
BOARD OF HEALTH Meeting
Agenda for December 14, 2023 at 9:00 AM

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Approval of the Agenda*
 - d. Approval of the Minutes from November 9, 2023*
2. Public Comment
3. Health Officer’s Report – pg 6
4. Medical Director’s Report – pg 9
5. Departmental Reports
 - a. Area Agency on Aging – pg 10
 - b. Health Education & Promotion – pg 11
 - c. Personal Health & Disease Prevention – pg 13
 - d. Environmental Health – pg 18
6. Financial Reports
 - a. Approve Payments* - pg 38
 - b. Review Financials* - pg 47
7. Committee Reports
 - a. Finance Committee – Approval of the December 4, 2023 Finance Committee meeting. – pg 52
 - b. Program, Policies, and Appeals – Approval of the December 6, 2023 PPA Committee meeting – pg 53
8. New Business
 - a. EH Fee Schedule* - pg 54
 - b. 2024 BOH Meeting Schedule* - pg 56
 - c. Budget Amendment* - pg 57
 - d. Wage Increases* - pg 71
 - e. BOH By-laws – pg 74
 - f. AAA Advisory Committee By-laws* - pg 77
 - g. Intergovernmental agreement – pg 86
 - h. EH Supervisor Wage
9. Public Comment
10. Adjournment - Next meeting: January 25, 2024

Public Comment:

For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed. Speakers are requested to provide comments that are civil and respectful. Each speaker will be allowed to speak for no more than three (3) minutes at each public comment opportunity.

Upcoming Education Opportunities Offered After BOH Meeting:

- January
- February
- April
- May
- September
- November

DRAFT - Upcoming Meeting Dates:

- January 12, 2024 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Lanius)
- January 17, 2024 @ 8:30 AM - PPA Committee (Matthew, Leininger, Baker)
- January 25, 2024 @ 9:00 AM – Full Board Meeting
- February 16, 2024 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Lanius)
- February 21, 2024 @ 8:30 AM - PPA Committee (Matthew, Leininger, Baker)
- February 22, 2024 @ 9:00 AM – Full Board Meeting
- March 18, 2024 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Lanius)
- March 20, 2024 @ 8:30 AM - PPA Committee (Matthew, Leininger, Baker)
- March 28, 2024 @ 9:00 AM – Full Board Meeting
- April 15, 2024 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Lanius)
- April 17, 2024 @ 8:30 AM - PPA Committee (Matthew, Leininger, Baker)
- April 25, 2024 @ 9:00 AM – Full Board Meeting
- May 20, 2024 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Lanius)
- May 15, 2024 @ 8:30 AM - PPA Committee (Matthew, Leininger, Baker)
- May 23, 2024 @ 9:00 AM – Full Board Meeting
- June 17, 2024 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Lanius)
- June 19, 2024 @ 8:30 AM - PPA Committee (Matthew, Leininger, Baker)
- June 27, 2024 @ 9:00 AM – Full Board Meeting
- July 15, 2024 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Lanius)
- July 17, 2024 @ 8:30 AM - PPA Committee (Matthew, Leininger, Baker)
- July 25, 2024 @ 9:00 AM – Full Board Meeting
- August 19, 2024 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Lanius)
- August 21, 2024 @ 8:30 AM - PPA Committee (Matthew, Leininger, Baker)
- August 22, 2024 @ 9:00 AM – Full Board Meeting
- September 16, 2024 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Lanius)
- September 18, 2024 @ 8:30 AM - PPA Committee (Matthew, Leininger, Baker)
- September 26, 2024 @ 9:00 AM – Full Board Meeting
- November 4, 2024 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Lanius)
- November 6, 2024 @ 8:30 AM - PPA Committee (Matthew, Leininger, Baker)
- November 14, 2024 @ 9:00 AM – Full Board Meeting
- December 2, 2024 @ 9:00 AM - Finance Committee (Hoffmaster, Houtz, & Lanius)
- December 4, 2024 @ 8:30 AM - PPA Committee (Matthew, Leininger, Baker)
- December 12, 2024 @ 9:00 AM – Full Board Meeting

November 9, 2023 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Brent Leininger at 9:00 AM with the Pledge of Allegiance to the Flag of the United States. Roll call was completed as follows: Tom Matthew, Jared Hoffmaster, Jon Houtz, Brent Leininger, and Steve Lanius. Rusty Baker was absent.

Also present from BHSJ: Rebecca Burns, Karen Luparello, Theresa Fisher, Laura Sutter, Joe Frazier, and Kris Dewey.

Mr. Houtz moved to approve the agenda with support from Mr. Hoffmaster. The motion passed unopposed.

Mr. Houtz moved to approve the minutes from the September 28, 2023 meeting with support from Mr. Matthew. The motion passed unopposed.

Public Comment: No public comments were given.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: CDC Infrastructure Grant, BHSJCHA Funding, Health Insurance Benefits, Agreement with Hillsdale Hospital on use of Mobile Van, Public Health Concerns, Indispensable Supervisor Training, Opioid Settlement Funds, Coldwater Office, Hillsdale Office, Three Rivers Office, and Sturgis Office.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "RSV".

Departmental Reports:

- Health Education & Promotion
- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging
- Emergency Preparedness

Financial Reports/Expenditures

- Mr. Hoffmaster moved to approve the expenditures for September as reported with support from Mr. Houtz. The motion passed unopposed.
- Mr. Hoffmaster moved to place the financials for September on file with support from Mr. Houtz. The motion passed unopposed.

Committee Reports:

- Finance Committee – Mr. Lanius moved to approve the minutes from the October 26, 2023 Board of Health Finance Committee meeting with support from Mr. Hoffmaster. The motion passed unopposed.
- Program, Policy, & Appeals Committee – Did not meet.


New Business:

- Joshua Englehart, Health Educator, provided a presentation regarding the proposal for an Opioid Use Prevention and Harm Reduction Campaign. No action was taken.
- Mr. Hoffmaster moved to approve the PA 152 Hard Cap amounts as presented for calendar year 2024. The hard cap numbers for medical are: \$6,622.94 for one person, \$15,895.01 for two persons, and \$19,868.74 for three or more persons. The hard cap numbers for dental and vision are set at: \$398.78 for one person, \$749.18 for two persons, and \$1,301.57 for three or more persons. The motion received support from Mr. Lanius and passed unopposed.
- Mr. Hoffmaster moved to approve offering the four medical plans presented, continuing the same plans for vision, short-term disability, group life and AD&D and switching to Delta Dental option 4, which is a \$1,000 100%/80%/50% plan. The motion received support from Mr. Houtz and the motion passed unopposed.
- Theresa Fisher provided an update on the agency's progress toward the goals set in the strategic plan. No action was taken.
- Mr. Matthew moved to reschedule the upcoming Finance Committee meeting to December 4, 2023 at 9:00 AM and the Program, Policy, and Appeals Committee meeting to December 6, 2023 at 8:30 AM. The motion received support from Mr. Hoffmaster and passed unopposed.

Public Comment: No public comments were given.

With no further business, Mr. Lanius moved to adjourn the meeting with support from Mr. Matthew. The motion passed unopposed and the meeting was adjourned at 11:06 AM.

Respectfully Submitted by:


Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health

PUBLIC COMMENT

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Health Officer's Report to the Board of Health for December 14, 2023

Prepared by: Rebecca A. Burns, M.P.H., R.S.

Agency Updates

CDC Infrastructure Grant: I want to provide an update as there is some progress on the projects I outlined. Completed is the water bottle fill drinking water station in Three Rivers. In progress is the water bottle fill drinking water station in Hillsdale (upstairs) in Hillsdale. Scott Walls and I have discussed this project in Coldwater and he has given me the green light to obtain a bid from the company that did the work in Three Rivers for installation of these units. Once I have those the county and health department can discuss how to move forward and the percentage of payment as outlined in the lease.

I also now have 2 bids for painting from local painting contractors for our Hillsdale building and a bid for carpet for our Hillsdale building from a local carpet shop. These projects will be forwarded to the Finance Committee for a recommendation to the Board at the next meeting.

BHSJCHA Local Funding: Both the Hillsdale and St. Joseph county Commissions have denied the request for an increase in local appropriations for FY25. The budget amendment before the Board today does not include an increase in local appropriations.

BHSJCHA Staffing & Wage Plan: At the November Board meeting I reported the increase in ELPHS funding that the Agency was receiving. I met with the Directors and our Accountant, used information from accreditation reports and a time study recently conducted of staff in Personal Health & Disease Prevention to put together the plan that I shared with the Finance Committee. The plan considers the additional state funding for ELPHS programs, the majority of which were for EH programs, and plans for use of designated funding, primarily Medicaid Cost Based Reimbursement. The Finance Committee has voted to bring forward a proposal for increase in staff wages which is in your packet today. Wages at BHSJCHA are currently at the compensation study recommended amount from 2019 which is not adjusted for inflation. A recent MI public health compensation study conducted for another district health department in the state demonstrated that BHSJCHA wages are significantly low and, for many positions, the lowest of those who responded to the survey. Anecdotally our Directors and Supervisor already knew this as they struggle to attract qualified candidates for open positions and see trained staff move on to other agencies for higher pay.

I also outlined in my report to the Finance Committee a staffing plan that includes new positions.

- Add two positions to our Environmental Health team; an Environmental Health Supervisor with oversight of the drinking water and on-site sewage programs and an Environmental Health Sanitarian. The majority of additional ELPHS funding came through to our EH programs. During our accreditation reviews this Spring it was noted that BHSJCHA does not provide the recommended number of FTE's in the Food program and it was recommended that BHSJCHA add a Supervisor position with oversight in general programs (water and sewage). These recommendations were of no surprise to me. Over the past 15 years the Agency has been

downsizing our EH team going from 3 Coordinators in 2006 to 1 Coordinator today, reducing EH Sanitarians with one lay-off in 2009 and not replacing positions as staff retired or left.

- Add 1.5 FTE in nursing that will focus on communicable disease, sexually transmitted infection, and immunization programs. The Personal Health & Disease Prevention staff need additional staff hours to meet minimum requirements for investigating cases of disease within the district.
- Add a human resource professional to our Administrative Services team. This individual will be tasked with reviewing, upgrading, and implementing the Agency's onboarding process and working with all staffing concerns and issues. Currently the agency's Administrative Services Director is tasked with these duties in addition to all of financial aspects which came about after a downsizing of Directors that happened in 2017 when as a new Health Officer with financial concerns I reorganized public health from 5 to 3 Directors. The work in Admin Services requires more work hours than one individual can provide.

Health Education & Promotion Supervisor & Opioid Funding Request: Alex has notified me that his last day with the Agency is December 15th. He has accepted a position with LifeWays. The Health Education & Promotion Supervisor position has been posted internally and I have interviews scheduled for Monday, December 18th.

I have also been notified by St. Joseph County Administrator Teresa Doehring that the county is not ready to decide how to utilize the opioid funding and that she plans to form a steering committee or taskforce after the first of the year to look into how to best utilize this money. Given the change in leadership in Health Education & Promotion that is coming and with this new information regarding St. Joseph County, I am pausing our plans to seek opioid funds to provide a tri-county information awareness program for FY24. I will continue to communicate with the counties about future funding and program suggestions beginning with FY25.

Kindergarten Oral Health Assessments (KOHA): Senate Bill 280 passed out of the legislature and is awaiting the Governor's signature. The bill amends the Public Health Code to require a parent, guardian, or person in loco parentis of a child to provide for a dental oral assessment for the child before the child's first time in kindergarten or first grade. The assessment could be performed by a dentist or dental hygienist selected by the parent, guardian, or person in loco parentis or by the entity selected by the Department of Health and Human Services to provide assessments through the dental oral assessment program already established by the Code. The bill also would delete the January 1, 2024 sunset of the dental oral assessment program. BHSJCHA has not engaged with the KOHA program which has been in a slow roll-out since the original PA261 of 2020 passed. With this new legislation, we will be required to provide the service or contract to provide the service by FY25. For FY24, MDHHS has just notified me that we can utilize this funding for a planning grant to determine how we implement the program in FY25 which we will accept.

Agreement with Hillsdale Hospital on use of Mobile Van: Hillsdale Hospital is finding it is taking longer to get approval for the van to be used as a rural health clinic. They are now estimating March 2024 as a start.

Public Health Concerns:

GET AHEAD of LEAD Statewide Strategy was announced recently. MDHHS recommends that Michigan households use a certified lead-reducing drinking water filter if your home has or if you are uncertain if it has one of the following; lead or galvanized plumbing, a lead service line carrying water front the street, old faucets and fittings that were sold before 2014. This strategy gives families tools for action. The strategy has a Filter Safety Net Program in specified communities where households with children and/or pregnant women enrolled in Medicaid can receive a lead-reducing filter upon request and Three Rivers is one of these communities. Although lead paint and dust from lead paint continues to be the most egregious reason for children to be lead burdened, the strategy is intended to move lead

activity from reactionary to one which families are given tools to proactively control. This will be helpful with community water supplies that have had water in compliance with standards but now with reduced acceptable levels in the drinking water may have an exceedance; like Three Rivers.

Respiratory Illnesses (Flu, RSV, COVID): It is not too late to get vaccinated for seasonal respiratory diseases. The state is just starting to see an increase in flu cases.

Rabies in Domesticated Skunks: We have been notified, and the state has sent out public notification, about a skunk that was sold as a pet that has rabies. Investigation seems to point to mixing of wild with domestic raised animals. The agency has bumped the messaging out on our social media and shared it on our website in hopes that anyone locally who may have obtained a skunk from this breeder will seek testing and information.

Environmental Health Supervisor: The agency seeks to provide opportunity for our professional sanitarian staff to move up into management. Therefore, the new EH Supervisor position responsible for drinking water and on-site sewage programs was posted as an internal opportunity. There are 2 current staff members that meet the minimum qualifications for this position. One is interested and has been interviewed. The Personnel Policies state regarding promotion: *“The rate of pay, for employees who have been promoted to a higher-level position, will be adjusted to the minimum rate of pay of the higher-level or to that salary step on the higher-level above their current rate of pay, whichever is higher.”* In this case the increase in salary would be 2 cents per hour. I’m asking for Board approval to promote to the next salary step above what the policy outlines, which would provide a 99 cent increase. The staff member interested in this position has also requested this adjustment. This is justified given the responsibility of the new position and qualifications of the individual.

Coldwater Office: Although there is nothing new to report on project needs in our building, I was informed by county maintenance that the Branch Commissioners are considering a proposal to provide funding for needed upgrades and repairs to county owned buildings.

Hillsdale Office: The half down advance has been paid to Schindler elevator company to do the necessary upgrade work. We are waiting to hear when they will put us on their schedule. Bids have been collected for painting and carpet as I noted at the beginning of this report.

Sturgis: Nothing new to report.

Three Rivers Office: The water bottle fill station has been installed in Three Rivers in place of the old drinking water fountain.

MEDICAL DIRECTOR'S REPORT

DECEMBER 2023

1. Watching numbers of communicable diseases.
2. Continuing the firearm safety class through University of Michigan. Possibly share the class with community providers for continuing education credits.
3. Director and Administrator meetings, in person and zoom.
4. Meetings via zoom and teleconference with several associations.
5. Reviewing policies and procedures.
6. Continuing with Supervisor class.
7. Participated in Emergency Preparedness course.
8. Classes: Capstone project for fall semester. Human Papilloma Virus Vaccine Hesitancy.
Final paper due December 15th
9. Spring class Diversity in Healthcare begins February 1, 2024.

**Twas The Night Before Christmas for the Branch, Hillsdale, St. Joseph
Community Health Agency**

Twas the night before Christmas, when all through our county
Not a creature was stirring, not even a towny.
The clinics were open, serving people with care,
In hopes that St. Nicholas soon would be there.

The patients were nestled all snug in their beds,
While visions of health and wellness danced in their heads,
And Rebecca in her sweater, and Theresa in her flats
Had just settled down for long budget chats.

When out on Marshall Road, there arose such a clatter;
Board members sprang from their chairs to see what was the matter.
Away to the window, they threw up their agendas
Looked out the door and hoped for new members.

The moon on the breast of the new-fallen snow,
Gave the mobile van a very bright glow.
When, what to their wondering eyes should appear,
The staff with patients, calming their fear.

Alan leading his IT group, so lively and quick,
We knew in a moment the Health Department was slick.
The holidays are coming and we must prepare,
Time with friends, family and neighbors to show that we care.

More rapid than eagles the nursing staff came,

They smiled and called others by name.

Thank you Rebecca, Theresa, Kris, Kali and Paul,

We appreciate Laura, Alex, Josh and all.

It takes a great team to take care for the nation

The same for Hillsdale, Coldwater and St. Joe's population.

Covid, the environment, PFAS and the flu,

There is so much amazing work that you do.

And then in a twinkling, we got in the mail,

Funding for projects that we knew couldn't fail.

As we drew in our heads, and turned around,

Plans for new health projects abound.

Now Mr. Leininger, Mr. Lanius, Mr. Matthew and Mr. Baker,

Mr. Houtz and Mr. Hoffmaster, you all help your neighbor.

From the meetings, the questions and the telephone calls,

Your counties are grateful and appreciate your laws.

While this poem was fun, entertaining and light,

The true meaning of Christmas is special and bright.

I'm grateful for all of the work that we do

And pray that your holidays are wonderful for you.



Director's Report

Enclosures:

1. ACLS Bureau Operating Standard B-5 "Area Agency on Aging Advisory Council"
 2. Draft AAA IIIIC Advisory Committee Bylaws *
 3. Current AAA IIIIC Advisory Committee membership
-

Updates:

1. Services to Victims of Elder Abuse Program Updates
 - The team continues to focus on directly serving victims of abuse, neglect and exploitation. We've worked with a few new community partners this fiscal year, including Twin County Probation Center in Three Rivers. We've also made reports to new entities including the United States Office of Civil Rights, Michigan Attorney General and the Adult Foster Care Licensing Division.
 - The team submitted a grant proposal for a community awareness project honoring National Crime Victim's Rights Week which happens in April 2024. The grant seeks to bring awareness and support to crime victims by leveraging partnerships with law enforcement, schools, and local businesses. We should know more by late January.
 - Speaking of April 2024... The Division of Victim Services has set our next contract review for April 2024. Our first contract review occurred (with great success!) in 2021 amid the pandemic. All activities and observations in 2021 were made remotely and we are hearing it may look different this time. Division staff may visit both of our offices, they may ask to interview board members and staff... Stay tuned!
2. We have submitted Branch County Commission on Aging's documentation and our formal request to open the Union City Senior Center as a congregate dining site. We are hopeful to gain ACLS Bureau approval very soon so they can move forward with preparations. The goal is to open in early January.
3. We have an open RN Care Consultant position. Linda has made the decision to work remotely for another health care entity. She's offered to stay on a few hours each week, as a casual employee, to support the Community Living Program. The search has begun...
4. Our team is quite tied up in programmatic & financial reporting at this time of year. We are ahead of the game and that feels good! 2023 ended well --- many activities & units to report with a small amount of carry forward funding.

During this time of year, we are grateful for one another, the individuals and families we serve and our amazing aging network partners!





STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

GRETCHEN WHITMER
GOVERNOR

ELIZABETH HERTEL
DIRECTOR

December 8, 2023

Rebecca Burns
Health Officer
Branch-St. Joseph Area Agency on Aging
570 N. Marshall Road
Coldwater, MI 49036

Dear Ms. Burns:

Re: Approval of Final Revised Fiscal Year (FY) 2023 Area Plan Grant Budget

The Michigan Department of Health and Human Services, Bureau of Aging, Community Living, and Supports (ACLS Bureau), has reviewed your agency's final Area Plan Grant Budget for FY 2023, dated December 4, 2023, for the following points:

- Mathematical accuracy
- Reasonableness of costs
- Agreement with amounts shown on the most recent Statement of Grant Award
- Match requirements
- Services listed in the approved FY 2023 area plan
- Program requirements

As a result of this review, your budget has been approved and supersedes all previous budgets for FY 2023.

If you have questions, please contact your Technical Assistance & Quality Improvement (TAQI) Section Field Representative, Ashley Ellsworth, at ellswortha2@michigan.gov or 517-294-9680.

Sincerely,

Cindy Masterson, Director
Operations & Aging Network Support Division

CM:ae

c: Brent Leininger, Board Chair, Branch-St. Joseph Area Agency on Aging
Laura Sutter, Director, Branch-St. Joseph Area Agency on Aging
Jen Hunt, Manager, TAQI Section
Ashley Ellsworth, Field Representative, TAQI Section
Financial Quality & Grant Support Section

Included in This Month’s Report:

- 1. HEP Update**
- 2. Community Health Worker (CHW) Program Update**
- 3. Community Events for November**
- 4. November Social Media Update**
- 5. November CHW Client Data Update**

1. Health Education & Promotion Department Update:

The month of November was busy for the Health Education & Promotion staff as we attended many Fall-themed Community events and also had staff complete several trainings including a 3-day conference in Kalamazoo for Incident Command System (ICS) training and Crisis & Emergency Risk Communication Training which our Health Educators and Community Health Worker participated in. As we approach the holiday season, our department will be focusing on internal agency communications, preparations for upcoming events and wrapping up ongoing projects before we head into the new year.

Also, as always, the HEP team has been working hard to provide messaging and important information to the public via our social media platforms. Our Facebook/Instagram topics for the month of November included, but was not limited to: Diabetes Awareness, Chronic Obstructive Pulmonary Disease Awareness, Lung Cancer, Holiday Safety, Health Insurance Open Enrollment, Winter Safety Tips, Antibiotic Awareness Week, and Food Safety and Safe Cooking Tips for Thanksgiving.

2. The Michigan Center for Rural Health (MCRH) – Embedding a Community Health Worker Program within the Local Public Health Department Grant:

During the month of November our CHW Rachael Wall welcomed 3 new clients while continuing to focus on her existing clients and getting those cases closed out. Rachael has been working hard to expand her resources and to build trust with the public by attending many of the community events, speaking at county committee meetings and building relationships with outside organizations and partners. Our focus for the program going forward will be to supplement this funding through Medicaid reimbursement. The State is looking to begin a Medicaid policy in January that would allow for reimbursement for Community Health Worker services, and our agency intends to utilize this new policy.

3. Community Events: We have participated, or will be participating in the following events:

| Date | Event |
|--------------------|--|
| 11/7 – 11/9 | ICS 300 training in Kalamazoo |
| 11/9 | Board of Health Opioid Funds Presentation (Josh Englehart) |
| 11/13 | Crisis & Emergency Risk Communication Training |
| 11/19 | Branch County Winter Wonderland Event |
| 12/5 | ROTA – Trauma-Informed Harm Reduction Certification Course |
| 12/6 | Michigan Works! Southeast Hillsdale Center Resource Fair |
| 12/7 | Hillsdale County Winter Festival |
| 12/11 | Hillsdale Kings Kupboard Monthly WIC & CHW Outreach |

4. Social Media Data: November

| Social Media Data (As of December 1st, 2023) | | | | | |
|--|---------------------------------------|---|--|--|---|
| | # of Followers (Facebook & Instagram) | Instagram Reach (Amount a post is viewed, commented on, shared, etc.) | Facebook Reach (Amount a post is viewed, commented on, shared, etc.) | Number & Topic of Facebook Live Events | Agency Mentions in Local Media (radio stations, local newspaper/digital articles, etc.) |
| November | 4216 | 42 <i>(Down 22% from October)</i> | 16,415 <i>(Down 11% from October)</i> | None | 6 |
| TOTAL TO DATE (Since 10/1/2022) | 12 NEW followers since last report | 424 | 281,348 | 8 | 177 |

5. Community Health Worker (CHW) Client Data: November

| Community Health Worker (CHW) Client Data - November 2023 | | | | | | | | |
|---|---|--|---|--------------------------|---|---|--|---------------------------------------|
| | # New | # Total to Date | *** "Interactions" = Supplied Resources or referred an individual to an outside agency, but not an active client (Interactions are counted under the "Referral Source" numbers, as well). ** "Interactions" "# Total to Date" Began Reporting Numbers in January 2023. | | | | | |
| *** Interactions | 11 | 71** | | | | | | |
| Clients | 3 | 44 | | | | | | |
| | Internal (Clinic) Referral & Agency Website | External Referral (Partner Organization) | AAA | MDHHS | Internal (Clinic) Referral & Agency Website (Total to Date) | External Referral, i.e.: Partner Organization (Total to Date) | AAA (Total to Date) | MDHHS (Total to Date) |
| Referral Source | 0 | 3 | 0 | 0 | 19 | 18 | 5 | 2 |
| | Branch | St. Joseph | Hillsdale | Branch (Total to Date) | St. Joseph (Total to Date) | Hillsdale (Total to Date) | | |
| Clients by County | 1 | 2 | 0 | 13 | 26 | 5 | | |
| | In-Person (Office) | Phone | Email | In-Person (Home Visit) | In-Person: Office (Total to Date) | Phone (Total to Date) | Email (Total to Date) | In-Person: Home Visit (Total to Date) |
| Communications (sum of all communications w/each client) | 11 | 85 | 3 | 3 | 78 | 550 | 19 | 20 |
| | Open | Closed (Completed) | Closed (Unable to Complete) | Other (Specify) | Open, (Total # of Clients to Date) | Closed/Completed (Total to Date) | Closed: Unable to Complete (Total to Date) | Other: Specify (Total to Date) |
| Case Status | 17 | 1 | 1 | 0 | 44 | 15 | 12 | 0 |
| | Behavioral Health | Health Insurance | Housing | Immunization Information | Employment Issues | Family Planning & Pregnancy | At-Home Medical & Health Needs | Adult Education |
| Services Provided | 3 | 11 | 0 | 2 | 2 | 2 | 3 | 0 |
| Service Provided (Total to Date) | 23 | 78 | 27 | 11 | 20 | 12 | 26 | 7 |
| | Transportation | Food Assistance | Child Developmental/ Education Issues & Screening | Childcare Services | Clothing Needs | Domestic Concerns | Other (Specify) | |
| Services Provided Cont. | 2 | 4 | 1 | 3 | 2 | 1 | 15 (Non-Specific Resource) | |
| Service Provided (Total to Date) | 13 | 36 | 9 | 18 | 15 | 12 | 73 | |

Personal Health and Disease Prevention: December 14, 2023

Communicable Disease:

Here are some highlights from our regional Epi's.

- Respiratory virus season is picking up, notably for COVID-19 and RSV. Influenza is present but still low in Michigan. Most frequently reported influenza viruses have been A (H1N1). For all three viruses, activity is lower than this time last year.
- There have been two Highly Pathogenic Avian Influenza (HPAI) detections in backyard poultry. One in Cass County flock and the other in Bay County. These are the first detections since March of 2023.
- Unknown respiratory illness in canines: [MDARD and MSU VDL Encourage Dog Owners to Work with Their Veterinarians to Best Protect their Pets from Respiratory Illnesses](#)
- [Salmonella Sundsvall and Oranienburg outbreak linked to cantaloupes](#) (117 cases, 2 in MI)
- [Listeria outbreak linked to peaches, nectarines, and plums](#) (11 cases, 1 in MI)

Immunizations:

We are currently reviewing the RSV vaccine (Abrysvo) for age 60 and older and pregnant women. Anyone can get RSV, but it can be more serious for adults that are over the age of 60 (including those with underlying medical conditions), as well as babies.

Our mobile unit RN recently visited an assisted living facility to provide vaccinations and is currently working to schedule other visits throughout the district. She is working on training in the lead program to help relieve the current lead RN who also works in our CSHCS program.

Women, Infant, and Children (WIC):

Our offices are stocked with new pack-n-plays and safe sleep books from our MCH grant.

Our WIC Coordinator, Shelby Ward, has been working hard to make sure we are prepared for our upcoming Management Evaluation for the WIC program in 2024. We do not have a specific date yet. This is our accreditation for the WIC program.

Children's Special Health Care Services (CSHCS), Lead, and Hearing & Vision:

CSHCS staff are working diligently with clients that were on the program and aged off at 21, but are still not 26 yet. This is a big task with getting medical reports, helping families fill out paperwork and doing Medicaid applications for those that are eligible, along with working with our normal caseload.

Hearing and Vision: our new technician is now fully certified to do both hearing and vision.

