

Vacancy Announcement – Health Educator

Under the supervision of the Health Education and Promotion Supervisor, is responsible for promoting and maintaining the Community Health Agency's health programs and completing outreach activities throughout the District. Participates in community collaborative efforts to improve community health outcomes by assisting individuals, agencies, and communities to adopt healthy behaviors. Collects and analyzes data to identify community needs. Plans, coordinates, and implements programs designed to encourage healthy lifestyles, policies and environments. Promotes the visibility and awareness of the Agency through marketing, communications, and social media. Supports policies, systems, and environmental changes.

Employment Qualifications:

Education: Bachelor's Degree in health education or related field

Experience & Required Skills:

- One or more years of experience in health education and/or health programming. The Community Health Agency, at its discretion, may consider an alternative combination of formal education and work experience.
- Excellent communication and organizational skills
- Strong computer skills, including use of Canva and Microsoft Office
- Skill in media relations and the use of social media.
- Skill in developing educational materials, assembling data, preparing comprehensive and accurate reports, and making service recommendations.
- Skill in effectively communicating ideas and concepts orally and in writing, and making presentations in public forums.
- Develops and maintains cooperative working relationships with agencies and organizations.
- Ability to critically assess situations and solve problems, and to work effectively under stress, within deadlines, changes in work priorities, and in emergency situations.
- May work in multiple facilities and counties, necessitating travel across the jurisdiction.
- May work on weekends and/or hours outside of normal business hours.

Special Requirement: Must have a valid Driver's License, proof of automobile insurance and reliable transportation, as work-related travel within the jurisdiction is required.

Salary and Fringe Benefits:

This is a full-time position in Coldwater, 37.5 hours per week with a starting wage of \$25.73 per hour. BHSJCHA offers a full range of fringe benefits including: Health, Dental, Optical, Life Insurances, Sick and Annual Leaves, an Employer Contributed Retirement Savings Plan, and Flexible Spending Plan.

Application Process:

Qualified applicants should submit their resume with a cover letter to the attention of:

Kayse O'Donnell
Human Resource Support Specialist
Branch-Hillsdale-St. Joseph Community Health Agency
570 Marshall Rd.
Coldwater, MI 49036
Email: odonnellk@bhsj.org

Branch-Hillsdale-St. Joseph Community Health Agency is an equal opportunity employer that values diversity. All employment decisions are based on qualifications, merit, and business need.



benefits of working in **PUBLIC HEALTH**

Helping people live healthier

Why work in public health?

- Make a difference in the community
- Promote a healthy environment
- Job stability and opportunities for career development
- The field is ever evolving and you can influence health policy
- Improve the lives of children, families, and the elderly
- Eradicate disease



- 12 Paid Holidays -no waiting to be eligible for holiday pay
- Health, Dental, and Vision insurance coverage begins 1st day of employment. Plan options as low as \$0 employee contribution.
- Vacation Time accrues from first day of employment, 16 days earned in the first year.
- Sick Time accrues from first day of employment, 12 days annually
- Work week is 37.5 hours, and generally Monday-Friday from 8 am - 4 pm.
- Company paid Life Insurance and Short-term Disability
- AFLAC options available
- Healthcare Savings and Flexible Spending Accounts available
- Municipal Employee Retirement System with employer contribution of 5%
- Qualified Employer under the Public Service Student Loan Forgiveness Program

www.bhsj.org/careers