
**BOARD OF HEALTH
Agenda for August 27, 2020 at 9:00 AM
VIA Zoom Meetings**

<https://us02web.zoom.us/j/87613917630?pwd=Z0tUdm4zYmxoNFNyOXIDNDhYT3IyQT09>

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Approval of the Agenda*
 - d. Approval of the Minutes*
2. Public Comment
3. Health Officer’s Report
4. Medical Director’s Report
5. Committee Reports
 - a. Finance Committee – Approval of minutes from 8/24/20 meeting. *
 - b. Program, Policies, and Appeals – Approval of minutes from 8/24/20 meeting. *
6. Financial Reports
 - a. Approve Payments*
 - b. Review Financials
7. Unfinished Business
 - a. FOIA Policy*
8. New Business
 - a. MDHHS Correspondence COVID-19 Funding
 - b. Health Insurance 80/20 vs Hard Cap*
 - c. Employee Health Insurance*
 - d. FY19/20 Budget Amendment #4*
 - e. AAA FY21 Provider Allocations*
 - f. County Allocations AAA3c
 - g. County Appropriations
9. Departmental Reports
 - a. Area Agency on Aging
 - b. Personal Health & Disease Prevention
 - c. Environmental Health

10. Adjournment - Next meeting: September 24, 2020 at the Coldwater office

July 23, 2020 – Board of Health Meeting Minutes

The meeting was held electronically via Zoom meetings due to the COVID-19 Pandemic. The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Bruce Caswell, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Kathy Pangle, Mark Wiley, Tom Matthew, and Bruce Caswell.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Kali Nichols, Paul Andriacchi, and Laura Sutter.

Ms. Pangle moved to approve the agenda with support from Mr. Wiley. Ms. Pangle moved to amend the agenda to change item 5a to indicate that the Finance Committee met on 7/23/2020 and to approve the agenda as amended, with support from Mr. Matthew. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Wiley. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)

Public comment:

- A Hillsdale County resident addressed the Board about COVID-19.

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: COVID-19, Pop-Up Testing, Extension on Doing Things with Distance, Capacity, Local Health Officer Orders, Strategic Planning, Accreditation, Health Department Leases, School Restart Plans, and Health Promotion & Education Updates.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. The subject of this month's report was Covid-19 Vaccine Development.

Committee Reports:

- Finance Committee – Ms. Pangle moved to approve the minutes from the July 23, 2020 meeting with support from Mr. Wiley. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Mr. Wiley moved to approve the expenditures as reported for May and June with support from Mr. Matthew. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)

Unfinished Business

- None

New Business:

- Mr. Balog moved to table the FOIA Charging Policy for further discussion with support from Ms. Pangle A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)
- Ms. Pangle moved to approve the AAA3c FY2021 Annual Implementation Plan as presented, with support from Mr. Wiley. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)
- Mr. Balog moved to approve the FY19/20 Budget Amendment #3 as presented, with support from Mr. Matthew. A roll call vote was taken and the motion passed 5-0. (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Mr. Wiley, yes)

Department Reports

- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging

With no further business the meeting was adjourned at 10:53 AM.

Respectfully Submitted by:

Theresa Fisher, BS



Health Officer's Report to the Board of Health for July 27, 2020
Prepared by: Rebecca A. Burns, M.P.H., R.S.

Agency Updates

Flu Vaccination: We have begun to receive our flu vaccine, including high-dose for those that qualify. This year, everyone is recommended to get the flu vaccine prior to the end of October. We will be happy to provide the flu vaccine to you, please call any one of our offices to schedule an appointment. The state has set a goal to immunize a million more residents than last year for flu. Keeping people healthy and preventing the flu will help keep our hospitals from being overwhelmed should they be needed to care for COVID-19 patients.

COVID-19 Fatigue – I believe this is a real issue with the people who live in our communities. More and more I hear, “when will it end”, “will we ever get back to normal” and I couldn’t agree more. It’s hard to continue to follow the best practices and risk reduction strategies when our choices become limited and we see others not “playing by the same rules”. Our public health work has morphed into something barely recognizable from December and January when investigation of Communicable Diseases was a much smaller part of our day. Public health workers suffer from this fatigue too; a never-ending list of cases to investigate, contacts to identify, questions to endeavor to answer, and sometimes citizens to calm. We are all tired. I worry about the well-being of my team and pray for them daily. I hope you will join me.

Pop-Up Testing – Today we are again sponsoring a free Community Testing Event, this time in Hillsdale County. So far, we have offered these events in Sturgis, Coldwater, Three Rivers, and today in Hillsdale. I plan to continue with these events as long as state resources allow. Hillsdale Hospital approached us about doing another one in Hillsdale when they offer the flu vaccination clinic in September at the fairgrounds, and we are planning on it. Just as with the other Community Testing Events, this one is sponsored by MDHHS, the Michigan National Guard, and BHSJCHA. Today’s event runs from 2pm to 6 pm at the Hillsdale ISD parking lot.

Health Department Offices Open/Service Updates – The Agency’s doors are now open to the public. To gain access to our buildings individuals must pass a health screening which includes a temperature check and they are required to wear a mask over the nose and mouth at all times while in our buildings. To get started, we brought back our Hearing & Vision Technicians who were still on lay-off to be our Screeners. We will be hiring some part-time staff to continue the work and have a worker supplied by MIWorks for our Hillsdale location. Although we are open, we continue to offer WIC services remotely by phone and do most of our Area Agency on Aging/VOCA work telephonically also. All other services are by appointment.

Contact Tracing: We continue to use the state system called TraceForce to do our contact tracing. The team that does this work will notify us if there are concerns that come from a resident contact call. In addition to phone calls, the TraceForce system also uses text as a method for communication which seems to be a win especially with the younger demographic.

Schools: Each of our offices will have an “outbreak box” which has supplies to collect specimens for testing should be have a need to mass testing at one of our schools. In Hillsdale County, the hospital will also be working with schools to do testing as needed. I have been working with and communicating with all of the ISD Superintendents and have established relationships with some of the District Superintendents. I feel the best way to approach school reopening is to have this developed communication between the schools and health department.

Staff Capacity: We are currently in the process of bringing on additional nursing staff to assist in our pandemic response and have posted a position we are currently calling Epidemiologist Supervisor. All of these new staff will support our response and bolster our capacity and are mostly being paid out of grant funding we have received from the state to respond to the pandemic.

Workforce Development Cross-Jurisdictional Grant: We have been the fiduciary for this grant for several years now and with our partner local health departments (Allegan, Ottawa, Kent, Barry-Eaton, Berrien, Kalamazoo, Calhoun, and Jackson) have produced some very useful tools for public health staff. One of those is a Public Health 101 course for new employees, another one is Public Health Finance training which we are currently beta-testing. Also yet to come this fiscal year is an assessment of local public health staff at these departments. One of the issues we planned prior to the pandemic to look at with this assessment is the staff stress. It should be an interesting time to collect this data.

Strategic Planning: This is at a total pause due to COVID-19.

Health Department Leases

20 Care Drive, Hillsdale, MI A proposal for a new lease on this building will be presented at the Hillsdale Commission meeting on September 8th. Theresa and I worked with Commissioners Wiley and Caswell and other staff at Hillsdale county on this lease.

570 Marshall Road, Coldwater MI – There is an extension on our lease through October 30th. Administrator Norman and I are working to get together to discuss the new agreement.

1555 E. Chicago Road, Ste. C, Sturgis, MI – There has been no movement with this project due to COVID-19. Nothing new to report here as we are currently without anyone who can put time towards this project.

Health Promotion & Education Updates – The health education team has written two press releases; one on EEE positive horse cases in Michigan and the other on Vaccinating Early with the Flu Vaccine this year. They have also been busy reworking the goals for the Medical Marijuana program as the original work plan for this grant involved working with schools and doing assemblies which obviously aren't happening with COVID-19. Our certified car seat installer, Kelley Mapes, has also been installing car seats for emergency cases as referred by DHHS.

Michigan Center for Rural Health – The grant application has been submitted to HRSA and we await an award notification. This grant will be such a great project to improve the health of residents of Branch, Hillsdale, and St. Joseph counties. We are very hopeful.

Appeal Received: The Agency has received an appeal from a property owner in Hillsdale County. The appeal is in regards to an Environmental Health Code requirement. A meeting of the Program, Policy, and Appeals Committee is scheduled for Friday, September 4th. The Committee will review the facts and render a recommendation to the full-board for action at the September 24th Board of Health meeting.

Medical Director's Report to the Board of Health
H. Lauren Vogel, D.O., MPH
August 2020 - Children and COVID-19 Risk

Our knowledge about the novel coronavirus continues to evolve. Medications are being developed to treat hospitalized patients with severe disease. Vaccines are being developed. Prevention remains the most effective way to gain control of this pandemic. This requires social distancing, appropriate mask use and good effective hygiene.

Inaccuracy in reporting is disconcerting. Social media have no regulations to screen comments for accuracy. Some national organizations report information about covid19 that have not been investigated for accuracy. Inaccurate reporting is harmful and can adversely affect prevention strategies in the management of covid19. It has been stated that children have minimal risk for developing covid19 infection, and if they do, they are only mildly affected. What are the facts?

In a recent MMWR report,¹ data collected from covid19 infection among attendees in an overnight camp documented alarming findings. Staff members had an attack rate of 56%; Children aged 6-10 were infected at a 51% rate; Children aged 11-17 had an 44% attack rate and older children were infected at 33%. In this incidence 136 kids were infected and 26% had no symptoms while the other 100 kids developed varying degrees of symptoms after leaving the camp. This incidence strongly suggested that children are susceptible to SARS-CoV-2 infection and may participate in the transmission of this infection.

In July, the Journal of the American Medical Association reported on a study that assessed the risk of SARS-CoV-2 disease in children of various ages.² In this study, young children were found to have 10-100 times the amount of SARS-CoV-2 in the upper respiratory tract compared to adults that were tested. A recent study published in Pediatrics evaluated SARS-CoV-2 in children.³ Investigators found that only 8% of children could be identified as index cases. In 92% of the cases reviewed, children were infected from adult family members. This study documented that children had nasopharyngeal SARS-CoV-2 viral loads similar to those in other age groups.

The incidence of SARS-CoV-2 in children is unknown. Children, often asymptomatic are not tested and contact tracing doesn't usually assess childhood contacts. Without testing, the incidence of reported disease will be low. In an MMWR report, only 1.7% of cases occurred in children. A study conducted in China found that infection rates in children were comparable or higher to those in older adults to age 49 years and suggested that children have similar rates of becoming infected when compared with middle-aged adults following close contact with a person infected with SARS-CoV-2.⁵ When evaluated by age for SARS-CoV-2 infection, no children under age 10 were found to be infected. Thus, these young children were found to have covid19 in their upper respiratory airways but were not infected. These children must be considered to be carriers of the virus and have the potential to spread the disease.

In an interesting study published in JAMA, Patel found that a protein (ACE2) found in the airways was necessary to bind with SARS-CoV-2 to allow penetration into human cells and create the infection. Children under age 10 were found to have low levels of this protein and this could explain why these young children can harbor the virus but not become infected.⁵ A new followup study is currently underway to assess the relationship between ACE2 and covid19 infection in children.

In many school plans young children will not be masked during classes. Behavioral habits of young children and close quarters in school should raise concern that these young children acting as covid19 carriers could transmit the disease to family and other close contacts in their environment. As schools have opened many have documented surges in covid19 infectivity rates in the children and staff. As more accurate information becomes available our management of this pandemic will continue to evolve. School plans may need to be modified.

REFERENCE

1. SARS-CoV-2 Transmission and Infection Among Attendees of an Overnight Camp — Georgia, June 2020. CDC – MMWR. August 2020. https://www.cdc.gov/mmwr/volumes/69/wr/mm6931e1.htm?s_cid=mm6931e1_w. Accessed August 2020.
2. Heald-Sargent T. et.al. Age-Related Differences in Nasopharyngeal Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2) Levels in Patients With Mild to Moderate Coronavirus Disease 2019 (COVID-19). JAMA Pediatrics. July 2020. <https://jamanetwork.com/journals/jamapediatrics/fullarticle/2768952>. Accessed August 2020.
3. Lee B. Raszka WV. COVID-19 Transmission and Children: The Child Is Not to Blame. Pediatrics. August 2020. <https://pediatrics.aappublications.org/content/146/2/e2020004879>. Accessed August 2020.
4. Coronavirus Disease 2019 in Children — United States, February 12–April 2, 2020. CDC – MMWR. April 2020. <https://www.cdc.gov/mmwr/volumes/69/wr/mm6914e4.htm>. Assessed August 2020.
5. Patel AB. Verma A. Nasal ACE2 Levels and COVID-19 in Children. JAMA Network. May 2020. <https://jamanetwork.com/journals/jama/fullarticle/2766522>. Accessed August 2020.

August 24, 2020 – Board of Health Finance Committee Meeting Minutes

The meeting was held electronically via Zoom meetings due to the COVID-19 Pandemic. The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health Finance Committee meeting was called to order at 10:00 a.m. by Chairman, Bruce Caswell, with roll call as follows: Allan Balog, Bruce Caswell, and Terri Norris.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Laura Sutter.

Public comment:

- None

New Business:

- Ms. Norris moved to recommend that the full Board approve maintaining the 80%/20% cost sharing plan for health insurance, with support from Mr. Balog. A roll call vote was taken and the motion passed 3-0. (Mr. Caswell, yes; Mr. Balog, yes; Ms. Norris, yes)
- Ms. Norris moved to recommend that the full Board approve maintaining the current Employee Health Insurance plan with no changes, with support from Mr. Balog. A roll call vote was taken and the motion passed 3-0. (Mr. Caswell, yes; Mr. Balog, yes; Ms. Norris, yes)
- Ms. Norris moved to recommend that the full Board approve the FY19/20 Budget Amendment #4 as presented, with support from Mr. Balog. A roll call vote was taken and the motion passed 3-0. (Mr. Caswell, yes; Mr. Balog, yes; Ms. Norris, yes)
- Mr. Balog moved to recommend that the full Board approve the AAA Fy21 Provider Allocations as presented, with support from Ms. Norris. A roll call vote was taken and the motion passed 3-0. (Ms. Norris, yes; Mr. Balog, yes; Mr. Caswell, yes)
- Mr. Balog moved to recommend that the full Board approve supporting the Area Agency on Aging's request to approach St. Joseph county Board of Commissioners to seek approval of the increased allocation for AAA3c for fiscal year 2020/21 with support from Ms. Norris. A roll call vote was taken and the motion passed 3-0. (Mr. Balog, yes; Ms. Norris, yes; Mr. Caswell, yes)
- Mr. Balog moved to recommend that the full Board entertain a discovery discussion regarding county appropriations at the next BOH Meeting, without the intent of moving a proposal forward at the current time. The motion received support from Ms. Norris. A roll call vote was taken and the motion passed 3-0. (Mr. Caswell, yes; Mr. Balog, yes; Ms. Norris, yes)

With no further business the meeting was adjourned at 10:54 AM.

Respectfully Submitted by:

Theresa Fisher, BS



August 24, 2020 – Board of Health Program, Policy, and Appeals Committee Meeting Minutes

The meeting was held electronically via Zoom meetings due to the COVID-19 Pandemic. The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health Finance Committee meeting was called to order at 9:00 a.m. by Vice-Chairman, Kathy Pangle, with roll call as follows: Kathy Pangle, Tom Matthew, and Mark Wiley.

Also present from BHSJ: Rebecca Burns, and Theresa Fisher.

Public comment:

- None

New Business:

- Mr. Wiley moved to recommend that the full Board approve the FOIA policy as presented, with support from Mr. Matthew. A roll call vote was taken and the motion passed 3-0. (Ms. Pangle, yes; Mr. Matthew, yes; Mr. Wiley, yes)

With no further business the meeting was adjourned at 9:29 AM.