**Kali Nichols MPH
Personal Health & Disease Prevention Director**

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

| | Oct-23 | | | | | YTD 2023-2024 | | | | | YTD 2022-2023 | | | | |
|--|--------|-----|-----|-----|-------|---------------|-----|-----|-----|-------|---------------|-----|----|-----|-------|
| | BR | HD | ST | TR | Total | BR | HD | ST | TR | Total | BR | HD | ST | TR | Total |
| CHILD IMMUNIZATIONS | | | | | | | | | | | | | | | |
| # Vaccines Given CHA | 200 | 202 | 140 | 89 | 631 | 200 | 202 | 140 | 89 | 631 | 113 | 140 | - | 117 | 370 |
| All VFC Doses Given | 1,071 | 542 | - | 954 | 2,567 | 1,071 | 542 | - | 954 | 2,567 | 935 | 436 | - | 956 | 2,327 |
| Waivers | 57 | 35 | - | 31 | 123 | 57 | 35 | - | 31 | 123 | 23 | 34 | - | 21 | 78 |
| ADULT IMMUNIZATIONS | | | | | | | | | | | | | | | |
| # Vaccines Given | 192 | 31 | 4 | 62 | 289 | 192 | 31 | 4 | 62 | 289 | 500 | 143 | - | 149 | 792 |
| All AVP Doses Given | 28 | 76 | - | 8 | 112 | 28 | 76 | - | 8 | 112 | 6 | 37 | - | 81 | 124 |
| COMMUNICABLE DISEASE | | | | | | | | | | | | | | | |
| TB Tests Done | 7 | 9 | - | 2 | 18 | 7 | 9 | - | 2 | 18 | 6 | 14 | - | - | 20 |
| STD treatments | 2 | 4 | - | 28 | 34 | 2 | 4 | - | 28 | 34 | - | 2 | - | 5 | 7 |
| HIV Testing | - | - | - | 7 | 7 | - | - | - | 7 | 7 | - | 3 | - | 1 | 4 |
| ENROLLMENTS | | | | | | | | | | | | | | | |
| Medicaid & Michild | 2 | 1 | - | - | 3 | 2 | 1 | - | - | 3 | 1 | - | - | 1 | 2 |
| REFERRAL SERVICE | | | | | | | | | | | | | | | |
| MCDC Referrals | 13 | - | 16 | 2 | 31 | 13 | - | 16 | 2 | 31 | 1 | 27 | 28 | 16 | 72 |
| MIHP referrals | 2 | - | 18 | 18 | 38 | 2 | - | 18 | 18 | 38 | 20 | 5 | 12 | 22 | 59 |
| Hearing Screens | | | | | | | | | | | | | | | |
| Pre-school | 35 | 29 | | 27 | 91 | 35 | 29 | - | 27 | 91 | - | 173 | - | 34 | 207 |
| School Age | 133 | 374 | | 450 | 957 | 133 | 374 | - | 450 | 957 | 324 | 163 | - | 453 | 940 |
| Vision Screens | | | | | | | | | | | | | | | |
| Pre-school | 75 | 15 | | 24 | 114 | 75 | 15 | - | 24 | 114 | 32 | 217 | - | 24 | 273 |
| School Age | 391 | 466 | | 649 | 1,506 | 391 | 466 | - | 649 | 1,506 | 562 | 415 | - | 907 | 1,884 |
| Children's Special Health Care Services | | | | | | | | | | | | | | | |
| Diagnostics | 6 | 1 | | - | 7 | 6 | 1 | - | - | 7 | 1 | - | - | - | 1 |
| Assessments-Renewal | 22 | 34 | | 37 | 93 | 22 | 34 | - | 37 | 93 | 27 | 36 | - | 30 | 93 |
| Assessments-New | 6 | 3 | | 6 | 15 | 6 | 3 | - | 6 | 15 | 5 | 7 | - | 5 | 17 |

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

| October-23 | 2023-2024 | | | | FYTD 2023-2024 | | | | FYTD 2022-2023 | | | |
|---|------------------|-----------|-----------|--------------|-----------------------|-----------|-----------|--------------|-----------------------|-----------|-----------|--------------|
| Confirmed & Probable Case Totals | BR | HD | SJ | Total | BR | HD | SJ | Total | BR | HD | SJ | Total |
| Animal Bite/Rabies potential exposure | 1 | 6 | 1 | 8 | 1 | 6 | 1 | 8 | 1 | 8 | - | 9 |
| Blastomycosis | - | - | - | - | - | - | - | - | - | - | - | - |
| Brucellosis | - | - | - | - | - | - | - | - | - | - | - | - |
| Campylobacter | 2 | 2 | 1 | 5 | 2 | 2 | 1 | 5 | 1 | 1 | 3 | 5 |
| Chicken Pox | - | - | - | - | - | - | - | - | - | - | - | - |
| Chlamydia | 9 | 5 | 15 | 29 | 9 | 5 | 15 | 29 | 10 | 11 | 20 | 41 |
| Coccidioidomycosis | - | - | - | - | - | - | - | - | - | - | 1 | 1 |
| CRE Carbapenem Resistant Enterobac. | 1 | - | 1 | 2 | 1 | - | 1 | 2 | - | - | - | - |
| Cryptosporidiosis | - | - | - | - | - | - | - | - | - | - | - | - |
| Giardiasis | - | 2 | - | 2 | - | 2 | - | 2 | - | - | 1 | 1 |
| Gonorrhea | 3 | - | 6 | 9 | 3 | - | 6 | 9 | 4 | 7 | 21 | 32 |
| H. Influenzae Disease - Inv. | - | - | - | - | - | - | - | - | - | - | - | - |
| Hepatitis B - Acute | - | - | - | - | - | - | - | - | 1 | - | - | 1 |
| Hepatitis B - Chronic | - | - | - | - | - | - | - | - | - | - | - | - |
| Hepatitis C - Acute | - | - | - | - | - | - | - | - | - | - | - | - |
| Hepatitis C - Chronic | - | 2 | 2 | 4 | - | 2 | 2 | 4 | 3 | - | - | 3 |
| Hepatitis C Unknown | - | - | - | - | - | - | - | - | - | - | - | - |
| Histoplasmosis | 1 | - | 1 | 2 | 1 | - | 1 | 2 | - | - | - | - |
| HIV/AIDS | 1 | - | - | 1 | 1 | - | - | 1 | 1 | - | - | 1 |
| Influenza | 1 | - | 7 | 8 | 1 | - | 7 | 8 | - | - | - | - |
| Kawasaki | - | - | - | - | - | - | - | - | - | - | - | - |
| Legionellosis | - | - | - | - | - | - | - | - | - | 1 | - | 1 |
| Listeriosis | - | - | - | - | - | - | - | - | - | - | - | - |
| Lyme Disease | - | - | 2 | 2 | - | - | 2 | 2 | - | - | 1 | 1 |
| Measles | - | - | - | - | - | - | - | - | - | 1 | - | 1 |
| Menengitis - Aseptic | - | - | - | - | - | - | - | - | - | - | - | - |
| Menengitis - Bacterial | - | - | 1 | 1 | - | - | 1 | 1 | - | - | - | - |
| Meningococcal Disease | - | - | - | - | - | - | - | - | - | - | - | - |
| Mumps | - | - | - | - | - | - | - | - | - | - | - | - |
| Mycobacterium - Other | 1 | 1 | - | 2 | 1 | 1 | - | 2 | - | - | 1 | 1 |
| Norovirus | - | - | - | - | - | - | - | - | - | - | - | - |
| Novel Coronavirus | 81 | 47 | 58 | 186 | 81 | 47 | 58 | 186 | 550 | 765 | 967 | 2,282 |
| Pertussis | - | - | - | - | - | - | - | - | - | - | - | - |
| Salmonellosis | 3 | - | - | 3 | 3 | - | - | 3 | - | 1 | - | 1 |
| Scabies | - | - | - | - | - | - | - | - | - | - | - | - |
| Shiga Toxin-prod. (STEC) | - | 1 | - | 1 | - | 1 | - | 1 | - | 1 | - | 1 |
| Shigellosis | - | - | - | - | - | - | - | - | - | - | - | - |
| Shingles | - | - | - | - | - | - | - | - | 1 | - | - | 1 |
| Staphylococcus Aureus Infect. | - | - | - | - | - | - | - | - | - | - | - | - |
| Strep Invasive Gp A | 1 | - | - | 1 | 1 | - | - | 1 | - | - | - | - |
| Strep Pneumonia Inv Ds. | 1 | 1 | 2 | 4 | 1 | 1 | 2 | 4 | - | - | - | - |
| Syphilis - Primary | - | - | - | - | - | - | - | - | - | - | - | - |
| Syphilis - Secondary | - | - | - | - | - | - | - | - | - | - | - | - |
| Syphilis To Be Determined | - | 1 | - | 1 | - | 1 | - | 1 | - | - | - | - |

State Participation/Enrollment Ratio [2]:

| Jun-23 | Jul-23 | Aug-23 | Sep-23 | Oct-23 | Curr Year P/E Ratio (last 12 months) |
|--------|--------|--------|--------|--------|--------------------------------------|
| 94.9% | 95.1% | 94.2% | 94.0% | 93.6% | 94.7% |

| Months | Enrollment [3] | Initial Participation [4] | Closeout Participation [5] | % Change in Participation [6] | Participation/Enrollment Ratio[2] |
|------------|----------------|---------------------------|----------------------------|-------------------------------|-----------------------------------|
| Oct / 2022 | 4,125 | 3,844 | 3,866 | | 93.19% |
| Nov / 2022 | 4,149 | 3,836 | 3,892 | 0.67% | 92.46% |
| Dec / 2022 | 4,161 | 3,819 | 3,874 | -0.46% | 91.78% |
| Jan / 2023 | 4,266 | 3,984 | 4,027 | 3.95% | 93.39% |
| Feb / 2023 | 4,283 | 3,938 | 4,005 | -0.55% | 91.94% |
| Mar / 2023 | 4,325 | 4,010 | 4,034 | 0.72% | 92.72% |
| Apr / 2023 | 4,267 | 3,924 | 3,987 | -1.17% | 91.96% |
| May / 2023 | 4,248 | 3,941 | 3,987 | 0.00% | 92.77% |
| Jun / 2023 | 4,244 | 3,921 | 3,972 | -0.38% | 92.39% |
| Jul / 2023 | 4,233 | 3,963 | 4,010 | 0.96% | 93.62% |
| Aug / 2023 | 4,307 | 4,021 | 4,056 | 1.15% | 93.36% |
| Sep / 2023 | 4,283 | 3,998 | 4,036 | -0.49% | 93.35% |
| Oct / 2023 | 4,263 | 3,999 | 4,039 | 0.07% | 93.81% |
| Nov / 2023 | 4,252 | 3,953 | (est[7]) 4,066 | | 92.97% |
| Dec / 2023 | 0 | 0 | (est[7]) 4,059 | | |
| Jan / 2024 | 0 | 0 | 0 | | |
| Feb / 2024 | 0 | 0 | 0 | | |
| Mar / 2024 | 0 | 0 | 0 | | |
| Apr / 2024 | 0 | 0 | 0 | | |
| May / 2024 | 0 | 0 | 0 | | |
| Jun / 2024 | 0 | 0 | 0 | | |
| Jul / 2024 | 0 | 0 | 0 | | |
| Aug / 2024 | 0 | 0 | 0 | | |
| Sep / 2024 | 0 | 0 | 0 | | |

| | | | | | |
|-----------------------|-------|-------|--------|---------|--------|
| Total (Year to date) | 8,515 | 7,952 | 4,039 | | |
| Curr Year Avg | 4,258 | 3,976 | 4,039 | 198.04% | 92.84% |
| Months with Count | 2 | 2 | 1 | 1 | 2 |
| Average to Base % [8] | | 0.0% | 0.00% | | |
| Last yrs Base % [9] | | 94.5% | 95.62% | | |
| Last yrs Average | 4,241 | 3,933 | 3,979 | | 92.75% |

Estimated average participation for current year to date:

Actual average monthly participation current year to date [10]:

| |
|-------|
| 4,054 |
| 4,039 |

Funding Allocation Information

| | |
|--|-------|
| Total Funding Allocation: | \$0 |
| Assigned Funding Participation Count [11]: | |
| Current Yr Base: | 0 |
| Previous Yr Base: | 4,161 |

- [1] **Caseload:** The term used to refer to the number of clients being served in a given time. This is comprised of both enrollment and participation.
- [2] **Participation/Enrollment Ratio:** The number of clients participating divided by the number enrolled.
- [3] **Enrollment:** Number of clients certified to receive benefits in the given month. Final counts available for the month that just ended.
- [4] **Initial Participation:** Number of clients receiving benefits at the beginning of the month. Comparison between this and the closeout participation is indicative of the number of participants added over the course of the month. This can be used to inform staff of participation numbers at the start of the month and enable them to proactively improve participation before it is finalized.
- [5] **Closeout Participation:** Final number of clients who received benefits for the given month. Finalized approx. 5 weeks after the month ends.
- [6] **% Change in Participation:** The % difference in closeout participation when compared to the previous month.
- [7] **est:** It is the estimated participation for the given month. This is available prior to the closeout participation being available. It is a calculated value based on prior months' participation. **NOTE: Last two non 0 values are "Estimates"**
- [8] **Average to Base %:** Compares the current year average participation to the current year base.
- [9] **Last yrs Base %:** Compares last year's average participation to the last year base.
- [10] **Actual Avg. Part. For current year to date:** It is an average that includes the participation counts for all months in the current year where participation has been finalized.
- [11] **Assigned Funding Participant Count:** The value used in the calculation to determine the funding allocated to the local agency for the fiscal year. For additional details, refer to your agency's annual funding allocation letter.

Branch-Hillsdale-St. Joseph Community Health Agency
Environmental Public Health Services
Report for the December 14, 2023 Board of Health Meeting
Prepared by Paul Andriacchi R.E.H.S, Director of Environmental Health

Food Service Sanitation

We had a number of new restaurants open and new owners of establishments take place over the past two months. In St. Joseph County the No.1 Chinese Restaurant opened in Three Rivers, a new Arby's was constructed in to the former Burger King location in Sturgis. The former Chicken Coop in Constantine has changed names and owners and is now called The Chicken Shack of Constantine, the former Lil' Louie's in Centreville is now under new ownership as the Pizza Depot, and the former El Cerito in Sturgis has a new owner and is now called Dona Celia Restaurant. There was one change of ownership in Hillsdale County at the DJ's Family Restaurant in Pittsford. I would encourage everyone to support these new businesses in your counties.

Wells and On-site Sewage

In the first two months of this fiscal year the numbers of well and septic related services have increased over the same time period last year. The most significant increases have been in well inspections (up 57%) and total on-site sewage services are up 37%. These increases have affected the response time on service requests.

Other Programs

Another round of PFAS water samples was taken by EGLE from homes near the 3R Recycling site near Mendon. A total of 10 wells were sampled, nine of the samples came back as not detected for PFAS chemicals. One sample did have detections for PFAS but the levels were below health standards so there will be no remediation actions taken at this point. The well had detections for PFBS (5.86 ppt) and PFBA (8.54 ppt). Michigan has established a maximum contaminate level (MCL) for 7 PFAS compounds. One of those compounds is PFBS which has an MCL of 420 ppt, PFBA does not have an established MCL. Monitoring of the water quality in this area will continue until such time that EGLE is satisfied that there is no longer a health risk or an alternate source of water is supplied to the homes in this area. There will also be continued monitoring at the other PFAS sites in our counties: The White Pigeon Paper plant site, the Westside Landfill site in Three Rivers and the Lucas Landfill site in Hillsdale County. As we get further test results and/or remediation actions, I will convey that information to the board.

EH Service Statistics Report

BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2023/2024

| | OCTOBER | | | | YTD 2023/2024 | | | | YTD 2022/2023 | | | |
|---|---------|-----|-----|-------|---------------|-----|-----|-------|---------------|----|----|-------|
| | BR | HD | SJ | TOTAL | BR | HD | SJ | TOTAL | BR | HD | SJ | TOTAL |
| WELL/SEWAGE SYSTEM EVAL. | - | - | 1 | 1 | - | - | 1 | 1 | - | - | - | - |
| CHANGE OF USE EVALUATIONS | 3 | 8 | 6 | 17 | 3 | 8 | 6 | 17 | 2 | 7 | 5 | 14 |
| CHANGE OF USE EVALUATIONS - OFFICE | 5 | 2 | 14 | 21 | 5 | 2 | 14 | 21 | 5 | 3 | 10 | 18 |
| ON-SITE SEWAGE DISPOSAL | | | | | | | | | | | | |
| PERMITS NEW CONSTRUCTION | 7 | 7 | 14 | 28 | 7 | 7 | 14 | 28 | 4 | 5 | 9 | 18 |
| REPAIR/REPLACEMENT | 5 | 6 | 12 | 23 | 5 | 6 | 12 | 23 | 3 | 6 | 8 | 17 |
| VACANT LAND EVALUATION | 3 | 5 | 1 | 9 | 3 | 5 | 1 | 9 | 2 | 1 | 1 | 4 |
| PERMITS DENIED | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 17 | 18 | 27 | 60 | 17 | 18 | 27 | 60 | 9 | 12 | 18 | 39 |
| SEWAGE PERMITS INSPECTED | 13 | 15 | 28 | 56 | 13 | 15 | 28 | 56 | 13 | 18 | 4 | 35 |
| WELL PERMITS ISSUED | 19 | 18 | 29 | 66 | 19 | 18 | 29 | 66 | 17 | 9 | 19 | 45 |
| WELL PERMITS INSPECTED | 6 | 20 | 21 | 47 | 6 | 20 | 21 | 47 | 11 | 11 | 11 | 33 |
| FOOD SERVICE INSPECTION | | | | | | | | | | | | |
| ROUTINE | 23 | 32 | 43 | 98 | 23 | 32 | 43 | 98 | 18 | 13 | 33 | 64 |
| NEW OWNER / NEW ESTABLISHMENT | - | 1 | 1 | 2 | - | 1 | 1 | 2 | - | 1 | 2 | 3 |
| FOLLOW-UP INSPECTION | - | 3 | 2 | 5 | - | 3 | 2 | 5 | 1 | - | 2 | 3 |
| TEMPORARY | 1 | 2 | 5 | 8 | 1 | 2 | 5 | 8 | 1 | 1 | 2 | 4 |
| STFU/Mobile | 4 | 7 | 9 | 20 | 4 | 7 | 9 | 20 | 2 | 3 | - | 5 |
| PLAN REVIEW APPLICATIONS | 1 | - | - | 1 | 1 | - | - | 1 | - | 2 | 3 | 5 |
| FOOD COMPLAINTS RECEIVED | 1 | 3 | - | 4 | 1 | 3 | - | 4 | 1 | 1 | 1 | 3 |
| FOODBORNE ILLNESS INVESTIGATED | 1 | 3 | - | 4 | 1 | 3 | - | 4 | - | - | - | - |
| FOOD CLASSES | | | | | | | | | | | | |
| MANAGEMENT CERTIFICATION CLASS | n/a | n/a | n/a | - | n/a | n/a | n/a | - | - | 22 | - | 22 |
| CAMPGROUND INSPECTION | - | - | - | - | - | - | - | - | - | - | - | - |
| NON-COMM WATER SUPPLY INSP. | 1 | - | 4 | 5 | 1 | - | 4 | 5 | - | - | - | - |
| SWIMMING POOL INSPECTION | - | - | - | - | - | - | - | - | - | - | - | - |
| PROPOSED SUBDIVISION REVIEW | - | - | - | - | - | - | - | - | - | - | - | - |
| SEPTIC TANK CLEANER | - | - | - | - | - | - | - | - | - | - | - | - |
| DHS LICENSED FACILITY INSP. | 2 | 2 | 1 | 5 | 2 | 2 | 1 | 5 | - | 4 | 1 | 5 |
| COMPLAINTS INVESTIGATIONS | - | - | - | - | - | - | - | - | 3 | 3 | 1 | 7 |
| LONG TERM MONITORING | - | - | - | - | - | - | - | - | - | - | 14 | 14 |
| BODY ART FACILITY INSPECTIONS | 2 | - | - | 2 | 2 | - | - | 2 | - | - | - | - |

EH Service Statistics Report

BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2023/2024

| | NOVEMBER | | | | YTD 2023/2024 | | | | YTD 2022/2023 | | | |
|---|----------|-----|-----|-------|---------------|-----|-----|-------|---------------|-----|-----|-------|
| | BR | HD | SJ | TOTAL | BR | HD | SJ | TOTAL | BR | HD | SJ | TOTAL |
| WELL/SEWAGE SYSTEM EVAL. | - | - | - | - | - | - | 1 | 1 | - | - | - | - |
| CHANGE OF USE EVALUATIONS | 4 | 6 | 4 | 14 | 7 | 14 | 10 | 31 | 5 | 12 | 11 | 28 |
| CHANGE OF USE EVALUATIONS - OFFICE | 4 | 1 | 4 | 9 | 9 | 3 | 18 | 30 | 8 | 6 | 15 | 29 |
| ON-SITE SEWAGE DISPOSAL | | | | | | | | | | | | |
| PERMITS NEW CONSTRUCTION | 5 | 2 | 6 | 13 | 12 | 9 | 20 | 41 | 9 | 10 | 16 | 35 |
| REPAIR/REPLACEMENT | 5 | 5 | 10 | 20 | 10 | 11 | 22 | 43 | 10 | 9 | 13 | 32 |
| VACANT LAND EVALUATION | 3 | 3 | 2 | 8 | 6 | 8 | 3 | 17 | 2 | 2 | 4 | 8 |
| PERMITS DENIED | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 13 | 10 | 18 | 41 | 30 | 28 | 45 | 101 | 21 | 21 | 33 | 75 |
| SEWAGE PERMITS INSPECTED | 4 | 12 | 19 | 35 | 17 | 27 | 47 | 91 | 23 | 38 | 29 | 90 |
| WELL PERMITS ISSUED | 13 | 6 | 13 | 32 | 32 | 24 | 42 | 98 | 30 | 17 | 39 | 86 |
| WELL PERMITS INSPECTED | 10 | 21 | 39 | 70 | 16 | 41 | 60 | 117 | 20 | 15 | 40 | 75 |
| FOOD SERVICE INSPECTION | | | | - | | | | | | | | |
| ROUTINE | 12 | 21 | 35 | 68 | 35 | 53 | 78 | 166 | 36 | 26 | 71 | 133 |
| NEW OWNER/NEW ESTABLISHMENT | - | 1 | 4 | 5 | - | 2 | 5 | 7 | 1 | 2 | 4 | 7 |
| FOLLOW-UP INSPECTIONS | 2 | 2 | - | 4 | 2 | 5 | 2 | 9 | 3 | - | 4 | 7 |
| TEMPORARY | 1 | 2 | 11 | 14 | 2 | 4 | 16 | 22 | 2 | 2 | 4 | 8 |
| STFU, MOBILE | 3 | 2 | 3 | 8 | 7 | 9 | 12 | 28 | 4 | 6 | - | 10 |
| PLAN REVIEW APPLICATIONS | 1 | - | 1 | 2 | 2 | - | 1 | 3 | - | 2 | 4 | 6 |
| FOOD COMPLAINTS RECEIVED | - | - | 1 | 1 | 1 | 3 | 1 | 5 | 2 | 2 | 2 | 6 |
| FOODBORNE ILLNESS INVESTIGATED | - | - | 1 | 1 | 1 | 3 | 1 | 5 | - | - | - | - |
| FOOD CLASSES | | | | - | | | | | | | | |
| MANAGEMENT CERTIFICATION CLASS | n/a | n/a | n/a | - | n/a | n/a | n/a | - | n/a | n/a | n/a | 38 |
| METH LAB REFERRALS | | | | | | | | | | | | |
| METH LAB LETTERS SENT | - | - | - | - | - | - | - | - | - | - | - | - |
| CAMPGROUND INSPECTION | - | - | - | - | - | - | - | - | - | - | - | - |
| NON-COMM WATER SUPPLY INSP. | 1 | - | 4 | 5 | 2 | - | 8 | 10 | 1 | - | - | 1 |
| SWIMMING POOL INSPECTION | - | - | - | - | - | - | - | - | - | 4 | - | 4 |
| PROPOSED SUBDIVISION REVIEW | - | - | - | - | - | - | - | - | - | - | - | - |
| SEPTIC TANK CLEANER | - | - | - | - | - | - | - | - | - | - | - | - |
| DHS LICENSED FACILITY INSP. | - | 3 | 1 | 4 | 2 | 5 | 2 | 9 | - | 5 | 1 | 6 |
| COMPLAINTS INVESTIGATIONS | - | 2 | - | 2 | - | 2 | - | 2 | 6 | 4 | 4 | 14 |
| LONG TERM MONITORING | - | - | - | - | - | - | - | - | - | - | 14 | 14 |
| BODY ART FACILITY INSPECTIONS | - | - | - | - | 2 | - | - | 2 | - | - | - | - |



570 Marshall Road
Coldwater, MI 49036
(517) 279 - 9561 ext. 106

20 Care Drive
Hillsdale, MI 49242
(517) 437 - 7395 ext. 311

1110 Hill Street
Three Rivers, MI 49093
(269) 273 - 2161 ext. 233

Inspection Type Count By County

For Date Range: 10/01/2023 - 10/31/2023

| County | Inspection Type / Reason | Count |
|--------------------------|--|-----------|
| Branch County | | |
| <u>Food Safety</u> | | |
| | Consultation - Plan Review Consultation | 1 |
| | Non Foodborne Illness Complaint - Initial | 1 |
| | Progress Note - New Inspection Reason | 1 |
| | Risk Based Inspection - Routine | 23 |
| | STFU Inspection - Routine | 4 |
| | Temporary Food Inspection - Routine | 1 |
| | Total # of Food Safety inspections - Branch County | 31 |
| Hillsdale County | | |
| <u>Food Safety</u> | | |
| | Consultation - Plan Review Consultation | 1 |
| | Non Foodborne Illness Complaint - Follow Up | 3 |
| | Non Foodborne Illness Complaint - Initial | 2 |
| | Pre-Opening - Pre-Opening | 1 |
| | Risk Based Inspection - Routine | 32 |
| | STFU Inspection - Routine | 7 |
| | Temporary Food Inspection - Routine | 2 |
| | Total # of Food Safety inspections - Hillsdale County | 48 |
| St. Joseph County | | |
| <u>Food Safety</u> | | |
| | Pre-Opening - Pre-Opening | 1 |

Inspection Type Count By County

For Date Range: 10/01/2023 - 10/31/2023

| County | Inspection Type / Reason | Count |
|--------|---|-------------------|
| | Progress Note - New Inspection Reason | 3 |
| | Required-Please Select Proper Inspection Type - Please Select an Inspection Type | 1 |
| | Risk Based Inspection - Follow-up | 2 |
| | Risk Based Inspection - Routine | 43 |
| | STFU Inspection - Routine | 9 |
| | Temporary Food Inspection - Routine | 5 |
| | Total # of Food Safety inspections - St. Joseph County | 64 |
| | <u>Total # of inspections - All counties</u> | <u>143</u> |



570 Marshall Road
Coldwater, MI 49036
(517) 279 - 9561 ext. 106

20 Care Drive
Hillsdale, MI 49242
(517) 437 - 7395 ext. 311

1110 Hill Street
Three Rivers, MI 49093
(269) 273 - 2161 ext. 233

Food Establishment Inspection Report by Facility Name

For Date Range: 10/01/2023 - 10/31/2023 and food Program

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|---|--------------|------------|-------------------------------------|--------|---------|-----|--------|
| ALLEN UNITED METHODIST CHURCH | ALLEN | 10/23/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| American Dream Italian Steakhouse | Coldwater | 10/03/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 2 |
| AMERICAN LEGION POST 170 | THREE RIVERS | 10/24/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| AMERICAN LEGION REC CLUB | QUINCY | 10/06/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Amish Goodie Shop | Quincy | 10/11/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Amy & Mike's Kitchen | Litchfield | 10/18/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| ANDREWS ELEM SCHOOL | Three Rivers | 10/16/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Azteca Mexican Restaurant | Bronson | 10/03/2023 | Risk Based Inspection - Routine | 1 | 1 | 2 | 2 |
| BAW BEESE AMERICAN LEGION | HILLSDALE | 10/13/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 1 |
| Betzer Community Church | Pittsford | 10/31/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Big Wheels BBQ | CONSTANTINE | 10/20/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Biggby Coffee North Sturgis | Sturgis | 10/25/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| BRANCH AREA CAREERS CENTER | COLDWATER | 10/12/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| BRANCH COUNTY AYSO-CREAL SOCCER COMPLEX | COLDWATER | 10/20/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|---|--------------|------------|-------------------------------------|--------|---------|-----|--------|
| Branch County Coalition Against Domestic Violence | Coldwater | 10/06/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| BRANCH INTER. SCHOOL DISTRICT | COLDWATER | 10/20/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Brewhouse BBQ | Sturgis | 10/18/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| CENTRAL ELEMENTARY SCHOOL | White Pigeon | 10/13/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| CENTREVILLE ELEMENTARY | Centreville | 10/25/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| CENTREVILLE HIGH SCHOOL | Centreville | 10/25/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 1 |
| COLON ELEM SCHOOL | Sturgis | 10/02/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 0 |
| COLON HIGH SCHOOL | COLON | 10/02/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 0 |
| COMMUNITY CHURCH OF NORTH ADAMS | North Adams | 10/31/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Constantine Fire Department | Constantine | 10/16/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| CONSTANTINE HIGH SCHOOL | Constantine | 10/27/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| CONSTANTINE MIDDLE SCHOOL | Constantine | 10/27/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| COTTAGE INN PIZZA | Hillsdale | 10/26/2023 | Risk Based Inspection - Routine | 0 | 3 | 1 | 2 |
| Cottage Inn Pizza Sturgis | Sturgis | 10/24/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| DAVIS MIDDLE SCHOOL | HILLSDALE | 10/18/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Deadlift Coffee Company LLC | Three Rivers | 10/09/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Dickey's Barbeque Pit | Coldwater | 10/31/2023 | Risk Based Inspection - Routine | 1 | 1 | 1 | 0 |
| DJ's Family Restaurant | Pittsford | 10/02/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| Dougies | Howe | 10/02/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| DUTCH UNCLE DONUTS INC | COLDWATER | 10/26/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 3 |
| EASTSIDE ELEM SCHOOL | Constantine | 10/27/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| EASTWOOD SCHOOL | Sturgis | 10/16/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| FIRST PRESBYTERIAN CHURCH | THREE RIVERS | 10/03/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| FIVE STAR PIZZA | UNION CITY | 10/12/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 1 |
| Frozen Profits (Frozen Paradise) | Blissfield | 10/23/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| GIRARD HEAD START BISD | COLDWATER | 10/05/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Goody's Sauk Trail Diner | Jerome | 10/18/2023 | Risk Based Inspection - Routine | 1 | 1 | 0 | 1 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|---|--------------|------------|---|--------|---------|-----|--------|
| Halloweenie Roast Fall Festival | Three Rivers | 11/02/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Healthies of Hillsdale | Hillsdale | 10/26/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| HILLSDALE BREWING COMPANY | HILLSDALE | 10/05/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Hillsdale College Dining Hall | Hillsdale | 10/11/2023 | Consultation - Plan Review Consultation | 0 | 0 | 0 | 0 |
| Hillsdale College Dining Hall | Hillsdale | 10/19/2023 | Non Foodborne Illness Complaint - Initial | 0 | 1 | 0 | 0 |
| Hillsdale College Dining Hall | Hillsdale | 10/24/2023 | Non Foodborne Illness Complaint - Follow Up | 0 | 0 | 0 | 1 |
| Hillsdale College Dining Hall | Hillsdale | 10/24/2023 | Non Foodborne Illness Complaint - Follow Up | 0 | 0 | 0 | 0 |
| Hillsdale College Dining Hall | Hillsdale | 10/26/2023 | Non Foodborne Illness Complaint - Follow Up | 0 | 0 | 0 | 0 |
| Hillsdale College Dow Conference Center | Hillsdale | 10/25/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 1 |
| Hillsdale College Halter Center | Hillsdale | 10/20/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| HILLSDALE COLLEGE ROCHE SPORTS COMPLEX | HILLSDALE | 10/04/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Hillsdale County ISD - YAP | Hillsdale | 10/12/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Hillsdale County Senior Service Center | Hillsdale | 10/17/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| HILLSDALE GOLF & COUNTRY CLUB | CAMBRIA TWP | 10/25/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 0 |
| HILLSDALE HIGH SCHOOL | Hillsdale | 10/12/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Hillside Lanes & Lane 17 | Hillsdale | 10/17/2023 | Non Foodborne Illness Complaint - Initial | 1 | 0 | 1 | 0 |
| Hillside Lanes & Lane 17 | Hillsdale | 10/17/2023 | Risk Based Inspection - Routine | 3 | 0 | 1 | 1 |
| Holiday Inn Express & Suites--Food | Three Rivers | 10/12/2023 | Risk Based Inspection - Routine | 1 | 1 | 2 | 0 |
| HOPPIN ELEM | THREE RIVERS | 10/17/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Howardsville Christian School | Marcellus | 10/26/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| HUNGRY HOWIES | COLDWATER | 10/10/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Jaywalker Restaurant | Mottville | 10/12/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| Jerolene Elementary | Sturgis | 10/05/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|---------------------------------------|--------------|------------|---|--------|---------|-----|--------|
| JONESVILLE HIGH SCHOOL | JONESVILLE | 10/11/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| JONESVILLE MIDDLE SCHOOL | JONESVILLE | 10/02/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| JONESVILLE UNITED METHODIST | JONESVILLE | 10/13/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Kentucky Fried Chicken Sturgis | | 10/25/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Kick'n Kountry | Coldwater | 10/12/2023 | Non Foodborne Illness Complaint - Initial | 0 | 0 | 0 | 0 |
| King of the Kettle | Three Rivers | 11/02/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| LA Coffee Cafe | Three Rivers | 10/31/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| LAKE LEANN GOLF COURSE | Jerome | 10/18/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 0 |
| Lakeland Elementary | Coldwater | 10/04/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| LAKEVIEW CHURCH | AMBOY TWP | 10/31/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| LEGG MIDDLE SCHOOL | COLDWATER | 10/20/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 1 |
| LINCOLN ELEMENTARY SCHOOL | COLDWATER | 10/30/2023 | Risk Based Inspection - Routine | 0 | 1 | 0 | 1 |
| LINCOLN LEARNING CENTER (BRANCH ISD) | COLDWATER | 10/30/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| LITCHFIELD COMMUNITY SCHOOL | LITCHFIELD | 10/27/2023 | Risk Based Inspection - Routine | 1 | 0 | 0 | 1 |
| LITCHFIELD CONGREGATIONAL CHURCH | Litchfield | 10/27/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| LOYAL ORDER OF MOOSE 474 | Three Rivers | 10/26/2023 | Risk Based Inspection - Routine | 1 | 1 | 1 | 1 |
| Magic Bunny BBQ | Colon | 10/16/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Main Street Smokehouse | Mendon | 10/18/2023 | Risk Based Inspection - Routine | 1 | 2 | 3 | 2 |
| Main Street Smokehouse | Mendon | 10/30/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| MaMazzoni's Italian Beef | Sturgis | 10/25/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| MAX LARSEN ELEM SCHOOL | COLDWATER | 10/04/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 0 |
| McComb's Street Eats | Osseo | 10/13/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| McDONALDS OF STURGIS 2180 | Sturgis | 10/10/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 2 |
| MENDON GRADE SCHOOL | Mendon | 10/18/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| MENDON JR & SR HIGH SCHOOL | MENDON | 10/18/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| MR. B'S DAIRY BAR | THREE RIVERS | 10/03/2023 | Risk Based Inspection - Follow-up | 0 | 1 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|--|--------------|------------|--|--------|---------|-----|--------|
| MR. B'S DAIRY BAR | THREE RIVERS | 10/06/2023 | Risk Based Inspection - Follow-up | 0 | 0 | 0 | 0 |
| MYSTIC STAR #354/MASONIC TEMPLE | BRONSON | 10/05/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 0 |
| New Beginning Church | Montgomery | 10/17/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| No. 1 Chinese Food | Three Rivers | 10/04/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| NORTH ADAMS PUBLIC SCHOOLS | North Adams | 10/10/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| NORTON ELEM | THREE RIVERS | 10/16/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Ohana Kalea Shave Ice LLC | Howe | 10/17/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Ol' Papp's Kettle Corn | Coldwater | 11/01/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Olde Time Waffle cone | Constantine | 10/02/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Our Bar | LEONIDAS | 10/30/2023 | Risk Based Inspection - Routine | 1 | 1 | 2 | 3 |
| Overflowing Cups & Cones | Hillsdale | 10/04/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| PARK COMMUNITY SCHOOL | THREE RIVERS | 10/17/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| PITTSFORD AREA SCHOOLS | Pittsford | 09/25/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Punjab Group Mendon Inc/Mendon Quick Sto | Mendon | 10/20/2023 | Risk Based Inspection - Routine | 2 | 1 | 2 | 4 |
| Punjab Group Mendon Inc/Mendon Quick Sto | Mendon | 10/30/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| QUINCY PIZZA | QUINCY | 10/06/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| RAMSHACKLE BREWING CO | Jonesville | 10/26/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| RED FOX SPORTSMAN CLUB | JONESVILLE | 10/27/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| RIVERSIDE ELEM SCHOOL | Constantine | 10/27/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| SALVATION ARMY | Sturgis | 10/25/2023 | Risk Based Inspection - Routine | 2 | 0 | 2 | 0 |
| Sidekick on Wheels | Jerome | 10/09/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| SKATE RANCH INC | COLDWATER | 10/31/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Smokin' Ain't Easy BBQ | Three Rivers | 10/04/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| St Joseph County Human Services | Centreville | 10/06/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| St Joseph County Parks | | 11/03/2023 | Required-Please Select Proper Inspection Type - Please Select an Inspection Type | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|---------------------------------|--------------|------------|---|--------|---------|-----|--------|
| St Joseph County Parks | | 12/07/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| St. Edward's Catholic Church | Mendon | 10/18/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Stateline Bar | White Pigeon | 10/12/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| STINGER'S GRILL & BAR | BRONSON | 10/26/2023 | Risk Based Inspection - Routine | 2 | 0 | 2 | 1 |
| STRAND THEATRE | Sturgis | 10/27/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| Sturgis Central Commons | Sturgis | 10/19/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| STURGIS HIGH SCHOOL | Sturgis | 10/10/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| STURGIS MIDDLE SCHOOL | STURGIS | 10/10/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 1 |
| Subway - Jonesville | Jonesville | 10/02/2023 | Risk Based Inspection - Routine | 0 | 2 | 0 | 0 |
| Sugar Shack | Colon | 10/20/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| The Bronson Strike Zone | Bronson | 10/26/2023 | Risk Based Inspection - Routine | 1 | 1 | 2 | 2 |
| THE IN BETWEEN | Sturgis | 10/26/2023 | Risk Based Inspection - Routine | 0 | 1 | 0 | 0 |
| The Notty Pine | Pittsford | 10/03/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| The Post | Allen | 10/23/2023 | Risk Based Inspection - Routine | 2 | 0 | 2 | 2 |
| The Pretzel Wagon 1 | Constantine | 10/30/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| TKO BBQ | Jonesville | 10/23/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Tony's Hotdog Cart | Coldwater | 10/27/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Trainwreck Grill & Ale | Coldwater | 10/05/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| WALL SCHOOL | STURGIS | 10/05/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Weenie Kings | THREE RIVERS | 10/03/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Wendy's #4444 | | 10/31/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| WHITE PIGEON HIGH SCHOOL | WHITE PIGEON | 10/13/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Wieners and Tacos on the Fly II | Hillsdale | 10/23/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| WILLIAMS ELEMENTARY SCHOOL | JONESVILLE | 10/11/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Willow's Bar & Grill | Coldwater | 10/03/2023 | Consultation - Plan Review Consultation | 0 | 1 | 1 | 0 |
| Wine About it LLC | White Pigeon | 10/04/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|----------------------------|-----------------|-------------|---------------------------------|---------------|----------------|------------|---------------|
| ZHENG'S SUPER GRAND BUFFET | COLDWATER | 10/04/2023 | Risk Based Inspection - Routine | 1 | 2 | 2 | 4 |
| Zilantros Tacos | Hudson | 10/23/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| | | | | 31 | 34 | 48 | 52 |

FOOD INSPECTION CODES

The following codes are used on the food inspection reports. This guide will help you interpret the different types of violations that are found during our food facility inspections.

