

BOARD OF HEALTH Meeting

Agenda for June 26, 2025 at 9:00 AM

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Approval of the Agenda*
 - d. Approval of the Minutes from May 22, 2025*
2. Public Comment
3. Health Officer's Report – pg 6
4. Medical Director's Report – pg 11
5. Departmental Reports
 - a. Personal Health & Disease Prevention – pg 16
 - b. Health Education & Promotion – pg 23
 - c. Environmental Health – pg 26
 - d. Area Agency on Aging – pg 37
6. Financial Reports
 - a. Approve Payments* - pg 38
 - b. Review Financials* - pg 41
7. Committee Reports – pg
 - a. Finance Committee – Approval of the June 16, 2025 Finance Committee meeting – pg 45
 - b. Program, Policies, and Appeals – Did not meet
8. Unfinished Business
 - a.
9. New Business
 - a. AAA FY24-25 Budget Amendment – pg 46
 - b. FY24-25 Budget Amendment #2 – pg 48
 - c. FY25-26 Original Budget – pg 64
 - d. MERS Surplus fund – pg 81
 - e. December 31, 2024, MERS Annual Actuarial Valuation Report – pg 90
10. Public Comment
11. Commissioner Comments
12. Adjournment - Next meeting: July 24, 2025

Public Comment:

For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed. Speakers are requested to provide comments that are civil and respectful. Each speaker will be allowed to speak for no more than three (3) minutes at each public comment opportunity.

Upcoming Meeting Dates:

- July 21, 2025 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Collins)
- July 16, 2025 @ 8:30 AM - PPA Committee (Leininger, Stoll, & Shaffer)
- July 24, 2025 @ 9:00 AM – Full Board Meeting
- August 18, 2025 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Collins)
- August 20, 2025 @ 8:30 AM - PPA Committee (Leininger, Stoll, & Shaffer)
- August 28, 2025 @ 9:00 AM – Full Board Meeting
- September 15, 2025 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Collins)
- September 17, 2025 @ 8:30 AM - PPA Committee (Leininger, Stoll, & Shaffer)
- September 25, 2025 @ 9:00 AM – Full Board Meeting
- November 3, 2025 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Collins)
- November 5, 2025 @ 8:30 AM - PPA Committee (Leininger, Stoll, & Shaffer)
- November 13, 2025 @ 9:00 AM – Full Board Meeting
- December 1, 2025 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Collins)
- December 3, 2025 @ 8:30 AM - PPA Committee (Leininger, Stoll, & Shaffer)
- December 11, 2025 @ 9:00 AM – Full Board Meeting
- January 16, 2026 @ 9:00 AM – Finance Committee (Hoffmaster, Houtz, & Collins)
- January 21, 2026 @ 8:30 AM - PPA Committee (Leininger, Stoll, & Shaffer)
- January 22, 2026 @ 9:00 AM – Full Board Meeting

Board Education Schedule:

- February 27, 2025 – Health Department Overview
- March 27, 2025 – Open Meetings Act and Conflict of Interest (during the meeting)
- April 24, 2025 – Audit Presentation (during the meeting)
- May 22, 2025 – Finance
- September 25, 2025 – KOHA
- November 13, 2025 – to be determined

May 22, 2025 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chairman, Tim Stoll at 8:59 AM with the Pledge of Allegiance to the Flag of the United States. Roll call was completed as follows: Jared Hoffmaster, Tim Shaffer, Jon Houtz, Brent Leininger, Rick Shaffer, and Kevin Collins. No members were absent.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, Laura Sutter, Heidi Hazel, and Joe Frazier.

Mr. Hoffmaster moved to approve the agenda with support from Mr. Houtz. The motion passed unopposed.

Mr. Houtz moved to approve the minutes from the April 24, 2025 meeting with support from Mr. Leininger. The motion passed unopposed.

Public Comment: No public comments were given.

Rebecca Burns, Health Officer, reviewed the monthly Health Officer's Report with the following items included: Older Michiganiaan's Day, Agency's All-Staff Meeting April 25th, FY 2025 Budget Amendment, Proposed 2026 Federal Budget, Staffing Update, Upgraded Phone System, Audit, Public Health Concerns, and Office Updates.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "Rabies".

Departmental Reports:

- Area Agency on Aging
- Personal Health & Disease Prevention
- Health Education & Promotion
- Environmental Health

Financial Reports/Expenditures

- Mr. Hoffmaster moved to approve the expenditures for April with support from Mr. Shaffer. The motion passed unopposed.
- Mr. Hoffmaster moved to place the financials for April on file with support from Mr. Leininger. The motion passed unopposed.

Committee Reports:

- Finance Committee – Mr. Hoffmaster moved to approve the minutes from the May 19, 2025 Board of Health Finance Committee meeting with support from Mr. Collins. The motion passed unopposed.

- Program, Policy, & Appeals Committee – Did not meet.

Unfinished Business:

- Mr. Hoffmaster moved to accept and place on file the FY23-24 Audit as presented with support by Mr. Shaffer. The motion passed unopposed.

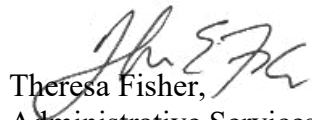
New Business:

- Mr. Shaffer moved to adopt the AAA FY 2026 Annual Implementation Plan as presented with support by Mr. Leininger. The motion passed unopposed.
- Mr. Hoffmaster moved to approve the Noncommunity Water Supply Temporary Staffing plan, as presented, with support from Mr. Houtz. The motion passed unopposed.

Public Comment: No public comments were given.

With no further business, Mr. Shaffer moved to adjourn the meeting with support from Mr. Leininger. The motion passed unopposed and the meeting was adjourned at 9:52 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health

PUBLIC COMMENT

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Health Officer's Report to the Board of Health for June 26, 2025

Prepared by: Rebecca A. Burns, M.P.H., R.S.

Agency Updates

FY 2025 Budget Amendment: The agency presented a final budget amendment to the Finance Committee which is an action item for today's meeting. This budget amendment considers all revenue that was confirmed. We anticipate additional revenue that will be coming in for the Community Health Worker program that is not in this amendment. We will continue to monitor the budget through the end of the year once this new revenue is received.

FY 2026 Original Budget: This original budget contains all the revenue sources that we anticipate. The state has advised that they are still waiting for notice of award letters to tell them the amount of funding that will be received which will inform how much will be passed on to us. The revenue amounts they sent us to use in the original were the same as FY25, with the exception of HIV funding which was completely eliminated. We have been informed to expect changes to the revenue amounts as we get closer to the start of the new fiscal year. One change that we did make was elimination of the car seat program. A program we were funding with local dollars that provided a free car seat installed by a certified car seat installer. There are other certified installers in our jurisdiction and we will refer individuals to these individuals beginning on October 1st. Theresa and I have discussed this uncertainty and anticipate a budget amendment to this original budget much earlier than we usually do one. We are required to submit an original budget to the state prior to the next Board of Health meeting. This is the best we can do at this time and appreciate your acceptance of this budget.

Proposed 2026 Federal Budget: At this time, all we know is that funding for some programs has been eliminated or reduced in the proposed budget. As the budget works through the congress, we hope that funding will be restored.

MERS Actuarial Report: The report has been received and is provided for your review. Marne Daggett, our MERS representative will be at the July meeting to provide a presentation and answer questions.

Staffing Update: There are four positions currently posted on our website; AAA RN Care Consultant (Coldwater), part-time EH Assistant Clerk (Coldwater), part-time AAA Outreach Specialist (Coldwater), and part-time Community Health Worker (Three Rivers).

WIC Income Guidelines: The Special Supplemental Nutrition Program for Women, Infants, and Children provides essential services to eligible pregnant women, breastfeeding mothers, infants, and children up to age five. Eligibility for WIC includes an income requirement which is adjusted annually and was updated for Michigan on June 1st. A family of four can make up to \$59,478 under the updated income guidelines. The complete updated guidelines can be found on our website; www.bhsj.org.

Public Health Concerns:

Arboviruses: As we've reported our vector techs are back for the season conducting tick drags and setting mosquito traps. MDARD reported finding the first Asian longhorned ticks (ALHT) in Berrien County on June 13th. MDARD's press release stated, "While the tick poses a potential disease risk to all mammals and birds, the impact to livestock (specifically cattle) is a major concern. Owners are urged to work with their veterinarian to treat their animals for ticks, perform regular tick checks, and keep pastures and lawns mowed and clear of brush to help keep their animals safe and healthy." This tick is capable of causing tickborne diseases such as Rocky Mountain spotted fever, heartland virus, and Powassan virus.

Coldwater Office: The new sign for the building should be installed in the next 2 weeks. The proof has been reviewed by all agencies and approved and is attached. I am still waiting to hear when the restroom remodel and new counter-tops for the clinic intake area project will begin.



Hillsdale Office: The request for bids packet to make repairs to the building exterior is posted on our website and I have shared it with the county building department to post. I have also directly reached out to contractors I could find using a search engine that are in the area to request a bid. One of those contractors has messaged back that they are declining to bid. Bids are due in our Hillsdale office by 2 pm on July 15th.

Sturgis: Nothing at this time.

Three Rivers Office: The carpet tile installation started on June 18th. The contractor will be in 2 days per week until the project is completed in mid-July.

Arbovirus* Activity, Including West Nile Virus and Eastern Equine Encephalitis: Weekly Summary, Michigan 2025

**Arboviruses are viruses transmitted by mosquitoes or other insects*

Updated: June 13, 2025

1



Mosquito pools testing positive for arbovirus infection

1



Animals testing positive for West Nile virus infection

0



Human cases of West Nile virus or other arboviruses reported

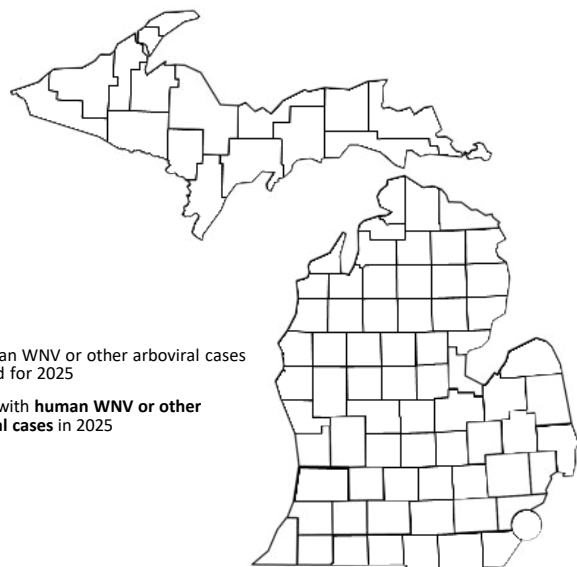
Highlights

2024 Michigan Arbovirus Surveillance

| | |
|---------------------------------------|-------|
| Total Number of Mosquito Pools Tested | 590 |
| Total Number of Mosquitoes Tested | 8,128 |
| Positive Mosquito Pools | 1 |
| Animal Arbovirus cases | 1 |
| Human Arbovirus cases | 0 |

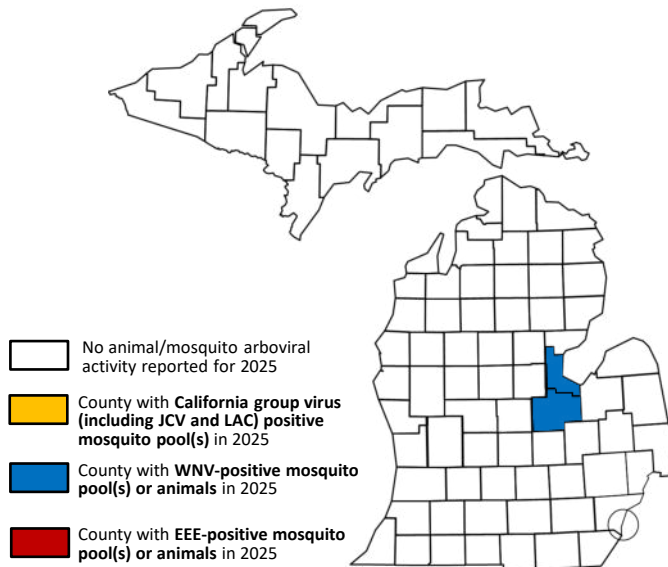
- So far in 2025, one bird from Saginaw County and one mosquito pool from Bay County have tested positive for West Nile virus (WNV).
- In 2024,
 - Thirty-one Michigan residents tested positive for WNV, and seven tested positive for Jamestown Canyon virus (JCV).
 - Eighteen animals tested positive for Eastern equine encephalitis virus (EEEV).
 - 167 mosquito pools tested positive for arbovirus infection, out of 6,129 pools submitted for testing.

Human Cases



□ No human WNV or other arboviral cases reported for 2025
■ County with human WNV or other arboviral cases in 2025

Animal Cases



□ No animal/mosquito arboviral activity reported for 2025
■ County with California group virus (including JCV and LAC) positive mosquito pool(s) in 2025
■ County with WNV-positive mosquito pool(s) or animals in 2025
■ County with EEE-positive mosquito pool(s) or animals in 2025

For more information

www.michigan.gov/westnile



Michigan Department of Health & Human Services
Bureau of Infectious Disease Prevention

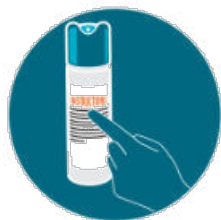
Emerging & Zoonotic Infectious Diseases (EID) Section

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Preventing Mosquito Bites and Arboviruses:

Tips for Michigan Residents

The most effective way to avoid arboviruses is to prevent mosquito bites. Be aware of the West Nile virus and other arbovirus activity in your area and take action to protect yourself and your family.



Use Insect Repellent

Use Environmental Protection Agency (EPA)-registered insect repellents with one of the active ingredients below. When used as directed, EPA-registered insect repellents are proven safe and effective, even for pregnant and breastfeeding women.

- DEET
- Picaridin
- IR3535
- Oil of lemon eucalyptus (OLE) or para menthane-diol (PMD)
- 2-undecanone

Find the insect repellent that's right for you by using [EPA's search tool](#)



Tips for Babies & Children

- Always follow instructions when applying insect repellent to children.
- Do not use insect repellent on babies younger than 2 months old.
- Do not apply insect repellent onto a child's hands, eyes, mouth, and cut or irritated skin.
 - Adults: Spray insect repellent onto your hands and then apply to a child's face.
- Do not use products containing oil of lemon eucalyptus (OLE) or para-menthane-diol (PMD) on children under 3 years old.



Take steps to control mosquitoes inside and outside your home

- Use screens on windows and doors. Repair holes in screens to keep mosquitoes outside.
- Once a week, eliminate potential breeding areas for mosquitoes. Check inside and outside your home. Mosquitoes lay eggs on or near water:
 - Discard old tires, tin cans, ceramic pots or other containers that can hold water
 - Repair failed septic systems
 - Drill holes in the bottom of recycling containers left outdoors
 - Keep grass cut short and shrubbery trimmed
 - Clean clogged roof gutters, particularly if leaves tend to plug up the drains
 - Frequently replace the water in pet bowls
 - Flush ornamental fountains and birdbaths periodically; aerate ornamental pools, or stock them with predatory fish.

For Up-to-Date Information Visit Michigan's Emerging Diseases Website

www.michigan.gov/westnile

or the Centers for Disease Control and Prevention Website

www.cdc.gov/westnile

MEDICAL DIRECTOR'S REPORT

June 2025

1. Reviewed policies and procedures.
2. Director and Administrator meetings, in person and zoom.
3. Meetings via zoom and teleconference with several associations.
4. Completed treatment on two active TB patients.
5. Started complicated treatment on one active TB patient.
6. Continued telephone conversations with area providers.

FOOD POISONING

The most common symptoms of food poisoning include diarrhea, stomach pain or cramps, nausea, vomiting, and fever.

Signs of severe food poisoning include bloody diarrhea, diarrhea that lasts more than 3 days, fever over 102 degrees F, vomiting so often that you cannot keep liquids down, and signs of dehydration.

Symptoms

Food poisoning is caused by swallowing certain germs. The symptoms can vary, depending on the germ that is swallowed. We typically consider Salmonella or E. coli. Symptoms can range from mild to serious and can last for a few hours or several days.

Complications

Most have mild illness, but some infections are serious or even life-threatening. Some require hospitalization and some illnesses lead to other health problems, including:

Meningitis, kidney damage, hemolytic uremic syndrome, arthritis, brain and nerve damage

For some patients, the health problems can last for weeks or months after recovering from a foodborne illness. Sometimes, they never go away.

The onset of symptoms differs with the bacteria or virus that is ingested.

Table from CDC

| Germ | Symptoms and Onset | Common Sources |
|---|--|--|
| <u>Staphylococcus aureus</u> (Staph food poisoning) | Nausea, vomiting, stomach cramps, diarrhea 30 minutes to 8 hours | Foods that are not cooked after handling, such as sliced meats, puddings, pastries, and sandwiches |
| <u>Vibrio</u> | Watery diarrhea, nausea, stomach cramps, vomiting, fever, chills Within 24 hours | Raw or undercooked shellfish, particularly oysters |
| <u>Clostridium perfringens</u> | Diarrhea, stomach cramps that last for less than 24 hours Vomiting and fever are not common | Meat, <u>poultry</u> , gravies, and other foods cooked in large batches and <u>held at an unsafe temperature</u> |

| Germ | Symptoms and Onset | Common Sources |
|---|---|--|
| | 6 to 24 hours | |
| <u>Salmonella</u> | Diarrhea (can be bloody), fever, stomach cramps, vomiting 6 hours to 6 days | Raw or undercooked <u>chicken</u> , turkey, and other meats; eggs; <u>unpasteurized (raw) milk</u> and juice; raw fruits and vegetables; many animals, including <u>backyard poultry</u> , reptiles and amphibians, and <u>small mammals</u> |
| <u>Norovirus</u> | Diarrhea, vomiting, nausea, stomach pain Fever, headache, and body aches are also possible 12 to 48 hours | Leafy greens, fresh fruits, shellfish (such as raw oysters), contaminated water, infected people, touching surfaces that have the virus on them |
| <u>Clostridium botulinum (Botulism)</u> | Difficulty swallowing, muscle weakness, double or blurred vision, drooping eyelids, slurred speech, and difficulty moving eyes Symptoms start in the head and move down as the illness gets worse 18 to 36 hours | Improperly <u>canned</u> or <u>fermented foods</u> , homemade <u>homemade alcohol (pruno)</u> |
| <u>Campylobacter</u> | Diarrhea (often bloody), fever, stomach cramps 2 to 5 days | <u>Raw or undercooked poultry</u> , <u>raw (unpasteurized) milk</u> , contaminated water, pets (including cats and dogs) |
| <u>E. coli (Escherichia coli)</u> | Severe stomach cramps, diarrhea (often bloody), vomiting Long-term effects: Around 5–10% of people diagnosed with <i>E. coli</i> develop a life-threatening health problem called <u>hemolytic uremic syndrome</u> | Raw or undercooked ground beef, <u>raw (unpasteurized) milk</u> and juice, raw vegetables (such as lettuce), raw sprouts, and contaminated water |

| Germ | Symptoms and Onset | Common Sources |
|--|--|---|
| | 3 to 4 days | |
| <u>Cyclospora</u> | Watery diarrhea, loss of appetite, weight loss, stomach cramps, bloating, increased gas, nausea, fatigue 1 week | Raw fruits or vegetables and herbs |
| <u>Listeria</u> (invasive illness) | Fever and flu-like symptoms (such as muscle aches and fatigue), headache, stiff neck, confusion, loss of balance, and seizures <u>Pregnant women</u> : Infections during pregnancy can lead to miscarriage, stillbirth, premature delivery, or life-threatening infection of the newborn. Call the doctor right away if you have a fever and feel more tired and achy than usual. 2 weeks | <u>Queso fresco and other soft cheeses, raw sprouts, melons, hot dogs, pâtés, deli meats, smoked fish, and raw (unpasteurized) milk</u> |

How to Protect Against Food Poisoning

Follow for steps – Clean, Separate, Cook and Chill

Clean :

Wash hands (for at least 20 seconds with soap and water) and surfaces often

Always wash hands after handling uncooked meat, chicken, other poultry, seafood, flour and eggs

Wash utensils, cutting boards, and countertops with hot, soapy water after food prep

Rinse fruits and vegetables

Separate: don't cross-contaminate.

Raw meat can spread germs to ready-to-eat foods unless you keep them separate. Keep foods separate when grocery shopping.

Cook to the right temperature..

Chill: refrigerate promptly.

Bacteria multiplies if left at room temperature or in the "danger zone" between 40 and 140 degrees F. Never leave perishable food out for more than 2 hours (or 1 hour if it's above 90F)

Keep the refrigerator at 40F or below and your freezer at 0 degrees F or below

Thaw frozen food safely in the refrigerator, in cold water, or in the microwave. Never thaw food on the counter because bacteria multiply quickly in the parts of the food that reach room temperature.

Personal Health and Disease Prevention: June 26, 2025

Heidi Hazel, BSN, RN

Communicable Disease:

Data from our regional epi's.

Here is a link to the Seasonal Respiratory Viruses dashboard. [MDHHS Seasonal Respiratory Viruses Dashboard](#).

Influenza, COVID-19, and RSV activity are at low levels. In Michigan, ten influenza-associated pediatric deaths have been confirmed by MDHHS for the 2025-26 flu season. Nationally, there have been 231.

The FDA has announced the influenza vaccine strain selections for the 2025–2026 flu season. Vaccines for this season will be trivalent once again. You can find the official strain selection details here: <https://www.fda.gov/vaccines>

Measles: As of June 5th, a total of 1,168 confirmed measles cases were reported across 34 jurisdictions.

Age

Under 5 years: 339 (29%)

5-19 years: 439 (38%)

20+ years: 381 (33%)

Age unknown: 9 (1%)

Vaccination Status

Unvaccinated or unknown: 95%

One MMR dose: 2%

Two MMR doses: 3%

U.S. Deaths in 2025: 3

There have been 10 confirmed measles cases in Michigan this year. The link to Measles updates can be found here: [Measles Updates MDHHS](#).

Michigan Public Health Data Dashboards: These dashboards provide public health community profiles at the legislative district level. The dashboards will be updated as new data becomes available for each metric and provides a comprehensive up-to-date view of public health across the state. [Public Health Data Dashboards](#)

Salmonella in Backyard Poultry: Public Health Officials are investigating a multistate outbreak linked to backyard poultry. As of May 29th, 104 people have been infected with Salmonella across 35 states. Three cases have been reported in Michigan. There has been 25 hospitalizations and one death.

Salmonella linked to Geckos: As of May 15th, there have been 14 cases across 11 states, including one case in Michigan. People in outbreak reported purchasing these geckos at multiple retail locations.

Rabies: Rabies has been detected in eight bats. One from Allegan, Genesee, Isabella, Kalamazoo (2), Menominee, Shiawassee, and Wexford counties. [Map of Rabies Positive Animals in Michigan](#)

TB/LTBI: We currently have a few cases that our nurses are following closely:

- Hillsdale: 1 LTBI
- Branch: 3 LTBI
- St. Joseph: 3 LTBI and 1 TB

Immunizations/STD/HIV:

The Immunization Fee schedule has been updated and will take effect on June 30th. This schedule is reviewed and updated annually during the third quarter of the fiscal year. For private vaccines, the cost is calculated using the following formula:

- Cost per dose + 30% + \$23
- The 30% markup accounts for potential price fluctuation and supports a no co-pay charge.
- The \$23.00 administration fee supplements staff time and the cost of supplies such as, Band-Aids, needles, syringes, and related materials.

Our Immunization Coordinator recently attended the Adult Immunization Summit in Lansing, where they explored strategies to increase adult immunization rates. A key highlight was learning about the impactful work of the Gary Burnstein Community Health Clinic, which has successfully provided free healthcare services to its community, including immunizations. They also encouraged us to collaborate with local pharmacies to build strong relationships that can support and enhance adult immunization efforts in our area.

Women, Infant, and Children (WIC):

The WIC Income guidelines was updated June 1st and can be found here: [WIC Income Guidelines](#)

Children's Special Health Care Services (CSHCS), Hearing/Vision and KOHA:

CSHCS:

In May, we helped two families improve their mobility and independence. One family received a wheelchair ramp for their home, while the other received a wheelchair lift for their van.

HEARING/VISION and KOHA:

Our two full-time technicians wrapped up their season in May and will return in August. In the meantime, our part-time technician and KOHA hygienist will continue serving the community through summer clinics, offering back-to-school screenings. Back-to-school clinics are scheduled at each location from June through August. Services will include hearing and vision screenings, immunizations and Kindergarten Oral Health Assessments.

Immz Fee Schedule- July 1, 2025

| Vaccines | Company | Cost per dose | Cost + .3 Rounded Up | Admin Fee | New Cost Update: 7/25 |
|---------------------------------|----------|---------------|----------------------|-----------|-----------------------|
| DTaP (pediatric) Infanrix | GSK | \$22.87 | \$30.00 | \$23.00 | \$53.00 |
| DTaP-Hep B-IPV Pediarix | GSK | \$73.42 | \$96.00 | \$23.00 | \$119.00 |
| DTaP-IPV Kinrix, Quadracel | GSK | \$54.83 | \$72.00 | \$23.00 | \$95.00 |
| Hep A (adult) Havrix | GSK | \$73.68 | \$96.00 | \$23.00 | \$119.00 |
| Hep A(ped/adol Havrix Pediatric | GSK | \$31.77 | \$42.00 | \$23.00 | \$65.00 |
| Hep A-Hep B (Twinrix) | GSK | \$113.38 | \$148.00 | \$23.00 | \$171.00 |
| Hep B (adult) Engerix | GSK | \$50.89 | \$67.00 | \$23.00 | \$90.00 |
| Hep B (ped/adol) Engerix | GSK | \$18.89 | \$25.00 | \$23.00 | \$48.00 |
| MenB-4C (Bexsero) | GSK | \$209.12 | \$272.00 | \$23.00 | \$295.00 |
| Zoster RZV (Shingrix) | GSK | \$215.29 | \$280.00 | \$23.00 | \$303.00 |
| HPV9 | Merck | \$306.86 | \$399.00 | \$23.00 | \$422.00 |
| MMR | Merck | \$92.95 | \$121.00 | \$23.00 | \$144.00 |
| MMRV (ProQuad) | Merck | \$275.16 | \$358.00 | \$23.00 | \$381.00 |
| PPSV23 (Pneumovax) | Merck | \$117.08 | \$153.00 | \$23.00 | \$176.00 |
| RV5 (Rotateq) | Merck | \$98.06 | \$128.00 | \$23.00 | \$151.00 |
| Varicella (Varivax) | Merck | \$182.25 | \$237.00 | \$23.00 | \$260.00 |
| PCV20 (Prevnar20) | Pfizer | \$271.11 | \$353.00 | \$23.00 | \$376.00 |
| Pfizer Comirnaty 12Y+ | Pfizer | \$144.73 | \$189.00 | \$23.00 | \$212.00 |
| Pfizer-BioNTech 5Y-12Y | Pfizer | \$81.49 | \$106.00 | \$23.00 | \$129.00 |
| Pfizer-BioNTech 6M-5Y | Pfizer | \$60.85 | \$218.00 | \$23.00 | \$241.00 |
| Trumenba | Pfizer | \$183.84 | \$239.00 | \$23.00 | \$262.00 |
| Abrysvo | Pfizer | \$303.73 | \$395.00 | \$23.00 | \$418.00 |
| DTaP-Hib-IPV (Pentacel) | Sanofi | \$113.53 | \$148.00 | \$23.00 | \$171.00 |
| Hib (ActHib/Hiberix) | Sanofi | \$12.64 | \$17.00 | \$23.00 | \$40.00 |
| Fluzone High-Dose (IIV3-HD) | Sanofi | \$61.47 | \$80.00 | \$23.00 | \$103.00 |
| Fluzone (IIV3) -single dose | Sanofi | \$19.92 | \$26.00 | \$23.00 | \$49.00 |
| Fluzone (IIV3)-multi-dose | Sanofi | \$18.54 | \$25.00 | \$23.00 | \$48.00 |
| IPV (polio) IPOL | Sanofi | \$41.87 | \$55.00 | \$23.00 | \$78.00 |
| MCV4 (MenQuadfi) | Sanofi | \$159.79 | \$208.00 | \$23.00 | \$231.00 |
| Td PF (adol/adult) Tenivac | Sanofi | \$38.79 | \$51.00 | \$23.00 | \$74.00 |
| Tdap (adol/adult) Adacel | Sanofi | \$46.93 | \$62.00 | \$23.00 | \$85.00 |
| Beyfortus (Nirsevimab) | Sanofi | \$556.13 | \$723.00 | \$23.00 | \$746.00 |
| Vaxelis | Sanofi | \$152.20 | \$198.00 | \$23.00 | \$221.00 |
| Novavax | McKesson | \$105.00 | \$137.00 | \$23.00 | \$160.00 |
| Moderna 12Y+ | McKesson | \$129.75 | \$169.00 | \$23.00 | \$192.00 |
| Moderna Spikevax 6M-11Y | McKesson | \$118.04 | \$154.00 | \$23.00 | \$177.00 |

Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention

*FYTD=Fiscal Year To Date

Confirmed & Probable Case Totals

| | May-25 | | | | FYTD 2024-2025 (Oct-Sept) | | | | FYTD 2023-2024 (Oct-Sept) | | | |
|---------------------------------------|--------|----|----|-------|---------------------------|-----|-----|-------|---------------------------|-----|-----|-------|
| | BR | HD | SJ | Total | BR | HD | SJ | Total | BR | HD | SJ | Total |
| Animal Bite/Rabies potential exposure | - | 5 | 2 | 7 | 3 | 26 | 2 | 31 | 6 | 23 | 6 | 35 |
| Blastomycosis | - | - | - | - | - | - | - | - | - | - | - | - |
| Brucellosis | - | - | - | - | - | - | - | - | - | - | 1 | 1 |
| Campylobacter | - | 2 | - | 2 | 7 | 7 | 7 | 21 | 5 | 5 | 5 | 15 |
| Chicken Pox | - | - | - | - | - | - | - | - | - | 4 | - | 4 |
| Chlamydia | 5 | 8 | 9 | 22 | 52 | 49 | 118 | 219 | 60 | 53 | 113 | 226 |
| Coccidioidomycosis | - | - | - | - | - | - | - | - | - | - | - | - |
| CRE Carbapenem Resistant Enterobac. | - | - | - | - | - | - | - | - | 2 | 2 | 1 | 5 |
| Cryptosporidiosis | - | 1 | - | 1 | 1 | 3 | - | 4 | 1 | 1 | 1 | 3 |
| Giardiasis | 1 | - | - | 1 | 1 | - | 1 | 2 | - | 3 | 1 | 4 |
| Gonorrhea | - | - | 4 | 4 | 5 | 9 | 36 | 50 | 17 | 23 | 23 | 63 |
| H. Influenzae Disease - Inv. | - | - | - | - | - | 1 | 2 | 3 | 1 | - | - | 1 |
| Hepatitis B - Acute | - | - | - | - | - | - | 2 | 2 | 2 | - | 1 | 3 |
| Hepatitis B - Chronic | - | - | - | - | 1 | 1 | 1 | 3 | 3 | - | 3 | 6 |
| Hepatitis C - Acute | - | - | 1 | 1 | - | - | 1 | 1 | 2 | - | 1 | 3 |
| Hepatitis C - Chronic | - | - | - | - | 1 | 4 | 8 | 13 | 3 | 6 | 5 | 14 |
| Hepatitis C Unknown | - | - | - | - | 1 | - | - | 1 | - | - | - | - |
| Histoplasmosis | - | - | - | - | 1 | - | 2 | 3 | 2 | - | 1 | 3 |
| HIV/AIDS | - | - | - | - | 1 | - | - | 1 | 1 | - | 1 | 2 |
| Influenza | 1 | 2 | 10 | 13 | 542 | 113 | 661 | 1,316 | 434 | 60 | 273 | 767 |
| Kawasaki | - | - | - | - | - | - | - | - | - | - | - | - |
| Latent Tuberculosis | - | 1 | 1 | 2 | 7 | 1 | 4 | 12 | 10 | 2 | - | 12 |
| Listeriosis | - | - | - | - | - | - | - | - | - | - | - | - |
| Lyme Disease | - | 2 | 1 | 3 | 3 | 4 | 6 | 13 | 2 | 2 | 11 | 15 |
| Measles | - | - | - | - | - | - | - | - | - | - | - | - |
| Meningitis - Aseptic | - | - | - | - | - | 1 | - | 1 | 1 | - | 2 | 3 |
| Meningitis - Bacterial | - | 1 | - | 1 | 1 | 1 | - | 2 | - | - | 2 | 2 |
| Meningococcal Disease | - | - | - | - | - | - | - | - | - | - | - | - |
| Mumps | - | - | - | - | - | - | - | - | - | - | - | - |
| Mycobacterium - Other | - | - | - | - | 5 | 3 | 1 | 9 | 1 | 2 | 4 | 7 |
| Norovirus | - | - | - | - | 16 | 1 | - | 17 | - | - | - | - |
| Novel Coronavirus | 5 | 6 | 7 | 18 | 329 | 527 | 275 | 1,131 | 623 | 682 | 483 | 1,788 |
| Pertussis | - | - | - | - | 7 | 14 | 7 | 28 | - | 1 | - | 1 |
| Salmonellosis | - | - | - | - | 3 | - | 5 | 8 | 5 | 2 | 1 | 8 |
| RSV | - | 1 | - | 1 | 6 | 34 | 4 | 44 | - | 1 | - | 1 |
| Shigellosis | - | - | 1 | 1 | - | - | 1 | 1 | - | - | - | - |
| Shingles | - | - | - | - | - | - | 1 | 1 | 1 | 1 | - | 2 |
| Staphylococcus Aureus Infect. | - | - | - | - | - | - | - | - | - | - | - | - |
| Strep Invasive Gp A | 1 | - | 1 | 2 | 4 | - | 5 | 9 | 4 | 6 | 3 | 13 |
| Strep Pneumonia Inv Ds. | - | - | - | - | 1 | 3 | 1 | 5 | 5 | 7 | 8 | 20 |
| Syphilis - Primary | - | - | - | - | 1 | - | 9 | 10 | 2 | 2 | - | 4 |
| Syphilis - Secondary | - | - | - | - | 1 | - | 3 | 4 | - | 3 | - | 3 |
| Syphilis To Be Determined | 2 | - | 1 | 3 | 5 | 4 | 8 | 17 | 1 | 3 | 5 | 9 |
| Trichinosis | - | - | - | - | - | 1 | - | 1 | - | - | - | - |
| Tuberculosis | - | - | - | - | - | 2 | - | 2 | - | - | 2 | 2 |
| Unusual Outbreak/Occurrence | - | - | - | - | - | - | - | - | - | - | 1 | 1 |
| VZ Infection, Unspecified | - | 1 | - | 1 | - | 4 | - | 4 | 1 | 2 | 2 | 5 |
| Yersinia Enteritis | - | - | - | - | - | 1 | 1 | 2 | - | 1 | 1 | 2 |

Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention

| | May-25 | | | | | YTD | YTD | 2024-2025 | | | YTD | 2023-2024 | | | |
|--|--------|-----|----|-----|---------|-------|-------|-----------|-------|--------|-------|-----------|-----|-------|--------|
| | BR | HD | ST | TR | Total | BR | HD | ST | TR | Total | BR | HD | ST | TR | Total |
| CHILD IMMUNIZATIONS | | | | | | | | | | | | | | | |
| # Vaccines Given CHA | 64 | 90 | 47 | 43 | 244 | 1,769 | 1,289 | 448 | 1,426 | 4,932 | 1,080 | 941 | 485 | 432 | 2,938 |
| All VFC Doses Given | 537 | 230 | - | 520 | 1,287 | 4,724 | 2,395 | 157 | 4,097 | 11,373 | 5,964 | 2,890 | - | 5,030 | 13,884 |
| Waivers | 4 | 10 | 2 | 7 | 23 | 93 | 95 | 19 | 83 | 290 | 95 | 104 | 12 | 77 | 288 |
| ADULT IMMUNIZATIONS | | | | | | | | | | | | | | | |
| # Vaccines Given CHA | 33 | 3 | 12 | 22 | 70 | 422 | 147 | 127 | 131 | 827 | 711 | 161 | 49 | 174 | 1,095 |
| All AVP Doses Given | 45 | 2 | - | 8 | 55 | 436 | 126 | 14 | 140 | 716 | 244 | 146 | - | 53 | 443 |
| COMMUNICABLE DISEASE | | | | | | | | | | | | | | | |
| TB Tests Done | - | 10 | - | 2 | 12 | 27 | 70 | 2 | 16 | 115 | 44 | 64 | 4 | 12 | 124 |
| STD treatments | 1 | 4 | - | 3 | 8 | 7 | 8 | - | 67 | 82 | 3 | 24 | 2 | 87 | 116 |
| HIV Testing | 1 | 3 | - | 5 | 9 | 3 | 14 | - | 60 | 77 | 3 | 10 | 1 | 61 | 75 |
| ENROLLMENTS | | | | | | | | | | | | | | | |
| Medicaid & Michild | - | - | - | - | - | 11 | 4 | - | - | 15 | 9 | 8 | 2 | 5 | 24 |
| REFERRAL SERVICE | | | | | | | | | | | | | | | |
| MCDC Referrals | 1 | 3 | - | 24 | 28 | 28 | 25 | 85 | 107 | 245 | 44 | 74 | 88 | 114 | 320 |
| MIHP referrals | 1 | - | 13 | 44 | 58 | 3 | - | 296 | 316 | 615 | 8 | 1 | 189 | 210 | 408 |
| Hearing Screens | | | | | | | | | | | | | | | |
| Pre-school | 35 | - | - | 40 | 75 | 444 | 234 | - | 460 | 1,138 | 312 | 136 | - | 608 | 1,056 |
| School Age | - | - | - | 55 | 55 | 983 | 862 | 619 | 1,266 | 3,730 | 1,084 | 1,032 | - | 1,805 | 3,921 |
| Vision Screens | | | | | | | | | | | | | | | |
| Pre-school | 39 | - | - | 45 | 84 | 465 | 215 | - | 297 | 977 | 391 | 82 | - | 617 | 1,090 |
| School Age | 471 | - | - | 212 | 683 | 2,078 | 1,599 | - | 3,097 | 6,774 | 3,181 | 2,239 | - | 4,590 | 10,010 |
| Children's Special Health Care Services | | | | | | | | | | | | | | | |
| Diagnostics | 1 | 1 | - | - | 2 | 5 | 3 | - | - | 8 | 16 | 1 | - | - | 17 |
| Assessments-Renewal | 21 | 27 | - | 32 | 80 | 151 | 176 | - | 233 | 560 | 138 | 166 | - | 220 | 524 |
| Assessments-New | 7 | 8 | - | 5 | 20 | 22 | 61 | - | 39 | 122 | 32 | 44 | - | 30 | 106 |
| | | | | | | 2,793 | | | | 32,596 | | | | | 36,439 |
| | | | | | (1,458) | | | | | - | | | | | - |

| | |
|--|--|
| 2024 - 2025 Caseload [1] Management Report | LA #: 12 |
| | Name: Branch-Hillsdale-St. Joseph Community Health |

| State Participation/Enrollment Ratio [2]: | | | | | |
|---|--------|--------|--------|--------|--|
| Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | Curr Year P/E Ratio (last 12 months) |
| 96.2% | 96.1% | 95.8% | 96.2% | 96.1% | 95.7% |

| Months | Enrollment [3] | Initial Participation [4] | Closeout Participation [5] | % Change in Participation [6] | Participation/ Enrollment Ratio[2] |
|------------|----------------|------------------------------|-------------------------------|----------------------------------|---------------------------------------|
| Oct / 2023 | 4,263 | 3,999 | 4,039 | | 93.81% |
| Nov / 2023 | 4,252 | 3,953 | 4,007 | -0.79% | 92.97% |
| Dec / 2023 | 4,201 | 3,849 | 3,931 | -1.90% | 91.62% |
| Jan / 2024 | 4,262 | 3,916 | 3,989 | 1.48% | 91.88% |
| Feb / 2024 | 4,269 | 3,953 | 3,997 | 0.20% | 92.60% |
| Mar / 2024 | 4,271 | 3,941 | 3,997 | 0.00% | 92.27% |
| Apr / 2024 | 4,305 | 3,984 | 4,024 | 0.68% | 92.54% |
| May / 2024 | 4,316 | 3,959 | 3,992 | -0.80% | 91.73% |
| Jun / 2024 | 4,333 | 3,929 | 4,006 | 0.35% | 90.68% |
| Jul / 2024 | 4,390 | 4,029 | 4,075 | 1.72% | 91.78% |
| Aug / 2024 | 4,412 | 4,054 | 4,096 | 0.52% | 91.89% |
| Sep / 2024 | 4,389 | 4,067 | 4,110 | 0.34% | 92.66% |
| Oct / 2024 | 4,449 | 4,160 | 4,195 | 2.07% | 93.50% |
| Nov / 2024 | 4,450 | 4,161 | 4,211 | 0.38% | 93.51% |
| Dec / 2024 | 4,441 | 4,138 | 4,191 | -0.47% | 93.18% |
| Jan / 2025 | 4,461 | 4,153 | 4,198 | 0.17% | 93.10% |
| Feb / 2025 | 4,373 | 4,079 | 4,127 | -1.69% | 93.28% |
| Mar / 2025 | 4,326 | 4,060 | 4,106 | -0.51% | 93.85% |
| Apr / 2025 | 4,332 | 4,099 | 4,122 | 0.39% | 94.62% |
| May / 2025 | 4,300 | 4,015 | (est[7]) 4,136 | | 93.37% |
| Jun / 2025 | 0 | 0 | (est[7]) 4,098 | | |
| Jul / 2025 | 0 | 0 | 0 | | |
| Aug / 2025 | 0 | 0 | 0 | | |
| Sep / 2025 | 0 | 0 | 0 | | |

| | | | | | |
|----------------------|--------|--------|---------|---------|--------|
| Total (Year to date) | 35,132 | 32,865 | 29,150 | | |
| Curr Year Avg | 4,392 | 4,108 | 4,164 | 796.09% | 92.74% |
| Months with Count | 8 | 8 | 7 | 7 | 8 |
| Average to Base %[8] | | 106.1% | 107.58% | | |
| Last yrs Base % [9] | | 106.7% | 108.12% | | |
| Last yrs Average | 4,305 | 3,969 | 4,022 | | 92.20% |

Estimated average participation for current year to date:

Actual average monthly participation current year to date [10]:

| | | |
|-------|--|-----------|
| 4,154 | <u>Funding Allocation Information</u> | |
| 4,164 | Total Funding Allocation: | \$908,156 |
| | Assigned Funding Participation Count [11]: | |
| | Current Yr Base: | 3,871 |
| | Previous Yr Base: | 3,720 |

- [1] **Caseload:** The term used to refer to the number of clients being served in a given time. This is comprised of both enrollment and participation.
- [2] **Participation/Enrollment Ratio:** The number of clients participating divided by the number enrolled.
- [3] **Enrollment:** Number of clients certified to receive benefits in the given month. Final counts available for the month that just ended.
- [4] **Initial Participation:** Number of clients receiving benefits at the beginning of the month. Comparison between this and the closeout participation is indicative of the number of participants added over the course of the month. This can be used to inform staff of participation numbers at the start of the month and enable them to proactively improve participation before it is finalized.
- [5] **Closeout Participation:** Final number of clients who received benefits for the given month. Finalized approx. 5 weeks after the month ends.
- [6] **% Change in Participation:** The % difference in closeout participation when compared to the previous month.
- [7] **est:** It is the estimated participation for the given month. This is available prior to the closeout participation being available. It is a calculated value based on prior months' participation. **NOTE: Last two non 0 values are "Estimates"**
- [8] **Average to Base %:** Compares the current year average participation to the current year base.
- [9] **Last yrs Base %:** Compares last year's average participation to the last year base.
- [10] **Actual Avg. Part. For current year to date:** It is an average that includes the participation counts for all months in the current year where participation has been finalized.
- [11] **Assigned Funding Participant Count:** The value used in the calculation to determine the funding allocated to the local agency for the fiscal year. For additional details, refer to your agency's annual funding allocation letter.

Included in This Month's Report:

1. HEP Update
2. Community Health Worker (CHW) Update
3. Community Events
4. Car Seat Program
5. Social Media Update

1. Health Education & Promotion Department Update:

The Lock It Up Campaign for 2025 has officially launched. We have safe storage bags available at **25 locations** across the three counties. This year's distribution partners include:

- **All Three Counties** – BHSJ office locations, Intermediate School Districts, Sheriff's Offices, Department of Human Services Offices
- **Branch County** – Pines Behavioral Health, Green Tree Relief, Tree House Provisioning Center, Tree House Clinic
- **Hillsdale County** – LifeWays, The Nest Provisioning Center, Green Tree Relief
- **St. Joseph County** – Pivotal (all locations), Daly Dope, Covered Bridge Healthcare

We are recording educational videos which will be available on the agency's YouTube channel, including:

- An interview with the Michigan State Police on driving and marijuana
- An interview with LifeWays and Pivotal on mental health and marijuana
- An interview with Beacon Three Rivers, Hillsdale Hospital, and Oaklawn Hospital on pregnancy and marijuana
- An interview with the Michigan Youth Cannabis Action and Education Alliance on youth and marijuana

The Michigan Office of Highway Safety and Planning conducted an offsite audit of our grant. The report noted no deficiencies and had no recommendations. The grant continues to be on target with deliverables. We have finished the educational materials for driver's education programs and it has been distributed to the program managers. We have completed a rack card for distribution in the three counties with safety tips when driving in or around a horse and buggy. The Advisory Committee and Bishops are reviewing the Buggy Driver's Manual materials we are creating. Once complete, OHSP will review and give final approval.

There were 2 media stories in May that mentioned the agency. We distributed Public Health News and Views quarterly edition.

2. Community Health Worker Program:

The program served 29 clients in May. We continue partnering with Covered Bridge Healthcare and WellWise. We have been awarded additional financial support from Beacon Health System as part of their Community Health Impact program. The program continues to receive referrals from multiple agencies across the jurisdiction. Due to program growth, we have posted a part-time CHW position to be housed in St. Joseph County.

The greatest needs requested were assistance with financial insecurity, insurance options, Lifeline applications, and assistance with home repairs.

3. Community Events:

We have supported, participated, or will be participating in the following events:

| Date | Event |
|------|--|
| 5/1 | Car Seat Checks at the Market House – Hillsdale County |
| 5/9 | Friendship Friday – St. Joseph County |
| 5/17 | CAPA Color Run – Hillsdale County |
| 5/20 | Sturgis Head Start End of Year Celebration – St. Joseph County |
| 5/23 | Friendship Friday – St. Joseph County |
| 6/3 | Carol Shippy End of Year Celebration – St. Joseph County |
| 6/4 | Family Fun Day – Branch County |
| 6/7 | Safety Fair – Branch County |
| 6/13 | Friendship Friday – St. Joseph County |
| 6/23 | Coach Eby Center – Branch County |
| 6/24 | Safety Fair – Hillsdale County |
| 6/27 | Friendship Friday – St. Joseph County |
| 7/11 | Friendship Friday – St. Joseph County |
| 7/15 | Summer Play Event – Hillsdale County |
| 7/17 | Polish Festival – Branch County |
| 7/28 | Coach Eby Center – Branch County |

4. Car Seat Program

The car seat program from March through May provided 33 seats and checked 41 seats.

Social Media Update

Social Media continues to spread our message to the community. In May we covered the following topics:

| | |
|---|--|
| <ul style="list-style-type: none"> • Nurses Week- Highlighted BHSJ nurses • Women's Health Week (May 11-15)- BC3NP program • Reproductive Health • Drinking water week • Tick prevention tips • Hearing and Vision Screening Clinic for Kindergarten & Young 5s: Branch Hillsdale St. Joseph Community Health Agency • Take Control of Your Birth Control • OHSP/Buggy Safety • Medicaid Assistance • WIC Social Media Toolkit • Safe Sleep Toolkit • Safe Storage- Gun Locks | <ul style="list-style-type: none"> • BHSJ Job Postings • Measles immz messaging • Food license renewal reminder for food establishments <p>Recalls:</p> <p>Outbreak Investigation of Salmonella: Cucumbers (May 2025) FDA</p> <p>Trader Joe's Sesame Miso Salad with Salmon Voluntarily Recalled Due to Undeclared Milk Allergen FDA</p> <p>Vietti Food Group Issues Allergy Alert on Undeclared Soy in 15-oz Yellowstone Brown Sugar Molasses Baked Beans FDA</p> |
|---|--|

Social Media Data (As of June 1st, 2025)

| | # of Followers (Facebook & Instagram) | Instagram Reach (Amount a post is viewed, commented on, shared, etc.) | Facebook Reach (Amount a post is viewed, commented on, shared, etc.) | Video (# and Topic) | Agency Mentions in Local Media (radio stations, local newspaper/dig ital articles, etc.) | Boosted Activities (# and Topic) |
|---------------------------------------|---|---|---|---|---|--|
| May | 4,392 | 329 <i>(Down 28% from April)</i> | 21,900 <i>(Down 7.4% from April)</i> | Videos shared (4): Where does your drinking water come from?, WIC healthy recipes, OHSP- Share the Road, Safe Sleep | 2 | None- Decrease in reach is due to no posts were boosted in May. |
| TOTAL TO DATE (Since 10/1/2022) | 18 NEW followers since last report | 7,983 | 799,464 | 32 | 428 | 24 |

Branch-Hillsdale-St. Joseph Community Health Agency
Environmental Public Health Services
Report for the June 26, 2025 Board of Health Meeting
Prepared by Joseph Frazier R.E.H.S. , Director of Environmental Health

Food Service Program Update

The Food Team has been hard at work performing routine inspections across all three counties. We recently completed a report-writing training hosted here in Coldwater, with participation from MDARD and other local health departments. Temporary food permits are also on the rise as weekend festivals ramp up, and staff continue to provide education to the many groups applying.

Across the Tri-County area, there have been several updates involving local food facilities:

- **Nutrition Express** – Relocation of facility in Coldwater
- **Ole State Line Bar** – New owners in White Pigeon
- **Sam's Place of TR** – New owners in Three Rivers
- **Justin Time Hot Dogs** – New TFU located in Coldwater
- **SaborXpress** – New TFU located in Coldwater
- **Lilly Pad's BBQ** – New TFU located in Bronson
- **The Truth Cart** – New TFU located in Sturgis

Wells, Septic, Pools, Vector, and Campgrounds

With Memorial Day behind us, swimming pool inspections are either completed or nearing completion. Staff are also out in the field conducting campground inspections across the Tri-County area. We continue to see a steady flow of well and septic permit applications at each of our offices.

The General Program (well, septic, etc.) has been actively working to update internal policies and procedures and is nearing completion of its largest policy document to date. Additionally, the team has launched a quality improvement project—based on customer feedback—aimed at reducing the time required to issue well and septic permits. A contingent offer of employment has also been made for the open Branch County Administrative Clerk position.

Our Vector Technicians have submitted mosquito specimens to the MDHHS lab for identification and have identified several *Culex restuans* in Hillsdale County. These mosquitoes are known carriers of viruses such as West Nile and St. Louis Encephalitis. Tick specimens collected across the region are also being organized for submission to the lab.

EH Service Statistics Report

BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2024/2025

| | MAY | | | | YTD 2024/2025 | | | | YTD 2023/2024 | | | |
|--------------------------------------|-----|----|----|-------|---------------|-----|-----|-------|---------------|-----|-----|-------|
| | BR | HD | SJ | TOTAL | BR | HD | SJ | TOTAL | BR | HD | SJ | TOTAL |
| WELL/SEWAGE SYSTEM EVAL. | - | 1 | 4 | 5 | 2 | 6 | 24 | 32 | 1 | - | 6 | 7 |
| CHANGE OF USE EVALUATIONS - FIELD | 1 | 11 | 5 | 17 | 18 | 43 | 37 | 98 | 23 | 41 | 43 | 107 |
| CHANGE OF USE EVALUATIONS - OFFICE | 11 | - | 12 | 23 | 40 | 20 | 51 | 111 | 40 | 12 | 56 | 108 |
| ON-SITE SEWAGE DISPOSAL | | | | | | | | | | | | |
| PERMITS NEW CONSTRUCTION | 8 | 8 | 10 | 26 | 48 | 60 | 66 | 174 | 41 | 50 | 55 | 146 |
| REPAIR/REPLACEMENT | 7 | 11 | 6 | 24 | 39 | 38 | 67 | 144 | 43 | 37 | 59 | 139 |
| VACANT LAND EVALUATION | - | 2 | 2 | 4 | 7 | 12 | 7 | 26 | 8 | 16 | 3 | 27 |
| PERMITS DENIED | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 15 | 21 | 18 | 54 | 94 | 110 | 140 | 344 | 94 | 99 | 117 | 312 |
| SEWAGE PERMITS INSPECTED | 8 | 13 | 20 | 41 | 51 | 61 | 103 | 215 | 66 | 76 | 94 | 236 |
| WELL PERMITS ISSUED | 18 | 13 | 18 | 49 | 102 | 92 | 123 | 317 | 91 | 81 | 125 | 297 |
| WELL PERMITS INSPECTED | 10 | 5 | 5 | 20 | 95 | 79 | 131 | 305 | 95 | 110 | 136 | 341 |
| FOOD SERVICE INSPECTION | | | | | | | | | | | | |
| PERMANENT | 22 | 20 | 34 | 76 | 175 | 186 | 263 | 624 | 172 | 183 | 262 | 617 |
| NEW OWNER / NEW ESTABLISHMENT | 1 | - | 2 | 3 | 9 | 3 | 16 | 28 | 6 | 12 | 23 | 41 |
| FOLLOW-UP INSPECTION | - | - | - | - | 2 | 4 | 7 | 13 | 11 | 8 | 7 | 26 |
| TEMPORARY | 6 | 3 | 7 | 16 | 14 | 10 | 27 | 51 | 21 | 14 | 36 | 71 |
| MOBILE/STFU | 7 | 4 | 16 | 27 | 23 | 23 | 56 | 102 | 22 | 20 | 36 | 78 |
| PLAN REVIEW APPLICATIONS | 2 | 1 | 2 | 5 | 9 | 4 | 9 | 22 | 6 | 1 | 12 | 19 |
| FOOD RELATED COMPLAINTS | - | - | - | - | 9 | - | 6 | 15 | 2 | 5 | 8 | 15 |
| FOODBORNE ILLNESS INVESTIGATED | - | - | - | - | - | - | 1 | 1 | 1 | 3 | 1 | 5 |
| FOOD CLASSES | | | | | | | | | | | | |
| MANAGEMENT CERTIFICATION CLASS | - | - | - | - | - | - | - | 10 | - | - | - | 22 |
| FOOD HANDLERS CLASS | | | | | | | | | | | | |
| CAMPGROUND INSPECTION | | | | | | | | | | | | |
| | - | 1 | 1 | 2 | - | 1 | 1 | 2 | - | 1 | 1 | 2 |
| NON-COMM WATER SUPPLY INSP. | | | | | | | | | | | | |
| | 6 | 4 | 2 | 12 | 12 | 14 | 21 | 47 | 11 | 17 | 27 | 55 |
| SWIMMING POOL INSPECTION | | | | | | | | | | | | |
| | 3 | 6 | 4 | 13 | 12 | 11 | 9 | 32 | 4 | 11 | 6 | 21 |
| PROPOSED SUBDIVISION REVIEW | | | | | | | | | | | | |
| | - | - | - | - | - | - | - | - | - | - | - | - |
| SEPTIC TANK CLEANER | | | | | | | | | | | | |
| | - | - | - | - | 8 | 1 | 16 | 25 | 6 | 3 | 10 | 19 |
| DHS LICENSED FACILITY INSP. | | | | | | | | | | | | |
| | 4 | 2 | 1 | 7 | 11 | 15 | 20 | 46 | 12 | 13 | 12 | 37 |
| COMPLAINT INVESTIGATIONS | | | | | | | | | | | | |
| | 5 | 9 | 2 | 16 | 16 | 27 | 12 | 55 | 5 | 27 | 9 | 41 |
| LONG TERM MONITORING | | | | | | | | | | | | |
| | - | - | 11 | 11 | - | - | 11 | - | - | - | - | - |
| BODY ART FACILITY INSPECTIONS | | | | | | | | | | | | |
| | - | - | 2 | 2 | 2 | 5 | 10 | 17 | 6 | 3 | 8 | 17 |



570 Marshall Road
Coldwater, MI 49036
(517) 279 - 9561 ext. 106

20 Care Drive
Hillsdale, MI 49242
(517) 437 - 7395 ext. 311

1110 Hill Street
Three Rivers, MI 49093
(269) 273 - 2161 ext. 233

Inspection Type Count By County

For Date Range: 05/01/2025 - 05/31/2025

| County | Inspection Type / Reason | Count |
|--------------------------|--|-----------|
| Branch County | | |
| | <u>Food Safety</u> | |
| | Pre-Opening - Pre-Opening | 1 |
| | Progress Note - New Inspection Reason | 1 |
| | Risk Based Inspection - Routine | 22 |
| | STFU Inspection - Routine | 4 |
| | STFU Pre-Opening - Pre-Opening | 3 |
| | Temporary Food Inspection - Routine | 6 |
| | Total # of Food Safety inspections - Branch County | 37 |
| Hillsdale County | | |
| | <u>Food Safety</u> | |
| | Consultation - Plan Review Consultation | 1 |
| | Required-Please Select an Inspection Type - Please Select an Inspection Type | 1 |
| | Risk Based Inspection - Routine | 20 |
| | STFU Inspection - Routine | 4 |
| | Temporary Food Inspection - Routine | 3 |
| | Total # of Food Safety inspections - Hillsdale County | 29 |
| St. Joseph County | | |
| | <u>Food Safety</u> | |
| | Pre-Opening - Pre-Opening | 2 |
| | Progress Note - New Inspection Reason | 6 |
| | Risk Based Inspection - Routine | 34 |

Inspection Type Count By County

For Date Range: 05/01/2025 - 05/31/2025

| County | Inspection Type / Reason | Count |
|--------|---|-------------------|
| | STFU Inspection - Routine | 15 |
| | STFU Pre-Opening - Pre-Opening | 1 |
| | Temporary Food Inspection - Routine | 7 |
| | Total # of Food Safety inspections - St. Joseph County | 65 |
| | <u>Total # of inspections - All counties</u> | <u>131</u> |



570 Marshall Road
Coldwater, MI 49036
(517) 279 - 9561 ext. 106

20 Care Drive
Hillsdale, MI 49242
(517) 437 - 7395 ext. 331

1110 Hill Street
Three Rivers, MI 49093
(269) 273 - 2161 ext. 233

Food Establishment Inspection Report by Facility Name

For Date Range: 05/01/2025 - 05/31/2025 and Food Program

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|---|--------------|------------|---|--------|---------|-----|--------|
| ADVENTURE ZONE, INC | COLDWATER | 05/27/2025 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| American Axel Manufacturing | Three Rivers | 05/07/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| AMERICAN LEGION POST 454 | Colon | 05/02/2025 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| American Legion Post 53 | Hillsdale | 05/30/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| AMERICAN LEGION REC CLUB | QUINCY | 05/19/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Arby's 8946 | Sturgis | 05/29/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| BEACH CONCESSIONS #82 | Hillsdale | 05/09/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| BEACH CONCESSIONS #92 | Hillsdale | 05/09/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Branch County Coalition Against Domestic Violence | Coldwater | 05/27/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Butler Motor Speedway | Quincy | 05/05/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Cherries On Top | Litchfield | 05/22/2025 | Consultation - Plan Review Consultation | 0 | 0 | 0 | 0 |
| City of Coldwater Softball Complex | COLDWATER | 05/14/2025 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| COLDWATER BROADWAY GRILLE | COLDWATER | 05/23/2025 | Risk Based Inspection - Routine | 0 | 1 | 1 | 2 |
| COLDWATER HIGH SCHOOL | COLDWATER | 05/09/2025 | Risk Based Inspection - Routine | 1 | 0 | 1 | 0 |
| Coldwater Youth Diamonds | COLDWATER | 05/14/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|--|------------------|------------|--|--------|---------|-----|--------|
| Community Action Agency (Greenfield) | Hillsdale | 05/02/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| COMMUNITY ACTION AGENCY (HEAD START) | HILLSDALE | 05/02/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| CONSTANTINE HIGH SCHOOL | Constantine | 05/01/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| CONSTANTINE LITTLE LEAGUE | Lane Constantine | 05/21/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| CONSTANTINE MIDDLE SCHOOL | Constantine | 05/01/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Country Loft Creamery | Three Rivers | 05/29/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Cowboy Up | Mendon | 05/16/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| CROCKETT'S SMOKED BBQ AND DELI | Coldwater | 05/02/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| DR. ROBERT W. BROWNE RECREATION CENTER | COLDWATER | 05/14/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| DUTCH UNCLE DONUTS INC | COLDWATER | 05/22/2025 | Risk Based Inspection - Routine | 0 | 1 | 1 | 1 |
| Eastside Elementary Schools | Constantine | 05/07/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| EL Cunado Mexican Cuisine LLC | Coldwater | 05/30/2025 | Risk Based Inspection - Routine | 1 | 0 | 1 | 4 |
| Ethan's Donut Factory | Hillsdale | 05/08/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Farmhouse Kitchen and Ale | Camden | 05/16/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| FIRST PRESBYTERIAN CHURCH | HILLSDALE | 05/09/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| FIRST UNITED METHODIST CHURCH | Three Rivers | 05/28/2025 | Risk Based Inspection - Routine | 0 | 1 | 1 | 1 |
| Five Lakes Coffee | Sturgis | 05/28/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| FIVE STAR PIZZA | Colon | 05/02/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Forget Me Knot Heroes | Three Rivers | 05/09/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Gramma B's | Three Rivers | 05/05/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Hampton Inn--food | Sturgis | 05/28/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Healthies Sturgis | Sturgis | 05/12/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| HILLSDALE ACADEMY | HILLSDALE | 05/30/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| HILLSDALE BREWING COMPANY | HILLSDALE | 05/08/2025 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| Hillsdale County Senior Service Center | Hillsdale | 05/19/2025 | Required-Please Select an Inspection Type - Please Select an Inspection Type | 0 | 0 | 0 | 0 |
| HILLSDALE FREE METHODIST CHURCH | HILLSDALE | 05/12/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|--------------------------------------|--------------|------------|---------------------------------------|--------|---------|-----|--------|
| Hot Diggity Dogs | Centreville | 05/09/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Hot Diggity Dogs | Centreville | 05/16/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Howardsville Christian School | Marcellus | 05/05/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Island Hills | Centreville | 05/15/2025 | Risk Based Inspection - Routine | 0 | 1 | 1 | 1 |
| J Dawgz and Catering | Coldwater | 05/09/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| J Dawgz and Catering | Coldwater | 05/20/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Jim's Place | Coldwater | 05/16/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| JONESVILLE FIRST PRESBYTERIAN CHURCH | JONESVILLE | 05/16/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| JONESVILLE UNITED METHODIST | JONESVILLE | 05/15/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Justin Time Hot Dogs | Coldwater | 05/16/2025 | STFU Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| Kate's Pizza | Centreville | 05/14/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Katie's Ice Cream | Myakka City | 05/14/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Katie's Pizza | Myakka City | 05/14/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Katie's Strawberry Shortcakes | Myakka City | 05/14/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Kentucky Fried Chicken Sturgis | | 05/06/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| Kernal Poppers | White Pigeon | 05/03/2025 | STFU Inspection - Routine | 0 | 1 | 1 | 0 |
| LA Coffee Cafe | Three Rivers | 05/23/2025 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| Lilly Pad's BBQ | Bronson | 05/27/2025 | STFU Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| Los Tequilas | Coldwater | 05/23/2025 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| McTasty | Three Rivers | 05/15/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Mendon Cheerleading | Mendon | 05/07/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| MENDON GRADE SCHOOL | Mendon | 05/20/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| MENDON JR & SR HIGH SCHOOL | MENDON | 05/20/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Mendon United Methodist Church | MENDON | 05/06/2025 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| Mendon United Methodist Church | MENDON | 05/20/2025 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| MONTGOMERY FIRE DEPARTMENT | MONTGOMERY | 05/23/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|--|---------------|------------|---------------------------------------|--------|---------|-----|--------|
| MOSHERVILLE LADIES AID SOCIETY | Mosherville | 05/14/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| MYSTIC STAR #354/MASONIC TEMPLE | BRONSON | 05/12/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| No. 1 Chinese Food | Three Rivers | 05/27/2025 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| NORTH ADAMS PUBLIC SCHOOLS | North Adams | 05/07/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Nottawa Communtiy Schools | Sturgis | 05/15/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Nutrition Expression | Coldwater | 05/02/2025 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| Ole State Line Bar | | 05/06/2025 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| Our Bar | LEONIDAS | 05/30/2025 | Risk Based Inspection - Routine | 2 | 0 | 2 | 1 |
| Overflowing Cups & Cones | Hillsdale | 05/05/2025 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| Paradiso Wine Bar / Inferno Cigar Lounge | Hillsdale | 05/02/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| PARK COMMUNITY SCHOOL | THREE RIVERS | 05/05/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| PATHFINDER: FOOD | Centreville | 05/09/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| PITTSFORD AREA SCHOOLS | Pittsford | 05/15/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| PRAIRIE LAKE TAVERN | Sturgis | 05/02/2025 | Risk Based Inspection - Routine | 0 | 1 | 1 | 1 |
| PROMEDICA - COLDWATER REGIONAL HOSPITAL | COLDWATER | 05/09/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| QUINCY BASEBALL & SOFTBALL ASSOCIATION | QUINCY | 05/19/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| QUINCY UNITED METHODIST CHURCH | QUINCY | 05/15/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Quincy Youth Sports | Quincy | 05/21/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Quincy Youth Sports | Quincy | 05/29/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| RE Smith Concession - Sausage | Lebanon | 05/09/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| RE Smith Concessions - Corndogs | Lebanon | 05/09/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| RIVER LAKE INN | Colon | 05/16/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Riverside Elementary School | Constantine | 05/01/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Rollin' Smoke BBQ | Marcellus | 05/12/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| SaborXpress LLC | Lot Coldwater | 05/08/2025 | STFU Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| Sam's Place of TR | Three Rivers | 05/20/2025 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|--|--------------|------------|-------------------------------------|--------|---------|-----|--------|
| SCOTTS FOOD & BEVERAGE | THREE RIVERS | 05/27/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Shawarma Station Sturgis | Sturgis | 05/06/2025 | Risk Based Inspection - Routine | 0 | 2 | 2 | 2 |
| SKATE RANCH INC | COLDWATER | 05/09/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Small Town Girl Concessions | Coldwater | 05/23/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| St Paul Lutheran Church | Coldwater | 05/14/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| St. Edward's Catholic Church | Mendon | 05/20/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| St. Joe's Cafe | Hillsdale | 05/06/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| St. Pauls Lutheran Church Sonshine Preschool Daycare | Coldwater | 05/14/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| SUBWAY #1951 | COLDWATER | 05/23/2025 | Risk Based Inspection - Routine | 1 | 0 | 1 | 2 |
| Sweet Basil | White Pigeon | 05/08/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Tacos Guerrenderenses | Constantine | 05/19/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Tacos Guerrenderenses 2 | Constantine | 05/19/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Taquareas El PiFas | Goshen | 06/02/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| The Bronson Strike Zone | Bronson | 05/27/2025 | Risk Based Inspection - Routine | 1 | 0 | 1 | 3 |
| THE HUNT CLUB OF HILLSDALE | HILLSDALE | 05/28/2025 | Risk Based Inspection - Routine | 1 | 0 | 1 | 0 |
| The Remedy Church | Reading | 05/23/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| The Truth Cart | Sturgis | 05/30/2025 | STFU Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| THREE RIVERS HIGH SCHOOL | THREE RIVERS | 05/08/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| THREE RIVERS LITTLE LEAGUE BROADWAY FIELD | Three Rivers | 05/19/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| THREE RIVERS LITTLE LEAGUE CONSTANTINE F | Three Rivers | 05/19/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| THREE RIVERS MIDDLE SCHOOL | Three Rivers | 05/08/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Three Rivers Young Adult Program | Three Rivers | 05/28/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Timber's Eats & Treats | Hillsdale | 05/23/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| TKO BBQ | Jonesville | 05/19/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Town Fryer Restaurant LLC | Constantine | 05/01/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|-------------------------------------|-----------------|-------------|---------------------------------------|---------------|----------------|------------|---------------|
| Trinity Lutheran Church School | Sturgis | 05/06/2025 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| Ultzimate Eatz | Burr Oak | 06/02/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Union City Fire Department | Union City | 05/28/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| UNITED METHODIST CHURCH (WP) | White Pigeon | 05/19/2025 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| Useless Creatures Brewing Co | Three Rivers | 05/22/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Vel's | Three Rivers | 05/09/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Waldron Community Days | Waldron | 05/27/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| WBET Radio | Sturgis | 05/22/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Weenie Kings 2 | Three Rivers | 05/29/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Welton Foods Pizza Trailer | Centreville | 05/07/2025 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Woodbridge Fire Dept | Hillsdale | 05/27/2025 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Wright Street Park Concession Stand | Jonesville | 05/28/2025 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| ZHENG'S SUPER GRAND BUFFET | COLDWATER | 05/16/2025 | Risk Based Inspection - Routine | 0 | 1 | 1 | 1 |
| | | | | 7 | 14 | 21 | 31 |

Food Inspection Codes

P-This indicates a priority violation which is a violation that includes a quantifiable measure to show control of hazards such as cooking, cooling, reheating and handwashing. It is in general terms a violation that can potentially lead directly to a foodborne illness.

Pf-This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

C- This is a core violation. This is an item that usually relates to general sanitation, operation controls and maintenance of facilities and equipment. Not cleaning floors is an example of a core violation.

CDI- This indicates a violation was observed during the inspection and was brought to the attention of the person in charge. At that time, the violation was corrected while the inspector was present at the facility.

Director's Report

Updates:

1. Services to Victims of Elder Abuse Program Updates
 - The team continues to advocate for vulnerable adult victims of abuse, neglect and/or exploitation. IDT meetings are ongoing in each county every month along with community partner meetings and outreach.
 - Our most recent partner meeting was with St. Joseph County Sheriff Spence and Undersheriff Northrop. We'll be working on additional training efforts with their team and looking at developing a county-wide/regional training in 2026. There was also discussion of a possible media partnership with Sturgis Public Schools to assist with video production efforts to record "roll call trainings". Exciting work!
2. FY2025 Provider Budget Amendments
 - Our full-year Statement of Grant Award from the ACLS Bureau arrived just before the Memorial Day holiday. Its arrival was just in time because it allowed us to tell providers that they could request grant funds and bill for services they hadn't thus far in the fiscal year. The full-year SGA also allows us to proceed with finalizing our contracted provider allocations. During this annual process we seek provider input and work with the finance team to develop recommendations for shifts in funding, how to utilize carry forward, mitigate decreases, and propose increases where allowable. The results, we feel, are positive, creative and follow federal and state guidelines. The summary went to the Finance Committee on 6/16 and is before the full Board today for consideration. Thank you for your time and review.
3. MI Options (formerly called "No Wrong Door") Updates:

Continuing momentum forward! We would like to introduce Suzi Walters as our full-time Outreach Specialist. Suzi has delved right into training and partner meetings. She's learning resources and acclimating to the non-profit & human service world. She has a great background in health insurance, benefits administration, and training, so this role will suit her very well. We're so glad to have her! Our project should be hearing from the ALCS Bureau very soon that we've reached "GO LIVE" status!
4. FY2026 Annual Implementation Plan Updates:

The FY26 AIP was sent electronically to both County Administrators after our last BOH meeting. We were invited and presented highlights to the Branch County Board of Commissioners on June 10th and enjoyed a positive conversation. On June 17th we were invited and presented to the St. Joseph County Board of Commissioners and, again, had positive, encouraging discussion. We appreciate the support of the Counties, especially the acknowledgement of our work! The Plan was submitted to the ACLS Bureau on June 18th in advance of the due date. As always, thank you for your input and support of our planning document!

