

BOARD OF HEALTH – FINANCE COMMITTEE
Agenda for May 15, 2023 at 11:00 AM

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Approval of the Agenda*
2. Public Comment
3. New Business
 - a. Fit Testing Equipment
 - b. AAA FY2023 Provider Budget Amendments
 - c. AAA – FY2024 Annual Implementation Plan Budget
4. Public Comment
5. Adjournment - Next meeting: June 19, 2023

Public Comment:
For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed. Speakers are requested to provide comments that are civil and respectful. Each speaker will be allowed to speak for no more than three (3) minutes at each public comment opportunity.



500 Cardigan Road
 Shoreview, MN 55126
 USA
 EIN 41-0843524

Tel:(800)680-1220
 Fax:(651)490-3824
 Web:www.TSI.com
 Email:answers@TSI.com

Quotation

Quote Contact
Kali Nichols Tel: 517-933-3020 Email: nicholsk@bhsj.org
Bill-To-Party
Branch Hillsdale St. Joseph Community He 570 N. Marshall Rd. COLDWATER MI 49036
Ship-To-Party
Branch Hillsdale St. Joseph Community He 570 N. Marshall Rd. COLDWATER MI 49036

Make PO Out To: TSI Incorporated	
Quotation Number	20252600
Quotation Date	03/30/2023
Customer No	36838
Cust. Ref.	
Incoterms	2020 CPT: Prepay & Add Consignee's Premises
Payment Term	SUBJECT TO CREDIT APPROVAL
Valid To	09/01/2023
Currency	USD
Method of Payment	PO, Visa, Amex, Mastercard
Reference Quote number when submitting PO	

Item	Material/Description	Quantity	Unit Price	Amount
1	8048-T PortaCount Model 8048-T; w/ Tablet Respirator Fit Tester Includes: Carry Case; AC Adapter with Universal Plug Set; 8026 Particle Generator (115 VAC); Alcohol Cartridge; Alcohol Fill Capsule; Storage Cap; (2) Zero Check Filters; 3/16" and 1/4" Hose Adapters; (2) Spare Alcohol Wicks; (100) Sampling Probes; (100) Lock Washers; Probe Insertion Tool; Neck Strap; 8016 Alcohol Supply containing (16) 30mL Bottles of Reagent Grade Isopropyl Alcohol; FitPro Ultra Fit Test Software; Microsoft® Surface Go® Tablet; WiFi USB Adapter; USB-A & USB-C Cable; and 2-Year Warranty	1.00 EA	16,235.00	16,235.00
2	8025-N95R Fit Test Probe Refill Kit for 8025-N95 Refill Kit for 8025-N95 Sampling Probe Kit For fit testing disposable filtering-facepiece respirators. Includes: 500 Probes, 500 Push Nuts (no tools).	1.00 EA	175.00	175.00
3	B2B5-8048 QG B2B Warranty, 5-Yr, PortaCount 8048 Quality Guard Bumper-To-Bumper 5-year Warranty Contract for Annual Clean and Calibration, as well as Repair Services. TSI covers the cost of standard ground shipping to return the instrument from TSI. Fast Track (expedited) Service included. This B2B Warranty Contract is not applicable when the TSI Service Group has determined that misuse and/or abuse has occurred to the instrument.	1.00 EA	5,375.00	5,375.00



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Quotation

Bill-To-Party
Branch Hillsdale St. Joseph Community He

Quotation Number	20252600
Quotation Date	03/30/2023

Item	Material/Description	Quantity	Unit Price	Amount
	All 5-year Warranty contracts will be valid for 60 months, from the date of instrument shipment and are linked to the serial number of the instrument. B2B Warranty Contracts are applicable to new instrument sales only. This B2B Warranty Contract is non-transferable, and no other instrument serial number will be accepted for service.			
			Sub Total	21,785.00
			Freight	115.00
			Tax	TBD
			Total Amount	21,900.00

Freight is only an estimate. Freight will be prepaid and added to final invoice at exact cost.

Sales Tax and Freight charges determined by tax status of customer and shipping method selected.

These items are controlled by the U.S. Government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. Government or as otherwise authorized by U.S. law and regulations.