P-This indicates a priority violation which is a violation which includes a quantifiable measure to show control of hazards such as cooking, cooling, reheating and handwashing. It is in general terms a violation that can potentially lead directly to an illness.

Pf-This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

C-This is a core violation-This is an item the usually relates to general sanitation, operational controls and maintenance of facilities and equipment.

CDI-This indicates violation that were corrected during the inspection



570 Marshall Road
Coldwater, MI 49036
(517) 279 - 9561 ext. 106

20 Care Drive
Hillsdale, MI 49242
(517) 437 - 7395 ext. 311

1110 Hill Street
Three Rivers, MI 49093
(269) 273 - 2161 ext. 233

Inspection Type Count By County

For Date Range: 11/01/2022 - 11/30/2023

| County | Inspection Type / Reason | Count |
|-------------------------|---|------------|
| Branch County | | |
| <i>Food Safety</i> | | |
| | Consultation - Plan Review Consultation | 1 |
| | Non Foodborne Illness Complaint - Initial | 1 |
| | Non Foodborne Illness Complaint - Not Selected | 3 |
| | Progress Note - New Inspection Reason | 1 |
| | Risk Based Inspection - Follow-up | 5 |
| | Risk Based Inspection - Routine | 90 |
| | STFU Inspection - Follow-up | 1 |
| | STFU Inspection - Routine | 11 |
| | STFU Pre-Opening - Pre-Opening | 1 |
| | Temporary Food Inspection - Routine | 12 |
| | Total # of Food Safety inspections - Branch County | 126 |
| Hillsdale County | | |
| <i>Food Safety</i> | | |
| | Consultation - Plan Review Consultation | 2 |
| | Foodborne Illness Complaint - Not Selected | 1 |
| | Non Foodborne Illness Complaint - Follow Up | 3 |
| | Non Foodborne Illness Complaint - Initial | 2 |
| | Pre-Opening - Pre-Opening | 4 |
| | Progress Note - New Inspection Reason | 2 |
| | Risk Based Inspection - Follow-up | 4 |
| | Risk Based Inspection - Routine | 80 |

Inspection Type Count By County

For Date Range: 11/01/2022 - 11/30/2023

| County | Inspection Type / Reason | Count |
|--------------------------|---|-------------------|
| | STFU Inspection - Routine | 17 |
| | Temporary Food Inspection - Routine | 13 |
| | Total # of Food Safety inspections - Hillsdale County | 128 |
| | | |
| St. Joseph County | | |
| | <u>Food Safety</u> | |
| | Emergency Response - Fire | 1 |
| | Non Foodborne Illness Complaint - Initial | 1 |
| | Non Foodborne Illness Complaint - Not Selected | 1 |
| | Pre-Opening - Pre-Opening | 7 |
| | Progress Note - New Inspection Reason | 7 |
| | Progress Note - Not Selected | 11 |
| | Required-Please Select Proper Inspection Type - Please Select an Inspection Type | 1 |
| | Risk Based Inspection - Follow-up | 10 |
| | Risk Based Inspection - Routine | 154 |
| | STFU Inspection - Routine | 25 |
| | STFU Pre-Opening - Pre-Opening | 2 |
| | Temporary Food Inspection - Routine | 24 |
| | Total # of Food Safety inspections - St. Joseph County | 244 |
| | | |
| | <u>Total # of inspections - All counties</u> | <u>498</u> |



570 Marshall Road
Coldwater, MI 49036
(517) 279 - 9561 ext. 106

20 Care Drive
Hillsdale, MI 49242
(517) 437 - 7395 ext. 311

1110 Hill Street
Three Rivers, MI 49093
(269) 273 - 2161 ext. 233

Food Establishment Inspection Report by Facility Name

For Date Range: 11/01/2023 - 11/30/2023 and food Program

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|--|--------------|------------|-------------------------------------|--------|---------|-----|--------|
| Abundant Life Assembly | Cement City | 11/16/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| AMERICAN LEGION 73 | Sturgis | 11/02/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| AMERICAN LEGION POST #52 | COLDWATER | 11/22/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| Amish Goodie Shop | Quincy | 11/02/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Arby's 8946 | Sturgis | 11/20/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| Ben's Soft Pretzels | Elkhart | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Bird Lake Christian Academy | OSSEO | 11/09/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Bronson Nutrition | Bronson | 11/30/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Bruce's Concessions | Hastings | 12/01/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Burr Oak Missionary Church | Burr Oak | 11/27/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| C.J. FISHER LAKE INN | Three Rivers | 11/07/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| CAMDEN UNITED METHODIST CHURCH | Camden | 11/17/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| CAMDEN-FRONTIER SCHOOL | Camden | 11/08/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 0 |
| Cavoni's | Three Rivers | 11/07/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Chicken Coop of Constantine LLC - of Constantine | Constantine | 11/09/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 1 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|--|--------------|------------|---|--------|---------|-----|--------|
| Chicken Coop of Constantine LLC - of Constantine | Constantine | 11/27/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| CHURCH OF THE NAZARENE | STURGIS | 11/06/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| COLDWATER BROADWAY GRILLE | COLDWATER | 11/22/2023 | Risk Based Inspection - Routine | 2 | 1 | 3 | 2 |
| COLDWATER BURGER KING #4652 | COLDWATER | 11/30/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| COLDWATER FREE METHODIST CHURCH | COLDWATER | 11/17/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 1 |
| COLDWATER HIGH SCHOOL | COLDWATER | 11/13/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| COLON MASONIC LODGE #73 F&A | Colon | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Community Action Agency (Greenfield) | Hillsdale | 11/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| COMMUNITY ACTION AGENCY (HEAD START) | HILLSDALE | 11/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| COTTAGE INN PIZZA | Hillsdale | 11/07/2023 | Risk Based Inspection - Follow-up | 0 | 0 | 0 | 0 |
| CULVER'S OF STURGIS | STURGIS | 11/20/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| Dawn's Cafe LLC | Colon | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| DOMINO'S PIZZA #1228 | JONESVILLE | 11/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Dona Celia Restaurant | Sturgis | 11/07/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 3 |
| FIRST UNITED METHODIST CHURCH | Three Rivers | 11/14/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Gilbert Harvey House | Constantine | 11/09/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 2 |
| GINOLFI'S | North Adams | 11/21/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Go Cafe | Centreville | 11/06/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Healthies Sturgis | Sturgis | 11/20/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| HERE'S TO YOU PUB AND GRUB | HILLSDALE | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| HILLSDALE ACADEMY | HILLSDALE | 11/17/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 1 |
| Hillsdale College Dining Hall | Hillsdale | 11/30/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| Hillsdale County ISD - Hillsdale Preparatory | Hillsdale | 11/02/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Hillsdale Dairy Queen | Hillsdale | 11/30/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Hillsdale Lunchbox | Hillsdale | 11/14/2023 | Consultation - Plan Review Consultation | 0 | 0 | 0 | 0 |
| HIP PADDER'S CATERING | STURGIS | 11/02/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Howardsville Christian School | Marcellus | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|---|--------------|------------|---------------------------------------|--------|---------|-----|--------|
| Kelsey Tilbury | Sturgis | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| LAKE AREA CHRISTIAN SCHOOL--fixed | STURGIS | 11/21/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| LIL' LOUIE'S PIZZA AND SUBS LLC | Centreville | 11/28/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| LUIGI'S PIZZA | LITCHFIELD | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Magic Capital Grille LLC | Colon | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| MCDONALD'S-HILLSDALE | HILLSDALE | 11/29/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| Mikes BBQ | Charlotte | 11/08/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| MONTGOMERY FIRE DEPARTMENT | MONTGOMERY | 12/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| MOSHERVILLE LADIES AID SOCIETY | SCPIO TWP | 11/08/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| My Guy's Fries | Sturgis | 11/01/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| NEW YORK TACO | Hillsdale | 11/16/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Nottawa Christian School | Sturgis | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Nottawa Communy Schools | Sturgis | 11/07/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Nottawa School Pancake Breakfast | Centreville | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| OASIS RESTAURANT | Three Rivers | 11/08/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| OMARS BAR INC | COLDWATER | 11/14/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Party on the Patio Food Truck | Wolcottville | 11/02/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| PATHFINDER: FOOD | Centreville | 11/06/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| PENNY'S | HILLSDALE | 11/06/2023 | Risk Based Inspection - Routine | 1 | 1 | 2 | 1 |
| Perkins Auction Service | Allen | 11/13/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Pit Stop | Three Rivers | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Pizza Depot | | 11/28/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| PROMEDICA - COLDWATER REGIONAL HOSPITAL | COLDWATER | 11/16/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| River Trade Brewing Co | Constantine | 11/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| RIVIERA THEATRE BAR | THREE RIVERS | 11/09/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|--|-----------------|------------|---|--------|---------|-----|--------|
| Rooster's Wing Shack | THREE RIVERS | 11/02/2023 | Non Foodborne Illness Complaint - Initial | 0 | 0 | 0 | 0 |
| Rooster's Wing Shack | THREE RIVERS | 11/17/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 1 |
| Smokin' Ain't Easy BBQ | Three Rivers | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Smokin' Steve's BBQ & Fried Pies | North Adams | 11/18/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| SPECIAL ED'S DONUTS | Somerset Center | 11/03/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| ST PAUL LUTHERAN CHURCH | COLDWATER | 11/07/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| St. Joseph County Commision on Aging | Three Rivers | 11/30/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| St. Paul's Lutheran Church | COLON | 11/08/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| St. Paul's Lutheran Church | COLON | 11/28/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| St. Pauls Lutheran Church Sonshine Preschool Daycare | Coldwater | 11/07/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Starbucks Coffee #61499 | Three Rivers | 11/08/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| STOUT-NESBIT AMERICAN LEGION | MONTGOMERY | 11/17/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 1 |
| STRAND THEATRE | Sturgis | 11/29/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| SUBWAY #1951 | COLDWATER | 11/29/2023 | Risk Based Inspection - Routine | 0 | 1 | 0 | 1 |
| Subway @ 131 | THREE RIVERS | 11/14/2023 | Risk Based Inspection - Routine | 2 | 0 | 2 | 0 |
| Subway @ Main | Three Rivers | 11/14/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Subway @ Tolbert | Three Rivers | 11/14/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Subway 3489 | STURGIS | 11/06/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| Taco Bell #32990 | Sturgis | 11/02/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Tacos Guerrerenses | Constantine | 11/15/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| The Chicken Shack of Constantine LLC | Constantine | 11/27/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| The Hope Cafe | Coldwater | 11/29/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| THE HUNT CLUB OF HILLSDALE | HILLSDALE | 11/09/2023 | Risk Based Inspection - Routine | 1 | 2 | 2 | 2 |
| THE HUNT CLUB OF HILLSDALE | HILLSDALE | 11/20/2023 | Risk Based Inspection - Follow-up | 0 | 0 | 0 | 0 |
| THE LOCAL EATERY | Hillsdale | 11/28/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|----------------------------------|-----------------|-------------|-------------------------------------|---------------|----------------|------------|---------------|
| The Oaks | Jonesville | 11/13/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| THE SALVATION ARMY | HILLSDALE | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| THREE RIVERS HIGH SCHOOL | THREE RIVERS | 11/13/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| THREE RIVERS MIDDLE SCHOOL | Three Rivers | 11/13/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Three Rivers Promise | Three Rivers | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Three Rivers Young Adult Program | Three Rivers | 11/17/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Tony's Hotdog Cart | Coldwater | 11/03/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Town Fryer LLC | Constantine | 11/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Trinity Lutheran Church School | Sturgis | 11/03/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Two Burr Oak Girls | | 11/07/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Two Burr Oak Girls | | 11/27/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| WINGS ETC... | Sturgis | 11/22/2023 | Risk Based Inspection - Routine | 1 | 1 | 2 | 4 |
| Woodbridge Fire Dept | Hillsdale | 11/01/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| ZHENG'S SUPER GRAND BUFFET | COLDWATER | 11/03/2023 | Risk Based Inspection - Follow-up | 1 | 2 | 1 | 0 |
| ZHENG'S SUPER GRAND BUFFET | COLDWATER | 11/14/2023 | Risk Based Inspection - Follow-up | 0 | 0 | 0 | 0 |
| | | | | 14 | 13 | 23 | 40 |



570 Marshall Road
Coldwater, MI 49036
(517) 279 - 9561 ext. 106

20 Care Drive
Hillsdale, MI 49242
(517) 437 - 7395 ext. 311

1110 Hill Street
Three Rivers, MI 49093
(269) 273 - 2161 ext. 233

Inspection Type Count By County

For Date Range: 11/01/2023 - 11/30/2023

| County | Inspection Type / Reason | Count |
|--------------------------|--|-----------|
| Branch County | | |
| <i>Food Safety</i> | | |
| | Risk Based Inspection - Follow-up | 2 |
| | Risk Based Inspection - Routine | 12 |
| | STFU Inspection - Routine | 3 |
| | Temporary Food Inspection - Routine | 1 |
| | Total # of Food Safety inspections - Branch County | 18 |
| Hillsdale County | | |
| <i>Food Safety</i> | | |
| | Consultation - Plan Review Consultation | 1 |
| | Pre-Opening - Pre-Opening | 1 |
| | Progress Note - New Inspection Reason | 2 |
| | Risk Based Inspection - Follow-up | 2 |
| | Risk Based Inspection - Routine | 21 |
| | STFU Inspection - Routine | 2 |
| | Temporary Food Inspection - Routine | 2 |
| | Total # of Food Safety inspections - Hillsdale County | 31 |
| St. Joseph County | | |
| <i>Food Safety</i> | | |
| | Non Foodborne Illness Complaint - Initial | 1 |
| | Pre-Opening - Pre-Opening | 4 |
| | Progress Note - New Inspection Reason | 4 |

Inspection Type Count By County

For Date Range: 11/01/2023 - 11/30/2023

| County | Inspection Type / Reason | Count |
|---------------|---|-------------------|
| | Risk Based Inspection - Routine | 35 |
| | STFU Inspection - Routine | 3 |
| | Temporary Food Inspection - Routine | 11 |
| | Total # of Food Safety inspections - St. Joseph County | 58 |
| | <u>Total # of inspections - All counties</u> | <u>107</u> |



570 Marshall Road
Coldwater, MI 49036
(517) 279 - 9561 ext. 106

20 Care Drive
Hillsdale, MI 49242
(517) 437 - 7395 ext. 311

1110 Hill Street
Three Rivers, MI 49093
(269) 273 - 2161 ext. 233

Food Establishment Inspection Report by Facility Name

For Date Range: 11/01/2023 - 11/30/2023 and food Program

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|--|--------------|------------|-------------------------------------|--------|---------|-----|--------|
| Abundant Life Assembly | Cement City | 11/16/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| AMERICAN LEGION 73 | Sturgis | 11/02/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| AMERICAN LEGION POST #52 | COLDWATER | 11/22/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| Amish Goodie Shop | Quincy | 11/02/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Arby's 8946 | Sturgis | 11/20/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| Ben's Soft Pretzels | Elkhart | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Bird Lake Christian Academy | OSSEO | 11/09/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Bronson Nutrition | Bronson | 11/30/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Bruce's Concessions | Hastings | 12/01/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Burr Oak Missionary Church | Burr Oak | 11/27/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| C.J. FISHER LAKE INN | Three Rivers | 11/07/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| CAMDEN UNITED METHODIST CHURCH | Camden | 11/17/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| CAMDEN-FRONTIER SCHOOL | Camden | 11/08/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 0 |
| Cavoni's | Three Rivers | 11/07/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Chicken Coop of Constantine LLC - of Constantine | Constantine | 11/09/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 1 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|--|--------------|------------|---|--------|---------|-----|--------|
| Chicken Coop of Constantine LLC - of Constantine | Constantine | 11/27/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| CHURCH OF THE NAZARENE | STURGIS | 11/06/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| COLDWATER BROADWAY GRILLE | COLDWATER | 11/22/2023 | Risk Based Inspection - Routine | 2 | 1 | 3 | 2 |
| COLDWATER BURGER KING #4652 | COLDWATER | 11/30/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| COLDWATER FREE METHODIST CHURCH | COLDWATER | 11/17/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 1 |
| COLDWATER HIGH SCHOOL | COLDWATER | 11/13/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| COLON MASONIC LODGE #73 F&A | Colon | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Community Action Agency (Greenfield) | Hillsdale | 11/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| COMMUNITY ACTION AGENCY (HEAD START) | HILLSDALE | 11/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| COTTAGE INN PIZZA | Hillsdale | 11/07/2023 | Risk Based Inspection - Follow-up | 0 | 0 | 0 | 0 |
| CULVER'S OF STURGIS | STURGIS | 11/20/2023 | Risk Based Inspection - Routine | 0 | 1 | 1 | 0 |
| Dawn's Cafe LLC | Colon | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| DOMINO'S PIZZA #1228 | JONESVILLE | 11/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Dona Celia Restaurant | Sturgis | 11/07/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 3 |
| FIRST UNITED METHODIST CHURCH | Three Rivers | 11/14/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Gilbert Harvey House | Constantine | 11/09/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 2 |
| GINOLFI'S | North Adams | 11/21/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Go Cafe | Centreville | 11/06/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Healthies Sturgis | Sturgis | 11/20/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| HERE'S TO YOU PUB AND GRUB | HILLSDALE | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| HILLSDALE ACADEMY | HILLSDALE | 11/17/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 1 |
| Hillsdale College Dining Hall | Hillsdale | 11/30/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| Hillsdale County ISD - Hillsdale Preparatory | Hillsdale | 11/02/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Hillsdale Dairy Queen | Hillsdale | 11/30/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Hillsdale Lunchbox | Hillsdale | 11/14/2023 | Consultation - Plan Review Consultation | 0 | 0 | 0 | 0 |
| HIP PADDER'S CATERING | STURGIS | 11/02/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Howardsville Christian School | Marcellus | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|---|--------------|------------|---------------------------------------|--------|---------|-----|--------|
| Kelsey Tilbury | Sturgis | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| LAKE AREA CHRISTIAN SCHOOL--fixed | STURGIS | 11/21/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| LIL' LOUIE'S PIZZA AND SUBS LLC | Centreville | 11/28/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| LUIGI'S PIZZA | LITCHFIELD | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Magic Capital Grille LLC | Colon | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| MCDONALD'S-HILLSDALE | HILLSDALE | 11/29/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| Mikes BBQ | Charlotte | 11/08/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| MONTGOMERY FIRE DEPARTMENT | MONTGOMERY | 12/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| MOSHERVILLE LADIES AID SOCIETY | SCPIO TWP | 11/08/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| My Guy's Fries | Sturgis | 11/01/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| NEW YORK TACO | Hillsdale | 11/16/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Nottawa Christian School | Sturgis | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Nottawa Communty Schools | Sturgis | 11/07/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Nottawa School Pancake Breakfast | Centreville | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| OASIS RESTAURANT | Three Rivers | 11/08/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| OMARS BAR INC | COLDWATER | 11/14/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Party on the Patio Food Truck | Wolcottville | 11/02/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| PATHFINDER: FOOD | Centreville | 11/06/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| PENNY'S | HILLSDALE | 11/06/2023 | Risk Based Inspection - Routine | 1 | 1 | 2 | 1 |
| Perkins Auction Service | Allen | 11/13/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Pit Stop | Three Rivers | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Pizza Depot | | 11/28/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| PROMEDICA - COLDWATER REGIONAL HOSPITAL | COLDWATER | 11/16/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| River Trade Brewing Co | Constantine | 11/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| RIVIERA THEATRE BAR | THREE RIVERS | 11/09/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|--|-----------------|------------|---|--------|---------|-----|--------|
| Rooster's Wing Shack | THREE RIVERS | 11/02/2023 | Non Foodborne Illness Complaint - Initial | 0 | 0 | 0 | 0 |
| Rooster's Wing Shack | THREE RIVERS | 11/17/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 1 |
| Smokin' Ain't Easy BBQ | Three Rivers | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Smokin' Steve's BBQ & Fried Pies | North Adams | 11/18/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| SPECIAL ED'S DONUTS | Somerset Center | 11/03/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| ST PAUL LUTHERAN CHURCH | COLDWATER | 11/07/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| St. Joseph County Commision on Aging | Three Rivers | 11/30/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| St. Paul's Lutheran Church | COLON | 11/08/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| St. Paul's Lutheran Church | COLON | 11/28/2023 | Progress Note - New Inspection Reason | 0 | 0 | 0 | 0 |
| St. Pauls Lutheran Church Sonshine Preschool Daycare | Coldwater | 11/07/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| Starbucks Coffee #61499 | Three Rivers | 11/08/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |
| STOUT-NESBIT AMERICAN LEGION | MONTGOMERY | 11/17/2023 | Risk Based Inspection - Routine | 1 | 0 | 1 | 1 |
| STRAND THEATRE | Sturgis | 11/29/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| SUBWAY #1951 | COLDWATER | 11/29/2023 | Risk Based Inspection - Routine | 0 | 1 | 0 | 1 |
| Subway @ 131 | THREE RIVERS | 11/14/2023 | Risk Based Inspection - Routine | 2 | 0 | 2 | 0 |
| Subway @ Main | Three Rivers | 11/14/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Subway @ Tolbert | Three Rivers | 11/14/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Subway 3489 | STURGIS | 11/06/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 2 |
| Taco Bell #32990 | Sturgis | 11/02/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Tacos Guerrerenses | Constantine | 11/15/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| The Chicken Shack of Constantine LLC | Constantine | 11/27/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| The Hope Cafe | Coldwater | 11/29/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| THE HUNT CLUB OF HILLSDALE | HILLSDALE | 11/09/2023 | Risk Based Inspection - Routine | 1 | 2 | 2 | 2 |
| THE HUNT CLUB OF HILLSDALE | HILLSDALE | 11/20/2023 | Risk Based Inspection - Follow-up | 0 | 0 | 0 | 0 |
| THE LOCAL EATERY | Hillsdale | 11/28/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 1 |

| Name | Location | Date | Inspection Type/Reason | # of P | # of Pf | CDI | # of C |
|----------------------------------|-----------------|-------------|-------------------------------------|---------------|----------------|------------|---------------|
| The Oaks | Jonesville | 11/13/2023 | Pre-Opening - Pre-Opening | 0 | 0 | 0 | 0 |
| THE SALVATION ARMY | HILLSDALE | 11/15/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| THREE RIVERS HIGH SCHOOL | THREE RIVERS | 11/13/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| THREE RIVERS MIDDLE SCHOOL | Three Rivers | 11/13/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Three Rivers Promise | Three Rivers | 11/03/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Three Rivers Young Adult Program | Three Rivers | 11/17/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Tony's Hotdog Cart | Coldwater | 11/03/2023 | STFU Inspection - Routine | 0 | 0 | 0 | 0 |
| Town Fryer LLC | Constantine | 11/01/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Trinity Lutheran Church School | Sturgis | 11/03/2023 | Risk Based Inspection - Routine | 0 | 0 | 0 | 0 |
| Two Burr Oak Girls | | 11/07/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| Two Burr Oak Girls | | 11/27/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| WINGS ETC... | Sturgis | 11/22/2023 | Risk Based Inspection - Routine | 1 | 1 | 2 | 4 |
| Woodbridge Fire Dept | Hillsdale | 11/01/2023 | Temporary Food Inspection - Routine | 0 | 0 | 0 | 0 |
| ZHENG'S SUPER GRAND BUFFET | COLDWATER | 11/03/2023 | Risk Based Inspection - Follow-up | 1 | 2 | 1 | 0 |
| ZHENG'S SUPER GRAND BUFFET | COLDWATER | 11/14/2023 | Risk Based Inspection - Follow-up | 0 | 0 | 0 | 0 |
| | | | | 14 | 13 | 23 | 40 |

Branch-Hillsdale-St Joseph Community Health Agency
 Check/Voucher Register - Check Register for BOH
 00103 - Cash - Accounts Payable
 From 10/1/2023 Through 10/31/2023

| <u>Payee</u> | <u>Check Amount</u> | <u>Check Number</u> | <u>Effective Date</u> |
|---|---------------------|---------------------|-----------------------|
| Abila | 1,962.85 | 23-10-06 A.01 | 10/6/2023 |
| ACD.NET | 1,895.96 | 54171 | 10/20/2023 |
| Aflac District Office | 514.67 | 23-10-27 PR.01 | 10/27/2023 |
| Aflac District Office | 514.67 | 54168 | 10/13/2023 |
| Alert Medical Alarms | 224.60 | 54172 | 10/20/2023 |
| Alerus Retirement Solutions | 2,331.00 | 23-10-13 R.01 | 10/13/2023 |
| Alerus Retirement Solutions | 2,331.00 | 23-10-27 R.01 | 10/27/2023 |
| Amazon Capital Services, Inc | 1,148.62 | 23-10-20 A.01 | 10/20/2023 |
| ArchiveSocial, Inc | 7,188.00 | 23-10-06 A.02 | 10/6/2023 |
| Area Agencies On Aging Mich. | 2,469.00 | 23-10-06 A.03 | 10/6/2023 |
| Barbara P. Foley | 46.16 | 54169 | 10/13/2023 |
| Barbara P. Foley | 46.16 | 54185 | 10/27/2023 |
| Beacon Properties Administration | 4,332.93 | 54187 | 10/31/2023 |
| Blue Cross Blue Shield | 55,264.14 | 23-10-20 P.01 | 10/20/2023 |
| Blue Cross Blue Shield | 59,573.73 | 23-10-20 P.02 | 10/20/2023 |
| Bonnie Hearld | 190.00 | 54161 | 10/6/2023 |
| Branch Area Transit Authority | 377.00 | 23-10-20 A.02 | 10/20/2023 |
| Branch County Commission | 28,438.61 | 23-10-20 A.03 | 10/20/2023 |
| Branch County Complex | 8,863.55 | 23-10-20 A.04 | 10/20/2023 |
| Branch County Complex | 5,694.28 | 23-10-31 A.01 | 10/31/2023 |
| Brittany Eichorn | 400.00 | 54173 | 10/20/2023 |
| Card Services Center | 2,532.27 | 23-10-31 P.02 | 10/31/2023 |
| Center for Information Mgmt | 1,350.00 | 23-10-06 A.04 | 10/6/2023 |
| Century Bank - Hillsdale Maintenance | 2,000.00 | 23-10-31 A.02 | 10/31/2023 |
| Century Bank - Three Rivers Maintenance | 2,000.00 | 23-10-31 A.03 | 10/31/2023 |
| Century Basic | 874.45 | 23-10-13 R.02 | 10/13/2023 |
| Century Basic | 874.45 | 23-10-27 R.02 | 10/27/2023 |
| Century EFPTS | 1,695.00 | 23-10-13 C.01 | 10/13/2023 |
| Century EFPTS | 221.32 | 23-10-13 DI.01 | 10/13/2023 |
| Century EFPTS | 113.27 | 23-10-13 L.01 | 10/13/2023 |
| Century EFPTS | 24,615.16 | 23-10-13 R.03 | 10/13/2023 |
| Century EFPTS | 22.96 | 23-10-27 L.01 | 10/27/2023 |
| Century EFPTS | 24,702.82 | 23-10-27 R.03 | 10/27/2023 |
| Century Mastercard | 2,065.54 | 23-10-06 P.01 | 10/6/2023 |
| Century MERS | 47,089.22 | 23-10-06 A.05 | 10/6/2023 |
| Century State/Michigan State Treasury | 233.76 | 23-10-13 C.02 | 10/13/2023 |
| Century State/Michigan State Treasury | 16.56 | 23-10-13 L.02 | 10/13/2023 |
| Century State/Michigan State Treasury | 4,152.85 | 23-10-13 R.04 | 10/13/2023 |
| Century State/Michigan State Treasury | 6.18 | 23-10-27 L.02 | 10/27/2023 |
| Century State/Michigan State Treasury | 4,171.84 | 23-10-27 R.04 | 10/27/2023 |
| Charter Communications | 137.97 | 23-10-06 P.02 | 10/6/2023 |
| Cintas Corporation Loc 351 | 141.08 | 23-10-06 P.03 | 10/6/2023 |
| City Of Coldwater | 80.00 | 23-10-20 A.05 | 10/20/2023 |
| City of Jonesville | 80.00 | 23-10-20 A.06 | 10/20/2023 |
| City Of Three Rivers | 90.00 | 23-10-20 A.07 | 10/20/2023 |
| ConnectAmerica | 152.00 | 23-10-20 A.08 | 10/20/2023 |
| Crossroads Home Care Inc. | 1,400.04 | 23-10-20 A.09 | 10/20/2023 |
| DiningRD | 4,252.48 | 23-10-20 A.10 | 10/20/2023 |
| Dr. Karen M. Luparello | 4,089.38 | 23-10-20 A.11 | 10/20/2023 |
| Dr. Karen M. Luparello | 4,219.42 | 23-10-31 A.04 | 10/31/2023 |
| Eurotrol U.S.B.V. | 969.92 | 54174 | 10/20/2023 |
| GDI Services Inc. | 4,638.67 | 23-10-31 A.05 | 10/31/2023 |