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 5/1/2025 Through 5/31/2025

| Payee | Check Amount | Check Number | Effective Date |
|---|--------------|----------------|----------------|
| 4Imprint | 1,807.97 | 54793 | 5/2/2025 |
| Abila | 453.64 | 25-05-02 A.01 | 5/2/2025 |
| Abila | 2,268.23 | 25-05-16 A.01 | 5/16/2025 |
| ACD.NET | 1,910.97 | 54801 | 5/16/2025 |
| Action Quick Print Plus | 529.00 | 25-05-02 A.02 | 5/2/2025 |
| Action Quick Print Plus | 697.00 | 25-05-16 A.02 | 5/16/2025 |
| Action Quick Print Plus | 293.00 | 25-05-30 A.01 | 5/30/2025 |
| Aflac District Office | 450.53 | 25-05-09 PR.01 | 5/9/2025 |
| Aflac District Office | 450.53 | 25-05-23 PR.01 | 5/23/2025 |
| Alert Medical Alarms | 229.60 | 54802 | 5/16/2025 |
| Alerus Retirement Solutions | 3,753.00 | 25-05-09 R.01 | 5/9/2025 |
| Alerus Retirement Solutions | 3,753.00 | 25-05-23 R.01 | 5/23/2025 |
| Amazon Capital Services, Inc | 1,135.54 | 25-05-02 P.01 | 5/2/2025 |
| Amazon Capital Services, Inc | 99.00 | 25-05-16 P.01 | 5/16/2025 |
| Amazon Capital Services, Inc | 1,713.00 | 25-05-30 P.01 | 5/30/2025 |
| Angela Shedd | 2,968.70 | 25-05-02 A.03 | 5/2/2025 |
| Angela Shedd | 3,345.00 | 25-05-16 A.03 | 5/16/2025 |
| Angela Shedd | 1,493.00 | 25-05-30 A.02 | 5/30/2025 |
| BankSupplies | 4,663.50 | 25-05-16 A.04 | 5/16/2025 |
| BankSupplies | 4,663.50 | 25-05-16 A.05 | 5/16/2025 |
| BankSupplies | 2,071.00 | 25-05-16 A.06 | 5/16/2025 |
| Barbara P. Foley | 46.16 | 54799 | 5/9/2025 |
| Barbara P. Foley | 46.16 | 54815 | 5/23/2025 |
| Beacon Properties Administration | 4,631.85 | 25-05-30 A.03 | 5/30/2025 |
| Beth Ann's Embroidery | 225.80 | 54803 | 5/16/2025 |
| Blue Cross Blue Shield | 68,293.54 | 25-05-16 P.02 | 5/16/2025 |
| Branch County Commission | 13,063.46 | 25-05-16 A.07 | 5/16/2025 |
| Branch County Complex | 5,694.28 | 25-05-30 A.04 | 5/30/2025 |
| Candy Cox | 97.67 | 54794 | 5/2/2025 |
| Card Services Center | 2,259.45 | 25-05-09 P.02 | 5/9/2025 |
| Card Services Center | 3,248.35 | 25-05-30 P.03 | 5/30/2025 |
| Century Bank - Hillsdale Maintenance | 2,000.00 | 25-05-30 A.05 | 5/30/2025 |
| Century Bank - Three Rivers Maintenance | 2,000.00 | 25-05-30 A.06 | 5/30/2025 |
| Century Basic | 1,006.59 | 25-05-09 R.02 | 5/9/2025 |
| Century Basic | 1,006.59 | 25-05-23 R.02 | 5/23/2025 |
| Century EFTPS | 28,286.06 | 25-05-09 R.03 | 5/9/2025 |
| Century EFTPS | 70.92 | 25-05-23 DI.01 | 5/23/2025 |
| Century EFTPS | 28,784.24 | 25-05-23 R.03 | 5/23/2025 |
| Century Mastercard | 1,057.29 | 25-05-02 P.02 | 5/2/2025 |
| Century MERS | 55,882.06 | 25-05-02 A.04 | 5/2/2025 |
| Century State/Michigan State Treasury | 5,055.17 | 25-05-23 R.04 | 5/23/2025 |
| Century State/Michigan State Treasury | 5,135.79 | 25-05-23 R.05 | 5/23/2025 |
| Charter Communications | 150.00 | 25-05-02 P.03 | 5/2/2025 |
| Charter Communications | 150.00 | 25-05-30 P.04 | 5/30/2025 |
| Cintas Corporation Loc 351 | 159.06 | 25-05-16 P.03 | 5/16/2025 |
| City Of Three Rivers | 75.00 | 25-05-30 A.07 | 5/30/2025 |
| City Of Three Rivers | 158.32 | 54804 | 5/16/2025 |
| ConnectAmerica | 95.00 | 25-05-16 A.08 | 5/16/2025 |
| Crossroads Home Care Inc. | 1,022.73 | 25-05-16 A.09 | 5/16/2025 |
| CSHCS | 210.00 | 54817 | 5/30/2025 |
| Current Office Solutions | 335.00 | 25-05-02 A.05 | 5/2/2025 |
| Current Office Solutions | 2,355.00 | 25-05-30 A.08 | 5/30/2025 |

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 5/1/2025 Through 5/31/2025

| Payee | Check Amount | Check Number | Effective Date |
|--|--------------|----------------|----------------|
| Dale Cross | 34.85 | 54805 | 5/16/2025 |
| Deborah Stanul | 425.00 | 54806 | 5/16/2025 |
| DELTA DENTAL | 4,708.45 | 25-05-16 A.10 | 5/16/2025 |
| DL Gallivan Office Solutions | 653.27 | 54795 | 5/2/2025 |
| DL Gallivan Office Solutions | 709.70 | 54818 | 5/30/2025 |
| Dr. Karen M. Luparello | 737.70 | 25-05-16 A.11 | 5/16/2025 |
| Dr. Karen M. Luparello | 4,476.76 | 25-05-30 A.09 | 5/30/2025 |
| e3 Diagnostics | 1,709.54 | 25-05-30 A.10 | 5/30/2025 |
| ETR | 125.28 | 54819 | 5/30/2025 |
| Frontier | 309.10 | 25-05-02 P.04 | 5/2/2025 |
| Frontier | 310.27 | 25-05-30 P.05 | 5/30/2025 |
| GDI Services Inc. | 5,338.50 | 25-05-30 A.11 | 5/30/2025 |
| Glaxo-Smithkline Financial Inc. | 3,692.50 | 25-05-16 A.12 | 5/16/2025 |
| Health Equity | 2,377.18 | 25-05-09 PR.02 | 5/9/2025 |
| Health Equity | 2,377.18 | 25-05-23 PR.02 | 5/23/2025 |
| Helping Angels Home Care LLC | 1,870.40 | 25-05-16 A.13 | 5/16/2025 |
| Hillsdale Board Of Public Utilities | 2,156.53 | 25-05-02 P.05 | 5/2/2025 |
| Hillsdale Board Of Public Utilities | 1,710.17 | 25-05-30 P.06 | 5/30/2025 |
| Hillsdale County Clerk | 10.00 | 54807 | 5/16/2025 |
| Hillsdale County Treasurer | 584.55 | 25-05-16 A.14 | 5/16/2025 |
| Hillsdale County Treasurer | 221.00 | 25-05-30 A.12 | 5/30/2025 |
| HomeJoy of Kalamzoo | 3,190.14 | 25-05-16 A.15 | 5/16/2025 |
| Hospital Network Healthcare Services | 64.75 | 25-05-16 A.16 | 5/16/2025 |
| Indiana MI Power Company | 941.95 | 25-05-16 P.04 | 5/16/2025 |
| JAMES COOK | 105.05 | 25-05-16 A.17 | 5/16/2025 |
| Knowledge Capital Alliance | 1,458.33 | 54820 | 5/30/2025 |
| Kortni Fisher | 294.00 | 54821 | 5/30/2025 |
| Macquarie Equipment Capital Inc. | 1,322.75 | 25-05-16 A.18 | 5/16/2025 |
| Maner Costerisan | 500.00 | 25-05-02 A.06 | 5/2/2025 |
| Maplecrest, LLC | 1,295.18 | 25-05-30 A.13 | 5/30/2025 |
| McKesson Medical-Surgical Gov. Solutions LLC | 1,868.86 | 25-05-02 P.06 | 5/2/2025 |
| McKesson Medical-Surgical Gov. Solutions LLC | 1,297.50 | 25-05-30 P.07 | 5/30/2025 |
| Medical Care Alert | 417.90 | 25-05-16 A.19 | 5/16/2025 |
| Merck Sharp & Dohme LLC | 14,283.30 | 54808 | 5/16/2025 |
| Merit Network Inc. | 1,500.00 | 25-05-16 A.20 | 5/16/2025 |
| MERS 5% EMPLOYEES | 14,717.81 | 25-05-02 A.07 | 5/2/2025 |
| Michigan Community Health Worker Alliance | 350.00 | 25-05-16 A.21 | 5/16/2025 |
| Michigan Gas | 45.98 | 25-05-02 P.07 | 5/2/2025 |
| Michigan Gas | 37.25 | 25-05-30 P.08 | 5/30/2025 |
| Michigan Public Health Institute | 4,449.61 | 25-05-16 A.22 | 5/16/2025 |
| Michigan State Disbursement Unit | 190.11 | 54800 | 5/9/2025 |
| Michigan State Disbursement Unit | 190.11 | 54816 | 5/23/2025 |
| Minuteman Press | 89.86 | 54822 | 5/30/2025 |
| Mistel de Varona | 427.50 | 54796 | 5/2/2025 |
| Mistel de Varona | 60.75 | 54809 | 5/16/2025 |
| Mistel de Varona | 158.85 | 54823 | 5/30/2025 |
| Molly Little | 235.00 | 54824 | 5/30/2025 |
| Nationwide | 620.00 | 25-05-09 R.04 | 5/9/2025 |
| Nationwide | 620.00 | 25-05-23 R.06 | 5/23/2025 |
| Nurse Administrator's Forum | 120.00 | 54825 | 5/30/2025 |

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 5/1/2025 Through 5/31/2025

| Payee | Check Amount | Check Number | Effective Date |
|-------------------------------------|--------------|---------------|----------------|
| PFIZER INC | 7,843.78 | 54810 | 5/16/2025 |
| Principal Life Insurance Company | 2,100.66 | 25-05-02 P.08 | 5/2/2025 |
| Principal Life Insurance Company | 2,010.18 | 25-05-30 P.09 | 5/30/2025 |
| Prompt Care Express PC | 80.00 | 54826 | 5/30/2025 |
| Republic Waste Services | 102.85 | 25-05-02 P.09 | 5/2/2025 |
| Reserve Account | 3,000.00 | 25-05-30 A.14 | 5/30/2025 |
| Richard Clark | 2,350.00 | 25-05-30 A.15 | 5/30/2025 |
| Riley Pumpkin Farm | 775.00 | 25-05-30 A.16 | 5/30/2025 |
| Rosati Schultz Joppich Amtsbueshler | 225.00 | 25-05-16 A.23 | 5/16/2025 |
| ROSE PEST SOLUTIONS | 86.00 | 25-05-02 A.08 | 5/2/2025 |
| ROSE PEST SOLUTIONS | 86.00 | 25-05-30 A.17 | 5/30/2025 |
| Sanofi Pasteur Inc. | 827.45 | 25-05-02 P.10 | 5/2/2025 |
| Sanofi Pasteur Inc. | 1,750.25 | 25-05-30 P.10 | 5/30/2025 |
| Semco Energy | 153.49 | 25-05-02 P.11 | 5/2/2025 |
| Sermon on the Mount Publishing | 86.63 | 54827 | 5/30/2025 |
| Shred It | 90.00 | 25-05-02 P.12 | 5/2/2025 |
| Shred It | 90.00 | 25-05-30 P.11 | 5/30/2025 |
| Sonit Systems | 977.50 | 54811 | 5/16/2025 |
| St Joseph County COA | 14,138.78 | 25-05-16 A.24 | 5/16/2025 |
| St Joseph County Transit Authority | 516.48 | 25-05-16 A.25 | 5/16/2025 |
| Staples | 521.88 | 25-05-02 P.13 | 5/2/2025 |
| State of MI - EGLE | 202.00 | 54812 | 5/16/2025 |
| State Of Michigan | 162.00 | 54797 | 5/2/2025 |
| State of Michigan | 494.00 | 54813 | 5/16/2025 |
| State of Michigan | 10.00 | 54814 | 5/16/2025 |
| State Of Michigan | 7,975.00 | 54828 | 5/30/2025 |
| Stratus Video, LLC | 2,833.38 | 54829 | 5/30/2025 |
| Tasteful Kreations | 725.00 | 54798 | 5/2/2025 |
| TMK Worldwide, LLC | 164.62 | 25-05-02 A.09 | 5/2/2025 |
| TMK Worldwide, LLC | 164.41 | 25-05-30 A.18 | 5/30/2025 |
| Verizon | 1,954.56 | 25-05-16 P.05 | 5/16/2025 |
| VRI INC. | 108.00 | 25-05-16 A.26 | 5/16/2025 |
| Wal-Mart Community | 840.09 | 25-05-02 P.14 | 5/2/2025 |
| Wal-Mart Community | 464.70 | 25-05-30 P.12 | 5/30/2025 |
| Report Total | 410,650.41 | | |

Branch-Hillsdale-St Joseph Community Health Agency
Balance Sheet - Unposted Transactions Included In Report
As of 5/31/2025

| | <u>Current Period Balance</u> |
|----------------------------------|-------------------------------|
| Assets | |
| Cash on Hand | 18,815.92 |
| Cash with County Treasurer | 4,067,372.96 |
| Community Foundation Grant | 309,955.94 |
| Cash HD Building Maintenance | 48,450.00 |
| Cash TR Building Maintenance | 73,049.40 |
| Accounts Receivable | 81,283.61 |
| Due from Dental DAPP | 1,275.67 |
| Due from State | (358,809.81) |
| Due from Other Funding Sources | 225,725.65 |
| Prepaid Expenses | 141,065.91 |
| Biologic Inventory | 172,423.44 |
| Total Assets | <u><u>4,780,608.69</u></u> |
| Liabilities | |
| Accounts Payable | 214,710.81 |
| Payroll Liabilites | 168,663.29 |
| Deferred Revenue | 499,875.05 |
| Deferred Revenue BR | 19,155.08 |
| Deferred Revenue HD | 20,204.50 |
| Deferred Revenue SJ | 26,914.67 |
| Biologics | 172,423.44 |
| Total Liabilities | <u>1,121,946.84</u> |
| Net Assets | |
| Operation Fund Balance | 500,329.92 |
| Restricted Fund Balance | 397,407.09 |
| Designated Fund Balance | 2,760,924.84 |
| Total Net Assets | <u>3,658,661.85</u> |
| Total Liabilities and Net Assets | <u><u>4,780,608.69</u></u> |

BHSJ Community Health Agency
Schedule of Cash Receipts and Disbursements

| | | |
|---|-----------------------|------------------------|
| Plus: Cash Receipts | October 31, 2024 thru | \$662,795.09 |
| Less: Cash Disbursements For Payroll/AP | March 31, 2025 | \$ (822,130.30) |
| 10/31/2024 Cash Balance | | \$ 4,686,183.48 |
| Plus: Cash Receipts | | \$815,038.10 |
| Less: Cash Disbursements For Payroll/AP | | \$ (653,168.03) |
| 11/30/2024 Cash Balance | | \$ 4,848,053.55 |
| Plus: Cash Receipts | | \$571,613.15 |
| Less: Cash Disbursements For Payroll/AP | | \$ (1,018,660.01) |
| 12/31/2024 Cash Balance | | \$ 4,401,006.69 |
| Plus: Cash Receipts | | \$821,312.23 |
| Less: Cash Disbursements For Payroll/AP | | \$ (768,005.46) |
| 1/31/2025 Cash Balance | | \$ 4,454,313.46 |
| Plus: Cash Receipts | | \$208,213.14 |
| Less: Cash Disbursements For Payroll/AP | | \$ (616,845.56) |
| 2/28/2025 Cash Balance | | \$ 4,045,681.04 |
| Plus: Cash Receipts | | \$570,058.30 |
| Less: Cash Disbursements For Payroll/AP | | \$ (620,991.20) |
| 3/31/2025 Cash Balance | | \$ 3,994,748.14 |
| Plus: Cash Receipts | | \$1,050,682.89 |
| Less: Cash Disbursements For Payroll/AP | | \$ (646,096.24) |
| 4/30/2025 Cash Balance | | \$ 4,399,334.79 |
| Plus: Cash Receipts | | \$595,773.92 |
| Less: Cash Disbursements For Payroll/AP | | \$ (617,779.81) |
| 5/31/2025 Cash Balance | | \$ 4,377,328.90 |

12 Month Grants Should be 66.67% Expended, 9 Month Grants Should be 88.9% Expended

| | Current Month | Year to Date | Total Budget Amendment1 | % Total Expended |
|--|------------------|--------------|----------------------------|---------------------|
| 720 EH- Complaints Increased activity. Adjusted in budget amendment 2. | 1,118.44 | 5,994.55 | 6,109.89 | 98.11% |
| 717 EGLE Swimming Pools Increased activity. Adjusted in budget amendment 2. | 3,747.48 | 15,457.87 | 16,652.59 | 92.82% |
| 024 MERS Pension Underfunded Liability Over budget due to one time payment of \$22,590 already completed for the year. Will fall back in line as the year progresses. | 2,605.41 | 40,650.46 | 44,590.00 | 91.16% |
| 325 CSHCS Slightly over budget - RU 325 must be fully expended before RU 112 can be used. When looking at these 2 budgets together they are currently at 72.2%. Adjusted in budget amendment 2. | 0.00 | 183,512.38 | 222,409.00 | 82.51% |
| 210 Beacon Health Grant ended in May 25 within budget. | 672.41 | 16,301.70 | 20,000.00 | 81.50% |
| 255 Community Health Direction Over budget due to grant cycles. This should come back in line as the year progresses and staff spend more time in partial year grants. | 13,231.98 | 119,679.46 | 150,000.00 | 79.78% |
| 719 Body Art Increased activity. Adjusted in budget amendment 2. | 256.74 | 4,663.81 | 6,259.47 | 74.50% |
| 605 General EH Services Increased activity. Adjusted in budget amendment 2. | 2,373.21 | 23,405.15 | 32,660.38 | 71.66% |
| 010 Agency Support Adjusted in budget amendment 2. Will continue to monitor. | 7,868.13 | 89,080.58 | 126,220.00 | 70.57% |
| 341 Infectious Disease Adjusted in budget amendment 2 to include Medical Director's allocation. | 37,650.68 | 263,451.80 | 376,327.24 | 70.00% |
| 332 HIV Prevention Adjusted in budget amendment 2 to include Medical Director's allocation. | 2,238.80 | 17,786.49 | 25,498.93 | 69.75% |
| 714 Onsite Sewage Disposal | 37,354.03 | 316,506.31 | 477,364.15 | 66.30% |
| 327 Hearing (ELPHS) | 13,354.18 | 80,457.63 | 123,035.71 | 65.39% |
| 138 Immunization IAP | 119,191.13 | 840,186.60 | 1,300,401.52 | 64.60% |
| 008 Salary & Fringe Payoff | 1,278.33 | 50,720.99 | 80,000.00 | 63.40% |
| 329 MCH Enabling Children | 7,903.21 | 62,939.33 | 99,409.00 | 63.31% |
| 704 Food Service | 50,367.70 | 389,669.41 | 616,146.78 | 63.24% |
| 032 Emergency Preparedness | 15,402.22 | 114,993.79 | 182,953.96 | 62.85% |
| 021 Dental Clinic - Three Rivers | 4,631.85 | 37,054.80 | 60,000.00 | 61.75% |
| 109 WIC | 91,210.45 | 716,461.96 | 1,166,245.37 | 61.43% |
| 326 Vision (ELPHS) | 7,713.66 | 76,442.07 | 124,893.05 | 61.20% |
| 230 Medical Marijuana HD | 5,773.99 | 5,910.56 | 9,666.18 | 61.14% |
| 721 Drinking Water Supply | 32,925.80 | 274,430.65 | 453,011.68 | 60.57% |

Branch-Hillsdale-St Joseph Community Health Agency
Statement of Revenues and Expenditures - Amend 1 - Expense By Program - Summary New - Unposted Transactions Included In Report
From 5/1/2025 - 5/31/2025

| | Current Month | Year to Date | Total Budget Amendment1 | % Total Expended |
|---|------------------|-----------------|----------------------------|---------------------|
| 405 Grant Writing | 854.03 | 1,957.21 | 3,246.50 | 60.28% |
| 014 VOCA | 15,407.30 | 121,214.24 | 205,743.40 | 58.91% |
| 107 Medicaid Outreach | 982.87 | 8,521.20 | 14,928.97 | 57.07% |
| 205 OHSP Grant | 5,955.90 | 45,755.94 | 82,583.69 | 55.40% |
| 202 Oral Health | 5,477.72 | 46,829.98 | 84,585.50 | 55.36% |
| 108 WIC Breastfeeding | 10,974.29 | 78,002.12 | 140,989.60 | 55.32% |
| 029 Dental Clinic - Hillsdale | 803.19 | 6,587.55 | 12,000.00 | 54.89% |
| 207 MCRH Community Health Workers | 7,629.93 | 63,145.50 | 115,599.08 | 54.62% |
| 331 STD | 11,581.85 | 96,042.35 | 176,115.32 | 54.53% |
| 101 Workforce Development | 5,630.39 | 26,783.40 | 51,027.54 | 52.48% |
| 201 CSF Carseats | 2,044.76 | 16,114.49 | 30,779.56 | 52.35% |
| 012 Area Agency on Aging | 151,476.89 | 818,497.51 | 1,582,916.42 | 51.70% |
| 338 Immunization Vaccine Handling | 4,655.32 | 46,161.04 | 89,356.68 | 51.65% |
| 745 Type II Water | 19,547.00 | 108,054.85 | 220,763.05 | 48.94% |
| 718 EGLE Septage | 1,489.63 | 2,734.30 | 6,309.81 | 43.33% |
| 112 CSHCS Medicaid Outreach | 29,106.13 | 33,733.09 | 78,501.57 | 42.97% |
| 096 CSHCS Donations SJ | 294.00 | 8,242.27 | 20,574.31 | 40.06% |
| 212 Medical Marijuana BR | 6,263.16 | 6,972.37 | 17,732.37 | 39.32% |
| 286 HEP Special Projects | 457.77 | 6,068.19 | 15,565.22 | 38.98% |
| 025 PH Workforce & Infrastructure | 0.00 | 49,917.36 | 135,967.06 | 36.71% |
| 015 Local Expenses - Unallowable by Grants | 690.01 | 13,878.95 | 37,956.74 | 36.56% |
| 275 Medical Marijuana SJ | 2,451.58 | 2,599.08 | 7,466.18 | 34.81% |
| 345 Lead Testing | 1,476.40 | 16,007.75 | 48,328.50 | 33.12% |
| 363 363 CVDIMS Covid Immz Supplemental | (2,035.36) | 31,803.22 | 135,349.60 | 23.49% |
| 722 PFAS Response | 139.65 | 676.77 | 3,000.09 | 22.55% |
| 097 CSHCS Donations BR HD | 450.00 | 3,749.60 | 20,640.49 | 18.16% |
| 035 Vector Borne Disease Surveillance | 8,450.91 | 10,866.88 | 61,338.75 | 17.71% |
| 724 PFAS - Westside Landfill | 67.87 | 1,231.53 | 7,675.09 | 16.04% |
| 716 EGLE Campgrounds | 1,406.62 | 1,852.70 | 18,377.23 | 10.08% |
| 351 CELC Infection Prevention | 0.00 | 39,926.72 | 400,000.00 | 9.98% |
| 715 EGLE Long-Term Monitoring | 310.90 | 310.90 | 3,958.10 | 7.85% |
| 723 PFAS Response - White Pigeon | 109.18 | 508.12 | 9,700.09 | 5.23% |
| 355 COVID-19 PH Workforce Supplemental | 0.00 | 431.49 | 66,263.00 | 0.65% |
| 023 Capital Expenditures | 0.00 | 0.00 | 78,000.00 | 0.00% |
| <u>102 EH San Training Jurisdictional Sharing</u> | <u>2,062.57</u> | <u>2,362.57</u> | <u>0.00</u> | <u>0.00%</u> |
| Total Expense | 755,082.29 | 5,463,299.59 | 9,703,194.41 | 56.30% |

The Agency is currently 10.37% under budget.

June 16, 2025 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jon Houtz at 9:00 AM. Roll call was completed as follows: Jon Houtz, and Kevin Collins. Jared Hoffmaster was absent.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Laura Sutter

Mr. Collins moved to approve the agenda with support from Mr. Houtz. The motion passed unopposed.

Public Comment: No public comments were given.


New Business:

- Mr. Collins moved to recommend that the full board approve the AAA FY24-25 Budget Amendments, with support from Mr. Houtz. The motion passed unopposed
- Mr. Collins moved to recommend that the full board approve the FY24-25 Budget Amendment #2, with support from Mr. Houtz. The motion passed unopposed.
- Mr. Houtz moved to recommend that the full board approve the FY 25-26 Original Budget, with support from Mr. Collins. The motion passed unopposed
- Mr. Houtz moved to recommend the full board approve the use of the MERS Surplus Fund in FY 25-26, with support from Mr. Collins. The motion passed unopposed.
- The 2024 MERS Actuarial Report was discussed but no action was taken.

Public Comment: No public comments were given.

With no further business, Mr. Collins moved to adjourn the meeting with support from Mr. Houtz. The meeting was adjourned at 9:28 AM.

Respectfully Submitted by:


Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health

Branch-St. Joseph Area Agency on Aging ~ FY 2024-2025 Funding Adjustments ~ Effective June 1, 2025 **

based upon FY25 full year SGA #2025-7 dated 5/20/25, FY24 Carry forward & ARPA, includes planned transfers

| Provider | Service | Funding Source | Original Award | Increase/ (Decrease) | Adjusted Award | Rationale |
|---|-------------------------------|----------------------------------|----------------|----------------------|----------------|---|
| AAA Operations / Community Living Program | AAA Operations/CLP | Fed Admin: Title IIIB, C1, C2, E | \$ 50,054 | \$ (1,617) | \$ 48,437 | federal reduction |
| | | State Admin: Alt, HDM | 8,751 | (284) | 8,467 | state reduction |
| | | ARPA Title III-E Admin | - | 60 | 60 | FY24 carry forward |
| | | Title III-B - CLP | 35,718 | 2,920 | 38,638 | reallocation |
| | | Prog Development - Title IIIB | 21,500 | 1,000 | 22,500 | reallocation |
| | | Info & Assist. - Title IIIE | 38,648 | (1,739) | 36,909 | reallocation |
| | | State Aging Netw Svcs - CLP | 12,598 | (422) | 12,176 | state reduction |
| | Adult Day Services | St. Respite Escheats | - | 6,000 | 6,000 | available if needed, purchase of service |
| | In Home Respite | St. Respite Escheats | - | 10,000 | 10,000 | available if needed, purchase of service |
| | CLP - Personal Care | State In-Home | 14,500 | 5,500 | 20,000 | reallocation, purchase of service |
| | CLP - Homemaking | State In-Home | 43,030 | 2,677 | 45,707 | reallocation, purchase of service |
| | CLP - Respite | State In-Home | 6,000 | (6,000) | - | reallocation, purchase of service |
| | CLP - MedicationMgmt | State In-Home | 9,300 | (7,000) | 2,300 | reallocation, purchase of service |
| | DirectCareWorker pay increase | State In-Home | 67,200 | 1,382 | 68,582 | ACLS formula award, pass thru to eligible providers |
| | | ARPA Title III-B | - | 3,051 | 3,051 | FY24 carry forward, pass thru to eligible providers |
| TOTAL | | | \$ 307,299 | \$ 15,528 | \$ 322,827 | (amended sources only) |
| Branch Area Transit Authority | Transportation | Title III-B | \$ 12,000 | \$ (4,000) | \$ 8,000 | Adjustment |
| | | Title III-E | 3,000 | (3,000) | - | change in allowability |
| | | State Merit | 3,800 | 8,261 | 12,061 | Reallocation |
| | TOTAL | | | \$ 18,800 | \$ 1,261 | \$ 20,061 |
| Branch County Commission on Aging | Congregate Meals | Title IIIC-1 | 42,100 | (2,072) | 40,028 | federal reduction |
| | Home Delivered Meals | Title IIIC-2 | 56,584 | (1,755) | 54,829 | federal reduction |
| | | NSIP | 28,394 | 8,300 | 36,694 | federal increase/realignment |
| | | ARPA Title IIIC-2 | - | 231 | 231 | FY24 carry forward |
| | | State HDM | 58,995 | (6,420) | 52,575 | state reduction |
| | Case Coord & Support | State Access | 3,393 | (113) | 3,280 | state reduction |
| | | Title III-E | 2,940 | (2,940) | - | change in allowability |
| | | Title III-B | - | 2,940 | 2,940 | adjustment |
| | Homemaking | State Alternative | 13,500 | (450) | 13,050 | state reduction |
| | In-Home Respite | St. Respite Escheats | 4,930 | 10,825 | 15,755 | reallocation |
| | | St. Caregiver Support | 1,700 | (60) | 1,640 | state reduction |
| | | St. Merit | 2,200 | (2,200) | - | reallocation |
| | Medicare Counseling | MMAP/SHIP Core | 6,750 | (3,375) | 3,375 | MMAP contract terminated @ state level 3/31/2025 |
| | | MI Options - SHIP/MIPPA * | - | 5,250 | 5,250 | New program, start date 4/1/2025 - 9/30/25 |
| | DiseasePrev/Health Promo | Title III-D | 3,784 | 1,000 | 4,784 | FY24 carry forward |
| TOTAL | | | \$ 225,270 | \$ 9,161 | \$ 234,431 | (amended sources only) |

| Provider | Service | Funding Source | Original Award | Increase/ (Decrease) | Adjusted Award | Rationale |
|--------------------------------------|--------------------------------|-----------------------------|----------------|----------------------|----------------|--|
| St Joseph County Commission on Aging | Congregate Meals | Title III-C1 | 58,137 | (2,862) | 55,275 | federal reduction |
| | | State Congregate | 1,511 | (88) | 1,423 | federal reduction |
| | Home Delivered Meals | Title III-C2 | 78,139 | (2,427) | 75,712 | federal reduction |
| | | NSIP | 27,000 | 11,439 | 38,439 | federal increase/realignment |
| | | ARPA Title IIIC-2 | - | 320 | 320 | FY24 carry forward |
| | | State HDM | 81,469 | (8,868) | 72,601 | state reduction |
| | | Case Coordination & Support | Title III-B | - | 4,060 | 4,060 |
| | Title III-E | | 4,060 | (4,060) | - | change in allowability |
| | State Access | | 4,685 | (157) | 4,528 | state reduction |
| | In-Home Respite | St. Respite Escheats | 6,808 | 15,300 | 22,108 | reallocation |
| | | St. Merit | 2,800 | (2,800) | - | reallocation |
| | | St. Caregiver Support | 2,324 | (73) | 2,251 | state reduction |
| | Disease Prev/ Health Promotion | ARPA Title III-D | - | 1,124 | 1,124 | FY24 carry forward |
| | | Title III-D | 5,225 | 1,352 | 6,577 | FY24 carry forward |
| | Personal Care | St. Alternative | 5,500 | (214) | 5,286 | state reduction |
| | In-Home Repair | Title III-B | 5,000 | (5,000) | - | requested reallocation |
| | Homemaking | St. Alternative | 12,687 | (500) | 12,187 | state reduction |
| | | Title III-B | 5,160 | 5,000 | 10,160 | requested reallocation |
| | Medicare Counseling | MMAP/SHIP Core | 6,750 | (3,375) | 3,375 | MMAP contract terminated @ state level 3/31/2025 |
| | | MI Options - SHIP/MIPPA * | - | 5,250 | 5,250 | New program, start date 4/1/2025 - 9/30/25 |
| | | TOTAL | \$ 307,255 | \$ 13,421 | \$ 320,676 | (amended sources only) |
| St. Joseph Co. Transit Authority | Transportation | State Merit | 4,580 | \$ 12,305 | \$ 16,885 | reallocation |
| | | Title III-E | 4,000 | \$ (4,000) | - | change in allowability |
| | | Title III-B | 17,100 | \$ (5,500) | 11,600 | adjustment |
| | | | TOTAL | \$ 25,680 | \$ 2,805 | \$ 28,485 |
| Thurston Cares Adult Day | Adult Day Services | State Respite Escheats | 20,000 | \$ (20,000) | - | provider terminated contract 12/31/24 |
| | | State Merit | 19,216 | \$ (16,661) | 2,555 | provider terminated contract 12/31/24 |
| | | | TOTAL | \$ 39,216 | \$ (36,661) | \$ 2,555 |

**** NOTES:**

All amendments are pending accurate and reasonable provider budget submissions

Award amounts are based on most recent communication & guidance issued by the ACLS Bureau. All grant funding is subject to state programmatic guidance, fiscal guidance, and other requirements.

ACLS Bureau programmatic reports are required for all OAA, ARPA, and Other Special Program funding.

* MI Options SHIP/MIPPA special project start date is April 1, 2025 through September 30, 2025. No budget required at this time.