This Quotation is subject to the warranties, disclaimers and all other terms and conditions set forth by TSI Inc. and incorporated by reference and to no others. Seller reserves the right to change prices effective on any new orders, provided Seller notifies in writing those with currently valid Quotations prior to any order being placed. This quotation shall become an agreement binding upon the Buyer and Seller when accepted by the Buyer and subsequently accepted by an authorized representative of the Seller at the Seller's home office and thereupon shall constitute the entire agreement between the parties.

Vince Pannucci
 TSI Incorporated

Date 03/30/2023

TSI Terms and Conditions apply and are incorporated by reference. See <http://www.tsi.com/tc.pdf>
 For payment terms, complete credit application at <http://www.tsi.com/credit-app/>

Branch-St. Joseph Area Agency on Aging ~ FY 2022-2023 Funding Adjustments ~ Effective May 1, 2023 **

based upon FY23 full year SGA #2023-6 dated 2/21/23, FY22 Carryover, ARP & Special Grants, includes planned transfers

Provider	Service	Funding Source	Original Award	Increase/ (Decrease)	Adjusted Award	Rationale
AAA Operations / Community Living Program	AAA Operations/CLP	Fed Admin: Title IIIB, C1, C2 E	\$ 47,171	\$ 3,845	\$ 51,016	
		State Admin: Alt, HDM	8,053	843	8,896	
		ARPA Fed Admin	-	56,607	56,607	FY2022 carry forward
		CLP - Title IIIB	20,483	(15,000)	5,483	reallocation
		CLP - Title IIIE	26,000	5,050	31,050	FY2022 carry forward
		Info & Assist. - Title IIIB	20,000	(2,000)	18,000	reallocation
	Special project funding	ACLS Immz Support Grant		31,627	31,627	FY22 carry forward
	CLP - InHome Respite	State In-Home	10,000	(6,000)	4,000	award reallocation, purchase of service
	CLP - MedManagement DirectCareWorker (DCW) pay increase	State In-Home	7,500	800	8,300	award reallocation, purchase of service
		ARPA Title III-B	-	30,000	30,000	FY22 carry forward, pass through funds to eligible providers
	CLP -Homemaking	ARPA Title III-B	-	7,457	7,457	FY22 carry forward, purchase of service
		Title III-B	-	16,500	16,500	FY22 carry forward, purchase of service
	CLP - CommLivingProgSvcs	Title III-B	5,100	5,900	11,000	award reallocation, purchase of service
	CLP - Personal Care	Title III-B	-	10,000	10,000	award reallocation, purchase of service
State In-Home		-	15,200	15,200	award reallocation, purchase of service	
CLP - PERS	Title III-B	-	4,800	4,800	award reallocation, purchase of service	
TOTAL			\$ 144,307	\$ 165,629	\$ 309,936	<i>(amended sources only)</i>
Branch Area Transit Authority	Transportation	ACLS Immz Support Grant	\$ -	\$ 5,000	\$ 5,000	FY22 carry fwd, COVID immunization support
TOTAL			\$ -	\$ 5,000	\$ 5,000	<i>(amended sources only)</i>
Branch County Commission on Aging	Congregate Meals	Title IIIC-1	39,408	2,834	42,242	additional units
		Title IIIC-2	45,275	10,987	56,262	additional units
	Home Delivered Meals	NSIP	51,482	(470)	51,012	award adjustment
		ARPA Title IIIC-2	-	11,112	11,112	FY22 carry forward, additional units
		State HDM	56,056	(285)	55,771	award adjustment
	In-Home Respite	Title III-E	-	1,260	1,260	FY22 carry forward, additional units
		ARPA Title III-E	-	4,785	4,785	FY22 carry forward, additional units
	DiseasePrev/Health Promo	ARPA Title III-D	-	2,761	2,761	FY22 carry forward, additional units
Title III-D		3,705	1,690	5,395	FY22 carry forward, additional units	
TOTAL			\$ 195,926	\$ 34,674	\$ 230,600	<i>(amended sources only)</i>

