

May 23, 2024 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Jared Hoffmaster at 9:00 AM with the Pledge of Allegiance to the Flag of the United States. Roll call was completed as follows: Tom Matthew, Jared Hoffmaster, Jon Houtz, Brent Leininger, and Steve Lanius. Rusty Baker was absent.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, Laura Sutter, Paul Andriacchi, Heidi Hazel, and Kris Dewey.

Mr. Leininger moved to approve the agenda as amended, moving item 5d and item 9a to directly before item 5a. The motion received support from Mr. Matthew. The motion passed unopposed.

Mr. Houtz moved to approve the minutes from the April 25, 2024 meeting with support from Mr. Leininger. The motion passed unopposed.

Public Comment: Rebecca Burns introduced the agency's new Emergency Preparedness Coordinator, Nathan Francis. No other public comments were given.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: CDC Infrastructure Grant, Staffing Update, Intergovernmental Agreement, Kindergarten Oral Health Assessment, Community Health Needs Assessment by Beacon Health System, Public Health Concerns, Annual Report, Indispensable Supervisor Training, Coldwater Office, Hillsdale Office, Three Rivers Office, Sturgis Office, Agreement with Hillsdale Hospital for use of the Mobile Unit, and Board Education.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "Michigan and the Kindergarten Oral Health Assessment Program".

Departmental Reports:

- Area Agency on Aging

New Business:

- Mr. Leininger moved to approve the FY25 Annual Implementation Plan for Area Agency on Aging III C, with support from Mr. Houtz. The motion passed unopposed.

Departmental Reports (continued):

- Health Education & Promotion
- Personal Health & Disease Prevention
- Environmental Health

Financial Reports/Expenditures

- Mr. Leininger moved to approve the expenditures for April as reported with support from Mr. Houtz. The motion passed unopposed.
- Mr. Leininger moved to place the financials for April on file with support from Mr. Lanius. The motion passed unopposed.

Committee Reports:

- Finance Committee – Did not meet.
- Program, Policy, & Appeals Committee – Mr. Leininger moved to approve the minutes from the May 15, 2024 Board of Health Program, Policy, and Appeals Committee meeting with support from Mr. Houtz. The motion passed unopposed.

Unfinished Business:

- Rebecca Burns provided an update on the progress of the approval of the Public Health Intergovernmental Agreement.

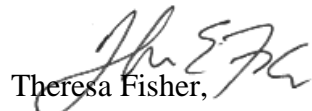
New Business:

- The only new business item was moved up on the agenda to coincide with the Area Agency on Aging III C report.

Public Comment: No public comments were given.

With no further business, Mr. Lanius moved to adjourn the meeting with support from Mr. Matthew. The motion passed unopposed and the meeting was adjourned at 10:11 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health