks such as tracking visited pages or using online services. These cookies may contain randomly generated unique numbers or user-supplied information, but they do not store personally identifiable data unless provided by the user. While users can disable cookies through their browser settings, some web applications may require them for proper functionality. Stored cookies remain on a user's computer until they expire or are manually removed. The Agency strives to minimize cookie usage whenever possible.

g. Use of Email Addresses and Phone Numbers: Email addresses and phone numbers obtained because of a request for service will not be sold or provided to third parties. There are three exceptions to this.

1. Email addresses and phone numbers may be shared with agencies and vendors supporting the Agency's website and services and may be retained as needed to respond to inquiries or requests.
2. Email addresses and phone numbers may be retained when a user requests newsletters or other information; however, users can unsubscribe from the mailing list anytime.
3. Email addresses and phone numbers may be provided to a third party when required by law.

h. Data Security and Quality: Consistent with SOC 2 (Service Organization Controls), the Agency is committed to the security of personal data either available from, or collected by, the website and will take reasonable precautions to protect personal information from loss, misuse, or alteration. The Agency website will maintain security standards and procedures regarding unauthorized access to personal information to prevent unauthorized removal or alteration of data.

i. Passwords and IDs: In some instances, users may be required to create a user profile and password to access or submit personal information to complete transactions.

j. Third Party Links: The Agency's website provides links to, and may be from, local, State, and federal government agencies or other websites. When linked to another site, users are subject to the privacy and security policies of the linked site. These links do not imply that the Agency endorses or sponsors the linked site, content, products, or services.


k. Translation of Documents: The Agency provides access to Google Translate to translate website content and documents. However, Kent County does not guarantee the accuracy of translated content and is not responsible for any errors or misunderstandings. Please refer to the original English version or consult a professional translator for the most accurate information.

4. Disclaimer of Warranties: The Agency strives to keep information up-to-date and accurate; however, no guarantees, express or implied, are made regarding the reliability, suitability, or availability of the website or the information it contains.

5. Exceptions: The Health Officer, or their designee, is authorized to make exceptions to this policy.

6. Implementation Authority: Upon adoption of this Policy, the Health Officer authorizes the Health Education and Promotion Supervisor, to establish standards and procedures that may be necessary for its implementation.

7. Periodic Review: The Health Education and Promotion Supervisor will review the policy at least every three years and make any recommendations for changes to the Health Officer and Marketing committee.

Approved:  _____

Date: June 19, 2026

Rebecca A. Burns, MPH, RS
Health Officer

MEDICAL DIRECTOR'S REPORT

June 2026

1. Watching numbers of communicable diseases and respiratory illnesses.
2. Director and Administrator meetings, in person and zoom.
3. Meetings via zoom and teleconference with several associations.
4. Continuing treatment of multiple patients.
5. Continued telephone conversations with area providers.
6. Vaccination and Tuberculosis subcommittees for the Michigan Association of Public Health and Preventive Medicine Physicians.
7. Continuous review of policies.

Kratom

WHAT IS KRATOM?

Kratom is a tropical tree native to Southeast Asia. Consumption of its leaves produces both stimulant effects (in low doses) and sedative effects (in high doses), and can lead to psychotic symptoms, and psychological and physiological dependence. Kratom leaves contain two major psychoactive ingredients (mitragynine and 7-hydroxymitragynine). These leaves are crushed and then smoked, brewed with tea, or placed into gel capsules. Kratom has a long history of use in Southeast Asia, where it is commonly known as thang, kakuam, thom, ketum, and biak. In the U.S., the abuse of kratom has increased markedly in recent years.

How is it abused?

Mostly abused by oral ingestion in the form of a tablet, capsule, or extract. Kratom leaves may also be dried or powdered and ingested as a tea, or the kratom leaf may be chewed.

What are the effects?

At low doses, kratom produces stimulant effects with users reporting increased alertness, physical energy, and talkativeness. At high doses, users experience sedative effects. Kratom consumption can lead to addiction.

Several cases of psychosis resulting from use of kratom have been reported, where individuals addicted to kratom exhibited psychotic symptoms, including hallucinations, delusion, and confusion.

What does it do to the body?

Kratom's effects on the body include nausea, itching, sweating, dry mouth, constipation, increased urination, tachycardia, vomiting, drowsiness, and loss of appetite. Users of kratom have also experienced anorexia, weight loss, insomnia, hepatotoxicity, seizure, and hallucinations.

What is its legal status?

Kratom is not controlled under the Controlled Substances Act; however, there may be some state regulations or prohibitions against the possession and use of kratom. The FDA has not approved Kratom for any medical use. In addition, DEA has listed kratom as a Drug and Chemical of Concern.



Kratom tree



Leaf of kratom tree



Kratom capsules

Personal Health and Disease Prevention: June 25, 2026

Heidi Hazel, BSN, RN

Communicable Disease:

Data from our regional epi's.

Here is a link to the Respiratory Illness Dashboard: [Respiratory Illness Dashboard](#).

Measles: As of June 6th, there have been 2,030 confirmed measles cases in the United States for 2026. There have been 14 confirmed cases in Michigan.

Rabies: Currently 1 skunk and 15 bats. [2026 Rabies Positive Animals in Michigan](#). In 2025, 42 bats were confirmed to have rabies in Michigan.

Ebola: The Ebola outbreak caused by the Bundibugyo virus continues to affect the Democratic Republic of the Congo (DRC) and Uganda. The DRC has reported more than 676 confirmed cases and 136 deaths, while Uganda has reported 20 cases and 3 deaths.

The outbreak has been designated a Public Health Emergency of International Concern (PHEIC) by the World Health Organization. Response efforts are focused on surveillance, contact tracing, infection prevention and control, laboratory testing, and cross-border preparedness. A challenge in controlling this outbreak is that there is currently no approved vaccine for the Bundibugyo strain of Ebola.

To reduce the risk of importation into the United States, travelers arriving from the DRC, Uganda, and South Sudan are being routed through designated U.S. airports (Washington Dulles, Atlanta, Houston, and New York JFK) for enhanced public health screening. Travelers may be referred to local health departments for monitoring during the 21-day incubation period.

At this time, no cases associated with this outbreak have been identified in the United States, and the CDC continues to assess the risk to the general public as low. Local health departments remain prepared to respond to any travelers requiring monitoring or evaluation.

Immunizations/STD/HIV:

The MCIR Modernization effort that was supposed to go live on June 15th, was pushed back to ensure that data integrations and program workflows were operating optimally. We do not have a new launch date at this time.

Women, Infant, and Children (WIC):

The new income guidelines were revised based on the updated federal poverty level values and were released on June 1st, 2026 and are linked here: [2026 WIC Income Guidelines](#).

Last month, I shared that the Agency had been awarded a \$15,000 mini grant from the Region 9 Perinatal Quality Collaborative to support community babywearing education initiatives. I am pleased to report that the funds have now been secured, and we can move forward with planning and implementation of the project.

Children's Special Health Care Services (CSHCS), Hearing/Vision and KOHA:

CSHCS: We continue to collaborate with the Children's Special Needs Fund to connect CSHCS clients with financial assistance for medically necessary equipment and home modifications when other funding sources are unavailable. Assistance may include wheelchair-accessible vehicle equipment, home lifts and ramps, therapeutic bicycles, air conditioners, electrical service upgrades, and other items that improve safety, mobility, and quality of life.

Hearing and Vision: The Hearing and Vision technicians are currently on seasonal layoff for the summer months.

KOHA: We are pleased to report that we are now able to begin billing for Kindergarten Oral Health Assessments. Our Dental Hygienist will begin processing and submitting these claims.

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

Confirmed & Probable Case Totals	May-26				FYTD 2025-2026 (Oct-Sept)				FYTD 2024-2025 (Oct-Sept)			
	BR	HD	SJ	Total	BR	HD	SJ	Total	BR	HD	SJ	Total
	*FYTD=Fiscal Year To Date											
Animal Bite/Rabies potential exposure	1	6	1	8	6	23	27	56	3	26	2	31
Blastomycosis	-	-	-	-	-	-	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-	-	-	-	-	-	-
Campylobacter	1	-	1	2	6	4	5	15	7	7	7	21
Chicken Pox	-	-	-	-	4	-	4	8	-	-	-	-
Chlamydia	6	4	9	19	47	29	103	179	52	49	118	219
Coccidioidomycosis	-	-	-	-	-	-	-	-	-	-	-	-
Carbapenem Resistant	1	-	-	1	1	-	-	1	-	-	-	-
Cryptosporidiosis	1	-	-	1	2	-	1	3	1	3	-	4
Giardiasis	-	-	-	-	1	-	-	1	1	-	1	2
Gonorrhea	-	-	4	4	10	2	35	47	5	9	36	50
H. Influenzae Disease - Inv.	-	-	-	-	1	3	-	4	-	1	2	3
Hepatitis B - Acute	-	-	-	-	-	-	-	-	-	-	2	2
Hepatitis B - Chronic	-	-	-	-	-	-	1	1	1	1	1	3
Hepatitis C - Acute	-	-	-	-	-	-	1	1	-	-	1	1
Hepatitis C - Chronic	-	-	1	1	1	5	13	19	1	4	8	13
Hepatitis C Unknown	-	-	-	-	-	-	-	-	1	-	-	1
Histoplasmosis	-	-	1	1	2	-	1	3	1	-	2	3
HIV/AIDS	-	-	-	-	1	2	-	3	1	-	-	1
Influenza	2	-	-	2	309	71	561	941	542	113	661	1,316
Kawasaki	-	-	-	-	5	-	-	5	-	-	-	-
Latent Tuberculosis	1	-	-	1	7	1	4	12	7	1	4	12
Listeriosis	-	-	-	-	-	-	-	-	-	-	-	-
Lyme Disease	-	4	1	5	-	5	2	7	3	4	6	13
Measles	-	-	-	-	-	-	-	-	-	-	-	-
Menengitis - Aseptic	-	-	-	-	-	-	-	-	-	1	-	1
Menengitis - Bacterial	-	-	-	-	-	-	-	-	1	1	-	2
Meningococcal Disease	-	-	-	-	-	-	-	-	-	-	-	-
Mumps	-	-	-	-	-	-	-	-	-	-	-	-
Mycobacterium - Other	-	-	-	-	2	1	2	5	5	3	1	9
Norovirus	-	-	-	-	-	-	1	1	16	1	-	17
Novel Coronavirus	-	1	1	2	213	379	222	814	329	527	275	1,131
Pertussis	-	-	-	-	2	2	2	6	7	14	7	28
Salmonellosis	-	1	1	2	6	5	4	15	3	-	5	8
RSV	2	2	8	12	6	34	4	44	6	34	4	44
Shiga Toxin	1	-	-	1	1	-	-	1	-	-	1	1
Shingles	-	-	-	-	-	1	1	2	-	-	1	1
Staphylococcus Aureus Infect.	-	-	-	-	-	-	-	-	-	-	-	-
Strep Invasive Gp A	-	-	-	-	1	1	1	3	4	-	5	9
Strep Pneumonia Inv Ds.	-	1	-	1	4	3	8	15	1	3	1	5
Syphilis - Primary	-	-	-	-	2	-	-	2	1	-	9	10
Syphilis - Secondary	-	-	-	-	-	2	1	3	1	-	3	4
Syphilis To Be Determined	-	-	-	-	4	-	2	6	5	4	8	17
Trichinosis	-	-	-	-	-	-	-	-	-	1	-	1
Tuberculosis	1	-	-	1	2	-	-	2	-	2	-	2
Unusual Outbreak/Occurrence	-	-	-	-	-	1	1	2	-	-	-	-
VZ Infection, Unspecified	-	1	-	1	-	7	1	8	-	4	-	4
Yersinia Enteritis	-	-	-	-	-	-	-	-	-	1	1	2

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

	May-26					YTD 2025-2026					YTD 2024-2025				
	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total
CHILD IMMUNIZATIONS															
# Vaccines Given CHA	63	112	48	1	224	680	865	530	277	2,352	1,769	1,289	448	1,426	4,932
All VFC Doses Given	355	252	-	385	992	4,141	2,064	-	4,420	10,625	4,724	2,395	157	4,097	11,373
Waivers	12	24	11	3	50	81	128	40	69	318	93	95	19	83	290
ADULT IMMUNIZATIONS															
# Vaccines Given CHA	52	5	9	2	68	566	115	146	284	1,111	422	147	127	131	827
All AVP Doses Given	51	1	-	5	57	430	90	-	249	769	436	126	14	140	716
COMMUNICABLE DISEASE															
TB Tests Done	7	2	1	-	10	46	45	2	16	109	27	70	2	16	115
STD treatments	-	-	4	-	4	6	8	9	45	68	7	8	-	67	82
HIV Testing	-	4	3	-	7	3	21	13	55	92	3	14	-	60	77
ENROLLMENTS															
Medicaid & Michild	1	-	-	-	1	4	1	1	-	6	11	4	-	-	15
REFERRAL SERVICE															
MCDC Referrals	8	2	19	19	48	38	21	169	207	435	28	25	85	107	245
MIHP referrals	2	-	13	24	39	12	-	199	255	466	3	-	296	316	615
Hearing Screens															
Pre-school	22	72	-	41	135	543	277	-	509	1,329	444	234	-	460	1,138
School Age	-	-	-	85	85	1,068	680	-	1,730	3,478	983	862	619	1,266	3,730
Vision Screens															
Pre-school	52	74	-	48	174	517	287	-	517	1,321	465	215	-	297	977
School Age	-	-	-	289	289	2,719	2,114	-	3,718	8,551	2,078	1,599	-	3,097	6,774
Children's Special Health Care Services															
Diagnostics	1	-	-	-	1	4	8	-	-	12	5	3	-	-	8
Assessments-Renewal	21	28	-	35	84	147	176	-	207	530	151	176	-	233	560
Assessments-New	7	8	-	11	26	21	133	-	51	205	22	61	-	39	122
					2,294					31,777					32,596
Leads completed	21	0	6	4	31	137	68	49	80	334					-
Leads >3.5	0	0	2	1	3	15	21	8	6	50					

State Participation/Enrollment Ratio [2]:

Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	Curr Year P/E Ratio (last 12 months)
95.8%	96.2%	96.0%	96.0%	96.2%	96.2%

Months	Enrollment [3]	Initial Participation [4]	Closeout Participation [5]	% Change in Participation [6]	Participation/Enrollment Ratio[2]
Oct / 2024	4,449	4,160	4,195		93.50%
Nov / 2024	4,450	4,161	4,211	0.38%	93.51%
Dec / 2024	4,441	4,138	4,191	-0.47%	93.18%
Jan / 2025	4,461	4,153	4,198	0.17%	93.10%
Feb / 2025	4,373	4,079	4,127	-1.69%	93.28%
Mar / 2025	4,326	4,060	4,106	-0.51%	93.85%
Apr / 2025	4,332	4,099	4,122	0.39%	94.62%
May / 2025	4,304	4,015	4,062	-1.46%	93.29%
Jun / 2025	4,278	4,012	4,044	-0.44%	93.78%
Jul / 2025	4,277	4,073	4,091	1.16%	95.23%
Aug / 2025	4,246	4,027	4,048	-1.05%	94.84%
Sep / 2025	4,238	4,028	4,058	0.25%	95.04%
Oct / 2025	4,223	4,049	4,060	0.05%	95.88%
Nov / 2025	4,176	3,976	4,009	-1.26%	95.21%
Dec / 2025	4,099	3,901	3,930	-1.97%	95.17%
Jan / 2026	4,120	3,899	3,932	0.05%	94.64%
Feb / 2026	4,092	3,862	3,905	-0.69%	94.38%
Mar / 2026	4,112	3,884	3,901	-0.10%	94.46%
Apr / 2026	4,043	3,835	3,865	-0.92%	94.86%
May / 2026	4,043	3,826	(est[7]) 3,925		94.63%
Jun / 2026	0	0	(est[7]) 3,915		
Jul / 2026	0	0	0		
Aug / 2026	0	0	0		
Sep / 2026	0	0	0		

Total (Year to date)	32,908	31,232	27,602		
Curr Year Avg	4,114	3,904	3,943	794.41%	94.30%
Months with Count	8	8	7	7	8
Average to Base % [8]		93.8%	94.74%		
Last yrs Base % [9]		105.5%	106.46%		
Last yrs Average	4,348	4,084	4,121		93.92%

Estimated average participation for current year to date:

Actual average monthly participation current year to date [10]:

3,938
3,943

Funding Allocation Information

Total Funding Allocation:	\$908,156
Assigned Funding Participation Count [11]:	
Current Yr Base:	4,162
Previous Yr Base:	3,871

- [1] **Caseload:** The term used to refer to the number of clients being served in a given time. This is comprised of both enrollment and participation.
- [2] **Participation/Enrollment Ratio:** The number of clients participating divided by the number enrolled.
- [3] **Enrollment:** Number of clients certified to receive benefits in the given month. Final counts available for the month that just ended.
- [4] **Initial Participation:** Number of clients receiving benefits at the beginning of the month. Comparison between this and the closeout participation is indicative of the number of participants added over the course of the month. This can be used to inform staff of participation numbers at the start of the month and enable them to proactively improve participation before it is finalized.
- [5] **Closeout Participation:** Final number of clients who received benefits for the given month. Finalized approx. 5 weeks after the month ends.
- [6] **% Change in Participation:** The % difference in closeout participation when compared to the previous month.
- [7] **est:** It is the estimated participation for the given month. This is available prior to the closeout participation being available. It is a calculated value based on prior months' participation. **NOTE: Last two non 0 values are "Estimates"**
- [8] **Average to Base %:** Compares the current year average participation to the current year base.
- [9] **Last yrs Base %:** Compares last year's average participation to the last year base.
- [10] **Actual Avg. Part. For current year to date:** It is an average that includes the participation counts for all months in the current year where participation has been finalized.
- [11] **Assigned Funding Participant Count:** The value used in the calculation to determine the funding allocated to the local agency for the fiscal year. For additional details, refer to your agency's annual funding allocation letter.

JUNE - BOARD OF HEALTH REPORT

HEALTH EDUCATION AND PROMOTION

Included in This Month's Report:

1. HEP Update
2. Community Health Worker (CHW) Update
3. Community Events
4. Social Media Update

1. Health Education & Promotion Department Update:

The Lock It Up campaign has provided 2,095 safe storage devices through events and community partners. Our supply will be exhausted by the end of the month. Radio ads to support the campaign have completed. Ads have been running on Pandora and Spotify through April and May. The campaign has generated over 152,812 views and 503 click throughs since the launch on April 5, 2026. We continue to promote our messages through our social media platforms. Work on this grant will wrap up by the end of July.

The OHSP grant work has been busy. We have met with the Road Commissions in the three counties and shared the feedback we have received. July 11th from 10 a.m-2 p.m. we are planning a safety day event at the Community Center in Nottawa. In collaboration with the community, Centreville Fire Department, Colon Fire Department, Burr Oak Fire Department, Life Care Ambulance, and the St. Joseph County Sheriff's Office we will offer CPR and Bleeding Control training along with education sessions on road safety. At noon we are planning a medical helicopter landing. At the time of this writing we are aware of 6 crashes in the jurisdiction this fiscal year. 1 in November in St. Joseph County, 1 in December in Hillsdale County, 1 in January in Hillsdale County, 1 crash in May in St. Joseph County, and 2 crashes in June St. Joseph County. We continue to encourage the community to be aware, focus on the road, and be patient.

The Health Education & Promotion team continues work on the Hillsdale County Opioid Committee's asset mapping project for substance use services. We have met with the Hillsdale County IT Department to discuss development of a page within their website under their "In the Community" section.

We continue our collaboration work across the three counties including Substance Abuse Task Forces, Child Abuse Prevention, Human Services Networks, Better Birth Outcomes, and Transportation.

There were 3 media stories in since the last Board of Health meeting that mentioned the agency. We have issued no press releases since the May Board of Health meeting.

2. Community Health Worker Program:

The program has been very busy in the past month. We continue to receive referrals from multiple agencies across the jurisdiction. We served 35 individuals at King's Kupboard in May. We assisted the Centreville-Constantine Police Department and Constantine City Manager with 2 clients. We also provided them with education on our program and services. We are also working with the case managers at Fresenius Health Care to support clients in their Coldwater location.

The greatest needs requested were assistance with Housing or homelessness, MDHHS Services applications (Medicaid, Food Assistance, and State Emergency Relief), Community Partner resources (domestic violence, utility shut off, and housing), and Social Security applications for retirement and disability.

