

October 22, 2020 – Board of Health Meeting Minutes

The meeting was held electronically via Zoom meetings due to the COVID-19 Pandemic. The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Bruce Caswell, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Bruce Caswell, Allan Balog, Kathy Pangle, and Mark Wiley. Terri Norris joined the meeting at 9:02 AM, just prior to the Health Officer's report.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Kali Nichols, Paul Andriacchi, and Laura Sutter.

Mr. Balog moved to approve the agenda with support from Mr. Wiley and the motion passed.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Wiley and the motion passed.

Public comment:

- None

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Flu Vaccination, Pop-Up Testing, Audit RFP, Health Officer's Annual Evaluation, Health Department Offices Open/Service Updates, Schools, Staff Capacity, Hillsdale Dental Center, Strategic Planning, Health Department Leases, Health Promotion & Education Updates, and the Michigan Center for Rural Health.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. The subject of this month's report was Influenza and Mask Effectiveness.

Committee Reports:

- Finance Committee – Ms. Norris moved to approve the minutes from the October 19, 2020 meeting with support from Ms. Pangle and the motion passed.
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Ms. Pangle moved to approve the expenditures as reported with support from Mr. Balog and the motion passed.

Ms. Norris left the meeting.

Unfinished Business

- none

New Business:

- Ms. Pangle moved to accept the proposal and enter into contract with Maner Costerisan to provide the Agency's audit services, with support from Mr. Balog. A roll call vote was taken

and the motion passed 4-0 (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Wiley, yes)

- Ms. Pangle moved to approve the FY20/21 Budget Amendment #1 as presented, with support from Mr. Wiley A roll call vote was taken and the motion passed 4-0 (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Wiley, yes)

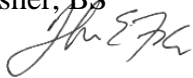
Department Reports

- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging

With no further business the meeting was adjourned at 10:20 AM.

Respectfully Submitted by:

Theresa Fisher, BS

A handwritten signature in black ink, appearing to read 'Theresa Fisher', is written over the typed name.