

July 17, 2023 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jared Hoffmaster at 11:00 AM. Roll call was completed as follows: Jared Hoffmaster, Jon Houtz and Steve Lanius.

Also present from BHSJ: Rebecca Burns, Theresa Fisher and Laura Sutter

Mr. Houtz moved to approve the agenda with support from Mr. Lanius. The motion passed unopposed.

Public Comment: No public comments were given.

New Business:

- Mr. Houtz moved to recommend that the full Board approve the purchase of a new vaccine storage unit PHCBI for a total of \$7,7983 (Amended at Board of Health Meeting on July 27, 2023), with support from Mr. Lanius. The motion passed unopposed.
- Mr. Houtz moved to recommend that the full Board approve the bid to upgrade the Hillsdale building elevator from Schindler Elevator Corporation for a total of \$26,734, with support from Mr. Lanius. The motion passed unopposed.
- Mr. Houtz moved to recommend that the full Board approve the request for an increase of \$0.15 per capita for calendar year 2024, for a total of \$5.45 per capita. The motion received support from Mr. Lanius. The motion passed unopposed.
- Mr. Houtz moved to recommend that the full Board approve the request for an increase from St. Joseph County for AAA appropriations from \$16,989 to \$20,387 (20%) to correct the funding imbalance and restore the 58/42 split that is based on population. The motion received support from Mr. Lanius. The motion passed unopposed.

Public Comment: No public comments were given.

With no further business, the meeting was adjourned at 11:44 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health