Budget Amendment #2
FY 2024-2025

June 26, 2025

Prepared by: Theresa Fisher, Administrative Services Director

**BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY**

10/1/2024 - 9/30/2025

Amendment #2 Budget

Date: 6/26/2025

Prepared by: Theresa Fisher

TOTAL REVENUES

| | | STATE/FED | ELPHS | COUNTY APPROP | FEES OTHER | FUND BALANCE | Amended #2 BUDGET | DIFFERENCE | Amendment #1 BUDGET |
|--------------------------------------|-----|--------------|--------------|------------------|---------------|-----------------|----------------------|---------------|------------------------|
| | | \$ 5,491,091 | \$ 1,555,870 | \$ 795,657 | \$1,466,571 | \$ 192,773 | \$ 9,501,963 | \$ 2,279 | \$ 9,499,683 |
| | | 57.8% | 16.4% | 8.4% | 15.4% | 2.0% | | | |
| <u>OTHER:</u> | | | | | | | | | |
| Salary/Fringe Payoff | 008 | | | | \$ 80,000 | | \$ 80,000 | \$ - | \$ 80,000 |
| Local Expenses unallowed by Grants | 015 | | | \$ 35,217 | \$ 4,000 | | \$ 39,217 | \$ 1,260 | \$ 37,957 |
| Capital Improvements | 023 | | | \$ 73,000 | | | \$ 73,000 | (\$5,000.00) | \$ 78,000 |
| MERS Pension Underfunded | 024 | | | \$ 22,590 | \$ 22,000 | | \$ 44,590 | \$0.00 | \$ 44,590 |
| Dental Clinic - St. Joseph Co. | 021 | | | | \$ 55,582 | | \$ 55,582 | (\$4,417.80) | \$ 60,000 |
| Dental Clinic - Hillsdale Co. | 029 | | | | \$ 12,000 | \$ 50,000 | \$ 62,000 | \$50,000.00 | \$ 12,000 |
| CSHCS Dontations - SJ | 096 | | | | \$ 10,000 | \$ 31,361 | \$ 41,361 | \$20,786.84 | \$ 20,574 |
| CSHCS Dontations - BR/HD | 097 | | | | | \$ 22,826 | \$ 22,826 | \$2,186.36 | \$ 20,640 |
| TOTAL OTHER | | \$ - | \$ - | \$ 130,807 | \$ 183,582 | \$ 104,187 | \$ 418,576 | \$ 64,815 | \$ 353,761 |
| <u>CORE SUPPORT SERVICES:</u> | | | | | | | | | |
| General Administration | 010 | | | | \$ 129,577 | | \$ 129,577 | \$3,357.00 | \$ 126,220 |
| Emergency Preparedness | 032 | \$ 135,439 | | \$ 48,505 | | | \$ 183,944 | \$989.64 | \$ 182,954 |
| Workforce Development | 101 | \$ 48,535 | | \$ 2,226 | | | \$ 50,761 | (\$267.11) | \$ 51,028 |
| Cross Jurisdictional Sharing - EH | 102 | \$ 10,000 | | | | | \$ 10,000 | \$10,000.00 | \$ - |
| TOTAL CORE SUPPORT | | \$ 193,974 | \$ - | \$ 50,731 | \$ 129,577 | \$ - | \$ 374,282 | \$14,079.53 | \$ 360,202 |
| <u>CORE SUPPORT SERVICES:</u> | | | | | | | | | |
| Area Agency on Aging | 012 | \$ 1,282,988 | | | \$ 51,110 | \$ 1,602 | \$ 1,335,700 | (\$43,904.12) | \$ 1,379,604 |
| VOCA | 014 | \$ 205,743 | | | | | \$ 205,743 | \$0.00 | \$ 205,743 |
| No Wrong Door | 106 | \$ 155,553 | | | | | \$ 155,553 | \$155,553.00 | \$ - |
| TOTAL CORE SUPPORT | | \$ 1,644,284 | \$ - | \$ - | \$ 51,110 | \$ 1,602 | \$ 1,696,996 | \$111,648.88 | \$1,585,347.00 |

| <u>Budget Amendment #2</u> | | STATE/FED | ELPHS | COUNTY APPROP | FEES / OTHER | FUND BALANCE | Amended #2 BUDGET | DIFFERENCE | Amendment #1 BUDGET |
|---|-----|---------------------|-------------------|-------------------|-------------------|------------------|----------------------|----------------------|------------------------|
| Medicaid Outreach | 107 | \$ 7,300 | | \$ 7,300 | | | \$ 14,600 | (\$329.43) | \$ 14,929 |
| WIC Breastfeeding | 108 | \$ 89,014 | | \$ 30,329 | \$ - | | \$ 119,343 | (\$21,596.65) | \$ 140,940 |
| WIC - Women, Infants, & Children | 109 | \$ 928,140 | | \$ 128,930 | \$ 5,000 | \$ 50,000 | \$ 1,112,070 | (\$54,174.86) | \$ 1,166,245 |
| CSHCS Medicaid Outreach | 112 | \$ 37,118 | | \$ 75,022 | \$ - | | \$ 112,140 | \$33,638.24 | \$ 78,502 |
| Immunization IAP | 138 | \$ 982,186 | | \$ 44,225 | \$ 207,250 | \$ 2,375 | \$ 1,236,036 | (\$64,527.71) | \$ 1,300,564 |
| Kindergarten Oral Health Screening | 202 | \$ 82,619 | | \$ 5,265 | | | \$ 87,884 | \$3,298.62 | \$ 84,585 |
| Children's Special Health Care Services | 325 | \$ 222,409 | | | | | \$ 222,409 | \$0.00 | \$ 222,409 |
| School Vision | 326 | \$ 17,500 | \$ 90,100 | \$ 7,415 | \$ 14,500 | | \$ 129,515 | \$4,594.17 | \$ 124,921 |
| School Hearing | 327 | \$ 17,500 | \$ 90,100 | \$ 11,081 | \$ 13,000 | | \$ 131,680 | \$8,645.32 | \$ 123,035 |
| MCH Enabling Children | 329 | \$ 94,409 | | | | | \$ 94,409 | (\$5,000.00) | \$ 99,409 |
| STD Prevention & Control | 331 | | \$ 155,734 | \$ 5,852 | \$ 1,000 | | \$ 162,586 | (\$13,528.73) | \$ 176,115 |
| HIV Prevention & Control | 332 | \$ 20,000 | | \$ 7,541 | \$ - | | \$ 27,541 | \$2,036.88 | \$ 25,504 |
| Immunization Vaccine Handling (Gov't) | 338 | \$ 34,814 | | \$ 47,675 | \$ 250 | | \$ 82,739 | (\$6,251.18) | \$ 88,990 |
| Infectious Disease | 341 | \$ 446 | \$ 384,700 | \$ 34,763 | \$ 750 | \$ - | \$ 420,659 | \$44,331.77 | \$ 376,327 |
| Lead Testing | 345 | \$ 32,000 | \$ - | \$ 5,740 | \$ - | | \$ 37,740 | (\$10,610.57) | \$ 48,351 |
| TOTAL PREVENTION | | \$ 2,565,455 | \$ 720,634 | \$ 411,138 | \$ 241,750 | \$ 52,375 | \$ 3,991,352 | (\$79,474.11) | \$ 4,070,826 |
| HEALTH PROMOTION: | | | | | | | | | |
| Car seat | 201 | | | \$ 30,882 | | | \$ 30,882 | \$101.83 | \$ 30,780 |
| OHSP | 205 | \$ 70,321 | | \$ 13,089 | | | \$ 83,410 | \$825.61 | \$ 82,584 |
| MI Center Rural Health | 207 | \$ 26,318 | | | \$ 44,147 | \$ 34,609 | \$ 105,074 | (\$10,524.59) | \$ 115,599 |
| Beacon Health | 210 | | | | \$ 17,690 | | \$ 17,690 | (\$2,310.00) | \$ 20,000 |
| Medical Marihuana BR | 212 | \$ 19,731 | | \$ 19 | | | \$ 19,750 | \$2,016.76 | \$ 17,733 |
| Medical Marihuana HD | 230 | \$ 11,099 | | \$ 364 | | | \$ 11,463 | \$1,797.05 | \$ 9,666 |
| Medical Marihuana SJ | 275 | \$ 8,468 | | \$ 1,088 | | | \$ 9,556 | \$2,089.35 | \$ 7,467 |
| Community Health Services | 255 | \$ - | | | \$ 150,000 | | \$ 150,000 | \$0.00 | \$ 150,000 |
| HEP Special Projects | 286 | | | \$ 878 | \$ 14,801 | | \$ 15,679 | \$113.93 | \$ 15,565 |
| Grant Writing | 405 | \$ - | | \$ 3,041 | | | \$ 3,041 | (\$205.37) | \$ 3,246 |
| TOTAL HEALTH PROMOTION | | \$ 135,937 | \$ - | \$ 49,360 | \$ 226,638 | \$ 34,609 | \$ 446,545 | (\$6,095.42) | \$ 452,640 |

| <u>Budget Amendment #2</u> | | STATE/FED | ELPHS | COUNTY APPROP | FEES / OTHER | FUND BALANCE | Amended #2 BUDGET | DIFFERENCE | Amendment #1 BUDGET |
|--|-----|-------------------|-------------------|-------------------|-------------------|-----------------|----------------------|----------------------|------------------------|
| ENVIRONMENTAL HEALTH PROTECTION | | | | | | | | | |
| Vector Borne Disease Surveillance | 035 | \$ 27,000 | | \$ 31,890 | | | \$ 58,890 | \$ (2,449) | \$ 61,339 |
| General Environmental Health | 605 | | | \$ 38,340 | \$ 1,000 | | \$ 39,340 | \$6,679.60 | \$ 32,660 |
| Food Protection | 704 | | \$ 279,569 | \$ 14,297 | \$ 320,538 | | \$ 614,404 | (\$1,743.78) | \$ 616,148 |
| Onsite Sewage | 714 | \$ 12,000 | \$ 279,834 | \$ 39,639 | \$ 137,000 | \$ - | \$ 468,472 | (\$8,891.50) | \$ 477,364 |
| EGLE LT Monitoring | 715 | \$ 3,450 | | \$ 6 | | | \$ 3,456 | (\$501.82) | \$ 3,958 |
| EGLE Campground | 716 | \$ 6,210 | | \$ 3,227 | \$ 12,000 | | \$ 21,437 | \$3,060.48 | \$ 18,377 |
| EGLE Swimming | 717 | \$ 4,150 | | \$ 2,841 | \$ 12,000 | | \$ 18,991 | \$2,338.49 | \$ 16,653 |
| EGLE Septage | 718 | \$ 3,000 | | \$ 1,283 | \$ 1,800 | | \$ 6,083 | (\$226.62) | \$ 6,310 |
| Body Art | 719 | \$ 5,400 | | \$ 1,247 | \$ 576 | | \$ 7,223 | \$964.01 | \$ 6,259 |
| EH Complaints | 720 | | | \$ 11,467 | | | \$ 11,467 | \$5,357.45 | \$ 6,110 |
| Drinking Water Supply | 721 | | \$ 275,834 | \$ 2,549 | \$ 149,000 | \$ - | \$ 427,382 | (\$25,628.69) | \$ 453,011 |
| Type II Water | 745 | \$ 217,736 | | \$ 429 | | | \$ 218,165 | (\$2,597.88) | \$ 220,763 |
| TOTAL ENVIRONMENTAL HEALTH | | \$ 278,946 | \$ 835,236 | \$ 147,216 | \$ 633,914 | \$ - | \$ 1,895,312 | \$ (23,640) | \$ 1,918,952 |
| EMERGING ISSUES GRANTS: | | | | | | | | | |
| PH Workforce Infrastructure | 025 | \$ 353,000 | | \$ 2,049 | | | \$ 355,049 | \$219,082.12 | \$ 135,967 |
| Epi Lab Capacity | 351 | \$ 40,178 | | \$ - | | | \$ 40,178 | (\$359,822.27) | \$ 400,000 |
| COVID PH Workforce Development | 355 | \$ 66,263 | | \$ - | | | \$ 66,263 | \$0.00 | \$ 66,263 |
| CDC COVID Immz | 363 | \$ 122,576 | | \$ - | | | \$ 122,576 | (\$12,773.54) | \$ 135,350 |
| Emerging Threats | 380 | \$ 74,480 | | \$ 1,273 | | | \$ 75,753 | \$75,752.67 | \$ - |
| PFAS - Lear Siegler | 722 | \$ 1,329 | | \$ 1,346 | | | \$ 2,675 | (\$324.98) | \$ 3,000 |
| PFAS - White Pigeon | 723 | \$ 8,042 | | \$ 1,107 | | | \$ 9,149 | (\$550.79) | \$ 9,700 |
| PFAS - Westside Landfill | 724 | \$ 6,627 | | \$ 629 | | | \$ 7,256 | (\$418.64) | \$ 7,675 |
| TOTAL EMERGING ISSUE GRANTS | | \$ 672,495 | \$ - | \$ 6,404 | \$ - | \$ - | \$ 678,900 | (\$79,055.42) | \$ 757,955 |

| | <u>Amendment #2</u> | <u>Amendment #1</u> |
|--|---------------------|---------------------|
| Fund Balance per most recent Audit: | \$ 3,599,659.00 | \$ 3,881,409.00 |
| Nonspendal \$ 136,763.00 | | |
| Assigned \$ 3,139,770.00 | | |
| Unassigned \$ 323,126.00 | | |
| Allocated for use in this budget: | \$ 192,773.33 | \$ 310,385.69 |
| Projected fund balance for future use: | \$ 3,406,885.67 | \$ 3,571,023.31 |

BRANCH-HILLSDALE-ST. JOSEPH COMMUNITY HEALTH AGENCY

OCTOBER 2024- SEPTEMBER 2025

Budget Amendment #1

TOTAL EXPENSES

| | Amended #1 Budget 2024-25 | Amended #2 Budget 2024-25 | DIFFERENCE |
|---|------------------------------|------------------------------|-------------------|
| | \$ 9,499,682 | \$ 9,501,963 | 2,281 |
| <u>OTHER:</u> | | | |
| Salary/Fringe Payoff | \$ 80,000 | \$ 80,000 | 0 |
| Local Expenses Unallowed by Grants | \$ 37,957 | \$ 39,217 | 1,260 |
| Capital Improvements | \$ 78,000 | \$ 73,000 | (5,000) |
| MERS Pension Underfunded | \$ 44,590 | \$ 44,590 | 0 |
| Dental Clinic - St. Joseph Co. | \$ 60,000 | \$ 55,582 | (4,418) |
| Dental Clinic - Hillsdale Co. | \$ 12,000 | \$ 62,000 | 50,000 |
| CSHCS Donations - SJ | \$ 20,574 | \$ 41,361 | 20,787 |
| CSHCS Donations - BR/HD | \$ 20,640 | \$ 22,826 | 2,186 |
| TOTAL OTHER | \$ 353,762 | \$ 418,576 | \$ 64,815 |
| <u>CORE SUPPORT SERVICES:</u> | | | |
| General Administration | \$ 126,220 | \$ 129,577 | 3,357 |
| Emergency Preparedness | \$ 182,954 | \$ 183,944 | 990 |
| Workforce Development | \$ 51,028 | \$ 50,761 | (267) |
| Cross Jurisdictional Sharing - EH | \$ - | \$ 10,000 | 10,000 |
| TOTAL CORE SUPPORT | \$ 360,202 | \$ 374,282 | \$ 14,080 |
| <u>AAA:</u> | | | |
| Area Agency on Aging | \$ 1,379,603 | \$ 1,335,700 | (43,903) |
| VOCA | \$ 205,743 | \$ 205,743 | (0) |
| No Wrong Door | \$ - | \$ 155,553 | 155,553 |
| TOTAL CORE SUPPORT | \$ 1,585,347 | \$ 1,696,996 | \$ 111,650 |
| <u>HEALTH PROMOTION:</u> | | | |
| Car seat | \$ 30,780 | \$ 30,882 | 102 |
| OHSP | \$ 84,586 | \$ 83,410 | (1,176) |
| Beacon Health | \$ 20,000 | \$ 17,690 | (2,310) |
| Medical Marihuana BR | \$ 17,732 | \$ 19,750 | 2,017 |
| Medical Marihuana HD | \$ 9,666 | \$ 11,463 | 1,797 |
| Medical Marihuana SJ | \$ 7,466 | \$ 9,556 | 2,090 |
| Community Health Services | \$ 150,000 | \$ 150,000 | 0 |
| HEP Special Projects | \$ 15,565 | \$ 15,679 | 114 |
| MI Center Rural Health | \$ 115,599 | \$ 105,074 | (10,525) |
| Grant Writing | \$ 3,246 | \$ 3,041 | (206) |
| TOTAL HEALTH EDUCATION & PROMOTION | \$ 454,641 | \$ 446,545 | \$ (8,096) |

| | Amended #1 Budget 2024-25 | Amended #2 Budget 2024-25 | DIFFERENCE |
|---|------------------------------|------------------------------|--------------------|
| Medicaid Outreach | \$ 14,929 | \$ 14,600 | (329) |
| WIC - Breastfeeding | \$ 140,940 | \$ 119,343 | (21,596) |
| WIC - Women, Infants, & Children | \$ 1,166,245 | \$ 1,112,070 | (54,175) |
| CSHCS Medicaid Outreach | \$ 78,502 | \$ 112,140 | 33,639 |
| Immunization Clinics | \$ 1,300,564 | \$ 1,236,036 | (64,528) |
| Immunization/Vaccine Handling | \$ 88,990 | \$ 82,739 | (6,251) |
| Children's Special Health Care Services | \$ 222,409 | \$ 222,409 | 0 |
| School Vision & Hearing Clinics | \$ 247,956 | \$ 261,195 | 13,239 |
| MCH Enabling Children | \$ 99,409 | \$ 94,409 | (5,000) |
| STD Prevention & Control | \$ 176,115 | \$ 162,586 | (13,529) |
| HIV Prevention & Control | \$ 25,504 | \$ 27,541 | 2,037 |
| Infectious Disease | \$ 376,327 | \$ 420,659 | 44,332 |
| Lead Testing | \$ 48,351 | \$ 37,740 | (10,610) |
| Kindergarten Oral Health Screening | \$ 82,584 | \$ 87,884 | 5,300 |
| TOTAL PERSONAL HEALTH & DISEASE PREV | \$ 4,068,825 | \$ 3,991,352 | \$ (77,473) |

ENVIRONMENTAL HEALTH PROTECTION

| | | | |
|-----------------------------------|---------------------|---------------------|--------------------|
| Vector Borne | \$ 61,339 | \$ 58,890 | (2,449) |
| General Environmental Health | \$ 32,660 | \$ 39,340 | 6,679 |
| Food Protection | \$ 616,147 | \$ 614,404 | (1,743) |
| Onsite Sewage | \$ 477,364 | \$ 468,472 | (8,892) |
| Drinking Water Supply | \$ 453,012 | \$ 427,382 | (25,629) |
| EGLE LT Monitoring | \$ 3,958 | \$ 3,456 | (502) |
| EGLE Campground | \$ 18,377 | \$ 21,437 | 3,060 |
| EGLE Swimming | \$ 16,653 | \$ 18,991 | 2,339 |
| EGLE Septage | \$ 6,310 | \$ 6,083 | (226) |
| Body Art | \$ 6,259 | \$ 7,223 | 964 |
| EH Complaints | \$ 6,110 | \$ 11,467 | 5,358 |
| Type II Water | \$ 220,763 | \$ 218,165 | (2,598) |
| TOTAL ENVIRONMENTAL HEALTH | \$ 1,918,952 | \$ 1,895,312 | \$ (23,640) |

EMERGING ISSUES GRANTS

| | | | |
|--|---------------------|---------------------|--------------------|
| PH Workforce Infrastructure | \$ 135,967 | \$ 355,049 | 219,082 |
| Epi Lab Contact Tracing, CI, TC, VM, WA Serv | \$ 400,000 | \$ 40,178 | (359,822) |
| COVID PH Workforce Development | \$ 66,263 | \$ 66,263 | 0 |
| CDC COVID-19 Immz | \$ 135,350 | \$ 122,576 | (12,773) |
| Emerging Threats | \$ - | \$ 75,753 | 75,753 |
| PFAS - Lear Siegler | \$ 3,000 | \$ 2,675 | (325) |
| PFAS - White Pigeon | \$ 9,700 | \$ 9,149 | (551) |
| PFAS - Westside Landfill | \$ 7,675 | \$ 7,256 | (419) |
| TOTAL EMERGING ISSUES GRANTS | \$ 757,955 | \$ 678,900 | \$ (79,055) |
| | \$ 9,499,682 | \$ 9,501,963 | 2,281 |

Local Agency
Branch-Hillsdale-St. Joseph CHA
Amendment #2 Budget
10/1/2024 - 9/30/2025

Prepared By: Theresa Fisher
Approved By: Board of Health

| | 008 | 009 | 010 | 012 | 014 | 015 |
|---|--------------|------------|----------------|-------------|---------|----------|
| | SALARYFRINGE | SPACE | GENERAL | AREA AGENCY | VOCA | LOCAL |
| PROGRAM EXPENSES | PAYOFF | ALLOCATION | ADMINISTRATION | ON AGING | | EXPENSES |
| 1. SALARIES & WAGES | 80,000 | | 492,511 | 178,280 | 95,386 | |
| 2. FRINGE BENEFITS | | | 747,518 | 93,063 | 37,979 | |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | 929,179 | 2,000 | |
| 5. SUPPLIES & MATERIALS | | | 31,000 | 2,000 | 750 | 100 |
| 6. TRAVEL | | | 12,000 | 12,000 | 10,000 | |
| 7. COMMUNICATION | | | 25,000 | 2,250 | 600 | |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | |
| 9. SPACE COSTS | | 293,532 | | | | |
| SPACE ALLOCATION | | (293,532) | 120,365 | 3,982 | 1,772 | |
| 10. ALL OTHERS (ADP & MISC.) | | | 191,600 | 19,201 | 10,197 | 24,117 |
| TOTAL PROGRAM EXPENSES | 80,000 | - | 1,619,994 | 1,239,954 | 158,684 | 24,217 |
| 1. INDIRECT COST | | - | (1,490,417) | 95,746 | 47,059 | - |
| 35.28610% | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | |
| PREVENTION SERVICES | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | |
| CSHCS DISTRIBUTION | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | |
| ALLOCATION EXPENSE | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | 15,000 |
| TOTAL INDIRECT COST | - | - | (1,490,417) | 95,746 | 47,059 | 15,000 |
| UNALLOCATED FUND BALANCE | | | | | | |
| TOTAL EXPENDITURES | 80,000 | - | 129,577 | 1,335,700 | 205,743 | 39,217 |
| SOURCE OF FUNDS | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | 40 | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | 1,282,988 | 205,743 | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | |
| 8. LOCAL - NON ELPHS | | | | 35,902 | | |
| 9. LOCAL - NON ELPHS | | | | 5,208 | | |
| 10. LOCAL - NON ELPHS | | | | | | |
| 11. OTHER - NON ELPHS | 80,000 | | 129,537 | 10,000 | | 4,000 |
| 12. MDHHS NON COMPREHENSIVE | | | | | | |
| 13. MDHHS COMPREHENSIVE | | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | |
| 17. ELPHS FOOD | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | |
| 20. MCH FUNDING | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | | | | - | 35,217 |
| 22. INKIND MATCH | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | |
| SOURCE OF FUNDS ABOVE | 80,000 | - | 129,577 | 1,334,098 | 205,743 | 39,217 |
| USE OF DESIGNATED FUND BALANCE | - | - | - | 0 | 0 | - |
| TOTAL SOURCE OF FUNDS IN BUDGET | 80,000 | - | 129,577 | 1,335,700 | 205,743 | 39,217 |

Local Agency
Branch-Hillsdale-St. Joseph CHA
Amendment #2 Budget
10/1/2024 - 9/30/2025

| | 021 | 023 | 024 | 025 | 029 | 032 - 9 Mth |
|---|---------------|-------------|--------------|----------------|---------------|---------------|
| | DENTAL CLINIC | CAPITAL | MERS PENSION | PH WORKFORCE | DENTAL CLINIC | PUBLIC HEALTH |
| PROGRAM EXPENSES | THREE RIVERS | IMPROVEMENT | UNDERFUNDED | INFRASTRUCTURE | HILLSDALE | EMERG. PREP. |
| 1. SALARIES & WAGES | | | | 1,047 | | 57,115 |
| 2. FRINGE BENEFITS | | | 44,590 | 468 | | 26,271 |
| 3. CAP EXP FOR EQUIP & FAC | | 73,000 | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | |
| 5. SUPPLIES & MATERIALS | | | | | | 4,400 |
| 6. TRAVEL | | | | | | 3,000 |
| 7. COMMUNICATION | | | | | | 12,000 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | |
| 9. SPACE COSTS | | | | | | |
| SPACE ALLOCATION | - | - | - | | - | 953 |
| 10. ALL OTHERS (ADP & MISC.) | 55,582 | | | 353,000 | 62,000 | 4,188 |
| TOTAL PROGRAM EXPENSES | 55,582 | 73,000 | 44,590 | 354,515 | 62,000 | 107,926 |
| 1. INDIRECT COST | | | | 534 | - | 29,424 |
| 35.28610% | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | |
| PREVENTION SERVICES | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | |
| CSHCS DISTRIBUTION | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | |
| ALLOCATION EXPENSE | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | |
| TOTAL INDIRECT COST | - | - | - | 534 | - | 29,424 |
| UNALLOCATED FUND BALANCE | | | | | | |
| TOTAL EXPENDITURES | 55,582 | 73,000 | 44,590 | 355,049 | 62,000 | 137,350 |
| SOURCE OF FUNDS | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | |
| 4. FEDERAL MEDICAID COST BASED RE | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | 10,271 |
| 8. LOCAL - NON ELPHS | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | |
| 10. LOCAL - NON ELPHS | 55,582 | | | | 12,000 | |
| 11. OTHER - NON ELPHS | | | 22,000 | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | |
| 13. MDHHS COMPREHENSIVE | | | | 353,000 | | 102,706 |
| 14. ELPHS MDHHS HEARING | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | |
| 17. ELPHS FOOD | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREA | | | | | | |
| 20. MCH FUNDING | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | 73,000 | 22,590 | 2,049 | | 24,374 |
| 22. INKIND MATCH | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | |
| MDHHS LOCAL COMM STABLIZATION | | | | | | |
| SOURCE OF FUNDS ABOVE | 55,582 | 73,000 | 44,590 | 355,049 | 12,000 | 137,350 |
| | 0 | - | - | - | - | 0 |
| USE OF DESIGNATED FUND BALANCE | | | - | | 50,000 | |
| TOTAL SOURCE OF FUNDS IN BUDGET | 55,582 | 73,000 | 44,590 | 355,049 | 62,000 | 137,350 |

Local Agency
Branch-Hillsdale-St. Joseph CHA
Amendment #2 Budget
10/1/2024 - 9/30/2025

| | 32 - 3 Mth | 35 | 96 | 97 | 101 | 102 | 106 |
|---|---------------|-------------|-----------|-----------|-------------|-------------|----------|
| | PUBLIC HEALTH | VECTOR BORN | CSHCS | CSHCS | WORKFORCE | Sharing | NO WRONG |
| PROGRAM EXPENSES | EMERG. PREP. | DISEASE | DONATIONS | DONATIONS | DEVELOPMENT | EH Training | DOOR |
| 1. SALARIES & WAGES | 19,038 | 35,204 | | | 3,924 | 907 | 46,857 |
| 2. FRINGE BENEFITS | 8,757 | 3,185 | | | 1,231 | 315 | 37,824 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | 10,500 |
| 5. SUPPLIES & MATERIALS | 1,600 | 60 | | | 25 | 24 | 11,641 |
| 6. TRAVEL | 1,000 | 6,000 | | | 25 | 42 | 2,800 |
| 7. COMMUNICATION | 4,000 | 25 | | | 25 | 10 | 2,800 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | 318 | 45 | | | 61 | 10 | 1,769 |
| 10. ALL OTHERS (ADP & MISC.) | 2,073 | 825 | 41,361 | 22,826 | 43,650 | 8,261 | 11,481 |
| TOTAL PROGRAM EXPENSES | 36,785 | 45,344 | 41,361 | 22,826 | 48,942 | 9,569 | 125,672 |
| 1. INDIRECT COST | 9,808 | 13,546 | | | 1,819 | 431 | 29,881 |
| 35.28610% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | | |
| PREVENTION SERVICES | | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | |
| ALLOCATION EXPENSE | | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | | |
| TOTAL INDIRECT COST | 9,808 | 13,546 | | | 1,819 | 431 | 29,881 |
| UNALLOCATED FUND BALANCE | | | | | | | |
| TOTAL EXPENDITURES | 46,593 | 58,890 | 41,361 | 22,826 | 50,761 | 10,000 | 155,553 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | 155,553 |
| 4. FEDERAL MEDICAID COST BASED RE | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | 3,273 | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | |
| 11. OTHER - NON ELPHS | | | 10,000 | | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | |
| 13. MDHHS COMPREHENSIVE | 32,733 | 27,000 | | | 48,535 | 10,000 | |
| 14. ELPHS MDHHS HEARING | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | |
| 17. ELPHS FOOD | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | |
| 20. MCH FUNDING | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 10,587 | 31,890 | | | 2,226 | | 0 |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | |
| SOURCE OF FUNDS ABOVE | 46,593 | 58,890 | 10,000 | - | 50,761 | 10,000 | 155,553 |
| USE OF DESIGNATED FUND BALANCE | 0 | - | - | - | - | | |
| TOTAL SOURCE OF FUNDS IN BUDGET | 46,593 | 58,890 | 41,361 | 22,826 | 50,761 | 10,000 | 155,553 |

Local Agency
Branch-Hillsdale-St. Joseph CHA
Amendment #2 Budget
10/1/2024 - 9/30/2025

| | 107 | 108 | 109 | 112 | 138 | 199 | 201 |
|--|----------|---------------|-------------|----------------------|---------------|------------|---------|
| | MEDICAID | WIC | WIC | CSHCS | IMMUNIZATION/ | PREVENTION | CARSEAT |
| PROGRAM EXPENSES | OUTREACH | BREASTFEEDING | RESIDENTIAL | MEDICAID OUTREACH | IAP | SERV ADM. | |
| 1. SALARIES & WAGES | 5,192 | 62,672 | 521,045 | | 285,835 | 65,222 | 18,386 |
| 2. FRINGE BENEFITS | 1,378 | 9,682 | 153,781 | | 126,020 | 12,345 | 1,407 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | |
| 5. SUPPLIES & MATERIALS | 325 | 500 | 16,700 | | 255,600 | 225 | 100 |
| 6. TRAVEL | 50 | 2,500 | 9,000 | | 6,000 | 1,000 | 3,200 |
| 7. COMMUNICATION | 25 | 1,100 | 25,000 | | 13,500 | 400 | 300 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | 160 | 5,799 | 30,809 | - | 15,410 | 45,787 | 6 |
| 10. ALL OTHERS (ADP & MISC.) | 475 | 14,050 | 61,550 | | 397,200 | 2,050 | 500 |
| TOTAL PROGRAM EXPENSES | 7,604 | 96,303 | 817,885 | - | 1,099,565 | 127,029 | 23,898 |
| 1. INDIRECT COST | 2,318 | 25,531 | 238,120 | - | 145,328 | 27,370 | 6,984 |
| 35.28610% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | 4,172 | 4,172 | 4,172 | | 4,172 | | |
| PREVENTION SERVICES | 505 | 5,564 | 51,893 | | 31,671 | (154,399) | |
| IMMUNIZATION DISTRIBUTION | | | | | | | |
| CSHCS DISTRIBUTION | | | | 112,140 | | | |
| ENVIRONMENTAL HEALTH | | | | | | | |
| ALLOCATION EXPENSE | | | | | (44,699) | | |
| UNALLOWABLE EXPENSE ALLOCATION | | (12,227) | | | | | |
| TOTAL INDIRECT COST | 6,995 | 23,040 | 294,185 | 112,140 | 136,472 | (127,029) | 6,984 |
| UNALLOCATED FUND BALANCE | | | | | | | |
| TOTAL EXPENDITURES | 14,600 | 119,343 | 1,112,070 | 112,140 | 1,236,036 | - | 30,882 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | 7,500 | - | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | 5,000 | | 199,250 | - | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMBURSEMENT | | | 19,984 | | 556,808 | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | 350,000 | | |
| 6. FEDERAL MEDICAID OUTREACH | 7,300 | | | 37,118 | | | |
| 7. REQUIRED MATCH - LOCAL | 7,300 | | | 37,118 | | | |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | |
| 11. OTHER - NON ELPHS | | | - | | 500 | | |
| 12. MDHHS NON COMPREHENSIVE | | - | | | | | |
| 13. MDHHS COMPREHENSIVE | - | 89,014 | 908,156 | | 75,378 | | |
| 14. ELPHS MDHHS HEARING | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | |
| 17. ELPHS FOOD | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | |
| 20. MCH FUNDING | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | 30,329 | 128,930 | 37,903 | 44,225 | | 30,882 |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | |
| SOURCE OF FUNDS ABOVE | 14,600 | 119,343 | 1,062,070 | 112,140 | 1,233,661 | - | 30,882 |
| | - | 0 | - | - | (0) | - | - |
| USE OF DESIGNATED FUND BALANCE | | | 50,000 | | 2,375 | | |
| TOTAL SOURCE OF FUNDS IN BUDGET | 14,600 | 119,343 | 1,112,070 | 112,140 | 1,236,036 | - | 30,882 |

Local Agency
Branch-Hillsdale-St. Joseph CHA
Amendment #2 Budget
10/1/2024 - 9/30/2025

| | 202 | 205 | 207 | 210 | 212 | 230 | 255 |
|--|--------------|--------|--------------|--------|-----------|-----------|----------------|
| | KINDERGARTEN | OHSP | MI CENTER | BEACON | MARIJUANA | MARIJUANA | COMMUNITY |
| PROGRAM EXPENSES | ORAL HEALTH | | RURAL HEALTH | HEALTH | BRANCH | HILLSDALE | HEALTH SERVICE |
| 1. SALARIES & WAGES | 8,396 | 32,907 | 45,451 | - | 3,933 | 2,834 | 108,166 |
| 2. FRINGE BENEFITS | 2,441 | 16,459 | 17,752 | - | 1,728 | 944 | 43,247 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | |
| 5. SUPPLIES & MATERIALS | 7,000 | 5,401 | 1,350 | - | - | - | 500 |
| 6. TRAVEL | 3,400 | 1,654 | 6,600 | - | 25 | 25 | 3,000 |
| 7. COMMUNICATION | 600 | 100 | 1,100 | - | 25 | - | 650 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | 118 | 268 | 547 | - | 32 | 27 | 1,712 |
| 10. ALL OTHERS (ADP & MISC.) | 57,100 | 9,200 | 5,800 | 17,690 | 12,008 | 6,300 | 6,050 |
| TOTAL PROGRAM EXPENSES | 79,055 | 65,990 | 78,600 | 17,690 | 17,752 | 10,130 | 163,325 |
| 1. INDIRECT COST | 3,824 | 17,419 | 22,302 | - | 1,998 | 1,333 | 53,428 |
| 35.28610% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | 4,172 | | 4,172 | | | | (66,753) |
| PREVENTION SERVICES | 833 | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | |
| ALLOCATION EXPENSE | | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | | |
| TOTAL INDIRECT COST | 8,829 | 17,419 | 26,474 | - | 1,998 | 1,333 | (13,325) |
| UNALLOCATED FUND BALANCE | | | | | | | |
| TOTAL EXPENDITURES | 87,884 | 83,410 | 105,074 | 17,690 | 19,750 | 11,463 | 150,000 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | 2,500 | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | 70,321 | | | 19,731 | 11,099 | |
| 4. FEDERAL MEDICAID COST BASED REIMBURSEMENT | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | |
| 11. OTHER - NON ELPHS | | | 41,647 | 17,690 | | | |
| 12. MDHHS NON COMPREHENSIVE | | | 26,318 | | | | |
| 13. MDHHS COMPREHENSIVE | 82,619 | | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | |
| 17. ELPHS FOOD | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | |
| 20. MCH FUNDING | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 5,265 | 13,089 | | | 19 | 364 | |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | 150,000 |
| SOURCE OF FUNDS ABOVE | 87,884 | 83,410 | 70,465 | 17,690 | 19,750 | 11,463 | 150,000 |
| | 0 | (0) | - | - | - | - | - |
| USE OF DESIGNATED FUND BALANCE | | | 34,609 | | | | - |
| TOTAL SOURCE OF FUNDS IN BUDGET | 87,884 | 83,410 | 105,074 | 17,690 | 19,750 | 11,463 | 150,000 |

Local Agency
Branch-Hillsdale-St. Joseph CHA
Amendment #2 Budget
10/1/2024 - 9/30/2025

| | 275 | 286 | 325 | 326 | 327 | 329 | 331 |
|--|-----------|-------------|------------|---------|---------|-------------------|---------------|
| | MARIJUANA | HEP SPECIAL | CSHCS OR & | VISION | HEARING | MCH - ENABLING | SEXUAL TRANS. |
| PROGRAM EXPENSES | ST JOSEPH | PROJECTS | ADVOCACY | | | SERVICES CHILDREN | DISEASES |
| 1. SALARIES & WAGES | 2,834 | 2,847 | 161,586 | 55,572 | 54,490 | - | 66,562 |
| 2. FRINGE BENEFITS | 1,161 | 1,297 | 50,260 | 21,341 | 21,288 | - | 19,090 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | |
| 5. SUPPLIES & MATERIALS | - | 250 | 2,700 | 2,025 | 675 | - | 3,700 |
| 6. TRAVEL | 25 | 300 | 6,000 | 3,200 | 3,500 | - | 1,000 |
| 7. COMMUNICATION | - | - | 900 | 300 | 400 | - | 700 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | 27 | 24 | 3,339 | 1,141 | 2,178 | - | 5,752 |
| 10. ALL OTHERS (ADP & MISC.) | 4,100 | 9,500 | 14,550 | 9,050 | 12,750 | - | 24,800 |
| TOTAL PROGRAM EXPENSES | 8,147 | 14,217 | 239,334 | 92,629 | 95,282 | - | 121,604 |
| 1. INDIRECT COST | 1,410 | 1,462 | 74,752 | 27,140 | 26,739 | - | 30,223 |
| 35.28610% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | 4,172 | 4,172 | 4,172 | - | 4,172 |
| PREVENTION SERVICES | | | 16,291 | 5,574 | 5,487 | - | 6,587 |
| IMMUNIZATION DISTRIBUTION | | | | | | | |
| CSHCS DISTRIBUTION | | | (112,140) | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | |
| ALLOCATION EXPENSE | | | | | | 94,409 | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | | |
| TOTAL INDIRECT COST | 1,410 | 1,462 | (16,925) | 36,886 | 36,398 | 94,409 | 40,982 |
| UNALLOCATED FUND BALANCE | | | | | | | |
| TOTAL EXPENDITURES | 9,556 | 15,679 | 222,409 | 129,515 | 131,680 | 94,409 | 162,586 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | 14,500 | 13,000 | | 1,000 |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | 8,468 | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMBURSEMENT | | | | 17,500 | 17,500 | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | 7,415 | 11,081 | | |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | |
| 11. OTHER - NON ELPHS | | 14,801 | | | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | |
| 13. MDHHS COMPREHENSIVE | | | 142,409 | | | | |
| 14. ELPHS MDHHS HEARING | | | | | 90,100 | | |
| 15. ELPHS MDHHS VISION | | | | 90,100 | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | 155,734 |
| 17. ELPHS FOOD | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | |
| 20. MCH FUNDING | | | | | | 94,409 | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 1,088 | 878 | | | | - | 5,852 |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | 80,000 | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | |
| SOURCE OF FUNDS ABOVE | 9,556 | 15,679 | 222,409 | 129,515 | 131,680 | 94,409 | 162,586 |
| USE OF DESIGNATED FUND BALANCE | (0) | 0 | - | - | - | - | - |
| TOTAL SOURCE OF FUNDS IN BUDGET | 9,556 | 15,679 | 222,409 | 129,515 | 131,680 | 94,409 | 162,586 |

