

June 24, 2021 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Kathy Pangle at 9:01 a.m. with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Kathy Pangle, Tom Matthew, Jon Houtz, Jared Hoffmaster, Mark Wiley, and Brent Leininger (remotely).

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Paul Andriacchi, Laura Sutter, and Kali Nichols.

Mr. Wiley moved to approve the agenda with support from Mr. Hoffmaster and the motion passed.

Mr. Hoffmaster moved to approve the minutes from the previous meetings with support from Mr. Wiley and the motion passed.

Public comment:

- MERS Annual Actuarial Valuation Report – Presentation by Marne Daggett

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Vaccinations Continue, COVID-19 Cases, New Medical Director Candidate, Board of Health Education, Clinic Changes, Grants to Improve Vaccination Rates, Coldwater Office Event, Improving Access to Vaccine and Reducing Waste, Delta Variant, October Board of Health Meeting, Committee Meeting Request, Mobile Clinic Van, COVID-19 Testing, American Rescue Plan Funds, Health Education and Promotion Updates, and Strategic Planning.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. This month's report was titled Adolescent Vaccination COVID-19.

Financial Reports/Expenditures

- Mr. Houtz moved to approve the expenditures as reported and place the financials on file with support from Mr. Hoffmaster. The motion passed.

Unfinished Business

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Committee Reports:

- Finance Committee – did not meet
- Program, Policy, and Appeals Committee – June 10, 2021 Meeting

New Business:

- Mr. Matthew moved to allow Rebecca Burns to execute a contract between the Branch-Hillsdale-St. Joseph Community Health Agency and Dr. Karen Luparello for the purpose of providing qualified Public Health Medical Direction to the Agency as required by the Public Health Code (Act 368 of Public Acts of 1978) for the term of 3 years and 3 months beginning July 1, 2021 through September 30, 2024. The motion received support from Mr. Wiley. A roll call vote was taken and the motion passed 6-0 (Mr. Wiley, yes; Ms. Pangle, yes; Mr. Matthew, yes; Mr. Houtz, yes; Mr. Hoffmaster, yes; Mr. Leininger, yes).
- Mr. Hoffmaster moved to approve the Agency to obtain 5 Purchase Cards from Southern Michigan Bank and Trust with support from Mr. Wiley. A roll call vote was taken and the motion passed 6-0 (Mr. Wiley, yes; Ms. Pangle, yes; Mr. Matthew, yes; Mr. Houtz, yes; Mr. Hoffmaster, yes; Mr. Leininger, yes).
- Mr. Hoffmaster moved to approve the AAA3C Annual Implementation Plan with support from Mr. Leininger. The motion passed unopposed.

Departmental Reports:

- Area Agency on Aging
- Personal Health & Disease Prevention
- Environmental Health

With no further business the meeting was adjourned at 11:21 AM.

Respectfully Submitted by:

Theresa Fisher, BS

