

## November 9, 2023 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Brent Leininger at 9:00 AM with the Pledge of Allegiance to the Flag of the United States. Roll call was completed as follows: Tom Matthew, Jared Hoffmaster, Jon Houtz, Brent Leininger, and Steve Lanius. Rusty Baker was absent.

Also present from BHSJ: Rebecca Burns, Karen Luparello, Theresa Fisher, Laura Sutter, Joe Frazier, and Kris Dewey.

Mr. Houtz moved to approve the agenda with support from Mr. Hoffmaster. The motion passed unopposed.

Mr. Houtz moved to approve the minutes from the September 28, 2023 meeting with support from Mr. Matthew. The motion passed unopposed.

Public Comment: No public comments were given.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: CDC Infrastructure Grant, BHSJCHA Funding, Health Insurance Benefits, Agreement with Hillsdale Hospital on use of Mobile Van, Public Health Concerns, Indispensable Supervisor Training, Opioid Settlement Funds, Coldwater Office, Hillsdale Office, Three Rivers Office, and Sturgis Office.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "RSV".

### Departmental Reports:

- Health Education & Promotion
- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging
- Emergency Preparedness

### Financial Reports/Expenditures

- Mr. Hoffmaster moved to approve the expenditures for September as reported with support from Mr. Houtz. The motion passed unopposed.
- Mr. Hoffmaster moved to place the financials for September on file with support from Mr. Houtz. The motion passed unopposed.

Committee Reports:

- Finance Committee – Mr. Lanius moved to approve the minutes from the October 26, 2023 Board of Health Finance Committee meeting with support from Mr. Hoffmaster. The motion passed unopposed.
- Program, Policy, & Appeals Committee – Did not meet.


New Business:

- Joshua Englehart, Health Educator, provided a presentation regarding the proposal for an Opioid Use Prevention and Harm Reduction Campaign. No action was taken.
- Mr. Hoffmaster moved to approve the PA 152 Hard Cap amounts as presented for calendar year 2024. The hard cap numbers for medical are: \$6,622.94 for one person, \$15,895.01 for two persons, and \$19,868.74 for three or more persons. The hard cap numbers for dental and vision are set at: \$398.78 for one person, \$749.18 for two persons, and \$1,301.57 for three or more persons. The motion received support from Mr. Lanius and passed unopposed.
- Mr. Hoffmaster moved to approve offering the four medical plans presented, continuing the same plans for vision, short-term disability, group life and AD&D and switching to Delta Dental option 4, which is a \$1,000 100%/80%/50% plan. The motion received support from Mr. Houtz and the motion passed unopposed.
- Theresa Fisher provided an update on the agency's progress toward the goals set in the strategic plan. No action was taken.
- Mr. Matthew moved to reschedule the upcoming Finance Committee meeting to December 4, 2023 at 9:00 AM and the Program, Policy, and Appeals Committee meeting to December 6, 2023 at 8:30 AM. The motion received support from Mr. Hoffmaster and passed unopposed.

Public Comment: No public comments were given.

With no further business, Mr. Lanius moved to adjourn the meeting with support from Mr. Matthew. The motion passed unopposed and the meeting was adjourned at 11:06 AM.

Respectfully Submitted by:

  
Theresa Fisher,  
Administrative Services Director  
Secretary to the Board of Health