

May 25, 2023 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Brent Leininger at 9:00 AM with the Pledge of Allegiance to the Flag of the United States. Roll call was completed as follows: Tom Matthew, Jared Hoffmaster, Jon Houtz, Brent Leininger, and Steve Lanius. The following members were absent: Rusty Baker.

Also present from BHSJ: Rebecca Burns, Karen Luparello, Kali Nichols, Laura Sutter, Paul Andriacchi, Alex Bergmooser, and Theresa Fisher.

Mr. Hoffmaster moved to approve the agenda with support from Mr. Lanius. The motion passed unopposed.

Mr. Matthew moved to approve the minutes from the April 27, 2023 meeting with support from Mr. Hoffmaster. The motion passed unopposed.

Public Comment: No public comments were given.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: Public Health Emergency Ends, Public Health Accreditation in Michigan, Strategic Plan Activities, Personnel Policy Committee, Board of Health Education, Website Redesign Committee, EH Software Implementation, Vectorborne Surveillance Program, Agency Meetings and Trainings, Community Health Needs Assessment (CHNA)/Community Health Improvement Plan (CHIP), Opioid Settlement Funds, Agency's Annual Report, Medicaid Redeterminations, Coldwater Office, Hillsdale Office, Three Rivers Office, and Sturgis Office.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "Lyme Disease".

Departmental Reports:

- Health Education & Promotion
- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging

Financial Reports/Expenditures

- Mr. Hoffmaster moved to approve the expenditures for April as reported with support from Mr. Matthew. The motion passed unopposed.
- Mr. Hoffmaster moved to place the financials for April on file with support from Mr. Matthew. The motion passed unopposed

Committee Reports:

- Finance Committee – Mr. Hoffmaster moved to approve the minutes from the May 15, 2023 Board of Health Finance Committee meeting with support from Mr. Leininger. The motion passed unopposed.
- Program, Policy, & Appeals Committee – Mr. Matthew moved to approve the minutes for the May 17, 2023 Program, Policy, & Appeals Committee meeting with support from Mr. Lanius. The motion passed unopposed.

New Business:

- Mr. Hoffmaster moved to approve the Area Agency on Aging IIIc FY23 Provider Budget Amendments as presented, with support from Mr. Matthew. The motion passed unopposed.
- Mr. Matthew moved to approve the Area Agency on Aging IIIc FY24 Annual Implementation Plan as presented, with support from Mr. Hoffmaster. The motion passed unopposed.
- Mr. Hoffmaster moved to approve the bid from TSI to purchase fit testing equipment with support from Mr. Matthew. The motion passed unopposed.
- Mr. Houtz moved to approve the FY22 Annual Report with support from Mr. Matthew. The motion passed unopposed.

Public Comment: No public comments were given.

With no further business, Mr. Lanius moved to adjourn the meeting with support from Mr. Houtz. The motion passed unopposed and the meeting was adjourned at 10:27 AM.

Respectfully Submitted by:


Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health