

1. Legal Responsibility

a. Legal Authority

- **Exhibit 1A-1** – Listing of Laws Applicable to Local Public Health
- **Exhibit 1A-2** – Matrix of Services
- **Exhibit 1A-3** - Environmental Health Code

b. Governing Entity Relationship

- **Exhibit 1B-1** - Intergovernmental agreement creating the Branch-Hillsdale-St. Joseph Community Health

c. Civil Liability

- **Exhibit 1C-1** – Michigan Municipal Risk Management Authority Coverage Overview

d. Delegation of Food Service Sanitation Program

- No Exhibits

e. Exposure Plan for Blood Borne Pathogens & Chemical Hygiene Plan

- **Exhibit 1E-1** - blood borne pathogen Exposure Control Plan
- **Exhibit 1E-2** - chemical hygiene plan

2. LHD Organization

a. Organizational Chart

- **Exhibit 2A-1** – Organizational Chart
- **Exhibit 2A-2** - Reporting Relationships

b. Plan Approval

- **Exhibit 2B-1** – Minutes from Board of Health Meeting Approving the Plan of Organization

c. Budget

- **Exhibit 2C-1** – FY 22/23 Budget
- **Exhibit 2C-2** - Minutes of the BHSJCHA Board of Health Meeting held January 26, 2023 where budget was approved.
- **Exhibit 2C-3** - Agency Staffing Plan

d. Audit Findings

- **Exhibit 2D-1** – Audit for year ending September 30, 2019
- **Exhibit 2D-2** – Audit for year ending September 30, 2020
- **Exhibit 2D-3** – Audit for year ending September 30, 2021

e. Information Technology

- No Exhibits

3. Mission, Vision, and Values

- a. **Agency Mission & Vision**
 - **Exhibit 3A-1** – Annual Report 2019
 - **Exhibit 3A-2** – Annual Report 2021
4. **Local Planning and Collaboration Initiatives**
 - a. **Outline of Priorities**
 - **Exhibit 4A-1** – Strategic Plan
 - b. **LHD Planning Activities for Priority Projects with Available Resources**
 - No Exhibits
 - c. **Community Partnerships and Collaborative Efforts**
 - **Exhibit 4C-1** – Community Partners and Collaborative Efforts Listing
5. **Service Delivery**
 - a. **Outline of Locations, Services and Hours of Operation**
 - **Exhibit 5A-1** – Agency Services Brochure
 - **Exhibit 3A-1** – Annual Report 2019
6. **Reporting and Evaluation**
 - a. **Efforts to Evaluate its Activities**
 - No Exhibits
 - b. **Mechanisms to Report on its Activities to the Community and its Governing Entity**
 - **Exhibit 6B-1** – Board of Health Monthly Update
 - **Exhibit 3A-2** – Annual Report 2021
7. **Health Officer and Medical Director**
 - a. **Procedure for Appointment of a Health Officer and Medical Director**
 - **Exhibit 1B-1** - Intergovernmental agreement creating the Branch-Hillsdale-St. Joseph Community Health
 - b. **MDHHS Health Officer Approval**
 - **Exhibit 7B-1** – Letter from MDHHS approving Health Officer
 - c. **MDHHS Medical Director Approval**
 - **Exhibit 7C-1** – Letter from MDHHS approving Medical Director
8. **LHD Plan of Organization Approval Form**
 - **Exhibit 8-1** – Board of Health Approval Form
 - **Exhibit 8-2** – LHD Plan of Organization Checklist