Respectfully Submitted by:

Theresa Fisher, BS



July 1 through July 31, 2020

4Imprint	Office Supplies/Other Expenses	2,926.86
Abila	Quarterly Subscription	4,342.90
ACD.Net	Telephones 3 offices	2,576.74
Action Quick Print Plus	Printing - Permits	53.00
AFLAC	Payroll Deduction	1,358.10
Alerus Financial (Retirement)	Payroll Deduction	590.00
Amazon	Office Supplies 3 Invoices	424.23
Area Agencies On Aging	Strategies & Older Michigianian Day	680.00
Armstrong Health Care	WIC / AAA Contractual Consultant	2,950.00
Availity	Eligibility Software - EMR	55.00
Basham Buildings	EH Refund	65.00
Blue Cross Blue Shield	Health Insurance	54,705.47
Branch County Commission COA	Home & Community Based Services	1,466.63
Branch County Complex	Rent - Coldwater Office	5,694.28
Branch County Complex Quarterly	Maintenance (Work orders & Grounds)	387.00
Branch County Complex Quarterly	Internet	997.50
Branch County Complex Quarterly	Building Repair & Maintenance	1,608.27
Branch County Complex Quarterly	Liability Insurance	3,237.07
Branch County Complex Quarterly	Utilities (Gas, Electric, Trash Pickup & Pest)	3,896.96
Branch Pediatric & Sdolescent Medicine	CSHCS Client - Out of Pocket expenses	120.00
CAA of South Central	Home & Community Based Services	928.74
CDW Government Inc.	Computer Supplies 2 Invoice	1,047.49
Century Bank Basic Flex Health Plan	Payroll Deduction	1,936.94
Century Bank EFPTS	Federal & Fica Taxes	46,324.05
Century Bank Mers	06/20 MERS DB SURPLUS	200.24
Century Bank Mers	FY 20 MERS Pymt Board Appr	22,590.00
Century Bank Mers	MERS DB /Retirement	62,652.06
Century Bank State	Michigan Tax	7,818.94
Charter Communications	Sturgis Internet & Phone Line	126.97
Cintas	Lab Coats - Cleaning	81.98
City of Coldwater	Water Lab Test	40.00
City Of Three Rivers	Water / Sewage & Lab Testing	162.32
Coldwater Lake Association	Food Service License Refund	130.00
Companion Life Insurance Co.	Life Insurance Premiums	978.19
Connect America	Care Management	35.50
CPS Supply	Cleaning Supplies	47.70

July 1 through July 31, 2020

Crossroads Health & Home Services	Care Management	1,040.48
Current Office Solutions	Office Supplies/Copier Charges - 7 Invoices	987.12
Dan Wood	Installed 5 PFAS Filtration Unit	2,774.95
Denning Glass	Building Expense - Germ Guards 2 Invoices	754.61
Dr. Vogel	Medical Director - Contractual	4,186.67
Frontier	Sensaphone & Fax Line Service - 2 months	538.74
GDI	Building Cleaning Expense - HD	1,749.00
GDI	Building Cleaning Expense - TR	2,649.00
GlaxoSmithKline	Medical Supplies - 2 Invoices	17,254.03
Griffiths Mechanical	Vaccine Freezer Condenser Fan	357.50
Hillsdale Board Of Utilities	Building Expense - HD 2 Months	2,619.45
Hillsdale County Treasurer	Building Refuse Expense - HD	160.00
Hillsdale County Treasurer	Building Supplies Expense - HD - Gas 3	193.69
Hillsdale County Treasurer	Building Labor Expense - HD	330.00
Hillsdale County Treasurer	Building Supplies Expense - HD	475.39
Hillsdale County Treasurer	Building Snow/Mow Expense - HD	485.00
Hillsdale Public Health	Rent - Hillsdale Office	7,375.00
Home Care Wellness	Care Management	230.72
HomeJoy Care-N-Assist	Care Management	3,857.16
IBH Pyschological Services	CSHCS Client - Out of Pocket expenses	700.39
Indiana Michigan Power	Building Expense - TR	585.31
Jackson Publishing Co.	Advertising - AAA	625.00
Kalamazoo County Human Service	Ombudsman	500.00
Kiwanis Club of Mendon	Temporary Food Permit Refund	69.00
Laura Brott	Reimbursement - Marketing Image	10.20
Legal Service Of South Central Mi.	Older Adult Legal Assistance	450.00
Maplecrest	Rent - Sturgis Office	590.00
Marana Group	Postage Pick Up Service	142.00
MDHHS Bureau of Laboratories	Lead Testing	6.07
Medical Care Alert	Care Management	149.70
Merck & Company	Medical Supplies 3 Invoices	5,095.34
Mers 5% Alerus Financial DC	Defined Contributions 5% EES	11,484.05
Michigan Public Health	Training - 1 Employees	45.00
Michigan Public Health	Workforce Contract	4,061.17
Michigan Security Lock	Vanderbilt	3,173.00
Michigan State Disbursement Unit	Payroll Deduction	380.22

July 1 through July 31, 2020

Nationwide	Payroll Deduction	2,280.00
Next IT	HP Care Pack	419.25
Next IT	Quarterly Data Storage	900.00
Pfizer Pharmaceutical	Medical Supplies 2 Invoices	5,939.34
PHC Corporation of North America	2 Pharm Refrigerators	11,444.00
Pitney Bowes	Quarterly Postage Machine Rental/Supplies	539.10
Priority Health Managed Benefits, Inc.	Medical Patient Repayment	91.03
Prompt Care	Drug Testing - 4 Employee	276.00
Rebecca Burns	Reimbursement - Covid Testing Event	201.65
Republic Waste Services	Building Expense - TR Quarterly	195.00
Reserve Account	Postage	3,000.00
Richard Clark	Building Cleaning Expense - Sturgis	325.00
Richard Clark	Building Cleaning Expense - CW	1,800.00
Riley Pumpkin Farm	TR Building Expense - Lawn Care 2 month	625.00
Rosati Schultz Joppich Amtsbueshler	Attorney	600.00
Sandra Jordan	Food Service Class Refund	98.00
Sanofi Pasture	Medical Supplies 2 Invoices	4,614.87
SEMCO Energy	Building Expense - TR 2 months	80.11
Shaffmaster U-Stor	Storage 3 Months	150.00
Shred It	Document Destruction 2 months	180.00
Somerset Beach Campground	Refund of EH Inspection	185.00
St Joseph County COA	Home & Community Based Services	39,824.32
St Joseph Trans Authority	Older Adult Transportation	1,095.09
St. Joseph Community Co-op	Care Management	478.40
Staples	Office Supplies - 8 Invoices	457.76
Three Rivers Health	Rent - Dental Clinic	2,775.00
Thurston Woods	Home & Community Based Services	3,105.65
Tim Patrick	Food Permit Refund	111.00
VeriCor, LLC	Cool Cube Refrigerated Cooler	824.46
Verizon	Cell Phones 2 months	1,349.60
VOICES FOR HEALTH	Translator	12.80
VRI Lifeline Of Michigan	Care Management	732.00
Wal Mart	Misc. Supplies	157.12
Wal Mart	Covid Testing Event Food	174.02
Xmission	Email Provider	216.50
		394,578.16

Branch-Hillsdale-St Joseph Community Health Agency

Balance Sheet

As of 7/31/2020

Assets

Cash on Hand	3,640.52
Cash with County Treasurer	2,920,536.23
Community Foundation Grant	309,955.94
Accounts Receivable	88,243.92
Due from Dental DAPP	31,000.44
Due from State	265,827.31
Due from Other Funding Sources	379,558.05
Due from Branch County	53,486.00
Prepaid Expenses	106,878.61
Biologic Inventory	<u>74,872.35</u>
Total Assets	<u>4,233,999.37</u>

Liabilities

Accounts Payable	266,687.22
Payroll Liabilites	148,845.90
Capital Improvements	25,000.00
Deferred Revenue	643,944.72
Deferred Revenue BR	89,143.30
Deferred Revenue HD	97,655.00
Deferred Revenue SJ	128,206.99
Biologics	<u>74,872.35</u>
Total Liabilities	<u>1,474,355.48</u>

Net Assets

Operation Fund Balance	568,641.29
Restricted Fund Balance	441,604.32
Designated Fund Balance	<u>1,749,398.28</u>
Total Net Assets	<u>2,759,643.89</u>

Total Liabilities and Net Assets 4,233,999.37

Prior Year Fund Balance Comparison at 7/31/2019:

Operation Fund Balance	667,543.40
Restricted Fund Balance	367,178.72
Designated Fund Balance	<u>434,483.81</u>
Total Fund Balance \$	<u>1,469,205.93</u>

BHSJ Community Health Agency
 Schedule of Cash Receipts and Disbursements
 January 31, 2020 thru
 June 30, 2020

Plus: Cash Receipts	\$ 626,443.53
Less: Cash Disbursements For Payroll/AP	\$ (497,659.75)
10/31/2019 Cash Balance	\$ 2,773,353.56
Plus: Cash Receipts	\$ 324,732.73
Less: Cash Disbursements For Payroll/AP	\$ (851,819.49)
11/30/2019 Cash Balance	\$ 2,246,266.80
Plus: Cash Receipts	\$ 1,186,074.50
Less: Cash Disbursements For Payroll/AP	\$ (562,760.11)
12/31/2019 Cash Balance	\$ 2,869,581.19
Plus: Cash Receipts	\$ 952,886.58
Less: Cash Disbursements For Payroll/AP	\$ (541,221.21)
1/31/2020 Cash Balance	\$ 3,281,246.56
Plus: Cash Receipts	\$ 404,443.37
Less: Cash Disbursements For Payroll/AP	\$ (1,082,139.35)
2/29/2020 Cash Balance	\$ 2,603,550.58
Plus: Cash Receipts	\$ 581,991.71
Less: Cash Disbursements For Payroll/AP	\$ (478,649.96)
3/31/2020 Cash Balance	\$ 2,706,892.33
Plus: Cash Receipts	\$ 472,858.00
Less: Cash Disbursements For Payroll/AP	\$ (454,450.94)
4/30/2020 Cash Balance	\$ 2,725,299.39
Plus: Cash Receipts	\$ 697,189.02
Less: Cash Disbursements For Payroll/AP	\$ (528,301.74)
5/31/2020 Cash Balance	\$ 2,894,186.67
Plus: Cash Receipts	\$ 582,994.19
Less: Cash Disbursements For Payroll/AP	\$ (500,980.78)
6/30/2020 Cash Balance	\$ 2,976,200.08

Expense by Program - 7/1/2020 - 7/31/2020

Program Code	Program Title	Current Month	Year to Date	Total Budget - Amendment 1	Percent Expended Amend 1
*	010 Agency Support	10,012.49	106,154.86	75,716.00	140.20%
*	024 MERS Pension Underfunded	22,590.00	631,429.37	682,178.00	92.56%
*	325 CSHCS	20,510.77	173,405.74	196,729.00	88.14%
	021 Dental Clinic - Three Rivers	2,775.00	27,750.00	33,300.00	83.33%
	745 Type II Water	7,320.18	68,769.11	83,344.00	82.51%
	029 Dental Clinic - Hillsdale	647.58	6,504.75	8,000.00	81.30%
	321 CHC Tele-A-Health	3,430.90	33,866.36	42,190.00	80.27%
	714 Onsite Sewage Disposal	28,536.29	270,075.91	336,616.00	80.23%
	721 Drinking Water Supply	28,536.29	270,075.91	336,616.00	80.23%
	338 Immunization Vaccine Handling	27,763.97	274,151.23	342,453.00	80.05%
	704 Food Service	37,309.99	345,216.95	435,033.00	79.35%
	109 WIC	69,592.94	740,851.28	935,652.00	79.18%
**	032 Emergency Preparedness	15,010.41	144,123.73	183,114.00	78.70%
	012 Area Agency on Aging	231,978.27	1,177,254.49	1,498,648.00	78.55%
	108 WIC Breastfeeding	7,941.90	72,963.95	93,505.00	78.03%
	341 Infectious Disease	19,763.28	192,810.32	257,541.00	74.86%
	332 HIV Prevention	1,551.66	20,320.39	27,285.00	74.47%
	115 MCH Enabling Women	4,191.17	40,542.15	55,375.00	73.21%
	331 STD	7,674.31	93,269.09	133,486.00	69.87%
	329 MCH Enabling Children	2,418.05	26,991.00	39,034.00	69.14%
	345 Lead Testing	479.73	17,253.23	25,218.00	68.41%
	101 Workforce Development	3,852.09	31,862.98	46,584.00	68.39%
	605 General EH Services	2,957.28	23,789.03	35,244.00	67.49%
**	327 Hearing (ELPHS)	1,219.75	59,199.03	90,441.00	65.45%
	035 Vector Borne Disease	9,597.06	20,517.93	31,709.00	64.70%
**	326 Vision (ELPHS)	1,220.85	54,692.42	84,958.00	64.37%
	014 VOCA	14,673.14	131,130.82	207,293.00	63.25%
	107 Medicaid Outreach	4,419.55	53,201.46	85,244.00	62.41%
	138 Immunization IAP	65,449.53	400,918.54	648,210.00	61.85%
	723 PFAS Response - White Pigeon	3,944.96	12,641.38	21,271.00	59.43%
	038 COVID-19 Response	43,264.21	289,412.14	485,637.00	59.59%
	230 Medical Marijuana HD	1,283.49	8,217.91	14,313.00	57.41%
	008 Salary & Fringe Payoff	304.40	39,595.93	70,000.00	56.56%
	275 Medical Marijuana SJ	1,171.55	6,739.17	13,321.00	50.59%
	034 Outbreak Investigation	824.46	12,268.46	25,000.00	49.07%
	212 Medical Marijuana BR	1,439.14	8,232.22	19,270.00	42.72%
	722 PFAS Response	0.00	1,307.43	4,864.00	26.87%
	023 Capital Expenditures	0.00	0.00	25,000.00	0.00%
	112 CSHCS Medicaid Outreach	0.00	0.00	35,692.00	0.00%
	Total Total Expense	<u>705,656.64</u>	<u>5,887,506.67</u>	<u>7,765,084.00</u>	<u>75.82%</u>

The Agency is currently 7.51% under budget.

*10/12 Months = 83.33%

**9/9 Months = 100%

**9-Month Program

Programs Over Budget as of 7/31/2020

RU 010: Over budget due to the indirect not being spread due to the other programs being under in salaries.
140.20% Over budget in Audit Expense and Liability Insurance due to expenses fully expended for FY.

RU 024: Over budget due to lump sum MERS payment. Program will fall back in line with budget as FY progresses.
92.56%

RU 325: Budget for RU 325 must be totally expended before expenses can be charged to RU 112. When looking at these 2 budgets together as one, the program is actual under spent at 74.60%.
88.14%

BRANCH HILLSDALE ST. JOSEPH COMMUNITY HEALTH AGENCY
FREEDOM OF INFORMATION ACT PROCEDURES & GUIDELINES

Statement of Principles

It is the policy of the Branch Hillsdale St. Joseph Community Health Agency (BHSJ) that all persons, except those who are serving a sentence of imprisonment, consistent with the Michigan Freedom of Information Act (FOIA), are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and employees. The people shall be informed so that they fully participate in the democratic process.

Section 1: General Policies

The Branch Hillsdale St. Joseph Community Health Agency Board of Health acting pursuant to the authority at MCL 15.236 designates BHSJ's Administrative Services Director as BHSJ's FOIA Coordinator. He or she is authorized to designate other BHSJ staff to act on his or her behalf to accept and process written requests for the BHSJ's and its Departments' public records and approve denials.

If a request for a public record is received by facsimile or e-mail, the request is deemed to have been received on the following business day. If a request is sent by e-mail and delivered to a spam or junk-mail folder, the request is not deemed received until one day after the FOIA Coordinator first becomes aware of the request. The FOIA Coordinator shall note in the FOIA log both the date the request was delivered to the spam or junk-mail folder and the date the FOIA Coordinator became aware of the request.

The FOIA Coordinator, or his or her designee, shall review BHSJ spam and junk-mail folders on a regular basis, which shall be no less than once a month. The FOIA Coordinator shall work with BHSJ Information Technology staff to develop administrative rules for handling spam and junk mail so as to protect ACCHS's systems from computer attacks which may be imbedded in an electronic FOIA request.

The FOIA Coordinator may, in his or her discretion, implement administrative rules, consistent with State law and these Procedures and Guidelines to administer the acceptance and processing of FOIA requests.

