

July 28, 2022 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Tom Matthew at 9:00 AM with the Pledge of Allegiance to the Flag of the United States led by Theresa. Fisher. Roll call was completed as follows: Tom Matthew, Mark Wiley, Kathy Pangle, and Jon Houtz. Mr. Leininger joined the meeting at 9:12 AM, during the MERS Annual Actuarial Valuation Report presentation.

Also present from BHSJ: Rebecca Burns, Karen Luparello, Theresa Fisher, Kali Nichols, and Paul Andriacchi.

Ms. Pangle moved to add Hillsdale Parking Lot Paving to the agenda as item #8-c, with support from Mr. Wiley. Mr. Houtz moved to approve the agenda as amended, with support from Ms. Pangle. The motion passed unopposed.

Ms. Pangle moved to approve the minutes from the June 23, 2022, meeting with support from Mr. Wiley. The motion passed unopposed.

Public Comment: Public comment was given by one (1) resident.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: Strategic Planning, Hillsdale MCDC Dental Center, Agency Health Insurance, Monkeypox, COVID, Coldwater Office, Hillsdale Office, Three Rivers Office, and Family Planning.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "Polio".

Committee Reports:

- Finance Committee – Did not meet.
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Mr. Leininger moved to approve the expenditures as reported with support from Mr. Wiley. The motion passed unopposed.
- Mr. Leininger moved to place the financials on file with support from Ms. Pangle. The motion passed unopposed.

Unfinished Business

- None

New Business:

- Mr. Houtz moved to continue using the 80/20% cost share with employees for their medical insurance as allowable under PA 152 Public Employer Contributions to Medical Benefit

Plans. The motion received support from Mr. Leininger. A roll call vote was taken and passed 5-0 (Mr. Wiley, Yes; Ms. Pangle, Yes; Mr. Matthew, Yes; Mr. Houtz, Yes; Mr. Leininger, Yes).

- Mr. Leininger moved to change Agents for group coverage to MMRMA/Lighthouse, with support from Mr. Wiley. The motion passed unopposed.
- Mr. Leininger moved to keep the existing medical plans through the end of the calendar year, with intent to change the plan year to a calendar year, beginning in January of 2023, and to review the options available at that time. The motion was supported by Mr. Wiley and passed unopposed.
- Mr. Leininger moved accept the recommendation to move to Principal for Group Life/AD&D and Short-Term Disability insurance as presented. The motion received support from Ms. Pangle and passed unopposed.
- Mr. Houtz moved to accept the bid for replacement of the Hillsdale facility parking lot provided by RDK's Asphalt & Sealcoating for \$65,700 with support from Ms. Pangle. A roll call vote was taken and failed 2-3 (Mr. Wiley, No; Ms. Pangle, Yes; Mr. Matthew, No; Mr. Houtz, Yes; Mr. Leininger, No).


Departmental Reports:

- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging

Public Comment: No public comment was given.

With no further business, Mr. Houtz moved to adjourn the meeting with support from Mr. Leininger. The motion passed and the meeting was adjourned at 11:33AM.

Respectfully Submitted by:


Theresa Fisher,
Administrative Services Director
Secretary to the Board of Health