

March 16, 2026 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jared Hoffmaster at 9:03 AM. Roll call was completed as follows: Jared Hoffmaster, and Kevin Collins. Jon Houtz was absent.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Kris Dewey.

Mr. Collins moved to approve the agenda with support from Mr. Hoffmaster. The motion passed.

Public Comment: No public comments were given.

New Business:

- Rebecca Burns provided a post-tornado update. No action was taken.
- Theresa Fisher provided an overview of the agency's bank accounts. No action was taken.
- Mr. Collins moved to recommend that the full Board approve the bid from Inspiration Studio Designs in the amount of \$13,500 for website redesign. The motion received support from Mr. Hoffmaster. The motion passed.
- Theresa Fisher provided an update on the financial audit. No action was taken.

With no further business, the meeting was adjourned at 9:33 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health