BHSJ is not obligated to create a new public record or make a compilation or summary of information which does not already exist. Neither the FOIA Coordinator nor other BHSJ staff are obligated to provide answers to questions contained in requests for public records or regarding the content of the records themselves.

The FOIA Coordinator shall keep a copy of all written requests for public records received by BHSJ on file for a period of at least one year.

BHSJ will make this Procedures and Guidelines document and the Written Public Summary publicly available without charge. If it does not, BHSJ cannot require deposits or charge fees otherwise permitted under the FOIA until it is in compliance.

A copy of this Procedures and Guidelines document and BHSJ's Written Public Summary must be publicly available by providing free copies both in BHSJ' response to a written request and upon request by visitors at any BHSJ office.

This Procedures and Guidelines document and the BHSJ's Written Public Summary will be maintained on the BHSJ' website at: www.BHSJ.org, and a link to those documents will be provided in lieu of providing paper copies of those documents in BHSJ's response to a written request.

Section 2: Requesting a Public Record

A person requesting to inspect or obtain copies of public records prepared, owned, used, possessed or retained by BHSJ must do so in writing. The request must sufficiently describe a public record so as to enable BHSJ's personnel to identify and find the requested public record.

No specific form to submit a request for a public record is required. However the FOIA Coordinator may make available a FOIA Request Form for use by the public. Verbal requests for records may be documented by BHSJ on the BHSJ's FOIA Request Form.

Written requests for public records may be submitted in person or by mail to any BHSJ office. Requests may also be submitted electronically by facsimile and e-mail. Upon their receipt, requests for public records shall be promptly forwarded to the FOIA Coordinator for processing.

A person may request that public records be provided on non-paper physical media, electronically mailed or otherwise provided to him or her in lieu of paper copies. BHSJ will comply with the request only if it possesses the necessary technological capability to provide records in the requested non-paper physical media format.

A person may subscribe to future issues of public records that are created, issued or disseminated by BHSJ on a regular basis. A subscription is valid for up to 6 months and may be renewed by the subscriber.

A person who makes a verbal, non-written request for information believed to be available on BHSJ's website, where practicable and to the best ability of the employee receiving the request, shall be informed of the pertinent website address.

A person serving a sentence of imprisonment in a local, state or federal correctional facility is not entitled to submit a request for a public record. The FOIA Coordinator will deny all such requests.

Section 3: Processing a Request

Unless otherwise agreed to in writing by the person making the request, within 5 business days of receipt of a FOIA request BHSJ will issue a response. If a request is received by facsimile, e-mail or other electronic transmission, the request is deemed to have been received on the following business day.

BHSJ will respond to the request in one of the following ways:

- Grant the request.
- Issue a written notice denying the request.
- Grant the request in part and issue a written notice denying in part the request.
- Issue a notice indicating that due to the nature of the request BHSJ needs an additional 10 business days to respond. Only one such extension is permitted.
- Issue a written notice indicating that the public record requested is available at no charge on BHSJ's website.

When a request is granted or granted in part:

If the request is granted, or granted in part, the FOIA Coordinator will require that payment be made in full for the allowable fees associated with responding to the request before the public record is made available. The FOIA Coordinator shall provide a detailed itemization of the allowable costs incurred to process the request to the person making the request. A copy of these Procedures and Guidelines shall be provided to the requestor with the response to a written request for public records, provided however, that if these Procedures and Guidelines, and its Written Public Summary are maintained on the BHSJ's website www.BHSJ.org, then a website link to those documents may be provided in lieu of providing paper copies.

If the cost of processing a FOIA request is \$50 or less, the requester will be notified of the amount due and where the documents can be obtained.

If based on a good-faith calculation by BHSJ, the cost of processing a FOIA request is expected to exceed \$50, or if the requestor has not fully paid for a previously granted request, BHSJ will require a good-faith deposit before processing the request. In making the request for a good-faith deposit the FOIA Coordinator shall provide the requestor with a detailed itemization of the allowable costs estimated to be incurred by BHSJ to process the request and also provide a best efforts estimate of a time frame it will take BHSJ to provide the records to the requestor. The best efforts estimate shall be nonbinding on BHSJ, but will be made in good faith and will strive to be reasonably accurate, given the nature of the request in the particular instance, so as to provide the requested records in a manner based on the public policy expressed by Section 1 of the FOIA.

When a request is denied or denied in part:

If the request is denied or denied in part, the FOIA Coordinator will issue a Notice of Denial which shall provide in the applicable circumstance:

- An explanation as to why a requested public record is exempt from disclosure; or
- A certificate that the requested record does not exist under the name or description provided by the requestor, or another name reasonably known by BHSJ; or
- An explanation or description of the public record or information within a public record that is separated or deleted from the public record; and
- An explanation of the person's right to submit an appeal of the denial to either the office of the Branch Hillsdale St. Joseph Community Health Agency Board of Health or seek judicial review in the Allegan County Circuit Court; and
- An explanation of the right to receive attorneys' fees, costs, and disbursements as well as actual or compensatory damages, and punitive damages of \$1,000, should they prevail in Circuit Court.
- The Notice of Denial shall be signed by the FOIA Coordinator.

If a request does not sufficiently describe a public record, the FOIA Coordinator may, in lieu of issuing a Notice of Denial indicating that the request is deficient, seek clarification or amendment of the request by the person making the request. Any clarification or amendment will be considered a new request subject to the timelines described in this Section.

Requests to inspect public records:

BHSJ shall provide reasonable facilities and opportunities for persons to examine and inspect public records during normal business hours. The FOIA Coordinator is authorized to promulgate rules regulating the manner in which records may be viewed so as to protect BHSJ' records from loss, alteration, mutilation or destruction and to prevent excessive interference with normal BHSJ operations.

Requests for certified copies:

The FOIA Coordinator shall, upon written request, furnish a certified copy of a public record at no additional cost to the person requesting the public record.

Section 4: Fee Deposits

If the fee estimate is expected to exceed \$50.00 based on a good-faith calculation by BHSJ, the requestor will be asked to provide a deposit not exceeding one-half of the total estimated fee.

If a request for public records is from a person who has not fully paid BHSJ for copies of public records made in fulfillment of a previously granted written request, the FOIA Coordinator will require a deposit of 100% of the estimated processing fee before beginning to search for a public record for any subsequent written request by that person when all of the following conditions exist:

- the final fee for the prior written request is not more than 105% of the estimated fee;
- the public records made available contained the information sought in the prior written request and remain in BHSJ' possession;
- the public records were made available to the individual, subject to payment, within the time frame estimated by BHSJ to provide the records;
- 90 days have passed since the FOIA Coordinator notified the individual in writing that the public records were available for pickup or mailing;
- the individual is unable to show proof of prior payment to BHSJ; and
- the FOIA Coordinator has calculated a detailed itemization which is the basis for the current written request's increased estimated fee deposit.

The FOIA Coordinator will not require an increased estimated fee deposit if any of the following apply:

- the person making the request is able to show proof of prior payment in full to BHSJ;
- BHSJ is subsequently paid in full for the applicable prior written request; or
- 365 days have passed since the person made the request for which full payment was not remitted to BHSJ.

Section 5: Calculation of Fees

A fee will not be charged for the cost of search, examination, review and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to BHSJ because of the nature of the request in the particular instance, and BHSJ specifically identifies the nature of the unreasonably high costs.

The following factors shall be used to determine an unreasonably high cost to BHSJ:

- Volume of the public record requested.
- Amount of time spent to search for, examine, review and separate exempt from non-exempt information in the record requested.
- Whether public records from more than one BHSJ department or various BHSJ offices is necessary to respond to the request.
- The available staffing to respond to the request.
- Any other similar factors identified by the FOIA Coordinator in responding to the particular request.

BHSJ may charge for the following costs associated with processing a FOIA request:

- Labor costs associated with copying or duplication, which includes making paper copies, making digital copies, or transferring digital public records to non-paper physical media or through the Internet.

- Labor costs associated with searching for, locating and examining a requested public record, when failure to charge a fee will result in unreasonably high costs to BHSJ.
- Labor costs associated with a review of a record to separate and delete information exempt from disclosure, when failure to charge a fee will result in unreasonably high costs to BHSJ.
- The cost of copying or duplication, not including labor, of paper copies of public records. This may include the cost for copies of records already on BHSJ's website if you ask BHSJ to make copies.
- The cost of computer discs, computer tapes or other digital or similar media when the requester asks for records in non-paper physical media. This may include the cost for copies of records already on BHSJ's website if you ask BHSJ to make copies.
- The cost to mail or send a public record to a requestor.

Labor costs will be calculated based on the following requirements:

- All labor costs will be estimated and charged in 15 minute increments with all partial time increments rounded down.
- Labor costs will be charged at the hourly wage of the lowest-paid BHSJ employee capable of doing the work in the specific fee category, regardless of who actually performs work.
- Labor costs will also include a charge to cover or partially cover the cost of fringe benefits. BHSJ may add up to 50% to the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits.
- Contracted labor costs incurred in the separation and deletion of exempt from non-exempt material will be charged at 6 times the state minimum wage, as adjusted. The current rate at the time of adoption of these Policies and Guidelines is \$57.90/hour.
- Overtime wages will not be included in labor costs until agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost.

The cost to provide records on non-paper physical media when so requested will be based on the following requirements:

- Computer disks, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.
- This cost will only be assessed if BHSJ has the technological capability necessary to provide the public record in the requested non-paper physical media format.
- In order to ensure the integrity and security of BHSJ' technological infrastructure, BHSJ will procure any requested non-paper media and will not accept non-paper media from the requestor

The cost to provide paper copies of records will be based on the following requirements:

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed \$.10 per sheet of paper. Copies for nonstandard sized sheets of paper will reflect the actual cost of reproduction.
- BHSJ may provide records using double-sided printing, if cost-saving and available.

The cost to mail records to a requestor will be based on the following requirements:

- The actual cost to mail public records using a reasonably economical and justified means.
- BHSJ may charge for the least expensive form of postal delivery confirmation.
- No cost will be made for expedited shipping or insurance unless requested.

If the FOIA Coordinator does not respond to a written request in a timely manner, BHSJ must:

- Reduce the labor costs by 5% for each day BHSJ exceeds the time permitted under FOIA up to a 50% maximum reduction, if *any* of the following applies:
 - The late response was willful and intentional.
 - The written request, within the first 250 words of the body of a letter facsimile, e-mail or e-mail attachment conveyed a request for information
 - The written request included the words, characters, or abbreviations for “freedom of information”, “information”, “FOIA”, “copy” or a recognizable misspelling of such, or legal code reference to MCL 15. 231 et seq or 1976 Public Act 442 on the front of an envelope or in the subject line of an e-mail, letter or facsimile cover page.
- Fully note the charge reduction in the Detailed Itemization of Costs Form

Section 6: Waiver of Fees

The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator a waiver or reduced fee is in the public interest because such can be considered as primarily benefitting the general public. The Branch Hillsdale St. Joseph Community Health Agency Board of Health may identify specific records or types of records it deems should be made available for no charge or at a reduced cost.

Section 7: Discounted Fees

Indigence

The FOIA Coordinator will discount the first \$20.00 of the processing fee for a request if the person requesting a public record submits an affidavit stating that they are:

- indigent and receiving specific public assistance; or
- if not receiving public assistance stating facts demonstrating an inability to pay because of indigence.

An individual is not eligible to receive the waiver if:

- the requestor has previously received discounted copies of public records from BHSJ twice during the calendar year; or
- the requestor requests information in connection with other persons who are offering or providing payment to make the request.

An affidavit is sworn statement. The FOIA Coordinator may make a Fee Waiver Affidavit Form available for use by the public.

Nonprofit organization advocating for developmentally disable or mentally ill individuals

The FOIA Coordinator will discount the first \$20.00 of the processing fee for a request from:

- A nonprofit organization designated by the State to carry out activities under subtitle C of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act, or their successors, if the request meets all of the following requirements:
 - is made directly on behalf of the organization or its clients;
 - is made for a reason wholly consistent with the mission and provisions of those laws under Section 931 of the Mental Health Code, MCL 330.1931;
 - is accompanied by documentation of its designation by the State, if requested by BHSJ or FOIA Coordinator.

Section 8: Appeal of a Denial of a Public Record

When a requestor believes that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, he or she may file an appeal of the denial with the Office of the Branch Hillsdale St. Joseph Community Health Agency Board of Health. The appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons the requestor is seeking a reversal of the denial. BHSJ may create a FOIA Appeal Form that may be used.

The Board of Health is not considered to have received a written appeal until the first regularly scheduled Board of Health meeting immediately following submission of the written appeal.

Within 10 business days of receiving the appeal the Board of Health, acting through its designee, will respond in writing by:

- reversing the disclosure denial;
- upholding the disclosure denial; or
- reverse the disclosure denial in part and uphold the disclosure denial in part.
- Under unusual circumstances, such as the need to examine or review a voluminous amount of separate and distinct public records or the need to collect the requested records from numerous facilities located apart from the office receiving or processing the request, the Board of Health may issue not more than 1 notice of extension for not more than 10 business days to respond to the appeal

If the Board of Health fails to timely respond to a written appeal, or if the Board of Health upholds all or a apportion of the disclosure denial that is the subject of the written appeal, the requesting person may seek judicial review of the nondisclosure by commencing a civil action in the Branch, Hillsdale, or St. Joseph County Circuit Court.

Whether or not a requestor submitted an appeal of a denial to the Board of Health, he or she may file a civil action in the Branch, Hillsdale, or St. Joseph County Circuit Court within 180 days after BHSJ' final determination to deny the request.

If the Court determines that the public record is not exempt from disclosure, the Court will award the appellant reasonable attorneys' fees, cost and disbursements. If the Court determines that the appellant prevails only in part, the Court in its discretion may award all or an appropriate portion of reasonable attorneys' fees, costs and disbursements.

If the Court determines that BHSJ arbitrarily and capriciously violated the FOIA by refusing or delaying the disclosure of copies of a public record, it shall award the appellant punitive damages in the amount of \$1,000. The Court shall also order that the public body pay a civil fine of \$1000 to the general fund of the State treasury.

Section 9: Appeal of an Excessive FOIA Processing Fee

"Fee" means the total fee or any component of the total fee calculated under section 4 of the FOIA, including any deposit.

If a requestor believes that the fee charged by BHSJ to process a FOIA request exceeds the amount permitted by state law, he or she must first submit a written appeal for a fee reduction to the Office of the Board of Health. The appeal must be in writing, specifically state the word "appeal" and identify how the required fee exceeds the amount permitted. BHSJ may create a FOIA Fee Appeal Form that may be used.

Within 10 business days after receiving the appeal, the Board of Health, through its designee, will respond in writing by:

- waiving the fee;

- reducing the fee and issuing a written determination indicating the specific basis that supports the remaining fee;
- upholding the fee and issue a written determination indicating the specific basis that supports the required fee; or
- issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the Board of Health will respond to the written appeal.

Within 45 days after receiving notice of the Board of Health' determination of a fee appeal, a requestor may commence a civil action in the Branch, Hillsdale, or St. Joseph County Circuit Court for a fee reduction. If a civil action is filed appealing the fee, BHSJ is not obligated to process the request for the public record until the Court resolves the fee dispute.

If the Court determines that BHSJ required a fee that exceeds the amount permitted under its publicly available procedures and guidelines or Section 4 of the FOIA, the Court shall reduce the fee to a permissible amount. Failure to comply with an order of the Court may be punished as contempt of Court.

If the requesting person prevails in Court by receiving a reduction of 50% or more of the total fee, the Court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against BHSJ.

If the Court determines that BHSJ has arbitrarily and capriciously violated the FOIA by charging an excessive fee, the Court shall order the Authority to pay a civil fine of \$500.00, which shall be deposited in the general fund of the state treasury. The Court may also award, in addition to any actual or compensatory damages, punitive damages in the amount of \$500.00 to the person seeking the fee reduction. The fine and any damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

Section 10: Conflict with Prior FOIA Policies and Procedures; Effective Date

To the extent that these Procedures and Guidelines conflict with previous FOIA policies promulgated by BHSJ, these Procedures and Guidelines are controlling. To the extent that any administrative rule promulgated by the FOIA Coordinator subsequent to the adoption of this resolution is found to be in conflict with any previous policy promulgated by BHSJ, the administrative rule promulgated by the FOIA Coordinator is controlling.

