



## February 13, 2026 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jared Hoffmaster at 9:00 AM. Roll call was completed as follows: Jared Hoffmaster, Jon Houtz, and Kevin Collins. No members were absent.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Laura Sutter

Mr. Collins moved to approve the agenda with support from Mr. Houtz. The motion passed.

Public Comment: No public comments were given.

### New Business:

- Mr. Houtz moved to recommend that the full Board accept the bid from R Johnson Builders to replace the HVAC equipment in the Hillsdale facility, in the amount of \$77,000. The motion received support from Mr. Collins and passed.
- Mr. Houtz moved to recommend that the full Board approve opening a new depository account at Century Bank and Trust and closing the depository account at Sturgis Bank and Trust, with support from Mr. Collins. The motion passed.
- Mr. Collins moved to accept the Senior Medicare Patrol Project with a grant proposed of up to \$25,000, with support from Mr. Houtz. The motion passed.

Mr. Collins moved to adjourn the meeting with Support from Mr. Houtz. With no further business, the meeting was adjourned at 9:14 AM.

Respectfully Submitted by:

  
Theresa Fisher,  
Administrative Services Director  
Secretary to the Board of Health