Local Agency
Branch-Hillsdale-St. Joseph CHA
Amendment #2 Budget
10/1/2024 - 9/30/2025

| | 332 | 338 | 341 | 345 | 351 | 355 | 363 |
|---|------------|-----------------|------------|----------|------------------|----------------|------------|
| | HIV | IMMUNIZATION/ | INFECTIOUS | LEAD | PI LAB CAP CT, C | COVID PH | CDC |
| PROGRAM EXPENSES | PREVENTION | VACCINE HANDLIN | DISEASE | TESTING | VM WA SERVICE | WORKFORCE DEVI | COVID IMMZ |
| 1. SALARIES & WAGES | 10,239 | 30,506 | 184,990 | 27,983 | 13,608 | - | 16,186 |
| 2. FRINGE BENEFITS | 2,846 | 18,248 | 55,105 | 16,957 | 4,160 | - | 9,217 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | |
| 5. SUPPLIES & MATERIALS | 200 | 250 | 19,220 | 15,800 | 199 | 2,000 | 3,300 |
| 6. TRAVEL | 100 | 600 | 1,500 | 1,000 | 56 | 6,000 | 7,000 |
| 7. COMMUNICATION | 50 | 2,500 | 1,000 | 1,000 | 54 | 500 | 5,500 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | 185 | 3,831 | 8,314 | 574 | 472 | - | 1,034 |
| 10. ALL OTHERS (ADP & MISC.) | 4,125 | 5,850 | 43,175 | 650 | 13,993 | 57,763 | 65,250 |
| TOTAL PROGRAM EXPENSES | 17,745 | 61,786 | 313,304 | 63,965 | 32,542 | 66,263 | 107,487 |
| 1. INDIRECT COST | 4,617 | 17,204 | 84,720 | 15,858 | 6,270 | - | 8,964 |
| 35.28610% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | 4,172 | - | 4,172 | 4,172 | - | | 4,172 |
| PREVENTION SERVICES | 1,006 | 3,749 | 18,463 | 3,456 | 1,366 | | 1,953 |
| IMMUNIZATION DISTRIBUTION | | - | | | | | |
| CSHCS DISTRIBUTION | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | |
| ALLOCATION EXPENSE | | | | (49,710) | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | | |
| TOTAL INDIRECT COST | 9,796 | 20,953 | 107,355 | (26,224) | 7,636 | - | 15,089 |
| UNALLOCATED FUND BALANCE | | | | | | | |
| TOTAL EXPENDITURES | 27,541 | 82,739 | 420,659 | 37,740 | 40,178 | 66,263 | 122,576 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | - | 250 | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | - | 500 | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED RE | | | | 20,000 | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | |
| 11. OTHER - NON ELPHS | | 250 | | | | | |
| 12. MDHHS NON COMPREHENSIVE | | - | - | | 40,178 | 66,263 | 122,576 |
| 13. MDHHS COMPREHENSIVE | 20,000 | 29,814 | 446 | | | | |
| 14. ELPHS MDHHS HEARING | | - | | | | | |
| 15. ELPHS MDHHS VISION | | - | | | | | |
| 16. ELPHS MDHHS OTHER | | - | 384,700 | | | | |
| 17. ELPHS FOOD | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREAT | | | | | | | |
| 20. MCH FUNDING | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 7,541 | 47,675 | 34,763 | 5,740 | - | - | - |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | 5,000 | | 12,000 | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | |
| SOURCE OF FUNDS ABOVE | 27,541 | 82,739 | 420,659 | 37,740 | 40,178 | 66,263 | 122,576 |
| USE OF DESIGNATED FUND BALANCE | - | - | (0) | - | - | - | - |
| TOTAL SOURCE OF FUNDS IN BUDGET | 27,541 | 82,739 | 420,659 | 37,740 | 40,178 | 66,263 | 122,576 |

Local Agency
Branch-Hillsdale-St. Joseph CHA
Amendment #2 Budget
10/1/2024 - 9/30/2025

| | 380 | 405 | 605 | 704 | 714 | 715 | 716 |
|--|----------|---------|----------------|------------|----------------|------------|------------|
| | Emerging | GRANT | GENERAL | FOOD | ON-SITE SEWAGE | EGLE | EGLE |
| PROGRAM EXPENSES | Threats | WRITING | ENVIRO. HEALTH | PROTECTION | DISPOSAL | LT MONITOR | CAMPGROUND |
| 1. SALARIES & WAGES | 16,146 | 1,164 | 172,176 | 301,017 | 167,191 | 615 | 5,034 |
| 2. FRINGE BENEFITS | 6,512 | 571 | 44,608 | 106,030 | 40,626 | 295 | 1,480 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | |
| 5. SUPPLIES & MATERIALS | 35,100 | 25 | 4,600 | 4,600 | 2,750 | 100 | 1,770 |
| 6. TRAVEL | 1,000 | 25 | 4,000 | 15,000 | 16,000 | 325 | 4,000 |
| 7. COMMUNICATION | 1,500 | 25 | 1,000 | 2,000 | 1,000 | 100 | 500 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | - | 18 | 10,401 | 10,854 | 6,618 | - | 6 |
| 10. ALL OTHERS (ADP & MISC.) | 7,500 | 600 | 42,850 | 27,100 | 3,200 | 1,119 | 1,600 |
| TOTAL PROGRAM EXPENSES | 67,758 | 2,428 | 279,636 | 466,601 | 237,385 | 2,555 | 14,389 |
| 1. INDIRECT COST | 7,995 | 612 | 76,495 | 143,631 | 73,331 | 321 | 2,298 |
| 35.28610% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | 4,172 | 4,172 | | | |
| PREVENTION SERVICES | | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | |
| ENVIRONMENTAL HEALTH | | | (320,963) | | 157,757 | 580 | 4,750 |
| ALLOCATION EXPENSE | | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | | |
| TOTAL INDIRECT COST | 7,995 | 612 | (240,296) | 147,803 | 231,087 | 902 | 7,048 |
| UNALLOCATED FUND BALANCE | | | | | | | |
| TOTAL EXPENDITURES | 75,753 | 3,041 | 39,340 | 614,404 | 468,472 | 3,456 | 21,437 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | 257,000 | 137,000 | | 12,000 |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | 12,000 | 3,450 | 6,210 |
| 4. FEDERAL MEDICAID COST BASED REIMBURSEMENT | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | |
| 11. OTHER - NON ELPHS | | | 1,000 | | | | |
| 12. MDHHS NON COMPREHENSIVE | 74,480 | | | | | | |
| 13. MDHHS COMPREHENSIVE | | | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | |
| 17. ELPHS FOOD | | | | 279,569 | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | 279,834 | | |
| 20. MCH FUNDING | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 1,273 | 3,041 | 38,340 | 14,297 | 39,639 | 6 | 3,227 |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | 63,538 | | | |
| SOURCE OF FUNDS ABOVE | 75,753 | 3,041 | 39,340 | 614,404 | 468,472 | 3,456 | 21,437 |
| USE OF DESIGNATED FUND BALANCE | - | - | 0 | 0 | 0 | - | - |
| TOTAL SOURCE OF FUNDS IN BUDGET | 75,753 | 3,041 | 39,340 | 614,404 | 468,472 | 3,456 | 21,437 |

Local Agency
Branch-Hillsdale-St. Joseph CHA
Amendment #2 Budget
10/1/2024 - 9/30/2025

| | 717 | 718 | 719 | 720 | 721 | 722 | 723 |
|---|----------|---------|----------|------------|--------------|--------------|--------------|
| | EGLE | EGLE | EGLE | EH | DRINKING | PFAS | PFAS |
| PROGRAM EXPENSES | SWIMMING | SEPTAGE | BODY ART | COMPLAINTS | WATER SUPPLY | Lear Siegler | White Pigeon |
| 1. SALARIES & WAGES | 6,449 | 2,089 | 2,371 | 3,912 | 152,497 | 864 | 721 |
| 2. FRINGE BENEFITS | 1,492 | 539 | 562 | 923 | 37,509 | 127 | 105 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | |
| 5. SUPPLIES & MATERIALS | 275 | 100 | 100 | 100 | 2,700 | - | - |
| 6. TRAVEL | 1,000 | 300 | 800 | 1,000 | 15,000 | 25 | 25 |
| 7. COMMUNICATION | 250 | 25 | 25 | 25 | 1,000 | - | - |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | 138 | 7 | 43 | 60 | 6,290 | 10 | 6 |
| 10. ALL OTHERS (ADP & MISC.) | 500 | 125 | 50 | 50 | 1,450 | 1,300 | 8,000 |
| TOTAL PROGRAM EXPENSES | 10,104 | 3,185 | 3,951 | 6,070 | 216,445 | 2,326 | 8,858 |
| 1. INDIRECT COST | 2,802 | 927 | 1,035 | 1,706 | 67,046 | 349 | 292 |
| 35.28610% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | | |
| PREVENTION SERVICES | | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | |
| ENVIRONMENTAL HEALTH | 6,085 | 1,971 | 2,237 | 3,691 | 143,891 | | |
| ALLOCATION EXPENSE | | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | | |
| TOTAL INDIRECT COST | 8,887 | 2,899 | 3,272 | 5,397 | 210,937 | 349 | 292 |
| UNALLOCATED FUND BALANCE | | | | | | | |
| TOTAL EXPENDITURES | 18,991 | 6,083 | 7,223 | 11,467 | 427,382 | 2,675 | 9,149 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | 12,000 | 1,800 | 576 | | 149,000 | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | 4,150 | 3,000 | - | | | | |
| 4. FEDERAL MEDICAID COST BASED RE | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | 1,329 | 8,042 |
| 13. MDHHS COMPREHENSIVE | | | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | |
| 17. ELPHS FOOD | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | 275,834 | | |
| 19. ELPHS ON-SITE WASTEWATER TREAT | | | | | | | |
| 20. MCH FUNDING | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 2,841 | 1,283 | 1,247 | 11,467 | 2,549 | 1,346 | 1,107 |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | 5,400 | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | |
| SOURCE OF FUNDS ABOVE | 18,991 | 6,083 | 7,223 | 11,467 | 427,382 | 2,675 | 9,149 |
| USE OF DESIGNATED FUND BALANCE | - | 0 | - | - | - | - | - |
| TOTAL SOURCE OF FUNDS IN BUDGET | 18,991 | 6,083 | 7,223 | 11,467 | 427,382 | 2,675 | 9,149 |

Local Agency
Branch-Hillsdale-St. Joseph CHA
Amendment #2 Budget
10/1/2024 - 9/30/2025

| | 724 | 745 | |
|---|------------------|---------|-----------|
| | PFAS | TYPE II | GRAND |
| PROGRAM EXPENSES | Westside Landfil | WATER | TOTAL |
| 1. SALARIES & WAGES | 807 | 107,848 | 3,738,612 |
| 2. FRINGE BENEFITS | 116 | 21,619 | 1,872,471 |
| 3. CAP EXP FOR EQUIP & FAC | | | 73,000 |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | 941,679 |
| 5. SUPPLIES & MATERIALS | - | 11,000 | 452,840 |
| 6. TRAVEL | - | 7,000 | 179,102 |
| 7. COMMUNICATION | - | 1,500 | 111,364 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | - |
| 9. SPACE COSTS | | | 293,532 |
| SPACE ALLOCATION | 8 | 2,173 | (79) |
| 10. ALL OTHERS (ADP & MISC.) | 6,000 | 21,340 | 1,828,673 |
| TOTAL PROGRAM EXPENSES | 6,931 | 172,481 | 9,491,194 |
| 1. INDIRECT COST | 326 | 45,684 | 7,995 |
| 35.28610% | | | - |
| 2. COST ALLOCATION PLAN/OTHER | | | - |
| COMMUNITY HEALTH SERVICES | | | 1 |
| PREVENTION SERVICES | | | (0) |
| IMMUNIZATION DISTRIBUTION | | | - |
| CSHCS DISTRIBUTION | | | - |
| ENVIRONMENTAL HEALTH | | - | - |
| ALLOCATION EXPENSE | | | - |
| UNALLOWABLE EXPENSE ALLOCATION | | - | 2,773 |
| TOTAL INDIRECT COST | 326 | 45,684 | 10,769 |
| UNALLOCATED FUND BALANCE | | | |
| TOTAL EXPENDITURES | 7,256 | 218,165 | 9,501,963 |
| SOURCE OF FUNDS | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | 605,666 |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | 207,250 |
| | | | 812,916 |
| 3. FED/STATE FUNDING (NON-MDHHS) | | 217,736 | 2,000,449 |
| 4. FEDERAL MEDICAID COST BASED RE | | | 631,792 |
| 5. FEDERALLY PROVIDED VACCINES | | | 350,000 |
| 6. FEDERAL MEDICAID OUTREACH | | | 44,418 |
| | | | 3,026,659 |
| 7. REQUIRED MATCH - LOCAL | | | 76,458 |
| 8. LOCAL - NON ELPHS | | | 35,902 |
| 9. LOCAL - NON ELPHS | | | 5,208 |
| 10. LOCAL - NON ELPHS | | | 67,582 |
| 11. OTHER - NON ELPHS | | | 331,425 |
| | | | 440,117 |
| 12. MDHHS NON COMPREHENSIVE | 6,627 | | 345,813 |
| 13. MDHHS COMPREHENSIVE | | | 1,921,810 |
| | | | 2,267,623 |
| 14. ELPHS MDHHS HEARING | | | 90,100 |
| 15. ELPHS MDHHS VISION | | | 90,100 |
| 16. ELPHS MDHHS OTHER | | | 540,434 |
| 17. ELPHS FOOD | | | 279,569 |
| 18. ELPHS PRIVATE/TYPE III WATER | | | 275,834 |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | 279,834 |
| | | | 1,555,870 |
| 20. MCH FUNDING | | | 94,409 |
| 21. LOCAL - COUNTY APPROPRIATIONS | 629 | 429 | 719,199 |
| 22. INKIND MATCH | | | |
| 23. MDHHS FIXED UNIT RATE | | | 102,400 |
| MDHHS LOCAL COMM STABILIZATION | | | 213,538 |
| SOURCE OF FUNDS ABOVE | 7,256 | 218,165 | 9,309,188 |
| | 0 | 0 | 1 |
| USE OF DESIGNATED FUND BALANCE | | | 192,773 |
| TOTAL SOURCE OF FUNDS IN BUDGET | 7,256 | 218,165 | 9,501,963 |

| | |
|------------------|-------------------------|
| 812,916 | Fees |
| 795,657 | Local Approp |
| 7,046,961 | State/Federal |
| 653,655 | Other |
| 192,773 | Designated Fund Balance |
| 9,501,963 | Total Revenues |

795,657.00 Agency FY County Approp.



Original Budget
FY2025-2026

June 26, 2025

Prepared by: Theresa Fisher, Administrative Services Director

BRANCH-HILLSDALE-ST. JOSEPH

COMMUNITY HEALTH AGENCY

10/1/2025 - 9/30/2026

Original Budget

TOTAL REVENUES

| | STATE/FED | ELPHS | COUNTY APPROP | FEES OTHER | FUND BALANCE | Original BUDGET | DIFFERENCE | PY Amend #2 BUDGET |
|--|--------------|--------------|------------------|---------------|-----------------|--------------------|--------------|-----------------------|
| | \$ 5,307,923 | \$ 1,293,482 | \$ 795,657 | \$1,487,297 | \$ 218,917 | \$ 9,103,276 | \$ (398,686) | \$ 9,501,962 |
| | 58.3% | 14.2% | 8.7% | 16.3% | 2.4% | | | |

CORE SUPPORT & OTHER

| | | | | | | | | | | | | | | | | | |
|------------------------------------|-----|----|---------|----|--------|---------|---------|----|---------|---------|--------|----------|----------|---------|----------|----|---------|
| Salary/Fringe Payoff | 008 | | | | \$ | 80,000 | | \$ | 80,000 | \$ | - | \$ | 80,000 | | | | |
| General Administration | 010 | | | | \$ | 169,577 | | \$ | 169,577 | \$ | 40,000 | \$ | 129,577 | | | | |
| Local Expenses unallowed by Grants | 015 | | | \$ | 38,760 | \$ | 4,000 | | \$ | 42,760 | \$ | 3,543 | \$ | 39,217 | | | |
| Capital Improvements | 023 | | | \$ | 73,000 | | | | \$ | 73,000 | \$ | - | \$ | 73,000 | | | |
| MERS Pension Underfunded | 024 | | | \$ | 22,590 | \$ | 22,000 | | \$ | 44,590 | \$ | - | \$ | 44,590 | | | |
| Dental Clinic - St. Joseph Co. | 021 | | | | | \$ | 55,582 | | \$ | 55,582 | \$ | (0) | \$ | 55,582 | | | |
| Dental Clinic - Hillsdale Co. | 029 | | | | | \$ | 12,000 | \$ | - | \$ | 12,000 | \$ | (50,000) | \$ | 62,000 | | |
| Emergency Preparedness | 032 | \$ | 130,932 | | \$ | 56,961 | | | \$ | 187,893 | \$ | 3,949 | \$ | 183,944 | | | |
| CSHCS Dontations - SJ | 096 | | | | | \$ | 10,000 | \$ | 31,361 | \$ | 41,361 | \$ | - | \$ | 41,361 | | |
| CSHCS Dontations - BR/HD | 097 | | | | | \$ | - | \$ | 22,826 | \$ | 22,826 | \$ | (0) | \$ | 22,826 | | |
| Workforce Development | 101 | \$ | 48,535 | | \$ | 2,545 | | | \$ | 51,080 | \$ | 319 | \$ | 50,761 | | | |
| Cross Jurisdictional Sharing - EH | 102 | | | | | | | | \$ | - | \$ | (10,000) | \$ | 10,000 | | | |
| TOTAL CORE SUPPORT & OTHER | | \$ | 179,467 | \$ | - | \$ | 193,856 | \$ | 353,159 | \$ | 54,187 | \$ | 780,668 | \$ | (12,189) | \$ | 792,858 |

PERSONAL HEALTH & DISEASE PREVENTION

| | | | | | | | | | | | | | | | | |
|---|-----|----|-----------|---------|---------|---------|---------|---------|---------|--------|--------|-----------|---------------|-------------|-----------|-----------|
| Medicaid Outreach | 107 | \$ | 9,119 | | \$ | 9,119 | \$ | - | \$ | - | \$ | 18,238 | \$3,638.07 | \$ | 14,600 | |
| WIC Breastfeeding | 108 | \$ | 89,014 | | \$ | 40,442 | \$ | - | \$ | - | \$ | 129,456 | \$10,112.48 | \$ | 119,343 | |
| WIC - Women, Infants, & Children | 109 | \$ | 908,156 | | \$ | 141,553 | \$ | 4,000 | \$ | 75,000 | \$ | 1,128,709 | \$16,638.53 | \$ | 1,112,070 | |
| CSHCS Medicaid Outreach | 112 | \$ | 42,597 | | \$ | 86,094 | \$ | - | \$ | - | \$ | 128,691 | \$16,550.33 | \$ | 112,140 | |
| Immunization IAP | 138 | \$ | 985,378 | | \$ | 49,146 | \$ | 206,750 | \$ | - | \$ | 1,241,274 | \$5,237.84 | \$ | 1,236,036 | |
| Kindergarten Oral Health Screening | 202 | \$ | 82,619 | | \$ | 8,755 | \$ | - | \$ | - | \$ | 91,374 | \$3,490.71 | \$ | 87,884 | |
| Children's Special Health Care Services | 325 | \$ | 222,409 | | \$ | - | \$ | - | \$ | - | \$ | 222,409 | \$0.00 | \$ | 222,409 | |
| School Vision | 326 | \$ | 16,000 | \$ | 99,100 | \$ | 5,904 | \$ | 14,500 | \$ | - | \$ | 135,504 | \$5,988.37 | \$ | 129,515 |
| School Hearing | 327 | \$ | 19,000 | \$ | 99,100 | \$ | 5,563 | \$ | 13,000 | \$ | - | \$ | 136,663 | \$4,982.90 | \$ | 131,680 |
| MCH Enabling Children | 329 | \$ | 94,409 | | \$ | - | \$ | - | \$ | - | \$ | 94,409 | \$0.00 | \$ | 94,409 | |
| STD Prevention & Control | 331 | | \$ | 155,734 | \$ | 13,069 | \$ | 1,000 | \$ | - | \$ | 169,803 | \$7,216.85 | \$ | 162,586 | |
| HIV Prevention & Control | 332 | \$ | - | | \$ | - | \$ | - | \$ | - | \$ | - | (\$27,540.88) | \$ | 27,541 | |
| Immunization Vaccine Handling (Gov't) | 338 | \$ | 71,606 | | \$ | 18,143 | \$ | 250 | \$ | - | \$ | 89,999 | \$7,260.07 | \$ | 82,739 | |
| Infectious Disease | 341 | | \$ | 375,146 | \$ | 77,881 | \$ | 14,288 | \$ | - | \$ | 467,315 | \$46,655.83 | \$ | 420,659 | |
| Lead Testing | 345 | \$ | 12,000 | | \$ | 3,587 | \$ | 3,000 | \$ | - | \$ | 18,587 | (\$19,153.35) | \$ | 37,740 | |
| TOTAL PERSONAL HEALTH & DISEAS | | \$ | 2,552,306 | \$ | 729,080 | \$ | 459,256 | \$ | 256,788 | \$ | 75,000 | \$ | 4,072,430 | \$81,077.75 | \$ | 3,991,352 |

| FY25-26 Original Budget | | STATE/FED | ELPHS | COUNTY APPROP | FEES OTHER | FUND BALANCE | Original BUDGET | DIFFERENCE | PY Amend #2 BUDGET |
|---|-----|-------------------|-------------------|-------------------|-------------------|------------------|---------------------|-----------------------|-----------------------|
| ENVIRONMENTAL HEALTH PROTECTION | | | | | | | | | |
| Vector Borne Disease Surveillance | 035 | \$ 27,000 | | \$ 30,526 | \$ - | \$ - | \$ 57,526 | (\$1,363.46) | \$ 58,890 |
| General Environmental Health | 605 | \$ - | | \$ 42,317 | \$ - | \$ - | \$ 42,317 | \$6,286.90 | \$ 36,030 |
| Food Protection | 704 | | \$ 279,569 | \$ 7,201 | \$ 305,100 | \$ - | \$ 591,870 | (\$22,534.44) | \$ 614,404 |
| Onsite Sewage | 714 | | \$ 284,834 | \$ 19,553 | \$ 149,000 | \$ - | \$ 453,386 | (\$16,712.87) | \$ 470,099 |
| EGLE LT Monitoring | 715 | \$ 3,450 | | \$ 1,775 | \$ - | \$ - | \$ 5,225 | \$1,763.05 | \$ 3,462 |
| EGLE Campground | 716 | \$ 6,210 | | \$ 4,531 | \$ 12,000 | \$ - | \$ 22,741 | \$1,254.23 | \$ 21,486 |
| EGLE Swimming | 717 | \$ 4,150 | | \$ 253 | \$ 12,000 | \$ - | \$ 16,403 | (\$2,651.33) | \$ 19,054 |
| EGLE Septage | 718 | \$ 3,000 | | \$ 1,188 | \$ 1,800 | \$ - | \$ 5,988 | (\$116.02) | \$ 6,104 |
| Body Art | 719 | \$ 5,400 | | \$ 462 | \$ 576 | \$ - | \$ 6,438 | (\$808.38) | \$ 7,246 |
| EH Complaints | 720 | \$ - | | \$ 9,849 | \$ - | \$ - | \$ 9,849 | (\$1,656.67) | \$ 11,506 |
| Drinking Water Supply | 721 | \$ 270,834 | | \$ 7,150 | \$ 149,000 | \$ - | \$ 426,983 | (\$1,882.64) | \$ 428,866 |
| Type II Water | 745 | \$ 217,736 | | \$ 2,671 | \$ - | \$ - | \$ 220,407 | \$2,241.83 | \$ 218,165 |
| TOTAL ENVIRONMENTAL HEALTH | | \$ 537,780 | \$ 564,403 | \$ 127,474 | \$ 629,476 | \$ - | \$ 1,859,132 | \$ (36,180) | \$ 1,895,312 |
| EMERGING ISSUES GRANTS: | | | | | | | | | |
| PH Workforce Infrastructure | 025 | \$ 193,000 | | \$ 690 | \$ - | \$ - | \$ 193,690 | (\$161,358.93) | \$ 355,049 |
| Epi Lab Capacity | 351 | \$ - | | \$ - | \$ - | \$ - | \$ - | (\$40,177.73) | \$ 40,178 |
| COVID PH Workforce Development | 355 | \$ - | | \$ - | \$ - | \$ - | \$ - | (\$66,263.00) | \$ 66,263 |
| CDC COVID Immz | 363 | \$ - | | \$ - | \$ - | \$ - | \$ - | (\$122,576.46) | \$ 122,576 |
| Emerging Threats | 380 | \$ - | | \$ - | \$ - | \$ - | \$ - | (\$75,752.67) | \$ 75,753 |
| PFAS - Lear Siegler | 722 | \$ 1,329 | | \$ 709 | \$ - | \$ - | \$ 2,038 | (\$636.66) | \$ 2,675 |
| PFAS - White Pigeon | 723 | \$ 8,042 | | \$ 696 | \$ - | \$ - | \$ 8,738 | (\$410.86) | \$ 9,149 |
| PFAS - Westside Landfill | 724 | \$ 6,627 | | \$ 800 | \$ - | \$ - | \$ 7,427 | \$170.35 | \$ 7,256 |
| TOTAL EMERGING ISSUE GRANTS | | \$ 208,998 | \$ - | \$ 2,896 | \$ - | \$ - | \$ 211,894 | (\$467,005.96) | \$ 678,900 |
| HEALTH EDUCATION & PROMOTION: | | | | | | | | | |
| Car seat | 201 | \$ - | | \$ - | \$ - | \$ - | \$ - | (\$30,881.83) | \$ 30,882 |
| OHSP | 205 | \$ 104,068 | | \$ 5,049 | \$ - | \$ - | \$ 109,118 | \$25,708.22 | \$ 83,410 |
| MI Center Rural Health | 207 | \$ - | | \$ 1,538 | \$ 44,147 | \$ 65,932 | \$ 111,617 | \$6,542.09 | \$ 105,074 |
| Beacon Health | 210 | \$ - | | \$ - | \$ - | \$ - | \$ - | (\$17,690.00) | \$ 17,690 |
| Medical Marihuana BR | 212 | \$ 19,731 | | \$ 181 | \$ - | \$ - | \$ 19,912 | \$162.05 | \$ 19,750 |
| Medical Marihuana HD | 230 | \$ 11,099 | | \$ 802 | \$ - | \$ - | \$ 11,901 | \$438.15 | \$ 11,463 |
| Community Health Services | 255 | \$ - | | \$ - | \$ 150,000 | \$ - | \$ 150,000 | \$0.00 | \$ 150,000 |
| Medical Marihuana SJ | 275 | \$ 8,468 | | \$ 1,233 | \$ - | \$ - | \$ 9,701 | \$144.85 | \$ 9,556 |
| HEP Special Projects | 286 | \$ - | | \$ - | \$ 7,825 | \$ - | \$ 7,825 | (\$7,853.93) | \$ 15,679 |
| Grant Writing | 405 | \$ - | | \$ 3,372 | \$ - | \$ - | \$ 3,372 | \$331.14 | \$ 3,041 |
| TOTAL HEALTH EDUCATION & PROMOTION | | \$ 143,366 | \$ - | \$ 12,175 | \$ 201,972 | \$ 65,932 | \$ 423,445 | (\$23,099.27) | \$ 446,545 |

| FY25-26 Original Budget | | STATE/FED | ELPHS | COUNTY APPROP | FEES OTHER | FUND BALANCE | Original BUDGET | DIFFERENCE | PY Amend #2 BUDGET |
|-----------------------------------|-----|---------------------|-------------|------------------|------------------|------------------|---------------------|--------------------|-----------------------|
| AREA AGENCY ON AGING | | | | | | | | | |
| Area Agency on Aging | 012 | \$ 1,274,729 | | | \$ 45,902 | \$ 23,799 | \$ 1,344,430 | \$8,729.90 | \$ 1,335,700 |
| VOCA | 014 | \$ 205,743 | | | | | \$ 205,743 | \$0.00 | \$ 205,743 |
| No Wrong Door | 106 | \$ 205,533 | | \$ (0) | | | \$ 205,533 | \$49,980.27 | \$ 155,553 |
| TOTAL AREA AGENCY ON AGING | | \$ 1,686,005 | \$ - | \$ (0) | \$ 45,902 | \$ 23,799 | \$ 1,755,706 | \$58,710.17 | \$ 1,696,996 |

| | <u>Original</u> | <u>PY Amend #2</u> |
|--|-----------------|--------------------|
| Fund Balance per most recent Audit: | | \$ 3,599,659.00 |
| Nonspendat \$ 136,763.00 | | |
| Assigned \$ 3,139,770.00 | | |
| Unassigned \$ 323,126.00 | | |
| Projected fund balance to start year: | \$ 3,408,487.55 | |
| Allocated for use in this budget: | \$ 218,917.24 | \$ 191,171.45 |
| Projected fund balance for future use: | \$ 3,189,570.31 | \$ 3,408,487.55 |

BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
10/1/2025 - 9/30/2026
Original Budget

TOTAL EXPENSES

| | | Amended #2 | Original | |
|---|-----|-----------------------|-----------------------|--------------------|
| | | Budget 2024-25 | Budget 2025-26 | DIFFERENCE |
| | | \$ 9,501,962 | \$ 9,103,276 | (398,686) |
| <u>CORE SUPPORT & OTHER:</u> | | | | |
| Salary/Fringe Payoff | 008 | \$ 80,000 | \$ 80,000 | 0 |
| General Administration | 010 | \$ 129,577 | \$ 169,577 | 40,000 |
| Local Expenses Unallowed by Grants | 015 | \$ 39,217 | \$ 42,760 | 3,543 |
| Capital Improvements | 023 | \$ 73,000 | \$ 73,000 | 0 |
| MERS Pension Underfunded | 024 | \$ 44,590 | \$ 44,590 | 0 |
| Dental Clinic - St. Joseph Co. | 021 | \$ 55,582 | \$ 55,582 | 0 |
| Dental Clinic - Hillsdale Co. | 029 | \$ 62,000 | \$ 12,000 | (50,000) |
| Emergency Preparedness | 032 | \$ 183,944 | \$ 187,893 | 3,949 |
| CSHCS Donations - SJ | 096 | \$ 41,361 | \$ 41,361 | 0 |
| CSHCS Donations - BR/HD | 097 | \$ 22,826 | \$ 22,826 | (0) |
| Workforce Development | 101 | \$ 50,761 | \$ 51,080 | 319 |
| Cross Jurisdictional Sharing - EH | 102 | \$ 10,000 | \$ - | (10,000) |
| TOTAL CORE SUPPORT & OTHER | | \$ 792,858 | \$ 780,669 | \$ (12,189) |

PERSONAL HEALTH & DISEASE PREVENTION

Budget Amendment #2

| | | | | |
|---|-----|---------------------|---------------------|------------------|
| Medicaid Outreach | 107 | \$ 14,600 | \$ 18,238 | 3,638 |
| WIC - Breastfeeding | 108 | \$ 119,343 | \$ 129,456 | 10,112 |
| WIC - Women, Infants, & Children | 109 | \$ 1,112,070 | \$ 1,128,709 | 16,639 |
| CSHCS Medicaid Outreach | 112 | \$ 112,140 | \$ 128,691 | 16,550 |
| Immunization Clinics | 138 | \$ 1,236,036 | \$ 1,241,274 | 5,238 |
| Immunization/Vaccine Handling | 338 | \$ 82,739 | \$ 89,999 | 7,260 |
| Children's Special Health Care Services | 325 | \$ 222,409 | \$ 222,409 | 0 |
| School Vision & Hearing Clinics | 326 | \$ 261,195 | \$ 135,504 | (125,692) |
| School Vision & Hearing Clinics | 327 | | \$ 136,663 | 136,663 |
| MCH Enabling Children | 329 | \$ 94,409 | \$ 94,409 | 0 |
| STD Prevention & Control | 331 | \$ 162,586 | \$ 169,803 | 7,217 |
| HIV Prevention & Control | 332 | \$ 27,541 | \$ - | (27,541) |
| Infectious Disease | 341 | \$ 420,659 | \$ 467,315 | 46,656 |
| Lead Testing | 345 | \$ 37,740 | \$ 18,587 | (19,153) |
| Kindergarten Oral Health Screening | 202 | \$ 87,884 | \$ 91,374 | 3,491 |
| TOTAL PERSONAL HEALTH & DISEASES | | \$ 3,991,352 | \$ 4,072,430 | \$ 81,078 |

| | | | Amended #2 | Original | |
|--|-----|-----------|------------------|---------------------|--------------------|
| | | | Budget 2024-25 | Budget 2025-26 | DIFFERENCE |
| ENVIRONMENTAL HEALTH PROTECTION | | | | | |
| Vector Borne | 035 | \$ | 58,890 | \$ 57,526 | (1,363) |
| General Environmental Health | 605 | \$ | 36,030 | \$ 42,317 | 6,287 |
| Food Protection | 704 | \$ | 614,404 | \$ 591,870 | (22,534) |
| Onsite Sewage | 714 | \$ | 470,099 | \$ 453,386 | (16,713) |
| EGLE LT Monitoring | 715 | \$ | 3,462 | \$ 5,225 | 1,763 |
| EGLE Campground | 716 | \$ | 21,486 | \$ 22,741 | 1,254 |
| EGLE Swimming | 717 | \$ | 19,054 | \$ 16,403 | (2,651) |
| EGLE Septage | 718 | \$ | 6,104 | \$ 5,988 | (116) |
| Body Art | 719 | \$ | 7,246 | \$ 6,438 | (808) |
| EH Complaints | 720 | \$ | 11,506 | \$ 9,849 | (1,657) |
| Drinking Water Supply | 721 | \$ | 428,866 | \$ 426,983 | (1,883) |
| Type II Water | 745 | \$ | 218,165 | \$ 220,407 | 2,242 |
| TOTAL ENVIRONMENTAL HEALTH | | \$ | 1,895,312 | \$ 1,859,132 | \$ (36,180) |

EMERGING ISSUES GRANTS

| | | | | | |
|--|-----|-----------|----------------|-------------------|---------------------|
| PH Workforce Infrastructure | 025 | \$ | 355,049 | \$ 193,690 | (161,359) |
| Epi Lab Contact Tracing, CI, TC, VM, V | 351 | \$ | 40,178 | \$ - | (40,178) |
| COVID PH Workforce Development | 355 | \$ | 66,263 | \$ - | (66,263) |
| CDC COVID-19 Immz | 363 | \$ | 122,576 | \$ - | (122,576) |
| Emerging Threats | 380 | \$ | 75,753 | \$ - | (75,753) |
| PFAS - Lear Siegler | 722 | \$ | 2,675 | \$ 2,038 | (637) |
| PFAS - White Pigeon | 723 | \$ | 9,149 | \$ 8,738 | (411) |
| PFAS - Westside Landfill | 724 | \$ | 7,256 | \$ 7,427 | 170 |
| TOTAL EMERGING ISSUES GRANTS | | \$ | 678,900 | \$ 211,894 | \$ (467,006) |