To the extent that any provision of these Procedures and Guidelines or any administrative rule promulgated by the FOIA Coordinator pertaining to the release of public records is found to be in conflict with any State statute, the applicable statute shall control. The FOIA Coordinator is authorized to modify this policy and all previous policies adopted by BHSJ and to adopt such administrative rules as he or she may deem necessary, to facilitate the

legal review and processing of requests for public records made pursuant to Michigan's FOIA statute, provided that such modifications and rules are consistent with State law.

The FOIA Coordinator shall inform the Board of Health of any change to these Policies and Guidelines. These FOIA Policies and Guidelines become effective September 1, 2020.

Section 11: Appendix of Branch Hillsdale St. Joseph Community Health Agency FOIA Forms

- Request for Public Records Form
- Notice to Extend Response Time Form
- Notice of Denial Form
- Detailed Cost Itemization Form
- Appeal of Denial of Records Form
- Appeal of Excess Fee Form



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

GRETCHEN WHITMER
GOVERNOR

ROBERT GORDON
DIRECTOR

August 19, 2020

Dear Local Health Officers,

This letter is to clarify and reiterate the intent of funds recently distributed to Local Health Departments (LHDs) by the Michigan Department of Health and Human Services (MDHHS) for COVID-19 case investigation and contact tracing. MDHHS distributed funding to each LHD across the state on July 7, 2020 for the remainder of Fiscal Year 2020 and on July 22, 2020 for Fiscal Year 2021.

These resources from MDHHS are intended to bolster local capacity for case investigation and contact tracing by providing funds to LHDs to increase staffing, invest in public communications, purchase technology, and make other local investments needed to ensure a timely and effective contact tracing strategy. We understand that none of Michigan's LHDs were previously staffed to respond to a crisis of this magnitude, and the Department expects that LHDs will need to hire staff to support a comprehensive COVID-19 response. We know there is urgency to hire these staff in preparation for a possible surge in cases this Fall.

These investments are critical to containing the spread of COVID-19 in Michigan. Investing in our state's public health workforce and infrastructure is a top priority for the Department. This new funding is intended to supplement, not supplant, existing LHD resources. This will allow LHDs to respond successfully to COVID-19, while maintaining other essential public health functions, including providing immunizations, offering vision screenings, treating STDs, and so many other activities vital to keeping Michigan communities healthy.

While we cannot guarantee how long the funds will be available due to the uncertainty of the pandemic and associated federal funding based on Congressional action, our goal is to provide LHDs with predictability and sustainability whenever possible. This is why MDHHS has already provided allocations to LHDs for Fiscal Year 2021. This ensures funding for COVID-19 response through at least September 2021. MDHHS will remain in close communication as we learn more about resources available for local public health. If you have any questions, please contact Local Health Services at MDHHS.

Thank you, as always, for your partnership in responding to COVID-19 and protecting the health and safety of Michiganders.

Robert Gordon
Director
Michigan Department of Health and Human Services

Proposal – 80/20 Health Insurance Contribution

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as last amended by 2018 Public Act 477, sets a limit on the amount that a public employer may contribute to a medical benefit plan.

For medical benefit plan coverage years beginning on or after January 1, 2021, the limit on the amount that a public employer may contribute to a medical benefit plan as a hard cap equals the following:

- \$7,043.89 single
- \$14,730.96 couple
- \$19,210.66 family

The employer's governing body may, by a majority vote, elect to limit its health insurance coverage contributions differently than what is described above. Instead of a hard cap, the employer may elect to pay no more than 80% of the total annual cost of the health plan. Previously, the Agency has always elected to utilize the 80/20 model.

Utilizing the 80/20 model with the cost of the lowest cost plan that is offered by the Agency as the maximum portion of the health insurance premium, the Agency contributions would be the following:

- \$6,148 single
- \$14,652 couple
- \$18,567 family

After comparing the new health insurance rates to the hard cap rates, I recommend that the Agency continue with the 80/20 model, as it is the most cost effective.

The Agency received the health insurance renewal quote for FY21 and the premium has increased by 6.90%. This increase was included in the FY20/21 Original Budget which was passed by the BOH in June.

Respectfully,



Theresa Fisher,
Administrative Services Director



Blue Cross Blue Shield of Michigan

Large Group Community Rated Renewal Package

for

BRANCH-HILLSDALE-ST JOS D

Customer ID: 187258

For Renewal Period Beginning: October, 2020

Publication Date: 5/27/2020

Blue Cross Blue Shield of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association

Thank you for renewing with Blue Cross

We've renewed you into a 2020 health plan that is compliant with the health care reform law. If you're satisfied, you don't need to do anything. Your plan will be automatically renewed. If you're considering a different plan, contact your Blue Cross agent to find out what options are available to your group. You'll receive a separate notice if your current plan is being discontinued.

Our vision for a strategic partnership with you is to provide smarter, better health care for your employees, no matter where they live and work. We understand you need better managed cost, healthier employees, and an improved member experience.

For more than a decade, we've enabled our comprehensive network of providers to deliver exceptional health care through our Value Partnerships programs. These programs have transformed practices to provide patient-centered care, improve quality and decrease complications, and promote appropriate use of health care services. We're committed to continuing our health care provider partnerships to improve care, deliver quality patient outcomes and lower health care costs for everyone.

Additional options for 2020:

- Blue Cross® Physician Choice PPO plan (formerly Personal Choice PPO) with a tiered network design
- Specialty products such as LifeSecure®, Dearborn National™ and Assurity® Life Insurance Company can expand employee benefits with affordable plans to help with expenses beyond covered medical services

Thank you for your business. We're committed to delivering quality products and service to you and your employees. If you have any questions on the above referenced programs or plans, please contact your Blue Cross agent.

Sincerely,



Sandy Fester
Vice President
Middle & Small Group Business

Your *Summary of Benefits and Coverage* will be available online.

For Blue Cross Employer Groups:

Prior to your renewal's start date, you can download your new *Summary of Benefits and Coverage*.

Note: Self-funded customers receive a draft version only since they're solely responsible for compliance with the federal *Summary of Benefits and Coverage* rules, including SBC creation and distribution.

1. Go to bcbsm.com and click on the *Employers* tab at the top of the page.
2. Click on *Login and Employer*.
 - If you need to register, click on *Register Now*.
 - If you're already registered, enter your username and password.
 - Click on *Login*.

Contact your Blue Cross agent to receive a copy in the mail.

For BCN Employer Groups:

Prior to your renewal's start date, you can email a copy of your benefit and rate sheet to the BCNSBCRequests@bcbsm.com mailbox to request an SBC. You can also contact your sales representative or agent for a copy of your SBC.

For employees of underwritten customers only*:

Your employees can access their own *Summary of Benefits and Coverage* through their member account at bcbsm.com once their plans start.

To receive a copy by mail, they can call the Customer Service number on the back of their Blue Cross member ID card.

* Self-funded customers are solely responsible for providing SBCs to their employees.

The group is solely responsible for ensuring compliance with the SBC requirements, if any, applicable to account based plans the group may have, such as flexible spending, health reimbursement and health savings accounts.

Rate Renewal Change	Current Premium	Renewal Premium ¹
Total Contracts ¹	42	42
Total Monthly Premium	\$60,291	\$64,450
Total Annual Premium	\$723,488	\$773,402

Projected Change in Monthly Premium	6.90%
-------------------------------------	-------

Factors Affecting Rate Change	Current Period ²	Renewal Period ¹
Rating Type	Community Rated	Community Rated
Member-to-Contract Ratio	2.91	2.87
Composite Demographic Factor ³	1.0376	1.1142
Participation Adjustment	NO	NO
Carriers Offered	BCBSM	BCBSM

1. Total Contracts and Renewal premiums are based on enrollment as of December 2019
2. Current Period calculations are based on prior renewal development
3. Includes age, area, industry, and participation factors





Appendix A:

BCBSM Benefit and Rate Schedule



A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

514F
BRANCH-HILLSDALE-ST JOS D
RUTH CASE
570 MARSHALL ROAD
COLDWATER MI 49036

000013

514F
AGENT OF RECORD
JACOB M EBY
375 W. Chicago St.
Coldwater MI 49036

BENEFIT AND RATE SCHEDULE
BRANCH-HILLSDALE-ST JOS D
Rate Effective: 10/2020 Renewal Month: October

Customer ID:	187258	Rating Type:	Large Group
Group-Division:	007016029-0003	Cluster Code:	0E00
Endorsed by:	Not Applicable	County:	BRANCH

Rates for groups renewing on or after January 1, 2011 will reflect known benefit changes required by the Patient Protection and Affordable Care Act (PPACA) (also referred to as health care reform). These benefit changes and any related rates are subject to Department of Insurance and Financial Services (DIFS) approval.

Certificates, riders and rates are subject to regulatory approval.

CERTIFICATES

BC-COMP	GROUP MEDICARE PART A COMPLEMENTARY BENEFIT CERTIFICATE
BS 65 OPTION 1	BLUE SHIELD 65, G-I BENEFIT CERTIFICATE (OPTION 1)
SB LG	SIMPLY BLUE GROUP BENEFITS CERTIFICATE LG
PDRX LG	PREFERRED RX PROGRAM CERTIFICATE LG
BLUE DENTAL	DENTAL OPTIONS GROUP BENEFIT CERTIFICATE
BLUE VISION	BLUE VISION GROUP BENEFITS CERTIFICATE

MEDICAL RIDERS

ADM A-XEA LG	ADMINISTRATIVE FORM A-XEA LG
ADM PLANR OCT	ADMINISTRATIVE RIDER PLAN YEAR - OCTOBER
SB-ECM-IN\$2.5KL	RIDER SB-ECM-IN \$2500 LG - SIMPLY BLUE EMBEDDED COINSURANCE MAXIMUM FOR IN-NETWORK SERVICES
SB-ECM-ON \$5K L	RIDER SB-ECM-ON \$5000 LG - SIMPLY BLUE EMBEDDED COINSURANCE MAXIMUM FOR OUT-OF-NETWORK SERVICES
SB-MTC \$30 LG	RIDER SB-MTC \$30 LG SIMPLY BLUE MANIPULATIVE THERAPY
SB-OV \$30 LG	RIDER SB-OV \$30 LG - SIMPLY BLUE OFFICE VISIT COPAYMENT REQUIREMENT
SB-UC \$30 LG	RIDER SB-UC \$30 LG - SIMPLY BLUE URGENT CARE VISIT COPAYMENT REQUIREMENT
SBD-ON 3K/6K LG	RIDER SBD-ON \$3000/\$6000 LG SIMPLY BLUE DEDUCTIBLE REQUIREMENT FOR OUT-OF-NETWORK SERVICES
SBDIN1.5K/3K LG	RIDER SBD-IN \$1500/\$3000 LG SIMPLY BLUE DEDUCTIBLE REQUIREMENT FOR IN-NETWORK SERVICES
SBOPMIN 6350 LG	RIDER SB-OPM-IN \$6350 LG SIMPLY BLUE ANNUAL OUT-OF-POCKET MAXIMUM FOR IN-NETWORK SERVICES
SBOPMON12.7K LG	RIDER SB-OPM-ON \$12700 LG SIMPLY BLUE ANNUAL OUT-OF-POCKET MAXIMUM FOR OUT-OF-NETWORK SERVICES

DRUG RIDERS

PD-XED-MHP LG	RIDER PD-XED-MHP LG PRESCRIPTION DRUG - EXCLUDES ELECTIVE DRUGS - MENTAL HEALTH PARITY
206050%CRXCMLG	RIDER PD-TTC \$20/\$60/50%/\$80/\$100-RXCM LG - PRESCRIPTION DRUG TRIPLE TIER COPAYMENT WITH MINIMUM AND MAXIMUM AMOUNTS AND A COST MANAGEMENT PROGRAM

Reference Number: 54922-738

All benefit descriptions may not be applicable to all subscribers.

A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

BENEFIT AND RATE SCHEDULE
BRANCH-HILLSDALE-ST JOS D
Rate Effective: 10/2020 Renewal Month: October

Customer ID: 187258 Group-Division: 007016029-0003

DENTAL RIDERS

DO-PPO RIDER DO-PPO - DENTAL OPTIONS PPO
DO-50/800 RIDER DO-50/800 - DENTAL OPTIONS 50% COPAYMENT \$800 ANNUAL MAXIMUM

VISION RIDERS

BVFLE RIDER BVFLE, BLUE VISION FREQUENCY LIMIT FOR EXAMS (24-24-24)

MEDICARE SUPPLEMENTAL RIDERS

ADM MOS816 DNTL ADMINISTRATIVE RIDER COMP BENEFITS - DENTAL
ADM MOS816 MED ADMINISTRATIVE RIDER COMP BENEFITS - MEDICAL
ADM MOS816 RX ADMINISTRATIVE RIDER COMP BENEFITS - DRUG
ADM MOS816 VIS ADMINISTRATIVE RIDER COMP BENEFITS - VISION
GCP-D RIDER GCP-D
GPC-SAT 2 RIDER GPC- SAT-2 - SUBSTANCE ABUSE TREATMENT PROGRAM BENEFITS
GPC-SAT-MHP-2 RIDER GPC-SAT-MHP-2 - GROUP COMPLEMENTARY SUBSTANCE ABUSE TREATMENT MENTAL HEALTH PARITY
HCR MS PCB RIDER HCR-MS-PCB - HEALTH CARE REFORM MEDICARE SUPPLEMENTAL PREVENTIVE CARE BENEFITS
HCR-MS-WCB-ECS RIDER HCR-MS-WCB - HEALTH CARE REFORM MEDICARE SUPPLEMENTAL WOMENS CONTRACEPTIVE BENEFITS

A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

BENEFIT AND RATE SCHEDULE
BRANCH-HILLSDALE-ST JOS D
Rate Effective: 10/2020 Renewal Month: October

Customer ID: 187258 Group-Division: 007016029-0003

Monthly Premium Rates	Benefit ID	Total	Blue Cross	Blue Shield	Drugs	Master Medical	Dental	Vision
One Person Regular	0000 5B2C	\$ 640.49	312.00	192.43	108.88		21.88	5.30
Two Person Regular	0000 5B2C	\$1,526.29	748.80	461.83	261.30		43.76	10.60
Family Regular	0000 5B2C	\$1,934.10	935.99	577.29	326.63		76.59	17.60
One Person Regular	0000 0DF1	\$ 27.18					21.88	5.30
Two Person Regular	0000 0DF1	\$ 54.36					43.76	10.60
Family Regular	0000 0DF1	\$ 94.19					76.59	17.60
One Complementary	0000 43JD	\$ 949.91	339.87	139.11	444.75		21.88	4.30
Two Complementary	0000 43JD	\$1,899.82	679.74	278.22	889.50		43.76	8.60
Three Complementary	0000 43JD	\$2,849.73	1,019.61	417.33	1,334.25		65.64	12.90
One Complementary	0000 0DF2	\$ 26.18					21.88	4.30
Two Complementary	0000 0DF2	\$ 52.36					43.76	8.60
Three Complementary	0000 0DF2	\$ 78.54					65.64	12.90
1 Person Regular & 1 Complementary	0000 43JD	\$1,590.40	651.87	331.54	553.63		43.76	9.60
2 Person Regular & 1 Complementary	0000 43JD	\$2,476.20	1,088.67	600.94	706.05		65.64	14.90
Family Regular & 1 Complementary	0000 43JD	\$2,884.01	1,275.86	716.40	771.38		98.47	21.90
1 Person Regular & 2 Complementary	0000 43JD	\$2,540.31	991.74	470.65	998.38		65.64	13.90
2 Person Regular & 2 Complementary	0000 43JD	\$3,426.11	1,428.54	740.05	1,150.80		87.52	19.20
Family Regular & 2 Complementary	0000 43JD	\$3,833.92	1,615.73	855.51	1,216.13		120.35	26.20
1 Person Regular & 3 Complementary	0000 43JD	\$3,490.22	1,331.61	609.76	1,443.13		87.52	18.20
2 Person Regular & 3 Complementary	0000 43JD	\$4,376.02	1,768.41	879.16	1,595.55		109.40	23.50
Family Regular & 3 Complementary	0000 43JD	\$4,783.83	1,955.60	994.62	1,660.88		142.23	30.50
1 Person Regular & 1 Complementary	0000 0DF2	\$ 53.36					43.76	9.60
2 Person Regular & 1 Complementary	0000 0DF2	\$ 80.54					65.64	14.90
Family Regular & 1 Complementary	0000 0DF2	\$ 120.37					98.47	21.90
1 Person Regular & 2 Complementary	0000 0DF2	\$ 79.54					65.64	13.90
RRL			5.0217	4.4730	16.2258		1.6078	1.3660

BCBSM reserves the right to adjust rate if any of the assumptions or calculations used to develop the rates are incorrect.