Branch-Hillsdale-St Joseph Community Health Agency
Check/Voucher Register - Check Register for BOH
00103 - Cash - Accounts Payable
From 10/1/2023 Through 10/31/2023

| <u>Payee</u> | <u>Check Amount</u> | <u>Check Number</u> | <u>Effective Date</u> |
|--|---------------------|---------------------|-----------------------|
| George Seman | 665.00 | 23-10-06 A.06 | 10/6/2023 |
| GoldFax | 58.72 | 23-10-06 A.07 | 10/6/2023 |
| GT INDEPENDENCE | 1,658.24 | 23-10-20 A.12 | 10/20/2023 |
| Health Equity | 541.00 | 23-10-13 PR.01 | 10/13/2023 |
| Health Equity | 541.00 | 23-10-27 PR.02 | 10/27/2023 |
| Hedgerow Software US, Inc. | 9,000.00 | 23-10-06 A.08 | 10/6/2023 |
| Helping Angels Home Care LLC | 433.84 | 23-10-20 A.13 | 10/20/2023 |
| Hillsdale Board Of Public Utilities | 1,693.67 | 23-10-06 P.04 | 10/6/2023 |
| Hillsdale County Treasurer | 1,365.57 | 23-10-20 A.14 | 10/20/2023 |
| HomeJoy of Kalamzoo | 2,525.85 | 23-10-20 A.15 | 10/20/2023 |
| Indiana MI Power Company | 601.63 | 23-10-06 P.05 | 10/6/2023 |
| Jessica A Adams | 34.45 | 23-10-06 A.09 | 10/6/2023 |
| Jessica A Adams | 2,250.00 | 23-10-06 A.10 | 10/6/2023 |
| KALAMAZOO CHD | 500.00 | 23-10-20 A.16 | 10/20/2023 |
| KKZO LLC | 1,080.00 | 54175 | 10/20/2023 |
| Legal Services Of S.Central MI | 670.00 | 23-10-20 A.17 | 10/20/2023 |
| MALPH | 4,737.00 | 54188 | 10/31/2023 |
| Maplecrest, LLC | 1,265.08 | 23-10-31 A.06 | 10/31/2023 |
| Matasha Goosby | 13.46 | 23-10-06 A.11 | 10/6/2023 |
| Matasha Goosby | 2,250.00 | 23-10-06 A.12 | 10/6/2023 |
| McKesson Medical-Surgical Gov. Solutions LLC | 1,152.69 | 23-10-20 P.03 | 10/20/2023 |
| McNair Construction | 110.00 | 54176 | 10/20/2023 |
| Medical Care Alert | 541.90 | 23-10-20 A.18 | 10/20/2023 |
| MERS 5% EMPLOYEES | 17,323.08 | 23-10-06 A.13 | 10/6/2023 |
| MI Municipal Risk Management Authority | 21,154.00 | 23-10-06 A.14 | 10/6/2023 |
| Michigan Gas | 124.90 | 54162 | 10/6/2023 |
| Michigan State Disbursement Unit | 190.11 | 54170 | 10/13/2023 |
| Michigan State Disbursement Unit | 190.11 | 54186 | 10/27/2023 |
| Mistel de Varona | 675.00 | 54163 | 10/6/2023 |
| Mistel de Varona | 675.00 | 54177 | 10/20/2023 |
| National Registry of Food Safety Professionals | 409.00 | 54164 | 10/6/2023 |
| Nationwide | 820.00 | 23-10-13 R.05 | 10/13/2023 |
| Nationwide | 820.00 | 23-10-27 R.05 | 10/27/2023 |
| People Matters, LLC | 27,958.00 | 23-10-06 A.15 | 10/6/2023 |
| PERENNIAL PARK SENIOR CENTER | 25.00 | 54165 | 10/6/2023 |
| Pitney Bowes Inc. | 483.30 | 23-10-06 P.06 | 10/6/2023 |
| Republic Waste Services | 187.50 | 23-10-06 P.07 | 10/6/2023 |
| Richard Clark | 2,378.80 | 23-10-31 A.07 | 10/31/2023 |
| Riley Pumpkin Farm | 4,500.00 | 23-10-06 A.16 | 10/6/2023 |
| Rosati Schultz Joppich Amtsbueshler | 90.00 | 23-10-20 A.19 | 10/20/2023 |
| ROSE PEST SOLUTIONS | 80.00 | 23-10-20 A.20 | 10/20/2023 |
| Sanofi Pasteur Inc. | 28,244.69 | 23-10-06 P.08 | 10/6/2023 |
| Sanofi Pasteur Inc. | 4,459.25 | 23-10-20 P.04 | 10/20/2023 |
| Semco Energy | 49.70 | 23-10-06 P.09 | 10/6/2023 |
| Shaffmasters U-Stor-n-Lock | 150.00 | 23-10-06 A.17 | 10/6/2023 |
| Shred It | 90.00 | 23-10-06 P.10 | 10/6/2023 |
| Skippy's LLC | 1,625.00 | 54166 | 10/6/2023 |
| SolarWinds | 75.00 | 54178 | 10/20/2023 |
| St Joseph County COA | 60,631.93 | 23-10-20 A.21 | 10/20/2023 |
| St Joseph County Transit Authority | 6,124.47 | 23-10-20 A.22 | 10/20/2023 |
| St. Joseph Community Co-op | 1,063.23 | 23-10-20 A.23 | 10/20/2023 |

Branch-Hillsdale-St Joseph Community Health Agency
 Check/Voucher Register - Check Register for BOH
 00103 - Cash - Accounts Payable
 From 10/1/2023 Through 10/31/2023

| <u>Payee</u> | <u>Check Amount</u> | <u>Check Number</u> | <u>Effective Date</u> |
|----------------------------|---------------------|---------------------|-----------------------|
| St. Paul's Lutheran Church | 75.00 | 54179 | 10/20/2023 |
| Staples | 1,225.33 | 23-10-20 P.05 | 10/20/2023 |
| State of Mich EGLE | 35.00 | 54180 | 10/20/2023 |
| State of Michigan-Dept | 34.50 | 54181 | 10/20/2023 |
| Stratus Video, LLC | 3,528.88 | 54182 | 10/20/2023 |
| Sweets on the Street | 99.00 | 54183 | 10/20/2023 |
| Thurston Woods Village | 3,894.91 | 54184 | 10/20/2023 |
| TMK Worldwide, LLC | 142.00 | 23-10-06 A.18 | 10/6/2023 |
| USAgging | 1,630.00 | 54167 | 10/6/2023 |
| Verizon | 1,113.15 | 23-10-06 P.11 | 10/6/2023 |
| VRI INC. | 189.00 | 23-10-20 A.24 | 10/20/2023 |
| Wal-Mart Community | 140.29 | 23-10-06 P.12 | 10/6/2023 |
| Report Total | 549,188.77 | | |

Branch-Hillsdale-St Joseph Community Health Agency
 Check/Voucher Register - Check Register for BOH
 00103 - Cash - Accounts Payable
 From 10/1/2023 Through 10/31/2023

| Payee | Check Amount | Check Number | Effective Date |
|---|--------------|----------------|----------------|
| Abila | 1,962.85 | 23-10-06 A.01 | 10/6/2023 |
| ACD.NET | 1,895.96 | 54171 | 10/20/2023 |
| Aflac District Office | 514.67 | 23-10-27 PR.01 | 10/27/2023 |
| Aflac District Office | 514.67 | 54168 | 10/13/2023 |
| Alert Medical Alarms | 224.60 | 54172 | 10/20/2023 |
| Alerus Retirement Solutions | 2,331.00 | 23-10-13 R.01 | 10/13/2023 |
| Alerus Retirement Solutions | 2,331.00 | 23-10-27 R.01 | 10/27/2023 |
| Amazon Capital Services, Inc | 1,148.62 | 23-10-20 A.01 | 10/20/2023 |
| ArchiveSocial, Inc | 7,188.00 | 23-10-06 A.02 | 10/6/2023 |
| Area Agencies On Aging Mich. | 2,469.00 | 23-10-06 A.03 | 10/6/2023 |
| Barbara P. Foley | 46.16 | 54169 | 10/13/2023 |
| Barbara P. Foley | 46.16 | 54185 | 10/27/2023 |
| Beacon Properties Administration | 4,332.93 | 54187 | 10/31/2023 |
| Blue Cross Blue Shield | 55,264.14 | 23-10-20 P.01 | 10/20/2023 |
| Blue Cross Blue Shield | 59,573.73 | 23-10-20 P.02 | 10/20/2023 |
| Bonnie Hearld | 190.00 | 54161 | 10/6/2023 |
| Branch Area Transit Authority | 377.00 | 23-10-20 A.02 | 10/20/2023 |
| Branch County Commission | 28,438.61 | 23-10-20 A.03 | 10/20/2023 |
| Branch County Complex | 8,863.55 | 23-10-20 A.04 | 10/20/2023 |
| Branch County Complex | 5,694.28 | 23-10-31 A.01 | 10/31/2023 |
| Brittany Eichorn | 400.00 | 54173 | 10/20/2023 |
| Card Services Center | 2,532.27 | 23-10-31 P.02 | 10/31/2023 |
| Center for Information Mgmt | 1,350.00 | 23-10-06 A.04 | 10/6/2023 |
| Century Bank - Hillsdale Maintenance | 2,000.00 | 23-10-31 A.02 | 10/31/2023 |
| Century Bank - Three Rivers Maintenance | 2,000.00 | 23-10-31 A.03 | 10/31/2023 |
| Century Basic | 874.45 | 23-10-13 R.02 | 10/13/2023 |
| Century Basic | 874.45 | 23-10-27 R.02 | 10/27/2023 |
| Century EFPTS | 1,695.00 | 23-10-13 C.01 | 10/13/2023 |
| Century EFPTS | 221.32 | 23-10-13 DI.01 | 10/13/2023 |
| Century EFPTS | 113.27 | 23-10-13 L.01 | 10/13/2023 |
| Century EFPTS | 24,615.16 | 23-10-13 R.03 | 10/13/2023 |
| Century EFPTS | 22.96 | 23-10-27 L.01 | 10/27/2023 |
| Century EFPTS | 24,702.82 | 23-10-27 R.03 | 10/27/2023 |
| Century Mastercard | 2,065.54 | 23-10-06 P.01 | 10/6/2023 |
| Century MERS | 47,089.22 | 23-10-06 A.05 | 10/6/2023 |
| Century State/Michigan State Treasury | 233.76 | 23-10-13 C.02 | 10/13/2023 |
| Century State/Michigan State Treasury | 16.56 | 23-10-13 L.02 | 10/13/2023 |
| Century State/Michigan State Treasury | 4,152.85 | 23-10-13 R.04 | 10/13/2023 |
| Century State/Michigan State Treasury | 6.18 | 23-10-27 L.02 | 10/27/2023 |
| Century State/Michigan State Treasury | 4,171.84 | 23-10-27 R.04 | 10/27/2023 |
| Charter Communications | 137.97 | 23-10-06 P.02 | 10/6/2023 |
| Cintas Corporation Loc 351 | 141.08 | 23-10-06 P.03 | 10/6/2023 |
| City Of Coldwater | 80.00 | 23-10-20 A.05 | 10/20/2023 |
| City of Jonesville | 80.00 | 23-10-20 A.06 | 10/20/2023 |
| City Of Three Rivers | 90.00 | 23-10-20 A.07 | 10/20/2023 |
| ConnectAmerica | 152.00 | 23-10-20 A.08 | 10/20/2023 |
| Crossroads Home Care Inc. | 1,400.04 | 23-10-20 A.09 | 10/20/2023 |
| DiningRD | 4,252.48 | 23-10-20 A.10 | 10/20/2023 |
| Dr. Karen M. Luparello | 4,089.38 | 23-10-20 A.11 | 10/20/2023 |
| Dr. Karen M. Luparello | 4,219.42 | 23-10-31 A.04 | 10/31/2023 |
| Eurotrol U.S.B.V. | 969.92 | 54174 | 10/20/2023 |
| GDI Services Inc. | 4,638.67 | 23-10-31 A.05 | 10/31/2023 |

Duplicate of Page #38
 Included in Error.

Branch-Hillsdale-St Joseph Community Health Agency
 Check/Voucher Register - Check Register for BOH
 00103 - Cash - Accounts Payable
 From 10/1/2023 Through 10/31/2023

| Payee | Check Amount | Check Number | Effective Date |
|--|--------------|----------------|----------------|
| George Seman | 665.00 | 23-10-06 A.06 | 10/6/2023 |
| GoldFax | 58.72 | 23-10-06 A.07 | 10/6/2023 |
| GT INDEPENDENCE | 1,658.24 | 23-10-20 A.12 | 10/20/2023 |
| Health Equity | 541.00 | 23-10-13 PR.01 | 10/13/2023 |
| Health Equity | 541.00 | 23-10-27 PR.02 | 10/27/2023 |
| Hedgerow Software US, Inc. | 9,000.00 | 23-10-06 A.08 | 10/6/2023 |
| Helping Angels Home Care LLC | 433.84 | 23-10-20 A.13 | 10/20/2023 |
| Hillsdale Board Of Public Utilities | 1,693.67 | 23-10-06 P.04 | 10/6/2023 |
| Hillsdale County Treasurer | 1,365.57 | 23-10-20 A.14 | 10/20/2023 |
| HomeJoy of Kalamzoo | 2,525.85 | 23-10-20 A.15 | 10/20/2023 |
| Indiana MI Power Company | 601.63 | 23-10-06 P.05 | 10/6/2023 |
| Jessica A Adams | 34.45 | 23-10-06 A.09 | 10/6/2023 |
| Jessica A Adams | 2,250.00 | 23-10-06 A.10 | 10/6/2023 |
| KALAMAZOO CHD | 500.00 | 23-10-20 A.16 | 10/20/2023 |
| KKZO LLC | 1,080.00 | 54175 | 10/20/2023 |
| Legal Services Of S.Central MI | 670.00 | 23-10-20 A.17 | 10/20/2023 |
| MALPH | 4,737.00 | 54188 | 10/31/2023 |
| Maplecrest, LLC | 1,265.08 | 23-10-31 A.06 | 10/31/2023 |
| Matasha Goosby | 13.46 | 23-10-06 A.11 | 10/6/2023 |
| Matasha Goosby | 2,250.00 | 23-10-06 A.12 | 10/6/2023 |
| McKesson Medical-Surgical Gov. Solutions LLC | 1,152.69 | 23-10-20 P.03 | 10/20/2023 |
| McNair Construction | 110.00 | 54176 | 10/20/2023 |
| Medical Care Alert | 541.90 | 23-10-20 A.18 | 10/20/2023 |
| MERS 5% EMPLOYEES | 17,323.08 | 23-10-06 A.13 | 10/6/2023 |
| MI Municipal Risk Management Authority | 21,154.00 | 23-10-06 A.14 | 10/6/2023 |
| Michigan Gas | 124.90 | 54162 | 10/6/2023 |
| Michigan State Disbursement Unit | 190.11 | 54170 | 10/13/2023 |
| Michigan State Disbursement Unit | 190.11 | 54186 | 10/27/2023 |
| Mistel de Varona | 675.00 | 54163 | 10/6/2023 |
| Mistel de Varona | 675.00 | 54177 | 10/20/2023 |
| National Registry of Food Safety Professionals | 409.00 | 54164 | 10/6/2023 |
| Nationwide | 820.00 | 23-10-13 R.05 | 10/13/2023 |
| Nationwide | 820.00 | 23-10-27 R.05 | 10/27/2023 |
| People Matters, LLC | 27,958.00 | 23-10-06 A.15 | 10/6/2023 |
| PERENNIAL PARK SENIOR CENTER | 25.00 | 54165 | 10/6/2023 |
| Pitney Bowes Inc. | 483.30 | 23-10-06 P.06 | 10/6/2023 |
| Republic Waste Services | 187.50 | 23-10-06 P.07 | 10/6/2023 |
| Richard Clark | 2,378.80 | 23-10-31 A.07 | 10/31/2023 |
| Riley Pumpkin Farm | 4,500.00 | 23-10-06 A.16 | 10/6/2023 |
| Rosati Schultz Joppich Amtsbueshler | 90.00 | 23-10-20 A.19 | 10/20/2023 |
| ROSE PEST SOLUTIONS | 80.00 | 23-10-20 A.20 | 10/20/2023 |
| Sanofi Pasteur Inc. | 28,244.69 | 23-10-06 P.08 | 10/6/2023 |
| Sanofi Pasteur Inc. | 4,459.25 | 23-10-20 P.04 | 10/20/2023 |
| Semco Energy | 49.70 | 23-10-06 P.09 | 10/6/2023 |
| Shaffmasters U-Stor-n-Lock | 150.00 | 23-10-06 A.17 | 10/6/2023 |
| Shred It | 90.00 | 23-10-06 P.10 | 10/6/2023 |
| Skippy's LLC | 1,625.00 | 54166 | 10/6/2023 |
| SolarWinds | 75.00 | 54178 | 10/20/2023 |
| St Joseph County COA | 60,631.93 | 23-10-20 A.21 | 10/20/2023 |
| St Joseph County Transit Authority | 6,124.47 | 23-10-20 A.22 | 10/20/2023 |
| St. Joseph Community Co-op | 1,063.23 | 23-10-20 A.13 | 10/20/2023 |

Duplicate of Page #39
Included in Error.

Branch-Hillsdale-St Joseph Community Health Agency
 Check/Voucher Register - Check Register for BOH
 00103 - Cash - Accounts Payable
 From 10/1/2023 Through 10/31/2023

| Payee | Check Amount | Check Number | Effective Date |
|----------------------------|--------------|---------------|----------------|
| St. Paul's Lutheran Church | 75.00 | 54179 | 10/20/2023 |
| Staples | 1,225.33 | 23-10-20 P.05 | 10/20/2023 |
| State of Mich EGLE | 35.00 | 54180 | 10/20/2023 |
| State of Michigan-Dept | 34.50 | 54181 | 10/20/2023 |
| Stratus Video, LLC | 3,528.88 | 54182 | 10/20/2023 |
| Sweets on the Street | 99.00 | 54183 | 10/20/2023 |
| Thurston Woods Village | 3,894.91 | 54184 | 10/20/2023 |
| TMK Worldwide, LLC | 142.00 | 23-10-06 A.18 | 10/6/2023 |
| USAgging | 1,630.00 | 54167 | 10/6/2023 |
| Verizon | 1,113.15 | 23-10-06 P.11 | 10/6/2023 |
| VRI INC. | 189.00 | 23-10-20 A.24 | 10/20/2023 |
| Wal-Mart Community | 140.29 | 23-10-06 P.12 | 10/6/2023 |
| Report Total | 549,188.77 | | |

**Duplicate of Page #40
 Included in Error.**

Branch-Hillsdale-St Joseph Community Health Agency
 Check/Voucher Register - Check Register for BOH
 00103 - Cash - Accounts Payable
 From 11/1/2023 Through 11/30/2023

| <u>Payee</u> | <u>Check Amount</u> | <u>Check Number</u> | <u>Effective Date</u> |
|---|---------------------|---------------------|-----------------------|
| Abila | 1,962.83 | 23-11-03 A.01 | 11/3/2023 |
| ACD.NET | 1,911.50 | 54201 | 11/17/2023 |
| Action Quick Print Plus | 298.00 | 23-11-03 A.02 | 11/3/2023 |
| Aflac District Office | 514.67 | 23-11-10 PR.01 | 11/10/2023 |
| Aflac District Office | 514.67 | 23-11-24 PR.01 | 11/24/2023 |
| Alert Medical Alarms | 259.55 | 54202 | 11/17/2023 |
| Alerus Retirement Solutions | 2,331.00 | 23-11-10 R.01 | 11/10/2023 |
| Alerus Retirement Solutions | 2,331.00 | 23-11-24 R.01 | 11/24/2023 |
| Amazon Capital Services, Inc | 1,101.54 | 23-11-03 A.03 | 11/3/2023 |
| Amazon Capital Services, Inc | 345.16 | 23-11-17 A.01 | 11/17/2023 |
| Barbara P. Foley | 46.16 | 54199 | 11/10/2023 |
| Barbara P. Foley | 46.16 | 54216 | 11/24/2023 |
| Beacon Properties Administration | 4,332.93 | 54218 | 11/30/2023 |
| Blue Cross Blue Shield | 60,392.39 | 23-11-17 P.01 | 11/17/2023 |
| Branch Area Transit Authority | 1,573.80 | 54203 | 11/17/2023 |
| Branch County Commission | 25,271.29 | 23-11-17 A.02 | 11/17/2023 |
| Branch County Complex | 5,694.28 | 23-11-30 A.01 | 11/30/2023 |
| CDW GOVERNMENT INC. | 2,298.19 | 23-11-03 A.04 | 11/3/2023 |
| CDW GOVERNMENT INC. | 77.44 | 23-11-17 A.03 | 11/17/2023 |
| Century Bank - Hillsdale Maintenance | 2,000.00 | 23-11-30 A.02 | 11/30/2023 |
| Century Bank - Three Rivers Maintenance | 2,000.00 | 23-11-30 A.03 | 11/30/2023 |
| Century Basic | 874.45 | 23-11-10 R.02 | 11/10/2023 |
| Century Basic | 874.45 | 23-11-24 R.02 | 11/24/2023 |
| Century EFPTS | 68.88 | 23-11-10 L.01 | 11/10/2023 |
| Century EFPTS | 24,389.10 | 23-11-10 R.03 | 11/10/2023 |
| Century EFPTS | 5.72 | 23-11-10 SP.01 | 11/10/2023 |
| Century EFPTS | 68.86 | 23-11-24 L.01 | 11/24/2023 |
| Century EFPTS | 24,610.86 | 23-11-24 R.03 | 11/24/2023 |
| Century Mastercard | 1,053.85 | 23-11-03 P.01 | 11/3/2023 |
| Century MERS | 45,529.12 | 23-11-03 A.05 | 11/3/2023 |
| Century MERS | 75,000.00 | 23-11-17 A.04 | 11/17/2023 |
| Century State/Michigan State Treasury | 12.56 | 23-11-10 L.02 | 11/10/2023 |
| Century State/Michigan State Treasury | 4,142.99 | 23-11-10 R.04 | 11/10/2023 |
| Century State/Michigan State Treasury | 1.31 | 23-11-10 SP.02 | 11/10/2023 |
| Century State/Michigan State Treasury | 10.38 | 23-11-24 L.02 | 11/24/2023 |
| Century State/Michigan State Treasury | 4,207.14 | 23-11-24 R.04 | 11/24/2023 |
| Champ Software, Inc. | 48,909.00 | 54189 | 11/3/2023 |
| Charter Communications | 210.77 | 23-11-03 P.02 | 11/3/2023 |
| Cintas Corporation Loc 351 | 159.05 | 23-11-17 P.02 | 11/17/2023 |
| City Of Three Rivers | 165.93 | 23-11-17 A.05 | 11/17/2023 |
| CNA Surety Direct Bill | 55.00 | 54204 | 11/17/2023 |
| ConnectAmerica | 152.00 | 23-11-17 A.06 | 11/17/2023 |
| Crossroads Home Care Inc. | 564.60 | 23-11-17 A.07 | 11/17/2023 |
| DiningRD | 4,220.45 | 23-11-17 A.08 | 11/17/2023 |
| DL Gullivan Office Solutions | 537.90 | 54190 | 11/3/2023 |
| Dr. Karen M. Luparello | 4,351.73 | 23-11-30 A.04 | 11/30/2023 |
| Frontier | 312.65 | 23-11-03 P.03 | 11/3/2023 |
| GDI Services Inc. | 4,501.51 | 23-11-30 A.05 | 11/30/2023 |
| Glaxo-Smithkline Financial Inc. | 3,664.46 | 23-11-03 A.06 | 11/3/2023 |
| GoldFax | 61.60 | 23-11-17 A.09 | 11/17/2023 |
| Griffiths Mechanical Contracting, Inc. | 843.10 | 23-11-17 A.10 | 11/17/2023 |
| GT INDEPENDENCE | 1,570.44 | 23-11-17 A.11 | 11/17/2023 |

Branch-Hillsdale-St Joseph Community Health Agency
Check/Voucher Register - Check Register for BOH
00103 - Cash - Accounts Payable
From 11/1/2023 Through 11/30/2023

| <u>Payee</u> | <u>Check Amount</u> | <u>Check Number</u> | <u>Effective Date</u> |
|---|---------------------|---------------------|-----------------------|
| Health Equity | 541.00 | 23-11-10 PR.02 | 11/10/2023 |
| Health Equity | 581.00 | 23-11-24 PR.02 | 11/24/2023 |
| Helping Angels Home Care LLC | 450.16 | 23-11-17 A.12 | 11/17/2023 |
| Hillsdale Board Of Public Utilities | 1,640.65 | 23-11-03 P.04 | 11/3/2023 |
| HILLSDALE CNTY CMTY FOUNDATION | 125.00 | 54191 | 11/3/2023 |
| Hillsdale County Treasurer | 775.69 | 23-11-17 A.13 | 11/17/2023 |
| HomeJoy of Kalamzoo | 2,335.33 | 23-11-17 A.14 | 11/17/2023 |
| Hospital Network Healthcare Services | 184.29 | 23-11-17 A.15 | 11/17/2023 |
| Indiana MI Power Company | 619.76 | 23-11-03 P.05 | 11/3/2023 |
| InScope Communications, Inc | 2,700.00 | 54205 | 11/17/2023 |
| Laboratory Corporation of America | 19.20 | 23-11-17 A.16 | 11/17/2023 |
| Legal Services Of S.Central MI | 1,230.00 | 23-11-17 A.17 | 11/17/2023 |
| Macquarie Equipment Capital Inc. | 1,266.75 | 23-11-03 A.07 | 11/3/2023 |
| MALPH | 50.00 | 54192 | 11/3/2023 |
| Maplecrest, LLC | 1,265.08 | 23-11-30 A.06 | 11/30/2023 |
| McKesson Medical-Surgical Gov. Solutions LLC | 8,492.16 | 23-11-03 P.06 | 11/3/2023 |
| McKesson Medical-Surgical Gov. Solutions LLC | 13,986.40 | 23-11-17 P.03 | 11/17/2023 |
| McKibbin Media Group | 800.00 | 54206 | 11/17/2023 |
| Medical Care Alert | 568.35 | 23-11-17 A.18 | 11/17/2023 |
| Merck Sharp & Dohme LLC | 3,136.12 | 54207 | 11/17/2023 |
| MERS 5% EMPLOYEES | 11,796.15 | 23-11-03 A.08 | 11/3/2023 |
| Michigan Gas | 39.05 | 23-11-03 P.07 | 11/3/2023 |
| Michigan Public Health Institute | 15,775.85 | 23-11-03 A.09 | 11/3/2023 |
| Michigan Public Health Institute | 200.00 | 54208 | 11/17/2023 |
| Michigan State Disbursement Unit | 190.11 | 54200 | 11/10/2023 |
| Michigan State Disbursement Unit | 190.11 | 54217 | 11/24/2023 |
| Midwest Communications | 800.00 | 54209 | 11/17/2023 |
| Miller's Sign Co., Inc. | 915.51 | 23-11-03 A.10 | 11/3/2023 |
| Mindy Cafarelli | 25.00 | 54193 | 11/3/2023 |
| Mistel de Varona | 450.00 | 54194 | 11/3/2023 |
| Mistel de Varona | 225.00 | 54210 | 11/17/2023 |
| Nationwide | 820.00 | 23-11-10 R.05 | 11/10/2023 |
| Nationwide | 820.00 | 23-11-24 R.05 | 11/24/2023 |
| PFIZER INC | 23,887.50 | 54195 | 11/3/2023 |
| Principal Life Insurance Company | 2,051.68 | 23-11-03 P.08 | 11/3/2023 |
| Promedica Coldwater Region | 468.00 | 54196 | 11/3/2023 |
| Prompt Care Express PC | 71.00 | 54211 | 11/17/2023 |
| Regrets of the University of Michigan | 192.00 | 54212 | 11/17/2023 |
| Renee Stratton | 1,359.87 | 54197 | 11/3/2023 |
| Reserve Account | 3,000.00 | 23-11-17 A.19 | 11/17/2023 |
| Richard Clark | 2,350.00 | 23-11-30 A.07 | 11/30/2023 |
| Riley Pumpkin Farm | 415.00 | 23-11-03 A.11 | 11/3/2023 |
| Riley Pumpkin Farm | 750.00 | 23-11-30 A.08 | 11/30/2023 |
| Rosati Schultz Joppich Amtsbueshler | 300.00 | 23-11-17 A.20 | 11/17/2023 |
| Sanofi Pasteur Inc. | 3,990.59 | 23-11-03 P.09 | 11/3/2023 |
| Semco Energy | 47.00 | 23-11-03 P.10 | 11/3/2023 |
| Shred It | 90.00 | 23-11-03 P.11 | 11/3/2023 |
| Smilemakers | 234.06 | 23-11-03 A.12 | 11/3/2023 |
| St Joseph County COA | 35,252.01 | 23-11-17 A.21 | 11/17/2023 |
| St Joseph County Transit Authority | 1,779.91 | 23-11-17 A.22 | 11/17/2023 |
| St. Joseph Community Co-op | 1,253.18 | 23-11-17 A.23 | 11/17/2023 |

Branch-Hillsdale-St Joseph Community Health Agency
 Check/Voucher Register - Check Register for BOH
 00103 - Cash - Accounts Payable
 From 11/1/2023 Through 11/30/2023

| <u>Payee</u> | <u>Check Amount</u> | <u>Check Number</u> | <u>Effective Date</u> |
|----------------------------|---------------------|---------------------|-----------------------|
| Staples | 456.42 | 23-11-03 P.12 | 11/3/2023 |
| Staples | 645.36 | 23-11-17 P.04 | 11/17/2023 |
| State of Michigan | 75.00 | 23-11-03 P.13 | 11/3/2023 |
| State Of Michigan | 273.00 | 54198 | 11/3/2023 |
| State of Michigan | 10.00 | 54213 | 11/17/2023 |
| Swick Broadcasting Company | 900.00 | 54214 | 11/17/2023 |
| Thurston Woods Village | 3,505.56 | 54215 | 11/17/2023 |
| TMK Worldwide, LLC | 142.00 | 23-11-03 A.13 | 11/3/2023 |
| Verizon | 1,023.04 | 23-11-03 P.14 | 11/3/2023 |
| VRI INC. | 189.00 | 23-11-17 A.24 | 11/17/2023 |
| Report Total | 524,157.32 | | |

Branch-Hillsdale-St Joseph Community Health Agency

Balance Sheet

As of 10/31/2023

Assets

| | |
|--------------------------------|---------------------|
| Cash on Hand | 5,852.12 |
| Cash with County Treasurer | 4,424,003.57 |
| Community Foundation Grant | 309,955.94 |
| Cash HD Building Maintenance | 10,450.00 |
| Cash TR Building Maintenance | 35,049.40 |
| Accounts Receivable | 84,232.47 |
| Due from Branch County | 57,556.75 |
| Due from State | (635,123.45) |
| Due from Other Funding Sources | 303,833.26 |
| Prepaid Expenses | 129,573.00 |
| Biologic Inventory | <u>129,315.35</u> |
| Total Assets | <u>4,854,698.41</u> |

Liabilities

| | |
|----------------------|---------------------|
| Accounts Payable | 299,467.39 |
| Payroll Liabilites | 105,752.76 |
| Capital Improvements | 25,000.00 |
| Deferred Revenue | 390,082.98 |
| Deferred Revenue BR | 38,371.00 |
| Deferred Revenue HD | 40,408.00 |
| Deferred Revenue SJ | 53,830.00 |
| Biologics | <u>129,315.35</u> |
| Total Liabilities | <u>1,082,227.48</u> |

Net Assets

| | |
|-------------------------|---------------------|
| Operation Fund Balance | 311,789.79 |
| Restricted Fund Balance | 373,855.94 |
| Designated Fund Balance | <u>3,086,825.20</u> |
| Total Net Assets | <u>3,772,470.93</u> |

Total Liabilities and Net Assets 4,854,698.41

Prior Year Fund Balance Comparison at 10/31/2022:

| | |
|------------------------------|----------------------------|
| Operation Fund Balance | 411,545.63 |
| Restricted Fund Balance | 389,082.86 |
| Designated Fund Balance | <u>2,673,806.53</u> |
| Total Fund Balance \$ | <u>3,474,435.02</u> |

BHSJ Community Health Agency
Schedule of Cash Receipts and Disbursements
May 31, 2023 thru
October 31, 2023

| | | |
|---|-----------|---------------------|
| Plus: Cash Receipts | \$ | 530,201.24 |
| Less: Cash Disbursements For Payroll/AP | \$ | (565,168.11) |
| 5/31/2023 Cash Balance | \$ | 4,105,463.19 |
| <hr/> | | |
| Plus: Cash Receipts | \$ | 939,207.56 |
| Less: Cash Disbursements For Payroll/AP | \$ | (583,492.08) |
| 6/30/2023 Cash Balance | \$ | 4,461,178.67 |
| <hr/> | | |
| Plus: Cash Receipts | \$ | 934,722.29 |
| Less: Cash Disbursements For Payroll/AP | \$ | (576,189.64) |
| 7/31/2023 Cash Balance | \$ | 4,819,711.32 |
| <hr/> | | |
| Plus: Cash Receipts | \$ | 549,511.47 |
| Less: Cash Disbursements For Payroll/AP | \$ | (595,418.38) |
| 8/31/2023 Cash Balance | \$ | 4,773,804.41 |
| <hr/> | | |
| Plus: Cash Receipts | \$ | 663,939.84 |
| Less: Cash Disbursements For Payroll/AP | \$ | (744,408.00) |
| 9/30/2023 Cash Balance | \$ | 4,693,336.25 |
| <hr/> | | |
| Plus: Cash Receipts | \$ | 772,895.13 |
| Less: Cash Disbursements For Payroll/AP | \$ | (732,271.87) |
| 10/31/2023 Cash Balance | \$ | 4,733,959.51 |

