

BOARD OF HEALTH Meeting
Agenda for December 8, 2022 at 9:00 AM

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Approval of the Agenda*
 - d. Approval of the Minutes from October 27, 2022*
2. Public Comment
3. Health Officer’s Report
4. Medical Director’s Report
5. Committee Reports
 - a. Finance Committee – Did not meet.
 - b. Program, Policies, and Appeals – Did not meet.
6. Financial Reports
 - a. Approve Payments*
 - b. Review Financials*
7. New Business
 - a. CW Building Lease*
 - b. By-Laws*
 - c. Employee Sponsored Health Insurance*
 - d. Holiday Schedule*
 - e. Board of Health Committee meeting Schedule – Discussion Only
8. Departmental Reports
 - a. Area Agency on Aging
 - b. Personal Health & Disease Prevention
 - c. Environmental Health
9. Public Comment
10. Adjournment - Next meeting: January 26, 2022

Public Comment:

For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed. Each speaker will be allowed to speak for no more than three (3) minutes at each public comment opportunity. Board of Health By-laws, Article V, Section 3

October 27, 2022 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Tom Matthew at 9:00 AM with the Pledge of Allegiance to the Flag of the United States led by Laura Sutter. Roll call was completed as follows: Tom Matthew, Kathy Pangle, Jared Hoffmaster, Brent Leininger, and Jon Houtz. Mark Wiley joined the meeting at 9:01 AM.

Also present from BHSJ: Rebecca Burns, Karen Luparello, Theresa Fisher, Kali Nichols, Laura Sutter, and Paul Andriacchi.

Ms. Pangle moved to approve the agenda with support from Mr. Hoffmaster. The motion passed unopposed.

Mr. Hoffmaster moved to approve the minutes from the September 22, 2022, meeting with support from Mr. Leininger. The motion passed unopposed.

Public Comment: Public comment was given by three people.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: Board of Health Member Retirements, Community Health Needs Assessment (CHNA)/Community Health Improvement Plan (CHIP), Hillsdale MCDC Dental Center, November 11th Agency All Staff Meeting, Monkeypox, HPAI, & Ebola, Flu Vaccine, Accreditation, Coldwater Office, Hillsdale Office, Three Rivers Office, Sturgis Office, and Health Promotion and Education.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "Flesh Eating Bacteria".

Committee Reports:

- Finance Committee – Mr. Hoffmaster moved to approve the minutes from the October 17, 2022 meeting with support from Ms. Pangle. The motion passed unopposed.
- Program, Policy, and Appeals Committee – Mr. Wiley moved to approve the minutes from the October 17, 2022 meeting with support from Mr. Leininger. The motion passed unopposed.

Financial Reports/Expenditures

- Mr. Hoffmaster moved to approve the expenditures as reported with support from Mr. Leininger. The motion passed unopposed.
- Mr. Leininger moved to place the financials on file with support from Mr. Wiley. The motion passed unopposed.

Unfinished Business

- None

New Business:

- Mr. Hoffmaster moved to reject the offer from Branch County for the building lease and to propose a counter offer which extends the current lease until the principle is paid off, at which time the lease will revert to \$1 per year, similar to the agreements with St. Joseph and Hillsdale counties. The motion received support from Ms. Pangle. A roll call vote was taken and the motion passed 6-0 (Mr. Wiley, Yes; Ms. Pangle, Yes; Mr. Matthew, Yes; Mr. Houtz, Yes; Mr. Hoffmaster, Yes; Mr. Leininger, Yes).
- Changes to the language in the By-Laws were discussed, but no action was taken. Language will be updated and will be brought back to the next meeting for approval.

The Board took a 5-minute recess break at 10:11 AM.

- Mr. Hoffmaster moved to accept the proposal from Marcus Cheatam of Social Data LLC to complete a Community Health Needs Assessment and a Community Health Improvement Plan for a total cost of \$27,000, with support from Mr. Wiley. A roll call vote was taken and the motion passed 6-0 (Mr. Wiley, Yes; Ms. Pangle, Yes; Mr. Matthew, Yes; Mr. Houtz, Yes; Mr. Hoffmaster, Yes; Mr. Leininger, Yes).
- Mr. Leininger moved to approve the salary schedule as presented, which increases regular employee compensation by 5%, retroactive to October 1, 2022 if legal counsel approves, otherwise effective immediately. The motion received support from Mr. Hoffmaster. A roll call vote was taken and the motion passed 6-0 (Mr. Wiley, Yes; Ms. Pangle, Yes; Mr. Matthew, Yes; Mr. Houtz, Yes; Mr. Hoffmaster, Yes; Mr. Leininger, Yes).
- Mr. Leininger moved to adopt the hard cap methodology for compliance with PA 152, Public Employer Contributions to Medical Benefit Plans, with the cap set at \$6,163.78 for a single person, \$14,792.16 for two persons, and \$18,492.86 for a family beginning January 1, 2023. The motion received support from Mr. Wiley. A roll call vote was taken and the motion passed 6-0 (Mr. Wiley, Yes; Ms. Pangle, Yes; Mr. Matthew, Yes; Mr. Houtz, Yes; Mr. Hoffmaster, Yes; Mr. Leininger, Yes).
- Mr. Leininger moved to offer the employees the option between Simply Blue PPO \$1,500, Simply Blue PPO \$1,000, Simply Blue HSA \$1,500 20%, and Simply Blue HAS \$3,000 20% health plans for 2023, including the vision and dental plans as presented. The motion received support from Ms. Pangle. A roll call vote was taken and the motion passed 6-0 (Mr. Wiley, Yes; Ms. Pangle, Yes; Mr. Matthew, Yes; Mr. Houtz, Yes; Mr. Hoffmaster, Yes; Mr. Leininger, Yes).
- Mr. Hoffmaster moved to accept the Health Officer's contract as presented with a term of three years and a base salary of \$100,000 per year. The motion received support from Mr. Wiley. A roll call vote was taken and the motion passed 6-0 (Mr. Wiley, Yes; Ms. Pangle, Yes; Mr. Matthew, Yes; Mr. Houtz, Yes; Mr. Hoffmaster, Yes; Mr. Leininger, Yes).

Departmental Reports:

- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging

Public Comment: Public comment was given by two people.

With no further business, Mr. Leininger moved to adjourn the meeting with support from Ms. Pangle. The motion passed unopposed and the meeting was adjourned at 11:20 AM.

Respectfully Submitted by:



Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health

PUBLIC COMMENT

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Health Officer's Report to the Board of Health for December 8, 2022
Prepared by: Rebecca A. Burns, M.P.H., R.S.

Agency Updates

Board of Health Member Retirements: Today we celebrate those Board of Health members that have served us at "Your Local Health Department". We are thankful for your guidance during your time here and wish you all the best! I also want to recognize that all of you have been with us during the most challenging time period in Public Health. I know we have met rocky roads together and I believe we are better because we worked together for the benefit of all county residents.

Community Health Needs Assessment (CHNA)/Community Health Improvement Plan (CHIP): Marcus Cheatham PhD of Social Data LLC has been busy gathering information and data for our Community Health Needs Assessment (CHNA). He is also preparing for presentations to each of the county collaborative bodies; Hillsdale Service Network, Branch County Collaborative Network, and St. Joseph County Human Service Commission. In December, Marcus will be presenting to the Hillsdale Service Network and the Branch County Collaborative Network. The meeting in St. Joseph county will happen in January. Marcus is working most closely with Alex Bergmooser, our own Data Analyst and Health Promotion & Education Supervisor. I asked Alex to provide an update on activities which I will share here:

The agency recently began work on our Community Health Needs Assessment (CHNA) and Community Health Improvement Plan (CHIP). To help us complete these projects, we contracted with an experienced consultant, Marcus Cheatham, who has been working with our Health Promotion & Education Supervisor, Alex Bergmooser to collect, and analyze, the data that will be needed to create an accurate CHNA and the accompanying CHIP. As of October, this endeavor was just getting underway but has been moving along nicely and we are getting closer to having the first rough draft prepared and ready for review. Marcus and Alex have been busy gathering data from, but not limited to, various local organizations, the Michigan Behavioral Risk Factor Surveillance System, MDHHS, Michigan County Health Rankings, U.S. Census data, and the CDC.

The CHNA and CHIP will place an emphasis on "Maternal and Child Health (MCH)" but the data being collected covers a wide range of topics, such as: access to care, vulnerable populations within our service area (homeless, low-income, under-educated, unemployed, disabled, etc.); adverse childhood experiences (ACEs); behavioral health; physical and nutritional health; and environmental health. As aforementioned, much of this data has been collected and is currently being analyzed and prepared in a manner best suited to complement the accompanying narrative within the CHNA and CHIP. Lastly, Marcus and Alex will be attending each county's community collaborative meeting over the next six (6) weeks in order to present these findings, garner interest in the CHNA and CHIP, and request feedback from community partners and leaders.

Hillsdale MCDC Dental Center: The Hillsdale Center reopened on October 17th. The following information was collected from MCDC staff on number of services through November 30th. This is just under 7 weeks of service.

Hillsdale is fully staffed – and now booking out to the end of January. We often have same day cancellations so encourage people to continue to reach out. We have served 459 unique patients – 376 from Hillsdale County. County residents remain our priority others are patients in need of urgent care/emergencies who we have seen: 30 Branch, 17 Jackson, 27 Lenawee

Patient visits 608 – 505 from Hillsdale County. Patient breakdown by insurance – 38% Medicaid adults (FFS), 24% Healthy Michigan Plan, 18% Healthy Kids Dental, 17% traditional insurance and 3% uninsured. Michelle the Office Manager reports the majority are thrilled that we have reopened. Some express frustration due to pain and needing care right away.

Health Insurance Educational Meetings: Our insurance agent, Lighthouse, held meetings with our staff in each office last week to explain the 4 options for health insurance as we enter open enrollment for the new plan year.

Monkeypox (now Mpox) & Ebola: We continue to monitor information on Mpox and Ebola. The term Monkeypox is being formally changed to Mpox as the term resulted in racist and stigmatizing language online and in some communities. The World Health Organization (WHO) is now using the term Mpox and CDC and MDHHS is updating webpages to Mpox. The Emergency Operations Center opened to manage Highly Pathogenic Influenza has been closed at this point. For Mpox we have the vaccine to protect individuals at high risk and we also have some courses of the treatment that is available for local Providers as needed. We have also received information about evaluating and monitoring travelers from Uganda for Ebola as that country is experiencing an outbreak.

FLU Vaccine: We continue to encourage individuals to get the flu vaccine. Current flu levels in Michigan are low but other states around us are showing “high” or “very high” which is an indication we will begin to see increasing levels. We continue to have flu vaccine available to serve county residents.

COVID: The health department continues to have all formulations available with scheduling on our website or by calling our office. Our COVID Coordinator, Chaselyn Gibson reported to me last week that we are seeing an increasing number of COVID cases in the tri-county area.

Accreditation: The Agency’s Directors and Supervisors continue to review and move toward ensuring that our Essential Local Public Health Services (ELPHS) programs are meeting all minimum program requirements as we continue to prepare for our Accreditation visit in April 2023. Theresa and her team have been working with the software developer of VMSG Dashboard, a Performance Management System built for Public Health to build out the Accreditation requirements so that we can better track our progress. We first purchased VMSG Dashboard just before the pandemic started and we never got it “off the ground”. Currently we can manage our Maternal Child Health grant requirements in the system. Soon, we will have Accreditation, the Strategic Plan, and a place to park Agency policies and procedures. I’m very excited to have this fully operational so that I can better see how we are doing as an Agency.

Coldwater Office: The equipment to video record meetings is here! We just have some final installation items for the contractor to finish. Today, the proposed lease for Branch County office space

is provided and represents the agreements made at the last meeting. I am expecting a vote today of the Board to accept the new terms.

Hillsdale Office: Theresa is planning to begin soliciting bids for the parking lot replacement in January.

Three Rivers Office: The dumpster corral has been replaced and the broken cap on the sewer clean-out has also been repaired. The exterior building wrap project is being put up on our website to hopefully solicit additional bids. The contractor we have worked with on this project was able to get one bidder.

Sturgis: The landlord at Maple Crest is interested in working with us to increase the space we currently occupy. We are discussing with staff before doing anything more to make sure our suggestions will meet their needs and the work flow will be acceptable. I have met with the sign contractor and we will be putting our name on the sign at the road.