If you have questions or wish to discuss other BCBSM benefit plans, please contact your BCBSM Regional Sales Office or Agent. We at BCBSM appreciate your business and look forward to providing your continuing health benefit needs.

Reference Number: 54922-738

A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

BENEFIT AND RATE SCHEDULE
BRANCH-HILLSDALE-ST JOS D
Rate Effective: 10/2020 Renewal Month: October

Customer ID: 187258 Group-Division: 007016029-0003

Monthly Premium Rates	Benefit ID	Total	Blue Cross	Blue Shield	Drugs	Master Medical	Dental	Vision
2 Person Regular & 2 Complementary	0000 0DF2	\$ 106. 72					87. 52	19. 20
Family Regular & 2 Complementary	0000 0DF2	\$ 146. 55					120. 35	26. 20
1 Person Regular & 3 Complementary	0000 0DF2	\$ 105. 72					87. 52	18. 20
2 Person Regular & 3 Complementary	0000 0DF2	\$ 132. 90					109. 40	23. 50
Family Regular & 3 Complementary	0000 0DF2	\$ 172. 73					142. 23	30. 50
RRL			5. 0217	4. 4730	16. 2258		1. 6078	1. 3660

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514F
BRANCH-HILLSDALE-ST JOS D
RUTH CASE
570 N. MARSHALL RD.
COLDWATER MI 49036

000014

514F
AGENT OF RECORD
JACOB M EBY
375 W. Chicago St.
Coldwater MI 49036

BENEFIT AND RATE SCHEDULE
BRANCH-HILLSDALE-ST JOS D
Rate Effective: 10/2020 Renewal Month: October

Customer ID:	187258	Rating Type:	Large Group
Group-Division:	007016029-0004	Cluster Code:	0E00
Endorsed by:	Not Applicable	County:	BRANCH

Rates for groups renewing on or after January 1, 2011 will reflect known benefit changes required by the Patient Protection and Affordable Care Act (PPACA) (also referred to as health care reform). These benefit changes and any related rates are subject to Department of Insurance and Financial Services (DIFS) approval.

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SB LG	SIMPLY BLUE GROUP BENEFITS CERTIFICATE LG
PDRX LG	PREFERRED RX PROGRAM CERTIFICATE LG
BLUE DENTAL	DENTAL OPTIONS GROUP BENEFIT CERTIFICATE
BLUE VISION	BLUE VISION GROUP BENEFITS CERTIFICATE

MEDICAL RIDERS

ADM A-XEA LG	ADMINISTRATIVE FORM A-XEA LG
ADM PLANR OCT	ADMINISTRATIVE RIDER PLAN YEAR - OCTOBER
SB-ECM-IN\$2.5KL	RIDER SB-ECM-IN \$2500 LG - SIMPLY BLUE EMBEDDED COINSURANCE MAXIMUM FOR IN-NETWORK SERVICES
SB-ECM-ON \$5K L	RIDER SB-ECM-ON \$5000 LG - SIMPLY BLUE EMBEDDED COINSURANCE MAXIMUM FOR OUT-OF-NETWORK SERVICES
SB-MTC \$30 LG	RIDER SB-MTC \$30 LG SIMPLY BLUE MANIPULATIVE THERAPY
SB-OV \$30 LG	RIDER SB-OV \$30 LG - SIMPLY BLUE OFFICE VISIT COPAYMENT REQUIREMENT
SB-UC \$30 LG	RIDER SB-UC \$30 LG - SIMPLY BLUE URGENT CARE VISIT COPAYMENT REQUIREMENT
SBD-IN 1K/2K LG	RIDER SBD-IN \$1000/\$2000 LG SIMPLY BLUE DEDUCTIBLE REQUIREMENT FOR IN-NETWORK SERVICES
SBD-ON 2K/4K LG	RIDER SBD-ON \$2000/\$4000 LG SIMPLY BLUE DEDUCTIBLE REQUIREMENT FOR OUT-OF-NETWORK SERVICES
SBOPMIN 6350 LG	RIDER SB-OPM-IN \$6350 LG SIMPLY BLUE ANNUAL OUT-OF-POCKET MAXIMUM FOR IN-NETWORK SERVICES
SBOPMON12.7K LG	RIDER SB-OPM-ON \$12700 LG SIMPLY BLUE ANNUAL OUT-OF-POCKET MAXIMUM FOR OUT-OF-NETWORK SERVICES

DRUG RIDERS

PD-XED-MHP LG	RIDER PD-XED-MHP LG PRESCRIPTION DRUG - EXCLUDES ELECTIVE DRUGS - MENTAL HEALTH PARITY
206050%CRXCMLG	RIDER PD-TTC \$20/\$60/50%/\$80/\$100-RXCM LG - PRESCRIPTION DRUG TRIPLE TIER COPAYMENT WITH MINIMUM AND MAXIMUM AMOUNTS AND A COST MANAGEMENT PROGRAM

Reference Number: 54922-739

All benefit descriptions may not be applicable to all subscribers.

A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

BENEFIT AND RATE SCHEDULE
BRANCH-HILLSDALE-ST JOS D
Rate Effective: 10/2020 Renewal Month: October

Customer ID: 187258 Group-Division: 007016029-0004

DENTAL RIDERS

ADM PLANR OCT	ADMINISTRATIVE RIDER PLAN YEAR - OCTOBER
DO-AM \$800	RIDER DO-AM \$800 - DENTAL OPTIONS ANNUAL MAXIMUM
DO-CR1	RIDER DO-CR1 - DENTAL OPTIONS COPAYMENT REQUIREMENT PLAN 1
DO-EOS	RIDER DO-EOS - DENTAL OPTIONS EXCLUDES ORTHODONTIC SERVICES
DO-FACR	RIDER DO-FACR - DENTAL OPTIONS FREQUENCY, AGE AND CLASSIFICATION REDESIGN
DO-PPO	RIDER DO-PPO - DENTAL OPTIONS PPO

VISION RIDERS

BVFLE	RIDER BVFLE, BLUE VISION FREQUENCY LIMIT FOR EXAMS (24-24-24)
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MEDICARE SUPPLEMENTAL RIDERS

ADM MOS816 DNTL	ADMINISTRATIVE RIDER COMP BENEFITS - DENTAL
ADM MOS816 MED	ADMINISTRATIVE RIDER COMP BENEFITS - MEDICAL
ADM MOS816 RX	ADMINISTRATIVE RIDER COMP BENEFITS - DRUG
ADM MOS816 VIS	ADMINISTRATIVE RIDER COMP BENEFITS - VISION
GCP-D	RIDER GCP-D
GPC-SAT 2	RIDER GPC- SAT-2 - SUBSTANCE ABUSE TREATMENT PROGRAM BENEFITS
GPC-SAT-MHP-2	RIDER GPC-SAT-MHP-2 - GROUP COMPLEMENTARY SUBSTANCE ABUSE TREATMENT MENTAL HEALTH PARITY
HCR MS PCB	RIDER HCR-MS-PCB - HEALTH CARE REFORM MEDICARE SUPPLEMENTAL PREVENTIVE CARE BENEFITS
HCR-MS-WCB-ECS	RIDER HCR-MS-WCB - HEALTH CARE REFORM MEDICARE SUPPLEMENTAL WOMENS CONTRACEPTIVE BENEFITS

Reference Number: 54922-739

All benefit descriptions may not be applicable to all subscribers.

A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

BENEFIT AND RATE SCHEDULE
BRANCH-HILLSDALE-ST JOS D
Rate Effective: 10/2020 Renewal Month: October

Customer ID: 187258 Group-Division: 007016029-0004

Monthly Premium Rates	Benefit ID	Total	Blue Cross	Blue Shield	Drugs	Master Medical	Dental	Vision
One Person Regular	0000 5CLQ	\$ 663.51	327.47	200.57	108.88		21.29	5.30
Two Person Regular	0000 5CLQ	\$1,581.76	785.92	481.37	261.30		42.57	10.60
Family Regular	0000 5CLQ	\$2,002.85	982.40	601.71	326.63		74.51	17.60
One Person Regular	0000 5CLR	\$ 26.59					21.29	5.30
Two Person Regular	0000 5CLR	\$ 53.17					42.57	10.60
Family Regular	0000 5CLR	\$ 92.11					74.51	17.60
One Complementary	0000 43JG	\$ 949.32	339.87	139.11	444.75		21.29	4.30
Two Complementary	0000 43JG	\$1,898.64	679.74	278.22	889.50		42.58	8.60
Three Complementary	0000 43JG	\$2,847.96	1,019.61	417.33	1,334.25		63.87	12.90
One Complementary	0000 5CLT	\$ 25.59					21.29	4.30
Two Complementary	0000 5CLT	\$ 51.18					42.58	8.60
Three Complementary	0000 5CLT	\$ 76.77					63.87	12.90
1 Person Regular & 1 Complementary	0000 43JG	\$1,612.83	667.34	339.68	553.63		42.58	9.60
2 Person Regular & 1 Complementary	0000 43JG	\$2,531.08	1,125.79	620.48	706.05		63.86	14.90
Family Regular & 1 Complementary	0000 43JG	\$2,952.17	1,322.27	740.82	771.38		95.80	21.90
1 Person Regular & 2 Complementary	0000 43JG	\$2,562.15	1,007.21	478.79	998.38		63.87	13.90
2 Person Regular & 2 Complementary	0000 43JG	\$3,480.40	1,465.66	759.59	1,150.80		85.15	19.20
Family Regular & 2 Complementary	0000 43JG	\$3,901.49	1,662.14	879.93	1,216.13		117.09	26.20
1 Person Regular & 3 Complementary	0000 43JG	\$3,511.47	1,347.08	617.90	1,443.13		85.16	18.20
2 Person Regular & 3 Complementary	0000 43JG	\$4,429.72	1,805.53	898.70	1,595.55		106.44	23.50
Family Regular & 3 Complementary	0000 43JG	\$4,850.81	2,002.01	1,019.04	1,660.88		138.38	30.50
1 Person Regular & 1 Complementary	0000 5CLT	\$ 52.18					42.58	9.60
2 Person Regular & 1 Complementary	0000 5CLT	\$ 78.76					63.86	14.90
Family Regular & 1 Complementary	0000 5CLT	\$ 117.70					95.80	21.90
1 Person Regular & 2 Complementary	0000 5CLT	\$ 77.77					63.87	13.90
RRL			5.0217	4.4730	16.2258		1.6078	1.3660

BCBSM reserves the right to adjust rate if any of the assumptions or calculations used to develop the rates are incorrect.

If you have questions or wish to discuss other BCBSM benefit plans, please contact your BCBSM Regional Sales Office or Agent. We at BCBSM appreciate your business and look forward to providing your continuing health benefit needs.

Reference Number: 54922-739

A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

BENEFIT AND RATE SCHEDULE
BRANCH-HILLSDALE-ST JOS D
Rate Effective: 10/2020 Renewal Month: October

Customer ID: 187258 Group-Division: 007016029-0004

Monthly Premium Rates	Benefit ID	Total	Blue Cross	Blue Shield	Drugs	Master Medical	Dental	Vision
2 Person Regular & 2 Complementary	0000 5CLT	\$ 104.35					85.15	19.20
Family Regular & 2 Complementary	0000 5CLT	\$ 143.29					117.09	26.20
1 Person Regular & 3 Complementary	0000 5CLT	\$ 103.36					85.16	18.20
2 Person Regular & 3 Complementary	0000 5CLT	\$ 129.94					106.44	23.50
Family Regular & 3 Complementary	0000 5CLT	\$ 168.88					138.38	30.50
RRL			5.0217	4.4730	16.2258		1.6078	1.3660

BCBSM reserves the right to adjust rate if any of the assumptions or calculations used to develop the rates are incorrect.

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Reference Number: 54922-739



Appendix B:

