

## February 18, 2026 – Board of Health Program, Policy, & Appeals Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Program, Policy, & Appeals Committee meeting was called to order by Tim Stoll, at 8:30 AM. Roll call was completed as follows: Tim Stoll, Rick Shaffer, and Brent Leininger. No members were absent.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Kris Dewey.

Mr. Shaffer moved to approve the agenda as presented, with support from Mr. Leininger. The motion passed unopposed.

Public Comment: No public comments were given.

Unfinished Business:

- None

New Business:

- Mr. Leininger moved to recommend that the full Board approve the Quality Improvement Plan with the recommended changes, with support from Mr. Shaffer. The motion passed.
- Mr. Shaffer moved to recommend that the full Board approve the Cost Allocation Plan as presented, with support from Mr. Leininger. The motion passed.
- The committee discussed the need to review the Procurement Policy for potential changes related to liability coverage limits for contractors. The policy will be added to the agenda for an upcoming committee meeting. No action was taken.

Public Comment: No public comments were given.

Mr. Leininger moved to adjourn the meeting with support from Mr. Shaffer. The motion passed and the meeting adjourned at 8:51 AM.

Respectfully Submitted by:



Theresa Fisher,  
Administrative Services Director  
Secretary to the Board of Health