Health Promotion & Ed. Team Activities:

The month of October was a transitional month for the Health Promotion & Education staff as we finished with our “events” season and began to transition back to agency-focused projects. Our Health Educator and Communications Specialist, Kris Dewey, continues to utilize our social media presence as a way of promoting the agency, our services, and to inform the community of current health-related threats and relevant, topical issues that could affect our service area. As of October, our social media platforms (Facebook and Instagram) have just under 4000 followers; our social media reach (the amount of times a post is viewed, commented on, shared, etc.) for the month of October was 22,748; and, we also posted one “Facebook Live” event in which we discussed Medicaid Open Enrollment. Furthermore, our Facebook posts for the month of October included, but were not limited to, topics such as: breast cancer awareness, safe sleep, domestic violence, a series on Hispanic Public Health pioneers in honor of Hispanic Heritage month, lead prevention, and Halloween safety. Along the same lines, during the month of October, the Agency was mentioned 15 times on media outlets such as radio broadcasts and local newspaper/digital articles. Lastly, the Health Promotion & Education team also completed 4 “community spotlight” sessions with local radio stations from each of our three counties to promote the services of our Community Health Workers.

The Health Promotion & Education Supervisor, Alex Bergmooser, attended the “Strategically Partnering for Age-Friendly Health in Michigan Conference” in Lansing on October 12th with Laura Sutter, the Region 3C Director for the Area Agency on Aging (AAA). Both were members of a panel of professionals who discussed how we can address the needs of the aging population within our service areas most effectively and efficiently.

Lastly, at the end of October, Alex Bergmooser also met with Marcus Cheatham, who the agency has contracted with to be the consultant in the formation of the agency’s Community Health Needs Assessment (CHNA) and Community Health Improvement Plan (CHIP). Alex will be working with Marcus in the

upcoming weeks to collect and analyze the data needed to successfully complete these projects.

The Michigan Center for Rural Health (MCRH) – Embedding a Community Health Worker Program within the Local Public Health Department Grant:

During the month of October, our CHWs began to transition from outreach efforts to serving individual clients through internal clinic referrals and external referrals from outside collaborative partners. To expedite this process, some of the grant funds were used to hire Judy Kell, a consultant that will be working with our CHWs to help them establish a suitable client load, as well as to implement policies and procedures that will further assist the Community Health Workers in their efforts. Furthermore, during the month of October, the CHWs represented the BHSJ Community Health Agency at the St. Joseph County Project Connect & Veteran Stand Down event on October 7th and the Hillsdale County Great Start Collaborative Fall Festival on October 19th, where they were able to pass out a total of 71 informational bags that contained various brochures and pamphlets promoting the agency as a whole, and brochures of their own describing the services that they are able to offer. Lastly, our Community Health Workers had the privilege to attend the “Coming Together” conference in Kalamazoo, MI, which was an event to promote, and build, a healthy relationship between public health community workers and the communities that they serve.

The BHSJ Community Health Agency, as well as the Health Promotion & Education team, is very excited to see what type of positive impact these individuals can have on the population that we serve. Furthermore, we are also very grateful for the opportunity that this funding provides and look forward to building this program into an effective, and efficient, tool for the residents of our tri-county area.

Community Events: We have participated, or will be participating in the following events:

Date	Event
10/7	St. Joseph County Project Connect and Veteran Stand Down
10/12	Strategically Partnering for Age-Friendly Health in Michigan Conference
10/19	Hillsdale County Great Start Collaborative Fall Festival
10/26	Coming Together Conference

MEDICAL DIRECTOR'S REPORT

NOVEMBER 2022

1. Morning checks on CDC website and Johns Hopkins website to follow COVID numbers and trends. Watching influenza trends as well.
2. Director and Administrator meetings, zoom.
Meetings for monkeypox, vaccines, avian flu, COVID.
3. Continue to review and sign standing orders, especially with changes in vaccinations.
4. Latent tuberculosis patient counseling and treatment. Watching for Ukrainian citizens that are relocating.
5. Attending an immunization conference in Lansing.
6. Two fall classes, Public Health and Environmental Health Practices.

Respiratory syncytial (sin-SISH-uhl) virus, or RSV, is a common respiratory virus that usually causes mild, cold-like symptoms. Most people recover in a week or two, but RSV can be serious, especially for infants and older adults. RSV is the most common cause of bronchiolitis (inflammation of the small airways in the lung) and pneumonia (infection of the lungs) in children younger than 1 year of age in the United States.



RSV can spread when

- An infected person coughs or sneezes
- You get virus droplets from a cough or sneeze in your eyes, nose, or mouth
- You have direct contact with the virus, like kissing the face of a child with RSV
- You touch a surface that has the virus on it, like a doorknob,

People infected with RSV are usually contagious for 3 to 8 days and may become contagious a day or two before they start showing signs of illness. However, some infants, and people with weakened immune

systems, can continue to spread the virus even after they stop showing symptoms, for as long as 4 weeks. Children are often exposed to and infected with RSV outside the home, such as in school or childcare centers. They can then transmit the virus to other members of the family.

RSV can survive for many hours on hard surfaces such as tables and crib rails. It typically lives on soft surfaces such as tissues and hands for shorter amounts of time.

People are typically infected with RSV for the first time as an infant or toddler and nearly all children are infected before their second birthday. However, repeat infections may occur throughout life, and people of any age can be infected. Infections in healthy children and adults are generally less severe than among infants and older adults with certain medical conditions. People at highest risk for severe disease include

- Premature infants
- Young children with congenital (from birth) heart or chronic lung disease
- Young children with compromised (weakened) immune systems due to a medical condition or medical treatment
- Children with neuromuscular disorders
- Adults with compromised immune systems
- Older adults, especially those with underlying heart or lung disease

In the United States and other areas with similar climates, RSV circulation generally starts during fall and peaks in the winter. The timing and severity of RSV circulation in a given community can vary from year to year.

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 10/1/2022 Through 10/31/2022

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
Abila	1,852.00	22-10-07 A.01	10/7/2022
ACD.NET	2,019.96	53793	10/21/2022
Action Quick Print Plus	279.00	22-10-21 A.01	10/21/2022
Aflac District Office	559.76	53791	10/14/2022
Aflac District Office	559.76	53809	10/28/2022
Alerus Retirement Solutions	2,178.00	22-10-14 R.01	10/14/2022
Alerus Retirement Solutions	2,178.00	22-10-28 R.01	10/28/2022
Amazon Capital Services, Inc	114.36	22-10-21 A.02	10/21/2022
ArchiveSocial, Inc	5,988.00	22-10-07 A.02	10/7/2022
Area Agencies On Aging Mich.	4,470.00	22-10-07 A.03	10/7/2022
Armstrong Nutrition Management	4,091.77	22-10-07 A.04	10/7/2022
Beacon Properties Administration	3,645.00	53811	10/31/2022
Blue Cross Blue Shield	72,471.19	22-10-21 P.01	10/21/2022
Branch Area Transit Authority	29.78	22-10-21 A.03	10/21/2022
Branch County Comm Network	500.00	53785	10/7/2022
Branch County Commission	14,530.63	22-10-21 A.04	10/21/2022
Branch County Complex	5,694.28	22-10-31 A.01	10/31/2022
CAA Of South Central Michigan	14,062.19	22-10-21 A.05	10/21/2022
Card Services Center	1,863.27	22-10-31 P.02	10/31/2022
CDW GOVERNMENT INC.	2,693.22	22-10-21 A.06	10/21/2022
Center for Information Mgmnt	1,350.00	22-10-07 A.05	10/7/2022
Century Bank - Hillsdale Maintenance	2,000.00	22-10-31 A.02	10/31/2022
Century Bank - Three Rivers Maintenance	2,000.00	22-10-31 A.03	10/31/2022
Century Basic	825.46	22-10-14 R.02	10/14/2022
Century Basic	825.46	22-10-28 R.02	10/28/2022
Century EFPTS	1,224.09	22-10-14 C.01	10/14/2022
Century EFPTS	116.73	22-10-14 L.01	10/14/2022
Century EFPTS	23,379.93	22-10-14 R.03	10/14/2022
Century EFPTS	22,965.35	22-10-28 R.03	10/28/2022
Century Mastercard	2,932.27	22-10-07 P.02	10/7/2022
Century MERS	59,386.36	22-10-07 A.06	10/7/2022
Century MERS	145,000.00	22-10-31 A.04	10/31/2022
Century State/Michigan State Treasury	243.38	22-10-14 C.02	10/14/2022
Century State/Michigan State Treasury	16.56	22-10-14 L.02	10/14/2022
Century State/Michigan State Treasury	4,038.83	22-10-14 R.04	10/14/2022
Century State/Michigan State Treasury	3,943.47	22-10-28 R.04	10/28/2022
Charter Communications	137.97	22-10-07 P.03	10/7/2022
Cintas Corporation Loc 351	157.70	22-10-21 P.02	10/21/2022
City of Jonesville	80.00	22-10-21 A.07	10/21/2022
City Of Three Rivers	90.00	22-10-21 A.08	10/21/2022
Coldwater Housing Commission	534.00	53794	10/21/2022
ConnectAmerica	152.00	22-10-21 A.09	10/21/2022
Crossroads Home Care Inc.	793.92	22-10-21 A.10	10/21/2022
Current Office Solutions	390.63	22-10-21 A.11	10/21/2022
Dr. Karen M. Luparello	4,217.25	22-10-31 A.05	10/31/2022
FedEx	12.18	22-10-21 P.03	10/21/2022
Frontier	315.26	22-10-07 P.04	10/7/2022
GDI Services Inc.	4,590.52	22-10-31 A.06	10/31/2022
GT INDEPENDENCE	1,248.96	22-10-21 A.12	10/21/2022
Hillsdale Board Of Public Utilities	1,252.58	22-10-07 P.05	10/7/2022
HILLSDALE CNTY CMTY FOUNDATION	125.00	53795	10/21/2022
Hillsdale County Treasurer	1,815.44	22-10-21 A.13	10/21/2022

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 10/1/2022 Through 10/31/2022

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
HomeJoy of Kalamzoo	3,735.31	22-10-21 A.14	10/21/2022
Hospital Network Healthcare Services	57.26	22-10-21 A.15	10/21/2022
Indiana MI Power Company	527.44	22-10-07 P.06	10/7/2022
Indiana State Tax	84.67	22-10-14 R.05	10/14/2022
Indiana State Tax	84.67	22-10-28 R.05	10/28/2022
It's Never 2 Late LLC	4,860.00	22-10-07 A.07	10/7/2022
Jessica A Adams	2,300.00	22-10-07 A.08	10/7/2022
Jessica A Adams	2,250.00	22-10-21 A.16	10/21/2022
Jessica L. Cuellar	600.00	22-10-07 A.09	10/7/2022
KALAMAZOO CHD	500.00	22-10-21 A.17	10/21/2022
Legal Services Of S.Central MI	3,436.00	22-10-21 A.18	10/21/2022
Mahlon Bontrager Construction	1,000.00	22-10-21 A.19	10/21/2022
Mahlon Bontrager Construction	1,000.00	22-10-31 A.07	10/31/2022
MALPH	4,737.00	53786	10/7/2022
Maplecrest, LLC	646.00	22-10-31 A.08	10/31/2022
McKibbin Media Group	250.00	53787	10/7/2022
Medical Care Alert	746.55	22-10-21 A.20	10/21/2022
MERS 5% EMPLOYEES	9,195.81	22-10-07 A.10	10/7/2022
MI Municipal Risk Management Authority	20,796.50	22-10-07 A.11	10/7/2022
Michigan State Disbursement Unit	190.11	53792	10/14/2022
Michigan State Disbursement Unit	190.11	53810	10/28/2022
Mistel de Varona	675.00	53812	10/31/2022
Nationwide	1,020.00	22-10-14 R.06	10/14/2022
Nationwide	1,020.00	22-10-28 R.06	10/28/2022
PERENNIAL PARK SENIOR CENTER	25.00	53796	10/21/2022
PFIZER INC	3,962.57	53797	10/21/2022
Pitney Bowes Inc.	322.20	22-10-07 P.07	10/7/2022
Plusoptix Inc.	885.00	53798	10/21/2022
Principal Life Insurance Company	1,432.25	22-10-21 P.04	10/21/2022
Principal Life Insurance Company	1,432.25	22-10-31 P.03	10/31/2022
Prompt Care Express PC	102.00	53799	10/21/2022
Republic Waste Services	187.50	22-10-07 P.08	10/7/2022
Richard Clark	2,295.00	22-10-31 A.09	10/31/2022
Riley Pumpkin Farm	400.00	22-10-31 A.10	10/31/2022
Rosati Schultz Joppich Amtsbueshler	1,425.00	22-10-21 A.21	10/21/2022
Ryan Byma	99.00	53800	10/21/2022
Sanofi Pasteur Inc.	14,320.17	53788	10/7/2022
Sanofi Pasteur Inc.	3,580.04	53801	10/21/2022
Semco Energy	58.52	22-10-07 P.09	10/7/2022
Shaffmasters U-Stor-n-Lock	150.00	22-10-07 A.12	10/7/2022
Shred It	90.00	22-10-07 A.13	10/7/2022
St Joseph County COA	136,553.87	22-10-21 A.22	10/21/2022
St Joseph County Transit Authority	2,153.88	22-10-21 A.23	10/21/2022
St. Joseph Community Co-op	1,030.96	22-10-21 A.24	10/21/2022
State of Mich EGLE	52.00	53802	10/21/2022
State of Michigan	24,832.00	53803	10/21/2022
State of Michigan-Dept	23.00	53804	10/21/2022
Stratus Video, LLC	1,488.30	53805	10/21/2022
Tami Hedden	70.00	53806	10/21/2022
Terry Potts	90.00	53807	10/21/2022
Thurston Woods Village	2,872.43	53808	10/21/2022
TM ASPHALT SEALING, LLC	59,784.00	53789	10/7/2022

