

July 21, 2025 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jon Houtz at 9:00 AM. Roll call was completed as follows: Jon Houtz, and Kevin Collins. Jared Hoffmaster was absent.

Also present from BHSJ: Rebecca Burns, and Theresa Fisher.

Mr. Collins moved to approve the agenda with support from Mr. Houtz. The motion passed unopposed.

Public Comment: No public comments were given.

New Business:

- Mr. Collins moved to recommend that the full board accept the bid from R. Johnson Builders Inc., in the amount of \$69,000 for the Hillsdale Building Exterior Renovation project. The motion received support from Mr. Houtz. The motion passed unopposed

Public Comment: No public comments were given.

With no further business, Mr. Collins moved to adjourn the meeting with support from Mr. Houtz. The meeting was adjourned at 9:04 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health