JUNE - BOARD OF HEALTH REPORT

HEALTH EDUCATION AND PROMOTION

3. Community Events:

We have supported, participated, or will be participating in the following events:

Date	Event
5/21	Sturgis End of the Year Event – St. Joseph County
5/29	Healthy Family Fun Day – Branch County
6/8	King’s Kupboard – Hillsdale County
6/12	Friendship Friday – St. Joseph County
6/22	Eby Center – Branch County
6/23	Safety Fair – Hillsdale County
6/25	Beacon Health CHNA Celebration – St. Joseph County
7/11	Community Safety Day – St. Joseph County
7/13	King’s Kupboard – Hillsdale County
7/17	Kid’s Day – Polish Festival – Branch County
7/21	Community Resources Summer Retreat – Hillsdale County
7/27	Coach Eby Center – Branch County

Social Media Update

Social Media continues to spread our message to the community. In May, we covered the following topics:

<p>Media Topics for May:</p> <ul style="list-style-type: none"> • Mental Health Month • Older Adult Month • Women’s Health Week (May 11–15) • Nurses Week (May 6–12) • Summer & Heat Safety • World No Tobacco Day (May 31) • High Blood Pressure Education Month • Wildfire Awareness Month • Melanoma and Skin Cancer Awareness Month • Physical Fitness and Sports Month • Bicycle Safety Month 	<ul style="list-style-type: none"> • Hepatitis Awareness Month • Ready for Kindergarten Clinics • WIC Mobile Clinics • Mother’s Day • Memorial Day <p>Ongoing Initiatives:</p> <ul style="list-style-type: none"> • WIC Monthly Social Media Toolkit • MDHHS Safe Sleep Toolkit • Medicaid Navigation Assistance
--	---

Social Media Data (As of June 1st, 2026)

	# of Followers (Facebook & Instagram)	Instagram Reach (Amount a post is viewed, commented on, shared, etc.)	Facebook Views (Amount of times content was played or displayed. Unable to pull reach.)	Video (# and Topic)	Agency Mentions in Local Media (radio stations, local newspaper/digital articles, etc.)	Boosted Activities (# and Topic)

JUNE - BOARD OF HEALTH REPORT

HEALTH EDUCATION AND PROMOTION

May	4,506	2,551 <i>(Down 50% from April)</i>	109,100 <i>(Up 12.6% from April)</i>	Videos shared (4): Safe Sleep, OHSP(Share the Road, and Motorcycle Safety) Well Flooding	3	5 Lock it up campaign: Bag locations, Educational videos- THC/Breastfeeding, THC/developing Brain, Fire Arm Safety and OK2SAY
TOTAL TO DATE (Since 10/1/2022)	13 NEW followers since last report	35,469	1,459,620	89	555	47

Branch-Hillsdale-St. Joseph Community Health Agency
Environmental Public Health Services
Report for the June 25, 2026 Board of Health Meeting
Prepared by Joseph Frazier R.E.H.S. , Director of Environmental Health

Food Program Updates

Small festivals and community events are now in full swing across our tri-county area. Food staff and general staff are busy conducting inspections during weekdays and weekends, ensuring that our communities can safely enjoy these events.

All general and Type II staff have now completed the MDARD temporary food inspection online training. This training helps ensure our staff stay up to date with current inspection methodologies approved by MDARD. These staff also assist in reducing the workload for our Food Sanitarians by conducting inspections of low-risk temporary food events.

Across the tri-county area, several local food facilities have recently opened to the public:

- Forget Me Not Heroes – St. Joseph County
- Kingbird and the Ordinary – St. Joseph County
- Abundant Rock – Hillsdale County
- Lennox Distilling LLC – Hillsdale County

Wells, Septic, Pools, Vector, and Campgrounds

Kyle Moore from our staff attended a Harmful Algal Bloom meeting with homeowners on Lake Minnewaukan. This provided an opportunity to discuss the health of their lake and ways they can help prevent and monitor for harmful algal blooms.

Environmental Health has experienced a significant amount of change in recent weeks regarding Administrative Clerk staffing across all three counties. Over the past month, we have replaced all three county clerks due to retirement, resignation, and job advancement. Currently, a new Administrative Clerk has started in our Branch County office on June 15th, and a new Hillsdale County Clerk will begin on June 29th. At the time of this report, a conditional offer of employment has been made for the St. Joseph County Administrative Clerk position.

Needless to say, the coming months will be extremely busy as we train these new staff members. This transition has tested our procedures and training processes. It would have been significantly more difficult without the support of our staff, who have stepped in to cover front desk operations and ensure we remain open to serve the public—all while managing their regular workloads.

Our Vector Technicians have been actively setting and collecting mosquito traps along established trap lines across all three counties. To date, our Hillsdale Vector Technician has identified three black-legged ticks, all from Hillsdale County. Our Branch County Vector Technician has collected 32 mosquitoes from Branch and St. Joseph Counties combined

EH Service Statistics Report

BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2025/2026

	MAY				YTD 2025/2026				YTD 2024/2025			
	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL
WELL/SEWAGE SYSTEM EVAL.	1	1	-	2	4	7	2	13	2	6	24	32
CHANGE OF USE EVALUATIONS - FIELD	2	6	2	10	20	36	27	83	18	43	37	98
CHANGE OF USE EVALUATIONS - OFFICE	8	4	14	26	41	20	66	127	40	20	51	111
ON-SITE SEWAGE DISPOSAL												
PERMITS NEW CONSTRUCTION	2	3	9	14	29	41	52	122	48	60	66	174
REPAIR/REPLACEMENT	18	11	16	45	49	33	72	154	39	38	67	144
VACANT LAND EVALUATION	1	3	-	4	7	12	13	32	7	12	7	26
PERMITS DENIED	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	21	17	25	63	85	86	137	308	94	110	140	344
SEWAGE PERMITS INSPECTED	11	5	21	37	66	54	103	223	51	61	103	215
WELL PERMITS ISSUED	17	14	19	50	100	108	127	335	102	92	123	317
WELL PERMITS INSPECTED	4	9	15	28	90	131	106	327	95	79	131	305
FOOD SERVICE INSPECTION												
PERMANENT	27	22	49	98	166	183	266	615	175	186	263	624
NEW OWNER / NEW ESTABLISHMENT	-	2	2	4	12	8	15	35	6	12	23	28
FOLLOW-UP INSPECTION	-	-	-	-	4	6	5	15	2	4	7	13
TEMPORARY	9	2	9	20	19	9	28	56	14	10	27	51
MOBILE/STFU	4	5	6	15	28	21	60	109	23	23	56	102
PLAN REVIEW APPLICATIONS	4	-	1	5	5	8	7	20	9	4	9	22
FOOD RELATED COMPLAINTS	1	-	1	2	13	5	9	27	9	-	6	15
FOODBORNE ILLNESS INVESTIGATED	-	-	-	-	2	-	1	3	-	-	1	1
FOOD CLASSES												
MANAGEMENT CERTIFICATION CLASS	-	-	-	-	-	-	-	5	-	5	5	10
FOOD HANDLERS CLASS	-	-	-	-	-	-	-	-	-	-	-	-
CAMPGROUND INSPECTION	-	-	-	-	-	-	-	-	-	1	1	2
NON-COMM WATER SUPPLY INSP.	2	5	1	8	6	21	19	56	12	14	21	47
SWIMMING POOL INSPECTION	4	5	5	14	13	8	11	32	12	11	9	32
PROPOSED SUBDIVISION REVIEW	-	-	-	-	-	-	-	-	-	-	-	-
SEPTIC TANK CLEANER	3	-	-	3	7	-	-	7	8	1	16	25
DHS LICENSED FACILITY INSP.	-	7	4	11	4	21	23	48	11	15	20	46
COMPLAINT INVESTIGATIONS	-	2	1	3	15	35	11	61	16	27	12	55
LONG TERM MONITORING				-	3	1	6	-	-	-	-	-
BODY ART FACILITY INSPECTIONS	-	-	1	1	2	1	10	13	2	5	10	17



570 Marshall Road
Coldwater, MI 49036
(517) 279 - 9561 ext. 106

20 Care Drive
Hillsdale, MI 49242
(517) 437 - 7395 ext. 311

1110 Hill Street
Three Rivers, MI 49093
(269) 273 - 2161 ext. 233

Inspection Type Count By County

For Date Range: 05/01/2026 - 05/31/2026

County	Inspection Type / Reason	Count
Branch County		
<u>Food Safety</u>		
	Non Foodborne Illness Complaint - Initial	1
	Progress Note - New Inspection Reason	1
	Risk Based Inspection - Routine	27
	STFU Inspection - Routine	3
	STFU Pre-Opening - Pre-Opening	1
	Temporary Food Inspection - Routine	9
	Total # of Food Safety inspections - Branch County	42
Hillsdale County		
<u>Food Safety</u>		
	Pre-Opening - Pre-Opening	2
	Risk Based Inspection - Routine	22
	STFU Inspection - Routine	3
	STFU Pre-Opening - Pre-Opening	2
	Temporary Food Inspection - Routine	2
	Total # of Food Safety inspections - Hillsdale County	31
St. Joseph County		
<u>Food Safety</u>		
	Non Foodborne Illness Complaint - Initial	1
	Pre-Opening - Pre-Opening	2
	Risk Based Inspection - Routine	49

Inspection Type Count By County

For Date Range: 05/01/2026 - 05/31/2026

County	Inspection Type / Reason	Count
	STFU Inspection - Routine	5
	STFU Pre-Opening - Pre-Opening	1
	Temporary Food Inspection - Routine	9
	Total # of Food Safety inspections - St. Joseph County	67
	<u>Total # of inspections - All counties</u>	<u>140</u>



570 Marshall Road
Coldwater, MI 49036
(517) 279 – 9561 ext. 106

20 Care Drive
Hillsdale, MI 49242
(517) 437 – 7395 ext.
331

1110 Hill Street
Three Rivers, MI 49093
(269) 273 – 2161 ext.
233

Food Establishment Inspection Report by Facility Name

For Date Range: 05/01/2026 - 05/31/2026 and Food Program

Name	Location	Date	Inspection Type/Reason	# of P	# of Pf	CDI	# of C
Abundant Rock	Hillsdale	05/07/2026	Pre-Opening - Pre-Opening	0	0	0	2
AMERICAN LEGION #223	Constantine	05/05/2026	Risk Based Inspection - Routine	0	0	0	0
American Legion Memorial Post	Bronson	05/18/2026	Risk Based Inspection - Routine	0	0	0	0
Andrews Elementary School	Three Rivers	05/04/2026	Risk Based Inspection - Routine	0	0	0	0
Auntie Anne's & Cinnabon	Hillsdale	05/27/2026	Risk Based Inspection - Routine	0	0	0	1
Azteca Mexican Restaurant 2 LLC	Bronson	05/22/2026	Risk Based Inspection - Routine	0	2	2	1
Bailey Elementary School	Hillsdale	05/04/2026	Risk Based Inspection - Routine	0	0	0	0
BEACH CONCESSIONS #82	Hillsdale	05/08/2026	STFU Inspection - Routine	0	0	0	0
BEACH CONCESSIONS #92	Hillsdale	05/08/2026	STFU Inspection - Routine	0	0	0	0
Big House Breakfast and Burgers	Three Rivers	05/27/2026	Risk Based Inspection - Routine	1	0	1	1
Bills Grill House	Coldwater	05/20/2026	Risk Based Inspection - Routine	0	0	0	0
Bob Evans Restaurants LLC #2035	Coldwater	05/27/2026	Risk Based Inspection - Routine	0	0	0	2
Branch Area Careers Center	Coldwater	05/13/2026	Risk Based Inspection - Routine	0	0	0	1
Branch County Coalition Against Domestic Violence	Coldwater	05/26/2026	Temporary Food Inspection - Routine	0	0	0	0

Name	Location	Date	Inspection Type/Reason	# of P	# of Pf	CDI	# of C
Branch County Coalition Against Domestic Violence	Coldwater	05/29/2026	Temporary Food Inspection - Routine	0	0	0	0
Branch County Veteran Affairs	Coldwater	05/22/2026	Temporary Food Inspection - Routine	0	0	0	0
Branch County Veteran Affairs	Coldwater	05/26/2026	Temporary Food Inspection - Routine	0	0	0	0
Branch ISD - Branch ISD Temporary	Coldwater	05/29/2026	Temporary Food Inspection - Routine	0	0	0	0
Bronson High School	Bronson	05/11/2026	Risk Based Inspection - Routine	0	0	0	0
BUFFALO WILD WINGS (STURGIS)	STURGIS	05/08/2026	Risk Based Inspection - Routine	0	0	0	0
Butler Motor Speedway	Quincy	05/04/2026	Risk Based Inspection - Routine	0	0	0	0
Caffe Di Caro	Coldwater	05/26/2026	Risk Based Inspection - Routine	1	0	1	2
CENTREVILLE ELEMENTARY	Centreville	05/14/2026	Risk Based Inspection - Routine	0	0	0	0
CENTREVILLE HIGH SCHOOL	Centreville	05/14/2026	Risk Based Inspection - Routine	0	0	0	1
City of Coldwater Softball Complex	Coldwater	05/18/2026	Risk Based Inspection - Routine	0	0	0	0
Coldwater Broadway Grille	Coldwater	05/29/2026	Risk Based Inspection - Routine	1	3	4	3
Coldwater High School	Coldwater	05/12/2026	Risk Based Inspection - Routine	0	0	0	0
Coldwater Youth Diamonds	Coldwater	05/18/2026	Risk Based Inspection - Routine	0	1	0	0
COLON ELEM SCHOOL	Sturgis	05/14/2026	Risk Based Inspection - Routine	0	0	0	0
COLON HIGH SCHOOL	COLON	05/14/2026	Risk Based Inspection - Routine	0	0	0	0
Community Action Agency (Greenfield)	Hillsdale	05/05/2026	Risk Based Inspection - Routine	0	0	0	0
COMMUNITY ACTION AGENCY (HEAD START)	HILLSDALE	05/05/2026	Risk Based Inspection - Routine	0	0	0	0
Constantine Fire Department	Constantine	05/06/2026	Risk Based Inspection - Routine	0	0	0	0
CONSTANTINE MIDDLE SCHOOL	Constantine	05/05/2026	Risk Based Inspection - Routine	0	0	0	0
Cooper's	Hillsdale	05/15/2026	Risk Based Inspection - Routine	0	0	0	1
Country Loft Creamery	Three Rivers	05/19/2026	STFU Inspection - Routine	0	0	0	0
Crocketts Smoked BBQ and Deli	Coldwater	05/01/2026	STFU Inspection - Routine	0	0	0	0
Cronkhite Beverage Catering	Coldwater	05/08/2026	STFU Inspection - Routine	0	0	0	0
Curly's Pub	Colon	05/29/2026	Risk Based Inspection - Routine	0	1	0	0
DAVINCI'S	STURGIS	05/20/2026	Risk Based Inspection - Routine	0	1	1	1
DAVIS MIDDLE SCHOOL	HILLSDALE	05/04/2026	Risk Based Inspection - Routine	0	0	0	0

Name	Location	Date	Inspection Type/Reason	# of P	# of Pf	CDI	# of C
Deadlift Coffee Company LLC	Three Rivers	05/12/2026	Risk Based Inspection - Routine	0	0	0	1
Dearth Community Ctr/Co Fair	Coldwater	05/08/2026	Risk Based Inspection - Routine	1	1	2	0
Dr Robert Browne Recreation Center	Coldwater	05/18/2026	Risk Based Inspection - Routine	0	0	0	0
Dutch Uncle Donuts Inc	Coldwater	05/27/2026	Risk Based Inspection - Routine	0	0	0	1
El Guerrero LLC	Bronson	05/15/2026	STFU Inspection - Routine	0	0	0	1
FIRST PRESBYTERIAN CHURCH	THREE RIVERS	05/27/2026	Risk Based Inspection - Routine	0	1	0	0
Five Lakes Coffee	Sturgis	05/19/2026	Risk Based Inspection - Routine	0	0	0	0
Five Star Pizza	Union City	05/20/2026	Risk Based Inspection - Routine	0	0	0	1
FIVE STAR PIZZA	Colon	05/29/2026	Risk Based Inspection - Routine	0	0	0	1
Forget Me Knot Heroes	Three Rivers	05/04/2026	Pre-Opening - Pre-Opening	0	0	0	0
GIER ELEMENTARY SCHOOL	HILLSDALE	05/04/2026	Risk Based Inspection - Routine	0	0	0	0
Green Valley Ice Cream Shop	Sturgis	05/29/2026	Risk Based Inspection - Routine	0	0	0	0
Gretchen's Kitchen	Spring Lake	05/04/2026	STFU Inspection - Routine	0	0	0	0
Hampton Inn--food	Sturgis	05/15/2026	Risk Based Inspection - Routine	0	1	1	0
Hank's Tavern On The River	Three Rivers	05/05/2026	Risk Based Inspection - Routine	0	0	0	1
Hawkins Famous Fish	Fort Wayne	05/27/2026	Temporary Food Inspection - Routine	0	0	0	0
Healthies Sturgis	Sturgis	05/14/2026	Risk Based Inspection - Routine	0	0	0	0
HILLSDALE ACADEMY	HILLSDALE	05/29/2026	Risk Based Inspection - Routine	0	0	0	0
HILLSDALE LODGE BPO ELKS #1575	HILLSDALE	05/14/2026	Risk Based Inspection - Routine	0	0	0	1
Holiday Inn & Suites	Three Rivers	05/26/2026	Risk Based Inspection - Routine	1	1	1	0
Hoppin Elementary	THREE RIVERS	05/05/2026	Risk Based Inspection - Routine	0	0	0	0
Howardsville Christian School	Marcellus	05/06/2026	Temporary Food Inspection - Routine	0	0	0	0
Howardsville Christian School	Marcellus	05/18/2026	Risk Based Inspection - Routine	0	0	0	0
Hungry Howie's	Hillsdale	05/12/2026	Risk Based Inspection - Routine	0	0	0	0
Insight Hospital & Medical Center Coldwater	Coldwater	05/12/2026	Risk Based Inspection - Routine	0	0	0	0
Island Hills	Centreville	05/28/2026	Risk Based Inspection - Routine	1	4	0	6

Name	Location	Date	Inspection Type/Reason	# of P	# of Pf	CDI	# of C
Jaspere's Pizza	Mendon	05/21/2026	Risk Based Inspection - Routine	0	0	0	1
JONESVILLE FIRST PRESBYTERIAN CHURCH	JONESVILLE	05/15/2026	Risk Based Inspection - Routine	0	0	0	0
JONESVILLE MIDDLE SCHOOL	JONESVILLE	05/06/2026	Risk Based Inspection - Routine	0	0	0	0
JONESVILLE UNITED METHODIST	JONESVILLE	05/15/2026	Risk Based Inspection - Routine	0	0	0	0
Kentucky Fried Chicken - Coldwater	Coldwater	05/27/2026	Non Foodborne Illness Complaint - Initial	0	0	0	0
Kentucky Fried Chicken - Coldwater	Coldwater	05/27/2026	Progress Note - New Inspection Reason	0	0	0	0
Kentucky Fried Chicken - Hillsdale	Hillsdale	05/08/2026	Risk Based Inspection - Routine	0	0	0	0
Kentucky Fried Chicken Sturgis	Sturgis	05/21/2026	Risk Based Inspection - Routine	0	0	0	2
Kingbird and the Ordinary	Three Rivers	05/11/2026	Pre-Opening - Pre-Opening	0	0	0	0
Kiwanis Club of Mendon	Mendon	05/04/2026	Temporary Food Inspection - Routine	0	0	0	0
Klinger Lake Marina	Sturgis	05/22/2026	Temporary Food Inspection - Routine	0	0	0	0
La Michoacana House of Sabor	Coldwater	05/29/2026	Risk Based Inspection - Routine	0	4	4	0
Legg Middle School	Coldwater	05/11/2026	Risk Based Inspection - Routine	1	0	1	0
Lennox Distilling LLC	Hillsdale	05/21/2026	Pre-Opening - Pre-Opening	0	0	0	0
License to Grill	Colon	05/20/2026	STFU Pre-Opening - Pre-Opening	0	0	0	0
Lil' Brews and Blessings LLC (2)	Centreville	05/01/2026	STFU Inspection - Routine	0	0	0	0
Little Caesars - Sturgis	Sturgis	05/20/2026	Non Foodborne Illness Complaint - Initial	0	1	0	1
Mavericks Pizza Hangar	Cement City	05/04/2026	Risk Based Inspection - Routine	0	0	0	0
McDONALDS OF STURGIS 2180	Sturgis	05/15/2026	Risk Based Inspection - Routine	0	0	0	3
MEEKS MILL CAFE	Constantine	05/22/2026	Risk Based Inspection - Routine	0	1	1	2
MENDON GRADE SCHOOL	Mendon	05/19/2026	Risk Based Inspection - Routine	0	0	0	0
MENDON JR & SR HIGH SCHOOL	MENDON	05/19/2026	Risk Based Inspection - Routine	0	0	0	0
Mosherville Ladies Aid Society	Mosherville	05/15/2026	Risk Based Inspection - Routine	0	0	0	1
Mystic Star #354	Bronson	05/26/2026	Risk Based Inspection - Routine	0	0	0	0
Norton Elementary	THREE RIVERS	05/04/2026	Risk Based Inspection - Routine	0	0	0	0
Nottawa Communty Schools	Sturgis	05/19/2026	Risk Based Inspection - Routine	0	0	0	0