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 10/1/2022 Through 10/31/2022

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
TMK Worldwide, LLC	142.00	22-10-07 A.14	10/7/2022
USAgging	1,550.00	53790	10/7/2022
Verizon	1,041.49	22-10-07 P.10	10/7/2022
VRI INC.	414.00	22-10-21 A.25	10/21/2022
Wal-Mart Community	<u>20.92</u>	22-10-07 P.11	10/7/2022
Report Total	748,729.25		

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 11/1/2022 Through 11/30/2022

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
Abila	1,852.02	22-11-04 A.01	11/4/2022
ACD.NET	2,022.75	53828	11/18/2022
Aflac District Office	559.76	53826	11/11/2022
Aflac District Office	559.76	53839	11/25/2022
Alerus Retirement Solutions	2,311.00	22-11-11 R.01	11/11/2022
Alerus Retirement Solutions	2,311.00	22-11-25 R.01	11/25/2022
Amazon Capital Services, Inc	1,672.22	22-11-04 A.02	11/4/2022
Amazon Capital Services, Inc	264.89	22-11-18 A.01	11/18/2022
Armstrong Nutrition Management	4,051.17	22-11-04 A.03	11/4/2022
Beacon Properties Administration	3,645.00	53841	11/30/2022
Blue Cross Blue Shield	59,344.01	22-11-18 P.01	11/18/2022
Branch Area Transit Authority	3,078.06	53829	11/18/2022
Branch County Commission	18,796.39	22-11-18 A.02	11/18/2022
Branch County Complex	8,291.94	22-11-18 A.03	11/18/2022
Branch County Complex	5,694.28	22-11-30 A.01	11/30/2022
Card Services Center	326.42	22-11-30 P.01	11/30/2022
Carrie Kalmbach	374.40	53813	11/4/2022
CDW GOVERNMENT INC.	1,670.02	22-11-18 A.04	11/18/2022
Century Bank - Hillsdale Maintenance	2,000.00	22-11-30 A.02	11/30/2022
Century Bank - Three Rivers Maintenance	2,000.00	22-11-30 A.03	11/30/2022
Century Basic	825.46	22-11-11 R.02	11/11/2022
Century Basic	825.46	22-11-25 R.02	11/25/2022
Century EFPTS	1,356.43	22-11-11 COL.1	11/11/2022
Century EFPTS	22.96	22-11-11 L.01	11/11/2022
Century EFPTS	24,739.75	22-11-11 R.03	11/11/2022
Century EFPTS	68.86	22-11-25 L.01	11/25/2022
Century EFPTS	25,247.49	22-11-25 R.03	11/25/2022
Century Mastercard	4,924.80	22-11-04 P.02	11/4/2022
Century MERS	52,649.17	22-11-18 A.05	11/18/2022
Century State/Michigan State Treasury	295.84	22-11-11 COL.2	11/11/2022
Century State/Michigan State Treasury	4,297.85	22-11-11 R.04	11/11/2022
Century State/Michigan State Treasury	10.38	22-11-25 L.02	11/25/2022
Century State/Michigan State Treasury	4,403.15	22-11-25 R.04	11/25/2022
Champ Software, Inc.	52,751.00	53814	11/4/2022
Charter Communications	137.97	22-11-04 P.03	11/4/2022
Cintas Corporation Loc 351	149.34	22-11-18 P.02	11/18/2022
City Of Coldwater	40.00	22-11-04 A.04	11/4/2022
City Of Three Rivers	147.28	22-11-04 A.05	11/4/2022
City Of Three Rivers	90.00	22-11-18 A.06	11/18/2022
ConnectAmerica	152.00	22-11-18 A.07	11/18/2022
Cribs for Kids, Inc.	2,859.56	53830	11/18/2022
Crossroads Home Care Inc.	468.00	22-11-18 A.08	11/18/2022
Current Office Solutions	104.43	22-11-04 A.06	11/4/2022
Current Office Solutions	1,045.11	22-11-18 A.09	11/18/2022
Dan Wood Co.	554.99	22-11-04 A.07	11/4/2022
Dr. Karen M. Luparello	4,272.91	22-11-30 A.04	11/30/2022
Eurotrol U.S.B.V.	970.00	53815	11/4/2022
Frontier	323.94	22-11-04 P.04	11/4/2022
GDI Services Inc.	4,653.32	22-11-30 A.05	11/30/2022
Glaxo-Smithkline Financial Inc.	3,636.94	22-11-04 A.08	11/4/2022
GRAPHICS 3 INC	165.25	22-11-04 A.09	11/4/2022
GT INDEPENDENCE	1,201.68	22-11-18 A.10	11/18/2022

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 11/1/2022 Through 11/30/2022

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
Heartsmart.com	350.00	53816	11/4/2022
Hillsdale Board Of Public Utilities	1,233.61	22-11-04 P.05	11/4/2022
Hillsdale County Treasurer	2,817.56	22-11-18 A.11	11/18/2022
HomeJoy of Kalamzoo	4,639.72	22-11-18 A.12	11/18/2022
Indiana MI Power Company	590.99	22-11-04 P.06	11/4/2022
Indiana State Tax	5.57	22-11-11 COL.3	11/11/2022
Indiana State Tax	36.81	22-11-11 R.05	11/11/2022
Jessica A Adams	2,250.00	22-11-04 A.10	11/4/2022
Jessica A Adams	1,175.00	22-11-18 A.13	11/18/2022
Jessica Williams	1,049.59	53831	11/18/2022
Laboratory Corporation of America	45.00	22-11-18 A.14	11/18/2022
Legal Services Of S.Central MI	1,210.00	22-11-18 A.15	11/18/2022
MALPH	50.00	53832	11/18/2022
Maplecrest, LLC	646.00	22-11-30 A.06	11/30/2022
Matasha Goosby	2,250.00	22-11-04 A.11	11/4/2022
Matasha Goosby	2,300.00	22-11-18 A.16	11/18/2022
McKesson Medical-Surgical Gov. Solutions LLC	644.14	22-11-04 P.07	11/4/2022
McKesson Medical-Surgical Gov. Solutions LLC	443.70	22-11-18 P.03	11/18/2022
Medical Care Alert	711.95	22-11-18 A.17	11/18/2022
Merck Sharp & Dohme LLC	1,479.72	53817	11/4/2022
MERS 5% EMPLOYEES	9,634.98	22-11-18 A.18	11/18/2022
MI Security & Lock, LLC	634.00	53818	11/4/2022
Michigan Health Council	1,500.00	53819	11/4/2022
Michigan Public Health Institute	7,510.61	22-11-18 A.19	11/18/2022
Michigan State Disbursement Unit	190.11	53827	11/11/2022
Michigan State Disbursement Unit	190.11	53840	11/25/2022
Mistel de Varona	1,957.50	53833	11/18/2022
National Registry of Food Safety Professionals	715.00	53834	11/18/2022
Nationwide	1,020.00	22-11-11 R.06	11/11/2022
Nationwide	1,020.00	22-11-25 R.05	11/25/2022
Reserve Account	4,000.00	22-11-25 A.01	11/25/2022
Richard Clark	2,225.00	22-11-30 A.07	11/30/2022
Riley Pumpkin Farm	805.00	22-11-30 A.08	11/30/2022
Rosati Schultz Joppich Amtsbueshler	225.00	22-11-18 A.20	11/18/2022
ROSE PEST SOLUTIONS	75.00	22-11-04 A.12	11/4/2022
Sanofi Pasteur Inc.	6,445.96	53820	11/4/2022
Sanofi Pasteur Inc.	7,542.07	53835	11/18/2022
Semco Energy	72.85	22-11-04 P.08	11/4/2022
Shred It	90.00	22-11-04 P.09	11/4/2022
Springview Towers	20.00	53821	11/4/2022
ST JOSEPH CO HSC	2,000.00	53822	11/4/2022
St Joseph County COA	87,010.89	22-11-18 A.21	11/18/2022
St Joseph County Transit Authority	1,771.13	22-11-18 A.22	11/18/2022
St. Joseph Community Co-op	958.65	22-11-18 A.23	11/18/2022
Staples	1,449.19	22-11-04 P.10	11/4/2022
Staples	260.53	22-11-18 P.04	11/18/2022
State of Mich EGLE	18.00	53823	11/4/2022
State Of Michigan	2,633.00	53824	11/4/2022
State of Michigan-Dept	23.00	53836	11/18/2022
State of Michigan-Dept	34.50	53837	11/18/2022

Branch-Hillsdale-St Joseph Community Health Agency

Check/Voucher Register - Check Register for BOH

00103 - Cash - Accounts Payable

From 11/1/2022 Through 11/30/2022

<u>Payee</u>	<u>Check Amount</u>	<u>Check Number</u>	<u>Effective Date</u>
Thurston Woods Village	7,279.84	53838	11/18/2022
TMK Worldwide, LLC	142.00	22-11-04 A.13	11/4/2022
Verizon	1,040.62	22-11-04 P.11	11/4/2022
VRI INC.	306.00	22-11-18 A.24	11/18/2022
Wal-Mart Community	16.48	22-11-04 P.12	11/4/2022
Xmission	392.65	53825	11/4/2022
ZixCorp	<u>5,250.00</u>	22-11-18 A.25	11/18/2022
Report Total	<u><u>494,605.44</u></u>		

Branch-Hillsdale-St Joseph Community Health Agency

Balance Sheet

As of 10/31/2022

Assets

Cash on Hand	8,749.94
Cash with County Treasurer	3,683,894.61
Community Foundation Grant	309,955.94
Cash HD Building Maintenance	76,000.00
Cash TR Building Maintenance	76,000.00
Accounts Receivable	68,881.72
Due from Branch County	55,927.75
Due from Hillsdale County	58,898.00
Due from State	(694,086.42)
Due from Other Funding Sources	650,167.94
Prepaid Expenses	141,931.96
Biologic Inventory	91,793.30
Total Assets	<u>4,528,114.74</u>

Liabilities

Accounts Payable	286,079.62
Payroll Liabilites	113,827.05
Capital Improvements	25,000.00
Deferred Revenue	408,123.75
Deferred Revenue BR	37,285.00
Deferred Revenue HD	39,265.00
Deferred Revenue SJ	52,306.00
Biologics	91,793.30
Total Liabilities	<u>1,053,679.72</u>

Net Assets

Operation Fund Balance	411,545.63
Restricted Fund Balance	389,082.86
Designated Fund Balance	<u>2,673,806.53</u>
Total Net Assets	<u>3,474,435.02</u>

Total Liabilities and Net Assets 4,528,114.74

Prior Year Fund Balance Comparison at 10/31/2021:

Operation Fund Balance	467,222.39
Restricted Fund Balance	415,446.92
Designated Fund Balance	<u>2,377,990.80</u>
Total Fund Balance \$	<u>3,260,660.11</u>

BHSJ Community Health Agency
 Schedule of Cash Receipts and Disbursements
 May 31, 2022 thru
 October 31, 2022

