

March 23, 2023 – Board of Health Finance Committee Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health, Finance Committee meeting was called to order by Committee-Chair, Jared Hoffmaster at 8:01 AM with the Pledge of Allegiance to the Flag of the United States. Roll call was completed as follows: Jared Hoffmaster and Steve Lanius. Tom Matthew was absent, but joined the meeting at 8:13 AM.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, Paul Andriacchi, and Kali Nichols.

Mr. Lanius moved to approve the agenda with support from Mr. Hoffmaster. The motion passed unopposed.

Public Comment: No public comments were given.

New Business:

- Mr. Lanius moved to recommend that the full Board approve the Environmental Health Fee Schedule as presented, with support from Mr. Hoffmaster. The motion passed unopposed.
- Mr. Lanius moved to recommend that the full Board approve the Immunization Fee Schedule as presented, with support from Mr. Hoffmaster. The motion passed unopposed.

Mr. Matthew joined the meeting at 8:13 AM.

- Mr. Hoffmaster moved to recommend that the full Board accept and approve the bid from RDK Asphalt & Sealing, for milling and replacing three parking lots at the Hillsdale location. The motion received support from Mr. Matthew. The motion passed unopposed.
- Mr. Matthew moved to recommend that the full Board accept the proposal to acquire Hedgerow software for Environmental Health Services, with support from Mr. Lanius. The motion passed unopposed.
- Mr. Lanius moved to recommend that the full Board accept and proposal from R Johnson Builders to complete the work on the Three Rivers building exterior, with support from Mr. Matthew. The motion passed unopposed.
- Mr. Matthew moved to recommend that the full Board approve contributing up to \$10,000 toward the build out cost for the renovated space in the Sturgis office, providing we have receipts and an itemized list for expenses. The motion received support from Mr. Lanius. The motion passed unopposed.
- Mr. Lanius moved to recommend that the full Board approve the Agency to send out requests to each of the three counties for opioid funding. The motion received support from Mr. Matthew. The motion passed unopposed.

Public Comment: No public comments were given.

With no further business, the meeting was adjourned at 9:03 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health