Provider	Service	Funding Source	Original Award	Increase/ (Decrease)	Adjusted Award	Rationale
St Joseph County Commission on Aging	Congregate Meals	Title III-C1	54,421	3,917	58,338	additional units
	Home Delivered Meals	Title III-C2	62,522	15,172	77,694	additional units
		NSIP	35,547	(659)	34,888	award adjustment
		ARPA Title IIIC-2	-	15,345	15,345	FY22 carry forward, additional units
		State HDM	77,411	(397)	77,014	award adjustment
	Case Coordination & Support	Title III-E	4,060	1,740	5,800	FY22 carry forward, additional units
		ARPA Title III-E	-	6,613	6,613	FY22 carry forward, additional units
	Disease Prev/ Health Promotion	ARPA Title III-D	-	3,813	3,813	FY22 carry forward, supplies/additional units
		Title III-D	5,116	2,326	7,442	FY22 carry forward, supplies/additional units
	In-Home Repair	Title III-B	4,640	(3,500)	1,140	requested funding shift
Friendly Reassurance	Title III-B	2,320	3,500	5,820	additional units	
TOTAL			\$ 246,037	\$ 47,870	\$ 293,907	<i>(amended sources only)</i>
St. Joseph County Transportation Authority	Transportation	ACLS Immz Support Grant	-	\$ 10,000	\$ 10,000	FY22 carry fwd, COVID Immunization support
		TOTAL			\$ -	\$ 10,000
Thurston Cares Adult Day Program	Adult Day Services	ARPA Title III-E	-	\$ 3,000	3,000	FY22 carry forward, additional units
		TOTAL			\$ -	\$ 3,000

NOTES:

All amendments are pending accurate and reasonable provider budget submissions

Award amounts are based on most recent communication & guidance issued by the ACLS Bureau. All grant funding is subject to state programmatic guidance, fiscal guidance, and other requirements.

Equipment requests must be approved by the ACLS Bureau via submission of a "MDHHS/BPHASA Policy Waiver Request Form" for each item.

ACLS Bureau programmatic reports are required for all OAA, ARPA, and Other Special Program funding.

FY 2024 AREA PLAN GRANT BUDGET

Rev. 2/7/23

Agency: Branch-St. Joseph AAA

Budget Period: 10/01/23 to 09/29/24

PSA: IIC

Date: 04/27/23

Rev. No.: original Page 1of 3

SERVICES SUMMARY			
FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	156,970		156,970
2. Fed. Title III-C1 (Congregate)		101,282	101,282
3. State Congregate Nutrition		2,676	2,676
4. Federal Title III-C2 (HDM)		133,956	133,956
5. State Home Delivered Meals		132,785	132,785
8. Fed. Title III-D (Prev. Health)	9,282		9,282
9. Federal Title III-E (NFCSP)	57,653		57,653
10. Federal Title VII-A	-		-
10. Federal Title VII-EAP	-		-
11. State Access	7,989		7,989
12. State In-Home	195,315		195,315
13. State Alternative Care	31,233		31,233
14. State Care Management	80,228		80,228
15. St. ANS	12,458		12,458
16. St. Nursing Home Ombs (NHO)	-		-
17. Local Match			
a. Cash	280,554	105,250	385,804
b. In-Kind	17,250	-	17,250
18. State Respite Care (Escheat)	39,334		39,334
19. MATF	33,416		33,416
19. St. CG Support	4,123		4,123
20. TCM/Medicaid & MSO	60,000		60,000
21. NSIP		121,446	121,446
22. Program Income	82,650	180,000	262,650
TOTAL:	1,068,455	777,395	1,845,850

ADMINISTRATION				
Revenues		Local Cash	Local In-Kind	Total
Federal Administration	51,016	32,504	20,250	103,770
State Administration	8,896			8,896
MATF Administration	3,300	-	-	3,300
St. CG Support Administration	407	-	-	407
Other Admin	96,800			96,800
Total AIP Admin:	160,419	32,504	20,250	213,173

Expenditures		
	FTEs	
1. Salaries/Wages	5.00	174,800
2. Fringe Benefits		33,600
3. Office Operations		4,773
Total:		213,173

Cash Match Detail		In-Kind Match Detail	
Source	Amount	Source	Amount
Branch County	15,515	Local Appropriation	20,250
St. Joseph County	16,989		-
	-		-
	-		-
	-		-
	-		-
	-		-
	-		-
Total:	32,504	Total:	20,250

