

December 2, 2024 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jared Hoffmaster at 9:01 AM. Roll call was completed as follows: Jared Hoffmaster, Jon Houtz, and Steve Lanius.

Also present from BHSJ: Rebecca Burns, and Theresa Fisher

Mr. Lanius moved to approve the agenda with support from Mr. Houtz. The motion passed unopposed.

Public Comment: No public comments were given.

New Business:

- Mr. Houtz moved to recommend the full board approve FY24-25 budget amendment #1 as presented with support from Mr. Lanius. The motion passed unopposed.
- Mr. Lanius moved to recommend that the full Board approve the updated wage scale as presented, which includes a 5% increase. The motion received support from Mr. Houtz and passed unopposed.
- Mr. Houtz moved to recommend that the full Board approve the updated meeting schedule, canceling the committee meetings for the month of January, with support from Mr. Lanius. The motion passed unopposed.
- Mr. Lanius moved to recommend that the agency keep the full Board informed on the repairs for the Hillsdale basement, with support from Mr. Houtz. The motion passed unopposed.

Public Comment: No public comments were given.

Mr. Lanius moved to adjourn the meeting, with support from Mr. Houtz. With no further business the meeting was adjourned at 9:38 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health