Plus: Cash Receipts	\$	797,069.28
Less: Cash Disbursements For Payroll/AP	\$	(505,916.49)
<hr/>		
5/31/2022 Cash Balance	\$	4,564,641.80
Plus: Cash Receipts	\$	588,187.12
Less: Cash Disbursements For Payroll/AP	\$	(508,619.89)
<hr/>		
6/30/2022 Cash Balance	\$	4,644,209.03
Plus: Cash Receipts	\$	639,313.54
Less: Cash Disbursements For Payroll/AP	\$	(855,549.69)
<hr/>		
7/31/2022 Cash Balance	\$	4,427,972.88
Plus: Cash Receipts	\$	819,005.27
Less: Cash Disbursements For Payroll/AP	\$	(691,237.22)
<hr/>		
8/31/2022 Cash Balance	\$	4,555,740.93
Plus: Cash Receipts	\$	739,589.44
Less: Cash Disbursements For Payroll/AP	\$	(970,360.46)
<hr/>		
9/30/2022 Cash Balance	\$	4,324,969.91
Plus: Cash Receipts	\$	598,878.68
Less: Cash Disbursements For Payroll/AP	\$	(929,998.04)
<hr/>		
10/31/2022 Cash Balance	\$	3,993,850.55

BRANCH HILLSDALE ST JOSEPH COMMUNITY HEALTH AGENCY

Expense by Program - 10/31/2022

Program	Program Title	Month	Year to Date	Original	Expended	
*	010	Agency Support	5,386.81	5,386.81	28,490.00	18.90%
*	341	Infectious Disease	44,784.53	44,784.53	295,888.00	15.13%
*	325	CSHCS	24,285.84	24,285.84	186,729.00	13.00%
*	012	Area Agency on Aging	167,984.51	167,984.51	1,340,380.00	12.53%
**	032	Emergency Preparedness	12,196.93	12,196.93	123,026.00	9.91%
*	107	Medicaid Outreach	2,068.94	2,068.94	21,292.00	9.71%
**	326	Vision (ELPHS)	9,643.93	9,643.93	104,320.00	9.24%
**	327	Hearing (ELPHS)	9,534.50	9,534.50	104,445.00	9.12%
*	745	Type II Water	8,480.74	8,480.74	99,047.00	8.56%
*	200	ELPHS Marketing	7,532.14	7,532.14	88,888.00	8.47%
	704	Food Service	41,401.99	41,401.99	508,151.00	8.14%
	109	WIC	81,938.83	81,938.83	1,040,439.00	7.87%
	605	General EH Services	3,056.06	3,056.06	38,839.00	7.86%
	714	Onsite Sewage Disposal	29,032.66	29,032.66	368,969.00	7.86%
	721	Drinking Water Supply	29,032.66	29,032.66	368,969.00	7.86%
	338	Immunization Vaccine Handling	23,205.66	23,205.66	304,787.00	7.61%
	029	Dental Clinic - Hillsdale	1,056.48	1,056.48	14,000.00	7.54%
	014	VOCA	15,139.83	15,139.83	205,743.00	7.35%
	108	WIC Breastfeeding	8,944.27	8,944.27	129,305.00	6.91%
	021	Dental Clinic - Three Rivers	3,645.00	3,645.00	53,310.00	6.83%
	331	STD	9,944.59	9,944.59	146,080.00	6.80%
	138	Immunization IAP	56,041.78	56,041.78	829,035.00	6.75%
	345	Lead Testing	1,710.03	1,710.03	26,009.00	6.57%
	332	HIV Prevention	2,365.87	2,365.87	37,460.00	6.31%
	201	CSF Carseats	1,489.93	1,489.93	25,383.00	5.86%
	352	ELCCT Contact Tracing, testing doord,	34,761.89	34,761.89	606,800.00	5.72%
	329	MCH Enabling Children	2,328.43	2,328.43	43,828.00	5.31%
	207	MCRH Community Health Workers	10,567.79	10,567.79	205,368.00	5.14%
	115	MCH Enabling Women	2,861.76	2,861.76	55,795.00	5.12%
	363	CVDIMS Covid Immz Supplemental	10,603.20	10,603.20	292,696.00	3.62%
	185	Dental Outreach	531.28	531.28	23,552.00	2.25%
	374	EOACV Expanding Older Adult Access to	313.10	313.10	15,950.00	1.96%
	008	Salary & Fringe Payoff	1,172.88	1,172.88	70,000.00	1.67%
	035	Vector Borne Disease Surveillance	470.30	470.30	32,837.00	1.43%
	024	MERS Pension Underfunded Liability	607.82	607.82	44,590.00	1.36%
	101	Workforce Development	574.66	574.66	56,863.00	1.01%
	355	COVID-19 PH Workforce Supplemental	296.67	296.67	172,752.00	0.17%

023	Capital Expenditures	0.00	0.00	73,000.00	0.00%
112	CSHCS Medicaid Outreach	0.00	0.00	89,427.00	0.00%
321	CHC Tele-A-Health	0.00	0.00	33,360.00	0.00%
371	CSHCS Vaccine Initiative	0.00	0.00	14,073.00	0.00%
405	Grant Writing	0.00	0.00	11,485.00	0.00%
723	PFAS Response - White Pigeon	<u>604.58</u>	<u>604.58</u>	<u>0.00</u>	<u>0.00%</u>
	Total Expense	<u>665,598.87</u>	<u>665,598.87</u>	<u>8,331,360.00</u>	<u>7.99%</u>

The Agency is currently 0.34% under budget.

*1/12 Months = 8.33%

**1/9 Months = 11.11%

Programs Over Budget as of 10/31/2022

Special Note	Staff received a 5% pay increase that was not reflected in the original budget. This wage increase will affect all programs and contributes to many budgets showing over budget. Salaries for all programs will be adjusted in January when we complete budget amendment #1, which will bring the budgets back in line.
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RU 010: 18.90%	This is based on the original budget which was created prior to understanding all expected revenue sources for the year. We have additional information and will adjusted this budget in budget amendment #1. The current revenue for this program is over budget (at 18.9%), causing expenses to also show over budget.
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RU 341: 15.13%	Program is over budget due to large annual Flu Vaccine purchase expended in October - this program will fall back in line with budget as year progresses.
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RU 325: 13.00%	Budget for RU 325 must be fully expended before expenses can be charged to RU 112. When looking at these two budgets together as one the program is slightly over budget at 8.79%. We will adjust in amendment #1.
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RU 012: 12.53%	Over budget due to annual membership fully expended in October and contractual service providers having full year grant awards and billing more than 1/12 of grant each month. AAA will continue to monitor and work with providers to ensure no over payments happen and appropriate adjustments are made a the next budget amendment.
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RU 032: 9.91%	9-Month Program - within budget 11.11%
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RU 107: 9.71%	Over budget due to increase in staff time, will continue to monitor program and make adjustments in next budget amendment.
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RU 326: 9.24%	9-Month Program - within budget 11.11%
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RU 327: 9.12%	9-Month Program - within budget 11.11%
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RU 745: 8.56%	Slightly over budget due to staff raises. Will be adjusted in amendment.
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RU 200: 8.47%	Slightly over budget due to staff raises. Will be adjusted in amendment.
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LEASE CONTRACT

Between

County of Branch and Branch-Hillsdale-St. Joseph Community Health Agency

THIS LEASE between the County of Branch, hereinafter called the Lessor, and the Branch-Hillsdale-St. Joseph Community Health Agency (P.A. 367), hereinafter called the Lessee, witness that: the parties hereto for the considerations hereinafter mentioned covenant and agree as follows:

Location

1. The Lessor hereby leases to the Lessee and the Lessee hereby rents from the Lessor the premises described as Human Service Building, 570 Marshall Road, located at Coldwater, Michigan, for the term of years beginning on May 1, 2020, and ending on April 30, 2035. It is understood by both parties that the Lessee will occupy 60% of said premises.

Rent

2. The Lessee agrees to pay to the Lessor as rent for said premises in monthly installments of \$5,694.28 through March 2035. A final payment to complete repayment of the remodeling bond in the amount of \$1,249.16 will be made in April 2035. All other charges and sums accruing to the Lessor hereunder shall be construed as rent.

3. The Lessor agrees to pay the cost of maintenance of said premises. Maintenance costs shall include, by way of example, but shall not be limited to, all costs of preventative maintenance including such items as ballasts, filters, bulbs, lubrication of equipment per manufacturers specifications, etc., snow removal from the parking lots and sidewalks upon the accumulation of two inches or more by the morning after the snow, grounds maintenance including grass cutting, leaf raking, landscaping, and reasonable litter removal, structural repairs not covered by any fire and casualty insurance coverage including new roofing, etc. as needed to maintain said premises in as good a condition of repair as when Lessee took possession of said premises, and any other items of repair or maintenance not specifically mentioned herein. The cost of maintenance shall include, but shall not be limited to, the actual cost of all materials, hired contractors or laborers, the labor costs for the County Complex Supervisor and staff attributable to maintenance of the premises described herein, and the pro rata portion of costs of equipment attributable to employment in the maintenance of said premises. Sixty (60%) percent of costs of said maintenance attributable to said premises shall be paid to the Lessor by the Lessee.

4. The Lessor agrees to maintain property, fire, and casualty insurance and premises liability insurance on said premises, and shall identify Lessee as a named insured on said policy, as part of the general insurance of Lessor. Sixty (60%) percent of costs of said insurance attributable to said premises shall be paid to the Lessor by the Lessee.

Description of Premises

5. The Lessee agrees that said premises shall be used as an office and clinic for Lessee's business, and for no other purpose; and that said premises shall be used and occupied in a careful, safe and proper manner; that no use, trade, or occupation which is known in insurance as extra or especially hazardous shall be permitted therein; that no waste shall be committed or permitted upon nor any damage be done to said premises and building or by reason of the business conducted in said premises by the Lessee; and the Lessee will, at its own expense, during the continuance of this Lease, and any renewal thereof, keep the said premises and every part thereof in as good repair, and at the expiration of the term, yield and deliver up the same in like condition as when taken reasonable wear and use thereof alone excepted.

Unlawful Use

6. The Lessee shall not conduct or permit to be conducted on said premises any business nor permit any act which is contrary to or in violation of the laws of the United States of America or of the State of Michigan or of the ordinances of the said city, nor of the laws, rules and regulations of any governmental authority, and the Lessee agrees that in the use and occupancy of the premises the Lessee will comply with all the provisions of the Building Code and the ordinances of the said city, and the laws of the State of Michigan, pertaining to such use and occupancy. If the Lessor shall elect (and it is expressly given the right so to do) to declare a forfeiture of this Lease by reason of a default on the party of the Lessee in any of the Lessee's covenants in this paragraph, the Lessee agrees to indemnify and save harmless the Lessor and said premises against all cost, damages and expenses, including all loss of rental or other loss suffered by the Lessor on account thereof and incurred in connection with the defense of any suits or actions arising directly or indirectly from any violation of said laws or ordinances now in force or hereinafter enacted.

Alterations

7. The Lessee shall make no alterations in or additions or improvement to said premises without first obtaining the written consent of the Lessor and all additions and improvements made by the Lessee (except only movable office furniture and fixtures) shall become the property of the Lessor on the termination of the Lease or the occupancy of the premises.

Subletting and Assignments

8. The Lessee agrees that neither said premises nor any part thereof shall be sublet nor shall this lease be assigned without the prior written consent of the Lessor first having been obtained. No assignment for the benefit of creditors or by operation of law shall be effective to transfer any rights to the said assignee without the written consent of the Lessor first having been obtained. If the Lessee shall be declared insolvent or bankrupt, or if any assignment of the property of the Lessee shall be made for the benefit of credits or otherwise, or if the Lessee's leasehold interest herein shall be levied upon under execution, or seized by virtue of any writ of any court of law, or if a petition be filed to declare the Lessee bankrupt or a Trustee in bankruptcy or a Receiver be appointed for the Lessee, whether under the operation of the State or of the Federal statutes, then the Lessor may at its option immediately and without notice to the Lessee or any assignee, transferee, receiver, trustee or any other person or persons, terminate this lease and immediately

repossess said premises, using such force as may be necessary without being deemed guilty of any manner of trespass or forcible entry or detainer. The Lessee expressly waives the service notice of intention to terminate this lease or repossess said premises, or of any demand for payment of rent or any other notice or demand prescribed by any law of the State of Michigan, and agrees that the simple breach of any of the covenants herein shall of itself constitute a wrongful detainer of said premises by the Lessee within the meaning of the statutes of the State of Michigan governing forcible entry and detainer.

If the rent at any time shall not be paid when due, then that part of the rental sum covenanted to be paid by the Lessee under Section 2, hereof, which has not been paid to the Lessor, shall immediately become due and payable at the election of the Lessor without notice to terms of composition, or in case a receiver is appointed to take charge of and conduct the affairs of the Lessee, such claim for unpaid rent so due and payable under this Lease shall be considered liquidated damages and shall constitute a debt provable in bankruptcy or receivership.