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Rebecca A. Burns
Signature

Health Officer
Title

04/27/23
Date

FY 2024 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL

Agency: Branch-St. Joseph AAA

Budget Period: 10/01/23

to 09/29/24

Rev. 2/7/23

PSA: IIIC

Date: 04/27/23

Rev. No.: original

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*Operating Standards For AAA's

Op Std	SERVICE CATEGORY	Title III-B	Title III-D	Title III - E	Title VII A Title VII/EAP OMB	State Access	State In-Home	St. Alt. Care	State Care Mgmt	State NHO	St. ANS	St. Respite (Escheat)	MATF	St. CG Suppl	TCM-Medicaid MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL	
A	Access Services																			
A-1	Care Management	23,270		26,000					80,228		12,458				60,000		32,504	8,000	242,460	
A-2	Case Coord/supp			7,000		7,989											30,000		44,989	
A-3	Disaster Advocacy & Outreach Program																		-	
A-4	Information & Assis	24,000																3,000	27,000	
A-5	Outreach																		-	
A-6	Transportation	30,000		7,000									8,000			22,000	28,000		95,000	
A-7	Options Counseling																		-	
A-8	Care Transition																		-	
B	In-Home																			
B-1	Chore	10,100														500	2,650		13,250	
B-2	Home Care Assis																		-	
B-3	Home Injury Cntrl																		-	
B-4	Homemaking							90,500	15,616							16,500	50,000		172,616	
B-6	Home Health Aide																		-	
B-7	Medication Mgt								9,300										9,300	
B-8	Personal Care							69,000	15,617							16,500	50,500		151,617	
B-9	Assistive Device&Tech							9,000											9,000	
B-10	Respite Care							17,515				16,634	5,416			5,200	18,550		63,315	
B-11	Friendly Reassure	10,000															600	1,500	12,100	
C-10	Legal Assistance	12,000														500	1,500		14,000	
C	Community Services																			
C-1	Adult Day Services											22,700	20,000	4,123		20,000	31,250		98,073	
C-2	Dementia ADC																		-	
C-6	Disease Prevent/Health Promtion		9,282													250	2,500		12,032	
C-7	Health Screening																		-	
C-8	Assist to Hearing Impaired & Deaf Cmty																		-	
C-9	Home Repair	12,000														500	3,500		16,000	
C-11	LTC Ombudsman	2,000															18,000		20,000	
C-12	Sr Ctr Operations																		-	
C-13	Sr Ctr Staffing																		-	
C-14	Vision Services																		-	
C-15	Pprevnt of Elder Abuse,Neglect,Exploitation																		-	
C-16	Counseling Services																		-	
C-17	Creat.Conf.CG@ CCC/ inactive use C20																		-	
C-18	Caregiver Supplmt Services																		-	
C-19	Kinship Support Services																		-	
C-20	Caregiver E,S,T			17,653												700	11,000		29,353	
*C-8	Program Develop	23,000																3,000	26,000	
	Region Specific																			
	Community Living Program Services	5,100																1,100	6,200	
	Gap Filling	5,500																650	6,150	
	c.																		-	
	d.																		-	
	7. CLP/ADRC Services																		-	
Sp Co	8. MATF Adm												3,300						3,300	
Sp Co	9. St CG Sup Adm													407					407	
	SUPPRT SERV TOTAL	156,970	9,282	57,653	-	-	7,989	195,315	31,233	80,228	-	12,458	39,334	36,716	4,530	60,000	82,650	280,554	17,250	1,072,162

FY 2024 NUTRITION / OMBUDSMAN / RESPITE / KINSHIP - PROGRAM BUDGET DETAIL

Rev. 2/7/23

Agency: Branch-St. Joseph AAA Budget Period: 10/01/23 to 9/29/24
 PSA: IIIC Date: 04/27/23 Rev. Number original

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FY 2024 AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP Title III-E	Program Income	Cash Match	In-Kind Match	TOTAL
	Nutrition Services									
C-3	Congregate Meals	100,332		2,676			55,000	15,000		173,008
B-5	Home Delivered Meals		133,956		132,785	121,446	125,000	90,250		603,437
C-4	Nutrition Counseling									-
C-5	Nutrition Education									-
	AAA RD/Nutritionist*	950								950
	Nutrition Services Total	101,282	133,956	2,676	132,785	121,446	180,000	105,250	-	777,395

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by AASA.

