



May 18, 2026 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jared Hoffmaster at 9:03 AM. Roll call was completed as follows: Jared Hoffmaster, Jon Houtz, and Kevin Collins. No members were absent.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Laura Sutter.

Mr. Collins moved to approve the agenda with support from Mr. Houtz. The motion passed.

Public Comment: No public comments were given.

New Business:

- Mr. Houtz moved to recommend that the full Board approve the AAA FY26 Provider Amendments, as presented, with support from Mr. Collins. The motion passed.
- Mr. Houtz moved to recommend that the full Board approve the FY25-26 Budget Amendment #2 with support from Mr. Collins. The motion passed.
- Mr. Collins moved to recommend that the full Board approve the proposal to utilize \$70,000 of CDC Infrastructure Grant funding to pay for the agency's portion of the replacement roof for the Three Rives building, and transferring funding from the Three Rivers building maintenance account to the Hillsdale building maintenance account next year when the roof in Hillsdale is replaced. The motion received support from Mr. Houtz and passed.

Public Comment: No public comments were given.

With no further business, the meeting was adjourned at 9:25 AM.

Respectfully Submitted by:

Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health