

May 15, 2024 – Board of Health Program, Policy, & Appeals Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Program, Policy, & Appeals Committee meeting was called to order by Committee-Chair, Brent Leininger, at 8:30 AM. Roll call was completed as follows: Brent Leininger, Jon Houtz, and Rusty Baker. Tom Matthew was absent and Jon Houtz attended in his place.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Laura Sutter.

Mr. Houtz moved to approve the agenda as presented, with support from Mr. Baker. The motion passed unopposed.

Public Comment: No public comments were given.

Unfinished Business:

- Rebecca Burns provided an update on the progress of amending the intergovernmental agreement. The signed document has been forwarded to MDHHS for approval.

New Business:

- Mr. Baker moved to recommend that the full Board approve the FY25 Annual Implementation Plan for the Area Agency on Aging Region III C, with support from Mr. Houtz. The motion passed unopposed.
- The Financial Controls Policy was discussed, but no action was taken. The document will be amended based on discussion and brought back to next month's meeting.

Public Comment: No public comments were given.

With no further business, Mr. Baker moved to adjourn the meeting with support from Mr. Houtz. The motion passed unopposed and the meeting was adjourned at 9:19 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health