BRANCH HILLSDALE ST JOSEPH COMMUNITY HEALTH AGENCY

Expense by Program - 10/31/2023

| Program | Program Title | Current | | Total Budget - | Percent Total | |
|---------|---------------|---------------------------------------|--------------|----------------|---------------|--------|
| | | Month | Year to Date | Original | Expended | |
| * | 010 | Agency Support | 30,190.06 | 30,190.06 | 112,002.00 | 26.95% |
| ** | 371 | CSHCS Vaccine Initiative | 1,681.02 | 1,681.02 | 7,997.00 | 21.02% |
| * | 138 | Immunization IAP | 158,008.42 | 158,008.42 | 904,089.00 | 17.47% |
| * | 345 | Lead Testing | 3,675.91 | 3,675.91 | 24,509.00 | 14.99% |
| * | 107 | Medicaid Outreach | 1,475.11 | 1,475.11 | 11,200.00 | 13.17% |
| * | 605 | General EH Services | 20,094.77 | 20,094.77 | 173,072.00 | 11.61% |
| * | 325 | CSHCS | 21,424.08 | 21,424.08 | 190,729.00 | 11.23% |
| * | 021 | Dental Clinic - Three Rivers | 4,332.93 | 4,332.93 | 43,740.00 | 9.90% |
| ** | 032 | Emergency Preparedness | 11,126.88 | 11,126.88 | 119,497.00 | 9.31% |
| * | 012 | Area Agency on Aging | 118,388.09 | 118,388.09 | 1,370,043.00 | 8.64% |
| ** | 326 | Vision (ELPHS) | 9,516.87 | 9,516.87 | 112,560.00 | 8.45% |
| * | 200 | ELPHS Marketing | 8,155.79 | 8,155.79 | 97,163.00 | 8.39% |
| | 327 | Hearing (ELPHS) | 9,256.85 | 9,256.85 | 111,335.00 | 8.31% |
| | 332 | HIV Prevention | 2,311.60 | 2,311.60 | 29,088.00 | 7.94% |
| | 714 | Onsite Sewage Disposal | 24,887.29 | 24,887.29 | 314,537.00 | 7.91% |
| | 704 | Food Service | 41,136.66 | 41,136.66 | 543,659.00 | 7.56% |
| | 331 | STD | 9,850.52 | 9,850.52 | 134,825.00 | 7.30% |
| | 341 | Infectious Disease | 19,308.31 | 19,308.31 | 272,734.00 | 7.07% |
| | 109 | WIC | 78,514.73 | 78,514.73 | 1,115,664.00 | 7.03% |
| | 014 | VOCA | 14,331.85 | 14,331.85 | 205,743.00 | 6.96% |
| | 108 | WIC Breastfeeding | 9,486.00 | 9,486.00 | 138,697.00 | 6.83% |
| | 201 | CSF Carseats | 1,749.90 | 1,749.90 | 27,273.00 | 6.41% |
| | 721 | Drinking Water Supply | 17,915.47 | 17,915.47 | 319,395.00 | 5.60% |
| | 115 | MCH Enabling Women | 2,213.90 | 2,213.90 | 46,843.00 | 4.72% |
| | 185 | Dental Outreach | 858.74 | 858.74 | 18,195.00 | 4.71% |
| | 029 | Dental Clinic - Hillsdale | 628.67 | 628.67 | 14,000.00 | 4.49% |
| | 207 | MCRH Community Health Workers | 7,248.92 | 7,248.92 | 187,297.00 | 3.87% |
| | 329 | MCH Enabling Children | 1,706.37 | 1,706.37 | 47,609.00 | 3.58% |
| | 718 | EGLE Septage | 289.29 | 289.29 | 9,483.00 | 3.05% |
| | 745 | Type II Water | 6,110.57 | 6,110.57 | 202,929.00 | 3.01% |
| | 352 | ELCCT Contact Tracing, testing doord, | 11,035.90 | 11,035.90 | 506,093.00 | 2.18% |
| | 338 | Immunization Vaccine Handling | 5,861.73 | 5,861.73 | 293,729.00 | 1.99% |
| | 101 | Workforce Development | 1,118.43 | 1,118.43 | 56,638.00 | 1.97% |
| | 363 | 363 CVDIMS Covid Immz Supplemental | 3,505.97 | 3,505.97 | 214,898.00 | 1.63% |
| | 723 | PFAS Response - White Pigeon | 131.48 | 131.48 | 8,049.00 | 1.63% |
| | 096 | CSHCS Donations SJ | 400.00 | 400.00 | 35,863.57 | 1.11% |
| | 405 | Grant Writing | 40.53 | 40.53 | 3,845.00 | 1.05% |

| | | | | | |
|----------------------|--|--------------------------|--------------------------|----------------------------|---------------------|
| 716 | EGLE Campgrounds | 189.13 | 189.13 | 18,660.00 | 1.01% |
| 719 | Body Art | 42.09 | 42.09 | 5,749.00 | 0.73% |
| 008 | Salary & Fringe Payoff | 226.99 | 226.99 | 80,000.00 | 0.28% |
| 015 | Local Expenses - Unallowable by Grants | 549.99 | 549.99 | 0.00 | 0.00% |
| 023 | Capital Expenditures | 0.00 | 0.00 | 85,000.00 | 0.00% |
| 024 | MERS Pension Underfunded Liability | 0.00 | 0.00 | 44,590.00 | 0.00% |
| 035 | Vector Borne Disease Surveillance | 0.00 | 0.00 | 33,304.00 | 0.00% |
| 097 | CSHCS Donations BR HD | 0.00 | 0.00 | 25,345.86 | 0.00% |
| 112 | CSHCS Medicaid Outreach | 0.00 | 0.00 | 111,876.00 | 0.00% |
| 255 | Community Health Direction | 0.00 | 0.00 | 115,000.00 | 0.00% |
| 715 | EGLE Long-Term Monitoring | 0.00 | 0.00 | 3,854.00 | 0.00% |
| 717 | EGLE Swimming Pools | 0.00 | 0.00 | 16,215.00 | 0.00% |
| 720 | EH- Complaints | 50.46 | 50.46 | 0.00 | 0.00% |
| 722 | PFAS Response | 0.00 | 0.00 | 1,360.00 | 0.00% |
| 724 | PFAS - Westside Landfill | 0.00 | 0.00 | 1,535.00 | 0.00% |
| Total Expense | | <u>659,028.27</u> | <u>659,028.27</u> | <u>8,567,511.43</u> | <u>7.69%</u> |

The Agency is currently 1.03% under budget.

*1/12 Months = 8.33%

*1/9 Months = 11.11%

Programs Over Budget as of 10/31/2023

| | |
|---------------------------|--|
| RU 010: 26.95% | This is based on the original budget which was created prior to understanding all expected revenue sources for the year. We have additional information and will adjust this budget in budget amendment. The current revenue for this program is over budget (at 26.95%), causing expenses to also show over budget. |
|---------------------------|--|

| | |
|---------------------------|--|
| RU 371: 21.02% | 9-Month Program - This program will run over and fall in line as year progresses. Children Special Health group plans on completing the sensory room project to assure funds get spent before this grant period ends in June 2024. |
|---------------------------|--|

| | |
|---------------------------|--|
| RU 138: 17.47% | Over budget due to the purchase of COVID and Flu vaccines. Program will fall in line as year progresses. |
|---------------------------|--|

| | |
|---------------------------|---|
| RU 345: 14.99% | Over budget due to increase in staff time. The CDC updated the blood reference value from 5.0 down to 3.5, which has increased the case load in this program. We are currently training staff in this program causing overages. |
|---------------------------|---|

| | |
|---------------------------|---|
| RU 107: 13.17% | Over budget due to increase in staff time. We will make adjustments as needed in the next budget amendment. |
|---------------------------|---|

| | |
|---------------------------|---|
| RU 605: 11.61% | Over budget due to increase in staff time. We will make adjustments as needed in the next budget amendment. |
|---------------------------|---|

| | |
|---------------------------|---|
| RU 325: 11.23% | Budget for RU 325 must be fully expended before expenses can be charged to RU 112. When looking at these two budgets together as one, the program is under by budget at 7.08%. Additional funds have been awarded to this program and adjustments will be made in the budget amendment. |
|---------------------------|---|

| | |
|--------------------------|--|
| RU 021: 9.90% | Over budget due to rent increase. The increase is being covered by additional revenue from MCDC. This will be addressed in the budget amendment. |
|--------------------------|--|

| | |
|--------------------------|---------------------------------|
| RU 032: 9.31% | 9-Month Program - within budget |
|--------------------------|---------------------------------|

| | |
|--------------------------|---|
| RU 012: 8.64% | Over budget due to subscription and software fees being fully expended in October. This program will fall in line as year progresses. |
|--------------------------|---|

| | |
|--------------------------|---------------------------------|
| RU 326: 8.45% | 9-Month Program - within budget |
|--------------------------|---------------------------------|

| | |
|--------------------------|--|
| RU 200: 8.39% | Slightly over budget due to increase in staff time. We will make adjustments as needed in the next budget amendment. |
|--------------------------|--|

December 4, 2023 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Jared Hoffmaster at 9:00 AM. Roll call was completed as follows: Jared Hoffmaster, and Jon Houtz. Steve Lanius was absent.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Brenae Gruner.

Mr. Houtz moved to approve the agenda with support from Mr. Hoffmaster. The motion passed unopposed.

Public Comment: No public comments were given.

The Health Office provided an update to the Committee.


New Business:

- Mr. Houtz moved to recommend that the full Board approve the Environmental Health fee schedules as proposed with support from Mr. Hoffmaster. The motion passed unopposed.
- Mr. Houtz moved to recommend that the full Board approve the FY24 Budget Amendment #1 as proposed with support from Mr. Hoffmaster. The motion passed unopposed.
- Mr. Houtz moved to recommend that the full Board approve the wage increase as proposed with support from Mr. Hoffmaster. The motion passed unopposed.
- Mr. Houtz moved to recommend that the full Board approve the Health Officer the latitude to approve hiring the Environmental Health Supervisor position at the 2 year wage on the pay scale under her discretion, with support from Mr. Hoffmaster. The motion passed unopposed.

Public Comment: No public comments were given.

With no further business the meeting was adjourned at 9:51 AM.

Respectfully Submitted by:


Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health

December 6, 2023 – Board of Health Program, Policy, & Appeals Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Program, Policy, & Appeals Committee meeting was called to order by Committee-Chair, Tom Matthew, at 8:37 AM. Roll call was completed as follows: Tom Matthew, Rusty Baker, and Brent Leininger.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Laura Sutter

Mr. Leininger moved to approve the agenda with support from Mr. Baker. The motion passed unopposed.

Public Comment: No public comments were given.


New Business:

- Mr. Leininger moved to recommend that the full Board approve the By-laws as amended to remove Article X, with support from Mr. Baker. The motion passed unopposed.
- Members discussed the holiday schedule, but no action was taken.
- Mr. Leininger moved to recommend that the full Board approve the By-laws as amended earlier, with the additional change to include the word “Board” before the word “Chairperson” in Article V, Section 5, with support from Mr. Baker. The motion passed unopposed.
- Mr. Leininger moved to recommend that the full Board approve the Area Agency on Aging Advisory Committee By-laws, with support from Mr. Baker. The motion passed unopposed.

Public Comment: No public comments were given.

With no further business, Mr. Baker moved to adjourn the meeting with support from Mr. Leininger. The motion passed unopposed and the meeting was adjourned at 9:33 AM.

Respectfully Submitted by:


Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health

BRANCH-HILLSDALE-ST. JOSEPH COMMUNITY HEALTH AGENCY
Environmental Health Services Fee Schedule - Effective 04/01/2023

| | Fee | Convenience Fee | Electronic Pymt Total |
|--|----------|------------------------|--------------------------|
| SEWAGE PERMIT | | | |
| 1 Residential (Single Family) | \$235.00 | \$7.12 | \$242.12 |
| 2 Site Evaluation Only (Vacant Lot Check) | \$150.00 | \$4.65 | \$154.65 |
| 3 Late Fee - Starting Septic Construction Without Permit | \$470.00 | \$13.93 | \$483.93 |
| 4 Alternative Design System/One Acre Deed Addendum | \$98.00 | \$3.14 | \$101.14 |
| COMMERCIAL SEWAGE PERMIT | | | |
| 5 Other Than Single Family Dwelling | \$300.00 | \$9.00 | 309.00 |
| 6 Site Evaluation Only (Vacant Lot Check) | \$185.00 | \$6.57 | 191.57 |
| 7 Late Fee - Starting Septic Construction Without Permit | \$600.00 | \$17.70 | \$617.70 |
| WELL PERMIT | | | |
| 8 Residential (Single Family) | \$215.00 | \$6.54 | 221.54 |
| 9 Late Fee - Starting Well Construction Without Permit/Approval | \$430.00 | \$12.77 | \$442.77 |
| COMMERCIAL WELL PERMIT | | | |
| 10 Type II or Type III Well | \$250.00 | \$7.55 | 257.55 |
| 11 Late Fee - Starting Well Construction Without Permit/Approval | \$500.00 | \$14.80 | \$514.80 |
| PERMIT RENEWAL FEE - Sewage or Well/Same Owner & Address | | | |
| 12 Sewage or Well/Same Owner & Address | \$45.00 | \$1.61 | 46.61 |
| PROPOSED SUBDIVISION /SITE CONDOMINIUM | | | |
| 13 Preliminary plat or Site Condominium Review | \$470.00 | \$13.93 | 483.93 |
| CHANGE OF USE EVALUATION - FOR NEW CONSTRUCTION OR ADDITIONS | | | |
| 14 Residential (Single Family) - office review only | \$35.00 | \$1.32 | 36.32 |
| 15 Residential (Single Family) - field | \$110.00 | \$3.49 | 113.49 |
| 16 Other Than Single Family Dwelling | \$110.00 | \$3.49 | 113.49 |
| WATER AND/OR SEWER EVALUATION - LOAN EVALUATION | | | |
| 17 Residential (Single Family)*** | \$225.00 | \$6.83 | 231.83 |
| 18 Other than single family (Food Establishments, Convenience Stores)*** | \$260.00 | \$7.84 | 267.84 |
| ***Includes bacteria and nitrate water tests | | | |
| CAMPGROUND INSPECTION | | | |
| 19 Annual Inspection - Less than 250 sites | \$160.00 | \$4.94 | 164.94 |
| 20 Annual Inspection - More than 250 sites | \$200.00 | \$6.10 | 206.10 |
| 21 Follow-up/Confirmed Complaint Inspection | \$96.00 | \$3.08 | 99.08 |
| 22 Temporary Campground License Fee | \$96.00 | \$3.08 | 99.08 |
| SWIMMING POOL INSPECTION | | | |
| 23 Annual Inspection-Seasonal | \$110.00 | \$3.49 | 113.49 |
| 24 Annual Inspection - Year-around | \$215.00 | \$6.54 | 221.54 |
| 25 Follow-up/Confirmed Complaint Inspection | \$96.00 | \$3.08 | 99.08 |
| SEPTIC TANK CLEANERS | | | |
| 26 Land Disposal Site Inspection | \$132.00 | \$4.13 | 136.13 |
| 27 Follow-up Inspection / Confirmed Complaint Inspection | \$96.00 | \$3.08 | 99.08 |
| 28 Truck Inspection (Per Truck) | \$50.00 | \$1.75 | 51.75 |
| SEPTIC INSTALLERS REGISTRATION | | | |
| 29 Initial Registration - (Per County Listing) | \$56.00 | \$1.92 | 57.92 |
| 30 Annual Registration Renewal - (Per County Listing) | \$39.00 | \$1.43 | 40.43 |
| DHHS LICENSED FACILITY INSPECTIONS | | | |
| 31 *Water & Sewer Only | \$134.00 | \$4.19 | 138.19 |
| 32 *Complete | \$185.00 | \$5.67 | 190.67 |
| 33 *Children's Camp Inspection with licensed food service | \$185.00 | \$5.67 | 190.67 |
| 34 *Children's Camp Inspection without licensed food service | \$237.00 | \$7.17 | 244.17 |
| *Additional charge for water samples based on current fee from laboratory | | | |
| EH HOURLY RATE FOR SERVICES NOT SPECIFIED | | \$40 + mileage \$1.46+ | |
| BODY ART FACILITY | | | |
| 35 Body Art New Facility Inspection Fee - Licensed between July 1st and Dec 31st | \$134.00 | \$4.19 | 138.19 |
| 36 Re-inspection or Confirmed Complaint Fee | \$99.00 | \$3.17 | 102.17 |
| 37 Plan Review Fee | \$192.00 | \$5.87 | 197.87 |

BRANCH-HILLSDALE-ST. JOSEPH COMMUNITY HEALTH AGENCY
FOOD SERVICE FEES - EFFECTIVE 4/1/2023

| | License | State | Total | Conv. Fee | Electronic Pymt Total |
|---|-------------------|---------|----------|-----------|--------------------------|
| FIXED ESTABLISHMENT - COMMERCIAL | | | | | |
| Annual Inspection Fee | \$435.00 | \$30.00 | \$465.00 | \$13.79 | \$478.79 |
| FIXED ESTABLISHMENT - NON-PROFIT | | | | | |
| Annual Inspection Fee | \$260.00 | \$5.00 | \$265.00 | \$7.99 | \$272.99 |
| Senior Meal Food Service Location Limited Non-Profit | \$135.00 | \$5.00 | \$140.00 | \$4.36 | \$144.36 |
| FIXED ESTABLISHMENT - SCHOOLS | | | | | |
| Annual Inspection Fee | \$260.00 | \$30.00 | \$290.00 | \$8.71 | \$298.71 |
| Annual Inspection Fee - Satellite Service | \$135.00 | \$30.00 | \$165.00 | \$5.09 | \$170.09 |
| SEASONAL FIXED ESTABLISHMENT | | | | | |
| Annual Inspection Fee | \$220.00 | \$30.00 | \$250.00 | \$7.55 | \$257.55 |
| Late Charge - Fixed & Seasonal Fixed | \$115.00 | N/A | \$115.00 | \$3.64 | \$118.64 |
| MOBILE FOOD SERVICE | | | | | |
| Mobile Annual Unit Inspection Fee | \$220.00 | \$30.00 | \$250.00 | \$7.55 | \$257.55 |
| Mobile Commissary Annual Inspection | \$250.00 | \$30.00 | \$280.00 | \$8.42 | \$288.42 |
| Mobile/ Mobile Commissary Late Charge | \$115.00 | N/A | \$115.00 | \$3.64 | \$118.64 |
| SPECIAL TRANSITORY FOOD UNIT | | | | | |
| STFU Annual License | \$111.00 | \$44.00 | \$155.00 | \$4.80 | \$159.80 |
| STFU 501(C) (3) | \$111.00 | \$5.00 | \$116.00 | \$3.66 | \$119.66 |
| STFU Inspection Fee (2 Required) | \$90.00 | N/A | \$90.00 | \$2.91 | \$92.91 |
| STFU Late Charge | \$115.00 | N/A | \$115.00 | \$3.64 | \$118.64 |
| TEMPORARY FOOD PERMITS | | | | | |
| Commercial | \$115.00 | \$9.00 | \$124.00 | \$3.90 | \$127.90 |
| Limited Commercial Temporary | \$83.00 | \$9.00 | \$92.00 | \$2.97 | \$94.97 |
| Cook-off Contest | \$115+\$10/vendor | \$9.00 | Varies | \$3.64+ | Varies |
| Commercial Late Charge-Application received less than 10 days prior | \$60.00 | N/A | \$60.00 | \$2.04 | \$62.04 |
| Non-Profit | \$70.00 | \$5.00 | \$75.00 | \$2.48 | \$77.48 |
| Non-Profit Cook-off Contest | \$70+\$10/vendor | \$5.00 | Varies | \$2.33+ | Varies |
| Non-Profit Late Charge-Application received less than 10 days prior | \$25.00 | N/A | \$25.00 | \$1.03 | \$26.03 |
| PLAN REVIEW & FOLLOWUP INSPECTIONS - FIXED, MOBILE, STFU | | | | | |
| Plan Review Fee - Complete | \$550.00 | N/A | \$550.00 | \$16.25 | \$566.25 |
| Plan Review Fee - Remodel | \$270.00 | N/A | \$270.00 | \$8.13 | \$278.13 |
| Late Charge | \$115.00 | N/A | \$115.00 | \$3.64 | \$118.64 |
| Follow-up & Enforcement Inspections | \$125.00 | N/A | \$125.00 | \$3.93 | \$128.93 |
| FOOD CLASS FEES | | | | | |
| Food Manager Certification Class | \$220.00 | N/A | \$220.00 | \$6.68 | \$226.68 |
| Certification Exam Fee (given as part of a class) | \$98.00 | N/A | \$98.00 | \$3.14 | \$101.14 |
| NRSFP Class Book | \$25.00 | N/A | \$25.00 | \$1.03 | \$26.03 |

2024 Board of Health Meetings

Board of Health Meetings are the 4th Thursday at 9 am of each month with the following exceptions: there is no meeting in October, and the November and December meetings are scheduled for the 2nd Thursday of the month. Board Education will begin immediately at the conclusion of the meeting and end by noon.

| Date | Time | Location | Board Education Scheduled |
|------------------|---------|----------------------------------|---------------------------|
| January 25 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | Yes |
| February 22 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | Yes |
| March 28 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | No |
| April 25 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | Yes |
| May 23 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | Yes |
| June 27 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | No |
| July 25 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | No |
| August 22 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | No |
| September 26 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | Yes |
| November 14 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | Yes |
| December 12 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | No |
| January 23, 2025 | 9:00 am | BHSJ, 570 Marshall Rd, Coldwater | Yes |

Board of Health Committees

Finance Committee – 3 members, one from each county

Program, Policy & Appeals Committee – 3 members, one from each county

Committees are scheduled to meet as follows:

Finance Committee will meet at 9:00 AM on the following days:

**January 12, February 17, March 18, April 15, May 20, June 17, July 15, August 19,
September 16, November 4, December 2**

Program, Policy, & Appeals Committee will meet at 8:30 AM on the following days:

**January 17, February 21, March 20, April 17, May 15, June 19, July 17, August 21,
September 18, November 6, December 4**

BHSJCHA Administration

Health Officer: Rebecca A. Burns, MPH, RS o: 517-933-3040 c: 269-501-2503

Medical Director: Karen Luparello, DO

Director of Administration: Theresa Fisher, BS

Director of Personal Health & Disease Prevention: Kali Nichols, MPH

Director of Environmental Health: Paul Andriacchi, REHS

Director of Area Agency on Aging IIC: Laura Sutter, BS

Draft – For Board Approval in December 2023

**BRANCH-HILLSDALE-ST.JOSEPH
COMMUNITY HEALTH AGENCY**

FISCAL YEAR 2023-24

Budget Amendment #1

December 14, 2023

**BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
OCTOBER 2023- SEPTEMBER 2024
Amendment #1 - 12/14/2023**

TOTAL REVENUES

| | STATE/FED | ELPHS | COUNTY APPROP | FEES OTHER | DESIGNATED FUND | Amended #1 BUDGET | DIFFERENCE | Original BUDGET |
|------------------------------------|---------------------|-------------------|-------------------|-------------------|--------------------|----------------------|---------------------|---------------------|
| | \$ 5,253,336 | \$ 1,472,690 | \$ 795,657 | \$ 1,551,939 | \$ 617,127 | \$ 9,690,750 | \$ 1,079,623 | \$ 8,611,127 |
| | 54.2% | 15.2% | 8.2% | 16.0% | 57.2% | | | |
| OTHER: | | | | | | | | |
| Salary/Fringe Payoff 008 | | | | \$ 80,000 | | \$ 80,000 | \$ - | \$ 80,000 |
| Local Expenses unallowed by 015 | | | \$ 15,313 | | | \$ 15,313 | \$ 15,313 | \$ - |
| Capital Improvements 023 | \$ - | \$ - | \$ 78,000 | \$ - | | \$ 78,000 | (\$7,000.00) | \$ 85,000 |
| MERS Pension Underfunded 024 | | | \$ 22,590 | \$ 22,000 | \$ 302,495 | \$ 347,085 | \$302,495.00 | \$ 44,590 |
| Dental Clinic - St. Joseph Co. 021 | \$ - | \$ - | \$ - | \$ 53,591 | | \$ 53,591 | \$9,851.00 | \$ 43,740 |
| Dental Clinic - Hillsdale Co. 029 | \$ - | \$ - | \$ - | \$ 22,000 | | \$ 22,000 | \$8,000.00 | \$ 14,000 |
| CSHCS Dontations - SJ 096 | | | | \$ 35,005 | | \$ 35,005 | (\$859.00) | \$ 35,864 |
| CSHCS Dontations - BR/HD 097 | | | | \$ 22,826 | | \$ 22,826 | (\$2,520.00) | \$ 25,346 |
| TOTAL OTHER | \$ - | \$ - | \$ 115,903 | \$ 235,422 | \$ 302,495 | \$ 653,820 | \$ 325,280 | \$ 328,540 |
| CORE SUPPORT SERVICES: | | | | | | | | |
| General Administration 010 | \$ - | \$ - | \$ - | \$ 110,220 | | \$ 110,220 | (\$1,782.00) | \$ 112,002 |
| Area Agency on Aging 012 | \$ 1,373,462 | \$ - | \$ - | \$ 90,133 | \$ 15,631 | \$ 1,479,226 | \$109,183.00 | \$ 1,370,043 |
| VOCA 014 | \$ 196,382 | \$ - | \$ - | \$ - | | \$ 196,382 | (\$9,361.00) | \$ 205,743 |
| Emergency Preparedness 032 | \$ 153,711 | \$ - | \$ 50,032 | | | \$ 203,743 | \$40,628.00 | \$ 163,115 |
| TOTAL CORE SUPPORT | \$ 1,723,555 | \$ - | \$ 50,032 | \$ 200,353 | \$ 15,631 | \$ 1,989,571 | \$138,668.00 | \$ 1,850,903 |
| PREVENTION SERVICES: | | | | | | | | |
| Medicaid Outreach 107 | \$ 5,976 | \$ - | \$ 5,976 | | | \$ 11,952 | \$752.00 | \$ 11,200 |
| WIC Breastfeeding 108 | \$ 89,014 | \$ - | \$ 50,290 | \$ - | | \$ 139,304 | \$607.00 | \$ 138,697 |
| WIC - Women, Infants, & Chil 109 | \$ 913,828 | \$ - | \$ 138,837 | \$ 48,000 | \$ 50,000 | \$ 1,150,665 | \$35,001.00 | \$ 1,115,664 |
| CSHCS Medicaid Outreach 112 | \$ 41,285 | \$ - | \$ 74,571 | | | \$ 115,856 | \$3,980.00 | \$ 111,876 |
| 12/14/2023 115 | \$ 46,800 | \$ - | \$ 470 | | | \$ 47,270 | \$427.00 | \$ 46,843 |
| Immunization IAP 138 | \$ 929,689 | \$ - | \$ - | \$ 233,550 | \$ 144,001 | \$ 1,307,240 | \$403,152.00 | \$ 904,088 |
| Dental Outreach 185 | | | | \$ - | | \$ - | (\$18,195.00) | \$ 18,195 |
| Children's Special Health Car 325 | \$ 222,409 | \$ - | \$ - | \$ - | | \$ 222,409 | \$31,680.00 | \$ 190,729 |
| School Vision 326 | \$ 35,000 | \$ 48,509 | \$ 11,767 | \$ 15,000 | | \$ 110,276 | (\$2,284.00) | \$ 112,560 |
| School Hearing 327 | \$ 35,000 | \$ 48,509 | \$ 11,742 | \$ 14,000 | | \$ 109,251 | (\$2,084.00) | \$ 111,335 |
| MCH Enabling Children 329 | \$ 47,609 | \$ - | \$ 475 | \$ - | | \$ 48,084 | \$475.00 | \$ 47,609 |
| STD Prevention & Control 331 | \$ - | \$ 170,734 | \$ 702 | \$ 800 | | \$ 172,236 | \$37,411.00 | \$ 134,825 |
| HIV Prevention & Control 332 | \$ 20,000 | \$ - | \$ 11,407 | \$ - | | \$ 31,407 | \$2,319.00 | \$ 29,088 |
| Immunization Vaccine Handlir 338 | \$ 39,814 | \$ - | \$ 47,075 | \$ 250 | | \$ 87,139 | (\$206,590.00) | \$ 293,729 |
| Infectious Disease 341 | \$ 446 | \$ 369,700 | \$ 1,840 | \$ 5,250 | | \$ 377,236 | \$104,502.00 | \$ 272,734 |
| Lead Testing 345 | \$ 12,000 | \$ - | \$ 44,207 | \$ - | | \$ 56,207 | \$31,698.00 | \$ 24,509 |
| TOTAL PREVENTION | \$ 2,438,870 | \$ 637,452 | \$ 399,359 | \$ 316,850 | \$ 194,001 | \$ 3,986,532 | \$422,851.00 | \$ 3,563,681 |

HEALTH PROMOTION:

| | | | | | | | | | | | | | | | | |
|-------------------------------|-----|-----------|----------------|-----------|----------|-----------|---------------|-----------|----------------|-----------|---------------|---------------|----------------|----------------------|-----------|----------------|
| Workforce Development | 101 | \$ | 48,535 | \$ | - | \$ | 8,225 | \$ | - | \$ | 56,760 | \$122.00 | \$ | 56,638 | | |
| Car seat | 201 | \$ | - | \$ | - | \$ | 27,105 | \$ | - | \$ | 27,105 | (\$168.00) | \$ | 27,273 | | |
| Community Stabilization (Mar | 200 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | (\$97,163.00) | \$ | 97,163 | | |
| MI Center Rural Health | 207 | \$ | 126,633 | \$ | - | \$ | - | \$ | - | \$ | 126,633 | (\$60,664.00) | \$ | 187,297 | | |
| Community Health Services | 255 | \$ | - | \$ | - | \$ | - | \$ | 150,000 | \$ | 50,000 | \$ | 200,000 | \$85,000.00 | \$ | 115,000 |
| Grant Writing | 405 | \$ | - | \$ | - | \$ | 1,804 | \$ | - | \$ | 1,804 | (\$2,041.00) | \$ | 3,845 | | |
| TOTAL HEALTH PROMOTION | | \$ | 175,168 | \$ | - | \$ | 37,134 | \$ | 150,000 | \$ | 50,000 | \$ | 412,302 | (\$74,914.00) | \$ | 487,216 |

ENVIRONMENTAL HEALTH PROTECTION

| | | | | | | | | | | | | | | | | | |
|-----------------------------------|-----|-----------|----------------|-----------|----------------|-----------|----------------|-----------|----------------|-----------|---------------|---------------|------------------|--------------|----------------|-----------|------------------|
| Vector Borne Disease Surveil | 035 | \$ | 27,000 | \$ | - | \$ | 6,025 | \$ | - | \$ | 33,025 | \$ | (279) | \$ | 33,304 | | |
| General Environmental Health | 605 | \$ | - | \$ | - | \$ | 150,287 | \$ | 1,000 | \$ | 151,287 | (\$21,785.00) | \$ | 173,072 | | | |
| Food Protection | 704 | \$ | - | \$ | 279,569 | \$ | 1,223 | \$ | 347,538 | \$ | 35,000 | \$ | 663,330 | \$119,671.49 | \$ | 543,659 | |
| Onsite Sewage | 714 | \$ | 12,000 | \$ | 279,834 | \$ | 11,171 | \$ | 124,000 | \$ | 10,000 | \$ | 437,005 | \$122,468.49 | \$ | 314,537 | |
| EGLE LT Monitoring | 715 | \$ | 3,450 | \$ | - | \$ | 392 | \$ | - | \$ | - | \$ | 3,842 | (\$12.00) | \$ | 3,854 | |
| EGLE Campground | 716 | \$ | 6,210 | \$ | - | \$ | 375 | \$ | 12,000 | \$ | - | \$ | 18,585 | (\$75.00) | \$ | 18,660 | |
| EGLE Swimming | 717 | \$ | 4,150 | \$ | - | \$ | 735 | \$ | 12,000 | \$ | - | \$ | 16,885 | \$669.00 | \$ | 16,216 | |
| EGLE Septage | 718 | \$ | 3,000 | \$ | - | \$ | 4,831 | \$ | 3,200 | \$ | - | \$ | 11,031 | \$1,548.00 | \$ | 9,483 | |
| Body Art | 719 | \$ | 3,332 | \$ | - | \$ | 217 | \$ | 576 | \$ | - | \$ | 4,125 | (\$1,624.00) | \$ | 5,749 | |
| EH Complaints | 720 | \$ | - | \$ | - | \$ | 6,293 | \$ | - | \$ | - | \$ | 6,293 | \$6,293.00 | \$ | - | |
| Drinking Water Supply | 721 | \$ | - | \$ | 275,834 | \$ | 6,898 | \$ | 149,000 | \$ | 10,000 | \$ | 441,733 | \$122,337.98 | \$ | 319,395 | |
| Type II Water | 745 | \$ | 217,736 | \$ | - | \$ | 561 | \$ | - | \$ | - | \$ | 218,297 | \$15,368.00 | \$ | 202,929 | |
| TOTAL ENVIRONMENTAL HEALTH | | \$ | 276,878 | \$ | 835,238 | \$ | 189,008 | \$ | 649,314 | \$ | 55,000 | \$ | 2,005,439 | \$ | 364,581 | \$ | 1,640,858 |