FY 2024 AREA PLAN GRANT BUDGET-TITLE VII LTC OMBUDSMAN DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
	LTC Ombudsman Ser									
C-11	LTC Ombudsman	2,000	-	-	-	-	-	18,000	-	20,000
C-15	Elder Abuse Prevention	-	-	-	-	-	-	-	-	-
	Region Specific	-	-	-	-	-	-	-	-	-
	LTC Ombudsman Ser Total	2,000	-	-	-	-	-	18,000	-	20,000

FY 2024 AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL

Op Std	SERVICES PROVIDED AS A FORM OF RESPITE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
B-1	Chore									-
B-4	Homemaking									-
B-2	Home Care Assistance									-
B-6	Home Health Aide									-
B-10	Meal Preparation/HDM									-
B-8	Personal Care									-
	Respite Service Total	-	-	-	-	-	-	-	-	-

FY 2024 AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title III-E				Program Income	Cash Match	In-Kind Match	TOTAL
	Kinship Ser. Amounts Only									
C-18	Caregiver Sup. Services	-					-		-	-
C-19	Kinship Support Services	-	-				-	-	-	-
C-20	Caregiver E,S,T	-	5,000				-	-	-	5,000
	Kinship Services Total	-	5,000				-	-	-	5,000

Planned Services Summary Page for FY 2024			PSA:	IIIC	
Service	Budgeted Funds	Percent of the Total	Method of Provision		
			Purchased	Contract	Direct
ACCESS SERVICES					
Care Management	\$ 242,460	13.11%	X		X
Case Coordination & Support	\$ 44,989	2.43%		X	
Disaster Advocacy & Outreach Program	\$ -	0.00%			
Information & Assistance	\$ 27,000	1.46%			X
Outreach	\$ -	0.00%			
Transportation	\$ 95,000	5.14%		X	
Option Counseling	\$ -	0.00%			
Care Transition	\$ -	0.00%			
IN-HOME SERVICES					
Chore	\$ 13,250	0.72%		X	
Home Care Assistance	\$ -	0.00%			
Home Injury Control	\$ -	0.00%			
Homemaking	\$ 172,616	9.33%	X	X	
Home Delivered Meals	\$ 603,437	32.63%		X	
Home Health Aide	\$ -	0.00%			
Medication Management	\$ 9,300	0.50%	X		
Personal Care	\$ 151,617	8.20%	X	X	
Personal Emergency Response System	\$ 9,000	0.49%	X		
Respite Care	\$ 63,315	3.42%	X	X	
Friendly Reassurance	\$ 12,100	0.65%		X	X
COMMUNITY SERVICES					
Adult Day Services	\$ 98,073	5.30%		X	
Dementia Adult Day Care	\$ -	0.00%			
Congregate Meals	\$ 173,008	9.35%		X	
Nutrition Counseling	\$ -	0.00%			
Nutrition Education	\$ -	0.00%			
Disease Prevention/Health Promotion	\$ 12,032	0.65%		X	
Health Screening	\$ -	0.00%			
Assistance to the Hearing Impaired & Deaf	\$ -	0.00%			
Home Repair	\$ 16,000	0.87%		X	
Legal Assistance	\$ 14,000	0.76%		X	
Long Term Care Ombudsman/Advocacy	\$ 20,000	1.08%		X	
Senior Center Operations	\$ -	0.00%			
Senior Center Staffing	\$ -	0.00%			
Vision Services	\$ -	0.00%			
Programs for Prevention of Elder Abuse,	\$ -	0.00%			
Counseling Services	\$ -	0.00%			
Creating Conf Caregivers® (CCC) inactive		0.00%			
Caregiver Supplemental Services	\$ -	0.00%			
Kinship Support Services	\$ -	0.00%			
Caregiver Education, Support, & Training	\$ 29,353	1.59%		X	
AAA RD/Nutritionist	\$ 950	0.05%		X	
PROGRAM DEVELOPMENT	\$ 26,000	1.41%			X
REGION-SPECIFIC					
Community Living Program Services	\$ 6,200	0.34%	X		
Gap Filling	\$ 6,150	0.33%	X	X	
c.	\$ -	0.00%			
d.	\$ -	0.00%			
CLP/ADRC SERVICES	\$ -	0.00%			
SUBTOTAL SERVICES	\$ 1,845,850				
MATF & ST CG ADMINISTRATION	\$ 3,707	0.20%			
TOTAL PERCENT		100.00%	11.88%	79.74%	8.38%
TOTAL FUNDING	\$ 1,849,557		\$219,545	\$1,475,005	\$155,007

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns due to percentages in the formula. Rounding variances of + or (-) \$1 are not considered material.

