

## February 27, 2020 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Bruce Caswell, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Terri Norris, Tom Matthew, Kathy Pangle, and Bruce Caswell. Mark Wiley joined the meeting at 9:06 after public comment.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Kali Nichols, Paul Andriacchi, and Laura Sutter.

Ms. Norris moved to approve the agenda with support from Ms. Pangle. The motion carried.

Mr. Balog moved to approve the minutes from the previous meeting with support from Ms. Pangle. The motion carried.

### Public comment:

- Felicia Landis and Becky Olds from Southern Michigan Bank & Trust Presented a \$700 Donation for the upcoming Elder Justice Symposium

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Board of Health Education Session, Board of Health Bylaws, Board of Health Binders, Strategic Planning, Emergency Preparedness Special Project Funding, Hepatitis A Outbreak Carry-over Funds, Health Department Leases, Health Promotion & Education Updates, and COVID-19.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. This month's reports covered the topic of Elder Safety - Medications.

### Committee Reports:

- Finance Committee – Did not meet.
- Program, Policy, and Appeals Committee – Did not meet.

### Financial Reports/Expenditures

- Ms. Norris moved to approve the expenditures as reported with support from Mr. Matthew. The motion carried.

### Unfinished Business

- a. Ms. Norris moved to adopt the by-laws as presented with support from Ms. Pangle. The motion carried.

### New Business:

- a. Employee recognition for years of service were reviewed.
- b. Annual Conflict of Interest/Discloser Statements were reviewed and signed.

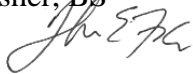
Department Reports

- a. Environmental Health
- b. Area Agency on Aging
- c. Personal Health & Disease Prevention

With no further business the meeting was adjourned at 10:40 AM.

Board of Health Members were invited to attend an educational session dealing with PFAS contamination immediately following the meeting.

Respectfully Submitted by:  
Theresa Fisher, BS

A handwritten signature in black ink, appearing to read 'Theresa Fisher', is written over the printed name.