

June 27, 2024 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Jared Hoffmaster at 9:00 AM with the Pledge of Allegiance to the Flag of the United States. Roll call was completed as follows: Tom Matthew, Jared Hoffmaster, Brent Leininger, Rusty Baker, and Steve Lanius. Jon Houtz was absent.

Also present from BHSJ: Rebecca Burns, Dr. Karen Luparello, Theresa Fisher, Laura Sutter, Paul Andriacchi, Heidi Hazel, and Kris Dewey.

Mr. Leininger moved to approve the agenda as amended to include item 8-d under new business for July BOH Meeting dates, with support from Mr. Baker. The motion passed unopposed.

Mr. Leininger moved to approve the minutes from the May 23, 2024 meeting with support from Mr. Baker. The motion passed unopposed.

Public Comment: Public comment was provided by one person.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: Budgets, MERS update, National Labor Relations Board, CDC Infrastructure Grant, Staffing Update, Intergovernmental Agreement, Kindergarten Oral Health Assessment, Community Health Needs Assessment by Beacon Health System, Public Health Concerns, Highly Pathogenic Avian Influenza, Annual Report, Coldwater Office, Hillsdale Office, Three Rivers Office, Sturgis Office, and Board Education.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "It's Finally Summer, Why Can't I Swim in the Lake".

Departmental Reports:

- Environmental Health
- Area Agency on Aging
- Personal Health & Disease Prevention
- Health Education & Promotion

Financial Reports/Expenditures

- Mr. Leininger moved to approve the expenditures for May as reported with support from Mr. Baker. The motion passed unopposed.
- Mr. Leininger moved to place the financials for May on file with support from Mr. Lanius. The motion passed unopposed.

Committee Reports:

- Finance Committee – Mr. Leininger moved to approve the minutes from the June 17, 2024 Board of Health Finance Committee meeting with support from Mr. Baker. The motion passed unopposed.
- Program, Policy, & Appeals Committee – Did not meet.

Unfinished Business:

- None


New Business:

- Mr. Baker moved to approve the AAA IIC provider budget amendments as presented with support from Mr. Matthew. The motion passed unopposed.
- Mr. Matthew moved to approve the BHSJ FY24 Budget Amendment #2 as presented with support from Mr. Leininger. The motion passed unopposed.
- Mr. Baker moved to approve the BHSJ FY25 Original Budget as presented with support from Mr. Leininger. The motion passed unopposed.
- Mr. Baker moved to cancel the July Board of Health meeting, including the committee meetings. The motion received support from Mr. Lanius and passed unopposed.

Public Comment: No public comments were given.

With no further business, Mr. Matthew moved to adjourn the meeting with support from Mr. Baker. The motion passed unopposed and the meeting was adjourned at 10:25 AM.

Respectfully Submitted by:


Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health