Name	Location	Date	Inspection Type/Reason	# of P	# of Pf	CDI	# of C
Nutrition Expression	Coldwater	05/12/2026	Risk Based Inspection - Routine	0	0	0	0
Paradiso Wine Bar / Inferno Cigar Lounge	Hillsdale	05/06/2026	Risk Based Inspection - Routine	1	1	2	0
PARK COMMUNITY SCHOOL	THREE RIVERS	05/04/2026	Risk Based Inspection - Routine	0	0	0	0
PATHFINDER: FOOD	Centreville	05/21/2026	Risk Based Inspection - Routine	0	0	0	0
PENNY'S	HILLSDALE	05/01/2026	Risk Based Inspection - Routine	0	1	1	0
Plated	White Pigeon	05/28/2026	STFU Inspection - Routine	0	0	0	0
Ponderosa Steakhouse	Coldwater	05/07/2026	Risk Based Inspection - Routine	1	0	1	2
Prop Blast Cafe	COLDWATER	05/11/2026	Risk Based Inspection - Routine	0	1	0	1
Quincy United Methodist Church	Quincy	05/21/2026	Risk Based Inspection - Routine	0	0	0	0
Quincy Youth Sports	Quincy	05/12/2026	Temporary Food Inspection - Routine	0	0	0	0
Quincy Youth Sports	Quincy	05/27/2026	Temporary Food Inspection - Routine	0	0	0	0
RE Smith Concession - Sausage	Lebanon	05/11/2026	Temporary Food Inspection - Routine	0	0	0	0
RE Smith Concessions - Corndogs	Lebanon	05/11/2026	Temporary Food Inspection - Routine	0	0	0	0
Rollin' Smoke BBQ	Marcellus	05/20/2026	Temporary Food Inspection - Routine	0	0	0	0
Roosters Wing Shack	Three Rivers	05/27/2026	Risk Based Inspection - Routine	0	0	0	0
Root 12 Bar & Grill	Sturgis	05/15/2026	Risk Based Inspection - Routine	0	2	2	3
Rosalie's Roadhouse	Jonesville	05/15/2026	Risk Based Inspection - Routine	0	0	0	0
SALVATION ARMY	Sturgis	05/21/2026	Risk Based Inspection - Routine	0	0	0	0
SCOTTS FOOD & BEVERAGE	THREE RIVERS	05/18/2026	Risk Based Inspection - Routine	0	0	0	1
Shaffy's Treats	Hillsdale	06/02/2026	STFU Pre-Opening - Pre-Opening	0	0	0	0
Sippin' Sweet by Emily	Quincy	05/27/2026	STFU Pre-Opening - Pre-Opening	0	0	0	0
St Paul Lutheran Church	Coldwater	05/11/2026	Risk Based Inspection - Routine	0	0	0	0
St Pauls Sonshine Preschool Daycare - St. Pauls Lutheran Church Sonshine Preschool Daycare	Coldwater	05/11/2026	Risk Based Inspection - Routine	1	0	1	0
ST. JOE. K OF C COUNCIL 13749	WHITE PIGEON	05/26/2026	Risk Based Inspection - Routine	0	1	0	0
Subway - Hillsdale	Hillsdale	05/12/2026	Risk Based Inspection - Routine	0	0	0	0
Subway - Jonesville	Jonesville	05/29/2026	Risk Based Inspection - Routine	0	0	0	2

Name	Location	Date	Inspection Type/Reason	# of P	# of Pf	CDI	# of C
Subway #1951	Coldwater	05/27/2026	Risk Based Inspection - Routine	0	0	0	0
Taco Bell #37166	Hillsdale	05/27/2026	Risk Based Inspection - Routine	0	0	0	0
The Holy Hoof LLC	Osseo	05/08/2026	STFU Pre-Opening - Pre-Opening	0	0	0	0
The Landmark Tap House DBA Main St Cafe	Three Rivers	05/12/2026	Risk Based Inspection - Routine	0	0	0	0
The Remedy Church	Reading	05/28/2026	Temporary Food Inspection - Routine	0	0	0	0
THREE RIVERS HIGH SCHOOL	THREE RIVERS	05/15/2026	Risk Based Inspection - Routine	0	0	0	1
THREE RIVERS LITTLE LEAGUE BROADWAY FIELD	Three Rivers	05/29/2026	Risk Based Inspection - Routine	0	0	0	0
THREE RIVERS LITTLE LEAGUE CONSTANTINE F	Three Rivers	05/29/2026	Risk Based Inspection - Routine	0	0	0	0
THREE RIVERS MIDDLE SCHOOL	Three Rivers	05/15/2026	Risk Based Inspection - Routine	0	0	0	0
Three Rivers Young Adult Program	Three Rivers	05/26/2026	Risk Based Inspection - Routine	0	0	0	0
Timber's Eats & Treats	Hillsdale	05/29/2026	STFU Inspection - Routine	0	0	0	0
Tortilleria 2 Hermanos	Sturgis	05/08/2026	STFU Inspection - Routine	0	0	0	0
Town Fryer Restaurant LLC	Constantine	05/22/2026	Risk Based Inspection - Routine	0	0	0	1
TRINITY EPISCOPAL CHURCH	Three Rivers	05/12/2026	Risk Based Inspection - Routine	0	0	0	0
Twin County Community Probation Center	Three Rivers	05/07/2026	Risk Based Inspection - Routine	0	1	1	2
Union City Fire Department	Union City	05/27/2026	Temporary Food Inspection - Routine	0	0	0	0
United Way St. Joseph County	Sturgis	05/21/2026	Temporary Food Inspection - Routine	0	0	0	0
United Way St. Joseph County	Sturgis	06/02/2026	Temporary Food Inspection - Routine	0	0	0	0
White Pigeon Action Club	White Pigeon	05/29/2026	Temporary Food Inspection - Routine	0	0	0	0
Woodbridge Fire Dept	Hillsdale	05/26/2026	Temporary Food Inspection - Routine	0	0	0	0
Zae & Zeb's Pizza	Centreville	05/21/2026	Risk Based Inspection - Routine	0	0	0	2
				10	29	27	54

Food Inspection Codes

P-This indicates a priority violation which is a violation that includes a quantifiable measure to show control of hazards such as cooking, cooling, reheating and handwashing. It is in general terms a violation that can potentially lead directly to a foodborne illness.

Pf-This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

C- This is a core violation. This is an item that usually relates to general sanitation, operation controls and maintenance of facilities and equipment. Not cleaning floors is an example of a core violation.

CDI- This indicates a violation was observed during the inspection and was brought to the attention of the person in charge. At that time, the violation was corrected while the inspector was present at the facility.



Enclosure:

1. Elder Justice Symposium event flyer
-

Updates:

1. Services to Victims of Elder Abuse Program Updates:

- Victim Specialists continue their work directly serving individuals in our communities, developing community partnerships, and leading monthly IDT meetings.
 - In an effort to diversify funding and address unmet needs, our team has been actively pursuing 3 other grants to support the Victim Assistance Program. By July 1, we'll have applied to the federal Office for Victims of Crime (OVC), the MDHHS Division of Victim Services (STOPV), and the ACLS Bureau (PREVNT). Our heads are spinning! Specifically, we want to expanded the scope of victim assistance to allow us to more adequately serve victims needing temporary housing. This would be for individuals living with family (mother/daughter, brothers, friends – non-intimate partners) who need to get out of an abusive situation. We remain hopeful as we have broad support of local Adult Services and our domestic violence/sexual assault organizations, as well as our IDT's.
 - The "Elder Justice Symposium" flyer is included for your interest! We are awaiting a decision from the St. Joseph County Community Foundation to support food and refreshments for the day. We hope you will join us – register today!
2. **FY2026 Provider Assessments:** We are about ½ way complete with assessments. Our Regional Aging Representative, Ashley, accompanied us on the St. Joseph Co. Transit Authority assessment to observe us and rode on a medical transport. There are some follow up items that we are working with their leadership on. The full Provider Assessment Summary will be included in the August BOH packet.
 3. **Staffing Update:** Nina Smith, our new, full-time Outreach Specialist is joining us today! She comes with health care/direct care work experience as well as a strong background as a pharmacy technician. Nina will work to promote our local aging network, promote services, plan & attend outreach events, and provide health care counseling and options counseling.
 4. **MI Options Updates:** Our team remains busy with calls, walk-ins and referrals for both Medicare Counseling and Options Counseling. The state budget for FY27 is still absent an allocation for MIOptions statewide... Advocacy is ongoing.
 5. **Don't forget!** MICaregiver Connection: www.micaregiverconnection.com is a great resource for all Michigan families! It's linked on our web page and radio ads have begun to promote it more locally. Please share the rack cards at your desks with all of your friends, family and neighbors!
 6. **FY2027-2029 Multi-Year Area Plan/FY2027 Annual Implementation** was submitted to the ACLS Bureau on June 17th. We presented to the St. Joseph County Board of Commissioners on 6/16 and will visit Branch County on 7/14. As always, thank you for your input! We are scheduled to present to the Michigan Commission on Services to the Aging at their September meeting.

ELDER JUSTICE

— SYMPOSIUM —



Protect. Support. Empower.
Together Against Elder Abuse.



SEPTEMBER 17TH, 2026



9:00 AM – 1:00 PM



LOCATION

Sheriff's Training Facility
612 E Main St, Building B
Centreville, MI 49032

KEYNOTE SPEAKERS



Attorney General's Office

Discussion on Elder Abuse:
Laws, Trends, and Prosecution



Prosecuting Attorney Association of Michigan

Criminal vs Civil:
How to proceed when they co-exist



Training Focus

Effective Interactions
with Clients with Dementia

REGISTER TODAY!

Scan the QR code to sign up,
or call 517-278-2538 or email
voca@bhsj.org.



FREE EVENT

No cost to attend!

FOR COMMUNITY
PARTNERS, LAW
ENFORCEMENT, AND
FIRST RESPONDERS

Working together to prevent,
identify, and respond to elder
abuse.



Facilitated by Area Agency on Aging III C
Empowering older adults and
building stronger communities.
bhsj.org/aaa

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 5/1/2026 Through 5/31/2026

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
Action Quick Print Plus	259.00	26.05.29 A.01	5/29/2026
Aflac Group Insurance	1,492.44	26.05.22 R.01	5/22/2026
Alert Medical Alarms	194.65	55175	5/15/2026
Alerus Retirement Solutions	4,474.00	26.05.08 R.01	5/8/2026
Amazon Capital Services, Inc	196.25	26.05.15 P.01	5/15/2026
Angela Shedd	1,511.05	26.05.15 A.01	5/15/2026
Angela Shedd	2,078.00	26.05.29 A.02	5/29/2026
Anthony Swinehart	210.00	55185	5/29/2026
BankSupplies	2,330.87	26.05.29 A.03	5/29/2026
Barbara Krzyzanski	157.50	26.05.15 A.02	5/15/2026
Barbara Krzyzanski	105.00	26.05.29 A.04	5/29/2026
Barbara P. Foley	46.16	55157	5/8/2026
Barbara P. Foley	46.16	55183	5/22/2026
Beacon Properties Administration	4,533.45	26.05.29 A.05	5/29/2026
Branch Area Transit Authority	1,769.17	26.05.15 A.03	5/15/2026
Branch County Commission	29,880.89	26.05.15 A.04	5/15/2026
Branch County Complex	14,067.28	26.05.29 A.06	5/29/2026
Card Services Center	2,206.46	26.05.29 P.02	5/29/2026
CDW GOVERNMENT INC.	1,315.90	26.05.15 A.05	5/15/2026
Century Bank - Hillsdale Maintenance	2,000.00	26.05.29 A.07	5/29/2026
Century Bank - Three Rivers Maintenance	2,000.00	26.05.29 A.08	5/29/2026
Century EFTPS	34,103.60	26.05.08 R.02	5/8/2026
Century EFTPS	29,206.44	26.05.22 R.02	5/22/2026
Century FSA	129.00	26.05.08 R.03	5/8/2026
Century FSA	129.00	26.05.22 R.03	5/22/2026
Century Mastercard	167.34	26.05.15 P.02	5/15/2026
Century State/Michigan State Treasury	11,082.06	26.05.22 R.04	5/22/2026
Charter Communications	150.00	26.05.29 P.03	5/29/2026
Cintas Corporation Loc 351	114.78	26.05.15 P.03	5/15/2026
City Of Coldwater	140.00	26.05.29 A.09	5/29/2026
City of Jonesville	200.00	26.05.15 A.06	5/15/2026
City Of Three Rivers	75.00	26.05.29 A.10	5/29/2026
City Of Three Rivers	128.35	55176	5/15/2026
ConnectAmerica	95.00	26.05.15 A.07	5/15/2026
Courtesy Car and Truck Service	341.72	55177	5/15/2026
Crossroads Home Care Inc.	883.56	26.05.15 A.08	5/15/2026
David Schwartz	215.00	55186	5/29/2026
DELTA DENTAL	4,831.69	26.05.15 A.09	5/15/2026
DiningRD	4,470.67	26.05.15 A.10	5/15/2026
DiningRD	295.90	26.05.29 A.11	5/29/2026
DL Gullivan Office Solutions	1,009.12	55187	5/29/2026
Dr. Karen M. Luparello	4,606.25	26.05.15 A.11	5/15/2026
Empower	4,474.00	26.05.22 R.05	5/22/2026
Empower	7,827.88	26.05.22 R.06	5/22/2026
Eurotrol U.S.B.V.	719.00	55178	5/15/2026
FedEx	41.62	26.05.15 P.04	5/15/2026
FedEx	37.11	26.05.29 P.04	5/29/2026
Frontier	461.03	26.05.29 P.05	5/29/2026
GDI Services Inc.	2,649.00	26.05.29 A.12	5/29/2026
Glaxo-Smithkline Financial Inc.	1,374.06	26.05.29 A.13	5/29/2026
GT INDEPENDENCE	13,326.72	26.05.15 A.12	5/15/2026
Health Equity	3,946.88	26.05.08 PR.01	5/8/2026

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 5/1/2026 Through 5/31/2026

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
Health Equity	3,640.88	26.05.22 PR.01	5/22/2026
Helping Angels Home Care LLC	2,865.72	26.05.15 A.13	5/15/2026
Hillsdale Board Of Public Utilities	1,544.59	26.05.29 P.06	5/29/2026
Hillsdale County Treasurer	1,669.89	26.05.15 A.14	5/15/2026
Home Roots Companion & Home Care Services LLC	3,410.88	26.05.15 A.15	5/15/2026
HomeJoy of Kalamzoo	4,911.17	26.05.15 A.16	5/15/2026
Hope Church	280.00	55179	5/15/2026
Hospital Network Healthcare Services	129.50	26.05.15 A.17	5/15/2026
Indiana MI Power Company	1,038.46	26.05.15 P.05	5/15/2026
Indiana State Tax	204.36	26.05.22 R.07	5/22/2026
JAMES COOK	111.60	26.05.29 A.14	5/29/2026
Laboratory Corporation of America	278.40	26.05.15 A.18	5/15/2026
Laboratory Corporation of America	146.00	26.05.29 A.15	5/29/2026
Lajoy Fl, LLC	6,243.24	26.05.15 A.19	5/15/2026
Legal Services Of S.Central MI	1,190.00	26.05.15 A.20	5/15/2026
Maplecrest, LLC	1,471.80	26.05.29 A.16	5/29/2026
McKesson Medical-Surgical Gov. Solutions LLC	130.85	26.05.15 P.06	5/15/2026
McKesson Medical-Surgical Gov. Solutions LLC	1,747.46	26.05.29 P.07	5/29/2026
Medical Care Alert	349.35	26.05.15 A.21	5/15/2026
Merck Sharp & Dohme LLC	3,225.23	55188	5/29/2026
Merit Network Inc.	1,500.00	26.05.15 A.22	5/15/2026
MERS 5% EMPLOYEES	7,802.59	26.05.08 R.04	5/8/2026
Mervin Miller	210.00	55189	5/29/2026
Michigan Community Health Worker Alliance	300.00	26.05.15 A.23	5/15/2026
Michigan Gas	39.09	26.05.29 P.08	5/29/2026
Michigan Public Health Institute	5,867.28	26.05.15 A.24	5/15/2026
Michigan State Disbursement Unit	190.11	55158	5/8/2026
Michigan State Disbursement Unit	190.11	55184	5/22/2026
Nationwide	610.00	26.05.08 R.05	5/8/2026
Nationwide	50.00	26.05.22 R.08	5/22/2026
Perspective Enterprise	30.00	55180	5/15/2026
Principal Life Insurance Company	2,023.02	26.05.29 P.09	5/29/2026
Purfoods LLC dba Mom's Meals	475.70	26.05.15 A.25	5/15/2026
R&S Northeast LLC	41.63	26.05.15 A.26	5/15/2026
Republic Waste Services	375.51	26.05.15 P.07	5/15/2026
Reserve Account	3,000.00	26.05.15 A.27	5/15/2026
Richard Clark	2,899.85	26.05.29 A.17	5/29/2026
Riley Pumpkin Farm	300.00	26.05.29 A.18	5/29/2026
ROSE PEST SOLUTIONS	89.00	26.05.29 A.19	5/29/2026
Sanofi Pasteur Inc.	5,280.80	55190	5/29/2026
Semco Energy	251.55	26.05.29 P.10	5/29/2026
ServerSupply	133.00	55181	5/15/2026
St Joseph County COA	23,388.63	26.05.15 A.28	5/15/2026
St Joseph County Transit Authority	2,493.15	26.05.15 A.29	5/15/2026
Staples	239.99	26.05.15 P.08	5/15/2026
Staples	501.18	26.05.29 P.11	5/29/2026
State of Michigan-Dept	75.00	55182	5/15/2026
State of Michigan-Dept	34.00	55191	5/29/2026
Stratus Video, LLC	2,649.81	26.05.15 A.30	5/15/2026

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 5/1/2026 Through 5/31/2026

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
TelNet Worldwide	1,640.07	26.05.15 A.31	5/15/2026
Theresa Fisher	26.48	26.05.15 A.32	5/15/2026
Verdant Commercial Capital	1,322.75	26.05.29 P.12	5/29/2026
Verizon	1,770.46	26.05.15 P.09	5/15/2026
VRI INC.	54.00	26.05.15 A.33	5/15/2026
Western Michigan Health Insurance Pool Trust	58,971.21	26.05.29 P.13	5/29/2026
Zoho Corporation	<u>6,485.50</u>	26.05.29 A.20	5/29/2026
Report Total	<u>364,006.86</u>		

Branch-Hillsdale-St Joseph Community Health Agency
 Balance Sheet - Unposted Transactions Included In Report
 As of 5/31/2026

Current Period Balance

Assets	
Cash on Hand	8,461.18
Cash with County Treasurer	3,563,272.03
Community Foundation Grant	309,955.94
Cash HD Building Maintenance	72,587.97
Cash TR Building Maintenance	97,236.21
Accounts Receivable	42,167.51
Due from Dental DAPP	1,275.67
Due from State	15,053.32
Due from Other Funding Sources	144,615.67
Prepaid Expenses	176,432.64
Biologic Inventory	133,393.14
Total Assets	<u>4,564,451.28</u>
Liabilities	
Accounts Payable	51,292.16
Payroll Liabilites	161,398.30
Deferred Revenue	237,363.95
Deferred Revenue BR	19,155.08
Deferred Revenue HD	20,204.50
Deferred Revenue SJ	26,914.67
Biologics	133,393.14
Total Liabilities	<u>649,721.80</u>
Net Assets	
Operation Fund Balance	329,363.79
Restricted Fund Balance	455,352.48
Designated Fund Balance	3,130,013.21
Total Net Assets	<u>3,914,729.48</u>
Total Liabilities and Net Assets	<u>4,564,451.28</u>

BHSJ Community Health Agency
 Schedule of Cash Receipts and Disbursements
 October 1, 2025 thru
 May 31, 2026

Plus: Cash Receipts	\$628,471.27
Less: Cash Disbursements For Payroll/AP	\$ (772,650.24)
10/31/2025 Cash Balance	\$ 3,970,394.32
<hr/>	
Plus: Cash Receipts	\$633,432.70
Less: Cash Disbursements For Payroll/AP	\$ (663,990.11)
11/30/2025 Cash Balance	\$ 3,939,836.91
<hr/>	
Plus: Cash Receipts	\$620,491.36
Less: Cash Disbursements For Payroll/AP	\$ (639,361.22)
12/31/2025 Cash Balance	\$ 3,920,967.05
<hr/>	
Plus: Cash Receipts	\$847,544.81
Less: Cash Disbursements For Payroll/AP	\$ (894,796.16)
1/31/2026 Cash Balance	\$ 3,873,715.70
<hr/>	
Plus: Cash Receipts	\$572,212.52
Less: Cash Disbursements For Payroll/AP	\$ (635,104.49)
2/28/2026 Cash Balance	\$ 3,810,823.73
<hr/>	
Plus: Cash Receipts	\$559,290.93
Less: Cash Disbursements For Payroll/AP	\$ (668,377.59)
3/31/2026 Cash Balance	\$ 3,701,737.07
<hr/>	
Plus: Cash Receipts	\$1,040,050.49
Less: Cash Disbursements For Payroll/AP	\$ (876,171.90)
4/30/2026 Cash Balance	\$ 3,865,615.66
<hr/>	
Plus: Cash Receipts	\$569,720.22
Less: Cash Disbursements For Payroll/AP	\$ (559,942.49)
5/31/2026 Cash Balance	\$ 3,875,393.39