Default

9. If the Lessee shall abandon or vacate said premises before the end of the term of this Lease, or if default shall be made by the Lessee in the payment of said rent or any installment or part thereof, or if the Lessee shall fail to observe or perform any of the Lessee's agreements in this Lease, then and in each and every instance of such abandonment, vacation, or default, the Lessee's right to enter said premises shall be suspended, and the Lessor may at its option and without notice enter said premises, change the locks on the doors of said leased premises, and may remove and exclude the Lessee from the said building (the Lessee hereby expressly agreeing not to enter in or upon said premises while in default in any respect hereunder), or the Lessor may at its option and without notice, enter said premises, remove any signs of said Lessee therefrom, and re-let the same as it may see fit, and that for the purpose of such re-letting the said Lessor is authorized to make any repairs, changes, alterations or additions in and to said leased premises as may be necessary in the sole opinion of the Lessor for the purpose of such re-letting. If a sufficient sum shall not be realized from such re-letting to cover the rent remaining unpaid by the Lessee, and the cost of expenses of repairs, changes, alterations or additions, and the expense of such re-letting, and the cost of collecting the rent accruing therefrom, then the Lessee will pay such deficiency upon demand. Any action taken by the Lessor under the provisions of this paragraph shall not be construed as an eviction of the Lessee, nor as a termination of this Lease, nor as a waiver of any claims for damages which the Lessors might have by reason of the Lessee's default. The Lessor may at its option in the event of default cancel this Lease, and avail itself of all privileges of entry mentioned above, as well as any other privileges of entry, and from and after due notice of such cancellation, all estate, rights, title and interest of the Lessee in said premises shall cease, anything herein contained to the contrary notwithstanding, without, however, waiving in any way any claims for damages which the Lessor might have against the Lessee by reason of such default.

Damage to Lessee's Property

10. All personal property of any kind or description whatsoever upon or in the said premises shall be at the Lessee's sole risk, and the Lessor shall not be liable for any damage either to person or property sustained by the Lessee or other persons, or for damage or loss suffered by the business or occupation of the Lessee due to the building or any part thereof becoming out of repair or arising

from any acts or neglect of co-Lessees or other occupants of the building, or of other employees or the employees of Lessor or of other persons, or from bursting, overflowing or leaking of water, sewer or steam pipes or from the heating or plumbing fixtures, or from electric wires, or from gas, or odors, or caused in any other manner whatsoever except in the case of willful neglect on the part of the Lessor.

Payments After Termination

11. No payment of money by the Lessee to the Lessor after the termination of this Lease, in any manner, or after the giving of any notice by the Lessor to the Lessee, shall reinstate, continue or extend the terms of this Lease or affect any notice given to that Lessee prior to the payment of such money, it being agreed that after the service of notice of the commencement of a suit or after final judgment granting the Lessor possession of said premises, the Lessor may receive and collect any sums of rent due or any other sums of money due under the terms of this Lease, and the payment of such money, whether as rent or otherwise, shall not waive said notice or in any manner affect any pending suit or any judgment theretofore obtained. If the Lessee shall fail to remove all effects from said premises upon termination of this Lease for any cause whatsoever, the Lessor may, at its option, remove the same in any manner that the Lessor shall choose, and store said effects without liability to the Lessee for loss thereof, and the Lessee agrees to pay the Lessor on demand any and all expenses incurred in such removal, including court costs and attorney's fees and storage charges on such effects for any length of time the same shall be in the Lessor's possession, or the Lessor may, at its option, without notice, sell said effects, or any of the same, at private sale and without legal process, for such price as the Lessor may obtain and without legal process, for such price as the Lessor may obtain and apply with proceeds of such sale upon any amounts, due under this Lease, from the Lessee to the Lessor and upon the expense incident to the removal and sale of said effects.

Renewal

12. If either party to this Lease shall fail to serve written notice upon the other party at least sixty (60) days prior to the end of the term set forth in Section 1 hereof, then this Lease shall be renewed on a month-to-month basis from such date; and, the rental to be paid by the Lessee during such renewal period shall be at the same monthly rate as last stipulated in Section 2 hereof, and all other terms and conditions herein set forth shall apply during such renewal period; and in like manner, this Lease shall be renewed from month to month until terminated by either party by written notice served upon the other party not less than thirty (30) days prior to the end of any such renewal period; provided, however, that should the aforesaid notice be so served by either party upon the other, in time to be effective as of the date aforesaid in Section 1 hereof, or should such notice be so served to be effective at the end of any renewal period hereof, then the Lessee agrees to deliver up and surrender to the Lessor possession of said premises at such termination.

Both the Lessor and Lessee agree to consider new leasing terms upon renewal which provide space to the Branch-Hillsdale-St. Joseph Community Health Agency at the same rate that is being charged for health department space in Hillsdale and St. Joseph Counties, Current rate is set at \$1.00 per year.

Damage by Fire

13. In case said premises shall be so damaged by fire or other casualty (not caused by the act or negligence of the Lessee or any of its servants, agents or employees) as to be rendered untenable, and shall not be repaired by the Lessor and put in tenable condition within sixty (60) days from the time the Lessee gives the Lessor full and complete possession of the premises so damaged for the purpose of making such repairs, it shall be optional with either party to terminate this Lease by a written notice to the other at the end of such time, in which case such rent as shall be due from the Lessee to the Lessor up to the date of the fire or other casualty if the Lessee wholly vacates the premises at the time or up to such date thereafter that the Lessee wholly vacates and ceases to use said premises, shall be paid by the Lessee to the Lessor at the rate herein provided. In case such damage is repaired and the premises made tenable within such sixty (60) days provided herein, no right to terminate this lease for such cause shall exist, but the rent shall abate for the period during which the premises remained untenable and unused in any way by the Lessee.

Alterations Required by Authorities

14. If the Lessor shall be required by the municipality, or by any order or decree of any court or of any other governmental authority or for any other reason, to repair, alter, remove, reconstruct or improve any part of the leased premises or of the said building, then such work may be done by and at the expense of the Lessor, and the Lessee hereby waives all claims for damages because of such work. The Lessor will take steps to minimize disruption of Lessee operations during said alterations.

Waivers

15. No waiver of any condition in this Lease shall be implied from the Lessor's omission to declare a forfeiture on account of its violation if such violation be continued or repeated, and no express waiver shall affect any other than the condition specified and that only as specifically stated, and the same shall not be deemed to imply or constitute a subsequent waiver of such condition or covenant.

16. All rights and remedies of the Lessor shall be cumulative, and none shall be exclusive of any other rights or remedies allowed by law or by the terms of this Lease.

17. If more than one joins in the execution hereof as Lessee, or if the Lessee be a person or a firm or a corporation or an association of any sort, the pronouns and relative words herein used shall be read as if written in the plural, the masculine, the feminine, or the neuter respectively, as the case may be.

RULES AND REGULATIONS

Janitors

18. Any person employed by the Lessee, with the Lessor's consent, to do janitor work, shall, while in said building and outside of said premises, be subject to, and under the control and

direction of the County Complex Supervisor of said building (but not as agent or servant of said supervisor or of the Lessor).

Pass Key

19. The Lessor may retain a pass key to the leased premises and be allowed admittance thereto at all times to inspect the premises, and to do such other things as are necessary and proper in connection with management or maintenance of such premises.

Alterations and Repairs

20. The Lessor may enter the said premises at all reasonable hours for the purpose of exhibiting the same, or making any repairs, alterations, or additions which the Lessor shall deem necessary for the safety, preservation, or improvement of said premises or of said building, and the Lessor shall be allowed to take all materials into and upon said premises that may be required to make such repairs, improvements and additions or any alterations for the benefit of the Lessee without in any way being deemed or held guilty of an eviction of the Lessee; and the rent stipulated to be paid shall in no way abate while said repairs, alterations or additions are being made; nor shall the Lessee be entitled to maintain a set-off or counterclaim for damages against the Lessor by reason of loss or interruption to the business of the Lessee because of the doing of any such work. All such work shall be done during ordinary working hours, or if any such work is, at the request of the Lessee, to be done during any other hours, the Lease Lessee shall pay for any extra cost occurring because of such request.

Electric Lamps

21. The first installation of electric light lamps in the premises will be made by the Lessor in the manner and of the style and voltage customary in said building. Thereafter the Lessee shall replace and maintain such installation of electric light lamps and shall notify the Lessor through a County Complex work order. The Lessee shall be responsible for the replacement costs.

Locks and Keys

22. No additional locks shall be placed upon the doors of the premises. The Lessee upon termination of this Lease shall surrender and deliver to the Lessor all keys to said premises which are in the possession of the Lessee or its agents, employees or others permitted to occupy said premises by the Lessee.

Additional Rules

23. The Lessor reserves the right to make such other further and reasonable rules and regulations as in its judgment may from time to time be necessary or desirable for the safety, care, appearance and cleanliness of the premises and for the preservation of good order and prestige therein.

24. All of the terms, conditions and covenants to be observed and performed by the parties hereto shall be applicable to and binding upon their several heirs, executors, administrators, successors, legal representatives and assigns, as the case may be.

25. The leased premise contains approximately 13,800 square feet and shall be established as sixty percent (60%) of the building at 570 Marshall Road.

Utilities

26. The Lessee is responsible for 60% of all utilities – electrical, sewer and water on said premises.

Trash Removal

27. Lessee is responsible for removal of trash from the Lease premises.

28. Lessee to carry own contents insurance.

29. Lessee may, upon 90 days written notice, terminate this lease if the funding for Branch-Hillsdale-St. Joseph Community Health Agency from all funding sources combined falls more than 10% below the funding levels as existed the effective date of this Lease, provided that Lessee vacates said premises upon the effective date of such termination of Lease.

IN WITNESS WHEREOF the parties to the lease have subscribed their names hereto this _____ day of _____, 2022.

THE BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH AGENCY
Agent for the Lessee

Witnesses:

By: _____
Rebecca Burns, Health Officer

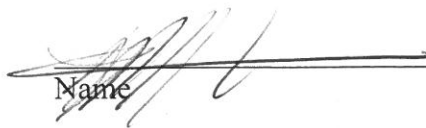
Name Title

Name Title

COUNTY OF BRANCH

By: _____
Tim Stoll, Chairperson
Board of Commissioners

Witnesses:

 _____
Name Title

Name Title

BRANCH-HILLSDALE-ST. JOSEPH COMMUNITY HEALTH AGENCY

BY-LAWS for Board of Health

2022

ARTICLE I. NAME

The Boards of Commissioners of the Counties of Branch, Hillsdale and St. Joseph under Michigan's Public Health Code, Act 368, P.A. 1978, MCL 333.2415, have established a District Health Department, which is hereinafter called the Community Health Agency.

ARTICLE II. OBJECTIVES

Section 1. These by-laws are subject to the Intergovernmental Agreement between Branch, Hillsdale and St. Joseph counties which governs in the case of inconsistencies.

Section 2. The primary purpose of this organization is to provide the necessary policies and administrative controls for Branch, Hillsdale and St. Joseph Counties to strengthen and enforce health regulations, and to improve the quality of public health services to the people residing in this health jurisdiction.

ARTICLE III. MEMBERS

The governing body of the Community Health Agency shall be the Board of Health, hereinafter called the Board. The Board shall be composed of representatives from the respective counties' Boards of Commissioners, who are current county commissioners, and in accordance with Michigan's Public Health Code, Act 368, P.A. of 1978, MCL 333.2415.

ARTICLE IV. OFFICERS

Section 1. The election of a Chairperson and Vice Chairperson and appointment of committees for the calendar year will be held at the first regularly scheduled meeting in January. The Chairperson and Vice Chairperson shall not be from the same county.

Section 2. Following the elections of the Chairperson and Vice Chairperson, a Board member may be designated to attend the annual meeting of the Michigan Association of Local Public Health (MALPH). The Health Officer shall be designated as the primary delegate to represent the Community Health Agency at the MALPH meetings.

Section 3. Current officers and committee members shall remain in place until newly elected. In the event that the current Chairperson resigns from the Board, resigns or is removed as a county commissioner from their respective county or no longer meets the requirements to serve on the Board, the Vice Chairperson shall assume the Chairperson's duties. The Board of Health will then at the next regular meeting take nominations for the Vice Chairperson position and elect a new Vice

Chairperson. As these positions are elected on a rotation between the counties the Vice Chair position will be elected from the commissioners from the county in the next rotation.

ARTICLE V. MEETINGS

Section 1. The Board will meet on the fourth Thursday of each month at 9:00 AM unless otherwise determined by the Board. In the event that the Board meets less than once per month, claims may be negotiated, resolved or paid prior to the next Board meeting by the Health Officer and Chairperson of the Board of Health, who shall report the action to the Board at its next regular meeting as outlined in Michigan's Public Health Code, Act 368, P.A. 1978, MCL 333.2415.

