

## November 14, 2024 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Jared Hoffmaster at 9:00 AM with the Pledge of Allegiance to the Flag of the United States. Roll call was completed as follows: Tom Matthew, Jared Hoffmaster, Jon Houtz, Brent Leininger, and Steve Lanius. Rusty Baker was absent.

Also present from BHSJ: Rebecca Burns, Dr. Karen Luparello, Theresa Fisher, Laura Sutter, Joe Frazier, and Heidi Hazel.

Mr. Leininger moved to approve the agenda, with an addition to add approval of Health Officer evaluation to the old business session. The motion received support from Mr. Houtz. The motion passed unopposed.

Mr. Houtz moved to approve the minutes from the October 3, 2024 meeting with support from Mr. Leininger. The motion passed unopposed.

Public Comment: No public comments were given.

Rebecca Burns, Health Officer, reviewed the monthly Health Officer's Report with the following items included: Medical Insurance Renewal, PA 152 Annual Board Decision, Respiratory Virus Season, Environmental Health Electronic Application Portal, Staffing Update, Kindergarten Oral Health Assessment, Community Needs Assessment by Beacon Health System, Michigan Legislation, Public Health Concerns, Coldwater Office, Hillsdale Office, Three Rivers Office, Sturgis Office, and Board Education.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "Family Planning Contraception Options MDHHS – Plan First Take Control of Your Birth Control".

### Departmental Reports:

- Health Education & Promotion
- Environmental Health
- Area Agency on Aging
- Personal Health & Disease Prevention

### Financial Reports/Expenditures

- Mr. Leininger moved to approve the expenditures for September and October with support from Mr. Matthew. The motion passed unopposed.
- Mr. Leininger moved to place the financials for September on file with support from Mr. Lanius. The motion passed unopposed.

Committee Reports:

- Finance Committee – Mr. Lanius moved to approve the minutes from the November 4, 2024 Board of Health Finance Committee meeting with support from Mr. Matthew. The motion passed unopposed.
- Program, Policy, & Appeals Committee – Did not meet.

Unfinished Business:

- Mr. Leininger moved to approve the Heath Officer's evaluation, with support from Mr. Houtz. The motion passed unopposed.


New Business:

- Mr. Leininger moved to table the Hillsdale water softener, with support from Mr. Lanius. The motion passed unopposed.
- Mr. Leininger moved to approve the hard cap figures according to PA 152, set at \$7718.26 for a single person, \$16,141.28 for two persons, and \$21,049. 85 for a family. The motion received support from Mr. Houtz and passed unopposed.
- Mr. Leininger moved to approve the proposed employer sponsored Blue Cross / Blue Shield health insurance plans, PPO \$1,500 80%, HSA \$2,000 80%, HSA \$3,500 80%, HSA \$6,350 100% plan, and Delta dental and Principal vision plans as presented, with support from Mr. Lanius. The motion passed unopposed.

Public Comment: No public comments were given.

With no further business, Mr. Leininger moved to adjourn the meeting with support from Mr. Matthew. The motion passed unopposed and the meeting was adjourned at 10:15 AM.

Respectfully Submitted by:

  
Theresa Fisher,  
Administrative Services Director  
Secretary to the Board of Health