12 Month Grants should be 66.67% expended. 9 Month Grants should be 88.89% expended.

	Current Month	Year to Date	Total Budget - Final	Total Expended
024 MERS Pension Underfunded Liability All expenses for this have been completed for the year.	-	26,088.93	26,089.00	100.00%
286 HEP Special Projects Grant ended October 31, 2026.	-	6,143.01	7,422.75	82.76%
010 Agency Support Over budget due to revenue timing. Only 17 % of the expenses in this RU remain in the RU. The remaining expenses are cost allocated out to the other programs as indirect. The majority of the revenue for this RU have already been received, causing this RU to show over. This will fall in line as the year progresses.	153,768.07	250,752.33	304,955.00	82.23%
255 Community Health Direction Over budget; should come back in line as the year progresses and work begins in other grants that do not run the entire year.	11,606.28	130,707.67	160,500.00	81.44%
101 Workforce Development Over budget. The work plan for this grant has the majority of the work early in the year. This will come in line as the year progresses.	1,741.58	39,121.40	48,541.42	80.59%
325 CSHCS Must fully expend budget for 325 before using 112; therefore, they must be evaluated together. The are within budget at 66.13%.	-	172,845.18	222,409.00	77.72%
326 Vision (ELPHS) Within budget - 9 Mth program should be expended at 88.89%.	3,892.90	82,556.28	112,087.11	73.65%
230 Medical Marijuana HD Short term grant, must be expended August 31. Will monitor.	1,629.96	8,075.88	11,046.72	73.11%
327 Hearing (ELPHS) Within budget - 9 Mth program should be expended at 88.89%.	2,879.83	77,182.69	109,545.34	70.46%
032 Emergency Preparedness Slightly over budget due to one-time equipment purchases. Will level out as the year progresses.	9,568.03	124,548.14	178,424.61	69.80%
332 HIV Prevention Slightly over budget due to allocation expenses. Will monitor.	(1,676.47)	14,901.33	21,905.76	68.02%
138 Immunization IAP	66,320.22	760,213.18	1,140,310.00	66.67%
329 MCH Enabling Children	7,867.41	62,939.33	94,409.00	66.67%
714 Onsite Sewage Disposal	26,380.54	349,791.67	527,151.25	66.36%

Branch-Hillsdale-St Joseph Community Health Agency
Statement of Revenues and Expenditures - Final - Expense By Program - Summary FY25-26 Unposted Transactions Included In Report
From 5/1/2026 - 5/31/2026

	Current Month	Year to Date	Total Budget - Final	Total Expended
109 WIC	65,142.40	749,365.43	1,150,390.82	65.14%
717 EGLE Swimming Pools	3,643.06	12,012.64	18,698.36	64.24%
704 Food Service	25,507.75	352,845.97	549,764.82	64.18%
014 VOCA	8,611.96	130,971.61	205,743.00	63.66%
721 Drinking Water Supply	27,171.99	304,288.45	480,083.38	63.38%
212 Medical Marijuana BR	5,512.76	11,822.30	18,888.48	62.59%
108 WIC Breastfeeding	9,647.20	75,517.43	122,031.29	61.88%
341 Infectious Disease	27,113.80	263,196.88	427,126.41	61.62%
605 General EH Services	(7,302.31)	13,269.40	21,552.19	61.57%
745 Type II Water	12,668.25	137,234.11	223,414.33	61.43%
012 Area Agency on Aging	108,618.46	908,030.32	1,533,407.13	59.22%
331 STD	7,631.09	100,622.11	171,341.79	58.73%
345 Lead Testing	763.61	21,371.67	36,653.22	58.31%
029 Dental Clinic - Hillsdale	719.61	6,843.71	12,000.00	57.03%
275 Medical Marijuana SJ	764.11	4,161.39	7,410.53	56.16%
207 MCRH Community Health Workers	7,800.39	68,021.15	122,430.67	55.56%
107 Medicaid Outreach	450.76	8,225.40	15,157.22	54.27%
338 Immunization Vaccine Handling	2,942.44	48,228.65	92,383.76	52.20%
008 Salary & Fringe Payoff	1,836.26	38,014.09	80,000.00	47.52%
112 CSHCS Medicaid Outreach	18,210.92	60,270.74	130,103.26	46.33%
723 PFAS Response - White Pigeon	-	1,228.42	2,706.20	45.39%
405 Grant Writing	999.96	3,336.06	7,548.96	44.19%
722 PFAS Response	-	943.05	2,157.14	43.72%
202 Oral Health	5,452.81	34,994.53	83,280.64	42.02%
025 PH Workforce & Infrastructure	8,373.00	88,723.00	233,242.23	38.04%
205 OHSP Grant	3,753.76	40,435.62	107,011.75	37.79%
106 MI Options	6,144.16	83,627.48	225,082.00	37.15%
018 Aging Mastery	2,500.96	5,234.22	15,000.00	34.89%
719 Body Art	68.54	1,986.33	6,135.41	32.37%
720 EH- Complaints	(105.17)	4,521.94	15,250.13	29.65%
724 PFAS - Westside Landfill	-	812.64	2,820.00	28.82%
015 Local Expenses - Unallowable by Grants	(1,362.91)	13,943.02	50,544.34	27.59%
715 EGLE Long-Term Monitoring	607.14	904.54	4,061.30	22.27%
035 Vector Borne Disease Surveillance	5,053.81	5,980.09	35,971.04	16.62%
096 CSHCS Donations SJ	-	6,651.16	41,360.84	16.08%
718 EGLE Septage	6.12	306.62	5,352.73	5.73%
716 EGLE Campgrounds	402.35	935.59	18,092.85	5.17%
097 CSHCS Donations BR HD	-	988.73	22,826.00	4.33%
287 HEP Special Projects II	272.92	983.45	27,989.45	3.51%

Branch-Hillsdale-St Joseph Community Health Agency
 Statement of Revenues and Expenditures - Final - Expense By Program - Summary FY25-26 Unposted Transactions Included In Report
 From 5/1/2026 - 5/31/2026

	Current Month	Year to Date	Total Budget - Final	Total Expended
102 EH San Training Jurisdictional Sharing	-	-	22,836.07	0.00%
120 PH&DP Special Projects	-	-	15,010.60	0.00%
999 Insurance Claims	7,028.38	29,671.19	-	
Total Expense	650,628.69	5,746,388.15	9,327,657.30	61.61%

The Agency is currently 5.39% under budget.



June 15, 2026 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jon Houtz at 9:00 AM. Roll call was completed as follows: Jon Houtz, and Kevin Collins. Jared Hoffmaster was absent.

Also present from BHSJ: Rebecca Burns, and Theresa Fisher.

Mr. Collins moved to approve the agenda with support from Mr. Houtz. The motion passed.

Public Comment: No public comments were given.

New Business:

- Mr. Collins moved to recommend that the full Board approve the FY26-27 Original Budget, as presented, with support from Mr. Houtz. The motion passed.
- Mr. Houtz moved to recommend that the full Board accept and place on file the December 31, 2025 Annual Actuarial Valuation Report with support from Mr. Houtz. The motion passed.

Public Comment: No public comments were given.

With no further business, the meeting was adjourned at 9:12 AM.

Respectfully Submitted by:

Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health



Original Budget
FY2026-2027

June 25, 2026

Prepared by: Theresa Fisher, Administrative Services Director

**BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
10/1/2026 - 9/30/2027**

TOTAL REVENUES

Original Budget		STATE/FED	ELPHS	COUNTY APPROP	FEE OTHER	FUND BALANCE	Original BUDGET	DIFFERENCE	PY Amend #2 BUDGET
		\$ 4,866,211	\$ 1,564,316	\$ 795,657	\$ 1,894,313	\$ 385,381	\$ 9,505,877	\$ 69,638	\$ 9,436,240
		51.2%	16.5%	8.4%	19.9%	4.1%			
<u>CORE SUPPORT & OTHER</u>									
Salary/Fringe Payoff	008				\$ 80,000		\$ 80,000	\$ -	\$ 80,000
General Administration	010				\$ 374,023		\$ 374,023	\$ 69,068	\$ 304,955
Local Expenses unallowed by Grants	015			\$ 43,649	\$ 4,000		\$ 47,649	\$ (2,896)	\$ 50,544
Capital Improvements	023			\$ 73,000		\$ 90,000	\$ 163,000	\$ 110,000	\$ 53,000
MERS Pension Underfunded	024			\$ 22,590	\$ -		\$ 22,590	\$ (3,499)	\$ 26,089
Dental Clinic - St. Joseph Co.	021				\$ 55,582		\$ 55,582	\$ -	\$ 55,582
Dental Clinic - Hillsdale Co.	029				\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
Emergency Preparedness	032	\$ 130,932		\$ 42,529			\$ 173,461	\$ (4,964)	\$ 178,425
CSHCS Dontations - SJ	096				\$ -	\$ 35,455	\$ 35,455	\$ (5,906)	\$ 41,361
CSHCS Dontations - BR/HD	097				\$ -	\$ 23,646	\$ 23,646	\$ 820	\$ 22,826
Workforce Development	101	\$ 48,535		\$ 648			\$ 49,183	\$ 642	\$ 48,541
Cross Jurisdictional Sharing - EH	102						\$ -	\$ (22,836)	\$ 22,836
TOTAL CORE SUPPORT & OTHER		\$ 179,467	\$ -	\$ 182,416	\$ 525,605	\$ 149,101	\$ 1,036,589	\$ 140,430	\$ 896,159
<u>PERSONAL HEALTH & DISEASE PREVENTION</u>									
Medicaid Outreach	107	\$ 8,679		\$ 8,679	\$ -	\$ -	\$ 17,358	\$ 2,200.95	\$ 15,157
WIC Breastfeeding	108	\$ 89,014		\$ 44,759	\$ -	\$ -	\$ 133,773	\$ 11,741.37	\$ 122,031
WIC - Women, Infants, & Children	109	\$ 961,090		\$ 106,562	\$ 4,000	\$ 50,000	\$ 1,121,652	(\$28,738.69)	\$ 1,150,391
CSHCS Medicaid Outreach	112	\$ 37,866		\$ 76,533	\$ -	\$ -	\$ 114,398	(\$15,704.82)	\$ 130,103
PH&DP Special Projects	120	\$ -		\$ -	\$ -	\$ -	\$ -	(\$15,010.60)	\$ 15,011
Immunization IAP	138	\$ 889,378		\$ 47,862	\$ 206,750	\$ -	\$ 1,143,990	\$ 3,679.83	\$ 1,140,310
Kindergarten Oral Health Screening	202	\$ 82,619		\$ 89	\$ -	\$ -	\$ 82,708	(\$572.65)	\$ 83,281
Children's Special Health Care Service	325	\$ 222,409		\$ 0	\$ -	\$ -	\$ 222,409	\$ 0.00	\$ 222,409
School Vision	326	\$ 4,000	\$ 99,100	\$ 2,777	\$ 14,500	\$ -	\$ 120,377	\$ 8,289.50	\$ 112,087
School Hearing	327	\$ 6,500	\$ 99,100	\$ 3,479	\$ 13,000	\$ -	\$ 122,079	\$ 12,533.73	\$ 109,545
MCH Enabling Children	329	\$ 94,409		\$ -	\$ -	\$ -	\$ 94,409	\$ 0.00	\$ 94,409
STD Prevention & Control	331		\$ 155,734	\$ 25,650	\$ 1,000	\$ -	\$ 182,384	\$ 11,041.97	\$ 171,342
HIV Prevention & Control	332	\$ -		\$ 20,980	\$ -	\$ -	\$ 20,980	(\$925.82)	\$ 21,906
Immunization Vaccine Handling (Gov't)	338	\$ 89,814		\$ 29,625	\$ 250	\$ -	\$ 119,689	\$ 27,305.36	\$ 92,384
Infectious Disease	341		\$ 375,146	\$ 42,980	\$ 54,288	\$ 22,500	\$ 494,914	\$ 67,787.53	\$ 427,126
Lead Testing	345	\$ 19,500		\$ 4,754	\$ 3,000	\$ -	\$ 27,254	(\$9,399.10)	\$ 36,653
TOTAL PERSONAL HEALTH & DISEAS		\$ 2,505,278	\$ 729,080	\$ 414,728	\$ 296,788	\$ 72,500	\$ 4,018,374	\$ 74,228.54	\$ 3,944,145

FY26-27 Original Budget		STATE/FED	ELPHS	COUNTY APPROP	FEES OTHER	FUND BALANCE	Original BUDGET	DIFFERENCE	PY Amend #2 BUDGET								
ENVIRONMENTAL HEALTH PROTECTION																	
Vector Borne Disease Surveillance	035	\$	33,000	\$	3,543	\$ -	\$ -	\$ 36,543	\$ 571.81	\$ 35,971							
General Environmental Health	605	\$	-	\$	28,774	\$ -	\$ -	\$ 28,774	\$ 7,221.76	\$ 21,552							
Food Protection	704		\$ 279,569	\$	32,386	\$ 248,600	\$ -	\$ 560,555	\$ 10,790.52	\$ 549,765							
Onsite Sewage & Drinking Water	714		\$ 555,667	\$	97,671	\$ 298,000	\$ 60,000	\$ 1,011,338	\$ 484,186.94	\$ 527,151							
EGLE LT Monitoring	715	\$	3,450	\$	1,955	\$ -	\$ -	\$ 5,405	\$ 1,343.89	\$ 4,061							
EGLE Campground	716	\$	6,335	\$	4,955	\$ 12,000	\$ -	\$ 23,290	\$ 5,197.43	\$ 18,093							
EGLE Swimming	717	\$	4,150	\$	3,811	\$ 12,000	\$ -	\$ 19,961	\$ 1,262.63	\$ 18,698							
EGLE Septage	718	\$	3,000	\$	1,433	\$ 1,800	\$ -	\$ 6,233	\$ 880.13	\$ 5,353							
Body Art	719	\$	5,400	\$	707	\$ 576	\$ -	\$ 6,683	\$ 547.46	\$ 6,135							
EH Complaints	720	\$	-	\$	10,286	\$ -	\$ -	\$ 10,286	(\$ 4,964.16)	\$ 15,250							
Drinking Water Supply	721	\$	-	\$	-	\$ -	\$ -	\$ -	(\$ 480,083.38)	\$ 480,083							
Type II Water	745	\$	217,736	\$	4,762	\$ -	\$ -	\$ 222,498	(\$ 916.21)	\$ 223,414							
TOTAL ENVIRONMENTAL HEALTH		\$	273,071	\$	835,236	\$	190,284	\$	572,976	\$	60,000	\$	1,931,567	\$	26,039	\$	1,905,528
EMERGING ISSUES GRANTS:																	
PH Workforce Infrastructure	025	\$	68,323	\$	-	\$ -	\$ -	\$ 68,323	(\$ 164,919.23)	\$ 233,242							
PFAS - Lear Siegler	722	\$	2,050	\$	1	\$ -	\$ -	\$ 2,051	(\$ 106.18)	\$ 2,157							
PFAS - White Pigeon	723	\$	2,021	\$	1	\$ -	\$ -	\$ 2,022	(\$ 684.21)	\$ 2,706							
PFAS - Westside Landfill	724	\$	2,953	\$	0	\$ -	\$ -	\$ 2,953	\$ 133.44	\$ 2,820							
TOTAL EMERGING ISSUE GRANTS		\$	75,347	\$	-	\$	2	\$	-	\$	75,349	\$	(\$ 165,576.18)	\$	240,926		
HEALTH EDUCATION & PROMOTION:																	
Car seat	201	\$	-	\$	-	\$ -	\$ -	\$ -	\$ 0.00	\$ -							
OHSP	205	\$	104,068	\$	2	\$ -	\$ -	\$ 104,071	(\$ 2,941.13)	\$ 107,012							
MI Center Rural Health	207	\$	-	\$	4	\$ 44,147	\$ 68,000	\$ 112,151	(\$ 10,280.12)	\$ 122,431							
Beacon Health	210	\$	136,000	\$	217	\$ -	\$ -	\$ 136,217	\$ 136,216.99	\$ -							
Medical Marihuana BR	212	\$	19,128	\$	1	\$ -	\$ -	\$ 19,129	\$ 240.54	\$ 18,888							
Medical Marihuana HD	230	\$	11,099	\$	170	\$ -	\$ -	\$ 11,269	\$ 221.88	\$ 11,047							
Community Health Services	255	\$	-	\$	-	\$ 157,500	\$ -	\$ 157,500	(\$ 3,000.00)	\$ 160,500							
Medical Marihuana SJ	275	\$	8,468	\$	272	\$ -	\$ -	\$ 8,740	\$ 1,329.07	\$ 7,411							
HEP Special Projects	286	\$	-	\$	-	\$ -	\$ -	\$ -	(\$ 7,422.75)	\$ 7,423							
HEP Special Projects II	287	\$	-	\$	-	\$ -	\$ -	\$ -	(\$ 27,989.45)	\$ 27,989							
Grant Writing	405	\$	-	\$	7,562	\$ -	\$ -	\$ 7,562	\$ 12.77	\$ 7,549							
TOTAL HEALTH EDUCATION & PROMOTIO		\$	278,763	\$	-	\$	8,227	\$	201,647	\$	68,000	\$	556,637	\$	\$ 86,387.81	\$	470,249

FY26-27 Original Budget		STATE/FED	ELPHS	COUNTY APPROP	FEES OTHER	FUND BALANCE	Original BUDGET	DIFFERENCE	PY Amend #2 BUDGET
AREA AGENCY ON AGING									
Area Agency on Aging	012	\$ 1,215,942			\$ 297,297	\$ 35,780	\$ 1,549,019	\$15,611.43	\$ 1,533,407
VOCA	014	\$ 205,743					\$ 205,743	(\$0.00)	\$ 205,743
Senior Medicare Patrol	018	\$ 15,000		\$ (0)			\$ 15,000	(\$0.01)	\$ 15,000
Mi Options	106	\$ 117,600		\$ (0)			\$ 117,600	(\$107,482.01)	\$ 225,082
TOTAL AREA AGENCY ON AGING		\$ 1,554,285	\$ -	\$ (0)	\$ 297,297	\$ 35,780	\$ 1,887,362	(\$91,870.59)	\$ 1,979,232

	Original	PY Amend #2
Fund Balance per most recent Audit:		\$ 3,967,661.00
Nonspendat \$ 146,656.00		
Assigned \$ 3,597,456.00		
Unassigned \$ 223,549.00		
Projected fund balance to start year:	\$ 3,788,474.16	
Allocated for use in this budget:	\$ 385,381.00	\$ 179,186.84
Projected fund balance for future use:	\$ 3,403,093.16	\$ 3,788,474.16
Application of MERS Surplus Fund	\$ 180,871.00	

**BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY**

TOTAL EXPENSES

10/1/2026 - 9/30/2027

Original Budget

		Original Budget 2026-27	Amended #2 Budget 2025-26	DIFFERENCE
		\$ 9,505,877	\$ 9,436,240	69,638
<u>CORE SUPPORT & OTHER:</u>				
Salary/Fringe Payoff	008	\$ 80,000	\$ 80,000	0
General Administration	010	\$ 374,023	\$ 304,955	69,068
Local Expenses Unallowed by Grants	015	\$ 47,649	\$ 50,544	(2,896)
Capital Improvements	023	\$ 163,000	\$ 53,000	110,000
MERS Pension Underfunded	024	\$ 22,590	\$ 26,089	(3,499)
Dental Clinic - St. Joseph Co.	021	\$ 55,582	\$ 55,582	0
Dental Clinic - Hillsdale Co.	029	\$ 12,000	\$ 12,000	0
Emergency Preparedness	032	\$ 173,461	\$ 178,425	(4,964)
CSHCS Donations - SJ	096	\$ 35,455	\$ 41,361	(5,906)
CSHCS Donations - BR/HD	097	\$ 23,646	\$ 22,826	820
Workforce Development	101	\$ 49,183	\$ 48,541	642
Cross Jurisdictional Sharing - EH	102	\$ -	\$ 22,836	(22,836)
TOTAL CORE SUPPORT & OTHER		\$ 1,036,589	\$ 896,159	\$ 140,430

PERSONAL HEALTH & DISEASE PREVENTION

Medicaid Outreach	107	\$ 17,358	\$ 15,157	2,201
WIC - Breastfeeding	108	\$ 133,773	\$ 122,031	11,741
WIC - Women, Infants, & Children	109	\$ 1,121,652	\$ 1,150,391	(28,739)
CSHCS Medicaid Outreach	112	\$ 114,398	\$ 130,103	(15,705)
PH&DP Special Projects.	120	\$ -	\$ 15,011	(15,011)
Immunization Clinics	138	\$ 1,143,990	\$ 1,140,310	3,680
Immunization/Vaccine Handling	338	\$ 119,689	\$ 92,384	27,305
Children's Special Health Care Services	325	\$ 222,409	\$ 222,409	0
School Vision & Hearing Clinics	326	\$ 120,377	\$ 112,087	8,289
School Vision & Hearing Clinics	327	\$ 122,079	\$ 109,545	12,534
MCH Enabling Children	329	\$ 94,409	\$ 94,409	0
STD Prevention & Control	331	\$ 182,384	\$ 171,342	11,042
HIV Prevention & Control	332	\$ 20,980	\$ 21,906	(926)
Infectious Disease	341	\$ 494,914	\$ 427,126	67,788
Lead Testing	345	\$ 27,254	\$ 36,653	(9,399)
Kindergarten Oral Health Screening	202	\$ 82,708	\$ 83,281	(573)
TOTAL PERSONAL HEALTH & DISEAS		\$ 4,018,374	\$ 3,944,145	\$ 74,229

