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**BOARD OF HEALTH – FINANCE COMMITTEE**  
**Agenda for January 12, 2023 at 9:00 AM**

1. Call to Order
  - a. Roll Call
  - b. Approval of the Agenda\*
2. Public Comment
3. New Business
  - a. Hillsdale Painting Project Bids\*
  - b. Hillsdale Carpet Project Bids\*
4. Public Comment
5. Adjournment - Next meeting: Full Board meets on January 25, 2024

**Public Comment:**  
For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed. Speakers are requested to provide comments that are civil and respectful. Each speaker will be allowed to speak for no more than three (3) minutes at each public comment opportunity.

# Proposal #482239



**Rebecca Burns**  
20 Care Dr  
Hillsdale, MI 49242

Proposal # 482239  
Proposal Date 11/29/2023  
Proposal Amount \$36,440.00  
Job Address 20 Care Dr  
Hillsdale, MI 49242

**Apex Painting**

3980 W Carleton Rd. Suite A  
Hillsdale, Michigan 49242  
Phone: (517) 212-0051

Product / Service	Quantity	Price	Subtotal	Tax	Total
<b>Main Floor - All Walls &amp; Ceilings Repaint</b> <ul style="list-style-type: none"> <li>• SCOPE: entry, waiting room, all hallways, and 29 separate rooms (offices, reception, break room, etc.)                             <ul style="list-style-type: none"> <li>◦ NOTE: Supply Closets Not Included (3 on main floor)</li> </ul> </li> <li>• Walls and Ceilings re-paint</li> <li>• Walls                             <ul style="list-style-type: none"> <li>◦ One color throughout                                     <ul style="list-style-type: none"> <li>▪ We recommend SW 7666 Fleur de Sel or SW 7029 Agreeable Gray</li> </ul> </li> <li>◦ Two coats, always</li> <li>◦ Nail holes filled, stickers removed &amp; light sand where there were stickers or holes</li> </ul> </li> <li>• Ceiling flat white                             <ul style="list-style-type: none"> <li>◦ 1 coat, industry standard</li> </ul> </li> </ul>	1.00	\$19,350.00	\$19,350.00	\$0.00	\$19,350.00
<b>Basement Level Repaint - Some Areas</b> <ul style="list-style-type: none"> <li>• SCOPE:                             <ul style="list-style-type: none"> <li>◦ Walls Only</li> <li>◦ Stairwell down, all hallways, 2 bathrooms, 2 conference rooms</li> <li>◦ Excludes kitchen and any other rooms</li> </ul> </li> <li>• Walls only repaint                             <ul style="list-style-type: none"> <li>◦ Nail holes filled, any stickers off and sanded</li> <li>◦ Two coats, always</li> </ul> </li> </ul>	1.00	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00
<b>Drywall Repairs - Main Floor &amp; Basement</b> We noted 23 separate drywall repair areas, mostly cracks and seam failures  This line item covers all drywall repair in areas bid for re-paint on main floor and basement, no additional areas	1.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00
<b>We Move Furniture</b> <ul style="list-style-type: none"> <li>• At least 11 spaces were "heavily furnished" and we are capable of moving large furniture to access walls for the repaint – this line item covers the labor cost of carefully moving all furniture in re-paint spaces ourselves</li> </ul>	1.00	\$2,800.00	\$2,800.00	\$0.00	\$2,800.00
<b>MATERIALS</b> <ul style="list-style-type: none"> <li>• 110 GALLONS INTERIOR LATEX WALL PAINT                             <ul style="list-style-type: none"> <li>◦ Sherwin Williams Super Paint, satin sheen (for durability/washability)</li> </ul> </li> <li>• 30 GALLONS CEILING FLAT WHITE</li> <li>• masking, tape, etc.</li> </ul>	1.00	\$5,790.00	\$5,790.00	\$0.00	\$5,790.00
<b>TIMING</b> We can adjust our schedule and start this work ASAP upon acceptance, with completion by January 1 as long as our timing and access with office workers allows for a normal momentum	1.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>					\$36,440.00

Tax	\$0.00
Total	\$36,440.00

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**Deposit Required**

\$10,932.00 (30.00%)

**Scheduled Payments**

75% Complete: \$10,000.00

Remaining Balance: \$15,508.00

**Terms and Conditions**

**Terms:** We propose hereby to furnish material and labor - complete in accordance with above specifications.

All material is guaranteed to be as specified. All work to be completed in a substantially workmanlike manner according to the specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. If either party commences legal action to enforce its rights pursuant to this agreement, the action must be brought and held in the courts having jurisdiction over Hillsdale County, Michigan. Client has a (3) day right to cancel without loss of deposit.

