



June 15, 2026 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jon Houtz at 9:00 AM. Roll call was completed as follows: Jon Houtz, and Kevin Collins. Jared Hoffmaster was absent.

Also present from BHSJ: Rebecca Burns, and Theresa Fisher.

Mr. Collins moved to approve the agenda with support from Mr. Houtz. The motion passed.

Public Comment: No public comments were given.

New Business:

- Mr. Collins moved to recommend that the full Board approve the FY26-27 Original Budget, as presented, with support from Mr. Houtz. The motion passed.
- Mr. Houtz moved to recommend that the full Board accept and place on file the December 31, 2025 Annual Actuarial Valuation Report with support from Mr. Houtz. The motion passed.

Public Comment: No public comments were given.

With no further business, the meeting was adjourned at 9:12 AM.

Respectfully Submitted by:

Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health