		Original Budget 2026-27	Amended #2 Budget 2025-26	DIFFERENCE
ENVIRONMENTAL HEALTH PROTECTION				
Vector Borne	035	\$ 36,543	\$ 35,971	572
General Environmental Health	605	\$ 28,774	\$ 21,552	7,222
Food Protection	704	\$ 560,555	\$ 549,765	10,791
Onsite Sewage & Drinking Water	714	\$ 1,011,338	\$ 527,151	484,187
EGLT Monitoring	715	\$ 5,405	\$ 4,061	1,344
EGLT Campground	716	\$ 23,290	\$ 18,093	5,197
EGLT Swimming	717	\$ 19,961	\$ 18,698	1,263
EGLT Septage	718	\$ 6,233	\$ 5,353	880
Body Art	719	\$ 6,683	\$ 6,135	547
EH Complaints	720	\$ 10,286	\$ 15,250	(4,964)
Drinking Water Supply	721	\$ -	\$ 480,083	(480,083)
Type II Water	745	\$ 222,498	\$ 223,414	(916)
TOTAL ENVIRONMENTAL HEALTH		\$ 1,931,567	\$ 1,905,528	\$ 26,039

EMERGING ISSUES GRANTS

PH Workforce Infrastructure	025	\$ 68,323	\$ 233,242	(164,919)
PFAS - Lear Siegler	722	\$ 2,051	\$ 2,157	(106)
PFAS - White Pigeon	723	\$ 2,022	\$ 2,706	(684)
PFAS - Westside Landfill	724	\$ 2,953	\$ 2,820	133
TOTAL EMERGING ISSUES GRANTS		\$ 75,349	\$ 240,926	\$ (165,576)

HEALTH EDUCATION & PROMOTION:

OHSP	205	\$ 104,071	\$ 107,012	(2,941)
MI Center Rural Health	207	\$ 112,151	\$ 122,431	(10,280)
Rural Health Transformation CHW	208	\$ 136,217	\$ -	136,217
Medical Marijuana BR	212	\$ 19,129	\$ 18,888	241
Medical Marijuana HD	230	\$ 11,269	\$ 11,047	222
Community Health Services	255	\$ 157,500	\$ 160,500	(3,000)
Medical Marijuana SJ	275	\$ 8,740	\$ 7,411	1,329
HEP Special Projects	286	\$ -	\$ 7,423	(7,423)
HEP Special Projects II	287	\$ -	\$ 27,989	(27,989)
Grant Writing	405	\$ 7,562	\$ 7,549	13
TOTAL HEALTH EDUCATION & PROMOTION		\$ 556,637	\$ 470,249	\$ 86,388

		Original	Amended #2	
		Budget 2026-27	Budget 2025-26	DIFFERENCE
AAA:				
Area Agency on Aging	012	\$ 1,549,019	\$ 1,533,407	15,611
VOCA	014	\$ 205,743	\$ 205,743	(0)
Senior Medicare Patrol	018	\$ 15,000	\$ 15,000	(0)
Mi Options	106	\$ 117,600	\$ 225,082	(107,482)
TOTAL CORE SUPPORT		\$ 1,887,362	\$ 1,979,232	\$ (91,871)
GRAND TOTAL:		\$ 9,505,877	\$ 9,436,240	\$ 69,638

Branch-Hillsdale-St. Joseph Community Health Agency - Budget

Original Budget
10/1/2026 - 9/30/2027

Prepared By: Theresa Fisher

PROGRAM EXPENSES		008	009	010	012	014	015
		Sal/Fringe Payoff	Space Allocation	General Admin	Area Agency on Aging	VOCA	Local Expenses
1. SALARIES & WAGES		80,000.00	-	551,124.36	203,448.28	111,405.02	-
2. FRINGE BENEFITS				860,523.85	88,892.91	38,314.76	-
3. CAP EXP FOR EQUIP & FAC							
4. CONTRACTUAL (SUBCONTRACTS)					1,138,367.00	-	-
5. SUPPLIES & MATERIALS				20,500.00	450.07	121.73	-
6. TRAVEL				14,000.00	10,000.00	3,684.33	-
7. COMMUNICATION				30,000.00	1,100.00	800.00	-
8. COUNTY/CITY CENTRAL SERVICES							
9. SPACE COSTS							
SPACE ALLOCATION			(293,532)	119,414.00	4,366.00	2,284.00	
10. ALL OTHERS (ADP & MISC.)			293,532.00	181,500.00	12,901.00	3,300.00	20,206.75
TOTAL PROGRAM EXPENSES		80,000	-	1,777,062.20	1,459,525.26	159,909.85	20,206.75
1. INDIRECT COST				(1,403,039.20)	89,493.30	45,833.15	-
30.61262%							
2. COST ALLOCATION PLAN/OTHER							
COMMUNITY HEALTH SERVICES		-	-	-	-	-	-
PREVENTION SERVICES		-	-	-	-	-	-
IMMUNIZATION DISTRIBUTION							
GSHCS &/or MCH DISTRIBUTION		-	-	-	-	-	-
ENVIRONMENTAL HEALTH		-	-	-	-	-	-
ALLOCATION EXPENSE							
UNALLOWABLE EXPENSE ALLOCATION		-	-	-	-	-	27,442
TOTAL INDIRECT COST		-	-	(1,403,039.20)	89,493.30	45,833.15	27,442.06
UNALLOCATED FUND BALANCE							
TOTAL EXPENDITURES		80,000	-	374,023	1,549,019	205,743	47,649
SOURCE OF FUNDS							
1. FEES & COLLECTIONS - 1ST & 2ND PARTY		-	-	40	-	-	-
2. FEES & COLLECTIONS - 3RD PARTY		-	-	-	-	-	-
3. FED/STATE FUNDING (NON-MDHHS)		-	-	-	1,215,942.00	205,743.00	-
4. FEDERAL MEDICAID COST BASED REIMB.		-	-	-	-	-	-
5. FEDERALLY PROVIDED VACCINES		-	-	-	-	-	-
6. FEDERAL MEDICAID OUTREACH		-	-	-	-	-	-
7. REQUIRED MATCH - LOCAL		-	-	-	-	-	-
8. LOCAL - NON ELPHS							
9. LOCAL - NON ELPHS		-	-	-	-	-	-
10. LOCAL - NON ELPHS							
11. OTHER - NON ELPHS		80,000.00	-	373,983.00	297,296.56	-	4,000.00
12. MDHHS NON COMPREHENSIVE							
13. MDHHS COMPREHENSIVE		-	-	-	-	-	-
14. ELPHS MDHHS HEARING	55505						
15. ELPHS MDHHS VISION	55505						
16. ELPHS MDHHS OTHER	55505						
17. ELPHS FOOD	55505						
18. ELPHS PRIVATE/TYPE III WATER	55505						
19. ELPHS ON-SITE WASTEWATER TREA	55505						
20. MCH FUNDING	55520						
21. LOCAL - COUNTY APPROPRIATIONS					0.00	(0.00)	43,648.81
22. INKIND MATCH							
23. MDHHS FIXED UNIT RATE		-	-	-	-	-	-
MDHHS LOCAL COMM STABLIZATION							
SOURCE OF FUNDS ABOVE		80,000	-	374,023	1,513,239	205,743	47,649
USE OF DESIGNATED FUND BALANCE		-	-	-	35,780	-	-
TOTAL SOURCE OF FUNDS IN BUDGET		80,000	-	374,023	1,549,019	205,743	47,649

Original Budget
10/1/2026 - 9/30/2027

	018	021	023	024	025	029
	Senior Medicare	Dental Clinic	Capital	MERS Pension	CDC	Dental Clinic
PROGRAM EXPENSES	Patrol	Three Rivers	Improvement	Underfunded	Infrastructure	Hillsdale
1. SALARIES & WAGES	8,604.98	-	-	-	-	-
2. FRINGE BENEFITS	2,487.66	-	-	22,590.00	-	-
3. CAP EXP FOR EQUIP & FAC						
4. CONTRACTUAL (SUBCONTRACTS)	-	-	-	-	-	-
5. SUPPLIES & MATERIALS	-	-	-	-	-	-
6. TRAVEL	-	-	-	-	-	-
7. COMMUNICATION	-	-	-	-	-	-
8. COUNTY/CITY CENTRAL SERVICES						
9. SPACE COSTS						
SPACE ALLOCATION					-	
10. ALL OTHERS (ADP & MISC.)	511.61	55,582.20	163,000.00	-	68,323.00	12,000.00
TOTAL PROGRAM EXPENSES	11,604.25	55,582.20	163,000.00	22,590.00	68,323.00	12,000.00
1. INDIRECT COST	3,395.75				-	-
30.61262%						
2. COST ALLOCATION PLAN/OTHER						
COMMUNITY HEALTH SERVICES		-	-	-	-	-
PREVENTION SERVICES		-	-	-	-	-
IMMUNIZATION DISTRIBUTION						
CSHCS &/or MCH DISTRIBUTION		-	-	-	-	-
ENVIRONMENTAL HEALTH		-	-	-	-	-
ALLOCATION EXPENSE						
UNALLOWABLE EXPENSE ALLOCATION	-	-	-	-	-	-
TOTAL INDIRECT COST	3,395.75	-	-	-	-	-
UNALLOCATED FUND BALANCE						
TOTAL EXPENDITURES	15,000	55,582	163,000	22,590	68,323	12,000
SOURCE OF FUNDS						
1. FEES & COLLECTIONS - 1ST & 2ND PA		-	-	-	-	-
2. FEES & COLLECTIONS - 3RD PARTY	-	-	-	-	-	-
3. FED/STATE FUNDING (NON-MDHHS)	-	-	-	-	-	-
4. FEDERAL MEDICAID COST BASED RE	-	-	-	-	-	-
5. FEDERALLY PROVIDED VACCINES	-	-	-	-	-	-
6. FEDERAL MEDICAID OUTREACH	-	-	-	-	-	-
7. REQUIRED MATCH - LOCAL	-	-	-	-	-	-
8. LOCAL - NON ELPHS						
9. LOCAL - NON ELPHS	-	-	-	-	-	-
10. LOCAL - NON ELPHS						
11. OTHER - NON ELPHS	-	55,582.00	-	-	-	12,000.00
12. MDHHS NON COMPREHENSIVE						
13. MDHHS COMPREHENSIVE	15,000.00	-	-	-	68,323.00	-
14. ELPHS MDHHS HEARING						
15. ELPHS MDHHS VISION						
16. ELPHS MDHHS OTHER						
17. ELPHS FOOD						
18. ELPHS PRIVATE/TYPE III WATER						
19. ELPHS ON-SITE WASTEWATER TREA						
20. MCH FUNDING						
21. LOCAL - COUNTY APPROPRIATIONS	(0.00)	0.20	73,000.00	22,590.00	-	-
22. INKIND MATCH						
23. MDHHS FIXED UNIT RATE	-	-	-	-	-	-
MDHHS LOCAL COMM STABLIZATION						
SOURCE OF FUNDS ABOVE	15,000	55,582	73,000	22,590	68,323	12,000
USE OF DESIGNATED FUND BALANCE	-	-	90,000	-	-	-
TOTAL SOURCE OF FUNDS IN BUDGET	15,000	55,582	163,000	22,590	68,323	12,000

Original Budget
10/1/2026 - 9/30/2027

PROGRAM EXPENSES	032 - 9 Mth	32 - 3 Mth	35	96	97	101
	Emergency Preparedness	Emergency Preparedness	Vector Borne Disease	CSHCS Donations	CSHCS Donations	LHD Sharing Work Dev
1. SALARIES & WAGES	62,537.69	20,845.90	17,476.07	-	-	3,225.07
2. FRINGE BENEFITS	25,556.34	8,518.78	1,860.38	-	-	857.35
3. CAP EXP FOR EQUIP & FAC						
4. CONTRACTUAL (SUBCONTRACTS)	-	-	-	-	-	-
5. SUPPLIES & MATERIALS	4,400.00	1,600.00	70.00	-	-	100.00
6. TRAVEL	3,190.00	1,088.00	10,000.00	-	-	25.00
7. COMMUNICATION	1,000.00	1,000.00	100.00	-	-	25.00
8. COUNTY/CITY CENTRAL SERVICES						
9. SPACE COSTS						
SPACE ALLOCATION	939.00	313.00	292.00			51.00
10. ALL OTHERS (ADP & MISC.)	4,404.50	2,110.50	825.00	35,455.00	23,646.00	43,650.00
TOTAL PROGRAM EXPENSES	102,027.53	35,476.18	30,623.45	35,455.00	23,646.00	47,933.42
1. INDIRECT COST	26,967.89	8,989.30	5,919.40	-	-	1,249.74
30.61262%						
2. COST ALLOCATION PLAN/OTHER						
COMMUNITY HEALTH SERVICES	-	-	-	-	-	-
PREVENTION SERVICES	-	-	-	-	-	-
IMMUNIZATION DISTRIBUTION						
CSHCS &/or MCH DISTRIBUTION	-	-	-	-	-	-
ENVIRONMENTAL HEALTH	-	-	-	-	-	-
ALLOCATION EXPENSE						
UNALLOWABLE EXPENSE ALLOCATION	-	-	-	-	-	-
TOTAL INDIRECT COST	26,967.89	8,989.30	5,919.40	-	-	1,249.74
UNALLOCATED FUND BALANCE						
TOTAL EXPENDITURES	128,995	44,465	36,543	35,455	23,646	49,183
SOURCE OF FUNDS						
1. FEES & COLLECTIONS - 1ST & 2ND PA	-	-	-	-	-	-
2. FEES & COLLECTIONS - 3RD PARTY	-	-	-	-	-	-
3. FED/STATE FUNDING (NON-MDHHS)	-	-	-	-	-	-
4. FEDERAL MEDICAID COST BASED RE	-	-	-	-	-	-
5. FEDERALLY PROVIDED VACCINES	-	-	-	-	-	-
6. FEDERAL MEDICAID OUTREACH	-	-	-	-	-	-
7. REQUIRED MATCH - LOCAL	9,819.90	3,273.30	-	-	-	-
8. LOCAL - NON ELPHS						
9. LOCAL - NON ELPHS	-	-	-	-	-	-
10. LOCAL - NON ELPHS						
11. OTHER - NON ELPHS	-	-	-	-	-	-
12. MDHHS NON COMPREHENSIVE						
13. MDHHS COMPREHENSIVE	98,199.00	32,733.00	33,000.00	-	-	48,535.00
14. ELPHS MDHHS HEARING						
15. ELPHS MDHHS VISION						
16. ELPHS MDHHS OTHER						
17. ELPHS FOOD						
18. ELPHS PRIVATE/TYPE III WATER						
19. ELPHS ON-SITE WASTEWATER TREA						
20. MCH FUNDING						
21. LOCAL - COUNTY APPROPRIATIONS	20,976.52	8,459.17	3,542.85	-	-	648.15
22. INKIND MATCH						
23. MDHHS FIXED UNIT RATE	-	-	-	-	-	-
MDHHS LOCAL COMM STABLIZATION						
SOURCE OF FUNDS ABOVE	128,995	44,465	36,543	-	-	49,183
USE OF DESIGNATED FUND BALANCE	-	-	-	35,455	23,646	-
TOTAL SOURCE OF FUNDS IN BUDGET	128,995	44,465	36,543	35,455	23,646	49,183

Original Budget
10/1/2026 - 9/30/2027

PROGRAM EXPENSES	106	107	108	109	112	138
	Mi Options	Medicaid Outreach	WIC Breastfeeding	WIC Residential	CHSCS Medicaid	Immunization IAP
1. SALARIES & WAGES	66,438.57	6,927.91	78,809.22	559,731.36	-	298,488.53
2. FRINGE BENEFITS	17,432.68	1,588.97	10,233.24	155,195.70	-	108,986.03
3. CAP EXP FOR EQUIP & FAC						
4. CONTRACTUAL (SUBCONTRACTS)	17,600.00	-	-	-	-	-
5. SUPPLIES & MATERIALS	500.00	325.00	500.00	8,100.00	-	185,600.00
6. TRAVEL	1,000.00	50.00	2,500.00	9,600.00	-	5,000.00
7. COMMUNICATION	557.06	50.00	1,100.00	24,500.00	-	13,500.00
8. COUNTY/CITY CENTRAL SERVICES						
9. SPACE COSTS						
SPACE ALLOCATION	1,191.00	124.00	5,876.00	31,293.00		14,721.00
10. ALL OTHERS (ADP & MISC.)	300.00	475.00	8,050.00	60,550.00	-	397,900.00
TOTAL PROGRAM EXPENSES	105,019.31	9,540.87	107,068.46	848,970.06	-	1,024,195.56
1. INDIRECT COST	25,675.19	2,607.24	27,258.23	218,857.92	-	124,738.65
30.61262%						
2. COST ALLOCATION PLAN/OTHER						
COMMUNITY HEALTH SERVICES	-	4,473	4,473	4,473	-	4,473
PREVENTION SERVICES	-	737	7,710	49,352	-	35,282
IMMUNIZATION DISTRIBUTION						
CSHCS &/or MCH DISTRIBUTION	-	-	-	-	114,398	(44,699)
ENVIRONMENTAL HEALTH	-	-	-	-	-	-
ALLOCATION EXPENSE						
UNALLOWABLE EXPENSE ALLOCATION	(13,095)	-	(12,737)	-	-	-
TOTAL INDIRECT COST	12,580.69	7,817.30	26,704.20	272,682.07	114,398.44	119,794.27
UNALLOCATED FUND BALANCE						
TOTAL EXPENDITURES	117,600	17,358	133,773	1,121,652	114,398	1,143,990
SOURCE OF FUNDS						
1. FEES & COLLECTIONS - 1ST & 2ND PA	-	-	-	-	-	7,500
2. FEES & COLLECTIONS - 3RD PARTY	-	-	-	4,000.00	-	199,250.00
3. FED/STATE FUNDING (NON-MDHHS)	117,600.00	-	-	-	-	-
4. FEDERAL MEDICAID COST BASED RE	-	-	-	-	-	464,000.00
5. FEDERALLY PROVIDED VACCINES	-	-	-	-	-	350,000.00
6. FEDERAL MEDICAID OUTREACH	-	8,679.09	-	-	37,865.88	-
7. REQUIRED MATCH - LOCAL	-	-	-	-	37,865.88	-
8. LOCAL - NON ELPHS						
9. LOCAL - NON ELPHS	-	-	-	-	-	-
10. LOCAL - NON ELPHS						
11. OTHER - NON ELPHS	-	-	-	-	-	-
12. MDHHS NON COMPREHENSIVE						
13. MDHHS COMPREHENSIVE	-	-	89,014.00	961,090.00	-	75,378.00
14. ELPHS MDHHS HEARING						
15. ELPHS MDHHS VISION						
16. ELPHS MDHHS OTHER						
17. ELPHS FOOD						
18. ELPHS PRIVATE/TYPER III WATER						
19. ELPHS ON-SITE WASTEWATER TREA						
20. MCH FUNDING						
21. LOCAL - COUNTY APPROPRIATIONS	(0.00)	8,679.09	44,758.66	106,562.13	38,666.67	47,861.83
22. INKIND MATCH						
23. MDHHS FIXED UNIT RATE	-	-	-	-	-	-
MDHHS LOCAL COMM STABILIZATION						
SOURCE OF FUNDS ABOVE	117,600	17,358	133,773	1,071,652	114,398	1,143,990
USE OF DESIGNATED FUND BALANCE	-	-	-	50,000	-	-
TOTAL SOURCE OF FUNDS IN BUDGET	117,600	17,358	133,773	1,121,652	114,398	1,143,990