**Photos:**

□

**Sign And Date To Accept Proposal:**

Customer Signature:

Date:

# ESTIMATE



## Prepared For

Branch Hillsdale Health Department  
20 Care Dr.  
Hillsdale, Mi 49242

### N & L Painting Co.

642 Craig St  
Jonesville, Michigan 49250  
Phone: (517) 200-8756  
Email: themichiganpainter@icloud.com  
Web: www.facebook.com/nlpaintingco/

Estimate # 11420

Date 11/30/2023

Description	Quantity	Total
Interior painting - ceilings - Approximately 7701 ft. <sup>2</sup>	7,701	\$11,551.50
Interior painting - walls - Approximately 20,347 ft. <sup>2</sup> - minor wall repair included	20,347	\$25,433.75
	<b>Subtotal</b>	\$36,985.25
	<b>Total</b>	<b>\$36,985.25</b>

This estimate includes all labor and materials required to complete the services requested in the scope of work.

\* In the event of discovery(unforeseen work), services will cease and the client will be notified. A change order will be generated and presented to the client with the updated labor and/or materials required to complete the work. Services will resume ONLY after client's signature and approval.

\* There will be a 30% down payment required in order for services to be scheduled and/or to begin. The remainder will be due upon completion of services.

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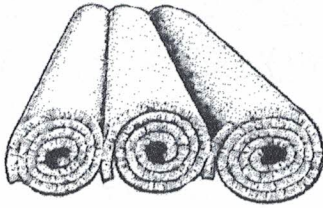
Nicholas Lytle

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Branch Hillsdale Health Department

# COUNTRY CARPETS, L.L.C.

394 W. Chicago St.  
 Jonesville, Michigan 49250  
 Phone: (517) 995-5070 Fax: (517) 995-5080  
 Email: countrycarpets@hotmail.com



- ★ CARPET
- ★ VINYL
- ★ LAMINATE
- ★ CERAMIC

## ESTIMATE SHEET

Customer's Name Hillsdale - Branch - St Joseph Community Health Center Date 11/27/23  
 Address 20 Care Drive Laying Address (If other)  
 City Hillsdale, MI Phone 269-501-2503 <sup>Rebecca</sup>  
517-933-3040

### SPECIAL INSTRUCTIONS

AREAS TO COVER	TYPE OF GOODS AND COLOR	SIZE OF CUTS	SQ. FT.
<u>Lower Level Conference Rooms + Hall</u>	<u>Shaw Multiplicity 20oz</u> <u>510 Outpouring</u>	<u>12x165</u>	<u>1980sf</u>
	<u>or</u>		
	<u>Shaw Scoreboard II 26oz</u>		
<u>Recommend</u> <u>26oz vs. 20oz</u> <u>* same price *</u>	<u>514 2nd Inning</u>		

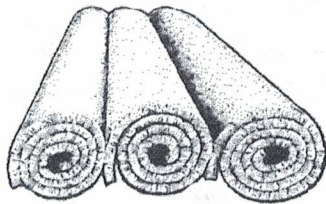
TYPE OF PADDING	<u>Glued Direct</u>		
INSTALLATION INSTRUCTIONS	<u>- Customer to move all small items.</u>	LABOR COSTS	
		<u>Scrape + prep</u>	<u>198 00</u>
		<u>Vinyl Insert</u>	<u>64 00</u>

FLOOR CONDITION	<u>c/g/conc</u>	<u>Move furn</u>	<u>860 00</u>
		<u>Disposal</u>	<u>200 00</u>