Section 2. The agenda for each Board meeting shall be set by the Health Officer in consultation with the Chairperson of the Board. An individual wishing to suggest a topic for discussion at a Board meeting shall submit a written request for consideration to the Chairperson of the Board at least ten (10) days prior to the meeting. The request shall include the subject matter, estimate time needed, individual(s) to appear and contact information of the requestor.

Section 3. For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed.

Speakers are requested to provide comments that are civil and respectful. Each speaker will be allowed to speak for no more than three (3) minutes at each public comment opportunity.

Section 4. The Board shall abide by requirements of Michigan's Open Meetings Act.

Section 5. Special meetings of the Board of Health or its Committees may be held at any time upon call of the Chairperson by providing just purpose and giving at least 18 hours' notice.

Section 6. Voting for the expenditure of funds, the adoption of a resolution or ordinance shall be by a roll-call vote. All other votes shall be by voice vote.

Section 7. Meetings will be conducted according to the latest edition of Roberts' Rules of Order.

ARTICLE VI. QUORUM

Four (4) members of the Board shall constitute a quorum for the transaction of business.

ARTICLE VII. COMMITTEES

Section 1. ~~A Committee of the whole will be established. The Finance Committee and the Program, Policy and Appeals Committee shall be two (2) standing committees established by the Board.~~ The Board may, from time to time, establish special committees and/or ~~additional~~ standing committees for other matters of concern to the Community Health Agency.

~~**Section 2.** The Board Chairperson, with the approval of the Board, shall appoint a representative from each county to the Finance Committee and to the Program, Policy and Appeals Committee. Appointments to committees shall be made annually.~~

ARTICLE VIII. CONFLICT OF INTEREST

No Board of Health member will vote or otherwise participate in a decision by the Board of Health if they have a direct personal interest, wherein they may financially or materially gain from the action of the Board of Health.

ARTICLE IX. AMENDMENTS

These by-laws may be amended at any regular meeting by a majority vote of the Board. A proposed amendment shall be submitted in writing to all members at least ten (10) days prior to the meeting. Any amendment thereto shall become effective immediately upon its adoption.

ARTICLE X. COUNTY APPROPRIATIONS

Beginning in January of each year, the respective Treasurers of Branch, Hillsdale and St. Joseph Counties shall deposit their quarterly appropriations of county funding with the Community Health Agency by the 15th day of January, April, July and October.

Reviewed and amended by the Board of Health on the 5th day of November 2021.

Reviewed and approved by the Board of Health on the 27th day of January 2022.

Reviewed and amended by the Board of Health on the 8th day of December 2022.

PA-152 – Public Employer Contributions to Medical Benefit Plans

BHSJ should adjust the hard cap dollar amount set in October 2022 for PA-152, Public Employer Contributions to Medical Benefit Plans, to \$6,399.65 for single coverage, \$15,264.00 for two-person coverage, and \$19,309.73 for family coverage to correct an error in the amounts set at the October 2022 meeting. The information provided to the Agency for the October meeting contained an error in the cost for the health insurance premiums. The information did not include the cost of the vision and dental insurance in the total amount for the base PPO plan. Without the dental and vision premiums included in the total cost, the 80% hard cap which was set at the meeting is slightly less than 80%. We believe the Board's intention was to set the hard cap at 80% of the cost for the SB PPO \$1,500 plan including dental and vision, which is not the case with the current hard cap amounts. As a result, we should adjust the hard cap to correct this error.

Utilizing 80% of the cost for the BCBS SB PPO \$1,500 deductible plan (including medical, dental, and vision), as the maximum portion of the health insurance premium the Agency would pay toward the employee's health insurance plan, the annual max amounts would be:

- \$6,399.65 single (an increase of \$235.87 annually)
- \$15,264.00 couple (an increase of \$471.84 annually)
- \$19,309.73 family (an increase of \$816.87 annually)

These recommended amounts are below the maximum amount established in PA-152 for 2023:

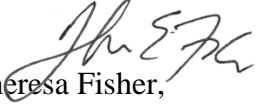
- \$7,399.47 single
- \$15,474.60 couple
- \$20,180.43 family

Making this adjustment to the hard-cap will affect the employee bi-weekly deduction for health insurance. The updated deductions are:

- SB PPO \$1,500 deductible with dental and vision (base plan) –
 - biweekly employee cost for a single employee \$61.54
 - biweekly employee cost for two persons \$146.77
 - biweekly employee cost for family \$185.67
- SB PPO \$1,000 deductible with dental and vision (buy up plan) –
 - biweekly employee cost for a single employee \$73.64
 - biweekly employee cost for two persons \$175.80
 - biweekly employee cost for family \$221.97
- SB HSA \$1,500 deductible with dental and vision (lower cost plan) –
 - biweekly employee cost for a single employee \$40.48
 - biweekly employee cost for two persons \$96.24
 - biweekly employee cost for family \$122.52
- SB HSA \$3,000 deductible with dental and vision (no cost plan) –

- biweekly employee cost for a single employee \$0 and the agency contributing a total of \$3.54 bi-weekly to the employees HSA account
- biweekly employee cost for two persons \$0 and the agency contributing a total of \$9.42 bi-weekly to the employees HSA account
- biweekly employee cost for a family \$0 and the agency contributing a total of \$9.56 bi-weekly to the employees HSA account

Respectfully,



Theresa Fisher,
Administrative Services Director

Branch Hillsdale St Joseph Community Health

Effective 1.1.23 through 12.31.23

10/1/2022						
Medical Rates	1500		1000			
	Traditional		Traditional			
	BCBS	80%	BCBS			
Single	\$641.83	\$513.46	\$668.05			
Double	\$1,540.41	\$1,232.33	\$1,603.31			
Family	\$1,925.51	\$1,540.41	\$2,004.15			
Dental Rates	BCBS		BCBS			
	Single	\$19.96	\$15.97	\$19.42		
Double	\$39.93	\$31.94	\$38.84			
Family	\$69.88	\$55.90	\$67.98			
Vision Rates	BCBS		BCBS			
	Single	\$4.61	\$3.69	\$4.61		
Double	\$9.22	\$7.38	\$9.22			
Family	\$15.31	\$12.25	\$15.31			
TOTAL Rates		BASE	Biwkly		80% Base	Biwkly
		80%	EE			EE
	\$666.40	\$533.12	\$61.51	\$692.08	\$533.12	\$73.37
	\$1,589.56	\$1,271.65	\$146.73	\$1,651.37	\$1,271.65	\$175.26
	\$2,010.70	\$1,608.56	\$185.60	\$2,087.44	\$1,608.56	\$221.02

CURRENT	Single	\$61.51	\$73.37
	Double	\$146.73	\$175.26
	Family	\$185.60	\$221.02

Current Participation	1,500	1,000	
	Single	19	4
	Double	6	3
	Family	13	2

1/1/2023						1/1/23 NEW Options						
Medical Rates	1500		1000		1500 HSA		3000 HSA					
	Traditional		Traditional		80%		80%					
	BCBS	80%	BCBS		BCBS		BCBS					
Single	\$641.83	\$513.46	\$668.05		\$596.22		\$500.84					
Double	\$1,540.41	\$1,232.33	\$1,603.31		\$1,430.94		\$1,202.01					
Family	\$1,925.51	\$1,540.41	\$2,004.15		\$1,788.68		\$1,502.52					
Dental Rates	BCBS - same dental pain			BCBS - same dental pain			BCBS - same dental pain			BCBS - same dental pain		
	Single	\$19.96	\$15.97	\$19.96		\$19.96		\$19.96		\$19.96		\$19.96
Double	\$39.93	\$31.94	\$39.93		\$39.93		\$39.93		\$39.93		\$39.93	
Family	\$69.88	\$55.90	\$69.88		\$69.88		\$69.88		\$69.88		\$69.88	
Vision Rates	Principal			Principal			Principal			Principal		
	Single	\$4.84	\$3.87	\$4.84		\$4.84		\$4.84		\$4.84		\$4.84
Double	\$9.66	\$7.73	\$9.66		\$9.66		\$9.66		\$9.66		\$9.66	
Family	\$16.04	\$12.83	\$16.04		\$16.04		\$16.04		\$16.04		\$16.04	
TOTAL Rates		BASE	Biwkly		80% Base	Biwkly		80% Base	Biwkly		80% Base	Biwkly
		80%	EE			EE			EE			EE
	\$666.63	\$533.30	\$61.54	\$692.85	\$533.30	\$73.64	\$621.02	\$533.30	\$40.48	\$525.64	\$533.30	-\$3.54
	\$1,590.00	\$1,272.00	\$146.77	\$1,652.90	\$1,272.00	\$175.80	\$1,480.53	\$1,272.00	\$96.24	\$1,251.60	\$1,272.00	-\$9.42
	\$2,011.43	\$1,609.14	\$185.67	\$2,090.07	\$1,609.14	\$221.97	\$1,874.60	\$1,609.14	\$122.52	\$1,588.44	\$1,609.14	-\$9.56

January	Single	\$61.54	\$73.64	\$40.48	\$0.00
Potential	Double	\$146.77	\$175.80	\$96.24	\$0.00
	Family	\$185.67	\$221.97	\$122.52	\$0.00

	1,500	1,000	Annual left for ER HSA Contribution		
	Single	19	4	Single	-\$91.97
	Double	6	3	Double	-\$244.80
	Family	13	2	Family	-\$248.45

2023 HOLIDAYS

New Years Day Holiday	1/2/2023	Monday
Martin Luther King	1/16/2023	Monday
Presidents Day	2/20/2023	Monday
Memorial Day	5/29/2023	Monday
Fourth of July	7/4/2023	Tuesday
Labor Day	9/4/2023	Monday
Veteran's Day	11/10/2023	Friday
Thanksgiving	11/23/2023	Thursday
Thanksgiving	11/24/2023	Friday
Christmas	12/22/2023	Friday
Christmas	12/25/2023	Monday
New Years Eve Holiday	12/29/2023	Friday
New Years Day Holiday	1/1/2024	Monday

2023 Board of Health Meetings

Board of Health Meetings are the 4th Thursday at 9 am of each month with the following exceptions: there is no meeting in October, and the November and December meetings are scheduled for the 2nd Thursday of the month. Board Education will begin immediately at the conclusion of the meeting and end by noon.

Date	Time	Location	Board Education Scheduled
January 26	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
February 23	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
March 23	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	No
April 27	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
May 25	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
June 22	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	No
July 27	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	No
August 24	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	No
September 28	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
November 9	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes
December 14	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	No
January 25, 2024	9:00 am	BHSJ, 570 Marshall Rd, Coldwater	Yes

Board of Health Work Meetings are scheduled for the Monday prior to the Board of Health meeting at 1:00 PM, as detailed below:

January 23, February 20 (president's day and may need to be adjusted), March 20, April 24, May 22, June 19 (may need to be adjusted due to conflict), July 24, August 21, September 25, November 6, and December 11.

BHSJCHA Administration

Health Officer: Rebecca A. Burns, MPH, RS o: 517-933-3040 c: 269-501-2503

Medical Director: Karen Luparello, DO

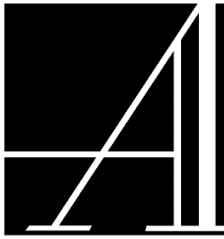
Director of Administration: Theresa Fisher, BS, A+

Director of Personal Health & Disease Prevention: Kali Nichols, MPH

Director of Environmental Health: Paul Andriacchi, REHS

Director of Area Agency on Aging IIC: Laura Sutter

Draft Schedule for Review and Discussion



Director's Report

Updates:

1. Services to Victims of Elder Abuse Program Updates
 - The team continues to focus on communications with our local Elder Abuse Prevention Coalition and Interdisciplinary Team. Mental health supports/services, especially in crisis situations, continue to be raised as an urgent issue to be addressed. Financial scams also continue to be prevalent in both counties.
 - Sheriff Pollack, Branch COA, and two of our AAA staff have recently been trained by our colleagues in Calhoun County who've voluntarily put together a program called "Help Home" that addresses obstacles faced by people with dementia and their loved ones. Personal information is confidentially submitted on a form to Central Dispatch/Sheriff's Office. If the person with dementia wanders, their name and/or an optional personal id bracelet they wear can provide law enforcement/first responders with information about who to contact in an emergency. We are in the process of building support and awareness locally but definitely see a need based on the conversations we've had so far. For more information visit: <https://milesformemories.org/safe-return>
2. We have approved and submitted Community Action's request to transfer equipment and supplies related to the Branch County Senior Nutrition Program to the ACLS Bureau. The Bureau must approve the request before the items actually go to the new provider. We don't anticipate an issue. Our team is also preparing and submitting the necessary documents to close the current Congregate Meal Site and open the new Congregate Meal Site according Bureau guidelines. CA and Branch COA continue to collaborate and work together to assure a seamless transition.
3. Our team is quite tied up in programmatic & financial reporting at this time of year. We are ahead of the game and that feels good! It's been another monumental year in terms of calls to our agency and service delivery on the part of our providers. We've been experiencing an increase in demand for our Community Living Program as well as more requests by Adult Protective Services to collaborate on cases in both counties. A very busy time of year!