Original Budget
10/1/2026 - 9/30/2027

PROGRAM EXPENSES	199	202	205	207	208	212
	Prevention Serv. Admin	Kindergarten Oral Health	OHSP	MI Center Rural Health	MRHT AAA/CHW	Marijuana Branch
1. SALARIES & WAGES	79,434.13	12,338.81	37,188.87	57,898.36	63,153.66	4,221.30
2. FRINGE BENEFITS	13,129.57	2,650.91	14,352.70	12,859.06	32,568.32	1,421.36
3. CAP EXP FOR EQUIP & FAC						
4. CONTRACTUAL (SUBCONTRACTS)	-	-	-	-	-	-
5. SUPPLIES & MATERIALS	225.00	800.00	8,190.00	1,350.00	4,000.00	-
6. TRAVEL	1,000.00	3,500.00	1,654.00	6,600.00	6,000.00	25.00
7. COMMUNICATION	400.00	600.00	100.00	1,100.00	442.00	25.00
8. COUNTY/CITY CENTRAL SERVICES						
9. SPACE COSTS						
SPACE ALLOCATION	48,078.00	159.00	284.00	391.00	-	37.00
10. ALL OTHERS (ADP & MISC.)	2,050.00	52,300.00	26,522.82	5,818.82	750.00	12,000.00
TOTAL PROGRAM EXPENSES	144,316.70	72,348.72	88,292.39	86,017.24	106,913.98	17,729.66
1. INDIRECT COST	28,336.17	4,588.75	15,778.23	21,660.70	29,303.01	1,727.37
30.61262%						
2. COST ALLOCATION PLAN/OTHER						
COMMUNITY HEALTH SERVICES	-	4,473	-	4,473	-	-
PREVENTION SERVICES	(172,653)	1,298	-	-	-	-
IMMUNIZATION DISTRIBUTION						
GSHCS &/or MCH DISTRIBUTION	-	-	-	-	-	-
ENVIRONMENTAL HEALTH	-	-	-	-	-	-
ALLOCATION EXPENSE						
UNALLOWABLE EXPENSE ALLOCATION	-	-	-	-	-	(328)
TOTAL INDIRECT COST	(144,316.70)	10,359.27	15,778.23	26,133.31	29,303.01	1,399.37
UNALLOCATED FUND BALANCE						
TOTAL EXPENDITURES	-	82,708	104,071	112,151	136,217	19,129
SOURCE OF FUNDS						
1. FEES & COLLECTIONS - 1ST & 2ND PA	-	-	-	-	-	-
2. FEES & COLLECTIONS - 3RD PARTY	-	-	-	2,500.00	-	-
3. FED/STATE FUNDING (NON-MDHHS)	-	-	104,068.39	-	136,000.00	19,128.00
4. FEDERAL MEDICAID COST BASED RE	-	-	-	-	-	-
5. FEDERALLY PROVIDED VACCINES	-	-	-	-	-	-
6. FEDERAL MEDICAID OUTREACH	-	-	-	-	-	-
7. REQUIRED MATCH - LOCAL	-	-	-	-	-	-
8. LOCAL - NON ELPHS						
9. LOCAL - NON ELPHS	-	-	-	-	-	-
10. LOCAL - NON ELPHS						
11. OTHER - NON ELPHS	-	-	-	41,647.00	-	-
12. MDHHS NON COMPREHENSIVE						
13. MDHHS COMPREHENSIVE	-	82,619.00	-	-	-	-
14. ELPHS MDHHS HEARING						
15. ELPHS MDHHS VISION						
16. ELPHS MDHHS OTHER						
17. ELPHS FOOD						
18. ELPHS PRIVATE/TYPE III WATER						
19. ELPHS ON-SITE WASTEWATER TREA						
20. MCH FUNDING						
21. LOCAL - COUNTY APPROPRIATIONS	-	88.99	2.23	3.55	216.99	1.03
22. INKIND MATCH						
23. MDHHS FIXED UNIT RATE	-	-	-	-	-	-
MDHHS LOCAL COMM STABILIZATION						
SOURCE OF FUNDS ABOVE	-	82,708	104,071	44,151	136,217	19,129
USE OF DESIGNATED FUND BALANCE	-	-	-	68,000	-	-
TOTAL SOURCE OF FUNDS IN BUDGET	-	82,708	104,071	112,151	136,217	19,129

Original Budget
10/1/2026 - 9/30/2027

PROGRAM EXPENSES	230	255	275	325	326	327
	Marijuana Hillsdale	Community Health Services	Marijuana St. Joseph	CSHCS Outreach & Advocacy	Vision	Hearing
1. SALARIES & WAGES	3,064.02	119,006.82	3,064.02	179,906.72	51,747.22	50,832.56
2. FRINGE BENEFITS	1,045.54	40,343.40	1,045.54	40,228.93	19,731.96	19,912.41
3. CAP EXP FOR EQUIP & FAC						
4. CONTRACTUAL (SUBCONTRACTS)	-	-	-	-	-	-
5. SUPPLIES & MATERIALS	-	500.00	-	700.00	2,025.00	675.00
6. TRAVEL	25.00	3,000.00	25.00	6,000.00	3,200.00	3,500.00
7. COMMUNICATION	25.00	650.00	25.00	900.00	300.00	400.00
8. COUNTY/CITY CENTRAL SERVICES						
9. SPACE COSTS						
SPACE ALLOCATION	28.00	1,785.00	28.00	3,599.00	1,779.00	1,754.00
10. ALL OTHERS (ADP & MISC.)	6,300.00	6,050.00	4,100.00	14,550.00	9,050.00	12,750.00
TOTAL PROGRAM EXPENSES	10,487.56	171,335.22	8,287.56	245,884.65	87,833.18	89,823.97
1. INDIRECT COST	1,258.04	48,781.28	1,258.04	67,389.29	21,881.65	21,656.89
30.61262%						
2. COST ALLOCATION PLAN/OTHER						
COMMUNITY HEALTH SERVICES	-	(62,617)	-	4,473	4,473	4,473
PREVENTION SERVICES	-	-	-	19,061	6,189	6,126
IMMUNIZATION DISTRIBUTION						
CSHCS &/or MCH DISTRIBUTION	-	-	-	(114,398)	-	-
ENVIRONMENTAL HEALTH	-	-	-	-	-	-
ALLOCATION EXPENSE						
UNALLOWABLE EXPENSE ALLOCATION	(477)	-	(806)	-	-	-
TOTAL INDIRECT COST	781.04	(13,835.22)	452.04	(23,475.65)	32,543.43	32,255.10
UNALLOCATED FUND BALANCE						
TOTAL EXPENDITURES	11,269	157,500	8,740	222,409	120,377	122,079
SOURCE OF FUNDS						
1. FEES & COLLECTIONS - 1ST & 2ND PA	-	-	-	-	14,500	13,000
2. FEES & COLLECTIONS - 3RD PARTY	-	-	-	-	-	-
3. FED/STATE FUNDING (NON-MDHHS)	11,099.00	-	8,468.00	-	-	-
4. FEDERAL MEDICAID COST BASED RE	-	-	-	-	4,000.00	6,500.00
5. FEDERALLY PROVIDED VACCINES	-	-	-	-	-	-
6. FEDERAL MEDICAID OUTREACH	-	-	-	-	-	-
7. REQUIRED MATCH - LOCAL	-	-	-	-	-	-
8. LOCAL - NON ELPHS						
9. LOCAL - NON ELPHS	-	-	-	-	-	-
10. LOCAL - NON ELPHS						
11. OTHER - NON ELPHS	-	157,500.00	-	-	-	-
12. MDHHS NON COMPREHENSIVE						
13. MDHHS COMPREHENSIVE	-	-	-	142,409.00	-	-
14. ELPHS MDHHS HEARING						99,100
15. ELPHS MDHHS VISION					99,100	
16. ELPHS MDHHS OTHER						
17. ELPHS FOOD						
18. ELPHS PRIVATE/TYPER III WATER						
19. ELPHS ON-SITE WASTEWATER TREA						
20. MCH FUNDING						
21. LOCAL - COUNTY APPROPRIATIONS	169.60	-	271.60	0.00	2,776.82	3,479.28
22. INKIND MATCH						
23. MDHHS FIXED UNIT RATE	-	-	-	80,000.00	-	-
MDHHS LOCAL COMM STABLIZATION						
SOURCE OF FUNDS ABOVE	11,269	157,500	8,740	222,409	120,377	122,079
USE OF DESIGNATED FUND BALANCE	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS IN BUDGET	11,269	157,500	8,740	222,409	120,377	122,079

Original Budget
10/1/2026 - 9/30/2027

	329	331	332	338	341	345
	MCH Enabling	Sexually Trans.	HIV	Vaccine Storage	Infectious	Lead
PROGRAM EXPENSES	Children	Disease	Prevention	& Handling	Disease	
1. SALARIES & WAGES	-	85,866.51	10,385.78	53,480.61	238,770.34	29,028.98
2. FRINGE BENEFITS	-	25,691.37	2,684.35	22,838.13	63,526.87	9,359.77
3. CAP EXP FOR EQUIP & FAC						
4. CONTRACTUAL (SUBCONTRACTS)	-	-	-	-	-	-
5. SUPPLIES & MATERIALS	-	2,250.00	-	250.00	18,400.00	15,850.00
6. TRAVEL	-	500.00	-	600.00	1,800.00	1,000.00
7. COMMUNICATION	-	300.00	-	2,500.00	1,000.00	1,000.00
8. COUNTY/CITY CENTRAL SERVICES						
9. SPACE COSTS						
SPACE ALLOCATION	-	5,943.00	152.00	4,199.00	8,528.00	527.00
10. ALL OTHERS (ADP & MISC.)	-	13,550.00	2,625.00	5,850.00	39,700.00	650.00
TOTAL PROGRAM EXPENSES	-	134,100.89	15,847.13	89,717.74	371,725.21	57,415.75
1. INDIRECT COST	-	34,150.79	4,001.11	23,363.17	92,541.10	11,751.80
30.61262%						
2. COST ALLOCATION PLAN/OTHER						
COMMUNITY HEALTH SERVICES	-	4,473	-	-	4,473	4,473
PREVENTION SERVICES	-	9,659	1,132	6,608	26,175	3,324
IMMUNIZATION DISTRIBUTION						
CSHCS &/or MCH DISTRIBUTION	94,409	-	-	-	-	(49,710)
ENVIRONMENTAL HEALTH	-	-	-	-	-	-
ALLOCATION EXPENSE						
UNALLOWABLE EXPENSE ALLOCATION	-	-	-	-	-	-
TOTAL INDIRECT COST	94,409.00	48,282.87	5,132.81	29,971.38	123,188.73	(30,161.62)
UNALLOCATED FUND BALANCE						
TOTAL EXPENDITURES	94,409	182,384	20,980	119,689	494,914	27,254
SOURCE OF FUNDS						
1. FEES & COLLECTIONS - 1ST & 2ND PA	-	1,000	-	-	250	-
2. FEES & COLLECTIONS - 3RD PARTY	-	-	-	-	500.00	3,000.00
3. FED/STATE FUNDING (NON-MDHHS)	-	-	-	5,000.00	-	-
4. FEDERAL MEDICAID COST BASED RE	-	-	-	55,000.00	-	7,500.00
5. FEDERALLY PROVIDED VACCINES	-	-	-	-	-	-
6. FEDERAL MEDICAID OUTREACH	-	-	-	-	-	-
7. REQUIRED MATCH - LOCAL	-	-	-	-	-	-
8. LOCAL - NON ELPHS						
9. LOCAL - NON ELPHS	-	-	-	-	-	-
10. LOCAL - NON ELPHS						
11. OTHER - NON ELPHS	-	-	-	250.00	53,538.00	-
12. MDHHS NON COMPREHENSIVE						
13. MDHHS COMPREHENSIVE	-	-	-	29,814.00	446.00	12,000.00
14. ELPHS MDHHS HEARING						
15. ELPHS MDHHS VISION						
16. ELPHS MDHHS OTHER		155,734			374,700	
17. ELPHS FOOD						
18. ELPHS PRIVATE/TYPE III WATER						
19. ELPHS ON-SITE WASTEWATER TREA						
20. MCH FUNDING	94,409					
21. LOCAL - COUNTY APPROPRIATIONS	-	25,649.75	20,979.94	29,625.13	42,979.94	4,754.13
22. INKIND MATCH						
23. MDHHS FIXED UNIT RATE	-	-	-	-	-	-
MDHHS LOCAL COMM STABLIZATION						
SOURCE OF FUNDS ABOVE	94,409	182,384	20,980	119,689	472,414	27,254
USE OF DESIGNATED FUND BALANCE	-	-	-	-	22,500	-
TOTAL SOURCE OF FUNDS IN BUDGET	94,409	182,384	20,980	119,689	494,914	27,254

Original Budget
10/1/2026 - 9/30/2027

PROGRAM EXPENSES	405	605	704	714	715	716
	Grant Writing	General EH	Food Service Protection	Onsite Sewage & Drinking Water	EGLE LT Monitor	EGLE Campground
1. SALARIES & WAGES	3,747.22	224,045.30	289,148.89	309,323.26	1,353.09	4,842.37
2. FRINGE BENEFITS	1,469.52	91,645.56	92,622.59	97,646.18	373.87	1,673.50
3. CAP EXP FOR EQUIP & FAC						
4. CONTRACTUAL (SUBCONTRACTS)	-	-	-	-	-	-
5. SUPPLIES & MATERIALS	50.00	4,600.00	4,600.00	5,450.00	100.00	1,795.00
6. TRAVEL	50.00	4,000.00	15,000.00	31,000.00	325.00	4,000.00
7. COMMUNICATION	-	1,000.00	2,000.00	2,000.00	100.00	500.00
8. COUNTY/CITY CENTRAL SERVICES						
9. SPACE COSTS						
SPACE ALLOCATION	48.00	10,311.00	9,841.00	11,423.00	20.00	76.00
10. ALL OTHERS (ADP & MISC.)	600.00	42,850.00	26,000.00	4,650.00	800.00	1,600.00
TOTAL PROGRAM EXPENSES	5,964.75	378,451.85	439,212.47	461,492.44	3,071.95	14,486.87
1. INDIRECT COST	1,596.98	96,641.25	116,870.26	124,584.02	528.67	1,994.68
30.61262%						
2. COST ALLOCATION PLAN/OTHER						
COMMUNITY HEALTH SERVICES	-	4,473	4,473	-	-	-
PREVENTION SERVICES	-	-	-	-	-	-
IMMUNIZATION DISTRIBUTION						
CSHCS &/or MCH DISTRIBUTION	-	-	-	-	-	-
ENVIRONMENTAL HEALTH	-	(450,792)	-	425,262	1,805	6,809
ALLOCATION EXPENSE						
UNALLOWABLE EXPENSE ALLOCATION	-	-	-	-	-	-
TOTAL INDIRECT COST	1,596.98	(349,677.91)	121,342.87	549,845.75	2,333.24	8,803.42
UNALLOCATED FUND BALANCE						
TOTAL EXPENDITURES	7,562	28,774	560,555	1,011,338	5,405	23,290
SOURCE OF FUNDS						
1. FEES & COLLECTIONS - 1ST & 2ND PA	-	-	248,600	286,000	-	12,000
2. FEES & COLLECTIONS - 3RD PARTY	-	-	-	12,000.00	-	-
3. FED/STATE FUNDING (NON-MDHHS)	-	-	-	-	3,450.00	6,335.00
4. FEDERAL MEDICAID COST BASED RE	-	-	-	-	-	-
5. FEDERALLY PROVIDED VACCINES	-	-	-	-	-	-
6. FEDERAL MEDICAID OUTREACH	-	-	-	-	-	-
7. REQUIRED MATCH - LOCAL	-	-	-	-	-	-
8. LOCAL - NON ELPHS						
9. LOCAL - NON ELPHS	-	-	-	-	-	-
10. LOCAL - NON ELPHS						
11. OTHER - NON ELPHS	-	-	-	-	-	-
12. MDHHS NON COMPREHENSIVE						
13. MDHHS COMPREHENSIVE	-	-	-	-	-	-
14. ELPHS MDHHS HEARING						
15. ELPHS MDHHS VISION						
16. ELPHS MDHHS OTHER						
17. ELPHS FOOD			279,569			
18. ELPHS PRIVATE/TYPER III WATER						
19. ELPHS ON-SITE WASTEWATER TREA				555,667		
20. MCH FUNDING						
21. LOCAL - COUNTY APPROPRIATIONS	7,561.73	28,773.94	32,386.34	97,671.19	1,955.19	4,955.28
22. INKIND MATCH						
23. MDHHS FIXED UNIT RATE	-	-	-	-	-	-
MDHHS LOCAL COMM STABILIZATION						
SOURCE OF FUNDS ABOVE	7,562	28,774	560,555	951,338	5,405	23,290
USE OF DESIGNATED FUND BALANCE	-	-	-	60,000	-	-
TOTAL SOURCE OF FUNDS IN BUDGET	7,562	28,774	560,555	1,011,338	5,405	23,290

Original Budget
10/1/2026 - 9/30/2027

PROGRAM EXPENSES	717	718	719	720	722	723
	EGLE Swimming	EGLE Septage	EGLE Body Art	EH Complaints	PFAS Lear Siegler	PFAS White Pigeon
1. SALARIES & WAGES	5,775.80	1,753.44	1,753.44	2,909.73	365.77	365.77
2. FRINGE BENEFITS	1,752.25	650.93	650.93	942.54	124.94	124.94
3. CAP EXP FOR EQUIP & FAC						
4. CONTRACTUAL (SUBCONTRACTS)	-	-	-	-	-	-
5. SUPPLIES & MATERIALS	325.00	100.00	100.00	100.00	-	-
6. TRAVEL	1,000.00	300.00	800.00	1,000.00	25.00	25.00
7. COMMUNICATION	300.00	25.00	25.00	25.00	25.00	25.00
8. COUNTY/CITY CENTRAL SERVICES						
9. SPACE COSTS						
SPACE ALLOCATION	87.00	30.00	30.00	54.00	5.00	5.00
10. ALL OTHERS (ADP & MISC.)	550.00	125.00	75.00	50.00	1,355.03	1,326.06
TOTAL PROGRAM EXPENSES	9,790.04	2,984.38	3,434.38	5,081.27	1,900.74	1,871.77
1. INDIRECT COST	2,304.53	736.04	736.04	1,179.28	150.22	150.22
30.61262%						
2. COST ALLOCATION PLAN/OTHER						
COMMUNITY HEALTH SERVICES	-	-	-	-	-	-
PREVENTION SERVICES	-	-	-	-	-	-
IMMUNIZATION DISTRIBUTION						
CSHCS &/or MCH DISTRIBUTION	-	-	-	-	-	-
ENVIRONMENTAL HEALTH	7,866	2,512	2,512	4,025	-	-
ALLOCATION EXPENSE						
UNALLOWABLE EXPENSE ALLOCATION	-	-	-	-	-	-
TOTAL INDIRECT COST	10,170.94	3,248.49	3,248.49	5,204.70	150.22	150.22
UNALLOCATED FUND BALANCE						
TOTAL EXPENDITURES	19,961	6,233	6,683	10,286	2,051	2,022
SOURCE OF FUNDS						
1. FEES & COLLECTIONS - 1ST & 2ND PA	12,000	1,800	576	-	-	-
2. FEES & COLLECTIONS - 3RD PARTY	-	-	-	-	-	-
3. FED/STATE FUNDING (NON-MDHHS)	4,150.00	3,000.00	5,400.00	-	-	-
4. FEDERAL MEDICAID COST BASED RE	-	-	-	-	-	-
5. FEDERALLY PROVIDED VACCINES	-	-	-	-	-	-
6. FEDERAL MEDICAID OUTREACH	-	-	-	-	-	-
7. REQUIRED MATCH - LOCAL	-	-	-	-	-	-
8. LOCAL - NON ELPHS						
9. LOCAL - NON ELPHS	-	-	-	-	-	-
10. LOCAL - NON ELPHS						
11. OTHER - NON ELPHS	-	-	-	-	-	-
12. MDHHS NON COMPREHENSIVE						
13. MDHHS COMPREHENSIVE	-	-	-	-	2,050.00	2,021.00
14. ELPHS MDHHS HEARING						
15. ELPHS MDHHS VISION						
16. ELPHS MDHHS OTHER						
17. ELPHS FOOD						
18. ELPHS PRIVATE/TYPER III WATER						
19. ELPHS ON-SITE WASTEWATER TREA						
20. MCH FUNDING						
21. LOCAL - COUNTY APPROPRIATIONS	3,810.99	1,432.86	706.86	10,285.98	0.96	0.99
22. INKIND MATCH						
23. MDHHS FIXED UNIT RATE	-	-	-	-	-	-
MDHHS LOCAL COMM STABLIZATION						
SOURCE OF FUNDS ABOVE	19,961	6,233	6,683	10,286	2,051	2,022
USE OF DESIGNATED FUND BALANCE	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS IN BUDGET	19,961	6,233	6,683	10,286	2,051	2,022

Original Budget
10/1/2026 - 9/30/2027

PROGRAM EXPENSES	724	745	GRAND TOTAL
	PFAS Westside Landfill	Type II Water	
1. SALARIES & WAGES	365.77	119,348.31	4,113,550
2. FRINGE BENEFITS	124.94	38,754.42	1,994,986
3. CAP EXP FOR EQUIP & FAC			-
4. CONTRACTUAL (SUBCONTRACTS)	-	-	1,155,967
5. SUPPLIES & MATERIALS	-	1,400.00	296,102
6. TRAVEL	25.00	7,000.00	163,116
7. COMMUNICATION	25.00	1,300.00	90,849
8. COUNTY/CITY CENTRAL SERVICES			-
9. SPACE COSTS			-
SPACE ALLOCATION	5.00	3,096.00	(366)
10. ALL OTHERS (ADP & MISC.)	2,257.51	3,200.00	1,688,278
TOTAL PROGRAM EXPENSES	2,803.22	174,098.73	9,502,482
INDIRECT COST			
1. INDIRECT COST	150.22	48,399.39	3,396
30.61262%			-
2. COST ALLOCATION PLAN/OTHER			-
COMMUNITY HEALTH SERVICES	-	-	1
PREVENTION SERVICES	-	-	(0)
IMMUNIZATION DISTRIBUTION			-
CSHCS &/or MCH DISTRIBUTION	-	-	-
ENVIRONMENTAL HEALTH	-	-	(0)
ALLOCATION EXPENSE			-
UNALLOWABLE EXPENSE ALLOCATION	-	-	(0)
TOTAL INDIRECT COST	150.22	48,399.39	3,397
UNALLOCATED FUND BALANCE			
TOTAL EXPENDITURES	2,953	222,498	9,505,877
SOURCE OF FUNDS			
1. FEES & COLLECTIONS - 1ST & 2ND PA	-	-	597,266
2. FEES & COLLECTIONS - 3RD PARTY	-	-	221,250
			818,516
3. FED/STATE FUNDING (NON-MDHHS)	-	156,573.00	2,001,956
4. FEDERAL MEDICAID COST BASED RE	-	-	537,000
5. FEDERALLY PROVIDED VACCINES	-	-	350,000
6. FEDERAL MEDICAID OUTREACH	-	-	46,545
7. REQUIRED MATCH - LOCAL	-	-	50,959
8. LOCAL - NON ELPHS			-
9. LOCAL - NON ELPHS	-	61,163.00	61,163
10. LOCAL - NON ELPHS			-
11. OTHER - NON ELPHS	-	-	1,075,797
			1,075,797
12. MDHHS NON COMPREHENSIVE			-
13. MDHHS COMPREHENSIVE	2,953.00	-	1,695,584
			3,391,168
14. ELPHS MDHHS HEARING			99,100
15. ELPHS MDHHS VISION			99,100
16. ELPHS MDHHS OTHER			530,434
17. ELPHS FOOD			279,569
18. ELPHS PRIVATE/TYPER III WATER			-
19. ELPHS ON-SITE WASTEWATER TREA			555,667
			1,563,870
20. MCH FUNDING			94,409
21. LOCAL - COUNTY APPROPRIATIONS	0.44	4,762.12	744,698
22. INKIND MATCH			
23. MDHHS FIXED UNIT RATE	-	-	80,000
MDHHS LOCAL COMM STABLIZATION			-
SOURCE OF FUNDS ABOVE	2,953	222,498	9,120,495
	-	-	-
USE OF DESIGNATED FUND BALANCE	-	-	385,381
TOTAL SOURCE OF FUNDS IN BUDGET	2,953	222,498	9,505,877

818,516	Fees
795,657	Local Approp
6,430,527	State/Federal
1,075,797	Other
385,381	Designated Fund Balance
9,505,877	Total Revenues

180,871 MERS Surplus Fund Use

795,657 County Approp.