EMERGING ISSUES GRANTS:

| | | | | | | | | | | | | | | | | |
|------------------------------------|-----|-----------|----------------|-----------|----------|-----------|--------------|-----------|----------|-----------|----------|----------------|----------------|----------------------|-----------|----------------|
| PH Workforce Infrastructure | 025 | \$ | 135,000 | \$ | - | \$ | 905 | \$ | - | \$ | 135,905 | \$135,905.00 | \$ | - | | |
| Medical Marihuana BR | 212 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$0.00 | \$ | - | | |
| Medical Marihuana HD | 230 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$0.00 | \$ | - | | |
| Medical Marihuana SJ | 275 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$0.00 | \$ | - | | |
| Epi Lab Contact Tracing, CI, | 352 | \$ | 165,683 | \$ | - | \$ | - | \$ | - | \$ | 165,683 | (\$340,409.00) | \$ | 506,092 | | |
| COVID PH Workforce Develc | 355 | \$ | 100,332 | \$ | - | \$ | - | \$ | - | \$ | 100,332 | \$100,332.00 | \$ | - | | |
| CDC COVID Immz | 363 | \$ | 214,332 | \$ | - | \$ | 863 | \$ | - | \$ | 215,195 | \$298.00 | \$ | 214,897 | | |
| CSHCS Vaccine | 371 | \$ | 7,520 | \$ | - | \$ | 728 | \$ | - | \$ | 8,248 | \$252.00 | \$ | 7,996 | | |
| PFAS - Lear Siegler | 722 | \$ | 1,329 | \$ | - | \$ | 787 | \$ | - | \$ | 2,116 | \$756.00 | \$ | 1,360 | | |
| PFAS - White Pigeon | 723 | \$ | 8,042 | \$ | - | \$ | 774 | \$ | - | \$ | 8,816 | \$767.00 | \$ | 8,049 | | |
| PFAS - Westside Landfill | 724 | \$ | 6,627 | \$ | - | \$ | 164 | \$ | - | \$ | 6,791 | \$5,256.00 | \$ | 1,535 | | |
| TOTAL EMERGING ISSUE GRANTS | | \$ | 638,865 | \$ | - | \$ | 4,221 | \$ | - | \$ | - | \$ | 643,086 | (\$96,843.00) | \$ | 739,929 |

Total Amended #1 Budget Revenues \$ 9,690,750**Total Original Budget Revenues** \$ 8,611,127**Difference** \$ 1,079,623**TOTAL LOCAL DOLLARS TO AGENCY FY 2023-24****\$ 795,657.00**

BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
OCTOBER 2023- SEPTEMBER 2024
Budget Amendment #1

TOTAL EXPENSES

| | Original Budget 2023-24 | Amended #1 Budget 2023-24 | DIFFERENCE |
|---|----------------------------|------------------------------|-------------------|
| | \$ 8,611,127 | \$ 9,690,750 | 1,079,623 |
| OTHER: | | | |
| Salary/Fringe Payoff | \$ 80,000 | \$ 80,000 | 0 |
| Local Expenses Unallowed by Grants | | \$ 15,313 | 15,313 |
| Capital Improvements | \$ 85,000 | \$ 78,000 | (7,000) |
| MERS Pension Underfunded | \$ 44,590 | \$ 347,085 | 302,495 |
| Dental Clinic - St. Joseph Co. | \$ 43,740 | \$ 53,591 | 9,851 |
| Dental Clinic - Hillsdale Co. | \$ 14,000 | \$ 22,000 | 8,000 |
| CSHCS Donations - SJ | \$ 35,864 | \$ 35,005 | (859) |
| CSHCS Donations - BR/HD | \$ 25,346 | \$ 22,826 | (2,520) |
| TOTAL OTHER | \$ 328,540 | \$ 653,820 | \$ 325,280 |
| CORE SUPPORT SERVICES: | | | |
| General Administration | \$ 112,002 | \$ 110,220 | (1,782) |
| Area Agency on Aging | \$ 1,370,043 | \$ 1,479,226 | 109,183 |
| VOCA | \$ 205,743 | \$ 196,382 | (9,361) |
| Emergency Preparedness | \$ 163,115 | \$ 203,743 | 40,628 |
| TOTAL CORE SUPPORT | \$ 1,850,903 | \$ 1,989,571 | \$ 138,668 |
| PREVENTION SERVICES: | | | |
| Medicaid Outreach | \$ 11,200 | \$ 11,952 | 752 |
| WIC - Breastfeeding | \$ 138,697 | \$ 139,304 | 607 |
| WIC - Women, Infants, & Children | \$ 1,115,664 | \$ 1,150,665 | 35,001 |
| 12/14/2023 | \$ 111,876 | \$ 115,856 | 3,980 |
| MCH Enabling Women | \$ 46,843 | \$ 47,270 | 427 |
| Dental Outreach | \$ 18,195 | \$ - | (18,195) |
| Immunization Clinics | \$ 904,088 | \$ 1,307,240 | 403,152 |
| Immunization/Vaccine Handling | \$ 293,729 | \$ 87,139 | (206,590) |
| Children's Special Health Care Services | \$ 190,729 | \$ 222,409 | 31,680 |
| School Vision & Hearing Clinics | \$ 223,895 | \$ 219,527 | (4,368) |
| MCH Enabling Children | \$ 47,609 | \$ 48,084 | 475 |
| STD Prevention & Control | \$ 134,825 | \$ 172,236 | 37,411 |
| HIV Prevention & Control | \$ 29,088 | \$ 31,407 | 2,319 |
| Infectious Disease | \$ 272,734 | \$ 377,236 | 104,502 |
| Lead Testing | \$ 24,509 | \$ 56,207 | 31,698 |
| TOTAL PREVENTION | \$ 3,563,681 | \$ 3,986,532 | \$ 422,851 |

HEALTH PROMOTION:

| | | | | | |
|-------------------------------------|-----------|----------------|-----------|----------------|--------------------|
| Workforce Development | \$ | 56,638 | \$ | 56,760 | 122 |
| Car seat | \$ | 27,273 | \$ | 27,105 | (168) |
| Community Stabilization (Marketing) | \$ | 97,163 | \$ | - | (97,163) |
| Community Health Services | \$ | 115,000 | \$ | 200,000 | 85,000 |
| MI Center Rural Health | \$ | 187,297 | \$ | 126,633 | (60,664) |
| Grant Writing | \$ | 3,845 | \$ | 1,804 | (2,041) |
| TOTAL HEALTH PROMOTION | \$ | 487,216 | \$ | 412,302 | \$ (74,914) |

ENVIRONMENTAL HEALTH PROTECTION

| | | | | | |
|-----------------------------------|-----------|------------------|-----------|------------------|-------------------|
| Vector Borne | \$ | 33,304 | \$ | 33,025 | (279) |
| General Environmental Health | \$ | 173,072 | \$ | 151,287 | (21,785) |
| Food Protection | \$ | 543,659 | \$ | 663,330 | 119,671 |
| Onsite Sewage | \$ | 314,537 | \$ | 437,005 | 122,468 |
| Drinking Water Supply | \$ | 319,395 | \$ | 441,732 | 122,337 |
| EGLT LT Monitoring | \$ | 3,854 | \$ | 3,842 | (12) |
| EGLT Campground | \$ | 18,660 | \$ | 18,585 | (75) |
| EGLT Swimming | \$ | 16,216 | \$ | 16,885 | 669 |
| EGLT Septage | \$ | 9,483 | \$ | 11,032 | 1,549 |
| Body Art | \$ | 5,749 | \$ | 4,125 | (1,624) |
| EH Complaints | \$ | | \$ | 6,293 | 6,293 |
| Type II Water | \$ | 202,929 | \$ | 218,297 | 15,368 |
| TOTAL ENVIRONMENTAL HEALTH | \$ | 1,640,858 | \$ | 2,005,437 | \$ 364,579 |

EMERGING ISSUES GRANTS

| | | | | | |
|--|-----------|----------------|-----------|----------------|--------------------|
| PH Workforce Infrastructure | | | \$ | 135,905 | 135,905 |
| Medical Marijuana BR | \$ | - | \$ | - | 0 |
| Medical Marijuana HD | \$ | - | \$ | - | 0 |
| Medical Marijuana SJ | \$ | - | \$ | - | 0 |
| Epi Lab Contact Tracing, CI, TC, VM, WA Se | \$ | 506,092 | \$ | 165,684 | (340,408) |
| COVID PH Workforce Development | \$ | - | \$ | 100,332 | 100,332 |
| CDC COVID-19 Immz | \$ | 214,897 | \$ | 215,195 | 298 |
| CSHCS Vaccine | \$ | 7,996 | \$ | 8,248 | 252 |
| PFAS - Lear Siegler | \$ | 1,360 | \$ | 2,116 | 756 |
| PFAS - White Pigeon | \$ | 8,049 | \$ | 8,816 | 767 |
| PFAS - Westside Landfill | \$ | 1,535 | \$ | 6,791 | 5,256 |
| TOTAL EMERGING ISSUES GRANTS | \$ | 739,929 | \$ | 643,087 | \$ (96,842) |

**Amended Budget
for**

| Local Agency Branch-Hillsdale-St. Joseph CHA Amendment #1 Budget 10/1/2023 - 9/30/2024 | Comprehensive Local Health Services | | | | | | |
|---|--|---------------------|---------------------------|-------------------------|---------|-------------------|-------------------------------|
| | Prepared By: Brenae Gruner Approved By: Board of Health | | | | | | |
| | 008 | 009 | 010 | 012 | 014 | 015 | 021 |
| PROGRAM EXPENSES | SALARY/FRINGE PAYOFF | SPACE ALLOCATION | GENERAL ADMINISTRATION | AREA AGENCY ON AGING | VOCA | LOCAL EXPENSES | DENTAL CLINIC THREE RIVERS |
| 1. SALARIES & WAGES | 80,000 | | 480,614 | 234,989 | 90,676 | | |
| 2. FRINGE BENEFITS | | | 641,364 | 93,397 | 42,273 | | |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | 1,002,922 | 1,500 | | |
| 5. SUPPLIES & MATERIALS | | | 37,000 | 4,900 | 900 | | |
| 6. TRAVEL | | | 12,000 | 12,000 | 10,000 | | |
| 7. COMMUNICATION | | | 26,000 | 2,600 | 1,500 | | |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | 297,902 | | | | | |
| SPACE ALLOCATION | | (297,902) | 124,836 | 5,453 | 2,524 | | - |
| 10. ALL OTHERS (ADP & MISC.) | | | 202,500 | 19,201 | 5,000 | 8,313 | 53,591 |
| TOTAL PROGRAM EXPENSES | 80,000 | - | 1,524,314 | 1,375,461 | 154,372 | 8,313 | 53,591 |
| 1. INDIRECT COST | | - | (1,414,094) | 103,765 | 42,010 | - | |
| 31.59839% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | | |
| PREVENTION SERVICES | | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | 7,000 | |
| TOTAL INDIRECT COST | - | - | (1,414,094) | 103,765 | 42,010 | 7,000 | - |
| TOTAL EXPENDITURES | 80,000 | - | 110,220 | 1,479,226 | 196,382 | 15,313 | 53,591 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | 40 | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | 1,373,462 | 196,382 | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | 32,504 | | | |
| 9. LOCAL - NON ELPHS | | | | 25,073 | | | |
| 10. LOCAL - NON ELPHS | | | | | | | 53,591 |
| 11. OTHER - NON ELPHS | 80,000 | | 110,180 | 32,556 | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | |
| 13. MDHHS COMPREHENSIVE | | | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | |
| 17. ELPHS FOOD | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | |
| 20. MCH FUNDING | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | | | | | - | 15,313 |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | |
| TOTAL SOURCE OF FUNDS | 80,000 | - | 110,220 | 1,463,595 | 196,382 | 15,313 | 53,591 |
| | - | - | - | (0) | (0) | - | - |
| USE OF DESIGNATED FUND BALANCE | | | | 15,631 | | | |
| USE OF FUND BALANCE | | | | | | | |

**Amended Budget
for**

| Local Agency Branch-Hillsdale-St. Joseph CHA Amendment #1 Budget 10/1/2023 - 9/30/2024 | Comprehensive Local Health Services | | | | | | |
|---|-------------------------------------|-----------------------------|--------------------------------|----------------------------|-------------------------------|-------------------------------|-------------------------|
| | 023 | 024 | 025 | 029 | 032 - 9 Mth | 32 - 3 Mth | 35 |
| PROGRAM EXPENSES | CAPITAL IMPROVEMENTS | MERS PENSION UNDERFUNDED | PH WORKFORCE INFRASTRUCTURE | DENTAL CLINIC HILLSDALE | PUBLIC HEALTH EMERG. PREP. | PUBLIC HEALTH EMERG. PREP. | VECTOR BORNE DISEASE |
| 1. SALARIES & WAGES | | | 1,764 | | 54,733 | 18,244 | 18,292 |
| 2. FRINGE BENEFITS | | 347,085 | 444 | | 25,623 | 8,541 | 1,761 |
| 3. CAP EXP FOR EQUIP & FAC | 78,000 | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | |
| 5. SUPPLIES & MATERIALS | | | | | 11,731 | 1,725 | 60 |
| 6. TRAVEL | | | | | 4,000 | 2,000 | 6,000 |
| 7. COMMUNICATION | | | | | 12,000 | 4,000 | 25 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | - | - | | - | 1,048 | 349 | 50 |
| 10. ALL OTHERS (ADP & MISC.) | | | 133,000 | 22,000 | 20,394 | 5,500 | 500 |
| TOTAL PROGRAM EXPENSES | 78,000 | 347,085 | 135,207 | 22,000 | 129,529 | 40,359 | 26,689 |
| 1. INDIRECT COST | | | 697 | - | 25,391 | 8,464 | 6,337 |
| 31.59839% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | | |
| PREVENTION SERVICES | | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | | |
| TOTAL INDIRECT COST | - | - | 697 | - | 25,391 | 8,464 | 6,337 |
| TOTAL EXPENDITURES | 78,000 | 347,085 | 135,905 | 22,000 | 154,920 | 48,823 | 33,025 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | 12,098 | 3,273 | |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | 22,000 | | | |
| 11. OTHER - NON ELPHS | | 22,000 | | | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | |
| 13. MDHHS COMPREHENSIVE | | | 135,000 | | 120,978 | 32,733 | 27,000 |
| 14. ELPHS MDHHS HEARING | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | |
| 17. ELPHS FOOD | | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | |
| 20. MCH FUNDING | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 78,000 | 22,590 | 905 | | 21,844 | 12,817 | 6,025 |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | |
| MDHHS LOCAL COMM STABLIZATION | | | | | | | |
| TOTAL SOURCE OF FUNDS | 78,000 | 44,590 | 135,905 | 22,000 | 154,920 | 48,823 | 33,025 |
| | - | - | - | - | (0) | 0 | - |
| USE OF DESIGNATED FUND BALANCE | | 302,495 | | | | | |
| USE OF FUND BALANCE | | | | | | | |

**Amended Budget
for**

| Local Agency Branch-Hillsdale-St. Joseph CHA Amendment #1 Budget 10/1/2023 - 9/30/2024 | Comprehensive Local Health Services | | | | | | |
|---|-------------------------------------|--------------------|--------------------------|----------------------|----------------------|--------------------|----------------------------|
| | 96 | 97 | 101 | 107 | 108 | 109 | 112 |
| | CSHCS DONATIONS | CSHCS DONATIONS | WORKFORCE DEVELOPMENT | MEDICAID OUTREACH | WIC BREASTFEEDING | WIC RESIDENTIAL | CSHCS MEDICAID OUTREACH |
| PROGRAM EXPENSES | | | | | | | |
| 1. SALARIES & WAGES | | | 7,534 | 4,029 | 66,503 | 508,575 | |
| 2. FRINGE BENEFITS | | | 2,275 | 1,138 | 8,085 | 193,020 | |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | |
| 5. SUPPLIES & MATERIALS | | | 25 | 250 | 2,350 | 39,500 | |
| 6. TRAVEL | | | 25 | 50 | 2,500 | 10,000 | |
| 7. COMMUNICATION | | | 25 | 25 | 1,300 | 23,800 | |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | | | 126 | 95 | 8,175 | 33,698 | - |
| 10. ALL OTHERS (ADP & MISC.) | 35,005 | 22,826 | 43,650 | 375 | 24,050 | 61,700 | |
| TOTAL PROGRAM EXPENSES | 35,005 | 22,826 | 53,660 | 5,962 | 112,963 | 870,293 | - |
| 1. INDIRECT COST | | | 3,100 | 1,633 | 23,569 | 221,693 | - |
| 31.59839% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | 3,954 | 3,954 | 3,954 | |
| PREVENTION SERVICES | | | | 403 | 5,818 | 54,725 | |
| IMMUNIZATION DISTRIBUTION | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | 115,856 |
| ENVIRONMENTAL HEALTH | | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | (7,000) | | |
| TOTAL INDIRECT COST | | | 3,100 | 5,990 | 26,341 | 280,372 | 115,856 |
| TOTAL EXPENDITURES | 35,005 | 22,826 | 56,760 | 11,952 | 139,304 | 1,150,665 | 115,856 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | 13,000 | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | 5,672 | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | 5,976 | | | 41,285 |
| 7. REQUIRED MATCH - LOCAL | | | | 5,976 | | | 41,285 |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | |
| 11. OTHER - NON ELPHS | 35,005 | 22,826 | | | | 35,000 | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | | |
| 13. MDHHS COMPREHENSIVE | | | 48,535 | - | 89,014 | 908,156 | |
| 14. ELPHS MDHHS HEARING | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | |
| 17. ELPHS FOOD | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | |
| 20. MCH FUNDING | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | | 8,225 | | 50,290 | 138,837 | 33,285 |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | |
| MDHHS LOCAL COMM STABLIZATION | | | | | | | |
| TOTAL SOURCE OF FUNDS | 35,005 | 22,826 | 56,760 | 11,952 | 139,304 | 1,100,665 | 115,856 |
| | - | - | (0) | - | - | (0) | - |
| USE OF DESIGNATED FUND BALANCE | | | | | | 50,000 | |
| USE OF FUND BALANCE | | | | | | | |

**Amended Budget
for**

| Local Agency Branch-Hillsdale-St. Joseph CHA Amendment #1 Budget 10/1/2023 - 9/30/2024 | | Comprehensive Local Health Services | | | | | |
|---|-----------------------|-------------------------------------|-------------------------|---------|---------------------------|------------------------------|------------------------|
| PROGRAM EXPENSES | 115 | 138 | 199 | 201 | 207 | 255 | 325 |
| | MCH ENABLING WOMEN | IMMUNIZATION/ IAP | PREVENTION SERV ADM. | CARSEAT | MI CENTER RURAL HEALTH | COMMUNITY HEALTH SERVICES | CSHCS OR & ADVOCACY |
| 1. SALARIES & WAGES | 16,694 | 311,117 | 75,651 | 16,380 | 51,498 | 139,217 | 178,536 |
| 2. FRINGE BENEFITS | 4,163 | 107,097 | 16,538 | 1,253 | 15,787 | 48,876 | 38,487 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | |
| 5. SUPPLIES & MATERIALS | 1,500 | 334,100 | 425 | 100 | 3,450 | 825 | 4,700 |
| 6. TRAVEL | 150 | 6,000 | 2,000 | 3,000 | 5,000 | 4,000 | 6,000 |
| 7. COMMUNICATION | 250 | 7,500 | 500 | 300 | 2,000 | 500 | 1,650 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | 266 | 22,702 | 43,199 | - | 1,037 | 2,123 | 3,384 |
| 10. ALL OTHERS (ADP & MISC.) | 12,075 | 350,000 | 2,250 | 500 | 26,600 | 12,250 | 16,050 |
| TOTAL PROGRAM EXPENSES | 35,098 | 1,138,516 | 140,563 | 21,533 | 105,372 | 207,791 | 248,807 |
| 1. INDIRECT COST | 6,590 | 132,149 | 29,130 | 5,572 | 21,261 | 59,434 | 68,576 |
| 31.59839% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | 3,954 | 3,954 | | | | (67,225) | 3,954 |
| PREVENTION SERVICES | 1,627 | 32,621 | (169,694) | | | | 16,928 |
| IMMUNIZATION DISTRIBUTION | | - | | | | | |
| CSHCS DISTRIBUTION | | | | | | | (115,856) |
| ENVIRONMENTAL HEALTH | | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | | |
| TOTAL INDIRECT COST | 12,172 | 168,724 | (140,563) | 5,572 | 21,261 | (7,791) | (26,398) |
| TOTAL EXPENDITURES | 47,270 | 1,307,240 | - | 27,105 | 126,633 | 200,000 | 222,409 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | 7,500 | - | | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | 223,550 | - | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | 554,311 | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | 300,000 | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | |
| 11. OTHER - NON ELPHS | | 2,500 | | | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | 126,633 | | |
| 13. MDHHS COMPREHENSIVE | | 75,378 | | | | | 142,409 |
| 14. ELPHS MDHHS HEARING | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | |
| 17. ELPHS FOOD | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | |
| 20. MCH FUNDING | 46,800 | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 470 | | | 27,105 | - | | |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | 80,000 |
| MDHHS LOCAL COMM STABILIZATION | | | | | | 150,000 | |
| TOTAL SOURCE OF FUNDS | 47,270 | 1,163,239 | - | 27,105 | 126,633 | 150,000 | 222,409 |
| | - | - | - | - | - | - | 0 |
| USE OF DESIGNATED FUND BALANCE | | 144,001 | | | | 50,000 | |
| USE OF FUND BALANCE | | | | | | | |

**Amended Budget
for**

| Local Agency Branch-Hillsdale-St. Joseph CHA Amendment #1 Budget 10/1/2023 - 9/30/2024 | Comprehensive Local Health Services | | | | | | | | |
|---|-------------------------------------|----------------|-------------------------------------|---------------------------|-------------------|-----------------------------------|-----------------------|-----------------|--|
| | 326 | 327 | 329 | 331 | 332 | 338 | 341 | 345 | |
| | VISION | HEARING | MCH - ENABLING SERVICES CHILDREN | SEXUAL TRANS. DISEASES | HIV PREVENTION | IMMUNIZATION/ VACCINE HANDLING | INFECTIOUS DISEASE | LEAD TESTING | |
| PROGRAM EXPENSES | | | | | | | | | |
| 1. SALARIES & WAGES | 43,474 | 43,474 | 9,426 | 73,988 | 13,678 | 34,128 | 174,799 | 30,175 | |
| 2. FRINGE BENEFITS | 19,371 | 19,371 | 2,897 | 22,435 | 4,025 | 13,745 | 48,678 | 7,229 | |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | | | |
| 5. SUPPLIES & MATERIALS | 3,275 | 2,100 | 20,800 | 3,500 | 500 | 650 | 9,345 | 800 | |
| 6. TRAVEL | 3,500 | 3,200 | 50 | 1,000 | 150 | 400 | 1,500 | 1,000 | |
| 7. COMMUNICATION | 300 | 550 | 75 | 700 | 50 | 3,000 | 1,300 | 650 | |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | | | |
| 9. SPACE COSTS | | | | | | | | | |
| SPACE ALLOCATION | 1,792 | 1,792 | 227 | 4,913 | 275 | 2,149 | 10,713 | 692 | |
| 10. ALL OTHERS (ADP & MISC.) | 9,850 | 10,050 | 5,800 | 23,755 | 1,800 | 10,250 | 38,900 | 925 | |
| TOTAL PROGRAM EXPENSES | 81,562 | 80,537 | 39,275 | 130,292 | 20,478 | 64,323 | 285,235 | 41,471 | |
| 1. INDIRECT COST | 19,858 | 19,858 | 3,894 | 30,468 | 5,594 | 15,127 | 70,615 | 11,819 | |
| 31.59839% | | | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | | | |
| COMMUNITY HEALTH SERVICES | 3,954 | 3,954 | 3,954 | 3,954 | 3,954 | 3,954 | 3,954 | | |
| PREVENTION SERVICES | 4,902 | 4,902 | 961 | 7,521 | 1,381 | 3,734 | 17,431 | 2,918 | |
| IMMUNIZATION DISTRIBUTION | | | | | | - | | | |
| CSHCS DISTRIBUTION | | | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | | | | |
| TOTAL INDIRECT COST | 28,714 | 28,714 | 8,809 | 41,944 | 10,929 | 22,816 | 92,001 | 14,737 | |
| TOTAL EXPENDITURES | 110,276 | 109,251 | 48,084 | 172,236 | 31,407 | 87,139 | 377,236 | 56,207 | |
| SOURCE OF FUNDS | | | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | 15,000 | 14,000 | | 800 | | - | 250 | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | - | 5,000 | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | 35,000 | 35,000 | | | | | | - | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | 11,767 | 11,742 | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | 250 | | | |
| 12. MDHHS NON COMPREHENSIVE | | | | | | - | - | | |
| 13. MDHHS COMPREHENSIVE | | | | | 20,000 | 29,814 | 446 | | |
| 14. ELPHS MDHHS HEARING | | 48,509 | | | | - | | | |
| 15. ELPHS MDHHS VISION | 48,509 | | | | | - | | | |
| 16. ELPHS MDHHS OTHER | | | | 170,734 | | - | 369,700 | | |
| 17. ELPHS FOOD | | | | | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | | | |
| 20. MCH FUNDING | | | 47,609 | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | | | 475 | 702 | 11,407 | 47,075 | 1,840 | 44,207 | |
| 22. INKIND MATCH | | | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | 10,000 | | 12,000 | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | | | |
| TOTAL SOURCE OF FUNDS | 110,276 | 109,251 | 48,084 | 172,236 | 31,407 | 87,139 | 377,236 | 56,207 | |
| | - | - | - | - | - | - | - | - | |
| USE OF DESIGNATED FUND BALANCE | | | | | | | | | |
| USE OF FUND BALANCE | | | | | | | | | |

**Amended Budget
for**

| Local Agency Branch-Hillsdale-St. Joseph CHA Amendment #1 Budget 10/1/2023 - 9/30/2024 | Comprehensive Local Health Services | | | | | | |
|---|-------------------------------------|-----------------|------------|---------|---------|----------------|------------|
| | 352 | 355 | 363 | 371 | 405 | 605 | 704 |
| | EPI LAB CAP CT, CI | COVID PH | CDC | CSHCS | GRANT | GENERAL | FOOD |
| PROGRAM EXPENSES | TC VM WA SERVICES | WORKFORCE DEVEL | COVID IMMZ | VACCINE | WRITING | ENVIRO. HEALTH | PROTECTION |
| 1. SALARIES & WAGES | 59,598 | 20,107 | 68,893 | 1,858 | 690 | 181,448 | 314,374 |
| 2. FRINGE BENEFITS | 25,069 | 5,782 | 23,644 | 493 | 161 | 76,606 | 115,429 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | | |
| 5. SUPPLIES & MATERIALS | 5,250 | 2,000 | 3,300 | 50 | 25 | 5,600 | 7,600 |
| 6. TRAVEL | 2,500 | 6,000 | 7,000 | 50 | 25 | 8,000 | 18,000 |
| 7. COMMUNICATION | 4,000 | 500 | 5,500 | 25 | 25 | 1,000 | 2,000 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | | |
| 9. SPACE COSTS | | | | | | | |
| SPACE ALLOCATION | 955 | 263 | 1,196 | 30 | 9 | 19,222 | 14,762 |
| 10. ALL OTHERS (ADP & MISC.) | 31,000 | 57,500 | 65,250 | 5,000 | 600 | 47,850 | 51,400 |
| TOTAL PROGRAM EXPENSES | 128,372 | 92,152 | 174,783 | 7,505 | 1,535 | 339,726 | 523,565 |
| 1. INDIRECT COST | 26,753 | 8,180 | 29,240 | 743 | 269 | 81,541 | 135,811 |
| 31.59839% | | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | | |
| COMMUNITY HEALTH SERVICES | 3,954 | | 3,954 | | | 3,954 | 3,954 |
| PREVENTION SERVICES | 6,604 | | 7,218 | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | | |
| CSHCS DISTRIBUTION | | | | | | | |
| ENVIRONMENTAL HEALTH | | | | | | (273,933) | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | | |
| TOTAL INDIRECT COST | 37,312 | 8,180 | 40,412 | 743 | 269 | (188,438) | 139,765 |
| TOTAL EXPENDITURES | 165,684 | 100,332 | 215,195 | 8,248 | 1,804 | 151,287 | 663,330 |
| SOURCE OF FUNDS | | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | | | | | | 284,000 |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHS) | | | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | 1,000 | |
| 12. MDHHS NON COMPREHENSIVE | 165,684 | 100,332 | 214,332 | | | | |
| 13. MDHHS COMPREHENSIVE | | | | 7,520 | | | |
| 14. ELPHS MDHHS HEARING | | | | | | | |
| 15. ELPHS MDHHS VISION | | | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | | | |
| 17. ELPHS FOOD | | | | | | | 279,569 |
| 18. ELPHS PRIVATE/TYPER III WATER | | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | | | |
| 20. MCH FUNDING | | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | - | - | 863 | 728 | 1,804 | 150,287 | 1,223 |
| 22. INKIND MATCH | | | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | | | 63,538 |
| TOTAL SOURCE OF FUNDS | 165,684 | 100,332 | 215,195 | 8,248 | 1,804 | 151,287 | 628,330 |
| | - | - | - | 0 | - | - | - |
| USE OF DESIGNATED FUND BALANCE | | | | | | | 35,000 |
| USE OF FUND BALANCE | | | | | | | |

**Amended Budget
for**

| Local Agency Branch-Hillsdale-St. Joseph CHA Amendment #1 Budget 10/1/2023 - 9/30/2024 | Comprehensive Local Health Services | | | | | |
|---|-------------------------------------|-------------------|-------------------|-----------------|----------------|-----------------|
| | 714 | 715 | 716 | 717 | 718 | 719 |
| | ONSITE SEWAGE DISPOSAL | EGL LT MONITOR | EGL CAMPGROUND | EGL SWIMMING | EGL SEPTAGE | EGL BODY ART |
| PROGRAM EXPENSES | | | | | | |
| 1. SALARIES & WAGES | 166,807 | 1,165 | 5,088 | 4,895 | 4,215 | 1,182 |
| 2. FRINGE BENEFITS | 53,759 | 435 | 1,397 | 1,550 | 1,164 | 487 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | | |
| 5. SUPPLIES & MATERIALS | 3,200 | 25 | 1,700 | 1,050 | 50 | 50 |
| 6. TRAVEL | 10,000 | 600 | 3,000 | 3,000 | 650 | 800 |
| 7. COMMUNICATION | 1,000 | 25 | 500 | 500 | 25 | 25 |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | | |
| 9. SPACE COSTS | | | | | | |
| SPACE ALLOCATION | 2,483 | 25 | 25 | 25 | 25 | 25 |
| 10. ALL OTHERS (ADP & MISC.) | 750 | 125 | 1,025 | 50 | 50 | 50 |
| TOTAL PROGRAM EXPENSES | 237,999 | 2,399 | 12,735 | 11,070 | 6,179 | 2,619 |
| 1. INDIRECT COST | 69,695 | 505 | 2,049 | 2,037 | 1,700 | 527 |
| 31.59839% | | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | | |
| PREVENTION SERVICES | | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | | |
| CSHCS DISTRIBUTION | | | | | | |
| ENVIRONMENTAL HEALTH | 129,310 | 938 | 3,802 | 3,779 | 3,153 | 978 |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | | |
| TOTAL INDIRECT COST | 199,005 | 1,443 | 5,851 | 5,815 | 4,853 | 1,506 |
| TOTAL EXPENDITURES | 437,004 | 3,842 | 18,585 | 16,885 | 11,032 | 4,125 |
| SOURCE OF FUNDS | | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | 124,000 | | 12,000 | 12,000 | 3,200 | 576 |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | | |
| 3. FED/STATE FUNDING (NON-MDHS) | 12,000 | 3,450 | 6,210 | 4,150 | 3,000 | - |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | | |
| 8. LOCAL - NON ELPHS | | | | | | |
| 9. LOCAL - NON ELPHS | | | | | | |
| 10. LOCAL - NON ELPHS | | | | | | |
| 11. OTHER - NON ELPHS | | | | | | |
| 12. MDHS NON COMPREHENSIVE | | | | | | |
| 13. MDHS COMPREHENSIVE | | | | | | |
| 14. ELPHS MDHS HEARING | | | | | | |
| 15. ELPHS MDHS VISION | | | | | | |
| 16. ELPHS MDHS OTHER | | | | | | |
| 17. ELPHS FOOD | | | | | | |
| 18. ELPHS PRIVATE/TYPE III WATER | | | | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | 279,834 | | | | | |
| 20. MCH FUNDING | | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 11,171 | 392 | 375 | 735 | 4,832 | 216 |
| 22. INKIND MATCH | | | | | | |
| 23. MDHS FIXED UNIT RATE | | | | | | 3,332 |
| MDHS LOCAL COMM STABILIZATION | | | | | | |
| TOTAL SOURCE OF FUNDS | 427,004 | 3,842 | 18,585 | 16,885 | 11,032 | 4,125 |
| | - | (0) | - | - | - | - |
| USE OF DESIGNATED FUND BALANCE | 10,000 | | | | | |
| USE OF FUND BALANCE | | | | | | |