Personal Health and Disease Prevention: December 8th, 2022

Communicable Disease:

Covid Community Levels (data as of 12/1/22):

- Branch County: low
- Hillsdale County: low
- St. Joseph County: low

Monkeypox: MDHHS recently updated the state's MPV vaccination strategy. Those who may have been exposed to MPV or anyone who thinks they may be at risk can now receive the MPV vaccine.

Immunizations/STD/HIV:

Our Covid scheduling continues to operate on our website with appointment availability. We have been decently busy these past few months with providing clients with Covid-19 vaccines along with flu shots. We are hoping to soon be able to pre-order the pediatric bivalent (age 6 month to 4-5 years) for Moderna and Pfizer vaccines.

Since the height of the pandemic, we have had minimal operation in our Sturgis location. We have resumed WIC appointments out of that office but I'm happy to announce that we have started booking this location to resume immunization appointments the week of January 12th.

Women, Infant, and Children (WIC):

The waiver has been extended for the National Public Health Emergency making clients remote until April of 2023. We will continue as planned with slowly opening and offering in-person services to our clients. At this time, we are offering in-person to expecting mothers, postpartum mothers, infants, and children age 1. We are now starting to incorporate the remaining classes for in-person booking which will be children ages 2-4 in February-April. Once this is completed, all of our WIC clients will have the opportunity for in-person appointments, if they so choose (prior to the remote extension ending).

Attached you will find the most recent document that the state WIC office provides for us on "Food Dollars Spent by WIC participants" for FY 2022. You will see a 3-year analysis from 2020 to 2022. This document represents the impact (in dollar terms) of the WIC program in our communities.

Children's Special Health Care Services (CSHCS), Lead, and Hearing & Vision:

Our CSHCS team meets with other local health departments along with the state level CSHCS team to discuss workflow. At this meeting the teams discuss how they operate within their own LHD. One of our own team members spoke to the group about how we coordinate care plans. BHSJ CSHCS enjoys these types of meetings because they have the opportunity to collaborate and bounce ideas off of other CSHCS teams who are completing the same tasks for the program. This also helps benefits our clients when we can implement new ideas and work more efficiently.

Hearing and Vision: the techs have completed state deadline for kindergarten screenings (by Nov 1) and they are working to finish up head start deadlines (45 days after their first day).

Kali Nichols MPH

Personal Health & Disease Prevention Director

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

October-22	2022-2023				FYTD 2022-2023				2021-2022 FYTD			
Confirmed & Probable Case Totals	BR	HD	SJ	Total	BR	HD	SJ	Total	BR	HD	SJ	Total
Animal Bite/Rabies potential exposure	-	3	-	3	-	3	-	3	1	8	-	9
Blastomycosis	-	-	-	-	-	-	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-	-	-	-	-	-	-
Campylobacter	3	3	-	6	3	3	-	6	1	1	3	5
Chicken Pox	-	-	-	-	-	-	-	-	-	-	-	-
Chlamydia	13	7	24	44	13	7	24	44	10	11	20	41
Coccidioidomycosis	-	-	-	-	-	-	-	-	-	-	1	1
CRE Carbapenem Resistant Enterobac.	-	-	-	-	-	-	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	-	-	-	-	-	-	-	-
Encephalitis - Primary	-	-	-	-	-	-	-	-	-	-	-	-
Giardiasis	-	-	-	-	-	-	-	-	-	-	1	1
Gonorrhea	-	2	3	5	-	2	3	5	4	7	21	32
H. Influenzae Disease - Inv.	1	-	-	1	1	-	-	1	-	-	-	-
Hepatitis B - Acute	-	-	-	-	-	-	-	-	1	-	-	1
Hepatitis B - Chronic	1	-	-	1	1	-	-	1	-	-	-	-
Hepatitis C - Acute	-	-	-	-	-	-	-	-	-	-	-	-
Hepatitis C - Chronic	4	-	1	5	4	-	1	5	3	-	-	3
Hepatitis C Unknown	-	-	-	-	-	-	-	-	-	-	-	-
Histoplasmosis	-	-	-	-	-	-	-	-	-	-	-	-
HIV/AIDS	-	-	-	-	-	-	-	-	1	-	-	1
Influenza	3	-	3	6	3	-	3	6	-	-	-	-
Kawasaki	-	-	-	-	-	-	-	-	-	-	-	-
Legionellosis	-	-	1	1	-	-	1	1	-	1	-	1
Lyme Disease	-	-	-	-	-	-	-	-	-	-	1	1
Measles	-	-	-	-	-	-	-	-	-	1	-	1
Menengitis - Aseptic	1	-	-	1	1	-	-	1	-	-	-	-
Menengitis - Bacterial	-	-	-	-	-	-	-	-	-	-	-	-
Meningococcal Disease	-	-	-	-	-	-	-	-	-	-	-	-
Mumps	-	-	-	-	-	-	-	-	-	-	-	-
Mycobacterium - Other	-	-	-	-	-	-	-	-	-	-	1	1
Norovirus	-	-	-	-	-	-	-	-	-	-	-	-
Novel Coronavirus	114	221	174	509	114	221	174	509	550	765	967	2,282
Pertussis	-	1	-	1	-	1	-	1	-	-	-	-
Salmonellosis	-	-	-	-	-	-	-	-	-	1	-	1
Scabies	-	-	-	-	-	-	-	-	-	-	-	-
Shiga Toxin-prod. (STEC)	-	-	-	-	-	-	-	-	-	1	-	1
Shigellosis	-	-	-	-	-	-	-	-	-	-	-	-
Shingles	-	-	-	-	-	-	-	-	1	-	-	1
Staphylococcus Aureus Infect.	-	-	-	-	-	-	-	-	-	-	-	-
Strep Invasive Gp A	-	-	-	-	-	-	-	-	-	-	-	-
Strep Pneumonia Inv Ds.	-	-	1	1	-	-	1	1	-	-	-	-
Syphilis - Primary	-	1	-	1	-	1	-	1	-	-	-	-
Syphilis - Secondary	-	-	-	-	-	-	-	-	-	-	-	-
Syphilis To Be Determined	-	-	-	-	-	-	-	-	-	-	-	-

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

	Oct-22					YTD 2022-2023					YTD 2021-2022				
	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total
CHILD IMMUNIZATIONS															
# Vaccines Given CHA	113	140	-	117	370	113	140	-	117	370	105	161	-	141	407
All VFC Doses Given	935	436	-	956	2,327	935	436	-	956	2,327	915	662	-	798	2,375
Waivers	23	34	-	21	78	23	34	-	21	78	11	31	6	18	66
ADULT IMMUNIZATIONS															
# Vaccines Given	500	143	-	149	792	500	143	-	149	792	444	239	-	205	888
All AVP Doses Given	6	37	-	81	124	6	37	-	81	124	5	47	-	23	75
TRAVEL VACCINATIONS															
Branch Office	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
COMMUNICABLE DISEASE															
TB Tests Done	6	14	-	-	20	6	14	-	-	20	4	22	-	-	26
New LTBI on Rx	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
STD treatments	-	2	-	5	7	-	2	-	5	7	-	-	1	5	6
New STD Investigations	13	10	-	27	50	13	10	-	27	50	14	18	-	41	73
HIV Testing	-	3	-	1	4	-	3	-	1	4	-	-	1	1	2
ENROLLMENTS															
Medicaid & Michild	1	-	-	1	2	1	-	-	1	2	-	-	-	-	-
REFERRAL SERVICE															
MCDC Referrals	1	27	28	16	72	1	27	28	16	72	5	-	11	21	37
MIHP referrals	20	5	12	22	59	20	5	12	22	59	13	-	10	12	35
Hearing Screens															
Pre-school	-	173	-	34	207	-	173	-	34	207	43	118	-	24	185
School Age	324	163	-	453	940	324	163	-	453	940	140	73	-	352	565
Vision Screens															
Pre-school	32	217	-	24	273	32	217	-	24	273	74	138	-	14	226
School Age	562	415	-	907	1,884	562	415	-	907	1,884	152	181	-	655	988
Children's Special Health Care Services															
Diagnostics	1	-	-	-	1	1	-	-	-	1	1	1	-	1	3
Assessments-Renewal	27	36	-	30	93	27	36	-	30	93	24	31	-	33	88
Assessments-New	5	7	-	5	17	5	7	-	5	17	3	7	-	5	15

WIC Participation and Food Costs: Branch-Hillsdale

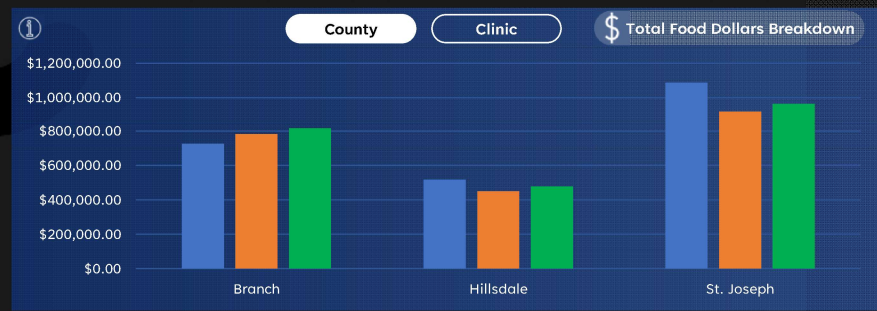
2020 2021 2022

Local Agency

- Barry-E...
- Bay
- Benzie-...
- Berrien
- Branch-...
- CAA
- Calhoun
- Central ...
- Chippewa
- City of ...
- Commu...
- Delta-M...
- Detroit

Fiscal ...

- 2020
- 2021
- 2022



Branch-Hillsdale-St. Joseph Community Health Agency
Environmental Public Health Services
Report for the December 8, 2022 Board of Health Meeting
Prepared by Paul Andriacchi R.E.H.S, Director of Environmental Health

Food Service Sanitation

We are in the process of doing some cross-training with our general sanitarian staff so they will be able to help out with the temporary and STFU inspections. Last year we did 173 temporary food inspections and 61 STFU inspections, many of which were done on the weekends. Cross-training other sanitarians will allow us to set up a rotation for the weekend work so the burden will not fall completely on the sanitarians working in the food program.



Well and On-site Sewage

Last August I reported that our agency engaged with EGLE and EPA on an enforcement inspection regarding water sample requirements for an Amish school in St. Joseph County. The EPA reached out to the statewide school board for the Amish community with correspondence in an attempt to gain compliance. That avenue did not produce any success with getting the school to stay on the required sampling schedule. Since that time, we have been working with another Amish school in Hillsdale County that has been in violation of sampling requirements as well. Last week a meeting was held at both of those schools, again with staff from EPA, EGLE and BHSJ to address the water sampling violations. We were in both cases, able to come to a verbal agreement with the schools to provide the required frequency of water samples from the wells at the schools.

Other Programs

The Non-Community (Type II) Water Supply program which is funded by EGLE has been underfunded since the program was taken over by local health departments. In the past, our agency has had to take money from other areas to supplement this program. There was a lot of work done at the local health department level to push for more state funding for the program. That work has recently paid off with the allotment of some significant additional funding from EGLE for all local health departments. The additional funding will not only allow us to fully support the program with state dollars, there is enough money to hire an additional sanitarian to administer the program for our three counties. Previously, activities in all three counties were managed by one sanitarian. This additional funding will allow us to divide the workload and run the program much more efficiently. We posted the new position last week and hope to start interviewing candidates soon.

