

## September 23, 2021 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Kathy Pangle at 9:02 a.m. with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Mark Wiley, Kathy Pangle, Tom Matthew (remotely), Jon Houtz, Jared Hoffmaster, and Brent Leininger (remotely).

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Dr. Luparello, Theresa Fisher, Laura Sutter, Kali Nichols, and Paul Andriacchi.

Mr. Leininger moved to approve the agenda with support from Mr. Wiley and the motion passed.

Mr. Wiley moved to approve the minutes from the August 26, 2021 meeting with support from Mr. Hoffmaster and the motion passed.

Public comment: None

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Dr. Vogel's Retirement as Medical Director, Quarantine Order, COVID Vaccine, COVID-19 Testing, COVID-19 Data Round-Up, School Communication Re: COVID, Potential COVID Staff Assistance, Agency Staff Wellness Day, Board of Health Education, Local Funding for Public Health Services, Committee Meeting Request, and October Board of Health Meeting.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. This month's report was titled Final Report to the Board of Health and also a supplementary page of COVID19 Pandemic Facts.

### Committee Reports:

- Finance Committee – Did not meet.
- Program, Policy, and Appeals Committee – No action was taken at either the September 3, 2021 or the September 13, 2021 meeting, so no vote was taken on the minutes. The meetings were informational.

Mr. Leininger moved to take a five-minute recess with support from Mr. Hoffmaster. The meeting was recessed for 5 minutes.

### Financial Reports/Expenditures

- Mr. Leininger moved to approve the expenditures as reported with support from Mr. Hoffmaster. The motion passed unopposed.
- Mr. Hoffmaster moved to accept the financials and place them on file with support from Mr. Wiley. The motion passed unopposed.

Unfinished Business

- None

New Business:

- Mr. Hoffmaster moved to approve the proposal to waive the extension fee on septic and well permits until the end of 2021 with support from Mr. Wiley. The motion passed unopposed.
- Mr. Wiley moved to approve the updated fee schedule for immunizations as presented, to be effective October 1, 2021 with support from Mr. Hoffmaster. The motion passed unopposed.
- Mr. Hoffmaster moved to ask the Health Officer to rescind the quarantine order issued on September 22, 2021 with support from Mr. Houtz. A roll call vote was taken and the requirement to pass was not met due to a tie 3-3 (Mr. Wiley, no; Ms. Pangle, no; Mr. Matthew, no; Mr. Houtz, yes; Mr. Hoffmaster, yes; Mr. Leininger, yes).

Departmental Reports:

- Area Agency on Aging
- Personal Health & Disease Prevention
- Environmental Health

With no further business the meeting was adjourned at 12.47 PM.

Respectfully Submitted by:

Theresa Fisher, BS