HEALTH EDUCATION & PROMOTION:

| | | | | | |
|---|-----|-----------|----------------|-------------------|--------------------|
| Car seat | 201 | \$ | 30,882 | \$ - | (30,882) |
| OHSP | 205 | \$ | 83,410 | \$ 109,118 | 25,708 |
| MI Center Rural Health | 207 | \$ | 105,074 | \$ 111,617 | 6,542 |
| Beacon Health | 210 | \$ | 17,690 | \$ - | (17,690) |
| Medical Marijuana BR | 212 | \$ | 19,750 | \$ 19,912 | 162 |
| Medical Marijuana HD | 230 | \$ | 11,463 | \$ 11,901 | 438 |
| Community Health Services | 255 | \$ | 150,000 | \$ 150,000 | 0 |
| Medical Marijuana SJ | 275 | \$ | 9,556 | \$ 9,701 | 145 |
| HEP Special Projects | 286 | \$ | 15,679 | \$ 7,825 | (7,854) |
| Grant Writing | 405 | \$ | 3,041 | \$ 3,372 | 331 |
| TOTAL HEALTH EDUCATION & PROMOTION | | \$ | 446,545 | \$ 423,445 | \$ (23,099) |

| | | | Amended #2 | Original | |
|---------------------------|-----|-----------|------------------|---------------------|------------------|
| | | | Budget 2024-25 | Budget 2025-26 | DIFFERENCE |
| <u>AAA:</u> | | | | | |
| Area Agency on Aging | 012 | \$ | 1,335,700 | \$ 1,344,430 | 8,730 |
| VOCA | 014 | \$ | 205,743 | \$ 205,743 | (0) |
| No Wrong Door | 106 | \$ | 155,553 | \$ 205,533 | 49,980 |
| TOTAL CORE SUPPORT | | \$ | 1,696,996 | \$ 1,755,706 | \$ 58,710 |
| | | | | | |
| GRAND TOTAL: | | \$ | 9,501,962 | \$ 9,103,276 | \$ (398,686) |

Original Budget
10/1/2025 - 9/30/2026

Prepared By: Theresa Fisher

| | | 008 | 009 | 010 | 012 | 014 | 015 |
|---|-------|---------------|------------|----------------|--------------|------------|-----------|
| | | SALARY/FRINGE | SPACE | GENERAL | AREA AGENCY | VOCA | LOCAL |
| PROGRAM EXPENSES | | PAYOFF | ALLOCATION | ADMINISTRATIO | ON AGING | | EXPENSES |
| 1. SALARIES & WAGES | | 80,000.00 | - | 499,017.80 | 188,962.52 | 101,781.99 | - |
| 2. FRINGE BENEFITS | | | | 811,564.85 | 91,340.56 | 38,835.25 | - |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | 932,624.00 | - | - |
| 5. SUPPLIES & MATERIALS | | | | 29,000.00 | 800.00 | 121.73 | 100.00 |
| 6. TRAVEL | | | | 12,000.00 | 10,000.00 | 8,000.00 | - |
| 7. COMMUNICATION | | | | 25,000.00 | 1,100.00 | 600.00 | - |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | | | (293,532) | 120,332.00 | 4,341.00 | 1,860.00 | |
| 10. ALL OTHERS (ADP & MISC.) | | | 293,532.00 | 183,600.00 | 16,501.00 | 4,999.55 | 26,731.03 |
| TOTAL PROGRAM EXPENSES | | 80,000 | - | 1,680,514.65 | 1,245,669.08 | 156,198.51 | 26,831.03 |
| 1. INDIRECT COST | | | - | (1,510,937.65) | 98,760.82 | 49,544.49 | - |
| 35.23359% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | | - | - | - | - | - | - |
| PREVENTION SERVICES | | - | - | - | - | - | - |
| IMMUNIZATION DISTRIBUTION | | | | | | | |
| CSHCS DISTRIBUTION | | - | - | - | - | - | - |
| ENVIRONMENTAL HEALTH | | - | - | - | - | - | - |
| ALLOCATION EXPENSE | | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | - | - | - | - | - | 15,928 |
| TOTAL INDIRECT COST | | - | - | (1,510,937.65) | 98,760.82 | 49,544.49 | 15,928.49 |
| UNALLOCATED FUND BALANCE | | | | | | | |
| TOTAL EXPENDITURES | | 80,000 | - | 169,577 | 1,344,430 | 205,743 | 42,760 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | - | - | 40 | - | - | - |
| 2. FEES & COLLECTIONS - 3RD PARTY | | - | - | - | - | - | - |
| 3. FED/STATE FUNDING (NON-MDHHS) | | - | - | - | 1,274,729.00 | 205,743.00 | - |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | - | - | - | - | - | - |
| 5. FEDERALLY PROVIDED VACCINES | | - | - | - | - | - | - |
| 6. FEDERAL MEDICAID OUTREACH | | - | - | - | - | - | - |
| 7. REQUIRED MATCH - LOCAL | | - | - | - | - | - | - |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | - | - | - | - | - | - |
| 10. LOCAL - NON ELPHS | | | | | | | |
| 11. OTHER - NON ELPHS | | 80,000.00 | - | 169,537.00 | 45,902.00 | - | 4,000.00 |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | |
| 13. MDHHS COMPREHENSIVE | | - | - | - | - | - | - |
| 14. ELPHS MDHHS HEARING | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | |
| 17. ELPHS FOOD | | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | |
| 20. MCH FUNDING | 55520 | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | | | | 0.00 | 0.00 | 38,759.52 |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | - | - | - | - | - | - |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | |
| SOURCE OF FUNDS ABOVE | | 80,000 | - | 169,577 | 1,320,631 | 205,743 | 42,760 |
| USE OF DESIGNATED FUND BALANCE | | - | - | - | (0) | - | - |
| Apply MERS Surplus Fund | | | | | 23,799 | - | - |
| TOTAL SOURCE OF FUNDS IN BUDGET | | 80,000 | - | 169,577 | 1,344,430 | 205,743 | 42,760 |

Original Budget
10/1/2025 - 9/30/2026

| | 021 | 023 | 024 | 025 | 029 | 032 - 9 Mth |
|--------------------------------------|---------------|-------------|--------------|-------------------|---------------|---------------|
| | DENTAL CLINIC | CAPITAL | MERS PENSION | DC Infrastructure | DENTAL CLINIC | PUBLIC HEALTH |
| PROGRAM EXPENSES | THREE RIVERS | IMPROVEMENT | UNDERFUNDED | Grant | HILLSDALE | EMERG. PREP. |
| 1. SALARIES & WAGES | - | - | - | 2,077.59 | - | 59,030.43 |
| 2. FRINGE BENEFITS | - | - | 44,590.00 | 625.29 | - | 26,592.93 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | - | - | - | - | - | - |
| 5. SUPPLIES & MATERIALS | - | - | - | - | - | 4,400.00 |
| 6. TRAVEL | - | - | - | - | - | 3,000.00 |
| 7. COMMUNICATION | - | - | - | - | - | 12,000.00 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | |
| 9. SPACE COSTS | | | | | | |
| SPACE ALLOCATION | | | | 35.00 | | 932.25 |
| 10. ALL OTHERS (ADP & MISC.) | 55,582.20 | 73,000.00 | - | 190,000.00 | 12,000.00 | 4,188.00 |
| TOTAL PROGRAM EXPENSES | 55,582.20 | 73,000.00 | 44,590.00 | 192,737.87 | 12,000.00 | 110,143.61 |
| 1. INDIRECT COST | | | | 952.32 | - | 30,168.18 |
| 35.23359% | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | |
| COMMUNITY HEALTH SERVICES | - | - | - | - | - | - |
| PREVENTION SERVICES | - | - | - | - | - | - |
| IMMUNIZATION DISTRIBUTION | | | | | | |
| CSHCS DISTRIBUTION | - | - | - | - | - | - |
| ENVIRONMENTAL HEALTH | - | - | - | - | - | - |
| ALLOCATION EXPENSE | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | - | - | - | - | - | - |
| TOTAL INDIRECT COST | - | - | - | 952.32 | - | 30,168.18 |
| UNALLOCATED FUND BALANCE | | | | | | |
| TOTAL EXPENDITURES | 55,582 | 73,000 | 44,590 | 193,690 | 12,000 | 140,312 |
| SOURCE OF FUNDS | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PA | - | - | - | - | - | - |
| 2. FEES & COLLECTIONS - 3RD PARTY | - | - | - | - | - | - |
| 3. FED/STATE FUNDING (NON-MDHHS) | - | - | - | - | - | - |
| 4. FEDERAL MEDICAID COST BASED RE | - | - | - | - | - | - |
| 5. FEDERALLY PROVIDED VACCINES | - | - | - | - | - | - |
| 6. FEDERAL MEDICAID OUTREACH | - | - | - | - | - | - |
| 7. REQUIRED MATCH - LOCAL | - | - | - | - | - | 9,819.90 |
| 8. LOCAL - NON ELPHS | | | | | | |
| 9. LOCAL - NON ELPHS | - | - | - | - | - | - |
| 10. LOCAL - NON ELPHS | | | | | | |
| 11. OTHER - NON ELPHS | 55,582.00 | - | 22,000.00 | - | 12,000.00 | - |
| 12. MDHHS NON COMPREHENSIVE | | | | | | |
| 13. MDHHS COMPREHENSIVE | - | - | - | 193,000.00 | - | 98,199.00 |
| 14. ELPHS MDHHS HEARING | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | |
| 17. ELPHS FOOD | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREA | | | | | | |
| 20. MCH FUNDING | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 0.20 | 73,000.00 | 22,590.00 | 690.19 | - | 32,292.90 |
| 22. INKIND MATCH | | | | | | |
| 23. MDHHS FIXED UNIT RATE | - | - | - | - | - | - |
| MDHHS LOCAL COMM STABLIZATION | | | | | | |
| SOURCE OF FUNDS ABOVE | 55,582 | 73,000 | 44,590 | 193,690 | 12,000 | 140,312 |
| USE OF DESIGNATED FUND BALANCE | - | - | - | - | - | - |
| Apply MERS Surplus Fund | | | | | | |
| TOTAL SOURCE OF FUNDS IN BUDGET | 55,582 | 73,000 | 44,590 | 193,690 | 12,000 | 140,312 |

Original Budget
10/1/2025 - 9/30/2026

| | 32 - 3 Mth | 35 | 96 | 97 | 101 | 106 |
|---|----------------|--------------|-----------|-----------|-------------|------------|
| | PUBLIC HEALTH/ | VECTOR BORNE | CSHCS | CSHCS | WORKFORCE | NO WRONG |
| PROGRAM EXPENSES | EMERG. PREP. | DISEASE | DONATIONS | DONATIONS | DEVELOPMENT | DOOR |
| 1. SALARIES & WAGES | 19,676.81 | 35,187.53 | - | - | 4,155.18 | 88,251.98 |
| 2. FRINGE BENEFITS | 8,864.31 | 2,880.72 | - | - | 1,250.57 | 42,796.29 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | - | - | - | - | - | - |
| 5. SUPPLIES & MATERIALS | 1,600.00 | 70.00 | - | - | 25.00 | 9,842.00 |
| 6. TRAVEL | 1,000.00 | 5,000.00 | - | - | 25.00 | 2,800.00 |
| 7. COMMUNICATION | 4,000.00 | 100.00 | - | - | - | 2,800.00 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | |
| 9. SPACE COSTS | | | | | | |
| SPACE ALLOCATION | 310.75 | 50.00 | | | 70.00 | 1,390.00 |
| 10. ALL OTHERS (ADP & MISC.) | 2,073.00 | 825.00 | 41,360.84 | 22,826.00 | 43,650.00 | 11,480.00 |
| TOTAL PROGRAM EXPENSES | 37,524.87 | 44,113.24 | 41,360.84 | 22,826.00 | 49,175.75 | 159,360.27 |
| 1. INDIRECT COST | 10,056.06 | 13,412.81 | - | - | 1,904.64 | 46,173.00 |
| 35.23359% | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | |
| COMMUNITY HEALTH SERVICES | - | - | - | - | - | - |
| PREVENTION SERVICES | - | - | - | - | - | - |
| IMMUNIZATION DISTRIBUTION | | | | | | |
| CSHCS DISTRIBUTION | - | - | - | - | - | - |
| ENVIRONMENTAL HEALTH | - | - | - | - | - | - |
| ALLOCATION EXPENSE | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | - | - | - | - | - | - |
| TOTAL INDIRECT COST | 10,056.06 | 13,412.81 | - | - | 1,904.64 | 46,173.00 |
| UNALLOCATED FUND BALANCE | | | | | | |
| TOTAL EXPENDITURES | 47,581 | 57,526 | 41,361 | 22,826 | 51,080 | 205,533 |
| SOURCE OF FUNDS | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | - | - | - | - | - | - |
| 2. FEES & COLLECTIONS - 3RD PARTY | - | - | - | - | - | - |
| 3. FED/STATE FUNDING (NON-MDHHS) | - | - | - | - | - | 205,533.27 |
| 4. FEDERAL MEDICAID COST BASED RE | - | - | - | - | - | - |
| 5. FEDERALLY PROVIDED VACCINES | - | - | - | - | - | - |
| 6. FEDERAL MEDICAID OUTREACH | - | - | - | - | - | - |
| 7. REQUIRED MATCH - LOCAL | 3,273.30 | - | - | - | - | - |
| 8. LOCAL - NON ELPHS | | | | | | |
| 9. LOCAL - NON ELPHS | - | - | - | - | - | - |
| 10. LOCAL - NON ELPHS | | | | | | |
| 11. OTHER - NON ELPHS | - | - | 10,000.00 | - | - | - |
| 12. MDHHS NON COMPREHENSIVE | | | | | | |
| 13. MDHHS COMPREHENSIVE | 32,733.00 | 27,000.00 | - | - | 48,535.00 | - |
| 14. ELPHS MDHHS HEARING | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | |
| 17. ELPHS FOOD | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREAT | | | | | | |
| 20. MCH FUNDING | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 11,574.63 | 30,526.05 | - | - | 2,545.39 | (0.00) |
| 22. INKIND MATCH | | | | | | |
| 23. MDHHS FIXED UNIT RATE | - | - | - | - | - | - |
| MDHHS LOCAL COMM STABILIZATION | | | | | | |
| SOURCE OF FUNDS ABOVE | 47,581 | 57,526 | 10,000 | - | 51,080 | 205,533 |
| USE OF DESIGNATED FUND BALANCE | - | - | 31,361 | 22,826 | - | - |
| Apply MERS Surplus Fund | | | | | | |
| TOTAL SOURCE OF FUNDS IN BUDGET | 47,581 | 57,526 | 41,361 | 22,826 | 51,080 | 205,533 |

Original Budget
10/1/2025 - 9/30/2026

| | 107 | 108 | 109 | 112 | 138 | 199 |
|---|----------------------|----------------------|--------------------|-------------------------------|----------------------|-------------------------|
| PROGRAM EXPENSES | MEDICAID OUTREACH | WIC BREASTFEEDING | WIC RESIDENTIAL | CSHCS MEDICAID OUTREACH | IMMUNIZATION/ IAP | PREVENTION SERV ADM. |
| 1. SALARIES & WAGES | 6,397.83 | 73,314.23 | 542,671.95 | - | 289,087.64 | 72,397.00 |
| 2. FRINGE BENEFITS | 1,571.77 | 10,479.40 | 154,590.98 | - | 122,665.52 | 13,253.17 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | - | - | - | - | - | - |
| 5. SUPPLIES & MATERIALS | 325.00 | 500.00 | 7,000.00 | - | 255,600.00 | 225.00 |
| 6. TRAVEL | 50.00 | 2,500.00 | 9,000.00 | - | 6,000.00 | 1,000.00 |
| 7. COMMUNICATION | 50.00 | 1,100.00 | 25,000.00 | - | 13,500.00 | 400.00 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | |
| 9. SPACE COSTS | | | | | | |
| SPACE ALLOCATION | 122.00 | 5,808.00 | 28,821.00 | | 14,881.00 | 46,707.00 |
| 10. ALL OTHERS (ADP & MISC.) | 475.00 | 9,050.00 | 61,550.00 | - | 397,200.00 | 2,050.00 |
| TOTAL PROGRAM EXPENSES | 8,991.60 | 102,751.63 | 828,633.93 | - | 1,098,934.16 | 136,032.17 |
| 1. INDIRECT COST | 2,807.97 | 29,523.50 | 245,670.73 | - | 145,075.40 | 30,177.63 |
| 35.23359% | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | |
| COMMUNITY HEALTH SERVICES | 5,737 | 5,737 | 5,737 | - | 5,737 | - |
| PREVENTION SERVICES | 701 | 7,372 | 48,667 | - | 36,227 | (166,210) |
| IMMUNIZATION DISTRIBUTION | | | | | | |
| CSHCS DISTRIBUTION | - | - | - | 128,691 | (44,699) | - |
| ENVIRONMENTAL HEALTH | - | - | - | - | - | - |
| ALLOCATION EXPENSE | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | - | (15,928) | - | - | - | - |
| TOTAL INDIRECT COST | 9,246.05 | 26,704.20 | 300,074.74 | 128,690.57 | 142,339.98 | (136,032.17) |
| UNALLOCATED FUND BALANCE | | | | | | |
| TOTAL EXPENDITURES | 18,238 | 129,456 | 1,128,709 | 128,691 | 1,241,274 | - |
| SOURCE OF FUNDS | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | - | - | - | - | 7,500 | - |
| 2. FEES & COLLECTIONS - 3RD PARTY | - | - | 4,000.00 | - | 199,250.00 | - |
| 3. FED/STATE FUNDING (NON-MDHHS) | - | - | - | - | - | - |
| 4. FEDERAL MEDICAID COST BASED RE | - | - | - | - | 560,000.00 | - |
| 5. FEDERALLY PROVIDED VACCINES | - | - | - | - | 350,000.00 | - |
| 6. FEDERAL MEDICAID OUTREACH | 9,118.82 | - | - | 42,596.58 | - | - |
| 7. REQUIRED MATCH - LOCAL | - | - | - | 42,596.58 | - | - |
| 8. LOCAL - NON ELPHS | | | | | | |
| 9. LOCAL - NON ELPHS | - | - | - | - | - | - |
| 10. LOCAL - NON ELPHS | | | | | | |
| 11. OTHER - NON ELPHS | - | - | - | - | - | - |
| 12. MDHHS NON COMPREHENSIVE | | | | | | |
| 13. MDHHS COMPREHENSIVE | - | 89,014.00 | 908,156.00 | - | 75,378.00 | - |
| 14. ELPHS MDHHS HEARING | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | |
| 17. ELPHS FOOD | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | |
| 20. MCH FUNDING | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 9,118.82 | 40,441.83 | 141,552.67 | 43,497.41 | 49,146.14 | - |
| 22. INKIND MATCH | | | | | | |
| 23. MDHHS FIXED UNIT RATE | - | - | - | - | - | - |
| MDHHS LOCAL COMM STABILIZATION | | | | | | |
| SOURCE OF FUNDS ABOVE | 18,238 | 129,456 | 1,053,709 | 128,691 | 1,241,274 | - |
| USE OF DESIGNATED FUND BALANCE | - | - | 75,000 | - | - | - |
| Apply MERS Surplus Fund | | | | | | |
| TOTAL SOURCE OF FUNDS IN BUDGET | 18,238 | 129,456 | 1,128,709 | 128,691 | 1,241,274 | - |

Original Budget
10/1/2025 - 9/30/2026

| | 202 | 205 | 207 | 212 | 230 | 255 |
|---|--------------|------------|--------------|-----------|-----------|----------------|
| | KINDERGARTEN | OHSP | MI CENTER | MARIJUANA | MARIJUANA | COMMUNITY |
| PROGRAM EXPENSES | ORAL HEALTH | | RURAL HEALTH | BRANCH | HILLSDALE | HEALTH SERVICE |
| 1. SALARIES & WAGES | 9,476.56 | 36,707.19 | 48,623.74 | 4,047.03 | 2,913.69 | 115,928.67 |
| 2. FRINGE BENEFITS | 2,606.49 | 17,060.40 | 18,270.59 | 1,742.81 | 1,171.24 | 45,540.52 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | - | - | - | - | - | - |
| 5. SUPPLIES & MATERIALS | 7,000.00 | 8,190.00 | 1,350.00 | - | - | 500.00 |
| 6. TRAVEL | 3,400.00 | 1,654.00 | 6,600.00 | 25.00 | 25.00 | 3,000.00 |
| 7. COMMUNICATION | 600.00 | 100.00 | 1,100.00 | 25.00 | 25.00 | 650.00 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | |
| 9. SPACE COSTS | | | | | | |
| SPACE ALLOCATION | 134.00 | 268.00 | 566.00 | 32.00 | 27.00 | 1,756.00 |
| 10. ALL OTHERS (ADP & MISC.) | 57,100.00 | 26,194.00 | 5,800.00 | 12,000.00 | 6,300.00 | 6,050.00 |
| TOTAL PROGRAM EXPENSES | 80,317.05 | 90,173.59 | 82,310.33 | 17,871.84 | 10,461.93 | 173,425.19 |
| 1. INDIRECT COST | 4,257.29 | 18,944.25 | 23,569.27 | 2,039.97 | 1,439.27 | 56,891.38 |
| 35.23359% | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | |
| COMMUNITY HEALTH SERVICES | 5,737 | - | 5,737 | - | - | (80,317) |
| PREVENTION SERVICES | 1,063 | - | - | - | - | - |
| IMMUNIZATION DISTRIBUTION | | | | | | |
| CSHCS DISTRIBUTION | - | - | - | - | - | - |
| ENVIRONMENTAL HEALTH | - | - | - | - | - | - |
| ALLOCATION EXPENSE | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | - | - | - | - | - | - |
| TOTAL INDIRECT COST | 11,057.28 | 18,944.25 | 29,306.17 | 2,039.97 | 1,439.27 | (23,425.19) |
| UNALLOCATED FUND BALANCE | | | | | | |
| TOTAL EXPENDITURES | 91,374 | 109,118 | 111,617 | 19,912 | 11,901 | 150,000 |
| SOURCE OF FUNDS | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | - | - | - | - | - | - |
| 2. FEES & COLLECTIONS - 3RD PARTY | - | - | 2,500.00 | - | - | - |
| 3. FED/STATE FUNDING (NON-MDHHS) | - | 104,068.39 | - | 19,731.00 | 11,099.00 | - |
| 4. FEDERAL MEDICAID COST BASED RE | - | - | - | - | - | - |
| 5. FEDERALLY PROVIDED VACCINES | - | - | - | - | - | - |
| 6. FEDERAL MEDICAID OUTREACH | - | - | - | - | - | - |
| 7. REQUIRED MATCH - LOCAL | - | - | - | - | - | - |
| 8. LOCAL - NON ELPHS | | | | | | |
| 9. LOCAL - NON ELPHS | - | - | - | - | - | - |
| 10. LOCAL - NON ELPHS | | | | | | |
| 11. OTHER - NON ELPHS | - | - | 41,647.00 | - | - | 150,000.00 |
| 12. MDHHS NON COMPREHENSIVE | | | | | | |
| 13. MDHHS COMPREHENSIVE | 82,619.00 | - | - | - | - | - |
| 14. ELPHS MDHHS HEARING | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | |
| 17. ELPHS FOOD | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | |
| 20. MCH FUNDING | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 8,755.33 | 5,049.45 | 1,538.00 | 180.81 | 802.20 | - |
| 22. INKIND MATCH | | | | | | |
| 23. MDHHS FIXED UNIT RATE | - | - | - | - | - | - |
| MDHHS LOCAL COMM STABILIZATION | | | | | | |
| SOURCE OF FUNDS ABOVE | 91,374 | 109,118 | 45,685 | 19,912 | 11,901 | 150,000 |
| USE OF DESIGNATED FUND BALANCE | - | - | - | - | - | - |
| Apply MERS Surplus Fund | | | | | | |
| TOTAL SOURCE OF FUNDS IN BUDGET | 91,374 | 109,118 | 111,617 | 19,912 | 11,901 | 150,000 |

Original Budget
10/1/2025 - 9/30/2026

| | 275 | 286 | 325 | 326 | 327 | 329 |
|--|------------------------|-------------------------|------------------------|-----------|-----------|-------------------------------------|
| PROGRAM EXPENSES | MARIJUANA ST JOSEPH | HEP SPECIAL PROJECTS | CSHCS OR & ADVOCACY | VISION | HEARING | MCH - ENABLING SERVICES CHILDREN |
| 1. SALARIES & WAGES | 2,913.69 | - | 171,739.26 | 57,638.73 | 56,392.13 | - |
| 2. FRINGE BENEFITS | 1,171.24 | - | 50,209.51 | 21,138.11 | 21,298.61 | - |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | - | - | - | - | - | - |
| 5. SUPPLIES & MATERIALS | - | 150.00 | 700.00 | 2,025.00 | 675.00 | - |
| 6. TRAVEL | 25.00 | 150.00 | 6,000.00 | 3,200.00 | 3,500.00 | - |
| 7. COMMUNICATION | 25.00 | 25.00 | 900.00 | 300.00 | 400.00 | - |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | |
| 9. SPACE COSTS | | | | | | |
| SPACE ALLOCATION | 27.00 | - | 3,536.00 | 1,728.00 | 1,702.00 | - |
| 10. ALL OTHERS (ADP & MISC.) | 4,100.00 | 7,500.00 | 14,550.00 | 9,050.00 | 12,750.00 | - |
| TOTAL PROGRAM EXPENSES | 8,261.93 | 7,825.00 | 247,634.77 | 95,079.84 | 96,717.74 | - |
| 1. INDIRECT COST | 1,439.27 | - | 78,200.51 | 27,755.90 | 27,373.23 | - |
| 35.23359% | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | |
| COMMUNITY HEALTH SERVICES | - | - | 5,737 | 5,737 | 5,737 | - |
| PREVENTION SERVICES | - | - | 19,527 | 6,931 | 6,835 | - |
| IMMUNIZATION DISTRIBUTION | | | | | | |
| CSHCS DISTRIBUTION | - | - | (128,691) | - | - | 94,409 |
| ENVIRONMENTAL HEALTH | - | - | - | - | - | - |
| ALLOCATION EXPENSE | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | - | - | - | - | - | - |
| TOTAL INDIRECT COST | 1,439.27 | - | (25,225.77) | 40,423.71 | 39,945.48 | 94,409.00 |
| UNALLOCATED FUND BALANCE | | | | | | |
| TOTAL EXPENDITURES | 9,701 | 7,825 | 222,409 | 135,504 | 136,663 | 94,409 |
| SOURCE OF FUNDS | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | - | - | - | 14,500 | 13,000 | - |
| 2. FEES & COLLECTIONS - 3RD PARTY | - | - | - | - | - | - |
| 3. FED/STATE FUNDING (NON-MDHHS) | 8,468.00 | - | - | - | - | - |
| 4. FEDERAL MEDICAID COST BASED REIMBURSEMENT | - | - | - | 16,000.00 | 19,000.00 | - |
| 5. FEDERALLY PROVIDED VACCINES | - | - | - | - | - | - |
| 6. FEDERAL MEDICAID OUTREACH | - | - | - | - | - | - |
| 7. REQUIRED MATCH - LOCAL | - | - | - | - | - | - |
| 8. LOCAL - NON ELPHS | | | | | | |
| 9. LOCAL - NON ELPHS | - | - | - | - | - | - |
| 10. LOCAL - NON ELPHS | | | | | | |
| 11. OTHER - NON ELPHS | - | 7,825.00 | - | - | - | - |
| 12. MDHHS NON COMPREHENSIVE | | | | | | |
| 13. MDHHS COMPREHENSIVE | - | - | 142,409.00 | - | - | - |
| 14. ELPHS MDHHS HEARING | | | | | 99,100 | |
| 15. ELPHS MDHHS VISION | | | | 99,100 | | |
| 16. ELPHS MDHHS OTHER | | | | | | |
| 17. ELPHS FOOD | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | |
| 20. MCH FUNDING | | | | | | 94,409 |
| 21. LOCAL - COUNTY APPROPRIATIONS | 1,233.20 | - | | 5,903.76 | 5,563.43 | - |
| 22. INKIND MATCH | | | | | | |
| 23. MDHHS FIXED UNIT RATE | - | - | 80,000.00 | - | - | - |
| MDHHS LOCAL COMM STABILIZATION | | | | | | |
| SOURCE OF FUNDS ABOVE | 9,701 | 7,825 | 222,409 | 135,504 | 136,663 | 94,409 |
| USE OF DESIGNATED FUND BALANCE | - | - | 0 | - | 0 | - |
| Apply MERS Surplus Fund | | | | | | |
| TOTAL SOURCE OF FUNDS IN BUDGET | 9,701 | 7,825 | 222,409 | 135,504 | 136,663 | 94,409 |

Original Budget
10/1/2025 - 9/30/2026

| | 331 | 338 | 341 | 345 | 405 | 605 |
|---|---------------|-----------------|------------|-------------|----------|----------------|
| | SEXUAL TRANS. | IMMUNIZATION/ | INFECTIOUS | LEAD | GRANT | GENERAL |
| PROGRAM EXPENSES | DISEASES | VACCINE HANDLIN | DISEASE | TESTING | WRITING | ENVIRO. HEALTH |
| 1. SALARIES & WAGES | 69,568.14 | 34,536.28 | 213,323.50 | 22,732.53 | 1,361.88 | 213,975.82 |
| 2. FRINGE BENEFITS | 19,374.22 | 18,828.97 | 56,056.50 | 7,556.75 | 600.48 | 47,891.41 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | - | - | - | - | - | - |
| 5. SUPPLIES & MATERIALS | 3,700.00 | 250.00 | 19,200.00 | 15,850.00 | 50.00 | 4,600.00 |
| 6. TRAVEL | 1,000.00 | 600.00 | 1,500.00 | 1,000.00 | 50.00 | 4,000.00 |
| 7. COMMUNICATION | 700.00 | 2,500.00 | 1,000.00 | 1,000.00 | - | 1,000.00 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | |
| 9. SPACE COSTS | | | | | | |
| SPACE ALLOCATION | 5,761.00 | 3,936.00 | 8,710.00 | 434.00 | 18.00 | 10,852.00 |
| 10. ALL OTHERS (ADP & MISC.) | 24,800.00 | 5,850.00 | 43,175.00 | 650.00 | 600.00 | 42,850.00 |
| TOTAL PROGRAM EXPENSES | 124,903.36 | 66,501.24 | 342,965.00 | 49,223.28 | 2,680.36 | 325,169.23 |
| 1. INDIRECT COST | 31,337.58 | 18,802.49 | 94,912.23 | 10,672.00 | 691.41 | 92,265.21 |
| 35.23359% | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | |
| COMMUNITY HEALTH SERVICES | 5,737 | - | 5,737 | 5,737 | - | 5,737 |
| PREVENTION SERVICES | 7,825 | 4,695 | 23,700 | 2,665 | - | - |
| IMMUNIZATION DISTRIBUTION | | | | | | |
| CSHCS DISTRIBUTION | - | - | - | (49,710) | - | - |
| ENVIRONMENTAL HEALTH | - | - | - | - | - | (380,854) |
| ALLOCATION EXPENSE | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | - | - | - | - | - | - |
| TOTAL INDIRECT COST | 44,899.76 | 23,497.65 | 124,349.60 | (30,636.20) | 691.41 | (282,852.10) |
| UNALLOCATED FUND BALANCE | | | | | | |
| TOTAL EXPENDITURES | 169,803 | 89,999 | 467,315 | 18,587 | 3,372 | 42,317 |
| SOURCE OF FUNDS | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | 1,000 | - | 250 | - | - | - |
| 2. FEES & COLLECTIONS - 3RD PARTY | - | - | 500.00 | 3,000.00 | - | - |
| 3. FED/STATE FUNDING (NON-MDHHS) | - | 5,000.00 | - | - | - | - |
| 4. FEDERAL MEDICAID COST BASED RE | - | 36,792.00 | - | - | - | - |
| 5. FEDERALLY PROVIDED VACCINES | - | - | - | - | - | - |
| 6. FEDERAL MEDICAID OUTREACH | - | - | - | - | - | - |
| 7. REQUIRED MATCH - LOCAL | - | - | - | - | - | - |
| 8. LOCAL - NON ELPHS | | | | | | |
| 9. LOCAL - NON ELPHS | - | - | - | - | - | - |
| 10. LOCAL - NON ELPHS | | | | | | |
| 11. OTHER - NON ELPHS | - | 250.00 | 13,538.00 | - | - | - |
| 12. MDHHS NON COMPREHENSIVE | | | | | | |
| 13. MDHHS COMPREHENSIVE | - | 29,814.00 | 446.00 | 12,000.00 | - | - |
| 14. ELPHS MDHHS HEARING | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | |
| 16. ELPHS MDHHS OTHER | 155,734 | | 374,700 | | | |
| 17. ELPHS FOOD | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREAT | | | | | | |
| 20. MCH FUNDING | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 13,069.12 | 18,142.89 | 77,880.60 | 3,587.08 | 3,371.77 | 42,317.13 |
| 22. INKIND MATCH | | | | | | |
| 23. MDHHS FIXED UNIT RATE | - | - | - | - | - | - |
| MDHHS LOCAL COMM STABILIZATION | | | | | | |
| SOURCE OF FUNDS ABOVE | 169,803 | 89,999 | 467,315 | 18,587 | 3,372 | 42,317 |
| USE OF DESIGNATED FUND BALANCE | - | - | - | - | - | - |
| Apply MERS Surplus Fund | | | | | | |
| TOTAL SOURCE OF FUNDS IN BUDGET | 169,803 | 89,999 | 467,315 | 18,587 | 3,372 | 42,317 |

Original Budget
10/1/2025 - 9/30/2026

| | 704 | 714 | 715 | 716 | 717 | 718 |
|---|------------|--------------|------------|------------|----------|----------|
| | FOOD | NSITE SEWAGE | EGLE | EGLE | EGLE | EGLE |
| PROGRAM EXPENSES | PROTECTION | DISPOSAL | LT MONITOR | CAMPGROUND | SWIMMING | SEPTAGE |
| 1. SALARIES & WAGES | 299,130.38 | 140,499.20 | 1,249.74 | 4,748.65 | 4,647.09 | 1,769.95 |
| 2. FRINGE BENEFITS | 90,559.71 | 37,086.45 | 375.79 | 1,434.07 | 1,276.26 | 493.14 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | - | - | - | - | - | - |
| 5. SUPPLIES & MATERIALS | 4,600.00 | 2,750.00 | 100.00 | 1,795.00 | 325.00 | 100.00 |
| 6. TRAVEL | 15,000.00 | 16,000.00 | 325.00 | 4,000.00 | 1,000.00 | 300.00 |
| 7. COMMUNICATION | 2,000.00 | 1,000.00 | 100.00 | 500.00 | 300.00 | 25.00 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | |
| 9. SPACE COSTS | | | | | | |
| SPACE ALLOCATION | 11,541.00 | 6,093.00 | 16.00 | 72.00 | 74.00 | 30.00 |
| 10. ALL OTHERS (ADP & MISC.) | 26,000.00 | 3,200.00 | 800.00 | 1,600.00 | 550.00 | 125.00 |
| TOTAL PROGRAM EXPENSES | 448,831.09 | 206,628.65 | 2,966.53 | 14,149.72 | 8,172.34 | 2,843.09 |
| 1. INDIRECT COST | 137,301.79 | 62,569.79 | 572.73 | 2,178.39 | 2,087.01 | 797.37 |
| 35.23359% | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | |
| COMMUNITY HEALTH SERVICES | 5,737 | - | - | - | - | - |
| PREVENTION SERVICES | - | - | - | - | - | - |
| IMMUNIZATION DISTRIBUTION | | | | | | |
| CSHCS DISTRIBUTION | - | - | - | - | - | - |
| ENVIRONMENTAL HEALTH | - | 184,188 | 1,686 | 6,413 | 6,144 | 2,347 |
| ALLOCATION EXPENSE | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | - | - | - | - | - | - |
| TOTAL INDIRECT COST | 143,038.69 | 246,757.57 | 2,258.69 | 8,590.97 | 8,230.56 | 3,144.60 |
| UNALLOCATED FUND BALANCE | | | | | | |
| TOTAL EXPENDITURES | 591,870 | 453,386 | 5,225 | 22,741 | 16,403 | 5,988 |
| SOURCE OF FUNDS | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | 255,100 | 137,000 | - | 12,000 | 12,000 | 1,800 |
| 2. FEES & COLLECTIONS - 3RD PARTY | - | 12,000.00 | - | - | - | - |
| 3. FED/STATE FUNDING (NON-MDHHS) | - | - | 3,450.00 | 6,210.00 | 4,150.00 | 3,000.00 |
| 4. FEDERAL MEDICAID COST BASED RE | - | - | - | - | - | - |
| 5. FEDERALLY PROVIDED VACCINES | - | - | - | - | - | - |
| 6. FEDERAL MEDICAID OUTREACH | - | - | - | - | - | - |
| 7. REQUIRED MATCH - LOCAL | - | - | - | - | - | - |
| 8. LOCAL - NON ELPHS | | | | | | |
| 9. LOCAL - NON ELPHS | - | - | - | - | - | - |
| 10. LOCAL - NON ELPHS | | | | | | |
| 11. OTHER - NON ELPHS | 50,000.00 | - | - | - | - | - |
| 12. MDHHS NON COMPREHENSIVE | | | | | | |
| 13. MDHHS COMPREHENSIVE | - | - | - | - | - | - |
| 14. ELPHS MDHHS HEARING | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | |
| 17. ELPHS FOOD | 279,569 | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREAT | | 284,834 | | | | |
| 20. MCH FUNDING | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 7,200.78 | 19,552.72 | 1,775.22 | 4,530.68 | 252.90 | 1,187.69 |
| 22. INKIND MATCH | | | | | | |
| 23. MDHHS FIXED UNIT RATE | - | - | - | - | - | - |
| MDHHS LOCAL COMM STABILIZATION | | | | | | |
| SOURCE OF FUNDS ABOVE | 591,870 | 453,386 | 5,225 | 22,741 | 16,403 | 5,988 |
| USE OF DESIGNATED FUND BALANCE | - | - | - | - | - | - |
| Apply MERS Surplus Fund | | | | | | |
| TOTAL SOURCE OF FUNDS IN BUDGET | 591,870 | 453,386 | 5,225 | 22,741 | 16,403 | 5,988 |