**Amended Budget
for**

| Local Agency Branch-Hillsdale-St. Joseph CHA Amendment #1 Budget 10/1/2023 - 9/30/2024 | Comprehensive Local Health Services | | | | |
|---|-------------------------------------|--------------------------|----------------------|----------------------|---------------------------|
| | 720 | 721 | 722 | 723 | 724 |
| | EH COMPLAINTS | DRINKING WATER SUPPLY | PFAS Lear Siegler | PFAS White Pigeon | PFAS Westside Landfill |
| PROGRAM EXPENSES | | | | | |
| 1. SALARIES & WAGES | 2,544 | 167,888 | 439 | 439 | 439 |
| 2. FRINGE BENEFITS | 699 | 53,981 | 158 | 158 | 158 |
| 3. CAP EXP FOR EQUIP & FAC | | | | | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | | | | |
| 5. SUPPLIES & MATERIALS | 50 | 3,200 | - | - | - |
| 6. TRAVEL | | 10,000 | 25 | 25 | - |
| 7. COMMUNICATION | | 1,000 | - | - | - |
| 8. COUNTY/CITY CENTRAL SERVICES | | | | | |
| 9. SPACE COSTS | | | | | |
| SPACE ALLOCATION | 25 | 2,483 | 5 | 5 | 5 |
| 10. ALL OTHERS (ADP & MISC.) | 50 | 3,000 | 1,300 | 8,000 | 6,000 |
| TOTAL PROGRAM EXPENSES | 3,367 | 241,551 | 1,928 | 8,628 | 6,603 |
| 1. INDIRECT COST | 1,025 | 70,107 | 189 | 189 | 189 |
| 31.59839% | | | | | |
| 2. COST ALLOCATION PLAN/OTHER | | | | | |
| COMMUNITY HEALTH SERVICES | | | | | |
| PREVENTION SERVICES | | | | | |
| IMMUNIZATION DISTRIBUTION | | | | | |
| CSHCS DISTRIBUTION | | | | | |
| ENVIRONMENTAL HEALTH | 1,901 | 130,073 | | | |
| UNALLOWABLE EXPENSE ALLOCATION | | | | | |
| TOTAL INDIRECT COST | 2,925 | 200,180 | 189 | 189 | 189 |
| TOTAL EXPENDITURES | 6,293 | 441,731 | 2,116 | 8,816 | 6,791 |
| SOURCE OF FUNDS | | | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | 149,000 | | | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | | | | |
| 3. FED/STATE FUNDING (NON-MDHHS) | | | | | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | | | | |
| 5. FEDERALLY PROVIDED VACCINES | | | | | |
| 6. FEDERAL MEDICAID OUTREACH | | | | | |
| 7. REQUIRED MATCH - LOCAL | | | | | |
| 8. LOCAL - NON ELPHS | | | | | |
| 9. LOCAL - NON ELPHS | | | | | |
| 10. LOCAL - NON ELPHS | | | | | |
| 11. OTHER - NON ELPHS | | | | | |
| 12. MDHHS NON COMPREHENSIVE | | | 1,329 | 8,042 | 6,627 |
| 13. MDHHS COMPREHENSIVE | | | | | |
| 14. ELPHS MDHHS HEARING | | | | | |
| 15. ELPHS MDHHS VISION | | | | | |
| 16. ELPHS MDHHS OTHER | | | | | |
| 17. ELPHS FOOD | | | | | |
| 18. ELPHS PRIVATE/TYPER III WATER | | 275,834 | | | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | | | | |
| 20. MCH FUNDING | | | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 6,293 | 6,898 | 787 | 774 | 164 |
| 22. INKIND MATCH | | | | | |
| 23. MDHHS FIXED UNIT RATE | | | | | |
| MDHHS LOCAL COMM STABILIZATION | | | | | |
| TOTAL SOURCE OF FUNDS | 6,293 | 431,731 | 2,116 | 8,817 | 6,792 |
| | - | 0 | 0 | (0) | (0) |
| USE OF DESIGNATED FUND BALANCE | | 10,000 | | | |
| USE OF FUND BALANCE | | | | | |

**Amended Budget
for**

| Local Agency Branch-Hillsdale-St. Joseph CHA Amendment #1 Budget 10/1/2023 - 9/30/2024 | | Comprehensive Local Health Services | |
|---|---------|-------------------------------------|--|
| | 745 | | |
| | TYPE II | GRAND | |
| PROGRAM EXPENSES | WATER | TOTAL | |
| 1. SALARIES & WAGES | 111,763 | 3,892,022 | |
| 2. FRINGE BENEFITS | 36,166 | 2,132,250 | |
| 3. CAP EXP FOR EQUIP & FAC | | 78,000 | |
| 4. CONTRACTUAL (SUBCONTRACTS) | | 1,004,422 | |
| 5. SUPPLIES & MATERIALS | 4,400 | 522,061 | |
| 6. TRAVEL | 10,000 | 175,200 | |
| 7. COMMUNICATION | 1,500 | 108,225 | |
| 8. COUNTY/CITY CENTRAL SERVICES | | - | |
| 9. SPACE COSTS | | 297,902 | |
| SPACE ALLOCATION | 1,125 | 16,409 | |
| 10. ALL OTHERS (ADP & MISC.) | 6,600 | 1,464,260 | |
| TOTAL PROGRAM EXPENSES | 171,553 | 9,690,751 | |
| 1. INDIRECT COST | 46,743 | 0 | |
| 31.59839% | | - | |
| 2. COST ALLOCATION PLAN/OTHER | | - | |
| COMMUNITY HEALTH SERVICES | | 0 | |
| PREVENTION SERVICES | | 0 | |
| IMMUNIZATION DISTRIBUTION | | - | |
| CSHCS DISTRIBUTION | | - | |
| ENVIRONMENTAL HEALTH | - | - | |
| UNALLOWABLE EXPENSE ALLOCATION | - | - | |
| TOTAL INDIRECT COST | 46,743 | 0 | |
| TOTAL EXPENDITURES | 218,297 | 9,690,750 | |
| | | | |
| SOURCE OF FUNDS | | | |
| 1. FEES & COLLECTIONS - 1ST & 2ND PARTY | | 622,366 | |
| 2. FEES & COLLECTIONS - 3RD PARTY | | 241,550 | |
| | | 863,916 | |
| 3. FED/STATE FUNDING (NON-MDHHS) | 217,736 | 1,816,390 | |
| 4. FEDERAL MEDICAID COST BASED REIMB. | | 629,983 | |
| 5. FEDERALLY PROVIDED VACCINES | | 300,000 | |
| 6. FEDERAL MEDICAID OUTREACH | | 47,261 | |
| | | 2,793,634 | |
| 7. REQUIRED MATCH - LOCAL | | 86,141 | |
| 8. LOCAL - NON ELPHS | | 32,504 | |
| 9. LOCAL - NON ELPHS | | 25,073 | |
| 10. LOCAL - NON ELPHS | | 75,591 | |
| 11. OTHER - NON ELPHS | | 341,317 | |
| | | 474,485 | |
| 12. MDHHS NON COMPREHENSIVE | | 622,980 | |
| 13. MDHHS COMPREHENSIVE | | 1,636,983 | |
| | | 2,259,963 | |
| 14. ELPHS MDHHS HEARING | | 48,509 | |
| 15. ELPHS MDHHS VISION | | 48,509 | |
| 16. ELPHS MDHHS OTHER | | 540,434 | |
| 17. ELPHS FOOD | | 279,569 | |
| 18. ELPHS PRIVATE/TYPER III WATER | | 275,834 | |
| 19. ELPHS ON-SITE WASTEWATER TREATMENT | | 279,834 | |
| | | 1,472,688 | |
| 20. MCH FUNDING | | 94,409 | |
| | | | |
| 21. LOCAL - COUNTY APPROPRIATIONS | 561 | 709,516 | |
| 22. INKIND MATCH | | | |
| 23. MDHHS FIXED UNIT RATE | | 105,332 | |
| | | | |
| MDHHS LOCAL COMM STABILIZATION | | 213,538 | |
| | | | |
| TOTAL SOURCE OF FUNDS | 218,297 | 9,073,623 | |
| | | (1) | |
| USE OF DESIGNATED FUND BALANCE | | 617,127 | |
| USE OF FUND BALANCE | | | |

- 863,916 Fees
- 795,657 Local Approp
- 6,726,026 State/Federal
- 688,023 Other
- 617,127 Designated Fund Balance

9,690,750 Total Revenues

795,657.00 Agency FY County Approp.

(0.00) Under (OVER) County FY

Wage Increase Recommendation

Wage growth at the Branch-Hillsdale-St. Joseph Community Health Agency (BHSJCHA) has been irregular over the last 20 years, which has caused the employees to earn far less than people similarly employed. This was demonstrated by a compensation and classification study done in 2019 by an independent contractor. The issue was also identified during the strategic planning process, and employee investment was set as strategic priority area #1. Additional funding has been awarded to BHSJCHA which can be used to increase the wage scale to be more in line. The Agency is recommending a 10% increase in wages, which will bring the staff to the average salary of similar local health department workers (as of May of 2023).

In the early 2000s, the employees of the Branch-Hillsdale-St. Joseph Community Health Agency received annual cost of living increases, which kept the pay scale rather competitive. However, the health department received devastating cuts beginning in the year 2010 which rendered the agency unable to provide yearly cost of living inflation adjustments. In the years between 2010 and 2019 agency employees received 1 fifty cent across the board raise (2013), a 1% raise in 2018, and a 1% raise in 2019, which is far below the inflation rate for that time period. Collectively, the inflation during that period rose 17.7%, which left employees with greatly reduced buying power.

Inflation Rates

| Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Ave |
|-------------|------|-----|------|------|-----|-----|-----|-----|-----|-----|-----|-----|------|
| 2023 | 6.4 | 6 | 5 | 4.9 | 4 | 3 | 3.2 | 3.7 | 3.7 | 3.2 | | | 4.31 |
| 2022 | 7.5 | 7.9 | 8.5 | 8.3 | 8.6 | 9.1 | 8.5 | 8.3 | 8.2 | 7.7 | 7.1 | 6.5 | 8.0 |
| 2021 | 1.4 | 1.7 | 2.6 | 4.2 | 5 | 5.4 | 5.4 | 5.3 | 5.4 | 6.2 | 6.8 | 7 | 4.7 |
| 2020 | 2.5 | 2.3 | 1.5 | 0.3 | 0.1 | 0.6 | 1 | 1.3 | 1.4 | 1.2 | 1.2 | 1.4 | 1.2 |
| 2019 | 1.6 | 1.5 | 1.9 | 2 | 1.8 | 1.6 | 1.8 | 1.7 | 1.7 | 1.8 | 2.1 | 2.3 | 1.8 |
| 2018 | 2.1 | 2.2 | 2.4 | 2.5 | 2.8 | 2.9 | 2.9 | 2.7 | 2.3 | 2.5 | 2.2 | 1.9 | 2.4 |
| 2017 | 2.5 | 2.7 | 2.4 | 2.2 | 1.9 | 1.6 | 1.7 | 1.9 | 2.2 | 2 | 2.2 | 2.1 | 2.1 |
| 2016 | 1.4 | 1 | 0.9 | 1.1 | 1 | 1 | 0.8 | 1.1 | 1.5 | 1.6 | 1.7 | 2.1 | 1.3 |
| 2015 | -0.1 | 0 | -0.1 | -0.2 | 0 | 0.1 | 0.2 | 0.2 | 0 | 0.2 | 0.5 | 0.7 | 0.1 |
| 2014 | 1.6 | 1.1 | 1.5 | 2 | 2.1 | 2.1 | 2 | 1.7 | 1.7 | 1.7 | 1.3 | 0.8 | 1.6 |
| 2013 | 1.6 | 2 | 1.5 | 1.1 | 1.4 | 1.8 | 2 | 1.5 | 1.2 | 1 | 1.2 | 1.5 | 1.5 |
| 2012 | 2.9 | 2.9 | 2.7 | 2.3 | 1.7 | 1.7 | 1.4 | 1.7 | 2 | 2.2 | 1.8 | 1.7 | 2.1 |
| 2011 | 1.6 | 2.1 | 2.7 | 3.2 | 3.6 | 3.6 | 3.6 | 3.8 | 3.9 | 3.5 | 3.4 | 3 | 3.2 |
| 2010 | 2.6 | 2.1 | 2.3 | 2.2 | 2 | 1.1 | 1.2 | 1.1 | 1.1 | 1.2 | 1.1 | 1.5 | 1.6 |

In an effort to realign the scale and identify where compensation should be set, in late 2019 the Agency contracted Municipal Consulting Services to complete a Classification and Compensation Study. The study concluded that all employees should be compensated more, and a new scale was proposed. At that time, the Agency did not have enough funding to fully implement the new scale, but raised wages as much as the budget would allow. Although the Agency was not able to fully implement the scale in 2020, it made investing in employees a priority and has been working the last several years to achieve the target wages set in 2019. The 2019 recommendation was fully achieved by an adjustment to the scale made in October of 2022; however, that still leaves the employees compensated at a rate below

the recommendation adjusted for inflation. Inflation has been high in the last 3 years (see chart above), as also evidenced by the Social Security COLA increases which have totaled 17.8% in the last 3 years (2022, 5.9%; 2023, 8.7%; 2024, 3.2%).

The Agency went through a Strategic Planning process in early 2022 to set the strategic priorities of the Agency. The planning process was facilitated by a consultant and involved input from all agency staff. During the planning process, strategic priority area #1 was set at employee investment. Among other things, one of the activities under this priority area include presenting a wage equity plan to the Board of Health annually. The Agency also does an annual employee satisfaction survey which included many comments about current wages being low.

Prior to the current fiscal year the agency was advised that additional Essential Local Public Health Services had been included in the State's budget. The agency was unaware of how much, if any, of the increased appropriation it would be getting. On October 27, 2023 the Agency finally received the new grant award, which added \$411,468 to its budget. The Agency has prioritized this funding to employee investment, and the substantial increase allows the agency to achieve a wage scale that was previously out of reach.

The Agency is recommending a 10% increase to the current wage scale. This will bring the Agency pay scale near the average of employees in similar positions among 15 other local health departments who were surveyed in March of 2023 as part of a Compensation study conducted by Municipal Consulting Services. The Agency recognizes that this is a large increase, but the Agency's current scale has been proven to be well below the market average, so a large increase is necessary to become competitive. It is also important to remember, that the proposed increase will bring us nearer the average in the recent study, but that data will surely change as other agencies increase their wages for the new year. In order to attract and retain the best, most qualified staff, the Agency must invest in its workforce by improving the wage scale.

HOURLY/PROFESSIONAL/TECHNICAL

DRAFT - Proposed 10% Increase

| <u>LEVEL</u> | <u>CLASSIFICATION</u> | <u>Hire in</u> | <u>Year 1</u> | <u>Year 2</u> | <u>Year 3</u> | <u>Year 4</u> | <u>Year 5</u> | <u>Year 6</u> | <u>Recommended Max 2019 Study adjusted for inflation +18.21%</u> | <u>Average of LHDs Surveyed in May by Municipal Consulting Svcs</u> | <u>% Above/Below Average LHDs Surveyed in May</u> |
|--------------|---------------------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|--|---|---|
| 1 | EH ASSISTANT CLERK | 13.68 | 14.13 | 14.58 | 15.04 | 15.50 | 15.95 | 16.41 | 17.44 | \$18.35 | -11.82% |
| 2 | WIC BF PEER COUNSELOR | 15.39 | 15.90 | 16.42 | 16.93 | 17.45 | 17.95 | 18.47 | 19.62 | \$19.34 | -4.70% |
| 2 | CSHCS REPRESENTATIVE | 15.39 | 15.90 | 16.42 | 16.93 | 17.45 | 17.95 | 18.47 | | \$22.33 | -20.88% |
| 2 | ADMIN SUPPORT CLERK | 15.39 | 15.90 | 16.42 | 16.93 | 17.45 | 17.95 | 18.47 | | \$22.07 | -19.47% |
| 2 | VISION/HEARING TECH | 15.39 | 15.90 | 16.42 | 16.93 | 17.45 | 17.95 | 18.47 | | \$20.31 | -9.95% |
| 2 | IMMZ CLERK | 15.39 | 15.90 | 16.42 | 16.93 | 17.45 | 17.95 | 18.47 | | \$20.93 | -13.30% |
| 2 | CLINIC CLERK TECH | 15.39 | 15.90 | 16.42 | 16.93 | 17.45 | 17.95 | 18.47 | | \$20.93 | -13.30% |
| 3 | EH ADMIN ASSISTANT | 17.39 | 17.97 | 18.54 | 19.12 | 19.71 | 20.29 | 20.86 | 22.18 | \$22.49 | -7.79% |
| 3 | CLINIC ADMIN ASST | 17.39 | 17.97 | 18.54 | 19.12 | 19.71 | 20.29 | 20.86 | | \$22.07 | -5.78% |
| 3 | AAA Program Specialist | 17.39 | 17.97 | 18.54 | 19.12 | 19.71 | 20.29 | 20.86 | | | |
| 3 | AAA OUTREACH SPECIALIST | 17.39 | 17.97 | 18.54 | 19.12 | 19.71 | 20.29 | 20.86 | | | |
| 3 | Community Health Worker | 17.39 | 17.97 | 18.54 | 19.12 | 19.71 | 20.29 | 20.86 | | \$22.44 | -7.55% |
| 4 | AAA VOCA SPECIALIST | 19.65 | 20.31 | 20.96 | 21.62 | 22.28 | 22.93 | 23.59 | 25.06 | | |
| 4 | FISCAL SUPPORT SPECIALIST | 19.65 | 20.31 | 20.96 | 21.62 | 22.28 | 22.93 | 23.59 | | \$23.79 | -0.87% |
| 5 | OPEN GRADE | 22.22 | 22.95 | 23.69 | 24.43 | 25.18 | 25.92 | 26.66 | 28.31 | | |
| 6 | EH SANITARIAN | 25.09 | 25.93 | 26.77 | 27.60 | 28.44 | 29.28 | 30.11 | 32.00 | \$29.26 | 2.83% |
| 6 | AAA SW CARE CONSULTANT | 25.09 | 25.93 | 26.77 | 27.60 | 28.44 | 29.28 | 30.11 | | \$30.65 | -1.79% |
| 6 | HEALTH EDUCATOR | 25.09 | 25.93 | 26.77 | 27.60 | 28.44 | 29.28 | 30.11 | | \$30.11 | 0.01% |
| 7 | SENIOR EH SANITARIAN | 28.36 | 29.30 | 30.25 | 31.20 | 32.14 | 33.09 | 34.04 | 36.12 | \$33.83 | 0.60% |
| 7 | COMM HEALTH SERV RN | 28.36 | 29.30 | 30.25 | 31.20 | 32.14 | 33.09 | 34.04 | | \$33.73 | 0.90% |
| 7 | PUBLIC HEALTH RN | 28.36 | 29.30 | 30.25 | 31.20 | 32.14 | 33.09 | 34.04 | | \$33.73 | 0.90% |
| 7 | ACCOUNTANT | 28.36 | 29.30 | 30.25 | 31.20 | 32.14 | 33.09 | 34.04 | | \$34.91 | -2.57% |
| 7 | EMERGENCY PREP COORD | 28.36 | 29.30 | 30.25 | 31.20 | 32.14 | 33.09 | 34.04 | | \$35.73 | -4.98% |
| 7 | IT NETWORK MANAGER | 28.36 | 29.30 | 30.25 | 31.20 | 32.14 | 33.09 | 34.04 | | \$33.23 | 2.37% |

SALARIED MANAGERIAL

| <u>LEVEL</u> | <u>CLASSIFICATION</u> | <u>Hire in</u> | <u>Year 1</u> | <u>Year 2</u> | <u>Year 3</u> | <u>Year 4</u> | <u>Year 5</u> | <u>Year 6</u> | | | |
|--------------|--------------------------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|-------|---------|---------|
| 8 | CLINIC SUPERVISOR | 32.04 | 33.10 | 34.18 | 35.25 | 36.32 | 37.38 | 38.45 | 40.85 | \$40.74 | -5.95% |
| 8 | COMM HEALTH SERV SUPERVISOR | 32.04 | 33.10 | 34.18 | 35.25 | 36.32 | 37.38 | 38.45 | | \$40.09 | -4.26% |
| 8 | EH SUPERVISOR | 32.04 | 33.10 | 34.18 | 35.25 | 36.32 | 37.38 | 38.45 | | \$38.10 | 0.92% |
| 9 | ENVIRONMENTAL HEALTH DIR. | 37.28 | 38.51 | 39.76 | 41.00 | 42.25 | 43.48 | 44.73 | 47.52 | \$45.36 | -1.40% |
| 9 | PREV.HEALTH/DISEASE PREV. DIR. | 37.28 | 38.51 | 39.76 | 41.00 | 42.25 | 43.48 | 44.73 | | \$51.80 | -15.80% |
| 9 | ADMINISTRATIVE SERVICES DIR. | 37.28 | 38.51 | 39.76 | 41.00 | 42.25 | 43.48 | 44.73 | | \$50.93 | -13.85% |
| 9 | AAA DIRECTOR | 37.28 | 38.51 | 39.76 | 41.00 | 42.25 | 43.48 | 44.73 | | | |

BRANCH-HILLSDALE-ST. JOSEPH COMMUNITY HEALTH AGENCY
BY-LAWS for Board of Health

ARTICLE I. NAME

The Boards of Commissioners of the Counties of Branch, Hillsdale and St. Joseph under Michigan’s Public Health Code, Act 368, P.A. 1978, MCL 333.2415, have established a District Health Department, which is hereinafter called the Community Health Agency.

ARTICLE II. OBJECTIVES

Section 1. These by-laws are subject to the Intergovernmental Agreement between Branch, Hillsdale and St. Joseph counties which governs in the case of inconsistencies.

Section 2. The primary purpose of this organization is to provide the necessary policies and administrative controls for Branch, Hillsdale and St. Joseph Counties to strengthen and enforce health regulations, and to improve the quality of public health services to the people residing in this health jurisdiction.

ARTICLE III. MEMBERS

The governing body of the Community Health Agency shall be the Board of Health, hereinafter called the Board. The Board shall be composed of representatives from the respective counties’ Boards of Commissioners, who are current county commissioners, and in accordance with Michigan’s Public Health Code, Act 368, P.A. of 1978, MCL 333.2415.

ARTICLE IV. OFFICERS

Section 1. The election of a Chairperson and Vice Chairperson and appointment of committees for the calendar year will be held at the first regularly scheduled meeting in January. The Chairperson and Vice Chairperson shall not be from the same county.

Section 2. Following the elections of the Chairperson and Vice Chairperson, a Board member may be designated to attend the annual meeting of the Michigan Association of Local Public Health (MALPH). The Health Officer shall be designated as the primary delegate to represent the Community Health Agency at the MALPH meetings.

Section 3. Current officers and committee members shall remain in place until newly elected. In the event that the current Chairperson resigns from the Board, resigns or is

removed as a county commissioner from their respective county or no longer meets the requirements to serve on the Board, the Vice Chairperson shall assume the Chairperson's duties. The Board of Health will then at the next regular meeting take nominations for the Vice Chairperson position and elect a new Vice Chairperson. As these positions are elected on a rotation between the counties the Vice Chair position will be elected from the commissioners from the county in the next rotation.

ARTICLE V. MEETINGS

Section 1. The Board will meet on the fourth Thursday of each month at 9:00 AM unless otherwise determined by the Board. In the event that the Board meets less than once per month, claims may be negotiated, resolved or paid prior to the next Board meeting by the Health Officer and Chairperson of the Board of Health, who shall report the action to the Board at its next regular meeting as outlined in Michigan's Public Health Code, Act 368, P.A. 1978, MCL 333.2415.

Section 2. The agenda for each Board meeting shall be set by the Health Officer in consultation with the Chairperson of the Board. An individual wishing to suggest a topic for discussion at a Board meeting shall submit a written request for consideration to the Chairperson of the Board at least ten (10) days prior to the meeting. The request shall include the subject matter, estimate time needed, individual(s) to appear and contact information of the requestor.

Section 3. For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed. Speakers are requested to provide comments that are civil and respectful. Each speaker will be allowed to speak for no more than three (3) minutes at each public comment opportunity.

Section 4. The Board shall abide by requirements of Michigan's Open Meetings Act.

Section 5. Special meetings of the Board of Health or its Committees may be held at any time upon call of the Board Chairperson by providing just purpose and giving at least 18 hours' notice.

Section 6. Voting for the expenditure of funds, the adoption of a resolution or ordinance shall be by a roll-call vote. All other votes shall be by voice vote.

Section 7. Meetings will be conducted according to the latest edition of Roberts' Rules of Order.

ARTICLE VI. QUORUM

Four (4) members of the Board shall constitute a quorum for the transaction of business.

ARTICLE VII. COMMITTEES

Section 1. The Finance Committee and the Program, Policy and Appeals Committee shall be two (2) standing committees established by the Board. The Board may, from time to time, establish special committees and/or additional standing committees for other matters of concern to the Community Health Agency.

Section 2. The Board Chairperson, with the approval of the Board, shall appoint a representative from each county to the Finance Committee and to the Program, Policy and Appeals Committee. Appointments to committees shall be made annually.

ARTICLE VIII. CONFLICT OF INTEREST

No Board of Health member will vote or otherwise participate in a decision by the Board of Health if they have a direct personal interest, wherein they may financially or materially gain from the action of the Board of Health.

ARTICLE IX. AMENDMENTS

These by-laws may be amended at any regular meeting by a majority vote of the Board. A proposed amendment shall be submitted in writing to all members at least ten (10) days prior to the meeting. Any amendment thereto shall become effective immediately upon its adoption.

~~**ARTICLE X. COUNTY APPROPRIATIONS**~~

~~Beginning in January of each year, the respective Treasurers of Branch, Hillsdale and St. Joseph Counties shall deposit their quarterly appropriations of county funding with the Community Health Agency by the 15th day of January, April, July and October.~~

Reviewed and amended by the Board of Health on the ~~8th-25th~~ day of ~~December~~ 2022~~January~~ 2024.

BRANCH-ST. JOSEPH AREA AGENCY ON AGING (IIIC)

**ADVISORY COMMITTEE
BY-LAWS**

ARTICLE I.

Name and Area of Service

The name of this entity shall be the Advisory Committee to the governing Board of the Branch-St. Joseph Area Agency on Aging (IIIC) [AAA], hereinafter referred to as the Committee. The planning and service area in which this entity shall operate shall be in the geographic boundaries of Branch and St. Joseph Counties.

ARTICLE II.

Purpose

The Committee is a representative group of individuals and providers whose goal it is to provide the AAA with a community's perspective on activities and goals related to the agency. The Committee will advise the AAA on matters relating to the development and administration of the area plan and operations conducted thereunder to foster a comprehensive and coordinated service system for the aging.

ARTICLE III.

Function of the Committee

The specific duties and responsibilities of the Committee are subject to the provisions of the Older Americans Act (OAA), the Older Michiganians Act (OMA) and the Rules and Regulations of the Michigan Bureau of Aging, Community Living, and Supports (ACLS). The Committee and the AAA function as the primary link between the Board of Health and the recipients and providers of services in the community. The Board of Health is the AAA Policy Board, which serves to review recommendations and set policy. Therefore, the function of the Advisory Committee is to:

1. Assist AAA staff in the completion and submission of the Multi-Year and Annual Implementation Plans to the Board of Health.
2. Review and comment to the Board of Health on any proposed substantive amendments to said plans.
3. Identify issues of need or concern within the community and advocate for services, policies, and programs to meet those needs.
4. Review state and federal proposals or policies which may impact on the local community and provide recommendations for action to the Board of Health.

5. Review and comment on proposed AAA policy changes to be submitted to the Board of Health.
6. Stimulate ideas for program development and for opportunities concerning older adults and their caregivers within the region.
7. Other tasks as requested by the Board of Health.

ARTICLE IV.

Membership

A. Composition

The Committee shall be comprised of not more than 16 members. Members must be residents of, or employed within the boundaries of Branch or St. Joseph County.

Committee composition should ideally be as follows:

| | <u>Branch County</u> | <u>St. Joseph County</u> |
|---|----------------------|--------------------------|
| Focal Point Representative * | 2 | 2 |
| Human Service or Social Service Representatives (i.e. MDHSS, CMH) | 1 | 1 |
| Health Services Representative (i.e. hospital, physician's office) | 1 | 1 |
| Consumers, Volunteers, or Community Leaders (i.e. elected official, advocate, caregiver of someone 60+) | 4 | 4 |
| <i>TOTAL</i> | 8 | 8 |

~~Not less than fifty (50) percent of the committee must be comprised of persons aged 60 or older. In the event that membership falls below the 50% threshold for any reason, the Board of Health shall actively and continuously recruit nominees for said vacancies until such time that the Committee once again meets this requirement. As outlined in ACLS Bureau Operating Standards for AAA Advisory Council/Committee: the membership shall include representatives of older persons; representatives of health care organizations, including providers of veterans' health care (if there is a veterans' health care facility in the region); a nutrition provider and other representative(s) of social service provider organizations; persons with leadership experience in the private and voluntary sectors; local elected officials; and the general public.~~

Not less than fifty (50) percent of the committee must be comprised of persons aged 60 or older. In the event that membership falls below the 50% threshold for any reason, the

Board of Health shall actively and continuously recruit nominees for said vacancies until such time that the Committee once again meets this requirement.

Further, some members of the Advisory Council/Committee will be persons in great social and economic need. The membership of the Advisory Council/Committee must make efforts to include family caregivers, and when available, representatives of tribes, pueblos, and tribal aging programs. Councils shall also include Black, people of color, and LGBTQ+ persons and representation from the various counties or units of local government and generally reflect the distribution of older persons within the planning and service area.

* A focal point is defined as a facility or entity established to encourage the maximum co-location and coordination of services for older individuals. Based on this definition, the organizations that best serve as focal points are the counties two Commissions On Aging.

B. Selection

Prospective members shall submit their names for consideration not less than two (2) months before the end of the calendar year (October 31), or when an advertised vacancy exists. Prospective members must submit their names in writing to the Board of Health via completion of the “Advisory Committee Citizen Interest Form” or other members may nominate individuals in a like fashion.

Upon receipt of such nominations the AAA staff shall:

- 1) Contact the nominee to assure her/his interest,
- 2) Identify the nominee’s county of affiliation, organizational affiliation (if any), and whether the person is age 60 or older,
- 3) AAA staff shall present this information to the Board of Health at a regularly scheduled meeting.

The Board of Health may request additional information from the applicant if they so desire before rendering a determination. Appointments or denial of appointments shall take place through a voice vote of the Board of Health. Notification of appointment or denial with reason stated will be made within 10 days by the AAA Director following the Board of Health meeting at which the decision was rendered.

C. Terms of Membership

Appointment to the Committee shall be for a minimum of two (2) calendar years commencing January 1 (or immediately following the appointment date if a vacancy appointment) and terminating December 31. Appointments may be extended or re-authorized at the discretion of the Board of Health. Barring voluntary resignation or removal for cause, at least 50% of the committee shall be re-appointed to ensure continuity of Committee functioning.

D. Standards of Attendance

If any member fails to attend three consecutive meetings without providing a reasonable excuse, the Committee Chairperson shall advise the member in writing. If, following the written notice, a member fails to attend the next consecutive meeting without providing a reasonable excuse, the position may be considered vacant and shall be filled in the same manner as initial appointments. If the member is an agency representative, written notice will also be given to the agency director and/or the agency's board chairperson.