BCBSM Plan Design Mileage Charts



BCBSM Large Group Plan Design Mileage Charts - MEDICAL AND PHARMACY COMBINED

Plan	Current Coverage (4Q 2020 Design)										New Coverage (4Q 2020 Design)																																															
	Deductible	Embedded Coinsurance Maximum (ECM)	Coinsurance	Out-of-Pocket Maximum	Office Visit (OV) Copay	Emergency Room (ER) Copay	Community Blue 1	Community Blue 3	Community Blue 4	Community Blue 12 1000/0%	Community Blue 12 1000/20%	Community Blue 14 1500/20%	Community Blue 15 2500/0%	Community Blue 15 2500/20%	Community Blue 15 5000/0%	Community Blue 15 5000/20%	Community Blue 15 5000/30%	Simply Blue 250	Simply Blue 500	Simply Blue 750	Simply Blue 1000, 0%	Simply Blue 1000, 20%	Simply Blue 1500, 0%	Simply Blue 1500, 20%	Simply Blue 2000	Simply Blue 2500	Simply Blue 3000	Simply Blue 4000	Simply Blue HRA 1000	Simply Blue HRA 1500	Simply Blue HRA 2500	Simply Blue HRA 4000	Simply Blue HRA 5000	Simply Blue HSA 1400/0%	Simply Blue HSA 1400/20%	Simply Blue HSA 2000/0%	Simply Blue HSA 2000/10%	Simply Blue HSA 2000/20%	Simply Blue HSA 2500/0%	Simply Blue HSA 2500/10%	Simply Blue HSA 2500/20%	Simply Blue HSA 3000/0%	Simply Blue HSA 3000/10%	Simply Blue HSA 3000/20%	Simply Blue RC 2500	Simply Blue RC 4000	Healthy Blue Achieve 250	Healthy Blue Achieve 500	Healthy Blue Achieve 1000	Healthy Blue Achieve 1500	Healthy Blue Achieve 2000	Simply Blue 1500 MVP	Simply Blue HSA 4000 MVP	Simply Blue HSA 6350 MVP				
Community Blue 1	\$0	N/A	0%	\$8,150	\$10	\$50	0%	-10%	-14%	-11%	-18%	-20%	-19%	-24%	-26%	-29%	-29%	-20%	-23%	-24%	-20%	-27%	-24%	-29%	-31%	-33%	-35%	-38%	-24%	-27%	-31%	-35%	-37%	-27%	-31%	-33%	-37%	-39%	-37%	-40%	-41%	-38%	-44%	-45%	-41%	-46%	-47%	-37%	-41%	-22%	-25%	-30%	-33%	-35%	-42%	-46%	-49%	
Community Blue 3	\$250	\$1,000	20%	\$8,150	\$20	\$150	12%	0%	-3%	-1%	-8%	-11%	-9%	-15%	-18%	-21%	-21%	-11%	-14%	-16%	-11%	-18%	-15%	-21%	-23%	-25%	-27%	-30%	-16%	-19%	-23%	-28%	-30%	-18%	-23%	-26%	-30%	-32%	-30%	-33%	-34%	-31%	-37%	-39%	-34%	-39%	-40%	-29%	-35%	-13%	-16%	-22%	-25%	-27%	-35%	-40%	-43%	
Community Blue 4	\$500	\$1,500	20%	\$8,150	\$20	\$150	16%	4%	0%	3%	-5%	-8%	-6%	-12%	-15%	-18%	-18%	-8%	-10%	-13%	-8%	-15%	-12%	-18%	-21%	-23%	-25%	-28%	-13%	-16%	-20%	-25%	-27%	-15%	-20%	-23%	-28%	-29%	-27%	-31%	-32%	-28%	-35%	-37%	-32%	-37%	-38%	-27%	-32%	-10%	-13%	-19%	-22%	-25%	-32%	-37%	-41%	
Community Blue 12 1000/0%	\$1,000	N/A	0%	\$8,150	\$30	\$150	12%	1%	-3%	0%	-8%	-10%	-9%	-14%	-17%	-20%	-20%	-11%	-13%	-15%	-10%	-18%	-15%	-21%	-23%	-25%	-27%	-30%	-15%	-18%	-23%	-27%	-29%	-18%	-22%	-25%	-30%	-31%	-29%	-33%	-34%	-30%	-37%	-38%	-33%	-39%	-40%	-29%	-34%	-13%	-15%	-22%	-24%	-27%	-34%	-39%	-42%	
Community Blue 12 1000/20%	\$1,000	\$2,500	20%	\$8,150	\$30	\$150	22%	9%	5%	8%	0%	-3%	-1%	-7%	-10%	-14%	-14%	3%	-6%	-8%	-3%	-11%	-7%	-14%	-16%	-19%	-21%	-24%	-8%	-11%	-16%	-21%	-23%	-11%	-16%	-19%	-24%	-25%	-23%	-27%	-28%	-25%	-32%	-33%	-28%	-34%	-35%	-23%	-29%	5%	8%	-15%	-18%	-21%	29%	34%	-38%	
Community Blue 14 1500/20%	\$1,500	\$2,500	20%	\$8,150	\$30	\$150	26%	12%	9%	12%	3%	0%	2%	-4%	-8%	-11%	-11%	0%	-3%	-5%	0%	-8%	-5%	-11%	-14%	-16%	-18%	-22%	-5%	-8%	-14%	-19%	-21%	-8%	-13%	-16%	-21%	-23%	-21%	-25%	-26%	-22%	-30%	-31%	-26%	-32%	-33%	-20%	-27%	-2%	-5%	-13%	-16%	-18%	-27%	-32%	-36%	
Community Blue 15 2500/0%	\$2,500	N/A	0%	\$8,150	\$30	\$150	23%	10%	6%	10%	1%	-2%	0%	-6%	-9%	-13%	-13%	-2%	-5%	-7%	-2%	-10%	-6%	-13%	-16%	-18%	-20%	-23%	-7%	-10%	-15%	-20%	-23%	-10%	-15%	-18%	-23%	-25%	-23%	-26%	-28%	-24%	-31%	-33%	-27%	-33%	-34%	-22%	-28%	-4%	-7%	-14%	-17%	-20%	-28%	-33%	-37%	
Community Blue 15 2500/20%	\$2,500	\$2,500	20%	\$8,150	\$30	\$150	31%	18%	14%	17%	8%	5%	7%	0%	-3%	-7%	-7%	-4%	2%	-1%	5%	-4%	0%	-7%	-10%	-12%	-14%	-18%	-1%	-4%	-10%	-15%	-17%	-4%	-9%	-12%	-18%	-20%	-17%	-21%	-19%	-26%	-28%	-22%	-29%	-30%	-17%	-23%	2%	1%	-8%	-12%	-14%	-23%	-29%	-33%		
Community Blue 15 5000/0%	\$5,000	N/A	0%	\$8,150	\$30	\$150	36%	22%	17%	21%	11%	8%	10%	3%	0%	-4%	-4%	8%	5%	3%	8%	0%	3%	-4%	-7%	-9%	0%	3%	-4%	-7%	-12%	-15%	-17%	-5%	-10%	-15%	-17%	-15%	-19%	-20%	-16%	-24%	-26%	-20%	-26%	-20%	-24%	-21%	5%	2%	-5%	-9%	-12%	-11%	-27%	-30%		
Community Blue 15 5000/20%	\$5,000	N/A	20%	\$8,150	\$30	\$150	41%	26%	22%	25%	16%	12%	15%	7%	4%	0%	0%	12%	9%	7%	12%	3%	7%	0%	-3%	-6%	-8%	-12%	7%	3%	-3%	-6%	-9%	-11%	3%	-6%	-12%	-14%	-11%	-16%	-17%	-13%	-21%	-23%	-17%	-23%	-25%	-10%	-17%	10%	6%	-2%	-5%	-8%	-18%	-24%	-28%	
Community Blue 15 5000/30%	\$5,000	N/A	30%	\$8,150	\$30	\$150	41%	26%	22%	26%	16%	12%	15%	7%	4%	0%	0%	12%	9%	7%	12%	4%	7%	0%	-3%	-6%	-8%	-12%	7%	3%	-3%	-6%	-9%	-11%	3%	-6%	-12%	-14%	-11%	-16%	-17%	-13%	-21%	-23%	-16%	-23%	-25%	-10%	-17%	10%	7%	-2%	-5%	-8%	-18%	-24%	-28%	
Simply Blue 250	\$250	\$2,500	20%	\$8,150	\$20	\$250	26%	13%	9%	12%	3%	0%	2%	-4%	-7%	-11%	-11%	0%	-3%	-5%	0%	-8%	-4%	-11%	-14%	-16%	-18%	-22%	-5%	-8%	-13%	-16%	-18%	-22%	-9%	-13%	-16%	-21%	-23%	-21%	-25%	-26%	-22%	-30%	-31%	-26%	-32%	-33%	-20%	-26%	-2%	-5%	-13%	-16%	-18%	-27%	-32%	-36%
Simply Blue 500	\$500	\$2,500	20%	\$8,150	\$20	\$250	29%	16%	12%	15%	6%	3%	5%	-2%	-5%	-8%	-8%	3%	0%	-2%	3%	-5%	-2%	-9%	-11%	-14%	-16%	-19%	-2%	-6%	-11%	-14%	-17%	-5%	-11%	-14%	-19%	-21%	-19%	-23%	-24%	-20%	-28%	-29%	-24%	-30%	-31%	-18%	-24%	0%	-3%	-10%	-13%	-16%	-25%	-30%	-34%	
Simply Blue 750	\$750	\$2,500	20%	\$8,150	\$20	\$250	32%	18%	14%	18%	9%	5%	7%	1%	-3%	-6%	-6%	5%	2%	0%	5%	-3%	0%	-6%	-9%	-12%	-14%	-18%	0%	-4%	-9%	-14%	-17%	-5%	-12%	-17%	-21%	-19%	-23%	-24%	-20%	-28%	-28%	-22%	-28%	-29%	-16%	-23%	3%	0%	-8%	-11%	-14%	-23%	-28%	-32%		
Simply Blue 1000, 0%	\$1,000	N/A	0%	\$8,150	\$30	\$250	25%	12%	9%	12%	3%	0%	2%	-4%	-8%	-11%	-11%	0%	-3%	-5%	0%	-8%	-5%	-11%	-14%	-16%	-18%	-22%	-5%	-8%	-13%	-16%	-18%	-22%	-9%	-13%	-16%	-21%	-23%	-21%	-25%	-26%	-22%	-30%	-31%	-26%	-32%	-33%	-20%	-26%	-2%	-5%	-13%	-16%	-18%	-27%	-32%	-36%
Simply Blue 1000, 20%	\$1,000	\$2,500	20%	\$8,150	\$30	\$250	36%	22%	18%	21%	12%	9%	11%	4%	0%	-3%	-3%	8%	6%	3%	9%	0%	4%	-4%	-7%	-9%	-11%	-15%	3%	-1%	-6%	-12%	-14%	0%	-6%	-9%	-15%	-17%	-14%	-18%	-20%	-16%	-24%	-25%	-19%	-26%	-27%	-13%	-20%	6%	3%	-5%	-8%	-11%	-20%	-26%	-30%	
Simply Blue 1500, 0%	\$1,500	N/A	0%	\$8,150	\$30	\$250	32%	18%	14%	17%	8%	5%	7%	0%	-3%	-7%	-7%	5%	2%	0%	5%	-3%	0%	-7%	-10%	-12%	-14%	-18%	0%	-4%	-9%	-15%	-17%	-4%	-9%	-12%	-18%	-20%	-17%	-21%	-23%	-19%	-26%	-28%	-22%	-29%	-30%	-16%	-23%	2%	-1%	-8%	-12%	-14%	-23%	-29%	-33%	
Simply Blue 1500, 20%	\$1,500	\$2,500	20%	\$8,150	\$30	\$250	41%	27%	22%	26%	16%	13%	15%	8%	4%	0%	0%	12%	9%	7%	13%	4%	7%	0%	-3%	-6%	-8%	-12%	7%	3%	-3%	-6%	-9%	-11%	4%	-2%	-6%	-12%	-14%	-11%	-16%	-17%	-13%	-21%	-23%	-16%	-23%	-25%	-10%	-17%	10%	7%	-1%	-5%	-8%	-17%	-23%	-28%
Simply Blue 2000	\$2,000	\$2,500	20%	\$8,150	\$30	\$250	46%	31%	26%	30%	20%	16%	18%	11%	7%	3%	3%	16%	13%	10%	16%	7%	11%	3%	0%	-3%	-5%	-9%	10%	6%	-6%	-8%	7%	1%	-3%	-9%	-11%	-8%	-13%	-14%	-10%	-18%	-20%	-14%	-21%	-22%	-7%	-15%	13%	10%	2%	-5%	-15%	-21%	-25%			
Simply Blue 2500	\$2,500	\$2,500	20%	\$8,150	\$30	\$250	50%	34%	30%	33%	23%	19%	22%	14%	10%	6%	6%	19%	16%	13%	19%	10%	14%	6%	3%	0%	-2%	-7%	13%	9%	3%	-3%	-6%	10%	3%	0%	-6%	-8%	-6%	-10%	-12%	-7%	-16%	-18%	-11%	-19%	-20%	-5%	-12%	16%	13%	4%	1%	-2%	-12%	-19%	-23%	
Simply Blue 3000	\$3,000	\$2,500	20%	\$8,150	\$30	\$250	53%	37%	33%	37%	26%	22%	25%	17%	13%	9%	9%	22%	19%	16%	22%	13%	17%	9%	5%	2%	0%	-4%	16%	12%	6%	-1%	-4%	12%	6%	2%	-4%	-6%	-4%	-8%	-10%	-5%	-14%	-16%	-9%	-17%	-18%	-3%	-10%	19%	16%	7%	3%	0%	-10%	-17%	-21%	
Simply Blue 4000	\$4,000	N/A	30%	\$8,150	\$30	\$250	60%	44%	39%	43%	32%	28%	30%	22%	18%	14%	14%	28%	24%	21%	28%	18%	22%	13%	10%	7%	4%	0%	21%	17%	10%	4%	1%	17%	11%	7%	0%	-2%	1%	-4%	6%	-1%	-10%	-12%	-5%	-13%	-15%	2%	-6%	25%	21%	12%	8%	4%	6%	-13%	-18%	
Simply Blue HRA 1000	\$1,000	\$2,500	20%	\$8,150	\$30	\$250	32%	18%	14%	18%	8%	5%	7%	1%	-3%	-6%	-6%	5%	2%	0%	5%	-3%	0%	-7%	-9%	-12%	-14%	-18%	0%	-4%	-9%	-14%	-17%	-3%	-9%	-12%	-17%	-19%	-17%	-21%	-22%	-18%	-26%	-28%	-22%	-28%	-30%	-16%	-23%	3%	0%	-8%	-11%	-14%	-23%	-28%	-32%	
Simply Blue HRA 1500	\$1,500	\$2,500	20%	\$8,150	\$30	\$250	37%	23%	19%	22%	12%	9%	11%	4%	1%	-3%	-3%	9%	6%	4%	9%	1%	4%	3%	-6%	-9%	9%	1%	4%	-3%	-6%	-10%	0%	-5%	-9%	-11%	-8%	-13%	-14%	-10%	-18%	-20%	-14%	-21%	-22%	-7%	-15%	13%	10%	2%	-5%	-15%	-21%	-25%				
Simply Blue HRA 2500	\$2,500	\$2,500	20%	\$8,150	\$30	\$250	45%	30%	26%	29%	19%	16%	18%	11%																																												