Original Budget
10/1/2025 - 9/30/2026

| | 719 | 720 | 721 | 722 | 723 | 724 |
|--------------------------------------|----------|------------|--------------|--------------|--------------|------------------|
| | EGLE | EH | DRINKING | PFAS | PFAS | PFAS |
| PROGRAM EXPENSES | BODY ART | COMPLAINTS | WATER SUPPLY | Lear Siegler | White Pigeon | Westside Landfil |
| 1. SALARIES & WAGES | 1,769.95 | 2,820.22 | 132,809.20 | 434.39 | 434.39 | 868.78 |
| 2. FRINGE BENEFITS | 493.14 | 787.56 | 34,942.26 | 70.92 | 70.92 | 141.85 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | - | - | - | - | - | - |
| 5. SUPPLIES & MATERIALS | 100.00 | 100.00 | 2,700.00 | - | - | - |
| 6. TRAVEL | 800.00 | 1,000.00 | 15,000.00 | 25.00 | 25.00 | 25.00 |
| 7. COMMUNICATION | 25.00 | 25.00 | 1,000.00 | 25.00 | 25.00 | 25.00 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | |
| 9. SPACE COSTS | | | | | | |
| SPACE ALLOCATION | 30.00 | 53.00 | 5,989.00 | 5.00 | 5.00 | 10.00 |
| 10. ALL OTHERS (ADP & MISC.) | 75.00 | 50.00 | 1,450.00 | 1,300.00 | 8,000.00 | 6,000.00 |
| TOTAL PROGRAM EXPENSES | 3,293.09 | 4,835.78 | 193,890.46 | 1,860.31 | 8,560.31 | 7,070.63 |
| 1. INDIRECT COST | 797.37 | 1,271.15 | 59,104.85 | 178.04 | 178.04 | 356.08 |
| 35.23359% | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | |
| COMMUNITY HEALTH SERVICES | - | - | - | - | - | - |
| PREVENTION SERVICES | - | - | - | - | - | - |
| IMMUNIZATION DISTRIBUTION | | | | | | |
| CSHCS DISTRIBUTION | - | - | - | - | - | - |
| ENVIRONMENTAL HEALTH | 2,347 | 3,742 | 173,988 | - | - | - |
| ALLOCATION EXPENSE | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | - | - | - | - | - | - |
| TOTAL INDIRECT COST | 3,144.60 | 5,013.06 | 233,092.84 | 178.04 | 178.04 | 356.08 |
| UNALLOCATED FUND BALANCE | | | | | | |
| TOTAL EXPENDITURES | 6,438 | 9,849 | 426,983 | 2,038 | 8,738 | 7,427 |
| SOURCE OF FUNDS | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PA | 576 | - | 149,000 | - | - | - |
| 2. FEES & COLLECTIONS - 3RD PARTY | - | - | - | - | - | - |
| 3. FED/STATE FUNDING (NON-MDHHS) | 5,400.00 | - | - | - | - | - |
| 4. FEDERAL MEDICAID COST BASED RE | - | - | - | - | - | - |
| 5. FEDERALLY PROVIDED VACCINES | - | - | - | - | - | - |
| 6. FEDERAL MEDICAID OUTREACH | - | - | - | - | - | - |
| 7. REQUIRED MATCH - LOCAL | - | - | - | - | - | - |
| 8. LOCAL - NON ELPHS | | | | | | |
| 9. LOCAL - NON ELPHS | - | - | - | - | - | - |
| 10. LOCAL - NON ELPHS | | | | | | |
| 11. OTHER - NON ELPHS | - | - | - | - | - | - |
| 12. MDHHS NON COMPREHENSIVE | | | | | | |
| 13. MDHHS COMPREHENSIVE | - | - | - | 1,329.00 | 8,042.00 | 6,627.00 |
| 14. ELPHS MDHHS HEARING | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | |
| 17. ELPHS FOOD | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREA | | | 270,834 | | | |
| 20. MCH FUNDING | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 461.69 | 9,848.84 | 7,149.80 | 709.35 | 696.35 | 799.71 |
| 22. INKIND MATCH | | | | | | |
| 23. MDHHS FIXED UNIT RATE | - | - | - | - | - | - |
| MDHHS LOCAL COMM STABILIZATION | | | | | | |
| SOURCE OF FUNDS ABOVE | 6,438 | 9,849 | 426,983 | 2,038 | 8,738 | 7,427 |
| USE OF DESIGNATED FUND BALANCE | - | - | - | - | - | - |
| Apply MERS Surplus Fund | | | | | | |
| TOTAL SOURCE OF FUNDS IN BUDGET | 6,438 | 9,849 | 426,983 | 2,038 | 8,738 | 7,427 |

| Original Budget 10/1/2025 - 9/30/2026 | | |
|--|------------------|----------------|
| | 745 | |
| PROGRAM EXPENSES | TYPE II WATER | GRAND TOTAL |
| 1. SALARIES & WAGES | 115,141.91 | 3,830,213 |
| 2. FRINGE BENEFITS | 23,152.84 | 1,893,304 |
| 3. CAP EXP FOR EQUIP & FAC | | - |
| 4. CONTRACTUAL (SUBCONTRACTS) | - | 932,624 |
| 5. SUPPLIES & MATERIALS | 11,000.00 | 397,419 |
| 6. TRAVEL | 7,000.00 | 156,604 |
| 7. COMMUNICATION | 1,500.00 | 102,550 |
| 8. COUNTY/CITY CENTRAL SERVICES | | - |
| 9. SPACE COSTS | | - |
| SPACE ALLOCATION | 2,186.00 | (2,281) |
| 10. ALL OTHERS (ADP & MISC.) | 11,700.00 | 1,792,843 |
| TOTAL PROGRAM EXPENSES | 171,680.75 | 9,103,276 |
| 1. INDIRECT COST | 48,726.20 | (0) |
| 35.23359% | | - |
| 2. COST ALLOCATION PLAN/OTHER | | - |
| COMMUNITY HEALTH SERVICES | - | 1 |
| PREVENTION SERVICES | - | 0 |
| IMMUNIZATION DISTRIBUTION | | - |
| CSHCS DISTRIBUTION | - | - |
| ENVIRONMENTAL HEALTH | - | 0 |
| ALLOCATION EXPENSE | | - |
| UNALLOWABLE EXPENSE ALLOCATION | - | - |
| TOTAL INDIRECT COST | 48,726.20 | 1 |
| UNALLOCATED FUND BALANCE | | |
| TOTAL EXPENDITURES | 220,407 | 9,103,276 |
| SOURCE OF FUNDS | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PA | - | 603,766 |
| 2. FEES & COLLECTIONS - 3RD PARTY | - | 221,250 |
| | | 825,016 |
| 3. FED/STATE FUNDING (NON-MDHHS) | 156,573.00 | 2,013,155 |
| 4. FEDERAL MEDICAID COST BASED RE | - | 631,792 |
| 5. FEDERALLY PROVIDED VACCINES | - | 350,000 |
| 6. FEDERAL MEDICAID OUTREACH | - | 51,715 |
| 7. REQUIRED MATCH - LOCAL | - | 55,690 |
| 8. LOCAL - NON ELPHS | | - |
| 9. LOCAL - NON ELPHS | 61,163.00 | 61,163 |
| 10. LOCAL - NON ELPHS | | - |
| 11. OTHER - NON ELPHS | - | 662,281 |
| | | 662,281 |
| 12. MDHHS NON COMPREHENSIVE | | - |
| 13. MDHHS COMPREHENSIVE | - | 1,755,301 |
| | | 3,510,602 |
| 14. ELPHS MDHHS HEARING | | 99,100 |
| 15. ELPHS MDHHS VISION | | 99,100 |
| 16. ELPHS MDHHS OTHER | | 530,434 |
| 17. ELPHS FOOD | | 279,569 |
| 18. ELPHS PRIVATE/TYPE III WATER | | - |
| 19. ELPHS ON-SITE WASTEWATER TREA | | 555,667 |
| | | 1,563,870 |
| 20. MCH FUNDING | | 94,409 |
| | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 2,670.96 | 739,967 |
| 22. INKIND MATCH | | |
| 23. MDHHS FIXED UNIT RATE | - | 80,000 |
| | | |
| MDHHS LOCAL COMM STABLIZATION | | - |
| SOURCE OF FUNDS ABOVE | 220,407 | 8,884,358 |
| | - | (0) |
| USE OF DESIGNATED FUND BALANCE | - | 218,917 |
| Apply MERS Surplus Fund | | - |
| TOTAL SOURCE OF FUNDS IN BUDGET | 220,407 | 9,103,276 |

| | |
|------------------|-------------------------|
| 825,016 | Fees |
| 795,657 | Local Approp |
| 6,601,405 | State/Federal |
| 662,281 | Other |
| 218,917 | Designated Fund Balance |
| - | MERS Surplus Fund |
| 9,103,276 | Total Revenues |

795,657.00 Agency FY County Approp.

0.00 Under (OVER) County FY

Defined Benefit Plan Funding Strategy Summary

Background

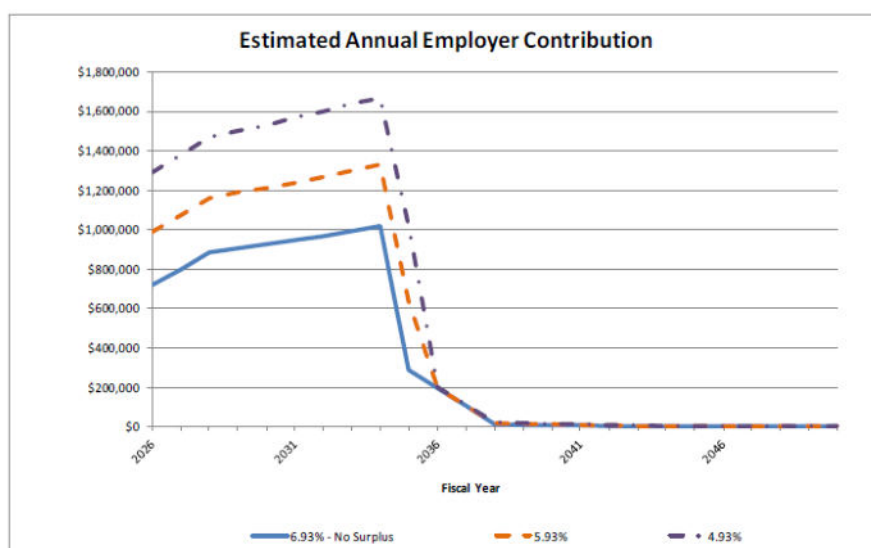
Since 2018, the agency has made additional contributions to its MERS defined benefit (DB) plan. These contributions have been directed into a MERS surplus fund, rather than applied directly to plan liabilities. This fund grows at the assumed rate of return and may only be used to offset required employer contributions.

In February 2022, MERS implemented a dedicated gains policy that changes how market gains and losses affect plan funding. While gains/losses are still smoothed over five years, this policy now prioritizes reducing the investment return assumption when returns exceed expectations. As a result, there are fewer excess gains available to offset losses in down markets. MERS now strongly encourages employers to maintain a surplus division, though it does not recommend a specific funding level.

To align with this guidance, the agency plans to maintain a \$1 million reserve in the surplus fund for market volatility and fiscal stability.

Projected Plan Funding

- The defined benefit plan is projected to be fully funded in 2035.
- Annual required contributions are expected to rise steadily through FY2034-35, peaking at over \$1 million per year, before sharply decreasing once full funding is reached. *See chart below from the December 31, 2024 Annual Actuarial Valuation Report*
- If the agency does not draw from the surplus fund, the required contributions could exceed 10% of the agency's total annual budget by FY2029-30, assuming the total budget remains at the FY25-26 Original Budget level (\$9,103,276).



Notes:

Projected employer contributions do not reflect the use of any assets from the Surplus division(s).

Level Funding Strategy

To stabilize payments, the agency requested a MERS actuarial study in 2024. The study concluded that if the agency:

- Contributes a flat \$580,000 annually starting in 2025, and
- Draws the remainder from the surplus fund each year,

Then the surplus fund would decline to \$1 million in 2035, just as the plan reaches full funding.

This strategy is designed to reduce volatility, maintain predictable contribution levels, and ensure that at least \$1 million remains in the surplus fund beyond 2035 to meet MERS recommendations.

Recommendation

The agency should:

- End the \$22,590 annual contribution to the surplus fund, as directed by the Board of Health on May 24, 2018.
- Adopt the \$580,000 level payment strategy through FY2035.
- Use the surplus fund to supplement annual contributions as needed.
- Maintain a \$1 million minimum balance in the surplus division after 2035 to comply with MERS guidance.
- Review actuarial assumptions and funding status every 2–3 years, updating the plan as needed based on market conditions, MERS policy changes, and new actuarial data.

Illustrative Financial Projections

| Fiscal Year | Projected Funded Percentage | % of FY25-26 Original Budget \$9,103,276 | Estimated Annual Employer Contribution | Estimated MERS Surplus Amount Draw Down | Estimated MERS Surplus Account Balance Assuming 6.93% | Estimated MERS Surplus Account Balance Assuming 5.93% |
|-------------|-----------------------------|--|--|---|---|---|
| FY24-25 | | 7.11% | \$647,496 | | \$3,618,880 | \$3,618,880 |
| FY25-26 | 75% | 7.90% | \$718,860 | \$138,860 | \$3,730,808 | \$3,694,620 |
| FY26-27 | 74% | 8.74% | \$796,000 | \$216,000 | \$3,773,353 | \$3,697,711 |
| FY27-28 | 72% | 9.72% | \$885,000 | \$305,000 | \$3,729,847 | \$3,611,985 |
| FY28-29 | 74% | 9.94% | \$905,000 | \$325,000 | \$3,663,325 | \$3,501,175 |
| FY29-30 | 76% | 10.17% | \$926,000 | \$346,000 | \$3,571,194 | \$3,362,795 |
| FY30-31 | 79% | 10.41% | \$948,000 | \$368,000 | \$3,450,677 | \$3,194,209 |

Note: This table uses simplified projections for illustrative purposes. Actual outcomes will vary based on investment performance and actuarial changes.

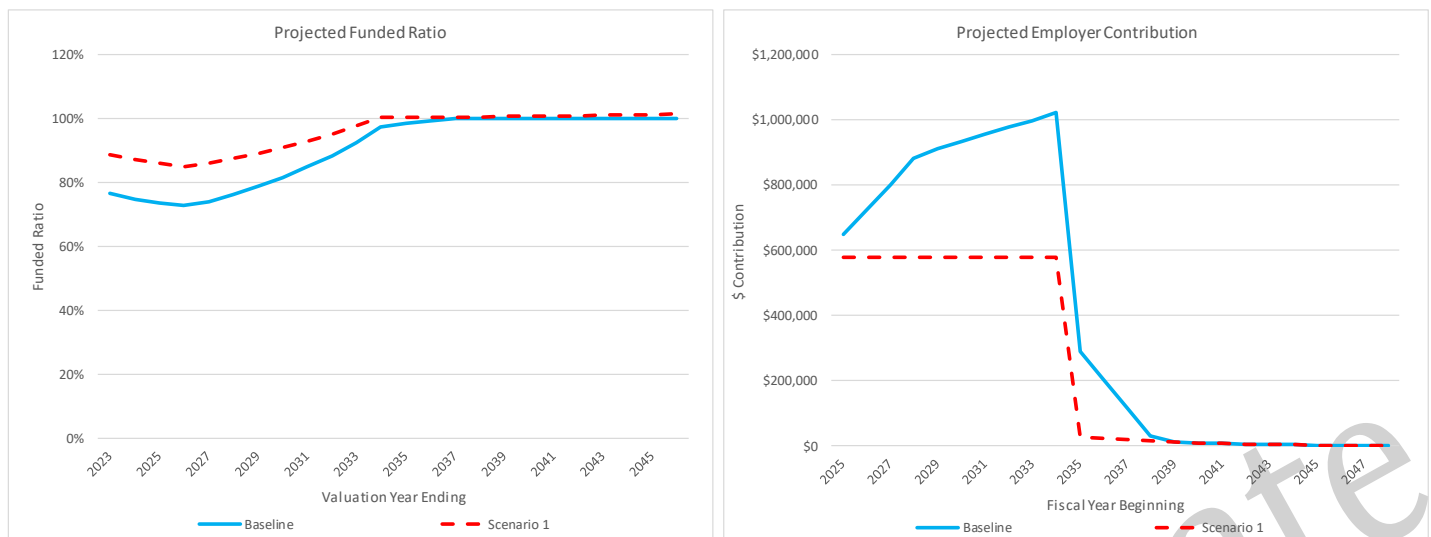
Date: November 7, 2024
To: MERS Regional Staff
From: MERS Actuarial Staff
Re: Branch-Hillsdale-St. Joseph Comm Hlth Agcy (1202) – Division 01

The purpose of this estimate is to illustrate the potential impact of the retirement plan changes under consideration on projected plan funding and contributions. The results are based on the 2023 Annual Valuation.

The scenarios are as follows:

- Baseline: No changes to the plan as of the valuation date.
- Scenario 1: Transfer \$2,370,870 from Surplus Division to Division 01 on 1/1/2025, then assume employer contributions of \$580,000 annually beginning 1/1/2025 for ten years or until Division 01 is fully funded; the employer would contribute the minimum required if/when greater.

Projections of Funded Ratios and Employer Contributions



*All projected funded percentages and all projected contributions are shown with no phase-in, and exclude assets that remain in the surplus division.

Important Comments

- This document is not a final actuarial report. The contribution amounts and rates in this document are estimates (not actual contribution amounts or rates) and are for illustrative purposes only. Neither the employer, nor any other party receiving or reviewing this document may rely on these calculations as indicative of future contribution amounts or rates. By requesting and accepting this document, the employer agrees that MERS shall have no liability arising out of the provision of these amounts and rates, and agrees to indemnify MERS for any liability arising from same due to the provision of this letter or any information therein to any other party or individual. Pursuant to MCL 38.1140h and Sections 44 and 45 of the MERS Plan Document, the System's Actuary shall complete a supplemental actuarial report before the employer implements any proposed benefit change for any current plan participants.
- The above results are mathematical estimates of future events based on information provided/available and assumptions that may not materialize. Subsequent measurements may differ, possibly materially, from these estimates due to differences in assumptions, methods, plan demographics, provisions and assets/returns, or other new information. Future costs and those associated with potential plan changes will change depending on actual experience that emerges.
- The results are based on the same plan provisions, financial and demographic data, and actuarial assumptions and methods underlying the December 31, 2023 Annual Actuarial Valuation except where otherwise noted.
- For a detailed description of the actuarial assumptions and funding methods used in the annual valuation please refer to its [Appendix](#) on the MERS website. In addition, please refer to the [Actuarial Policy](#) adopted by the MERS Retirement Board.

MERS Surplus Fund Strategy

Stabilizing Legacy Costs While Supporting Current Operations

Presented by: Theresa Fisher, Administrative Services Director
June 26, 2025



Background

- In 2018, the agency began making extra contributions to the MERS defined benefit plan.
- These contributions were placed in a surplus fund that grows at MERS' investment return rate.
- The surplus fund can only be used for pension expenses.

Why the MERS Surplus Fund Matters

- Helps smooth out future contribution spikes.
- Reduces budget volatility.
- Protects agency operations from legacy cost spikes.
- Supports MERS' recommendation to build buffers against market fluctuations.

Funding Timeline

- MERS defined benefit plan projected to be 100% funded in FY2034-35.
- Annual required contributions steadily rise through FY2034-35.
- Once fully funded, employer contributions drop sharply.

The Problem

- Without surplus fund use:
 - Contributions rise above 10% of the budget by FY29-30*.
 - This could impact current services and staffing.
- Agency needs a plan to stabilize payments.

* Assumes overall budget remains the same as FY25-26 Original Budget.

Actuarial Study Results

- In 2024, MERS actuarial team modeled a solution:
 - Pay a flat \$580,000 annually starting FY24-25.
 - Use the surplus fund to cover the difference.
 - Result: Surplus fund is drawn down to \$1 million by FY2035 (target balance).

Investment Return Scenarios

- Modeled using:
 - 6.93% (current assumed return)
 - 5.93% (more conservative scenario)
- Even with lower returns, the plan is viable.
- Key to success: Stick to \$580K/year contribution plan

Modeled Using 6.93% Return

| Year | Contribution Need | Surplus Used | Est. Balance (6.93%) |
|---------|-------------------|--------------|----------------------|
| FY24-25 | \$647,496 | \$0 | \$3.62M |
| FY25-26 | \$718,860 | \$138,860 | \$3.73M |
| FY26-27 | \$796,000 | \$216,000 | \$3.77M |
| FY27-28 | \$885,000 | \$305,000 | \$3.73M |
| FY28-29 | \$905,000 | \$325,000 | \$3.66M |
| FY29-30 | \$926,000 | \$346,000 | \$3.57M |
| FY30-31 | \$948,000 | \$368,000 | \$3.45M |

Modeled Using 5.93% Return

| Year | Contribution Need | Surplus Used | Est. Balance (6.93%) |
|---------|-------------------|--------------|----------------------|
| FY24-25 | \$647,496 | \$0 | \$3.62M |
| FY25-26 | \$718,860 | \$138,860 | \$3.69M |
| FY26-27 | \$796,000 | \$216,000 | \$3.70M |
| FY27-28 | \$885,000 | \$305,000 | \$3.61M |
| FY28-29 | \$905,000 | \$325,000 | \$3.50M |
| FY29-30 | \$926,000 | \$346,000 | \$3.36M |
| FY30-31 | \$948,000 | \$368,000 | \$3.19M |

Benefits of the Strategy

- Predictable contributions
- Lower long-term financial risk
- Avoids disruptive cost spikes
- Supports long-term sustainability
- Complies with MERS recommendations

Next Steps

- End the \$22,590 annual contribution to the surplus fund, as directed by the Board of Health on May 24, 2018.
- Adopt \$580K level funding strategy through FY2035.
- Maintain a \$1 million minimum in the surplus fund after full funding.
- Revisit projections every 2–3 years.
- Continue monitoring MERS policy changes and market performance.



Municipal Employees' Retirement System of Michigan

Annual Actuarial Valuation Report

December 31, 2024 - Branch-Hillsdale-St Joseph Comm Hlth
Agcy (1202)





Spring 2025

Branch-Hillsdale-St Joseph Comm Hlth Agcy

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared for Branch-Hillsdale-St Joseph Comm Hlth Agcy (1202) as of December 31, 2024. The report includes the determination of liabilities and contribution rates resulting from the participation in the Municipal Employees' Retirement System of Michigan ("MERS"). This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Document, Actuarial Policy, the Michigan Constitution, and governing statutes. Branch-Hillsdale-St Joseph Comm Hlth Agcy is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees.

The purposes of this valuation are to:

- Measure funding progress as of December 31, 2024,
- Establish contribution requirements for the fiscal year beginning January 1, 2026,
- Provide information regarding the identification and assessment of risk,
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements, and
- Provide information to assist the local unit of government with State reporting requirements.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2024. The valuation was based upon information furnished by MERS concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by MERS.

The Municipal Employees' Retirement Act, PA 427 of 1984 and the MERS' Plan Document Article VI Sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. As the fiduciary of the plan, the MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are reviewed regularly through a comprehensive study, most recently in the Spring of 2025. The MERS Retirement Board adopted a Dedicated

Gains Policy at the February 17, 2022 Board meeting. The Dedicated Gains Policy automatically reduces the assumed rate of investment return in conjunction with recognizing excess investment gains to mitigate the impact on employer contributions the first year. The policy was effective with the December 31, 2021 annual actuarial valuation.

The Michigan Department of Treasury provides required assumptions to be used for purposes of Public Act 202, of 2017, reporting. These assumptions are for reporting purposes only and do not impact required contributions. Please refer to the State Reporting page found at the end of this report for information for this filing.

For a full list of all the assumptions used, please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:

<https://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2024AnnualActuarialValuation-Appendix.pdf>

The actuarial assumptions used for this valuation, including the assumed rate of investment return, are reasonable for purposes of the measurement. The combined effect of the assumptions is expected to have no significant bias (i.e., not significantly optimistic or pessimistic).

In December 2021, the Actuarial Standards Board (ASB) adopted a revision to the Actuarial Standard of Practice (ASOP) No. 4, *Measuring Pension Obligations and Determining Pension Plan Costs or Contributions*. The revised ASOP No. 4 requires the calculation and disclosure of a liability referred to by the ASOP as the "Low-Default-Risk Obligation Measure" (LDROM). The LDROM calculation is provided in aggregate, along with aggregate employer results, in a separate report titled "Summary Report of the 79th Annual Actuarial Valuations," and will be available on the MERS website during the fall of 2025.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge, the information contained in this report is accurate and fairly presents the actuarial position of Branch-Hillsdale-St Joseph Comm Hlth Agcy as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

Rebecca L. Stouffer, Mark Buis, Kurt Dosson, and Shana M. Neeson are members of the American Academy of Actuaries. These actuaries meet the Academy's Qualification Standards to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor. GRS maintains independent consulting agreements with certain local units of government for services unrelated to the actuarial consulting services provided in this report.

The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).

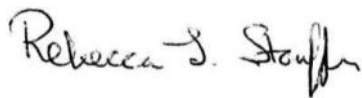
This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting, or investment advice.



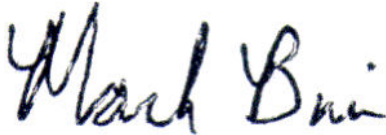
This report was prepared at the request of the MERS Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). GRS is not responsible for the consequences of any unauthorized use. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).

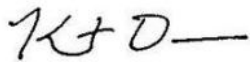
Sincerely,
Gabriel, Roeder, Smith & Company



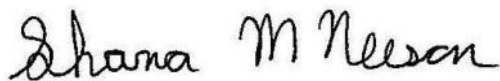
Rebecca L. Stouffer, ASA, FCA, MAAA



Mark Buis, FSA, FCA, EA, MAAA



Kurt Dosson, ASA, FCA, MAAA



Shana M. Neeson, ASA, FCA, MAAA



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Executive Summary

Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While the funded ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

| | 12/31/2024 | 12/31/2023 |
|---------------|------------|------------|
| Funded Ratio* | 93% | 92% |

* Reflects assets from Surplus divisions, if any.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS' technology service provider.



Required Employer Contributions

Your required employer contributions are shown in the following table. Employee contributions, if any, are in addition to the employer contributions.

Effective with the December 31, 2021 valuation, the MERS Retirement Board adopted a Dedicated Gains Policy which allows for recognition of asset gains in excess of a set threshold in combination with lowering the assumed rate of investment return. Following the completion of an Experience Study and effective with the 2024 valuations, the MERS Retirement Board adopted updated demographic and economic assumptions. **The combined impact of the implementation of updated assumptions and application of the Dedicated Gains Policy is shown in the contribution requirements below.**

| | Percentage of Payroll | | Monthly \$ Based on Projected Payroll | |
|---|-----------------------|-----------------|---------------------------------------|-----------------|
| Valuation Date: | 12/31/2024 | 12/31/2023 | 12/31/2024 | 12/31/2023 |
| Fiscal Year Beginning: | January 1, 2026 | January 1, 2025 | January 1, 2026 | January 1, 2025 |
| Division | | | | |
| 01 - Gnrl | - | - | \$ 59,905 | \$ 53,958 |
| Total Municipality - Estimated Monthly Contribution | | | \$ 59,905 | \$ 53,958 |
| Total Municipality - Estimated Annual Contribution | | | \$ 718,860 | \$ 647,496 |

Employee contribution rates:

| Valuation Date: | Employee Contribution Rate | |
|-----------------|----------------------------|------------|
| | 12/31/2024 | 12/31/2023 |
| Division | | |
| 01 - Gnrl | 3.00% | 3.00% |

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more "Surplus" divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. Additional contribution into one or more Surplus divisions would not immediately lower future contributions, however the assets from the Surplus division(s) could be transferred to an unfunded division in the future to reduce the unfunded liability in future years, or to be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality's total assets, unfunded accrued liability, and funded status; however, these assets are not used in calculating the minimum required contribution.

MERS strongly encourages employers to contribute more than the minimum contribution shown above. With the implemented dedicated gains policy, market gains and losses will continue to be smoothed over five years; however, excess returns are used to lower the investment assumption. Thus, there will be fewer gains to smooth in down markets. Having additional funds in Surplus divisions will assist plans with navigating potential short-term market volatility.

The required employer contribution rates, or dollars if the division is closed, determined in this report are reasonable under Actuarial Standard of Practice (ASOP) No. 4, Measuring Pension Obligations and Determining Pension Plan Costs or Contributions, based on:

- The use of reasonable actuarial assumptions and cost methods;
- The use of reasonable amortization and asset valuation methods; and



- Application of the MERS funding policy which will accumulate sufficient assets to make benefit payments when due, assuming all assumptions will be realized, and the required employer contributions are made when due.

How and Why Do These Numbers Change?

In a defined benefit plan, contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2);
- Changes in actuarial assumptions and methods (see the Appendix); and
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

These impacts are reflected in various tables in the report. For more information, please contact your Regional Manager.

Comments on Investment Rate of Return Assumption

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided a significant portion of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **6.93%** per year. This, along with all other actuarial assumptions, is reviewed at least every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore contributions at lower assumed investment return assumptions, please review the “What If” projection scenarios later in this report.

Assumption and Method Changes in 2024

Effective February 17, 2022, the MERS Retirement Board adopted a dedicated gains policy that automatically lowers the assumed rate of investment return by using excess asset gains to mitigate large increases in required contributions to the Plan. Full details of this dedicated gains policy are available in the Actuarial Policy found on the MERS [website](#). Some goals of the dedicated gains policy are to:

- Provide a systematic approach to lower the assumed rate of investment return between experience studies; and
- Use excess gains to cover both the increase in normal cost and any increase in UAL payment the first contribution year after application (i.e., minimize the first-year impact (i.e., increase) in employer contributions).

The dedicated gains policy was implemented with the December 31, 2021 annual actuarial valuation and was reflected in the computed employer contribution amounts beginning in fiscal year 2023.

Investment performance measured for the one-year period ending December 31, 2024 resulted in no change to the assumed rate of investment return of 6.93%.



On February 12, 2025, the MERS Retirement Board adopted the results of an Experience Study covering the period, January 1, 2019 through December 31, 2023. The study examined recent experience and trends, with consideration for the COVID-19 pandemic. The study resulted in incremental assumption updates, with limited impact on employer contributions and funded status, for most employers when results are measured on the new assumption basis. The results of this study are reflected in the December 31, 2024 annual actuarial valuations.

MI Local Retirement Grant

Michigan lawmakers adopted Public Act 119 of 2023, which provided relief to local units of government with the most significant burden from qualified pension and retirement health benefit systems on their annual budget and revenues. As authorized under Public Act 119 of 2023, Section 990, the state pension and OPEB grants were awarded to eligible local governments in September 2024.

A smaller number of municipalities qualified for the **MI Local Retirement Grant** than the **Protecting MI Pension Grant Program** of the previous year. Pension funds received by municipalities were deposited into the MERS trust during September 2024 and are reflected in this valuation.

Comments on Asset Smoothing

To avoid dramatic spikes and dips in annual contribution requirements due to short-term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year's investment gains or losses over the prior year and the following four years. After initial application of asset smoothing, remaining excess market gains are used to buy down the assumed rate of investment return and increase the level of valuation assets, to the extent allowed by the dedicated gains policy. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. **The (smoothed) actuarial rate of return for 2024 was 3.79%, while the actual market rate of return was 7.28%.** The actuarial rate of return is below the assumed rate of return, which will put upward pressure on the employer contribution requirements determined in this valuation. To see historical details of the market rate of return compared to the smoothed actuarial rate of return, refer to this report's Appendix or view the "[How Smoothing Works](#)" video on the [Defined Benefit resource page](#) of the MERS website.

As of December 31, 2024, the actuarial value of assets is 107% of market value due to asset smoothing. This means that there are deferred investment losses, which will put upward pressure on contributions in the short term.

If the December 31, 2024 valuation results were based on market value instead of actuarial value:

- The funded percent of your entire municipality would be 88% (instead of 93%); and
- Your total employer contribution requirement for the fiscal year starting January 1, 2026 would be \$841,164 (instead of \$718,860).

Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore, the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:



- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

Many assumptions are important in determining the required employer contributions. In the following table, we show the impact of varying the Investment Return assumption. Lower investment returns would generally result in higher required employer contributions, and vice versa. The three economic scenarios below provide a quantitative risk assessment for the impact of investment returns on the plan's projected financial condition for funding purposes.

The relative impact of the economic scenarios below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2024 valuation and are for the municipality in total, not by division.

It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size. Projections are not predictions. Future valuations will be based on actual future experience.

| 12/31/2024 Valuation Results | Lower Future Annual Returns | Lower Future Annual Returns | Valuation Assumptions |
|--|------------------------------------|------------------------------------|------------------------------|
| Investment Return Assumption | 4.93% | 5.93% | 6.93% |
| Accrued Liability | \$ 25,342,265 | \$ 22,704,499 | \$ 20,488,888 |
| Valuation Assets ¹ | \$ 19,125,873 | \$ 19,125,873 | \$ 19,125,873 |
| Unfunded Accrued Liability | \$ 6,216,392 | \$ 3,578,626 | \$ 1,363,015 |
| Funded Ratio | 75% | 84% | 93% |
| Monthly Normal Cost | \$ 11,392 | \$ 8,126 | \$ 5,739 |
| Monthly Amortization Payment | \$ 96,169 | \$ 74,296 | \$ 54,166 |
| Total Employer Contribution² | \$ 107,561 | \$ 82,422 | \$ 59,905 |

¹ The Valuation Assets include assets from Surplus divisions, if any.

² If assets exceed accrued liabilities for a division, the division may have an overfunding credit to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

Projection Scenarios

The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate economic assumption scenarios. All three projections account for the past investment experience that will continue to affect the actuarial rate of return in the short term.



