

February 14, 2025 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jared Hoffmaster at 9:00 AM. Roll call was completed as follows: Jared Hoffmaster and Kevin Collins. Jon Houtz was absent.

Also present from BHSJ: Rebecca Burns, and Theresa Fisher

Mr. Collins moved to approve the agenda with support from Mr. Hoffmaster. The motion passed unopposed.

Public Comment: No public comments were given.

New Business:

- Mr. Hoffmaster moved to recommend the full board approve the addition of 3 doors to the current electronic door lock system in the Hillsdale building. The motion received support from Mr. Collins and passed unopposed.
- Mr. Collins moved to recommend that the full Board approve the agency to hire one additional full-time outreach worker for the new No Wrong Door grant. The motion received support from Mr. Hoffmaster and passed unopposed.
- Timing of the audit presentation was discussed, but no action was taken.
- Nutrition Service Incentive Program (NSIP) funding cuts were discussed but no action was taken.
- Mr. Hoffmaster moved to recommend that the full Board accept the quote from Telnet services for VOIP phones, with support from Mr. Collins. The motion passed unopposed.

Public Comment: No public comments were given.

With no further business, the meeting was adjourned at 9:30 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health