BCBSM Large Group Plan Design Mileage Charts - MEDICAL ONLY

Plan	Current Coverage (4Q 2020 Design)						New Coverage (4Q 2020 Design)																																
	Deductible	Embedded Coinsurance Maximum (ECM)	Coinsurance	Out-of-Pocket Maximum	Office Visit (OV) Copay	Emergency Room (ER) Copay	Community Blue 1	Community Blue 3	Community Blue 4	Community Blue 12 1000/0%	Community Blue 12 1000/20%	Community Blue 14 1500/20%	Community Blue 15 2500/0%	Community Blue 15 2500/20%	Community Blue 15 5000/0%	Community Blue 15 5000/20%	Community Blue 15 5000/30%	Simply Blue 250	Simply Blue 500	Simply Blue 750	Simply Blue 1000, 0%	Simply Blue 1000, 20%	Simply Blue 1500, 0%	Simply Blue 1500, 20%	Simply Blue 2000	Simply Blue 2500	Simply Blue 3000	Simply Blue 4000	Simply Blue HRA 1000	Simply Blue HRA 1500	Simply Blue HRA 2500	Simply Blue HRA 4000	Simply Blue HRA 5000	Healthy Blue Achieve 250	Healthy Blue Achieve 500	Healthy Blue Achieve 1000	Healthy Blue Achieve 1500	Healthy Blue Achieve 2000	Simply Blue 1500 MVP
Community Blue 1	\$0	N/A	0%	\$8,150	\$10	\$50	0%	-12%	-16%	-13%	-21%	-24%	-22%	-28%	-31%	-35%	-35%	-24%	-26%	-29%	-24%	-31%	-28%	-34%	-37%	-39%	-41%	-45%	-28%	-32%	-37%	-42%	-44%	-25%	-28%	-34%	-37%	-40%	-32%
Community Blue 3	\$250	\$1,000	20%	\$8,150	\$20	\$150	14%	0%	-4%	-1%	-10%	-13%	-11%	-18%	-21%	-26%	-26%	-13%	-16%	-18%	-13%	-22%	-18%	-25%	-28%	-30%	-33%	-37%	-18%	-22%	-28%	-34%	-36%	-15%	-17%	-25%	-29%	-31%	-22%
Community Blue 4	\$500	\$1,500	20%	\$8,150	\$20	\$150	19%	4%	0%	4%	-6%	-10%	-7%	-15%	-18%	-23%	-23%	-9%	-12%	-15%	-9%	-18%	-14%	-22%	-25%	-27%	-30%	-34%	-15%	-19%	-25%	-31%	-34%	-11%	-14%	-22%	-25%	-28%	-19%
Community Blue 12 1000/0%	\$1,000	N/A	0%	\$8,150	\$30	\$150	15%	1%	-3%	0%	-9%	-13%	-11%	-17%	-21%	-25%	-26%	-13%	-15%	-18%	-12%	-21%	-17%	-24%	-27%	-30%	-32%	-37%	-18%	-21%	-27%	-33%	-36%	-14%	-17%	-25%	-28%	-31%	-21%
Community Blue 12 1000/20%	\$1,000	\$2,500	20%	\$8,150	\$30	\$150	27%	11%	7%	10%	0%	-4%	-1%	-9%	-13%	-18%	-18%	-3%	-7%	-9%	-3%	-13%	-9%	-17%	-20%	-23%	-25%	-30%	-9%	-13%	-20%	-26%	-29%	-5%	-8%	-17%	-21%	-24%	-13%
Community Blue 14 1500/20%	\$1,500	\$2,500	20%	\$8,150	\$30	\$150	32%	15%	11%	14%	4%	0%	2%	-5%	-9%	-14%	-15%	0%	-3%	-6%	0%	-10%	-5%	-14%	-17%	-20%	-22%	-28%	-6%	-10%	-17%	-24%	-27%	-1%	-5%	-14%	-18%	-21%	-10%
Community Blue 15 2500/0%	\$2,500	N/A	0%	\$8,150	\$30	\$150	28%	13%	8%	12%	1%	-2%	0%	-8%	-11%	-17%	-17%	-2%	-5%	-8%	-2%	-12%	-8%	-16%	-19%	-22%	-24%	-29%	-8%	-12%	-19%	-25%	-28%	-4%	-7%	-16%	-20%	-23%	-12%
Community Blue 15 2500/20%	\$2,500	\$2,500	20%	\$8,150	\$30	\$150	39%	22%	17%	21%	10%	6%	8%	0%	-4%	-10%	-10%	6%	2%	-1%	6%	-4%	0%	-9%	-12%	-15%	-18%	-23%	0%	-5%	-12%	-19%	-22%	4%	1%	-9%	-13%	-16%	-5%
Community Blue 15 5000/0%	\$5,000	N/A	0%	\$8,150	\$30	\$150	45%	27%	22%	26%	14%	10%	13%	4%	0%	-6%	-6%	10%	7%	4%	11%	0%	4%	-5%	-8%	-12%	-14%	-20%	4%	-1%	-8%	-16%	-19%	9%	5%	-5%	-9%	-13%	-1%
Community Blue 15 5000/20%	\$5,000	N/A	20%	\$8,150	\$30	\$150	54%	35%	29%	34%	21%	17%	20%	11%	6%	0%	-1%	17%	13%	10%	17%	6%	11%	1%	-3%	-6%	-9%	-15%	10%	5%	-2%	-11%	-14%	15%	11%	1%	-4%	-7%	5%
Community Blue 15 5000/30%	\$5,000	N/A	30%	\$8,150	\$30	\$150	55%	36%	30%	35%	22%	18%	20%	11%	7%	1%	0%	18%	14%	11%	18%	6%	11%	2%	-2%	-6%	-9%	-15%	11%	6%	-2%	-10%	-14%	16%	12%	1%	-3%	-7%	6%
Simply Blue 250	\$250	\$2,500	20%	\$8,150	\$20	\$250	31%	15%	10%	14%	4%	0%	2%	-6%	-9%	-15%	-15%	0%	-3%	-6%	0%	-10%	-6%	-14%	-17%	-20%	-22%	-28%	-6%	-10%	-17%	-24%	-27%	-1%	-5%	-14%	-18%	-21%	-10%
Simply Blue 500	\$500	\$2,500	20%	\$8,150	\$20	\$250	36%	19%	14%	18%	7%	3%	6%	-2%	-6%	-12%	-12%	3%	0%	-3%	4%	-7%	-2%	-11%	-14%	-17%	-20%	-25%	-3%	-7%	-14%	-21%	-24%	2%	-2%	-11%	-15%	-18%	-7%
Simply Blue 750	\$750	\$2,500	20%	\$8,150	\$20	\$250	40%	23%	18%	22%	10%	6%	9%	1%	-4%	-9%	-10%	6%	3%	0%	7%	-4%	1%	-8%	-12%	-15%	-17%	-23%	0%	-4%	-11%	-19%	-22%	5%	1%	-8%	-12%	-16%	-4%
Simply Blue 1000, 0%	\$1,000	N/A	0%	\$8,150	\$30	\$250	31%	15%	10%	14%	3%	0%	2%	-6%	-10%	-15%	-15%	0%	-4%	-6%	0%	-10%	-6%	-14%	-17%	-20%	-22%	-28%	-6%	-10%	-17%	-24%	-27%	-2%	-5%	-14%	-18%	-21%	-10%
Simply Blue 1000, 20%	\$1,000	\$2,500	20%	\$8,150	\$30	\$250	45%	28%	22%	27%	15%	11%	13%	4%	0%	-6%	-6%	11%	7%	4%	11%	0%	5%	-4%	-8%	-11%	-14%	-20%	4%	-1%	-8%	-16%	-19%	9%	5%	-5%	-9%	-12%	-1%
Simply Blue 1500, 0%	\$1,500	N/A	0%	\$8,150	\$30	\$250	39%	22%	17%	21%	10%	6%	8%	0%	-4%	-10%	-10%	6%	2%	-1%	6%	-4%	0%	-9%	-12%	-15%	-18%	-23%	-1%	-5%	-12%	-19%	-22%	4%	1%	-9%	-13%	-16%	-5%
Simply Blue 1500, 20%	\$1,500	\$2,500	20%	\$8,150	\$30	\$250	52%	33%	28%	32%	20%	16%	18%	9%	5%	-1%	-2%	16%	12%	9%	16%	5%	9%	0%	-4%	-7%	-10%	-16%	9%	4%	-3%	-12%	-15%	14%	10%	0%	-5%	-8%	4%
Simply Blue 2000	\$2,000	\$2,500	20%	\$8,150	\$30	\$250	58%	39%	33%	38%	25%	20%	23%	14%	9%	3%	2%	21%	17%	13%	21%	9%	14%	4%	0%	-3%	-6%	-13%	13%	8%	0%	-8%	-12%	19%	15%	4%	-1%	-5%	8%
Simply Blue 2500	\$2,500	\$2,500	20%	\$8,150	\$30	\$250	64%	44%	38%	43%	29%	25%	28%	18%	13%	7%	6%	25%	21%	17%	25%	13%	18%	8%	4%	0%	-3%	-10%	17%	12%	4%	-5%	-8%	23%	19%	7%	3%	-1%	12%
Simply Blue 3000	\$3,000	\$2,500	20%	\$8,150	\$30	\$250	69%	48%	42%	47%	33%	29%	32%	22%	17%	10%	9%	29%	24%	21%	29%	16%	22%	11%	7%	3%	0%	-7%	21%	16%	7%	-2%	-6%	27%	22%	11%	6%	2%	16%
Simply Blue 4000	\$4,000	N/A	30%	\$8,150	\$30	\$250	82%	59%	53%	58%	43%	38%	41%	30%	25%	18%	17%	38%	34%	30%	38%	25%	31%	19%	15%	11%	7%	0%	30%	24%	15%	5%	1%	36%	31%	19%	14%	9%	24%
Simply Blue HRA 1000	\$1,000	\$2,500	20%	\$8,150	\$30	\$250	40%	23%	18%	22%	10%	6%	9%	0%	-4%	-9%	-10%	6%	3%	0%	7%	-4%	1%	-8%	-12%	-15%	-17%	-23%	0%	-4%	-11%	-19%	-22%	5%	1%	-8%	-12%	-16%	-4%
Simply Blue HRA 1500	\$1,500	\$2,500	20%	\$8,150	\$30	\$250	46%	28%	23%	27%	15%	11%	14%	5%	1%	-5%	-5%	11%	8%	5%	12%	1%	5%	-4%	-8%	-11%	-13%	5%	0%	-7%	-15%	-18%	10%	6%	-4%	-8%	-12%	0%	
Simply Blue HRA 2500	\$2,500	\$2,500	20%	\$8,150	\$30	\$250	58%	38%	33%	37%	24%	20%	23%	13%	9%	2%	2%	20%	16%	13%	20%	8%	13%	4%	0%	-4%	-7%	-13%	13%	8%	0%	-8%	-12%	18%	14%	3%	-1%	-5%	8%
Simply Blue HRA 4000	\$4,000	N/A	20%	\$8,150	\$30	\$250	72%	51%	45%	50%	36%	31%	34%	24%	19%	12%	11%	31%	27%	23%	31%	18%	24%	13%	9%	5%	2%	-5%	23%	18%	9%	0%	-4%	29%	25%	13%	8%	4%	18%
Simply Blue HRA 5000	\$5,000	N/A	20%	\$8,150	\$30	\$250	79%	57%	51%	56%	41%	36%	39%	29%	23%	16%	16%	36%	32%	28%	37%	23%	29%	18%	13%	9%	6%	-1%	28%	22%	14%	4%	0%	34%	30%	17%	12%	8%	22%
Healthy Blue Achieve 250	\$250	\$1,500	20%	\$6,350	\$20	\$150	33%	17%	12%	16%	5%	1%	4%	-4%	-8%	-13%	-14%	2%	-2%	-5%	2%	-8%	-4%	-12%	-16%	-19%	-21%	-27%	-5%	-9%	-15%	-23%	-26%	0%	-4%	-13%	-16%	-20%	-9%
Healthy Blue Achieve 500	\$500	\$1,500	20%	\$6,350	\$20	\$150	38%	21%	16%	20%	9%	5%	8%	-1%	-5%	-10%	-11%	5%	2%	-1%	5%	-5%	-1%	-9%	-13%	-16%	-18%	-24%	-1%	-6%	-12%	-20%	-23%	4%	0%	-9%	-13%	-17%	-6%
Healthy Blue Achieve 1000	\$1,000	\$2,500	20%	\$6,350	\$30	\$150	53%	34%	28%	33%	20%	16%	19%	10%	5%	-1%	-1%	16%	12%	9%	16%	5%	10%	0%	-4%	-7%	-10%	-16%	9%	4%	-3%	-11%	-15%	14%	10%	0%	-4%	-8%	4%
Healthy Blue Achieve 1500	\$1,500	\$2,500	20%	\$6,350	\$30	\$150	60%	40%	34%	39%	26%	21%	24%	15%	10%	4%	3%	22%	18%	14%	22%	10%	15%	5%	1%	-3%	-6%	-12%	14%	9%	1%	-7%	-11%	20%	16%	5%	0%	-4%	9%
Healthy Blue Achieve 2000	\$2,000	\$2,500	20%	\$6,350	\$30	\$150	66%	46%	40%	45%	31%	26%	29%	19%	15%	8%	7%	26%	22%	19%	27%	14%	19%	9%	5%	1%	-2%	-8%	19%	14%	5%	-3%	-7%	25%	20%	9%	4%	0%	14%
Simply Blue 1500 MVP	\$1,500	N/A	20%	\$4,000	\$30	\$150	46%	28%	23%	27%	15%	11%	14%	5%	1%	-5%	-5%	11%	8%	5%	12%	1%	5%	-4%	-8%	-11%	-13%	-19%	5%	0%	-7%	-15%	-18%	10%	6%	-4%	-8%	-12%	0%

Physician Choice 250
Physician Choice 500
Physician Choice 1000
Physician Choice 1500

Marketed as 2.5%, 7%, or 9% savings compared to corresponding Simply Blue plan depending on attribution rider. Due to the fact that the Physician Choice out-of-network benefits do not exactly match those of the corresponding Simply Blue plans, the savings may not exactly be 2.5%, 7%, or 9%.

- Notes:
- Plan design impacts are on medical piece only, i.e. does not account for any pharmacy program costs
 - All design features shown are applicable to in-network, employee-only coverage
 - All Simply Blue and Simply Blue HRA plans assume tiered copays
 - Plan design impacts are calculated for each medical option assuming no optional riders
 - Plan design impacts are approximate and will vary for each customer based on riders selected, pharmacy coverage level, and other customer-specific details
 - Healthy Blue Achieve design features shown are for the Enhanced plan only

BCBSM Large Group Plan Design Mileage Charts - **RX ONLY**

Current Coverage (4Q 2020 Design)	New Coverage (4Q 2020 Design)																		
	CSRxP \$10/\$40/\$80	CSRxP \$15/\$50/\$00	CSRxP \$20/\$60/\$00	CSRxP \$10/\$40/\$80/15%/25%	CSRxP \$15/\$50/\$00/20%/25%	CSRxP \$20/\$60/\$00/20%/25%	\$15/\$30/\$60 RXCM	\$10/\$40/\$80 RXCM	\$15/\$50/\$00/\$70/\$100 RXCM	\$20/\$60/\$00/\$80/\$100 RXCM	\$10/\$40/\$80/15%-\$150/25%-\$300 RXCM	\$15/\$50/\$00-\$70-\$100/20%-\$200/25%-\$300 RXCM	\$20/\$60/\$00-\$80-\$100/20%-\$200/25%-\$300 RXCM	PD-PDL \$10/\$40/\$80	PD-PDL \$15/\$50/\$00-\$70-\$100	PD-PDL \$20/\$60/\$00/\$80-\$100	PD-PDL \$20/\$60/\$00/20%/25%	PD-PDL \$10/\$40/\$80/15%/25%	PD-PDL \$15/\$50/\$00/20%/25%
CSRxP \$10/\$40/\$80	0%	-7%	-13%	-2%	-10%	-15%	8%	8%	0%	-4%	5%	-2%	-7%	5%	-3%	-7%	-10%	2%	-5%
CSRxP \$15/\$50/\$00	8%	0%	-6%	5%	-3%	-8%	17%	17%	9%	3%	14%	6%	0%	13%	5%	0%	-2%	10%	3%
CSRxP \$20/\$60/\$00	15%	6%	0%	12%	3%	-3%	24%	24%	15%	10%	21%	12%	7%	20%	12%	7%	4%	17%	9%
CSRxP \$10/\$40/\$80/15%/25%	3%	-5%	-11%	0%	-8%	-13%	11%	11%	3%	-2%	8%	0%	-5%	8%	0%	-5%	-8%	5%	-3%
CSRxP \$15/\$50/\$00/20%/25%	11%	3%	-3%	8%	0%	-6%	20%	20%	11%	6%	17%	9%	3%	16%	8%	3%	0%	13%	5%
CSRxP \$20/\$60/\$00/20%/25%	18%	9%	3%	15%	6%	0%	27%	28%	18%	13%	24%	15%	10%	24%	15%	9%	6%	21%	12%
\$15/\$30/\$60 RXCM	-7%	-14%	-19%	-10%	-16%	-21%	0%	0%	-7%	-11%	-2%	-9%	-14%	-3%	-10%	-14%	-16%	-5%	-12%
\$10/\$40/\$80 RXCM	-8%	-14%	-19%	-10%	-17%	-22%	0%	0%	-7%	-12%	-3%	-10%	-14%	-3%	-10%	-14%	-17%	-6%	-12%
\$15/\$50/\$00/\$70/\$100 RXCM	0%	-8%	-13%	-3%	-10%	-16%	7%	8%	0%	-5%	5%	-3%	-7%	4%	-3%	-8%	-10%	2%	-5%
\$20/\$60/\$00/\$80/\$100 RXCM	5%	-3%	-9%	2%	-6%	-11%	13%	13%	5%	0%	10%	2%	-3%	10%	2%	-3%	-6%	7%	-1%
\$10/\$40/\$80/15%-\$150/25%-\$300 RXCM	-5%	-12%	-17%	-7%	-15%	-20%	2%	3%	-5%	-9%	0%	-7%	-12%	-1%	-8%	-12%	-14%	-3%	-10%
\$15/\$50/\$00-\$70-\$100/20%-\$200/25%-\$300 RXCM	2%	-5%	-11%	0%	-8%	-13%	10%	11%	3%	-2%	8%	0%	-5%	7%	0%	-5%	-8%	4%	-3%
\$20/\$60/\$00-\$80-\$100/20%-\$200/25%-\$300 RXCM	8%	0%	-6%	5%	-3%	-9%	16%	16%	8%	3%	13%	5%	0%	13%	5%	0%	-3%	10%	2%
PD-PDL \$10/\$40/\$80	-5%	-12%	-17%	-7%	-14%	-19%	3%	3%	-4%	-9%	1%	-7%	-11%	0%	-7%	-12%	-14%	-3%	-9%
PD-PDL \$15/\$50/\$00-\$70-\$100	3%	-5%	-11%	0%	-8%	-13%	11%	11%	3%	-2%	8%	0%	-5%	8%	0%	-5%	-7%	5%	-3%
PD-PDL \$20/\$60/\$00/\$80-\$100	8%	0%	-6%	5%	-3%	-9%	16%	17%	8%	3%	14%	5%	0%	13%	5%	0%	-3%	10%	2%
PD-PDL \$20/\$60/\$00/20%/25%	11%	3%	-3%	8%	0%	-6%	20%	20%	11%	6%	17%	8%	3%	16%	8%	3%	0%	13%	5%
PD-PDL \$10/\$40/\$80/15%/25%	-2%	-9%	-15%	-5%	-12%	-17%	6%	6%	-2%	-6%	3%	-4%	-9%	3%	-5%	-9%	-12%	0%	-7%
PD-PDL \$15/\$50/\$00/20%/25%	5%	-3%	-8%	3%	-5%	-11%	14%	14%	6%	1%	11%	3%	-2%	10%	3%	-2%	-5%	8%	0%

Notes:

