

## September 15, 2025 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jared Hoffmaster at 9:01 AM. Roll call was completed as follows: Jared Hoffmaster, Jon Houtz, and Kevin Collins. No members were absent.

Also present from BHSJ: Rebecca Burns and Theresa Fisher

Mr. Collins moved to approve the agenda with support from Mr. Houtz. The motion passed.

Public Comment: No public comments were given.

### New Business:

- Mr. Collins moved to recommend that the full Board approve the use of the hard cap amounts set by the Michigan Department of Treasury for employer-sponsored health insurance beginning January 1, 2026, and the use of the 80/20 cost-sharing method for vision and dental insurance. The motion was supported by Mr. Houtz and passed unopposed.
- Mr. Houtz moved to recommend the full board approve moving to the Pool for health care coverage and adopting all plans presented, provided that the renewal for dental insurance does not exceed a 10% increase. The motion received support from Mr. Collins. The motion passed unopposed.
- Mr. Houtz moved to recommend that the full board approve the Medical Director's contract, with support from Mr. Collins. The motion passed unopposed
- BHSJ staff advised the Board that they would not be seeking an increase to local appropriations for next year, as the MERS Surplus draw down plan was adopted.
- Mr. Collins moved to approve the agency continuing business as usual for two weeks in the event of a government shutdown, utilizing fund balance to cover costs if contracts are not dated October 1. The motion was supported by Mr. Houtz and passed unanimously.

Mr. Collins moved to adjourn the meeting with Support from Mr. Houtz. With no further business, the meeting was adjourned at 9:31 AM.

Respectfully Submitted by:



Theresa Fisher,  
Administrative Services Director  
Secretary to the Board of Health