

## August 15, 2022 – Board of Health, Program, Policy, & Appeals Committee Meeting Minutes

The meeting was called to order at 1:00 PM by Tom Matthew, with roll call as follows: Tom Matthew and ~~Jon Houtz~~–Kathy Pangle\*. Mark Wiley joined the meeting at 1:06 PM.

Also present from BHSJ: Rebecca Burns, Laura Sutter, Nichole Simon, and Theresa Fisher.

Public comment: None

### New Business:

The Committee reviewed proposals as submitted under the FY22 Request for Proposals in preparation for the upcoming FY23-25 contract cycle, which begins October 1, 2022.

- Mr. Wiley moved to recommend that the full Board approve all Branch County Commission on Aging non-competitive grant proposals in response to the AAA IIIC FY22 Request for Proposal as presented, with support from Ms. Pangle. A roll call vote was taken and passed 3-0 (Mr. Wiley, yes; Ms. Pangle, yes; Mr. Matthew, yes).
- Mr. Wiley moved to recommend that the full Board approve Kalamazoo County Government/AAA Region 3A's request to continue the collaborative agreement to support the Long Term Care Ombudsman Program (ACLS Bureau maintenance of effort) for Branch & St. Joseph Counties as presented, with support from Ms. Pangle. A roll call vote was taken and passed 3-0 (Mr. Wiley, yes; Ms. Pangle, yes; Mr. Matthew, yes).
- Mr. Wiley moved to recommend that the full Board approve the Legal Services of South-Central Michigan non-competitive grant proposal in response to the AAA IIIC FY22 Request for Proposal as presented, with support from Ms. Pangle. A roll call vote was taken and passed 3-0 (Mr. Wiley, yes; Ms. Pangle, yes; Mr. Matthew, yes).
- Mr. Wiley moved to recommend that the full Board approve all St. Joseph County Commission on Aging non-competitive grant proposals in response to the AAA IIIC FY22 Request for Proposal as presented, with support from Ms. Pangle. A roll call vote was taken and passed 3-0 (Mr. Wiley, yes; Ms. Pangle, yes; Mr. Matthew, yes).
- Mr. Wiley moved to recommend that the full Board review the St. Joseph County Transportation Authority non-competitive grant proposal in response to the AAA IIIC FY22 Request for Proposal as presented, without a recommendation from the Program, Policy, and Appeals Committee. The motion received support from Ms. Pangle. A roll call vote was taken and passed 3-0 (Mr. Wiley, yes; Ms. Pangle, yes; Mr. Matthew, yes).
- Mr. Wiley moved to recommend that the full Board approve the Thurson Woods non-competitive grant proposal in the amount of \$42,700 (amount of available funding) in response to the AAA IIIC FY22 Request for Proposal as presented, with support from Ms.

Pangle. A roll call vote was taken and passed 3-0 (Mr. Wiley, yes; Ms. Pangle, yes; Mr. Matthew, yes)

- Mr. Wiley moved to recommend that the full Board approve the competitive grant proposal for Home Delivered Meals/Congregate Meals submitted by “Bidder #1” in response to the AAA IIIC FY22 Request for Proposal as presented, with support from Ms. Pangle. A roll call vote was taken and passed 3-0 (Mr. Wiley, yes; Ms. Pangle, yes; Mr. Matthew, yes)
- Mr. Wiley moved to recommend that the full Board approve both competitive grant proposals for Branch County transportation by “Bidder 1” and “Bidder 2” in response to the AAA IIIC FY22 Request for Proposal as presented, by redirecting the funds not bid on for Branch County Home Repair and supplementing an additional \$140 from another budget area. The motion received support from Ms. Pangle. A roll call vote was taken and passed 3-0 (Mr. Wiley, yes; Ms. Pangle, yes; Mr. Matthew, yes)

Public comment: None

With no further business, Mr. Wiley moved to adjourn the meeting, with support from Ms. Pangle. The motion passed unopposed and the meeting was adjourned at 2:47 PM.

Respectfully Submitted by:



Theresa Fisher  
Secretary for the Board of Health

\*Minutes amended by Board on 8/25/2022. There was a clerical error. Mr. Houtz does not serve on this committee and did not attend. Ms. Pangle was in attendance.