EH Service Statistics Report

BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2022/2023

	OCTOBER				YTD 2022/2023				YTD 2021/2022			
	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL
WELL/SEWAGE SYSTEM EVAL.	-	-	-	-	-	-	-	-	-	-	2	2
CHANGE OF USE EVALUATIONS	2	7	5	14	2	7	5	14	2	6	1	9
CHANGE OF USE EVALUATIONS - OFFICE	5	3	10	18	5	3	10	18	1	3	11	15
ON-SITE SEWAGE DISPOSAL												
PERMITS NEW CONSTRUCTION	4	5	9	18	4	5	9	18	5	5	1	11
REPAIR/REPLACEMENT	3	6	8	17	3	6	8	17	6	5	7	18
VACANT LAND EVALUATION	2	1	1	4	2	1	1	4	-	2	2	4
PERMITS DENIED	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	7	12	18	39	7	12	18	39	-	12	10	33
SEWAGE PERMITS INSPECTED	13	18	4	35	13	18	4	35	7	9	13	29
WELL PERMITS ISSUED	17	9	19	45	17	9	19	45	13	12	24	49
WELL PERMITS INSPECTED		11	11	22	-	11	11	22	3	7	24	34
	11											
FOOD SERVICE INSPECTION												
ROUTINE	18	13	33	64	18	13	33	64	11	20	38	69
NEW OWNER / NEW ESTABLISHMENT	-	1	2	3	-	1	2	3	-	2	-	2
FOLLOW-UP INSPECTION	1	-	2	3	1	-	2	3	-	-	5	5
TEMPORARY	1	1	2	4	1	1	2	4	1	5	4	10
STFU/Mobile	2	3	-	5	2	3	-	5	1	-	4	5
PLAN REVIEW APPLICATIONS	-	-	3	3	-	-	3	3	1	-	1	2
FOOD COMPLAINTS RECEIVED	1	1	1	3	1	1	1	3	1	3	-	4
FOODBORNE ILLNESS INVESTIGATED	-	-	-	-	-	-	-	-	-	-	-	-
FOOD CLASSES												
MANAGEMENT CERTIFICATION CLASS	-	22	-	-	-	22	-	-	-	-	-	-
FOOD HANDLERS CLASS	-	-	-	-	-	-	-	-	-	-	-	-
METH LAB REFERRALS	-	-	-	-	-	-	-	-	-	-	-	-
METH LAB LETTERS SENT	-	-	-	-	-	-	-	-	-	-	-	-
CAMPGROUND INSPECTION	-	-	-	-	-	-	-	-	-	-	-	-
NON-COMM WATER SUPPLY INSP.	-	-	-	-	-	-	-	-	-	1	-	1
SWIMMING POOL INSPECTION	-	-	-	-	-	-	-	-	-	-	-	-
PROPOSED SUBDIVISION REVIEW	-	-	-	-	-	-	-	-	-	-	-	-
SEPTIC TANK CLEANER	-	-	-	-	-	-	-	-	-	-	-	-
DHS LICENSED FACILITY INSP.	-	4	1	5	-	4	1	5	2	4	3	9
COMPLAINTS INVESTIGATIONS	3	3	1	7	3	3	1	7	2	5	3	10
LONG TERM MONITORING	-	-	14	-	-	-	14	-	-	-	-	-
BODY ART FACILITY INSPECTIONS	-	-	-	-	-	-	-	-	-	-	-	-

Inspection Type Count by County

For Date Range: 11/1/2022 - 11/30/2022 and Program: Food Service

County	Inspection Type	Count
Branch	Complaint	1
	Follow-Up	1
	Progress Note	1
	Routine	18
	STFU/Mobile	2
	Temporary	1
Hillsdale	Complaint	1
	Pre-opening/New	1
	Routine	13
	STFU/Mobile	3
	Temporary	1
St. Joseph	Complaint	1
	Consult	1
	Follow-Up	2
	Pre-opening/New	2
	Progress Note	5
	Routine	33
	Temporary	2
	Total number of inspections	89

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Inspection Type Count

For Date Range: 11/1/2022 - 11/30/2022 and Program: Food Service

Inspection Type	Count
Complaint	3
Consult	1
Follow-Up	3
Pre-opening/New	3
Progress Note	6
Routine	64
STFU/Mobile	5
Temporary	4
Total number of inspections	89

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Establishment Inspection Report

For Date Range: 11/1/2022 - 11/30/2022 and Program: Food Service

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Abundant Life Assembly	Cement City	11/8/2022	Pre-opening/New	0	0	0	0
AMBASSADORS FOR CHRIST CHURCH	Three Rivers	11/21/2022	Progress Note	0	0	0	0
AMERICAN LEGION #223	Constantine	11/29/2022	Routine	0	0	0	0
AMERICAN LEGION POST #52	COLDWATER	11/15/2022	Routine	0	0	0	0
AMERICAN LEGION POST 454	Colon	11/10/2022	Routine	0	0	0	0
Amish Goodie Shop	Quincy	11/3/2022	STFU/Mobile	0	0	0	0
Bens Soft Pretzels (Catch-n-Twist LLC)	COLDWATER	11/3/2022	Temporary	0	0	0	0
Biggby Coffee North Sturgis	Sturgis	11/14/2022	Pre-opening/New	0	0	0	0
BIRD LAKE BIBLE SCHOOL	OSSEO	11/30/2022	Routine	0	0	0	0
Bucket List Dreams	Monroe	11/15/2022	STFU/Mobile	0	0	0	0
BUNDY HILL DINER LLC	Jerome	11/29/2022	Routine	2	3	1	2
Burger King #1419	Hillsdale	11/9/2022	Complaint	0	0	0	0
BURR OAK GRANGE #1350	Burr Oak	11/30/2022	Routine	0	0	0	1
Burr Oak Missionary Church	Burr Oak	11/23/2022	Temporary	0	0	0	0
BURR OAK SCHOOL	CENTREVILLE	11/30/2022	Routine	0	0	0	0
Burr Oak United Methodist Kitchen	Burr Oak	11/4/2022	Routine	0	0	0	0
Center Park United Methodist Church	Three Rivers	11/8/2022	Routine	0	0	0	0
Chicken Coop of Constantine	Constantine	11/2/2022	Pre-opening/New	0	0	0	0
CHINA 1	COLDWATER	11/18/2022	Routine	2	1	2	4
COLDWATER BROADWAY GRILLE	COLDWATER	11/17/2022	Routine	0	2	1	16
COLDWATER BURGER KING #4652	COLDWATER	11/9/2022	Routine	1	0	0	1
COLDWATER FREE METHODIST CHURCH	COLDWATER	11/3/2022	Routine	0	0	0	0
COLDWATER HAMPTON INN/FOOD	COLDWATER	11/23/2022	Routine	0	0	0	1
COLON MASONIC LODGE #73 F&A	Colon	11/10/2022	Routine	0	0	0	1
CULVER'S OF STURGIS	STURGIS	11/9/2022	Routine	0	0	0	0

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Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Dawn's Cafe LLC	Colon	11/23/2022	Routine	0	0	0	0
Dickey's	Coldwater	11/23/2022	Complaint	0	0	0	0
Dickey's	Coldwater	11/23/2022	Routine	0	3	2	2
EL CERRITO	HILLSDALE	11/21/2022	Routine	0	0	0	0
FIRST UNITED METHODIST CHURCH	HILLSDALE	11/17/2022	Routine	0	0	0	0
FIVE STAR PIZZA	Colon	11/10/2022	Routine	0	0	0	3
FRATERNAL ORDER OF EAGLES #1907	COLDWATER	11/15/2022	Routine	0	2	1	2
Go Cafe	Centreville	11/3/2022	Routine	0	0	0	0
GREAT LAKES HEALTH & FITNESS	COLDWATER	11/16/2022	Routine	0	0	0	0
Healthies Sturgis	Sturgis	11/2/2022	Routine	0	0	0	0
HILLSDALE ACADEMY	HILLSDALE	11/18/2022	Routine	0	0	0	0
Hillsdale County ISD - Hillsdale Preparatory	Hillsdale	11/7/2022	Routine	0	0	0	0
Hillsdale Dairy Queen	Hillsdale	11/22/2022	Routine	0	0	0	0
HILLSDALE FREE METHODIST CHURCH	HILLSDALE	11/18/2022	Routine	0	0	0	0
Holiday Inn Express & Suites / Food	COLDWATER	11/23/2022	Routine	0	0	0	0
Holiday Inn Express & Suites--Food	Three Rivers	11/4/2022	Follow-Up	2	0	2	1
Hooiser Mama Food Truck	Auburn	11/22/2022	STFU/Mobile	0	0	0	0
Howardsville Christian School	MARCELLUS	11/4/2022	Progress Note	0	0	0	0
Howardsville Christian School	MARCELLUS	11/7/2022	Routine	0	0	0	1
JEANNIE'S DINER	COLDWATER	11/29/2022	Routine	0	0	0	2
La Palma	Sturgis	11/2/2022	Routine	0	1	1	6
Lake Area Christian School	STURGIS	11/2/2022	Routine	0	0	0	0
Los Tequilas	Coldwater	11/9/2022	Routine	1	0	1	2
LOYAL ORDER OF MOOSE 474	Three Rivers	11/17/2022	Progress Note	0	0	0	0
Magic Capital Grille LLC	Colon	11/10/2022	Routine	2	0	2	4
MANCINO'S OF COLDWATER	COLDWATER	11/16/2022	Routine	0	0	0	0
Mendon United Methodist Church	MENDON	11/29/2022	Routine	0	0	0	0
MONTGOMERY FIRE DEPARTMENT	MONTGOMERY	11/30/2022	Routine	0	0	0	0
NEW YORK TACO	Hillsdale	11/22/2022	Routine	0	0	0	0

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Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Nottawa Communtly Schools	Sturgis	11/3/2022	Routine	0	0	0	0
OASIS RESTAURANT	Three Rivers	11/14/2022	Follow-Up	2	1	1	1
PATHFINDER: FOOD	Centreville	11/14/2022	Routine	0	0	0	0
PROMEDICA - COLDWATER REGIONAL HOSPITAL	COLDWATER	11/1/2022	Routine	0	0	0	2
Punjab Group Mendon Inc/Mendon Quick Sto	Mendon	11/29/2022	Complaint	0	0	0	0
QUINCY UNITED METHODIST CHURCH	QUINCY	11/4/2022	Routine	0	0	0	0
RED FOX SPORTSMAN CLUB	JONESVILLE	11/10/2022	Routine	0	0	0	0
Roadside Event	Three Rivers	11/10/2022	Temporary	0	0	0	0
Sidekick on Wheels	Jerome	11/11/2022	STFU/Mobile	0	0	0	0
SOUTH LANES	Three Rivers	11/17/2022	Routine	1	1	0	0
Spangler's Family Restaurant	Jonesville	11/28/2022	Routine	0	0	0	0
St. Joseph County Commision on Aging	Three Rivers	11/9/2022	Routine	0	0	0	0
St. Paul's Lutheran Church	COLON	11/23/2022	Progress Note	0	0	0	0
Starbucks Coffee #61499	Three Rivers	11/9/2022	Routine	0	0	0	1
STURGIS PIZZA HUT	STURGIS	11/9/2022	Routine	0	0	0	2
Subway @ 131	Kalamazoo	11/17/2022	Routine	0	2	1	1
Subway @ Main	Kalamazoo	11/15/2022	Routine	0	0	0	0
Subway @ Tolbert	Kalamazoo	11/15/2022	Routine	0	0	0	0
SUBWAY OMP INC.	STURGIS	11/9/2022	Routine	0	0	0	3
Taco Bell #32990	Sturgis	11/9/2022	Routine	0	0	0	1
The BUCKET INC	UNION CITY-PT	11/3/2022	Routine	0	0	0	3
The Joint...Smokin' Good Foods LLC	Hillsdale	11/8/2022	STFU/Mobile	0	0	0	0
The Kent Eatery and Spirits LLC	Three Rivers	11/7/2022	Consult	0	0	0	0
THE LOCAL	Centreville	11/30/2022	Routine	0	0	0	0
THE LOCAL EATERY	Hillsdale	11/4/2022	Routine	1	1	2	0
The Stables	Quincy	11/15/2022	Routine	0	0	0	0
THREE RIVERS HIGH SCHOOL	THREE RIVERS	11/16/2022	Routine	0	0	0	0
THREE RIVERS MIDDLE SCHOOL	Three Rivers	11/16/2022	Routine	0	0	0	0
Three Rivers Young Adult Program	Three Rivers	11/8/2022	Routine	0	1	0	0

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Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Trinity Lutheran Church School	Sturgis	11/2/2022	Routine	0	0	0	0
Two Bandits Brewing Co.	Coldwater	11/16/2022	Routine	0	2	2	4
Waldron Community Days	Waldron	11/23/2022	Temporary	0	0	0	0
WHITE PIGEON AMERICAN LEGION POST 138	WHITE PIGEON	11/21/2022	Progress Note	0	0	0	0
WING HOUSE	COLDWATER	11/22/2022	Progress Note	0	0	0	0
ZHENG'S SUPER GRAND BUFFET	COLDWATER	11/1/2022	Follow-Up	3	4	4	9

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PUBLIC COMMENT

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