MATERIAL COSTS					
MATERIAL	AMOUNT	PRICE	COST		
<u>Carpet</u>	<u>Reg 2<sup>79</sup> sf</u>	<u>1980sf @ 2<sup>39</sup></u>	<u>4732 20</u>	TAKING UP OLD	<u>1188 00</u>
<u>Adhesive</u>			<u>495 80</u>	LAYING VINYL	
<u>Vinyl Insert</u>	<u>32 ft</u>	<u>@ 2<sup>00</sup></u>	<u>64 00</u>	LAYING CARPET	<u>1980 00</u>
				TOTAL	<u>4490 00</u>
				TOTAL MATERIAL	<u>5292 00</u>
				TAX	<u>exempt</u>
COST OF PADDING				TOTAL LABOR	<u>4490 00</u>
TOTAL			<u>5292 00</u>	TOTAL CHARGES	<u>9782 00</u>



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## ESTIMATE SHEET

Customer's Name Hillsdale-Branch-St. Joseph Community Health Center Date 11/27/23  
 Address 20 Care Drive Laying Address (If other) \_\_\_\_\_  
 City Hillsdale, MI Phone 269-501-2503 Rebecca  
517-933-3040

### SPECIAL INSTRUCTIONS

AREAS TO COVER	TYPE OF GOODS AND COLOR	SIZE OF CUTS	SQ. FT.
<u>Carpet Areas</u> <u>Offices + Stairs</u>	<u>- Shaw Multiplicity 510 Outpouring 2002</u> <u>or Shaw Scoreboard II 2nd Inning</u> <u>2602</u>	<u>12 x 570</u>	<u>6840sf</u>
<u>2 Lobby Areas</u>	<u>- Shaw Silva Valley 20mi 1</u> <u>510 Yaguina Bay</u>	<u>12ctns</u>	<u>501sf</u>
<u>* Recommended</u> <u>2602 vs 2002</u> <u>* same price *</u>			

TYPE OF PADDING	LABOR		
<u>Glued Direct</u>			
INSTALLATION INSTRUCTIONS <u>- Customer must remove all / Scrape / Patch / Prep</u>		<u>700</u>	<u>00</u>
<u>Small items, computer systems (Racks, shelves + desks to be cleaned off)</u>	<u>3/4 Round / VI</u>	<u>300</u>	<u>00</u>
	<u>Move furn</u>	<u>10,000</u>	<u>00</u>
FLOOR CONDITION <u>C/G/Wood</u>	<u>Subfloor</u>	<u>480</u>	<u>00</u>
	<u>Disposal</u>	<u>650</u>	<u>00</u>

MATERIAL	AMOUNT	PRICE	COST	TAKING UP OLD	
<u>Carpet Reg 2<sup>79</sup></u>	<u>6840sf</u>	<u>@ 2<sup>39</sup></u>	<u>16,347</u>	<u>60</u>	<u>LAYING VINYL LVP 1253 00</u>
<u>LVP Reg 4<sup>69</sup></u>	<u>501sf</u>	<u>@ 4<sup>49</sup></u>	<u>2249</u>	<u>49</u>	<u>LAYING CARPET 7010 00</u>
<u>Adhesive</u>			<u>1835</u>	<u>91</u>	<u>TOTAL 24,451 00</u>
<u>1/4" Subfloor + Staples</u>	<u>15shts</u>	<u>@ 32<sup>00</sup></u>	<u>480</u>	<u>00</u>	
<u>Vinyl Insert</u>	<u>60ft</u>	<u>@ 2<sup>00</sup></u>	<u>120</u>	<u>00</u>	<u>TOTAL MATERIAL 21,213 00</u>
<u>3/4 Round Natural/white</u>	<u>90ft</u>	<u>@ 2<sup>00</sup></u>	<u>180</u>	<u>00</u>	<u>TAX exempt</u>
COST OF PADDING					<u>TOTAL LABOR 24,451 00</u>
TOTAL			<u>21,213</u>	<u>00</u>	<u>TOTAL CHARGES 45,664 00</u>

# Shemel's Carpet & Interiors



18 W Chicago St.  
Coldwater, MI 49036

[hello@shemelsinteriors.com](mailto:hello@shemelsinteriors.com)  
517-278-4286

January 10, 2018

Branch Hillsdale Health Dept

20 Care Drive

Hillsdale, MI 49242

517-933-3040

[burnsr@bhsj.org](mailto:burnsr@bhsj.org)

New flooring proposal

7788 square feet commercial broadloom carpet

Shaw Scoreboard 26 oz nylon

Direct glue to existing structure

Remove and disposal of existing carpet and adhesive

Install materials by direct glue method

New transition moldings at open doorways

Total Material, and labor (figured as sales tax exempt)                      \$42,782.00

Many Regards,

Don Shemel

Thank you for giving us the opportunity to serve you. We appreciate your business  
and the confidence you have placed in us.