FY 2024 BUDGET REVIEW SPREADSHEET

Rev. 2/7/23

Agency:	Branch-St. Joseph	3C		Fiscal Year:	FY 2024
Date of SGA:	3/3/2023	SGA No.	cost alloc plan	Date Reviewed by AASA:	
Date of Budget:	04/27/23	Revision No.	original	Initials of Field Rep Approving:	
SGA CATEGORY	SGA AWARD	C/O AMOUNT	TOTAL	AAA COMMENTS	
Title III Administration	\$ 51,016		\$ 51,016		
State Administration	\$ 8,896		\$ 8,896		
Title III-B Services	\$ 156,970		\$ 156,970	Transfer Request submitted (Appendix F)	
Title III-C-1 Services	\$ 101,282		\$ 101,282	From Title IIIC1 (\$60,000)	
Title III-C-2 Services	\$ 133,956		\$ 133,956	To Title IIIC2 \$25,000	
Federal Title III-D (Prev. Health)	\$ 9,282		\$ 9,282	To Title IIIB \$35,000	
Title III-E Services (NFCSP)	\$ 57,653		\$ 57,653		
Title VII/A Services (LTC Ombuds)	\$ -		\$ -		
Title VII/EAP Services	\$ -		\$ -		
St. Access	\$ 7,989		\$ 7,989		
St. In Home	\$ 195,315		\$ 195,315		
St. Congregate Meals	\$ 2,676		\$ 2,676		
St. Home Delivered Meals	\$ 132,785		\$ 132,785		
St. Alternative Care	\$ 31,233		\$ 31,233	AASA COMMENTS	
St. Aging Network Srv. (St. ANS)	\$ 12,458		\$ 12,458		
St. Respite Care (Escheats)	\$ 39,334		\$ 39,334		
Merit Award Trust Fund (MATF)	\$ 36,716		\$ 36,716		
St. Caregiver Support (St. CG Sup.)	\$ 4,530		\$ 4,530		
St. Nursing Home Ombuds (NHO)	\$ -		\$ -		
MSO Fund-LTC Ombudsman	\$ -		\$ -		
St. Care Mgt.	\$ 80,228		\$ 80,228		
NSIP	\$ 121,446		\$ 121,446		
			\$ -		
SGA TOTALS:	\$ 1,183,765	\$ -	\$ 1,183,765		
Administrative Match Requirements					
ADMINISTRATION	BUDGET	SGA	DIFFERENCE		
Federal Administration	\$ 51,016	\$ 51,016	\$ -	Minimum federal administration match amount	\$17,005
State Administration	\$ 8,896	\$ 8,896	\$ -	Administration match expended (State Adm. + Local Match)	\$61,650
				Is the federal administration matched at a minimum 25%?	Yes
				Does federal administration budget equal SGA?	Yes
Sub-Total:	\$ 59,912	\$ 59,912	\$ -	Does state administration budget equal SGA?	Yes
MATF	\$ 3,300				
ST CG Supp	\$ 407				
Local Administrative Match				Merit Award Trust Admin. & St. Caregiver Support Admin must be expended at or below 9% of	
Local Cash Match	\$ 32,504			Total Merit Award Trust Fund & St. Caregiver Support Admin. Funds budgeted:	8%
Local In-Kind Match	\$ 20,250			Is Merit Award Trust Fund & St CG Support Admin. budgeted at 9% or less?	Yes
Sub-Total:	\$ 52,754			Amount of MATF Funds budgeted on Adult Day Care	\$ 20,000
Other Admin	\$ 96,800	AIP TOT ADMIN	DIFFERENCE	Is at least 50% of MATF budgeted on Adult Day Care services?	Yes
Total Administration:	\$ 213,173	\$ 213,173	\$ -	Title III-E Kinship Services Program Requirements	
SERVICES:	BUDGET	SGA	% BUDGETED	Are kinship services budgeted at > 5% of the AAA's Title III-E funding?	
Federal Title III-B Services	\$ 156,970	\$ 156,970	100.0000%	Yes	
