

### **Vacancy Announcement for Environmental Health Sanitarian**

Sanitarians work under the supervision of the Environmental Health Director and perform the on-site inspections at commercial, residential, or public locations in the district to determine conformity with federal, state and county sanitation and environmental health laws to safeguard the public health. They also provide consultation to the general public on environmental health and sanitation issues. Sanitarians are required to maintain records of activities and prepare related reports. The successful applicant will be focused on supporting the Type II, Non-Community Water Program for the tri-county agency. The position requires the maintenance of all records correlated to the Type II water supplies including but not limited to: water sample results, start-up sampling, water supply treatment, water sample frequency monitoring, water system surveys and all EGLE program documentation requirements. Other duties within environmental health may also be assigned to this sanitarian.

#### **Employment Qualifications:**

Education: Bachelor's degree in environmental health or related field is required.

#### **Experience & Required Skills:**

- Must be able to work independently as well as with other staff and clients.
- Excellent oral and written communication skills necessary to effectively communicate with the Director and the public.
- Computer skills necessary to effectively utilize word processing, spreadsheet, and EH software systems.
- Ability to handle simultaneous projects requiring concentration and attention to detail.
- Strong organizational skills.
- Ability to deal with difficult people in a firm but professional manner.

Special Requirement: Must have a valid Michigan Driver's License and reliable transportation, as work-related travel is required.

#### **Salary and Fringe Benefits:**

This is a full-time position with placement in either our Three Rivers or Coldwater office; 37.5 hours per week with a starting wage of \$24.51 per hour. BHSJCHA offers a full range of fringe benefits including Health, Dental, Optical, and Life Insurances, Sick and Annual Leaves, an Employer Contributed Retirement Savings Plan, Flexible Spending Plan.

#### **Application Process:**

Qualified applicants should submit their resumes with cover letter to:

Kayse O'Donnell, Human Resource Support Specialist  
Branch-Hillsdale-St. Joseph Community Health Agency  
570 Marshall Rd  
Coldwater, MI 49036  
[odonnellk@bhsj.org](mailto:odonnellk@bhsj.org)

*Branch-Hillsdale-St. Joseph Community Health Agency is an equal opportunity employer that values diversity. All employment decisions are based on qualifications, merit, and business need.*



# benefits of working in **PUBLIC HEALTH**

*Helping people live healthier*

## Why work in public health?

- Make a difference in the community
- Promote a healthy environment
- Job stability and opportunities for career development
- The field is ever evolving and you can influence health policy
- Improve the lives of children, families, and the elderly
- Eradicate disease



- 12 Paid Holidays -no waiting to be eligible for holiday pay
- Health, Dental, and Vision insurance coverage begins 1st day of employment. Plan options as low as \$0 employee contribution.
- Vacation Time accrues from first day of employment, 16 days earned in the first year.
- Sick Time accrues from first day of employment, 12 days annually
- Work week is 37.5 hours, and generally Monday-Friday from 8 am - 4 pm.
- Company paid Life Insurance and Short-term Disability
- AFLAC options available
- Healthcare Savings and Flexible Spending Accounts available
- Municipal Employee Retirement System with employer contribution of 5%
- Qualified Employer under the Public Service Student Loan Forgiveness Program

[www.bhsj.org/careers](http://www.bhsj.org/careers)