The 6.93% scenario provides an estimate of computed employer contributions based on current actuarial assumptions, and a projected 6.93% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively and make contributions in addition to the minimum requirements. The 5.93% and 4.93% projection scenarios provide an indication of the potential required employer contribution if these assumptions were met over the long term.

Your municipality includes one or more Surplus divisions. Extra contributions in a Surplus division may be used to reduce future employer contributions or to accelerate the date by which the municipality becomes 100% funded. The timing and use of these Surplus assets within the plan is discretionary. Certain employers have special funding arrangements that may differ from the Actuarial Policy.

The Funded Percentage graph shows projections of funded status under the 6.93% investment return assumption, both including the Surplus assets (contributed as of the valuation date), and without the Surplus assets. The graph including the Surplus assets assumes these Surplus assets grow with interest and are not used to lower future employer contributions. We modeled the projections including the Surplus assets in this fashion because the use of these assets within the plan is discretionary by the employer and we do not know when and how the employer will use them. Once the employer uses these Surplus assets, any future employer contributions are expected to be lower than those shown in the projections.

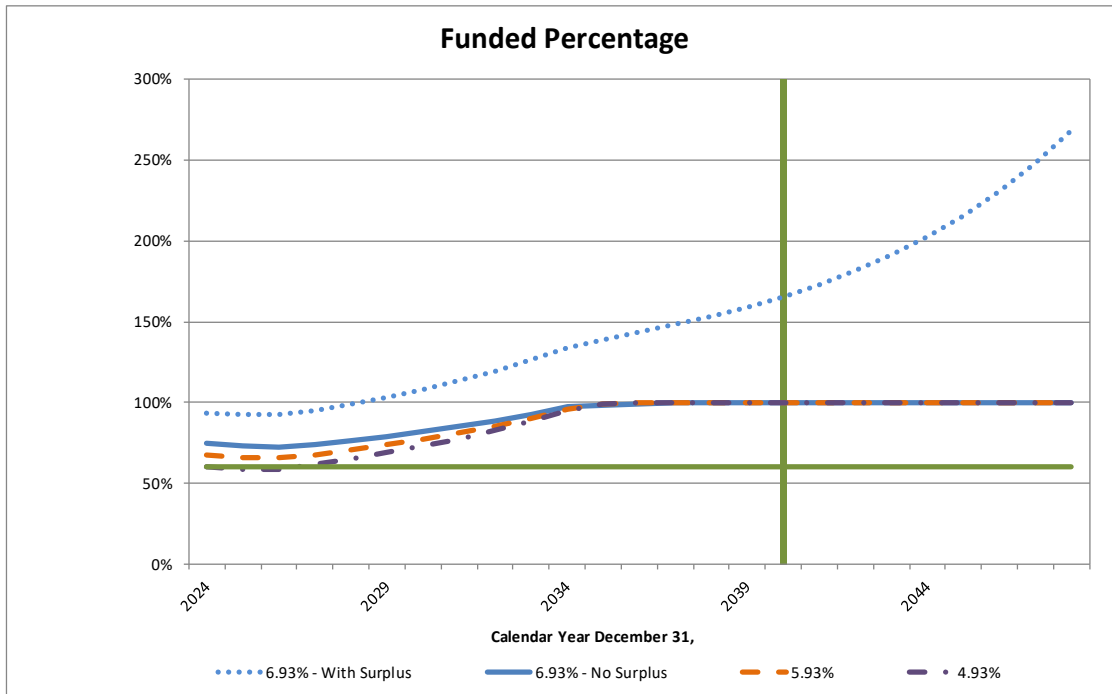
| Valuation Year Ending 12/31 | Fiscal Year Beginning 1/1 | Actuarial Accrued Liability | Valuation Assets ² | Funded Percentage | Estimated Annual Employer Contribution |
|-----------------------------------|---------------------------------|-----------------------------------|----------------------------------|----------------------|--|
| 6.93%¹ | | | | | |
| 2024 | 2026 | \$ 20,488,888 | \$ 15,322,806 | 75% | \$ 718,860 |
| 2025 | 2027 | \$ 20,600,000 | \$ 15,100,000 | 74% | \$ 796,000 |
| 2026 | 2028 | \$ 20,600,000 | \$ 14,900,000 | 72% | \$ 885,000 |
| 2027 | 2029 | \$ 20,600,000 | \$ 15,300,000 | 74% | \$ 905,000 |
| 2028 | 2030 | \$ 20,500,000 | \$ 15,700,000 | 76% | \$ 926,000 |
| 2029 | 2031 | \$ 20,400,000 | \$ 16,100,000 | 79% | \$ 948,000 |
| 5.93%¹ | | | | | |
| 2024 | 2026 | \$ 22,704,499 | \$ 15,322,806 | 67% | \$ 989,064 |
| 2025 | 2027 | \$ 22,800,000 | \$ 15,000,000 | 66% | \$ 1,070,000 |
| 2026 | 2028 | \$ 22,800,000 | \$ 14,900,000 | 66% | \$ 1,160,000 |
| 2027 | 2029 | \$ 22,700,000 | \$ 15,400,000 | 68% | \$ 1,190,000 |
| 2028 | 2030 | \$ 22,600,000 | \$ 16,000,000 | 71% | \$ 1,210,000 |
| 2029 | 2031 | \$ 22,400,000 | \$ 16,600,000 | 74% | \$ 1,240,000 |
| 4.93%¹ | | | | | |
| 2024 | 2026 | \$ 25,342,265 | \$ 15,322,806 | 60% | \$ 1,290,732 |
| 2025 | 2027 | \$ 25,300,000 | \$ 14,800,000 | 59% | \$ 1,380,000 |
| 2026 | 2028 | \$ 25,300,000 | \$ 14,900,000 | 59% | \$ 1,470,000 |
| 2027 | 2029 | \$ 25,200,000 | \$ 15,600,000 | 62% | \$ 1,500,000 |
| 2028 | 2030 | \$ 25,000,000 | \$ 16,300,000 | 65% | \$ 1,530,000 |
| 2029 | 2031 | \$ 24,800,000 | \$ 17,100,000 | 69% | \$ 1,570,000 |

¹ Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.



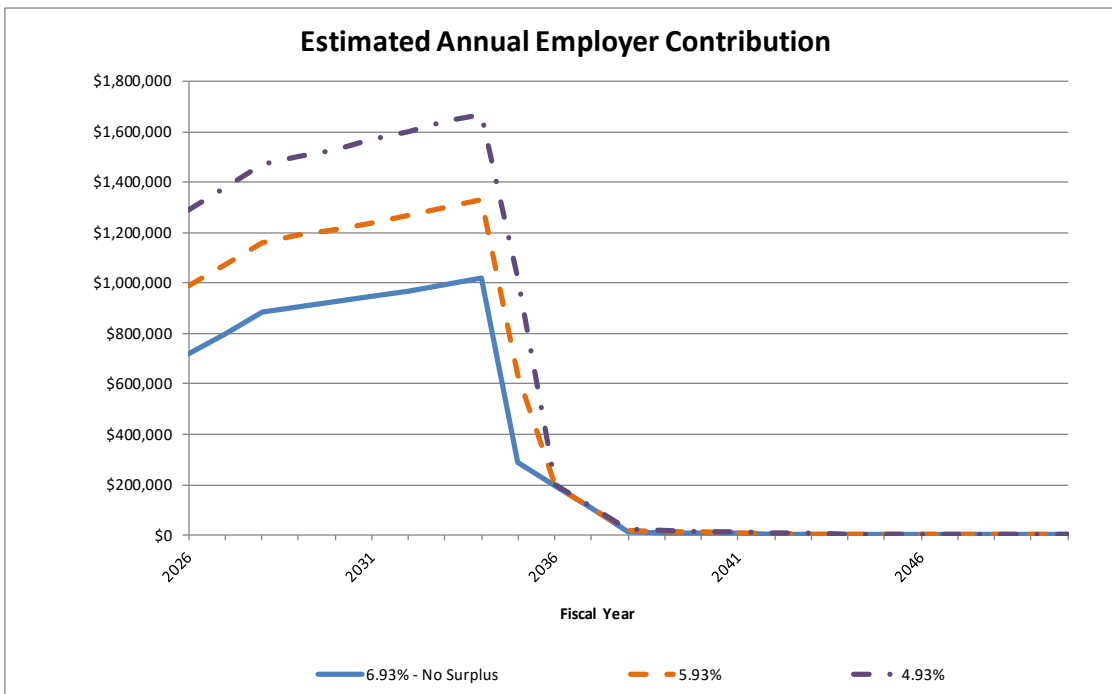
² Valuation Assets do not include assets from Surplus divisions, if any.





Notes:

Assumes assets from the Surplus division(s) will grow at the denoted investment return assumption and will not be used to lower employer contributions of non-surplus divisions during the projection period. Also assumes no additional contributions in future years to the surplus division(s). The green indicator lines have been added at 60% funded and 16 years following the valuation date for PA 202 purposes.



Notes:

Projected employer contributions do not reflect the use of any assets from the Surplus division(s).

Table 1: Employer Contribution Details for the Fiscal Year Beginning January 1, 2026

| Division | Total Normal Cost | Employee Contribution Rate | Employer Contributions ¹ | | | Blended ER Rate ⁵ | Employee Contribution Conversion Factor ² |
|---|-------------------|----------------------------|-------------------------------------|--|--------------------------------|------------------------------|--|
| | | | Employer Normal Cost ⁶ | Payment of the Unfunded Accrued Liability ⁴ | Computed Employer Contribution | | |
| Percentage of Payroll | | | | | | | |
| 01 - Gnr1 | 12.35% | 3.00% | - | - | - | | |
| Estimated Monthly Contribution ³ | | | | | | | |
| 01 - Gnr1 | | | \$ 5,739 | \$ 54,166 | \$ 59,905 | | |
| Total Municipality | | | \$ 5,739 | \$ 54,166 | \$ 59,905 | | |
| Estimated Annual Contribution ³ | | | \$ 68,868 | \$ 649,992 | \$ 718,860 | | |

- ¹ The above employer contribution requirements are in addition to the employee contributions, if any.
- ² If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1% because employee contributions may be refunded at termination of employment and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.
- ³ For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.
- ⁴ Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions not to add across.
- ⁵ For linked divisions, the employer will be invoiced the Computed Employer Contribution rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-MERS (6377).
- ⁶ For divisions with a negative employer normal cost, employee contributions cover the normal cost and a portion of the payment of any unfunded accrued liability.

Please see the Comments on Asset Smoothing in the Executive Summary of this report.



Table 2: Benefit Provisions

01 - Gnrl: Closed to new hires

| | 2024 Valuation | 2023 Valuation |
|--------------------------------------|---------------------------|---------------------------|
| Benefit Multiplier: | 2.00% Multiplier (no max) | 2.00% Multiplier (no max) |
| Normal Retirement Age: | 60 | 60 |
| Vesting: | 6 years | 6 years |
| Early Retirement (Unreduced): | 55/25 | 55/25 |
| Early Retirement (Reduced): | 50/25 | 50/25 |
| | 55/15 | 55/15 |
| Final Average Compensation: | 5 years | 5 years |
| COLA for Future Retirees: | 2.50% (Non-Compound) | 2.50% (Non-Compound) |
| COLA for Current Retirees: | 2.50% (Non-Compound) | 2.50% (Non-Compound) |
| Employee Contributions: | 3.00% | 3.00% |
| DC Plan for New Hires: | 8/1/2015 | 8/1/2015 |
| Act 88: | Yes (Adopted 8/16/1963) | Yes (Adopted 8/16/1963) |

Table 3: Participant Summary

| Division | 2024 Valuation | | 2023 Valuation | | 2024 Valuation | | |
|----------------------------|----------------|-----------------------------|----------------|-----------------------------|----------------|--------------------------------------|--|
| | Number | Annual Payroll ¹ | Number | Annual Payroll ¹ | Average Age | Average Benefit Service ² | Average Eligibility Service ² |
| 01 - Gnrl | | | | | | | |
| Active Employees | 14 | \$ 833,496 | 17 | \$ 961,350 | 54.2 | 22.4 | 22.4 |
| Vested Former Employees | 16 | 170,216 | 21 | 225,142 | 51.0 | 12.2 | 12.3 |
| Retirees and Beneficiaries | 85 | 1,333,219 | 79 | 1,225,911 | 72.5 | | |
| Pending Refunds | 14 | | 16 | | | | |
| Total Municipality | | | | | | | |
| Active Employees | 14 | \$ 833,496 | 17 | \$ 961,350 | 54.2 | 22.4 | 22.4 |
| Vested Former Employees | 16 | 170,216 | 21 | 225,142 | 51.0 | 12.2 | 12.3 |
| Retirees and Beneficiaries | 85 | 1,333,219 | 79 | 1,225,911 | 72.5 | | |
| Pending Refunds | <u>14</u> | | <u>16</u> | | | | |
| Total Participants | 129 | | 133 | | | | |

¹ Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

² Descriptions can be found under Miscellaneous and Technical Assumptions in the Appendix.

Table 4: Reported Assets (Market Value)

| Division | 2024 Valuation | | 2023 Valuation | |
|---------------------------------------|-----------------------------------|-----------------------|-----------------------------------|-----------------------|
| | Employer and Retiree ¹ | Employee ² | Employer and Retiree ¹ | Employee ² |
| 01 - Gnrl | \$ 13,569,575 | \$ 813,080 | \$ 13,144,034 | \$ 900,208 |
| S1 - Surplus Unassociated | 3,569,725 | 0 | 2,933,383 | 0 |
| Municipality Total³ | \$ 17,139,300 | \$ 813,080 | \$ 16,077,417 | \$ 900,208 |
| Combined Assets³ | \$17,952,380 | | \$16,977,625 | |

¹ Reserve for Employer Contributions and Benefit Payments.

² Reserve for Employee Contributions.

³ Totals may not add due to rounding.

The December 31, 2024 valuation assets (actuarial value of assets) are equal to 1.065367 times the reported market value of assets (compared to 1.099555 as of December 31, 2023). Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Assets in the Surplus division(s) are employer assets that have been reserved separately and may be used within the plan at the employer's discretion at some point in the future. These assets are not used in calculating the employer contribution for the fiscal year beginning January 1, 2026.

Table 5: Flow of Valuation Assets

| Year Ended 12/31 | Employer Contributions | | Employee Contributions | Investment Income (Valuation Assets) | Benefit Payments | Employee Contribution Refunds | Net Transfers | Valuation Asset Balance |
|---------------------|------------------------|------------|------------------------|---|------------------|-------------------------------|---------------|-------------------------|
| | Required | Additional | | | | | | |
| 2014 | \$ 181,018 | \$ 0 | \$ 71,723 | \$ 681,958 | \$ (587,518) | \$ (3,183) | \$ 0 | \$ 12,313,421 |
| 2015 | 219,053 | 0 | 85,602 | 609,083 | (613,919) | (2,351) | 0 | 12,610,889 |
| 2016 | 226,464 | 0 | 64,400 | 640,744 | (703,219) | (12,094) | 0 | 12,827,184 |
| 2017 | 266,448 | 0 | 55,364 | 763,561 | (767,980) | (9,208) | 0 | 13,135,369 |
| 2018 | 258,445 | 46,080 | 50,404 | 471,387 | (854,096) | (6,575) | 0 | 13,101,014 |
| 2019 | 276,576 | 360,686 | 47,927 | 622,746 | (910,624) | (5,240) | 0 | 13,493,085 |
| 2020 | 316,727 | 947,935 | 48,270 | 1,173,623 | (961,641) | 0 | 0 | 15,017,999 |
| 2021 | 419,196 | 856,576 | 44,476 | 2,569,385 | (1,023,634) | (19,860) | 0 | 17,864,138 |
| 2022 | 592,188 | 218,996 | 36,767 | 639,569 | (1,066,392) | (9,315) | 0 | 18,275,951 |
| 2023 | 519,744 | 123,800 | 30,777 | 898,713 | (1,181,153) | 0 | 0 | 18,667,832 |
| 2024 | 548,781 | 412,928 | 29,569 | 715,492 | (1,244,831) | (3,898) | 0 | 19,125,873 |

Notes:

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Asset balance includes assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.



**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2024**

| Division | Actuarial Accrued Liability | | | | | Valuation Assets | Percent Funded | Unfunded (Overfunded) Accrued Liabilities |
|---------------------------|-----------------------------|-------------------------------|-------------------------------|--------------------|----------------------|----------------------|-------------------|--|
| | Active Employees | Vested Former Employees | Retirees and Beneficiaries | Pending Refunds | Total | | | |
| 01 - GnrI | \$ 4,761,570 | \$ 1,652,684 | \$ 14,053,057 | \$ 21,577 | \$ 20,488,888 | \$ 15,322,806 | 74.8% | \$ 5,166,082 |
| S1 - Surplus Unassociated | 0 | 0 | 0 | 0 | 0 | 3,803,067 | | (3,803,067) |
| Total | \$ 4,761,570 | \$ 1,652,684 | \$ 14,053,057 | \$ 21,577 | \$ 20,488,888 | \$ 19,125,873 | 93.3% | \$ 1,363,015 |

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

The December 31, 2024 valuation assets (actuarial value of assets) are equal to 1.065367 times the reported market value of assets. Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.



Table 7: Actuarial Accrued Liabilities - Comparative Schedule

| Valuation Date December 31 | Actuarial Accrued Liability | Valuation Assets | Percent Funded | Unfunded (Overfunded) Accrued Liabilities |
|-------------------------------|--------------------------------|------------------|-------------------|--|
| 2010 | \$ 10,697,591 | \$ 11,006,427 | 103% | \$ (308,836) |
| 2011 | 10,827,507 | 11,330,296 | 105% | (502,789) |
| 2012 | 11,406,292 | 11,592,393 | 102% | (186,101) |
| 2013 | 12,163,363 | 11,969,423 | 98% | 193,940 |
| 2014 | 12,735,860 | 12,313,421 | 97% | 422,439 |
| 2015 | 14,333,735 | 12,610,889 | 88% | 1,722,846 |
| 2016 | 14,703,549 | 12,827,184 | 87% | 1,876,365 |
| 2017 | 15,161,226 | 13,135,369 | 87% | 2,025,857 |
| 2018 | 15,274,448 | 13,101,014 | 86% | 2,173,434 |
| 2019 | 16,238,893 | 13,493,085 | 83% | 2,745,808 |
| 2020 | 18,048,699 | 15,017,999 | 83% | 3,030,700 |
| 2021 | 19,207,905 | 17,864,138 | 93% | 1,343,767 |
| 2022 | 19,416,144 | 18,275,951 | 94% | 1,140,193 |
| 2023 | 20,191,197 | 18,667,832 | 92% | 1,523,365 |
| 2024 | 20,488,888 | 19,125,873 | 93% | 1,363,015 |

Notes: Actuarial assumptions were revised for the 2010, 2011, 2012, 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Tables 8 and 9: Division-Based Comparative Schedules

Division 01 - Gnrl

Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule

| Valuation Date December 31 | Actuarial Accrued Liability | Valuation Assets | Percent Funded | Unfunded (Overfunded) Accrued Liabilities |
|-------------------------------|--------------------------------|------------------|-------------------|--|
| 2014 | \$ 12,735,860 | \$ 12,313,421 | 97% | \$ 422,439 |
| 2015 | 14,333,735 | 12,610,889 | 88% | 1,722,846 |
| 2016 | 14,703,549 | 12,827,184 | 87% | 1,876,365 |
| 2017 | 15,161,226 | 13,135,369 | 87% | 2,025,857 |
| 2018 | 15,274,448 | 13,101,014 | 86% | 2,173,434 |
| 2019 | 16,238,893 | 13,147,917 | 81% | 3,090,976 |
| 2020 | 18,048,699 | 13,590,913 | 75% | 4,457,786 |
| 2021 | 19,207,905 | 15,297,229 | 80% | 3,910,676 |
| 2022 | 19,416,144 | 15,350,651 | 79% | 4,065,493 |
| 2023 | 20,191,197 | 15,442,416 | 76% | 4,748,781 |
| 2024 | 20,488,888 | 15,322,806 | 75% | 5,166,082 |

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-01: Computed Employer Contributions - Comparative Schedule

| Valuation Date December 31 | Active Employees | | Computed Employer Contribution ¹ | Employee Contribution Rate ² |
|-------------------------------|------------------|-------------------|---|---|
| | Number | Annual Payroll | | |
| 2014 | 61 | \$ 2,383,929 | 9.50% | 3.00% |
| 2015 | 58 | 2,408,692 | \$ 27,324 | 3.00% |
| 2016 | 49 | 1,974,029 | \$ 25,380 | 3.00% |
| 2017 | 42 | 1,727,981 | \$ 25,608 | 3.00% |
| 2018 | 40 | 1,673,482 | \$ 27,694 | 3.00% |
| 2019 | 32 | 1,439,800 | \$ 34,933 | 3.00% |
| 2020 | 31 | 1,590,755 | \$ 49,349 | 3.00% |
| 2021 | 25 | 1,366,616 | \$ 43,312 | 3.00% |
| 2022 | 21 | 1,127,922 | \$ 45,735 | 3.00% |
| 2023 | 17 | 961,350 | \$ 53,958 | 3.00% |
| 2024 | 14 | 833,496 | \$ 59,905 | 3.00% |

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the full employer contribution requirement.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.



Division S1 - Surplus Unassociated

Table 8-S1: Actuarial Accrued Liabilities - Comparative Schedule

| Valuation Date December 31 | Actuarial Accrued Liability | Valuation Assets | Percent Funded | Unfunded (Overfunded) Accrued Liabilities |
|-------------------------------|--------------------------------|------------------|-------------------|--|
| 2014 | \$ 0 | \$ 0 | | \$ 0 |
| 2015 | 0 | 0 | | 0 |
| 2016 | 0 | 0 | | 0 |
| 2017 | 0 | 0 | | 0 |
| 2018 | 0 | 0 | | 0 |
| 2019 | 0 | 345,168 | | (345,168) |
| 2020 | 0 | 1,427,086 | | (1,427,086) |
| 2021 | 0 | 2,566,909 | | (2,566,909) |
| 2022 | 0 | 2,925,300 | | (2,925,300) |
| 2023 | 0 | 3,225,416 | | (3,225,416) |
| 2024 | 0 | 3,803,067 | | (3,803,067) |

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021, 2023, and 2024 actuarial valuations.

Years where historical information is not available will be displayed with zero values.

Table 10: Division-Based Layered Amortization Schedule

Division 01 - Gnrl

Table 10-01: Layered Amortization Schedule

| Type of UAL | Date Established | Original Balance ¹ | Original Amortization Period ² | Amounts for Fiscal Year Beginning 1/1/2026 | | |
|--------------|------------------|-------------------------------|---|--|--|-----------------------------|
| | | | | Outstanding UAL Balance ³ | Remaining Amortization Period ² | Annual Amortization Payment |
| Initial | 12/31/2015 | \$ 1,722,846 | 21 | \$ 1,475,414 | 9 | \$ 195,960 |
| (Gain)/Loss | 12/31/2016 | 35,723 | 19 | 30,719 | 9 | 4,080 |
| (Gain)/Loss | 12/31/2017 | 138,446 | 17 | 119,104 | 9 | 15,816 |
| (Gain)/Loss | 12/31/2018 | 137,878 | 15 | 119,430 | 9 | 15,864 |
| (Gain)/Loss | 12/31/2019 | 391,419 | 14 | 342,882 | 9 | 45,540 |
| Assumption | 12/31/2019 | 530,789 | 14 | 456,927 | 9 | 60,684 |
| Experience | 12/31/2020 | 1,339,721 | 13 | 1,204,255 | 9 | 159,948 |
| Experience | 12/31/2021 | (580,117) | 12 | (536,434) | 9 | (71,244) |
| Experience | 12/31/2022 | 348,501 | 11 | 335,348 | 9 | 44,544 |
| Experience | 12/31/2023 | 801,452 | 10 | 808,554 | 9 | 107,388 |
| Experience | 12/31/2024 | 548,990 | 10 | 587,035 | 10 | 71,412 |
| Total | | | | \$ 4,943,234 | | \$ 649,992 |

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2024 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2024 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

GASB Statement No. 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. GASB Statement No. 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at <http://www.mersofmich.com/>.

| | |
|--|------------|
| Actuarial Valuation Date: | 12/31/2024 |
| Measurement Date of the Total Pension Liability (TPL): | 12/31/2024 |

At 12/31/2024, the following employees were covered by the benefit terms:

| | |
|--|-----------|
| Inactive employees or beneficiaries currently receiving benefits: | 85 |
| Inactive employees entitled to but not yet receiving benefits (including refunds): | 30 |
| Active employees: | <u>14</u> |
| | 129 |

| | |
|--|---------------|
| Total Pension Liability as of 12/31/2023 measurement date: | \$ 19,689,207 |
|--|---------------|

| | |
|--|---------------|
| Total Pension Liability as of 12/31/2024 measurement date: | \$ 19,990,967 |
|--|---------------|

| | |
|--|------------|
| Service Cost for the year ending on the 12/31/2024 measurement date: | \$ 102,520 |
|--|------------|

Change in the Total Pension Liability due to:

| | |
|---|-------------|
| - Benefit changes ¹ : | \$ 0 |
| - Differences between expected and actual experience ² : | \$ 145,711 |
| - Changes in assumptions ² : | \$ (70,277) |

| | |
|--|---|
| Average expected remaining service lives of all employees (active and inactive): | 1 |
|--|---|

¹ A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

² Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

| | |
|---|------------|
| Covered employee payroll (Needed for Required Supplementary Information): | \$ 833,496 |
|---|------------|

Note: Covered employee payroll may differ from the GASB Statement No. 68 definition.

Sensitivity of the Net Pension Liability to changes in the discount rate:

| | 1% Decrease (6.18%) | Current Discount Rate (7.18%) | 1% Increase (8.18%) |
|---|------------------------|----------------------------------|------------------------|
| Change in Net Pension Liability as of 12/31/2024: | \$ 2,123,610 | \$ 0 | \$ (1,801,595) |

Note: The current discount rate shown for GASB Statement No. 68 purposes is higher than the MERS assumed rate of return. This is because for GASB Statement No. 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.



GASB Statement No. 68 Information

This page is for those municipalities who need to “roll forward” their total pension liability due to the timing of completion of the actuarial valuation in relation to their fiscal year-end.

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. GASB Statement No. 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at www.mersofmich.com.

| | |
|--|---------------|
| Actuarial Valuation Date: | 12/31/2024 |
| Measurement Date of the Total Pension Liability (TPL): | 12/31/2025 |
| At 12/31/2024, the following employees were covered by the benefit terms: | |
| Inactive employees or beneficiaries currently receiving benefits: | 85 |
| Inactive employees entitled to but not yet receiving benefits (including refunds): | 30 |
| Active employees: | <u>14</u> |
| | 129 |
| Total Pension Liability as of 12/31/2024 measurement date: | \$ 19,867,739 |
| Total Pension Liability as of 12/31/2025 measurement date: | \$ 20,079,823 |
| Service Cost for the year ending on the 12/31/2025 measurement date: | \$ 95,396 |
| Change in the Total Pension Liability due to: | |
| - Benefit changes ¹ : | \$ 0 |
| - Differences between expected and actual experience ² : | \$ 207,399 |
| - Changes in assumptions ² : | \$ (77,335) |
| Average expected remaining service lives of all employees (active and inactive): | 1 |

¹ A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

² Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

| | |
|---|------------|
| Covered employee payroll (Needed for Required Supplementary Information): | \$ 833,496 |
|---|------------|

Note: Covered employee payroll may differ from the GASB Statement No. 68 definition.

Sensitivity of the Net Pension Liability to changes in the discount rate:

| | 1% Decrease (6.18%) | Current Discount Rate (7.18%) | 1% Increase (8.18%) |
|---|------------------------|----------------------------------|------------------------|
| Change in Net Pension Liability as of 12/31/2025: | \$ 2,091,467 | \$ 0 | \$ (1,777,873) |

Note: The current discount rate shown for GASB Statement No. 68 purposes is higher than the MERS assumed rate of return. This is because for GASB Statement No. 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.



Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

01 - Gnrl

| | |
|-----------|---|
| 1/1/2021 | Contract Employees - Included |
| 1/1/2021 | Custom Wages |
| 1/1/2021 | Seasonal Employees - Included |
| 1/1/2021 | Service Credit Qualification - 75 hours |
| 12/1/2020 | Non-Accelerated Amortization |
| 1/1/2018 | Non Standard Compensation Definition |
| 1/1/2017 | Service Credit Purchase Estimates - No |
| 8/1/2015 | Accelerated to 15-year Amortization |
| 8/1/2015 | DC Adoption Date 08-01-2015 |
| 10/1/2012 | Exclude Temporary Employees requiring less than 12 months |
| 1/1/2002 | 2.00% Multiplier |
| 1/1/2002 | 6 Year Vesting |
| 1/1/1992 | E1 2.5% COLA for past retirees (01/01/1992) |
| 1/1/1992 | E2 2.5% COLA for future retirees (01/01/1992) |
| 1/1/1990 | Benefit F55 (With 25 Years of Service) |
| 1/1/1989 | 1.70% Multiplier |
| 1/1/1989 | Member Contribution Rate 3.00% |
| 1/1/1988 | E1 2.5% COLA for past retirees (01/01/1988) |
| 1/1/1967 | 1.20% Multiplier on FAC < \$4,200 and 1.70% Multiplier on FAC > \$4,200 |
| 8/16/1963 | Covered by Act 88 |
| 7/1/1958 | 1.00% Multiplier on FAC < \$4,200 and 1.50% Multiplier on FAC > \$4,200 |
| 7/1/1958 | 10 Year Vesting |
| 7/1/1958 | Benefit FAC-5 (5 Year Final Average Compensation) |
| 7/1/1958 | Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00% |
| | Fiscal Month - January |
| | Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years |
| | Normal Retirement Age (DB) - 60 |

S1 - Surplus Unassociated

Fiscal Month - January



Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix. Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

Increase in Final Average Compensation

| Division | Increase Assumption |
|---------------|---------------------|
| All Divisions | 2.00% |

Miscellaneous and Technical Assumptions

Loads – None.

Amortization Policy for Closed Not Linked Divisions: The default funding policy for closed not linked divisions, including open divisions with zero active members, is to follow a non-accelerated amortization, where each closed period decreases by one year each year until the period is exhausted.

Risk Commentary

Determination of the accrued liability, the employer contribution, and the funded ratio requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability, the actuarially determined contribution and the funded ratio that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

- **Investment Risk** – actual investment returns may differ from the expected returns;
- **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
- **Salary and Payroll Risk** – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
- **Longevity Risk** – members may live longer or shorter than expected and receive pensions for a period of time other than assumed; and
- **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease). Likewise, if longevity is improving (or worsening), increases (or decreases) in cost can be anticipated.



Plan Maturity Measures

Risks facing a pension plan evolve over time. A young plan with virtually no investments and paying few benefits may experience little investment risk. An older plan with a large number of members in pay status and a significant trust may be much more exposed to investment risk. Generally accepted plan maturity measures include the following:

| December 31, | Ratio of: | | | | |
|--------------|---|--|---------------------------------------|--|---|
| | Market Value of Assets to Total Payroll | Actuarial Accrued Liability to Payroll | Actives to Retirees and Beneficiaries | Market Value of Assets to Benefit Payments | Net Cash Flow to Market Value of Assets (BOY) |
| 2018 | 7.1 | 9.1 | 0.7 | 13.9 | -3.9% |
| 2019 | 9.2 | 11.3 | 0.5 | 14.5 | -1.9% |
| 2020 | 9.7 | 11.3 | 0.4 | 16.1 | 2.6% |
| 2021 | 13.1 | 14.1 | 0.4 | 17.1 | 1.8% |
| 2022 | 14.0 | 17.2 | 0.3 | 14.7 | -1.3% |
| 2023 | 17.7 | 21.0 | 0.2 | 14.4 | -3.2% |
| 2024 | 21.5 | 24.6 | 0.2 | 14.4 | -1.5% |

Ratio of Market Value of Assets to Total Payroll

The relationship between assets and payroll is a useful indicator of the potential volatility of contributions. For example, if the market value of assets is 2.0 times the payroll, a return on assets 5% different than assumed would equal 10% of payroll. A higher (lower) or increasing (decreasing) level of this maturity measure generally indicates a higher (lower) or increasing (decreasing) volatility in plan sponsor contributions as a percentage of payroll.

Ratio of Actuarial Accrued Liability to Payroll

The relationship between actuarial accrued liability and payroll is a useful indicator of the potential volatility of contributions for a fully funded plan. A funding policy that targets a funded ratio of 100% is expected to result in the ratio of assets to payroll and the ratio of liability to payroll converging over time.

Ratio of Actives to Retirees and Beneficiaries

A young plan with many active members and few retirees will have a high ratio of actives to retirees. A mature open plan may have close to the same number of actives to retirees resulting in a ratio near 1.0. A super-mature or closed plan may have significantly more retirees than actives resulting in a ratio below 1.0.

Ratio of Market Value of Assets to Benefit Payments

The MERS' Actuarial Policy requires a total minimum contribution equal to the excess (if any) of three times the expected annual benefit payments over the projected market value of assets as of the participating municipality or court's Fiscal Year for which the contribution applies. The ratio of market value of assets to benefit payments as of the valuation date provides an indication of whether the division is at risk for triggering the minimum contribution rule in the near term. If the division triggers this minimum contribution rule, the required employer contributions could increase dramatically relative to previous valuations.

Ratio of Net Cash Flow to Market Value of Assets

A positive net cash flow means contributions exceed benefits and expenses. A negative cash flow means existing funds are being used to make payments. A certain amount of negative net cash flow is generally expected to occur when benefits are prefunded through a qualified trust. Large negative net cash flows as a percent of assets may indicate a super-mature plan or a need for additional contributions.



State Reporting

The following information has been prepared to provide some of the information necessary to complete the Public Act 202 pension reporting requirements for the State of Michigan's Local Government Retirement System Annual Report (Form No. 5572). Additional resources are available at www.mersofmich.com and on the State [website](#).

| Form 5572 | | |
|----------------|---|---------------|
| Line Reference | Description | Result |
| 10 | Membership as of December 31, 2024 | |
| 11 | Indicate number of active members | 14 |
| 12 | Indicate number of inactive members (excluding pending refunds) | 16 |
| 13 | Indicate number of retirees and beneficiaries | 85 |
| 14 | Investment Performance for Calendar Year Ending December 31, 2024¹ | |
| 15 | Enter actual rate of return - prior 1-year period | 7.72% |
| 16 | Enter actual rate of return - prior 5-year period | 6.91% |
| 17 | Enter actual rate of return - prior 10-year period | 6.62% |
| 18 | Actuarial Assumptions | |
| 19 | Actuarial assumed rate of investment return ² | 6.93% |
| 20 | Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any | Level Percent |
| 21 | Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any ³ | 10 |
| 22 | Is each division within the system closed to new employees? ⁴ | Yes |
| 23 | Uniform Assumptions | |
| 24 | Enter retirement pension system's actuarial value of assets using uniform assumptions | \$18,556,872 |
| 25 | Enter retirement pension system's actuarial accrued liabilities using uniform assumptions ⁵ | \$20,488,888 |
| 27 | Actuarially Determined Contribution (ADC) using uniform assumptions, Fiscal Year Ending December 31, 2025 | \$694,584 |

¹ The Municipal Employees' Retirement System's investment performance has been provided to GRS from MERS Investment Staff and is included here for reporting purposes. The investment performance figures reported are net of investment expenses on a rolling calendar year basis for the previous 1-, 5-, and 10-year periods as required under PA 530.

² Net of administrative and investment expenses.

³ Populated with the longest amortization period remaining in the amortization schedule, across all divisions in the plan. This is when each division and the plan in total is expected to reach 100% funded if all assumptions are met.

⁴ If all divisions within the employer are closed, "yes." If at least one division is open (including shadow divisions), "no."

⁵ Line 25 actuarial accrued liability is determined under PA 202 uniform assumptions which may differ from the valuation assumptions. In accordance with the March 4, 2025 memo on the selection of Uniform Assumptions, "[f]or retirement systems that utilize an investment rate of return that is less than 7.00% for funding purposes, the local government should use the lower investment rate of return for the uniform assumption as well." In particular, the assumed rate of return for PA 202 purposes is 6.93%.



PUBLIC COMMENT

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