Fed. Title III C-1 (Congregate)	\$ 101,282	\$ 101,282	100.0000%	[note: see TL #369 & TL#2007-141]	
State Congregate Nutrition	\$ 2,676	\$ 2,676	100.0000%	For Agencies required to budget a minimum of \$25,000 of Title III-E requirement met?	
Federal C-2 (HDM)	\$ 133,956	\$ 133,956	100.0000%	N/A	
State Home Delivered Meals	\$ 132,785	\$ 132,785	100.0000%	Title III-B Long Term Care Ombudsman Maintenance of Effort Requirements	
Federal Title III-D (Prev. Health)	\$ 9,282	\$ 9,282	100.0000%	Amount required from Transmittal Letter #2020-431. (see cell L 42)	\$2,000
Federal Title III-E (NFCSP)	\$ 57,653	\$ 57,653	100.0000%	Budgeted amount Title III-B for LTC Ombudsman.	\$2,000
St. Access	\$ 7,989	\$ 7,989	100.0000%	Is required maintenance of effort met?	Yes
St. In Home	\$ 195,315	\$ 195,315	100.0000%		
St. Alternative Care	\$ 31,233	\$ 31,233	100.0000%	Service Match Requirements	
St. Care Mgt.	\$ 80,228	\$ 80,228	100.0000%	Minimum service match amount required	\$102,883
State Nursing Home Ombs (NHO)	\$ -	\$ -	#DIV/0!	Service matched budgeted: (Local Cash + In-Kind)	\$403,054
St ANS	\$ 12,458	\$ 12,458	100.0000%	Is the service allotment matched at a minimum 10%?	Yes
Sub-Total:	\$ 921,827	\$ 921,827	100.0000%		
Local Service Match				Miscellaneous Budget Requirements / Constraints	
Local Cash Match	\$ 385,804			Amounts budgeted for OAA / AASA Priority Services:	
Local In-Kind Match	\$ 17,250			Access:	\$77,270
				In-Home:	\$20,100
				Legal:	\$12,000
Sub-Total:	\$ 403,054			Total Budgeted for Priority Services:	\$109,370
Title VII/A Services (LTC Ombuds)	\$ -	\$ -	#DIV/0!	Are Access Services budgeted at minimum 10% of Original ACL Title III-B	Yes
Title VII/EAP Services	\$ -	\$ -	#DIV/0!	Are In Home Services budgeted at minimum 10% of Original ACL Title III-B	Yes
NSIP	\$ 121,446	\$ 121,446	100.0000%	Are Legal Services budgeted at minimum 6.5% of Original ACL Title III-B	Yes
St. Respite Care (Escheats)	\$ 39,334	\$ 39,334	100.0000%	(Actual % of Legal)	7.64%
MATF	\$ 33,416	\$ 33,416	100.0000%		
St. CG Support	\$ 4,123	\$ 4,123	100.0000%	Title III-B award w/o carryover or Transfers in current SGA	\$156,970
MSO Fund-LTC Ombudsman	\$ -	\$ -	#DIV/0!	Amount budgeted for Program Development:	\$23,000
TCM-Medicaid / CM	\$ 60,000			% of Title III-B Program Development (must be 20% or less):	14.0%
Program Income	\$ 262,650			Is Program Development budgeted at 20% or less?	Yes
				Title III-D allotment with carryover:	\$9,282
Total Services:	\$ 1,845,850			Amount budgeted for EBDP Activities, per TL#2012-244:	\$9,282
Grand Total: Ser.+ Admin.	\$ 2,059,023			Is 100% of Title III-D budgeted on APPROVED EBDP?	Yes

PRIORITY SERVICE SECTION

Access Services	III-B Budget Amount
a. Care Management	\$23,270
b. Case Coord/supp	\$0
c. Disaster Advocacy	\$0
d. Information & Assis	\$24,000
e. Outreach	\$0
f. Transportation	\$30,000
Access Total:	\$77,270

