

April 16, 2025 – Board of Health Program, Policy, & Appeals Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Program, Policy, & Appeals Committee meeting was called to order by Committee-Chair, Brent Leininger, at 8:31 AM. Roll call was completed as follows: Brent Leininger, Rick Shaffer, and Tim Stoll.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Kris Dewey.

Mr. Stoll moved to approve the agenda as presented, with support from Mr. Shaffer. The motion passed unopposed.

Public Comment: No public comments were given.

Unfinished Business:

- The Health Officer Evaluation Policy and tool were discussed. No action was taken.

New Business:

- Mr. Shaffer moved to recommend that the full Board approve the Annual Report as presented, with support from Mr. Stoll. The motion passed unopposed.
- Mr. Stoll moved to recommend that the full Board approve the updated Social Media policy as presented, with support from Mr. Shaffer. The motion passed unopposed.
- Mr. Stoll moved to recommend that the full Board approve both the Procurement and Purchasing policies as presented, with support from Mr. Shaffer. The motion passed unopposed.
- Board of Health meeting materials were discussed, but no action was taken. This item will be placed on the agenda for full Board discussion.

Public Comment: No public comments were given.

Mr. Shaffer moved to adjourn the meeting with support from Mr. Stoll. The motion passed unopposed and the meeting adjourned at 9:20 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health