0.00 Under (OVER)
County Approp.



Municipal Employees' Retirement System of Michigan

Annual Actuarial Valuation Report

December 31, 2025 - Branch-Hillsdale-St Joseph Comm Hlth Agcy (1202)





Spring 2026

Branch-Hillsdale-St Joseph Comm Hlth Agcy

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared for Branch-Hillsdale-St Joseph Comm Hlth Agcy (1202) as of December 31, 2025. The report includes the determination of liabilities and contribution rates resulting from the participation in the Municipal Employees' Retirement System of Michigan ("MERS"). This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Document, Actuarial Policy, the Michigan Constitution, and governing statutes. Branch-Hillsdale-St Joseph Comm Hlth Agcy is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees.

The purposes of this valuation are to:

- Measure funding progress as of December 31, 2025,
- Establish contribution requirements for the fiscal year beginning January 1, 2027,
- Provide information regarding the identification and assessment of risk,
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements, and
- Provide information to assist the local unit of government with State reporting requirements.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2025. The valuation was based upon information furnished by MERS concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by MERS.

The Municipal Employees' Retirement Act, PA 427 of 1984 and the MERS' Plan Document Article VI Sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. As the fiduciary of the plan, the MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are reviewed regularly through a comprehensive study, most recently in the Spring of 2025.

The Michigan Department of Treasury provides required assumptions to be used for purposes of Public Act 202, of 2017, reporting. These assumptions are for reporting purposes only and do not impact required contributions. Please refer to the State Reporting page found at the end of this report for information for this filing.

For a full list of the assumptions used, please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:

<https://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2025AnnualActuarialValuation-Appendix.pdf>

The actuarial assumptions used for this valuation, including the assumed rate of investment return, are reasonable for purposes of the measurement. The combined effect of the assumptions is expected to have no significant bias (i.e., not significantly optimistic or pessimistic). The asset valuation method is more likely to produce an actuarial value of assets that is greater than the market value of assets until application of the dedicated gains policy achieves an assumed rate of investment return of 6.50% (currently 6.79%).

In December 2021, the Actuarial Standards Board (ASB) adopted a revision to the Actuarial Standard of Practice (ASOP) No. 4, *Measuring Pension Obligations and Determining Pension Plan Costs or Contributions*. The revised ASOP No. 4 requires the calculation and disclosure of a liability referred to by the ASOP as the “Low-Default-Risk Obligation Measure” (LDRM). The LDRM calculation is provided in aggregate, along with aggregate employer results, in a separate report titled “Summary Report of the 80th Annual Actuarial Valuations,” and will be available on the MERS website during the fall of 2026.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge, the information contained in this report is accurate and fairly presents the actuarial position of Branch-Hillsdale-St Joseph Comm Hlth Agcy as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, the Actuarial Standards of Practice issued by the Actuarial Standards Board, and applicable statutes.

Rebecca L. Stouffer, Mark Buis, Kurt Dosson, and Shana M. Neeson are members of the American Academy of Actuaries. These actuaries meet the Academy’s Qualification Standards to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor. GRS maintains independent consulting agreements with certain local units of government for services unrelated to the actuarial consulting services provided in this report.

The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).


This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting, or investment advice.



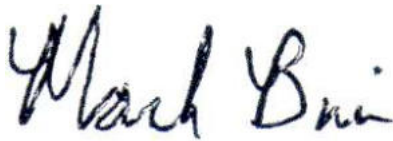
This report was prepared at the request of the MERS Retirement Board and may be provided only in its entirety by the municipality to other interested parties. MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality. GRS is not responsible for the consequences of any unauthorized use. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).

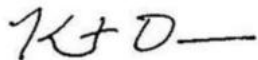
Sincerely,
Gabriel, Roeder, Smith & Company



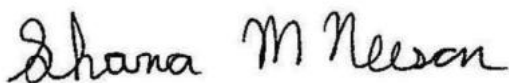
Rebecca L. Stouffer, ASA, FCA, MAAA



Mark Buis, FSA, FCA, EA, MAAA



Kurt Dosson, ASA, FCA, MAAA



Shana M. Neeson, ASA, FCA, MAAA



Table of Contents

Executive Summary	6
Table 1: Employer Contribution Details for the Fiscal Year Beginning January 1, 2027	13
Table 2: Benefit Provisions.....	14
Table 3: Participant Summary	15
Table 4: Reported Assets (Market Value)	16
Table 5: Flow of Valuation Assets	17
Table 6: Actuarial Accrued Liabilities and Valuation Assets as of December 31, 2025	18
Table 7: Actuarial Accrued Liabilities - Comparative Schedule	19
Tables 8 and 9: Division-Based Comparative Schedules	20
Table 10: Division-Based Layered Amortization Schedule.....	22
GASB Statement No. 68 Information	23
Benefit Provision History.....	25
Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method	26
Risk Commentary	27
State Reporting	29



Executive Summary

Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While the funded ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

	12/31/2025	12/31/2024
Funded Ratio*	95%	93%

* Reflects assets from Surplus divisions, if any.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS' technology service provider.



Required Employer Contributions

Your required employer contributions are shown in the following table. Employee contributions, if any, are in addition to the employer contributions.

Effective with the December 31, 2021 valuation, the MERS Retirement Board adopted a Dedicated Gains Policy which allows for recognition of asset gains in excess of a set threshold in combination with lowering the assumed rate of investment return. The 2025 valuation reflects an assumed rate of investment return of 6.79%. Effective with the 2024 valuation, the MERS Retirement Board adopted updated demographic and economic assumptions.

	Percentage of Payroll		Monthly \$ Based on Projected Payroll		
	Valuation Date:	12/31/2025	12/31/2024	12/31/2025	12/31/2024
Fiscal Year Beginning:	January 1, 2027	January 1, 2026	January 1, 2027	January 1, 2026	
Division					
01 - Gnrl	-	-	\$ 63,176	\$ 59,905	
Total Municipality - Estimated Monthly Contribution			\$ 63,176	\$ 59,905	
Total Municipality - Estimated Annual Contribution			\$ 758,112	\$ 718,860	

Employee contribution rates:

Valuation Date:	Employee Contribution Rate	
	12/31/2025	12/31/2024
Division		
01 - Gnrl	3.00%	3.00%

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more "Surplus" divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. Additional contribution into one or more Surplus divisions would not immediately lower future contributions, however the assets from the Surplus division(s) could be transferred to an unfunded division in the future to reduce the unfunded liability, or to be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality's total assets, unfunded accrued liability, and funded status; however, these assets are not used in calculating the minimum required contribution.

MERS strongly encourages employers to contribute more than the minimum contribution shown above. With the implemented dedicated gains policy, market gains and losses will continue to be smoothed over five years; however, excess returns are used to lower the investment assumption. Thus, there will be fewer gains to smooth in down markets. Having additional funds in Surplus divisions will assist plans with navigating potential short-term market volatility.

The required employer contribution rates, or dollars if the division is closed, determined in this report are reasonable under Actuarial Standard of Practice (ASOP) No. 4, Measuring Pension Obligations and Determining Pension Plan Costs or Contributions, based on:

- The use of reasonable actuarial assumptions and cost methods;
- The use of reasonable amortization and asset valuation methods; and



- Application of the MERS funding policy which will accumulate sufficient assets to make benefit payments when due, assuming all assumptions will be realized, and the required employer contributions are made when due.

How and Why Do These Numbers Change?

In a defined benefit plan, contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2);
- Changes in actuarial assumptions and methods (see the Appendix); and
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

These impacts are reflected in various tables in the report. For more information, please contact your Regional Manager.

Comments on Investment Rate of Return Assumption

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided a significant portion of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **6.79%** per year. This, along with all other actuarial assumptions, is reviewed at least every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore contributions at lower assumed investment return assumptions, please review the “What If” projection scenarios later in this report.

Assumption and Method Changes in 2025

Effective February 17, 2022 and first implemented in the December 31, 2021 annual actuarial valuation, the MERS Retirement Board adopted a dedicated gains policy that automatically lowers the assumed rate of investment return by using excess asset gains to mitigate large increases in required contributions to the Plan. Full details of this dedicated gains policy are available in the Actuarial Policy found on the MERS [website](#). Some goals of the dedicated gains policy are to:

- Provide a systematic approach to lower the assumed rate of investment return between experience studies; and
- Use excess gains to cover both the increase in normal cost and any increase in UAL payment the first contribution year after application (i.e., minimize the first-year impact (i.e., increase) in employer contributions).

Investment performance measured for the one-year period ending December 31, 2025 resulted in current year excess gains for use in lowering the assumed rate of investment return. As a result, the assumed rate of investment return was lowered from 6.93% to 6.79%. The December 31, 2025 valuation liabilities were developed using this new, lower assumption. Additionally, as a result of recognizing excess market gains, the



valuation assets used to fund these liabilities are 2.7% higher than if there were no dedicated gains policy. The combined impact of these changes will minimize the first-year impact on employer contributions and may result in an increase or a decrease in employer contributions.

There were no other assumption or method changes in 2025.

Comments on Asset Smoothing

To avoid dramatic spikes and dips in annual contribution requirements due to short-term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year's investment gains or losses over the prior year and the following four years. After initial application of asset smoothing, any remaining excess market gains are used to buy down the assumed rate of investment return and increase the level of valuation assets, to the extent allowed by the dedicated gains policy. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. **The (smoothed) actuarial rate of return for 2025 was 8.18%, while the actual market rate of return was 15.25%.** To see historical details of the market rate of return compared to the smoothed actuarial rate of return, refer to this report's Appendix or view the "[How Smoothing Works](#)" [video](#) on the [Defined Benefit resource page](#) of the MERS website.

As of December 31, 2025, the actuarial value of assets is just over 100% of market value due to asset smoothing and dedicated gains. This means that there are deferred investment losses, which will put slight upward pressure on contributions in the short term. The level of market value of assets and actuarial value of assets are very similar, resulting in a funded percentage that is not materially different.

Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore, the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

Many assumptions are important in determining the required employer contributions. In the following table, we show the impact of varying the Investment Return assumption. Lower investment returns would generally result in higher required employer contributions, and vice versa. The three economic scenarios below provide a quantitative risk assessment for the impact of investment returns on the plan's projected financial condition for funding purposes.

The relative impact of the economic scenarios below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2025 valuation and are for the municipality in total, not by division.



It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size. Projections are not predictions. Future valuations will be based on actual future experience.

12/31/2025 Valuation Results	Lower Future Annual Returns	Lower Future Annual Returns	Valuation Assumptions
Investment Return Assumption	4.79%	5.79%	6.79%
Accrued Liability	\$ 25,921,509	\$ 23,230,344	\$ 20,968,234
Valuation Assets ¹	\$ 20,002,879	\$ 20,002,879	\$ 20,002,879
Unfunded Accrued Liability	\$ 5,918,630	\$ 3,227,465	\$ 965,355
Funded Ratio	77%	86%	95%
Monthly Normal Cost	\$ 11,737	\$ 8,382	\$ 5,932
Monthly Amortization Payment	\$ 100,047	\$ 77,779	\$ 57,244
Total Employer Contribution²	\$ 111,784	\$ 86,161	\$ 63,176

¹ The Valuation Assets include assets from Surplus divisions, if any.

² If assets exceed accrued liabilities for a division, the division may have an overfunding credit to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

Projection Scenarios

The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate economic assumption scenarios. All three projections account for the past investment experience that will continue to affect the actuarial rate of return in the short term.

The 6.79% scenario provides an estimate of computed employer contributions based on current actuarial assumptions, and a projected 6.79% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively and make contributions in addition to the minimum requirements. The 5.79% and 4.79% projection scenarios provide an indication of the potential required employer contribution if these assumptions were met over the long term.

Your municipality includes one or more Surplus divisions. Extra contributions in a Surplus division may be used to reduce future employer contributions or to accelerate the date by which the municipality becomes 100% funded. The timing and use of these Surplus assets within the plan is discretionary. Certain employers have special funding arrangements that may differ from the Actuarial Policy.

The Funded Percentage graph shows projections of funded status under the 6.79% investment return assumption, both including the Surplus assets (contributed as of the valuation date), and without the Surplus assets. The graph including the Surplus assets assumes these Surplus assets grow with interest and are not used to lower future employer contributions. We modeled the projections including the Surplus assets in this fashion because the use of these assets within the plan is discretionary by the employer and we do not know when and how the employer will use them. Once the employer uses these Surplus assets, any future employer contributions are expected to be lower than those shown in the projections.

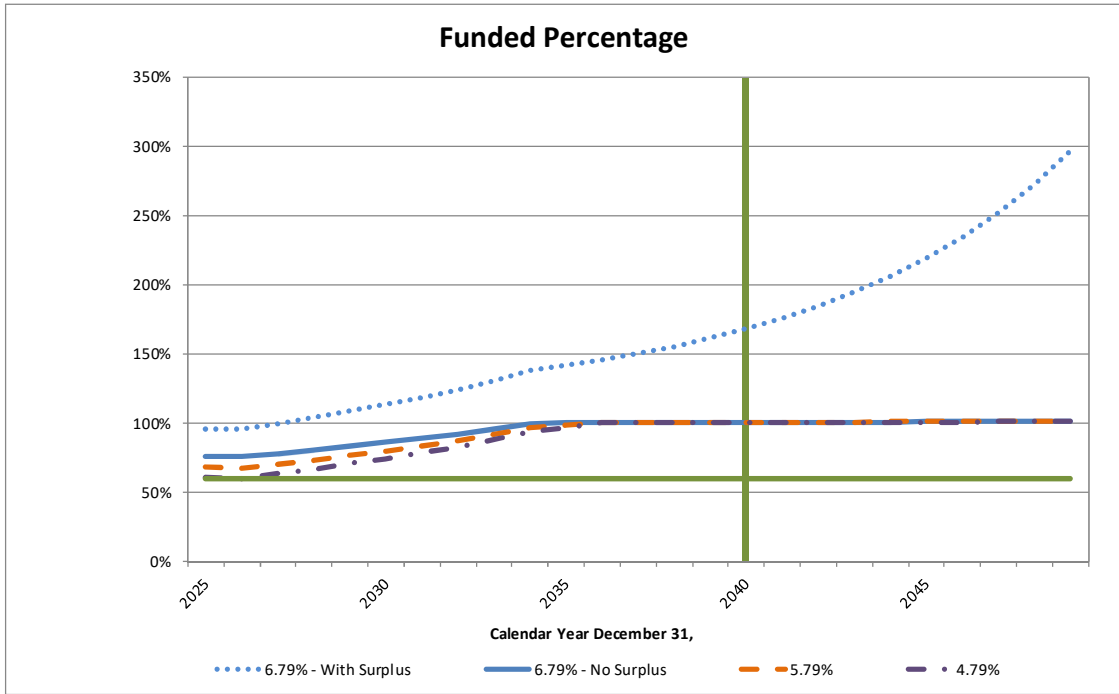


Valuation Year Ending 12/31	Fiscal Year Beginning 1/1	Actuarial Accrued Liability	Valuation Assets ²	Funded Percentage	Estimated Annual Employer Contribution
6.79%¹					
2025	2027	\$ 20,968,234	\$ 15,857,836	76%	\$ 758,112
2026	2028	\$ 21,100,000	\$ 15,900,000	76%	\$ 818,000
2027	2029	\$ 21,100,000	\$ 16,400,000	78%	\$ 819,000
2028	2030	\$ 21,000,000	\$ 17,000,000	81%	\$ 822,000
2029	2031	\$ 20,900,000	\$ 17,500,000	84%	\$ 823,000
2030	2032	\$ 20,800,000	\$ 17,900,000	86%	\$ 841,000
5.79%¹					
2025	2027	\$ 23,230,344	\$ 15,857,836	68%	\$ 1,033,932
2026	2028	\$ 23,300,000	\$ 15,800,000	68%	\$ 1,100,000
2027	2029	\$ 23,300,000	\$ 16,400,000	70%	\$ 1,110,000
2028	2030	\$ 23,200,000	\$ 17,000,000	74%	\$ 1,120,000
2029	2031	\$ 23,000,000	\$ 17,700,000	77%	\$ 1,130,000
2030	2032	\$ 22,800,000	\$ 18,300,000	80%	\$ 1,150,000
4.79%¹					
2025	2027	\$ 25,921,509	\$ 15,857,836	61%	\$ 1,341,408
2026	2028	\$ 25,900,000	\$ 15,600,000	60%	\$ 1,420,000
2027	2029	\$ 25,800,000	\$ 16,400,000	63%	\$ 1,430,000
2028	2030	\$ 25,700,000	\$ 17,200,000	67%	\$ 1,450,000
2029	2031	\$ 25,400,000	\$ 18,000,000	71%	\$ 1,460,000
2030	2032	\$ 25,200,000	\$ 18,800,000	75%	\$ 1,490,000

¹ Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

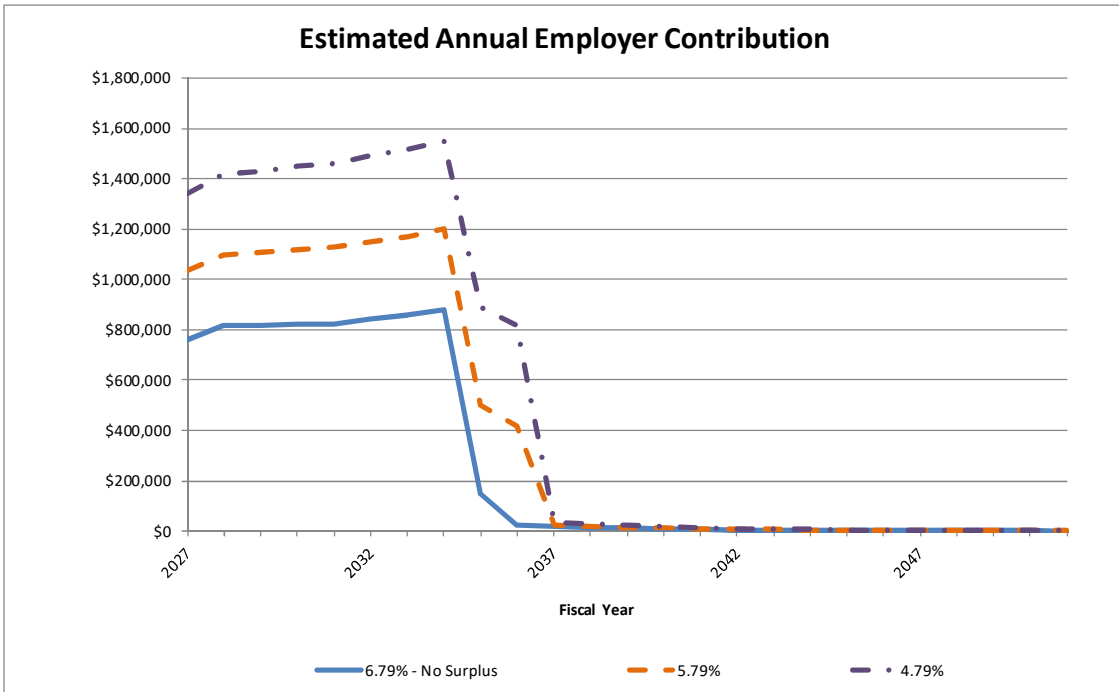
² Valuation Assets do not include assets from Surplus divisions, if any.





Notes:

Assumes assets from the Surplus division(s) will grow at the denoted investment return assumption and will not be used to lower employer contributions of non-surplus divisions during the projection period. Also assumes no additional contributions in future years to the surplus division(s). The green indicator lines have been added at 60% funded and 15 years following the valuation date for PA 202 purposes.