Serving the Branch and Hillsdale County area for more than 43 years.



**Fwd: Flooring Estimate**



Rebecca Burns <burnsr@bhsj.org>

Wed, 10 Jan 2024 10:55:06 AM -0500 •

To "Theresa Fisher" <fishert@bhsj.org>

**Rebecca A. Burns, M.P.H., R.S.** *(she/her/hers)*

**Health Officer**

Branch-Hillsdale-St. Joseph Community Health Agency "Your Local Health Department"

570 Marshall Road, Coldwater, MI 49036

P: 517-933-3040 F: 517-278-2923 C: 269-501-2503

[burnsr@bhsj.org](mailto:burnsr@bhsj.org)



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===== Forwarded message =====

From: Randy Harrison <[willowbrookinteriors@yahoo.com](mailto:willowbrookinteriors@yahoo.com)>

To: "[burnsr@bhsj.org](mailto:burnsr@bhsj.org)" <[burnsr@bhsj.org](mailto:burnsr@bhsj.org)>

Date: Wed, 10 Jan 2024 10:53:35 -0500

Subject: Flooring Estimate

===== Forwarded message =====

**ESTIMATE**

January 10, 2023

Hillsdale Health Department

20 Care Drive

Hillsdale, MI 49242

RE: Flooring

\*\*We are quoting the main level for carpet/carpet tile. Price includes new carpet/carpet tile, adhesive, removal and disposal of the existing carpet, installation of carpet/carpet tile of your choice in one color, new moldings between carpet and existing tile, freight and taxes. Floor prep will be billed separately as time and material.

I have included 5 choices 4 carpet tiles and one broadloom (12' wide carpet).

1. Shaw Hook Up/Wired 24x24 carpet tile \$29,567.00

2. EF Contract Artsian 24x24 carpet tile \$27,929.000

3. Matrexx Frameworks 19.7" x 19.7" carpet tile \$22,960.00

4. Matrexx Luminous 19.7x19.7 carpet tile \$26,984.00

5. Shaw Franchise 26oz broadloom (carpet) 12' wide \$26,367.00

Moving would be \$2000.00 includes desks, refrigerators, tables, empty shelves, chairs, file cabinets. No personal items or computers.

\*\*Steps: We would have to use carpet on the steps. Price includes new carpet, adhesive, removal and disposal, installation, freight, taxes

Shaw Franchise 26oz \$940.00

\*\*Basement area:

Price includes new carpet/carpet tile, adhesive, new moldings between carpet tile and hard tile, removal and disposal, installation, freight and taxes. Floor prep will be billed separately as time and material.

1. Hook Up/Wired carpet tile \$10,131.00

2. Artisan carpet tile \$9,631.00

3. Framework carpet tile \$7,986.00

4. Luminous carpet tile \$9,353.00

5. Franchise 26oz carpet \$7888.00

Moving would be \$250.00 includes chairs, tables, refrigerators

I am highly recommending using the carpet tiles instead of the carpet. Carpet tile has many benefits including minimal waste, completely recyclable, ease of maintenance, no edge ravel, no delamination, comfort under foot, acoustic qualities, more durable construction than broadloom (carpet) and antimicrobial protection.

All areas would benefit from the use of carpet tile. With the ease of changing out tiles that have been soiled or some how damaged. Carpet tile will save on the unexpected professional spot cleaning and save on the cost of hiring a carpet installer to do repairs on damaged carpet areas. Your maintenance crew will be able to replace tiles with ease.

Carpet tile will also make the installation process flow a lot smoother and faster. Items will not have to be totally removed from each area just moved from side to side.

If I can answer any questions please contact me @ 517-278-9889 or through email

[willowbrookinteriors@yahoo.com](mailto:willowbrookinteriors@yahoo.com)

Respectfully,

Wendy Gimenez

**Willowbrook Interiors**

483 N Willowbrook Rd

Coldwater, MI 49036  
517-278-9889

[willowbrookinteriors.com](http://willowbrookinteriors.com)