

April 28, 2022 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Tom Matthew at 9:03 AM with the Pledge of Allegiance to the Flag of the United States led by Ms. Burns. Roll call was completed as follows: Tom Matthew, Mark Wiley, Brent Leininger, Kathy Pangle, and Jared Hoffmaster. Mr. Houtz joined the meeting 9:57 AM, during the Health Officer's report.

Also present from BHSJ: Rebecca Burns, Karen Luparello, Theresa Fisher, Paul Andriacchi, Kali Nichols, Laura Sutter, and Kris Dewey.

Mr. Hoffmaster moved to approve the agenda, with support from Mr. Leininger. The motion passed unopposed.

Ms. Pangle moved to approve the minutes from the February 24, 2022, meeting with support from Mr. Wiley. The motion passed unopposed.

Public Comment: Public comment was given by Resident Adams, and Resident Wortz. Resident Mapes and another Resident both yielded their time to Resident Wortz.

Public Health Recognitions were presented to JJ Hodshire, CEO Hillsdale Hospital, COVID-19 Relief Task Force, and Kelly Hostetler, Director of St. Joseph County United Way for their great efforts in their communities in response to and in support of public health efforts during the COVID-19 pandemic.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: Public Health Recognitions, 2021 Annual Report, Highly Pathogenic Avian Influenza (HPAI), CDC COVID Health Disparities Grant, COVID Recovery Phase, COVID Vaccinations, COVID-19 Testing, Coldwater Office, Sturgis Office, Hillsdale Office, Three Rivers Office, MCDC Hillsdale Location, KN95 Masks, MALPH (Michigan Association for Local Public Health), and Health Promotion & Education update.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "Bird Flu".

Committee Reports:

- Finance Committee – did not meet.
- Program, Policy, and Appeals Committee – Minutes from the April 28, 2022 meeting are not yet available and will be approved at the next meeting.

Financial Reports/Expenditures

- Mr. Leininger moved to approve the expenditures as reported with support from Ms. Pangle. The motion passed unopposed.

- Mr. Leininger moved to place the financials on file, with support from Mr. Wiley. The motion passed unopposed.

Unfinished Business

- None

New Business:

- Mr. Wiley moved to deny the appeal for a variance of the Environmental Health Code for the property located at 292 Will James Rd., in Branch County, as the Board determined that all the conditions to grant a variance cannot be met. The motion was supported from Mr. Hoffmaster. The motion passed 4-1.

Ms. Pangle left the meeting during discussion of the appeal request, at 10:34 AM.

- Mr. Leininger moved to accept and place on file, the 2021 Annual Report. The motion received support from Mr. Hoffmaster. The motion passed unopposed.

Departmental Reports:

- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging

Public Comment: None

With no further business, Mr. Leininger moved to adjourn the meeting with support from Mr. Houtz. The motion passed and the meeting was adjourned at 11:16 AM.

Respectfully Submitted by:


Theresa Fisher,