

## February 24, 2022 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Tom Matthew at 9:03 a.m. with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Tom Matthew, Mark Wiley, Brent Leininger, and Jared Hoffmaster.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, Laura Sutter, Kali Nichols, Paul Andriacchi, and Alex Bergmooser.

Mr. Wiley moved to approve the agenda, with support from Mr. Hoffmaster. The motion passed unopposed.

Mr. Hoffmaster moved to approve the minutes from the January 27, 2022, meeting with support from Mr. Leininger. The motion passed unopposed.

Public Comment: Public comment was given by Resident Adams, Resident Wortz, and Resident Mapes.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: COVID Recovery Phase, COVID Vaccinations, COVID-19 Testing, COVID-19 Therapeutics, COVID Omicron Variant, COVID-19 Data Round-Up, School Communication, WIC Formula Recall, Sturgis Office, MCDC Hillsdale Location, KN95 Masks, and Health Promotion & Education update.

Rebecca Burns reviewed the Medical Director's monthly report. This month's educational report was titled, "American Heart Month".

### Committee Reports:

- Finance Committee – Mr. Hoffmaster moved to approve the minutes from the February 14, 2022 Finance Committee Meeting with support from Mr. Wiley. The motion passed unopposed.
- Program, Policy, and Appeals Committee – Mr. Wiley moved to approve the minutes from the February 14, 2022 Program, Policy, & Appeals Committee meeting with support from Mr. Hoffmaster. The motion passed unopposed.

### Financial Reports/Expenditures

- Mr. Leininger moved to approve the expenditures as reported with support from Mr. Hoffmaster. The motion passed unopposed.
- Mr. Hoffmaster moved to place the financials on file, with support from Mr. Leininger. The motion passed unopposed.

### Unfinished Business

- None

New Business:

- The Board recognized employees for years of dedicated service.
- Mr. Hoffmaster moved to approve the bid for painting the Hillsdale MCDC clinic submitted by Atkinson Painting Co., with support from Mr. Leininger. The motion passed 3-1.

Departmental Reports:

- Area Agency on Aging
- Personal Health & Disease Prevention
- Environmental Health

Public Comment: Public comment was given by Resident Mapes, Resident Adams, Resident Eichler, and Resident Wortz.

With no further business, Mr. Hoffmaster moved to adjourn the meeting with support from Mr. Leininger. The motion passed and the meeting was adjourned at 10:36 AM.

An educational presentation introducing the BHSJ Health Promotion and Education team took place after the meeting.

Respectfully Submitted by:

Theresa Fisher,

