

## August 16, 2023 – Board of Health Program, Policy, & Appeals Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Program, Policy, & Appeals Committee meeting was called to order by Committee-Chair, Tom Matthew, at 8:30 AM. Roll call was completed as follows: Tom Matthew, Rusty Baker, and Brent Leininger.

Also present from BHSJ: Rebecca Burns, and Theresa Fisher

Mr. Baker moved to approve the agenda with support from Mr. Leininger. The motion passed unopposed.

Public Comment: No public comments were given.

New Business:

- Mr. Leininger moved to recommend that the full Board approve the updated Personnel Policy Manual as presented, with support from Mr. Baker. The motion passed unopposed.
- Mr. Leininger moved to recommend that the full Board approve the Health Officer Evaluation policy as amended by the PPA Committee, with support from Mr. Baker. The motion passed unopposed.

Public Comment: No public comments were given.

With no further business, Mr. Baker moved to adjourn the meeting with support from Mr. Leininger. The motion passed unopposed and the meeting was adjourned at 9:09 AM.

Respectfully Submitted by:



Theresa Fisher,  
Administrative Services Director  
Secretary to the Board of Health