E. Standards of Conduct

Members of the Committee shall be bound by the Code of Ethics adopted by the Board of Health on September 26, 1996. Violations of these standards may result in removal of members from the Committee or other action as deemed appropriate by the Board of Health.

F. Removal of Members

All members of the Committee serve at will of the Board of Health and may be removed from the Committee, with or without cause, by majority vote of the Board of Health.

ARTICLE V.

Officers

A. Selection

The Committee shall nominate and select a Chairperson and a Vice-Chairperson from its membership on an annual basis. Such selection shall take place at the last scheduled meeting of the calendar year. Election of officers shall require a majority vote of members present.

B. Duties

1. Chairperson

- a) To preside over all Committee meetings
- b) To review and sign any official correspondence of the Committee
- c) To work with AAA staff to set agendas for meetings

2. Vice-Chairperson

- a) To assume all duties of the chairperson in her/his absence

C. AAA Staff Role

Staffing functions including meeting agenda, minutes, supporting materials, etc. for Committee meetings are the responsibility of AAA staff, as designated by the AAA Director.

ARTICLE VI.

Meetings

~~A. Meetings shall operate within compliance of the Open Meetings Act (PA 267).~~

~~B.~~ The Committee shall determine their meeting schedule at their first meeting of the calendar year. Meetings shall rotate between St. Joseph and Branch Counties and take place not less than six (6) times per year. Meetings may occur in person, virtually, by telephone or a hybrid.

~~A.~~
~~C.B.~~ There is no quorum requirement of the Committee.

ARTICLE VII.

Amendments

- A. Recommendation for an amendment to these by-laws shall be submitted to the Advisory Committee in writing prior to the regularly scheduled meeting at which they will be discussed.
- B. Recommendation for amendment(s) shall require a majority vote among members present at a regularly scheduled meeting (or special meeting as called by the Chairperson).
- C. Such recommendation for amendment(s) shall be presented to the Board of Health at a regularly scheduled meeting for final review and approval.

* * * * *

Approved by action of the Branch-Hillsdale-St. Joseph Board of Health at their January 23, 1997 meeting.

Amended by action of the Branch-Hillsdale-St. Joseph Board of Health at their January 25, 2001 meeting.

Amended by action of the Branch-Hillsdale-St. Joseph Board of Health at their April 27, 2023 meeting.

Amended by action of the Branch-Hillsdale-St. Joseph Board of Health at their
2024 meeting.

ATTACHMENT: "AAA IIIC Advisory Committee Citizen Interest Form"

Chairperson
BHSJ CHA Board of Health

4/27/2023
Date

Chairperson
AAA IIIC Advisory Committee

5/16/2023
Date

Laura Sutter, Director
Branch-St. Joseph Area Agency on Aging (IIIC)

4/27/2023
Date

| | |
|------------------------------|--|
| Standard Name | Area Agency on Aging (AAA) Advisory Council |
| Standard Number | B-5 |
| Authority Reference | Public Law 89-73, Public Act 180 of 1981, Commission on Services to the Aging (CSA) |
| Operating Category | Organization |
| Intent of Standard | To ensure that those persons receiving services from programs for older persons, as well as representatives from the broader community at large, have an opportunity for direct involvement in the development of such programs. |
| Statement of Standard | The AAA shall have an advisory council to advise continuously on all matters relating to the identification of needs and development of the area plan. |

Updated: November 17, 2023

Indicators of Compliance

1. That the AAA's advisory council operates according to written by-laws adopted by the policy board that contain the following, at a minimum:
 - a. A statement of role and function
 - b. Number of members
 - c. Procedures for selection of members and filling vacancies
 - d. Terms of membership
 - e. Frequency of meetings (CSA)
2. That the advisory council meets at least six times a year (CSA), either in-person, virtually, by telephone, or a hybrid.
3. That, at any time, the membership of the advisory council consists of more than 50% older individuals (age 60 or older) who are participants or who are eligible to participate in programs under the area plan. Additionally, the membership shall include representatives of older persons; representatives of health care organizations, including providers of veterans' health care (if there is a veterans' health care facility in the region); a nutrition provider and other representative(s) of social service provider organizations; persons with leadership experience in the private and voluntary sectors; local elected officials; and the general public. (P.A. 180 of 1981, CSA)
4. That, at any time, some members of the advisory council will be persons in great social and economic need. The membership of the advisory council must make efforts to include family caregivers, and when available, representatives of tribes, pueblos, and tribal aging programs.(1321.63). Councils shall also include Black, people of color, and LGBTQ+ persons and representation from the various counties or units of local government and generally reflect the distribution of older persons within the planning and service area.

Indicators of Compliance for AAA Advisory Council (CON'T)

5. The advisory council shall engage in the core functions of the AAA community needs for their PSA, including, but not limited to, advocacy, planning, and advising on the administration of federal and state funding.

6. That the advisory council operates under a board-approved code of ethics consistent with the Older Michiganians Act.



**Advisory Committee
Membership Affiliation**

| | # Members Per Bylaws | Branch County (8 total) | St. Joseph County (8 total) | Notes: |
|--|-----------------------------------|--|--|---|
| Focal Point Representative | 2 per county | 1. Amy Duff, COA Director 2. | 1. Pamela Riley, COA Director 2. | |
| Human Service or Social Service Representatives | 1 per county alternate(s): | 1. Richard Jacoby, MDHHS/Adult Services 2. Michelle Locke, MDHHS/Adult Services | 1. Madelene Wirgau, MDHHS/Adult Services 2. Sandra Leslie, MDHHS/Adult Services | MDHHS staff rotate attendance based on availability |
| Health Services Representative | 1 per county | 1. Trish Wood, LTC Ombudsman | 1. Kelly Jonker, LTC Ombudsman | |
| Consumers, Volunteers, or Community Leaders | 4 per county | 1. Denny Brieske, Community Advocate # 2. James Cook, Community Advocate *# 3. 4. | 1. Rick Shaffer, St. Joseph Co. Commissioner # 2. 3. 4. | |

Total # of Members: 16

* Current Chairperson
age 60 or greater

Other attendees:

Ashley Ellsworth
Toni/Wendy
Linda/Vanessa
Nichole Simon
Laura Sutter

ACLS Bureau - Field Representative
AAA Elder Abuse Victim Specialists
AAA Care Consultants
AAA Program Specialist
AAA Director

AGREEMENT FOR THE OPERATION OF THE BRANCH, HILLSDALE, AND ST. JOSEPH COMMUNITY HEALTH AGENCY FOR BRANCH, HILLSDALE, AND ST. JOSEPH COUNTIES

THIS AGREEMENT made and entered into this 13th day of December A.D., 2012, by and between the Boards of Commissioners of Branch, Hillsdale, and St. Joseph Counties (hereinafter collectively referred to as "Counties").

WITNESSETH:

WHEREAS, Act 368 of Public Acts of 1978, as amended, of the State of Michigan provides that any combination of counties may elect to establish a District Health Department by a majority vote of each County Board of Commissioners;

WHEREAS, the Counties of Branch, Hillsdale, and St. Joseph have operated the Branch-Hillsdale-St. Joseph Community Health Agency since January 1, 1972.

WHEREAS, the Counties believe that it is prudent to formalize the rights and obligations of each county and their relationship to the Branch-Hillsdale-St. Joseph Community Health Agency;

WHEREAS, the counties desire to modify the organizational framework for the Community Health Agency;

WHEREAS, Article 7, Section 28 of the Michigan Constitution of 1963 and Act 7 of the Public Acts of 1967, as amended, MCL 124.501 et seq., permit counties to, by agreement, perform functions that could be performed by individual counties;

WHEREAS, the Counties desire to enter into an agreement to continue a public entity known as the Branch-Hillsdale-St. Joseph Community Health Agency, and to specify the powers and duties under which it will operate pursuant to the above cited authority; and

WHEREAS, Section 2448 of the Public Health Code, as amended (MCL 333.2448), expressly provides for intergovernmental contracts to reorganize local health departments.

THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED as follows:

SECTION I.

ESTABLISHMENT

Pursuant to the Public Health Code, 1978 PA 368, MCL 333.1101 et seq., as amended, and pursuant to the Michigan Constitution of 1963, Article 7, Section 28, and 1967 PA 7, as amended, MCL 124.501, et seq., the duly elected Commissioners of Branch, Hillsdale, and St. Joseph Counties, State of Michigan hereby state the desire to continue the public entity known as the Branch-Hillsdale-St. Joseph Community Health Agency (hereinafter referred to as the "Community Health Agency").

SECTION II.

DEFINITIONS

The following terms for this Agreement shall have the meanings attached to them:

"Board" means the Branch-Hillsdale-St. Joseph Community Health Agency Board of Health (hereinafter sometimes referred to as "Board of Health").

"Health Officer" means the health officer of the Branch-Hillsdale- St. Joseph Community Health Agency.

"Department" means the Department of Community Health of the State of Michigan.

"Director" means the director of the Department of Community Health of the State of Michigan.

SECTION III.

PURPOSE OF THE DEPARTMENT

The purpose of the Branch-Hillsdale-St. Joseph Community Health Agency is to provide a range of public health services for persons located within the three (3) counties as required by and permitted under 1978 PA 368, as amended. The Board shall carry out the applicable provisions of the Public Health Code and shall, subject to the rules designated by the Michigan Department of Community Health, provide services permitted under the Public Health Code.

SECTION IV.

AREA SERVED

The Board shall provide the services set forth herein to persons who are located within Branch, Hillsdale, and St. Joseph Counties.

SECTION V.

ESTABLISHMENT OF THE BOARD

The Counties hereby establish a Board of Health. The Board shall set policy and procedures governing the operation of the Community Health Agency and shall have ultimate authority regarding the exercise of the Community Health Agency powers. The Board shall be composed of six (6) members: two (2) members from Branch County, two (2) members from Hillsdale County, and two (2) members from St. Joseph County. Board members shall be appointed by the applicable Board of Commissioners and must be currently serving as County Commissioners. The Board shall elect a chairperson and vice-chairperson. The chairperson and vice-chairperson shall not be from the same county. It may create additional officers and such committees as it deems appropriate. The Board shall set its meeting dates and adopt rules of procedures and determine the number of members who will constitute a quorum of the Board; provided, however, the Board may recommend that the respective board of county commissioners dissolve the Community Health Agency only by a majority vote of the entire Board. As used in this Agreement, the terminology "entire board" shall mean the six (6) members of the Board or lesser number if a vacancy exists in the number of representatives to which each county is entitled. All meetings of the Board shall comply with Michigan's Open Meetings Act, being 1976 Public Act 267, as amended. Actions taken by the Board prior to the effective date of this Agreement are hereby ratified.

SECTION VI.

TERM OF BOARD MEMBERSHIP,
VACANCIES, REMOVAL FROM OFFICE

The term of office of Board members shall commence January 1st and run through December 31st or until their successors are qualified and appointed to office. Board members shall be appointed by the respective Boards of Commissioners for two (2) year terms running from January 1st through December 31st commensurate with Board of Commissioners terms, or until their successors are qualified and appointed. Membership shall cease upon any member ceasing to be a County Commissioner.

Vacancies shall be filled for unexpired terms in the same manner as original appointments. A Board member may be removed from the Board by the appointing Board of Commissioners.

SECTION VII.

BOARD DUTIES

The Board shall:

- a) Annually examine and evaluate the public health needs of the Counties and the public and non-public services necessary to meet those needs.

- b) Review and approve an annual program statement and budget. The format and documentation of the annual program statement and budget shall be specified by the Department.
- c) Submit the annual program statement and budget to the Department by such date as is specified by the Department.
- d) Submit to each Board of Commissioners an annual request for County funds to support the Community Health Agency. Such request shall be in the form and at the time determined by the Boards of Commissioners.
- e) Take action to secure private, federal, state, and other public funds to help support its programs.
- f) Approve and authorize all contracts, which may be effectuated by delegation to the Health Officer.
- g) Review and evaluate the quality, effectiveness, and efficiency of services being provided by its programs.
- h) Appoint a health officer and a medical director, who shall each meet the standards of training and experience established by the Department.
- i) Establish general policy guidelines within which the health officer shall execute the Community Health Agency programs.
- j) Audit all claims against the Community Health Agency and apportion approved claims as provided under the approved formula established under Section 2417 of the Public Health Code, as amended (MCL 333.2417).
- k) The Community Health Agency shall maintain liability insurance in such amounts as the Board shall determine.

SECTION VIII.

POWERS OF THE BOARD

The Board shall have all the rights, powers, duties and obligations of a District Health Department created under MCL 333.2415, as are set forth in the Public Health Code, Public Act 368 of 1978, as amended. IN addition, the Board shall have the following powers and duties, to the extent these powers and duties are not in consistent with the powers of a District Health Department.

1. To enter into contracts, including contracts for the purchase of public health services with private persons and/or entities or public agencies.
2. To acquire ownership, custody, operation, maintenance, lease or sale of real or personal property, subject to any limitation on the payment of funding therefore now or subsequently imposed by the Public Health Code, 1978 PA 368, as amended.
3. To dispose of, divide, and distribute property.
4. To accept gifts, grants, assistance, funds or bequests.

5. To make claims for federal or state aid payable to the participants in the programs of the Board.
6. To incur debts, liabilities or obligations which do not constitute the debts, liabilities or obligations of any of the parties to this agreements, subject to any limitations thereon which are now or hereafter imposed by the Public Health Code, 1978 PA 368, as amended.
7. To, in its own name, employ employees and agents, which employees or agents shall be considered employees or agents of the board. The Board shall have the powers, duties and responsibility for establishing policies, guidelines and procedures for employees and shall have the power, duty and responsibility to establish wages and fringe benefits such as, but not limited to, sick leave, vacation, health insurance, pension and life insurance; to provide for workers' compensation and for any and all other terms and conditions of employment of an employee of the Board. However, any employee initially transferred to the Branch-Hillsdale-St. Joseph Community Health Agency by any of the contracting Counties or from the predecessor Branch-Hillsdale-St. Joseph Community Health Agency shall continue to have all benefits, obligations and status with respect to pay, seniority credits, and sick leave, vacation, insurance and pension credits that the individual held as a County or Community Health Agency employee. The above-stated conditions and limitations upon the transfer of County or Community Health Agency employees shall not serve to limit the right of the Board to hire County or Community Health Agency employees voluntarily seeking a job change upon such terms and conditions as the Board and the individual may agree.
8. To fix and collect charges, rates, rents or fees where appropriate and to promulgate rules and regulations related thereto. They shall include the power to set fees for the Community Health Agency services as authorized by Section 2444 of the Code. All fees shall be paid into the general fund of the Community Health Agency.
9. The powers of the Community Health Agency shall be liberally construed consistent with the Constitution and statutes of this state.

SECTION IX.

HEALTH OFFICER

The health officer shall function as the chief executive and administrative officer of the Branch-Hillsdale-St. Joseph Community Health Agency and shall execute and administer the Branch-Hillsdale-St. Joseph Community Health Agency in accordance with the approved program statement and budget, the general policy guidelines established by the Board, the applicable procedures and regulations, and the provisions of state statute. The terms and conditions of the health officer's employment, including tenure of service, shall be as mutually agreed to by the Board and health officer and shall be specified in writing.

SECTION X.

FINANCES

The Board shall have the budgetary and financial control over the Community Health Agency. The Board shall base its request for county financial contributions on the proposed budgetary needs of the Community Health Agency. These financial contributions may come from the general fund of each county or from any fees collected by the Community Health Agency in that county or a combination thereof. Payment of the financial contribution of each county shall be made under such terms as shall be specified by the Board and approved by the respective boards of commissioners. The financial contribution shall be approved by each county based on the financial needs of the Community Health Agency. The contribution scheduled shall be allocated pro-rata among the counties based on the percent of population of each county as compared to the population of the tri-counties as shown in the last decennial federal census. The last decennial federal census shall be adjusted by subtracting the State prison population from Branch County's population. In the event that the services of the Community Health Agency are requested or required to be provided at the State prison, Branch County shall be responsible for any and all associated costs up to a capped amount. The capped amount shall be calculated by multiplying the current year's pro-rata rate and the prison population as recorded on January 1st of the current year. The financial contribution shall be computed annually and shall be approved as required by Section 2417 of the Public Health code (MCL 333.2417). Nothing in this Agreement shall bind a county to accept the annual allocation request by the Board.

If a county fails to allocate its full amount requested, the Board may not pass its budgetary shortfall to the other counties. However, the board in its discretion may elect one of more of the following options, taking into account the amount of the non-payment, its duration, the financial condition of the Community Health Agency and such other factors as it deems relevant:

1. Reduce services in the non-paying county consistent with the non-payment;
2. Raise fee rates for services in the amount the Board deems necessary.
3. Recommend the dissolution of the Community Health Agency.
4. Any combination of the above as determined by the Board.

State and local contributions and all other funds received shall be handled and banked directly by one of the treasurers of one of the member counties as selected by the Board, which has the duty to insure that the funds are banked and accounted for consistent with requirements of law for local governmental units.

The Board shall be credited all investment income (minus reasonable handling fees) derived from the assets of the Community Health Agency. All interest income shall also be credited into the general fund of the Community Health Agency.

SECTION XI.

AUDIT

The Community Health Agency shall conduct an annual agency audit in accordance with the law and as directed by the Board. A copy of the audit shall be given to each Board member upon its completion. If requested by a county, a representative of the auditing firm and the Community Health Agency shall appear before the Board of Commissioners of each county and answer questions regarding the audit or any other aspect of Community Health Agency activities. The counties shall have access to all Community Health Agency records except those records subject to a legally recognized privilege.

SECTION XII.

INFORMATION

The Board shall provide to Branch-Hillsdale-St. Joseph Counties, separately and/or jointly, as requested, any and all information related to the operations of the Board on a timely basis.

SECTION XIII.

NOTICES

Any notices required by this Agreement shall be deemed made when mailed certified mail, return receipt requested, to each county clerk, to each chairperson of the Board of Commissioners of each participating county, and the Health Officer of the Community Health Agency.

SECTION XIV.

COUNTY ORDINANCES

Nothing in this agreement shall restrict the right of a county to enact a local ordinance affecting its public health needs and setting fees in any such ordinance. However, any such ordinance shall not impose an obligation or duty on the Community Health Agency or its personnel unless (a) the ordinance has been approved by the Board; provided, however, that the Board's approval shall be limited to assessing the financial and personnel impact of the ordinance on the Community Health Agency, the legality and enforceability of the proposed ordinance and potential liability to the Community Health Agency. (The general public policy considerations of whether the proposed ordinance is needed is solely the responsibility of the county which is considering enacting the proposed ordinance), (b) an agreement has been reached with the county which enacted the ordinance regarding the disposition of any fees required by the ordinance; and (c) an agreement has been reached with the county which enacted the ordinance regarding the reimbursement to the Community Health Agency of any costs of enforcement.

SECTION XV.

ORDINANCE UNIFORMITY

Each county understands the legal and practical importance of ordinance uniformity throughout the District. Each county agrees to make every effort to keep its public health ordinances uniform with those of other counties within the tri-counties. However, this Agreement acknowledges that local conditions and political desires within a particular county may result in some unique ordinance provisions.

SECTION XVI.

DURATION OF THIS AGREEMENT
AND RIGHTS UPON TERMINATION

- a) This Agreement shall continue indefinitely unless a county withdraws as provided by this Agreement.
- b) This Agreement may be terminated by the following method:
The county(ies) may give written notice of its(their) desire to withdraw as a member of the Community Health Agency to the Board of Health and to the other counties which are a party to this Agreement. The effective date of the withdrawal by the withdrawing county(ies) shall be effective sixty (60) days from the date of receipt from the withdrawing county(ies). The property division provisions of paragraph XVI.c.1 shall continue to apply to all counties, including the withdrawing county, until the property division has been completed; otherwise, this Agreement shall be terminated as to the withdrawing county on the effective date of the withdrawal.
- c) Property Division.
 1. If the county(ies) withdraws pursuant to Paragraph (b) above, then the following procedure shall be used. The withdrawing county(ies) shall not be obligated to pay (or will be reimbursed if it already had paid) a pro-rata portion of its(their) financial contribution attributable to the remainder of the calendar year after the effective date of the dissolution. In addition, the withdrawing county(ies) shall receive all real and personal property located within the boundaries of the withdrawing county(ies). The withdrawing county(ies) will assume any existing debt applicable to the assets which it receives. The distribution of assets shall take place as soon as possible after the effective date of the dissolution.

2. Nothing contained herein shall preclude the three (3) counties from otherwise jointly agreeing in writing to any distribution of the real and personal property among themselves as they deem proper.

d) If the withdrawing County will assume the responsibility for any health jurisdiction or function previously performed by the Community Health Agency, or if it will assume the responsibility to pay the wages of or employ any former employee of the Community Health Agency, MCL 333.2448 shall apply, and the Withdrawing County will provide an appropriate assurance or evidence to the Community Health Agency documenting its compliance. MCL 333.2448 provides:

A city, county, district, or part thereof may enter into a intergovernmental contract necessary or appropriate to a reorganization or an assumption or relinquishing of a health jurisdiction or function authorized by this part. The contract shall provide that an employee transferred shall not lose any benefits or right as a result of the transfer.

SECTION XVII.

STATUS OF THE BOARD

The Board established pursuant to this agreement shall be a separate legal public entity with the power to sue and be sued.

SECTION XVIII.

AMENDMENT PROCEDURES

This agreement may be amended only by the mutual agreement of the participating counties pursuant to resolution authorized by each of the County Boards of Commissioners and entered into in writing, and approved as may be required by the Urban Cooperation Act (MCL 124.501, et seq.) and the Public Health Code (MCL 333.1101, et seq.)

SECTION XIX.

CONFLICT OF PROVISIONS

If there is any conflict between this agreement and the Public Health Code (MCL 333.1101, et seq.), as existing or as subsequently amended, the Public Health Code shall prevail, and those provisions of this agreement inconsistent therewith shall be deemed null, void and of no effect.

SECTION XX.

CONTINUITY

All assets and liabilities as well as the contractual rights and obligations currently in the name of the existing Branch-Hillsdale-St. Joseph Community Health Agency shall continue. Each county authorizes its Chair and Clerk to execute such documents as are necessary to effectuate this provision. The created Community Health Agency hereby agrees to assume all such transfers.

SECTION XXI.

EFFECTUATION OF AGREEMENT

This agreement shall not take effect until this agreement is approved by the Governor of the State of Michigan and the Director of the State Department of Community Health as provided for by law. Upon receipt of the approval of the Governor and after filing with the County Clerk of each county and the Secretary of State, this agreement shall take effect on January 1, 2013.

The name of the entity and its administrative office's business address are Branch-Hillsdale-St. Joseph Community Health Agency, 570 Marshall Road, Coldwater, Michigan 49036. Any subsequent change thereof by the Board shall be reported in writing to the forming Counties, the State Department of Community Health and the Governor of Michigan.

The persons signing this agreement hereby verify by their signatures that they are authorized to execute this agreement pursuant to appropriate County Board of Commissioners resolution.

IN THE PRESENCE OF:

Donald Veselka
Bob Hartz

Alan E. Ringelberg
ALAN RINGELBERG
Judy A. Stott
Judy A. Stott

James F. Spinner
Phyllis Long

BRANCH COUNTY

Mike Smith
BY: CHAIRPERSON, BOARD OF COMMISSIONERS
Susan Kwasak 11/27/12
ATTEST: COUNTY CLERK

HILLSDALE COUNTY

Andy Walden
BY: CHAIRPERSON, BOARD OF COMMISSIONERS
Marnie M. East
ATTEST: COUNTY CLERK

ST. JOSEPH COUNTY

[Signature]
BY: CHAIRPERSON, BOARD OF COMMISSIONERS
Pete J. Bender
ATTEST: COUNTY CLERK

Resolution

To approve the intergovernmental agreement under the urban cooperation act for the Branch-Hillsdale-St. Joseph Community Health Agency for Branch, Hillsdale and St. Joseph Counties

WHEREAS, pursuant to the Michigan Public Health Code, the Counties of Branch, Hillsdale and St. Joseph established the Branch-Hillsdale-St. Joseph Community Health Agency; and

WHEREAS, the Counties of Branch, Hillsdale, and St. Joseph wish to continue the existing tri-county public health department structure through the continuation of a separate legal entity as permitted under the Michigan Constitution of 1963, Article VII, Section 28; and the Urban Corporation Act, PA 7 of 1967, as amended, being MCLA 124.501, et seq.; and

WHEREAS, the respective Counties have reviewed and agreed to the terms of the "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency."

THEREFORE BE IT RESOLVED, that the attached "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency" is approve.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the finalized "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency."

BE IT FURTHER RESOLVED, that a certified copy of this Resolution and the attached "intergovernmental Agreement" for the Branch-Hillsdale-St. Joseph Community Health Agency" shall be filed with the County Clerk's office and the Michigan Secretary of State's office.

BE IT FURTHER RESOLVED, that a copy of this Resolution, and the attached "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community," shall be sent to the Michigan Governor's office pursuant to the Urban Cooperation Act, PA 7 of 1967.



Dale Swift, Chairman



Teresa Kubasiak, County Clerk 11/27/12

ST. JOSEPH COUNTY
RESOLUTION NO. 20-2012

**AMENDING THE INTERGOVERNMENTAL AGREEMENT FOR THE
BRANCH-HILLSDALE-ST. JOSEPH COMMUNITY HEALTH AGENCY**

WHEREAS, pursuant to the Michigan Public Health Code, the Counties of Branch, Hillsdale and St. Joseph established the Branch-Hillsdale-St. Joseph District Health Department January 1, 1972; and

WHEREAS, in December 1997 the Counties entered into a written agreement establishing the Branch-Hillsdale-St. Joseph Community Health Agency; and

WHEREAS, the Counties of Branch, Hillsdale, and St. Joseph wish to continue the existing tri-county public health agency structure created in 1997 as permitted under the Michigan Constitution of 1963, Article VII, Section 28; and the Urban Corporation Act, PA 7 of 1967, as amended, being MCLA 124.501, et seq.; and

WHEREAS, the respective Counties have chosen to amend the terms of the December 1997 "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency."

THEREFORE BE IT RESOLVED, that the attached amended "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency" is approve.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the finalized amended "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency."

BE IT FURTHER RESOLVED, that a certified copy of this Resolution and the attached amended "Intergovernmental Agreement" for the Branch-Hillsdale-St. Joseph Community Health Agency" shall be filed with the County Clerk's office and the Michigan Secretary of State's office.

BE IT FURTHER RESOLVED, that a copy of this Resolution, and the attached amended "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community," shall be sent to the Michigan Governor's office pursuant to the Urban Cooperation Act, PA 7 of 1967.

STATE OF MICHIGAN)
) SS
COUNTY OF ST. JOSEPH)

I, PATTIE S. BENDER, Clerk of the St. Joseph County Board of Commissioners and Clerk of the County of St. Joseph, do hereby certify that the above Resolution was duly adopted by the said Board on December 5, 2012.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Circuit Court at Centreville, Michigan, this 12th day of December 2012.


Pattie S. Bender, Clerk

November 13, 2012

Resolution to approve the intergovernmental agreement under the urban cooperation act for the Branch-Hillsdale-St. Joseph Community Health Agency for Branch, Hillsdale and St. Joseph Counties

WHEREAS, pursuant to the Michigan Public Health Code, the Counties of Branch, Hillsdale and St. Joseph established the Branch-Hillsdale-St. Joseph Community Health Agency; and

WHEREAS, the Counties of Branch, Hillsdale, and St. Joseph wish to continue the existing tri-county public health department structure through the continuation of a separate legal entity as permitted under the Michigan Constitution of 1963, Article VII, Section 28; and the Urban Corporation Act, PA 7 of 1967, as amended, being MCLA 124.501, et seq.; and

WHEREAS, the respective Counties have reviewed and agreed to the terms of the "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency."

THEREFORE BE IT RESOLVED, that the attached "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency" is approve.

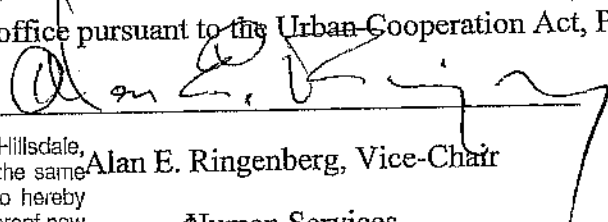
BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the finalized "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency."

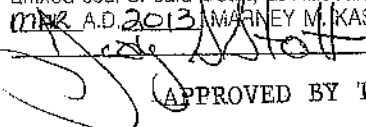
BE IT FURTHER RESOLVED, that a certified copy of this Resolution and the attached "intergovernmental Agreement" for the Branch-Hillsdale-St. Joseph Community Health Agency" shall be filed with the County Clerk's office and the Michigan Secretary of State's office.

BE IT FURTHER RESOLVED, that a copy of this Resolution, and the attached "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community," shall be sent to the Michigan Governor's office pursuant to the Urban Cooperation Act, PA 7 of 1967.

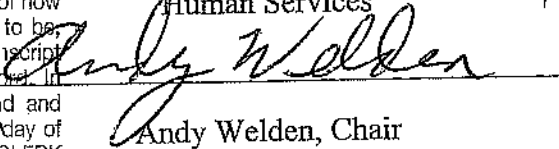
CLERK'S CERTIFICATE
STATE OF MICHIGAN
COUNTY OF HILLSDALE

} SS


Alan E. Ringenberg, Vice-Chair

I, MARNEY M. KAST, Clerk of the County of Hillsdale, and Clerk of the Circuit Court for said County the same being a Court of Record and having a seal, do hereby certify that this is a copy of the original record thereof now remaining in my office, and have found said copy to be, and that the same is, a true and correct transcript therefrom, and of the whole of such original record. In Testimony Whereof, I have hereunto set my hand and affixed seal of said Court, at Hillsdale, this 15th day of ~~Nov~~ A.D. 2013. MARNEY M. KAST, COUNTY CLERK

DEPUTY CLERK

Human Services


Andy Welden, Chair

Board of Commissioners

APPROVED BY THE BOARD OF COMMISSIONERS ON NOVEMBER 13, 2012.



STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

RICK SNYDER
GOVERNOR

JAMES K. HAVEMAN
DIRECTOR

April 2, 2013

Mr. Brad Benzing
Hillsdale County Commissioner and Board of Health, Chairman
570 N. Marshall Road
Coldwater, MI 49036

Re: Intergovernmental Agreement
Branch - Hillsdale - St. Joseph Community Health Agency

Dear Chairman *Benzing*:

The Michigan Department of Community Health has completed its review of your Intergovernmental Agreement for the Branch - Hillsdale - St. Joseph Community Health Agency and has found that it complies with guidance provided under the Michigan Public Health Code and the Urban Cooperation Act.

The department finds this agreement to be a most encouraging development. We are pleased to see your continued commitment to the concepts of core capacities and minimum program requirements. In addition, your Board of Health's commitment to annual examination of public health needs, and evaluation of program effectiveness and efficiency, should assist you in developing and providing quality services for all the residents of your jurisdiction.

The department approves the Intergovernmental Agreement. The Boards of Commissioners of all three counties are to be commended for formalizing the Branch - Hillsdale - St. Joseph Community Health Agency's organization in this document.

Cordially,

[Signature]
James K. Haveman
Director

Thanks - glad to support your efforts!

Cc: Mike Gadola, Legal Counsel, Office of the Governor
Steve Todd, Health Officer, Branch - Hillsdale - St. Joseph Health Agency
Assistant Attorney General Iris Lopez
Assistant Attorney General Bill Morris



STATE OF MICHIGAN
EXECUTIVE OFFICE
LANSING

RICK SNYDER
GOVERNOR

BRIAN CALLEY
LT. GOVERNOR

April 29, 2013

Mr. Brad Benzing
Hillsdale County Commissioner and
Board of Health, Chairman
570 N. Marshall Road
Coldwater, MI 49036

Re: Urban Cooperation Act Agreement for the Operation of the Branch, Hillsdale and
St. Joseph Community Health Agency

Dear Mr. Benzing:

I am responding to the request for approval of the proposed Urban Cooperation Act Agreement between Branch, Hillsdale and St. Joseph Counties. The agreement was dated on December 13, 2012, between the parties, and the Director of the Department of Community Health approved it April 2, 2013. Based on the review from the Attorney General's Office, I am notifying you that I approve the proposed Urban Cooperation Act Agreement pursuant to the Urban Cooperation Act, 1967 (Ex Sess) PA 7, MCL 124.501 *et seq.*, and the Public Health Code, 1978 PA 368, MCL 333.1101 *et seq.*

Sincerely,

Rick Snyder
Governor

c: James K. Haveman, Director, DCH
Attorney General's Office, State Operations Division

Department of Attorney General

APR 30 2013

State of Michigan
Operations Division
RECEIVED

PUBLIC COMMENT

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