Notes:

Projected employer contributions do not reflect the use of any assets from the Surplus division(s).



Table 1: Employer Contribution Details for the Fiscal Year Beginning January 1, 2027

Division	Total Normal Cost	Employee Contribution Rate	Employer Contributions ¹			Blended Employer Rate ⁵	Employee Contribution Conversion Factor ²
			Employer Normal Cost ⁶	Payment of the Unfunded Accrued Liability ⁴	Computed Employer Contribution		
Percentage of Payroll							
01 - Gnrl	12.83%	3.00%	-	-	-		
Estimated Monthly Contribution³							
01 - Gnrl			\$ 5,932	\$ 57,244	\$ 63,176		
Total Municipality			\$ 5,932	\$ 57,244	\$ 63,176		
Estimated Annual Contribution³			\$ 71,184	\$ 686,928	\$ 758,112		

- ¹ The above employer contribution requirements are in addition to the employee contributions, if any.
- ² If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1% because employee contributions may be refunded at termination of employment and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.
- ³ For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.
- ⁴ Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions not to add across.
- ⁵ For linked divisions, the employer will be invoiced the Computed Employer Contribution rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Rate shown above, by contacting MERS at 800-767-MERS (6377). Blended Employer Rate(s) exclude divisions with zero active members.
- ⁶ For divisions with a negative employer normal cost, employee contributions cover the normal cost and a portion of the payment of any unfunded accrued liability.

Please see the Comments on Asset Smoothing in the Executive Summary of this report.



Table 2: Benefit Provisions

01 - Gnrl: Closed to new hires

	2025 Valuation	2024 Valuation
Benefit Multiplier:	2.00% Multiplier (no max)	2.00% Multiplier (no max)
Normal Retirement Age:	60	60
Vesting:	6 years	6 years
Early Retirement (Unreduced):	55/25	55/25
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	5 years	5 years
COLA for Future Retirees:	2.50% (Non-Compound)	2.50% (Non-Compound)
COLA for Current Retirees:	2.50% (Non-Compound)	2.50% (Non-Compound)
Employee Contributions:	3.00%	3.00%
DC Plan for New Hires:	8/1/2015	8/1/2015
Act 88:	Yes (Adopted 8/16/1963)	Yes (Adopted 8/16/1963)



Table 3: Participant Summary

Division	2025 Valuation		2024 Valuation		2025 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
01 - Gnrl							
Active Employees	13	\$ 824,460	14	\$ 833,496	55.1	23.2	23.2
Vested Former Employees	15	147,665	16	170,216	51.4	11.5	11.7
Retirees and Beneficiaries	82	1,364,974	85	1,333,219	72.9		
Pending Refunds	10		14				
Total Municipality							
Active Employees	13	\$ 824,460	14	\$ 833,496	55.1	23.2	23.2
Vested Former Employees	15	147,665	16	170,216	51.4	11.5	11.7
Retirees and Beneficiaries	82	1,364,974	85	1,333,219	72.9		
Pending Refunds	<u>10</u>		<u>14</u>				
Total Participants	120		129				

¹ Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

² Descriptions can be found under Miscellaneous and Technical Assumptions in the Appendix.

Table 4: Reported Assets (Market Value)

Division	2025 Valuation		2024 Valuation	
	Employer and Retiree ¹	Employee ²	Employer and Retiree ¹	Employee ²
01 - Gnrl	\$ 15,091,996	\$ 757,408	\$ 13,569,575	\$ 813,080
S1 - Surplus Unassociated	4,142,839	0	3,569,725	0
Municipality Total³	\$ 19,234,836	\$ 757,408	\$ 17,139,300	\$ 813,080
Combined Assets³	\$19,992,244		\$17,952,380	

¹ Reserve for Employer Contributions and Benefit Payments.

² Reserve for Employee Contributions.

³ Totals may not add due to rounding.

The December 31, 2025 valuation assets (actuarial value of assets) are equal to 1.000532 times the reported market value of assets (compared to 1.065367 as of December 31, 2024). Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Assets in the Surplus division(s) are employer assets that have been reserved separately and may be used within the plan at the employer's discretion at some point in the future. These assets are not used in calculating the employer contribution for the fiscal year beginning January 1, 2027.



Table 5: Flow of Valuation Assets

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income (Valuation Assets)	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2015	\$ 219,053	\$ 0	\$ 85,602	\$ 609,083	\$ (613,919)	\$ (2,351)	\$ 0	\$ 12,610,889
2016	226,464	0	64,400	640,744	(703,219)	(12,094)	0	12,827,184
2017	266,448	0	55,364	763,561	(767,980)	(9,208)	0	13,135,369
2018	258,445	46,080	50,404	471,387	(854,096)	(6,575)	0	13,101,014
2019	276,576	360,686	47,927	622,746	(910,624)	(5,240)	0	13,493,085
2020	316,727	947,935	48,270	1,173,623	(961,641)	0	0	15,017,999
2021	419,196	856,576	44,476	2,569,385	(1,023,634)	(19,860)	0	17,864,138
2022	592,188	218,996	36,767	639,569	(1,066,392)	(9,315)	0	18,275,951
2023	519,744	123,800	30,777	898,713	(1,181,153)	0	0	18,667,832
2024	548,781	412,928	29,569	715,492	(1,244,831)	(3,898)	0	19,125,873
2025	647,496	22,653	24,793	1,536,633	(1,346,712)	(7,857)	0	20,002,879

Notes:

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Asset balance includes assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.



**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2025**

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
01 - GnrI	\$ 4,964,613	\$ 1,456,096	\$ 14,533,143	\$ 14,382	\$ 20,968,234	\$ 15,857,836	75.6%	\$ 5,110,398
S1 - Surplus Unassociated	0	0	0	0	0	4,145,043		(4,145,043)
Total	\$ 4,964,613	\$ 1,456,096	\$ 14,533,143	\$ 14,382	\$ 20,968,234	\$ 20,002,879	95.4%	\$ 965,355

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

The December 31, 2025 valuation assets (actuarial value of assets) are equal to 1.000532 times the reported market value of assets. Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.



Table 7: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2011	\$ 10,827,507	\$ 11,330,296	105%	\$ (502,789)
2012	11,406,292	11,592,393	102%	(186,101)
2013	12,163,363	11,969,423	98%	193,940
2014	12,735,860	12,313,421	97%	422,439
2015	14,333,735	12,610,889	88%	1,722,846
2016	14,703,549	12,827,184	87%	1,876,365
2017	15,161,226	13,135,369	87%	2,025,857
2018	15,274,448	13,101,014	86%	2,173,434
2019	16,238,893	13,493,085	83%	2,745,808
2020	18,048,699	15,017,999	83%	3,030,700
2021	19,207,905	17,864,138	93%	1,343,767
2022	19,416,144	18,275,951	94%	1,140,193
2023	20,191,197	18,667,832	92%	1,523,365
2024	20,488,888	19,125,873	93%	1,363,015
2025	20,968,234	20,002,879	95%	965,355

Notes: Actuarial assumptions were revised for the 2011, 2012, 2015, 2019, 2020, 2021, 2023, 2024 and 2025 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.



Tables 8 and 9: Division-Based Comparative Schedules

Division 01 - Gnrl

Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2015	\$ 14,333,735	\$ 12,610,889	88%	\$ 1,722,846
2016	14,703,549	12,827,184	87%	1,876,365
2017	15,161,226	13,135,369	87%	2,025,857
2018	15,274,448	13,101,014	86%	2,173,434
2019	16,238,893	13,147,917	81%	3,090,976
2020	18,048,699	13,590,913	75%	4,457,786
2021	19,207,905	15,297,229	80%	3,910,676
2022	19,416,144	15,350,651	79%	4,065,493
2023	20,191,197	15,442,416	76%	4,748,781
2024	20,488,888	15,322,806	75%	5,166,082
2025	20,968,234	15,857,836	76%	5,110,398

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, 2024 and 2025 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-01: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2015	58	\$ 2,408,692	\$ 27,324	3.00%
2016	49	1,974,029	\$ 25,380	3.00%
2017	42	1,727,981	\$ 25,608	3.00%
2018	40	1,673,482	\$ 27,694	3.00%
2019	32	1,439,800	\$ 34,933	3.00%
2020	31	1,590,755	\$ 49,349	3.00%
2021	25	1,366,616	\$ 43,312	3.00%
2022	21	1,127,922	\$ 45,735	3.00%
2023	17	961,350	\$ 53,958	3.00%
2024	14	833,496	\$ 59,905	3.00%
2025	13	824,460	\$ 63,176	3.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the full employer contribution requirement.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.



Division S1 - Surplus Unassociated

Table 8-S1: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2015	\$ 0	\$ 0		\$ 0
2016	0	0		0
2017	0	0		0
2018	0	0		0
2019	0	345,168		(345,168)
2020	0	1,427,086		(1,427,086)
2021	0	2,566,909		(2,566,909)
2022	0	2,925,300		(2,925,300)
2023	0	3,225,416		(3,225,416)
2024	0	3,803,067		(3,803,067)
2025	0	4,145,043		(4,145,043)

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, 2024 and 2025 actuarial valuations.

Years where historical information is not available will be displayed with zero values.



Table 10: Division-Based Layered Amortization Schedule

Division 01 - Gnrl

Table 10-01: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 1/1/2027		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 1,722,846	21	\$ 1,374,986	8	\$ 200,832
(Gain)/Loss	12/31/2016	35,723	19	28,628	8	4,176
(Gain)/Loss	12/31/2017	138,446	17	111,000	8	16,212
(Gain)/Loss	12/31/2018	137,878	15	111,299	8	16,260
(Gain)/Loss	12/31/2019	391,419	14	319,543	8	46,668
Assumption	12/31/2019	530,789	14	425,829	8	62,196
Experience	12/31/2020	1,339,721	13	1,122,282	8	163,920
Experience	12/31/2021	(580,117)	12	(499,924)	8	(73,020)
Experience	12/31/2022	348,501	11	312,517	8	45,648
Experience	12/31/2023	801,452	10	753,519	8	110,064
Experience	12/31/2024	548,990	10	553,858	9	73,152
Experience	12/31/2025	161,214	10	172,160	10	20,820
Total				\$ 4,785,697		\$ 686,928

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2025 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2025 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.



GASB Statement No. 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. GASB Statement No. 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at <http://www.mersofmich.com/>.

Actuarial Valuation Date:		12/31/2025
Measurement Date of the Total Pension Liability (TPL):		12/31/2025
At 12/31/2025, the following employees were covered by the benefit terms:		
Inactive employees or beneficiaries currently receiving benefits:		82
Inactive employees entitled to but not yet receiving benefits (including refunds):		25
Active employees:		<u>13</u>
		120
Total Pension Liability as of 12/31/2024 measurement date:	\$	19,990,967
Total Pension Liability as of 12/31/2025 measurement date:	\$	20,459,590
Service Cost for the year ending on the 12/31/2025 measurement date:	\$	95,225
Change in the Total Pension Liability due to:		
- Benefit changes ¹ :	\$	0
- Differences between expected and actual experience ² :	\$	62,090
- Changes in assumptions ² :	\$	275,736
Average expected remaining service lives of all employees (active and inactive) ³ :		1

¹ A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

² Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

³ Average expected remaining service life is the actuarial expectation of the future period of service that members of an employee population are projected to complete from the valuation date, based on assumed decrement rates.

Covered employee payroll (Needed for Required Supplementary Information):	\$	824,460
---	----	---------

Note: Covered employee payroll may differ from the GASB Statement No. 68 definition.

Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease <u>(6.04%)</u>	Current Discount Rate <u>(7.04%)</u>	1% Increase <u>(8.04%)</u>
Change in Net Pension Liability as of 12/31/2025:	\$ 2,168,616	\$ 0	\$ (1,840,609)

Note: The current discount rate shown for GASB Statement No. 68 purposes is higher than the MERS assumed rate of return. This is because for GASB Statement No. 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.



GASB Statement No. 68 Information

This page is for those municipalities who need to “roll forward” their total pension liability due to the timing of completion of the actuarial valuation in relation to their fiscal year-end.

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. GASB Statement No. 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at www.mersofmich.com.

Actuarial Valuation Date:		12/31/2025
Measurement Date of the Total Pension Liability (TPL):		12/31/2026
At 12/31/2025, the following employees were covered by the benefit terms:		
Inactive employees or beneficiaries currently receiving benefits:		82
Inactive employees entitled to but not yet receiving benefits (including refunds):		25
Active employees:		<u>13</u>
		120
Total Pension Liability as of 12/31/2025 measurement date:	\$	20,079,823
Total Pension Liability as of 12/31/2026 measurement date:	\$	20,554,656
Service Cost for the year ending on the 12/31/2026 measurement date:	\$	92,429
Change in the Total Pension Liability due to:		
- Benefit changes ¹ :	\$	0
- Differences between expected and actual experience ² :	\$	111,501
- Changes in assumptions ² :	\$	271,444
Average expected remaining service lives of all employees (active and inactive) ³ :		1

¹ A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

² Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

³ Average expected remaining service life is the actuarial expectation of the future period of service that members of an employee population are projected to complete from the valuation date, based on assumed decrement rates.

Covered employee payroll (Needed for Required Supplementary Information):	\$	824,460
---	----	---------

Note: Covered employee payroll may differ from the GASB Statement No. 68 definition.

Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease <u>(6.04%)</u>	Current Discount Rate <u>(7.04%)</u>	1% Increase <u>(8.04%)</u>
Change in Net Pension Liability as of 12/31/2026:	\$ 2,132,391	\$ 0	\$ (1,813,451)

Note: The current discount rate shown for GASB Statement No. 68 purposes is higher than the MERS assumed rate of return. This is because for GASB Statement No. 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.



Benefit Provision History

The following benefit provision history is provided by MERS and reflects provisions in effect as of the end of the valuation year. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

01 - Gnrl

9/1/2025	Military Leave - Default Absorb to UAL
1/1/2021	Contract Employees - Included
1/1/2021	Custom Wages
1/1/2021	Seasonal Employees - Included
1/1/2021	Service Credit Qualification - 75 hours
12/1/2020	Non-Accelerated Amortization
1/1/2018	Non Standard Compensation Definition: Yes
1/1/2017	Service Credit Purchase Estimates - No
8/1/2015	Accelerated to 15-year Amortization
8/1/2015	DC Adoption Date 08-01-2015
10/1/2012	Exclude Temporary Employees requiring less than 12 months
1/1/2002	2.00% Multiplier
1/1/2002	6 Year Vesting
1/1/1992	E1 2.5% COLA for past retirees (01/01/1992)
1/1/1992	E2 2.5% COLA for future retirees (01/01/1992)
1/1/1990	Benefit F55 (With 25 Years of Service)
1/1/1989	1.70% Multiplier
1/1/1989	Member Contribution Rate 3.00%
1/1/1988	E1 2.5% COLA for past retirees (01/01/1988)
1/1/1967	1.20% Multiplier on FAC < \$4,200 and 1.70% Multiplier on FAC > \$4,200
8/16/1963	Covered by Act 88
7/1/1958	1.00% Multiplier on FAC < \$4,200 and 1.50% Multiplier on FAC > \$4,200
7/1/1958	10 Year Vesting
7/1/1958	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1958	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%
	Fiscal Month - January
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Normal Retirement Age (DB) - 60

S1 - Surplus Unassociated

Fiscal Month - January



Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix. Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

Increase in Final Average Compensation

Division	Increase Assumption
All Divisions	2.00%

Miscellaneous and Technical Assumptions

Loads – None.

Amortization Policy for Closed Not Linked Divisions: The default funding policy for closed not linked divisions, including open divisions with zero active members, is to follow a non-accelerated amortization, where each closed period decreases by one year each year until the period is exhausted.

Risk Commentary

Determination of the accrued liability, the employer contribution, and the funded ratio requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability, the actuarially determined contribution and the funded ratio that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in Plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

- **Investment Risk** – actual investment returns may differ from the expected returns;
- **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
- **Salary and Payroll Risk** – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
- **Longevity Risk** – members may live longer or shorter than expected and receive pensions for a period of time other than assumed; and
- **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease). Likewise, if longevity is improving (or worsening), increases (or decreases) in cost can be anticipated.



Plan Maturity Measures

Risks facing a pension plan evolve over time. A young plan with virtually no investments and paying few benefits may experience little investment risk. An older plan with a large number of members in pay status and a significant trust may be much more exposed to investment risk. Generally accepted plan maturity measures include the following:

December 31,	Ratio of:				
	Market Value of Assets to Total Payroll	Actuarial Accrued Liability to Payroll	Actives to Retirees and Beneficiaries	Market Value of Assets to Benefit Payments	Net Cash Flow to Market Value of Assets (BOY)
2018	7.1	9.1	0.7	13.9	-3.9%
2019	9.2	11.3	0.5	14.5	-1.9%
2020	9.7	11.3	0.4	16.1	2.6%
2021	13.1	14.1	0.4	17.1	1.8%
2022	14.0	17.2	0.3	14.7	-1.3%
2023	17.7	21.0	0.2	14.4	-3.2%
2024	21.5	24.6	0.2	14.4	-1.5%
2025	24.2	25.4	0.2	14.8	-3.7%

Ratio of Market Value of Assets to Total Payroll

The relationship between assets and payroll is a useful indicator of the potential volatility of contributions. For example, if the market value of assets is 2.0 times the payroll, a return on assets 5% different than assumed would equal 10% of payroll. A higher (lower) or increasing (decreasing) level of this maturity measure generally indicates a higher (lower) or increasing (decreasing) volatility in plan sponsor contributions as a percentage of payroll.

Ratio of Actuarial Accrued Liability to Payroll

The relationship between actuarial accrued liability and payroll is a useful indicator of the potential volatility of contributions for a fully funded plan. A funding policy that targets a funded ratio of 100% is expected to result in the ratio of assets to payroll and the ratio of liability to payroll converging over time.

Ratio of Actives to Retirees and Beneficiaries

A young plan with many active members and few retirees will have a high ratio of actives to retirees. A mature open plan may have close to the same number of actives to retirees resulting in a ratio near 1.0. A super-mature or closed plan may have significantly more retirees than actives resulting in a ratio below 1.0.

Ratio of Market Value of Assets to Benefit Payments

The MERS' Actuarial Policy requires a total minimum contribution equal to the excess (if any) of three times the expected annual benefit payments over the projected market value of assets as of the participating municipality or court's Fiscal Year for which the contribution applies. The ratio of market value of assets to benefit payments as of the valuation date provides an indication of whether the division is at risk for triggering the minimum contribution rule in the near term. If the division triggers this minimum contribution rule, the required employer contributions could increase dramatically relative to previous valuations.

Ratio of Net Cash Flow to Market Value of Assets

A positive net cash flow means contributions exceed benefits and expenses. A negative cash flow means existing funds are being used to make payments. A certain amount of negative net cash flow is generally expected to occur when benefits are prefunded through a qualified trust. Large negative net cash flows as a percent of assets may indicate a super-mature plan or a need for additional contributions.



State Reporting

The following information has been prepared to provide some of the information necessary to complete the Public Act 202 pension reporting requirements for the State of Michigan’s Local Government Retirement System Annual Report (Form No. 5572). Additional resources are available at www.mersofmich.com and on the State [website](#).

Form 5572		
Line Reference	Description	Result
10	Membership as of December 31, 2025	
11	Indicate number of active members	13
12	Indicate number of inactive members (excluding pending refunds)	15
13	Indicate number of retirees and beneficiaries	82
14	Investment Performance for Calendar Year Ending December 31, 2025¹	
15	Enter actual rate of return - prior 1-year period	15.45%
16	Enter actual rate of return - prior 5-year period	7.26%
17	Enter actual rate of return - prior 10-year period	8.28%
18	Actuarial Assumptions	
19	Actuarial assumed rate of investment return ²	6.79%
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Level Percent
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any ³	10
22	Is each division within the system closed to new employees? ⁴	Yes
23	Uniform Assumptions	
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	\$19,205,410
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions ⁵	\$20,968,234
27	Actuarially Determined Contribution (ADC) using uniform assumptions, Fiscal Year Ending December 31, 2026	\$735,492

- ¹ The Municipal Employees’ Retirement System’s investment performance has been provided to GRS from MERS Investment Staff and is included here for reporting purposes. The investment performance figures reported are net of investment expenses on a rolling calendar year basis for the previous 1-, 5-, and 10-year periods as required under PA 530.
- ² Net of administrative and investment expenses.
- ³ Populated with the longest amortization period remaining in the amortization schedule, across all divisions in the plan. This is when each division and the plan in total is expected to reach 100% funded if all assumptions are met.
- ⁴ If all divisions within the employer are closed, “yes.” If at least one division is open (including shadow divisions), “no.”
- ⁵ Line 25 actuarial accrued liability is determined under PA 202 uniform assumptions which may differ from the valuation assumptions. In accordance with the April 14, 2026 memo on the selection of Uniform Assumptions, “[f]or retirement systems that utilize an investment rate of return that is less than 7.00% for funding purposes, the local government should use the lower investment rate of return for the uniform assumption as well.” In particular, the assumed rate of return for PA 202 purposes is 6.79%.



PUBLIC COMMENT

•
•
•
•
•
•
•
•
•
•
•
•
•
•