(AAA Regional Access Service)

In Home Services	III-B Budget Amount
a. Chore	\$10,100
b. Home Care Assis	\$0
c. Home Injury Cntrl	\$0
d. Homemaking	\$0
e. Home Health Aide	\$0
f. Medication Mgt	\$0
g. Personal Care	\$0
h. Assistive Device&Tech	\$0
i. Respite Care	\$0
j. Friendly Reassure	\$10,000
In Home Services Total:	\$20,100

(AAA Regional In-Home Service)
(AAA Regional In-Home Service)

Kinship Services	III-E Budget Amount
1. Caregiver Supplmt - Kinship Amount Only	
2. Kinship Support	\$0
3. Caregiver E,S,T - Kinship Amount Only	\$5,000
	\$0
Kinship Services Total:	\$5,000

(Other Title III-E Kinship Service)
(Other Title III-E Kinship Service)

Title III-B Transfers reflected in SGA	Title III-B Award
Title III-B award w/o carryover in SGA	\$156,970
a. Amt. Transferred into Title III-B	
b. Amt. Transferred out of Title III-B	
AoA Title III-B Award Total:	\$156,970

(Use ONLY If SGA Reflects Transfers)

(Always Enter Positive Number)
(Always Enter Positive Number)

NOTE: AoA Title III Part B award for the current FY means total award from AoA without carryover or transfers.

**FY 2024 Final Annual Implementation Plan
Direct Service Budget Detail #1**

AAA: Branch-St. Joseph AAA

FISCAL YEAR: FY 2024

SERVICE: Care Management

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	31,970		45,000		18,500	4,500	12,000	111,970
Fringe Benefits	5,700		4,686		4,004	2,000	5,500	21,890
Travel	3,000					1,000		4,000
Training	2,100					500		2,600
Supplies	2,500							2,500
Occupancy	2,500							2,500
Communications	1,500							1,500
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)	5,100		43,000		10,000		42,500	100,600
								0
Totals	54,370	0	92,686	0	32,504	8,000	60,000	247,560

SERVICE AREA: Branch & St. Joseph Counties

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES #1

FY 2024

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
County Appropriation	32,504				
Local Appropriation		8,000			
Medicaid Targeted Case Management			60,000		
Totals	32,504	8,000	60,000	0	

Difference

0

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OK

OK

OK

**FY 2024 Final Annual Implementation Plan
Direct Service Budget Detail #2**

AAA: Branch-St. Joseph AAA

FISCAL YEAR: FY 2024

SERVICE: Information & Assistance

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	21,600					3,000		24,600
Fringe Benefits	2,400							2,400
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	24,000	0	0	0	0	3,000	0	27,000

SERVICE AREA: Branch & St. Joseph Counties

(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe: _____

Explanation for Other Expenses: _____

SCHEDULE OF MATCH & OTHER RESOURCES #2 FY 2024

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Local Appropriation		3,000			
Totals	0	3,000	0	0	

Difference 0 0 0 0

OK OK OK

**FY 2024 Final Annual Implementation Plan
Direct Service Budget Detail #3**

AAA: Branch-St. Joseph AAA

FISCAL YEAR: FY 2024

SERVICE: Gap Filling

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries						650		650
Fringe Benefits								0
Travel								0
Training								0
Supplies	2,500							2,500
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	2,500	0	0	0	0	650	0	3,150

SERVICE AREA: Branch & St. Joseph Counties

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES #3

FY 2024

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Local Appropriation		650			
Totals	0	650	0	0	

Difference

OK

0

OK

0

OK

0

**FY 2024 Final Annual Implementation Plan
Direct Service Budget Detail #4**

AAA: Branch-St. Joseph AAA

FISCAL YEAR: FY 2024

SERVICE: Friendly Reassurance

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	4,000					850		4,850
Fringe Benefits								0
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	4,000	0	0	0	0	850	0	4,850

SERVICE AREA: Branch & St. Joseph Counties

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes No

If yes, please describe:

SCHEDULE OF MATCH & OTHER RESOURCES #4

FY 2024

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Local Appropriation		850			Insurance
Totals	0	850	0	0	

Difference

OK

OK

OK