- Plan design impacts are on pharmacy piece only, i.e. does not account for any medical program costs
- Plan design impacts are calculated for each pharmacy option assuming no optional riders
- Plan design impacts are approximate and will vary for each customer based on riders selected, medical coverage level, and other customer specific characteristics

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Annual Budget for

Comprehensive Local Health Services

Local Agency Branch-Hillsdale-St. Joseph CHA Agreement Period 10/01/19 to 09/30/20	38	
Amendment #4	COVID 19	GRAND
EXPENDITURE CATEGORY:	3/1/20-9/30/20	TOTAL
1. SALARIES & WAGES	242,921	242,921
2. FRINGE BENEFITS	143,388	143,388
3. CAP EXP FOR EQUIP & FAC		-
4. CONTRACTUAL (SUBCONTRACTS)		-
5. OTHER EXPENSES:		-
6. SUPPLIES	2,600	2,600
7. TRAVEL	5,000	5,000
8. COMMUNICATIONS	500	500
9. COUNTY/CITY CENTRAL SERVICES		-
10. SPACE COSTS		-
11 .ALL OTHERS (ADP & MISC.)	3,633	3,633
12. TOTAL DIRECT EXPENDITURES	398,042	398,042
13. ADMINISTRATIVE INDIRECT EXP	84,855	84,855
21.96566%		-
15. TOTAL DIRECT & ADM EXP	482,897	482,897
16. OTHER COST DISTRIBUTIONS:		-
Prevention Serv. Administration		-
Community Health Services		-
Community Stabilization		-
Immunization Distribution		-
CSHCS Distribution		-
General Environmental Distribution		-
Communcial Disease Distribution		-
Space Allocation	2,740	2,740
17. TOTAL EXPENDITURES	485,637	485,637
		-
		-
Exclusion Items:		-
18. FEES 1ST & 2ND PARTY		-
19. FEES & COLLECTIONS 3RD PARTY		-
20. FED/STATE FUNDING (NON-MDCH)		-
21. LOCAL (NON-LPHO)		-
MATCH FOR FULL COST REIMB.		-
FULL COST REIMB.		-
OTHER		-
BCCF Funds		-
MDCD Excess Dental Revenue		-
		-
22. OTHER NON-LPHO		-
23. MDCH - NON-CPBC		-
24. MDCH - CPBC HIV Testing		-
VFC Visits		-
Care Coordination		-
Nurse Ed		-
MCH Block Grant		-
State Allocation	267,586	267,586
		-
25. TOTAL MDCH - CPBC	267,586	267,586
26. TOTAL EXCLUSIONS:	267,586	267,586
Net Allowable Expenditures		-
		-
27. NET ALLOWABLE EXPENDITURES	218,051	218,051
27. STATE ELPHS		-
28. COUNTY APPROPRIATIONS	218,051	218,051

	- Fees
	218,051 Local Approp
	267,586 State/Federal
	- Other
485,637 Total Revenues	

Annual Budget for

Comprehensive Local Health Services

Local Agency Branch-Hillsdale-St. Joseph CHA Agreement Period 10/01/19 to 09/30/20				
Amendment #4	38	351	352	GRAND
EXPENDITURE CATEGORY:	COVID 19 Response 3/1/20 - 9/30/20	EPI LAB Infectious Prevention	EPI LAB Contact Tracing Coord	TOTAL
1. SALARIES & WAGES	146,996	12,305	83,620	242,921
2. FRINGE BENEFITS	105,339	5,383	32,666	143,388
3. CAP EXP FOR EQUIP & FAC				-
4. CONTRACTUAL (SUBCONTRACTS)				-
5. OTHER EXPENSES:				-
6. SUPPLIES	864	868	868	2,600
7. TRAVEL	1,666	1,667	1,667	5,000
8. COMMUNICATIONS	166	167	167	500
9. COUNTY/CITY CENTRAL SERVICES				-
10. SPACE COSTS				-
11 .ALL OTHERS (ADP & MISC.)	1,633	1,000	1,000	3,633
12. TOTAL DIRECT EXPENDITURES	256,664	21,390	119,988	398,042
13. ADMINISTRATIVE INDIRECT EXP	55,427	3,885	25,543	84,855
21.965666%				-
15. TOTAL DIRECT & ADM EXP	312,091	25,275	145,531	482,897
16. OTHER COST DISTRIBUTIONS:				-
Prevention Serv. Administration				-
Community Health Services				-
Community Stablization				-
Immunization Distribution				-
CSHCS Distribution				-
General Environmental Distribution				-
Communcinal Disease Distribution				-
Space Allocation	914	913	913	2,740
17. TOTAL EXPENDITURES	313,005	26,188	146,444	485,637
				-
Exclusion Items:				-
18. FEES 1ST & 2ND PARTY				-
19. FEES & COLLECTIONS 3RD PARTY				-
20. FED/STATE FUNDING (NON-MDCH)				-
21. LOCAL (NON-LPHO)				-
MATCH FOR FULL COST REIMB.				-
FULL COST REIMB.				-
OTHER				-
BCCF Funds				-
MCDC Excess Dental Revenue				-
				-
22. OTHER NON-LPHO				-
23. MDCH - NON-CPBC				-
24. MDCH - CPBC HIV Testing				-
VFC Visits				-
Care Coordination				-
Nurse Ed				-
MCH Block Grant				-
State Allocation	115,000	20,000	132,586	267,586
				-
25. TOTAL MDCH - CPBC	115,000	20,000	132,586	267,586
26. TOTAL EXCLUSIONS:	115,000	20,000	132,586	267,586
Net Allowable Expenditures				-
				-
27. NET ALLOWABLE EXPENDITURES	198,005	6,188	13,858	218,051
27. STATE ELPHS				-
28. COUNTY APPROPRIATIONS	198,005	6,188	13,858	218,051

- Fees
218,051 Local Approp
267,586 State/Federal
- Other

485,637 Total Revenues



Presented to the Board of Health Finance Committee August 24, 2020
Contracts will be renewed pending providers submission of accurate budget(s).

PROVIDER NAME	FY19-20*	PROPOSED FY20-21	% Difference
Branch Area Transit Authority			
<i>Transportation</i>	\$ 18,900	\$ 18,600	-2%
Thurston Cares Adult Day Services			
<i>Adult Day Services</i>	\$ 44,318	\$ 40,711	
<i>Caregiver Education, Support & Training</i>	1,200	1,200	
TOTAL	\$ 45,518	\$ 41,911	-8%
Branch County Commission On Aging			
<i>Case Coordination & Support</i>	\$ 5,455	\$ 5,455	
<i>Caregiver Education, Support & Training</i>	6,468	6,432	
<i>Chore Services</i>	2,610	2,500	
<i>Disease Prevention/Health Promotion</i>	3,694	3,700	
<i>Friendly Reassurance</i>	1,932	1,950	
<i>Home Care Assistance</i>	49,437	46,144	
<i>In-Home Respite</i>	14,452	12,823	
<i>Medicare/Medicaid Assistance Program</i>	10,009	9,234	
<i>Gap Filling</i>	N/A	1,000	
<i>Transportation</i>	6,430	5,200	
TOTAL	\$ 100,487	\$ 94,438	-6%
Community Action Agency (Branch County)			
<i>Congregate Meals</i>	\$ 45,310	\$ 48,214	
<i>Home Delivered Meals</i>	149,272	150,840	
<i>Gap Filling</i>	N/A	1,000	
TOTAL	\$ 194,582	\$ 200,054	3%
Kalamazoo Human Services Dept. - 3A AAA			
<i>Long Term Care Ombudsman Program</i>	\$ 2,000	\$ 2,000	0%
Legal Services of South Central MI			
<i>Legal services</i>	\$ 9,750	\$ 10,000	3%

Presented to the Board of Health Finance Committee August 24, 2020
 Contracts will be renewed pending providers submission of accurate budget(s).

% Difference

PROVIDER NAME	FY19-20*	PROPOSED FY20-21
---------------	----------	------------------

St. Joseph County Commission On Aging		
<i>Caregiver Education, Support and Training</i>	5,412	5,434
<i>Case Coordination & Support</i>	7,534	7,534
<i>Chore</i>	3,590	3,500
<i>Congregate Meals</i>	98,417	87,253
<i>Disease Prevention/Health Promotion</i>	5,100	5,153
<i>Friendly Reassurance</i>	2,668	2,650
<i>Home Care Assistance</i>	68,270	63,250
<i>Home Delivered Meals</i>	170,288	171,068
<i>Home Repair</i>	3,480	3,480
<i>In-Home Respite</i>	19,960	15,177
<i>Kinship Support</i>	2,320	3,500
<i>Medicare/Medicaid Assistance Program</i>	6,039	6,814
<i>Counseling</i>	3,190	3,190
<i>Gap Filling</i>	N/A	1,000
TOTAL	\$ 396,268	\$ 379,003

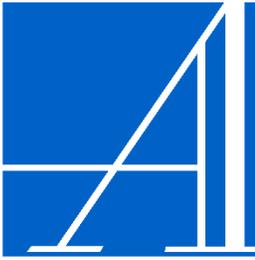
-4%

St. Joseph County Transportation Authority		
<i>Transportation</i>	\$ 24,500	\$ 24,100

-2%

***FY19-20 award amounts reflected are Original ("pre-COVID") and based on 2019 RFP**

FY20 Proposed amounts reflect full year fed/state funding anticipated, program performance including COVID +/- and provider input

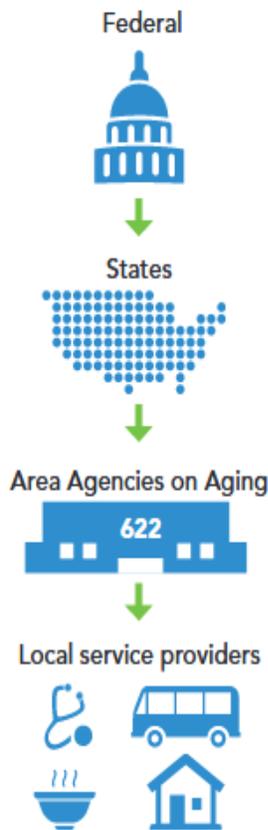


Area
Agency on
Aging (IIC)
Branch-St. Joseph

History & Background of the Branch-St. Joseph Area Agency on Aging 3C ...Including A Brief on Our Local Appropriations

Based on Branch and St. Joseph County Board of Commissioners' desire for local control of federal and state aging network funds, the Branch-St. Joseph Area Agency on Aging (Region 3C) was formed under the Branch-Hillsdale-St. Joseph Community Health Agency and designated by the MI Commission on Services to the Aging to begin serving the community on October 1, 1996.

The Aging Network



Area Agencies on Aging (AAAs) were established under the Older Americans Act (OAA) in 1973 to respond to the needs of Americans 60 and over in every local community. By providing a range of options that allow older adults to choose the home and community-based services and living arrangements that suit them best, AAAs make it possible for older adults to “age in place” in their homes and communities. Nationally there are over 620 AAA’s, in Michigan there are 16 regional planning & service areas.

After getting input from consumers, service providers and other interested stakeholders, the AAA develops an Area Plan outlining needs and proposed recommendations for programs and services targeted to the needs of older adults, then updates it every few years to reflect emerging trends.

AAAs are also tasked by the OAA to serve as advocates for older adults, enabling the agency’s leaders to engage on local and state issues beyond the programs and services they fund or deliver.

AAAs contract with local service providers to deliver many direct aging services, such as meals, transportation and in-home services.

Most AAAs are direct providers of Information and Referral/Assistance, case management, benefits/health insurance counseling and family caregiver support programs.

Local appropriations were agreed upon, by the County Board of Commissioners, since our designation. These local appropriations are used as required cash match for many state/federal funding sources and are used for our agency operations.

In FY97 each County Commission allocated \$12,000 to support the federal and state match requirement for all federal/state funds awarded to the AAA. It also supported one full-time Coordinator and agency operations.

In FY04 the calculation of how the \$24,000 appropriations were split changed to model the area agency's allocation method for state/federal grant funds: 42% Branch Co. 58% St. Joseph County
FY04 Appropriation Split:

Branch \$10,409	St. Joseph \$13, 591	Total \$24,000
-----------------	----------------------	----------------

From FY97-FY09 the total allocation remained at \$24,000 (13 years)

(Note: In FY05 we were awarded the Community Living Program (State Care Management) grant and with that came 2FTE, as required by standards, yet we didn't request county allocation increases.)

In FY10 we requested a 20% increase in the County allocations. Total: \$29,918
Due to development of CLP and operational cost increases.

Since FY10, allocations have been: Branch Co. \$12,929 St. Joseph Co. \$16,989

From FY10-18 the total allocation remained at \$29,918 (8 years)

The Area Agency on Aging 3C Policy Board authorized staff to move forward with an increase request to each of the County's Board of Commissioners.

As with the FY10 increase, we are requesting a 20% increase from Branch County and St. Joseph County
This is a \$5,984 total increase.

Branch Co. $\$12,929 \times 20\% = \$2,586$ TOTAL: \$15,515

St. Joseph Co. $\$16,989 \times 20\% = \$3,398$ TOTAL: \$20,387

Grand Total: \$35,902

Key Factors Supporting the Need for an Increase in Local Support, for the Local Area Agency on Aging:

- The older adult population has grown over 4% over the past 5 years, whereas the overall population has decreased. This trend is projected to continue through 2030.
- We have documented increase in demand for the Community Living Program, which utilizes 2 part time Social Workers and 1 full time Registered Nurse. These staff drive across 1,041 square miles to serve over 110 participants each year.
- Over 1,500 Information & Assistance/Referral calls are answered by our staff each year. Comprehensive Medicare/Medicaid Assistance (health care benefits) support is provided one-on-one and in support of each MMAP Site and by our Regional Coordinator. The RC also makes in-home appointments if necessary.
- The complexity of our Community Living Program participants' has changed over the past three years, not to mention the monumental increase in the number of referrals from APS.

**Branch-Hillsdale-St.Joseph Community Health Agency
Appropriations History**

Year	Per Capita - Based on Calendar Year	Branch	Hillsdale	St. Joseph	Total	Total Agency		Prior Year Increase (Decrease)
						Budget	% to Budget	
2005		273608	278231	372514	924353	5869966	15.75%	\$ 11,411.00
2006		277028	281708	377172	935908	6600370	14.18%	\$ 11,555.00
2007		281877	286635	383772	952284	6865897	13.87%	\$ 16,376.00
2008		284871	293592	390487	968950	7205684	13.45%	\$ 16,666.00
2009		293417	302392	402201	998010	7739501	12.90%	\$ 29,060.00
2010		275812	284255	378069	938136	7131289	13.16%	\$ (59,874.00)
2011		248241	268655	340262	857158	7210148	11.89%	\$ (80,978.00)
2012	5.15	219482	240443	324470	784395	5991536	13.09%	\$ (72,763.00)
2013	4.42	188371	206360	270923	*665,654	6000892	10.93%	\$ (128,741.00)
2014	4.42	188371	206360	270923	*665,654	6174625	10.62%	\$ -
2015	4.42	188371	206360	270923	*665,654	6031609	10.87%	\$ -
2016	4.57	194764	213364	280118	688246	5926003	11.61%	\$ 22,592.00
2017	4.72	201157	220367	289312	710836	6052032	11.75%	\$ 22,590.00
2018	4.87	207550	227371	298506	733427	6081668	12.06%	\$ 22,590.56
2019	5.02	213943	234374	307700	756017	7020445	10.77%	\$ 22,590.15 +
2020	5.02	213942	234374	307700	756016	7765083	9.74%	\$ -
2021	5.17	220335	241377	316895	778607	6866514	11.34%	\$ 22,590.80 **

* Maintenance of Effort (Minimum State Allowed set in FY92/93)

** If granted additional \$.15 per capita annually

+ Increase must be spent on unfunded pension liability

**Branch-Hillsdale-St.Joseph Community Health Agency
Possible Increases for 2020/2021**

County	Population *Based on 2010 Census*	Current Per Capita	Current Allocation	Increase (Per Capita)	Increase (Total \$ Amount)	Proposed Allocation	Increase
Hillsdale	46,688	5.02	\$ 234,374	0.15	\$ 7,003	\$ 241,377	2.99%
St.Joseph	61,295	5.02	\$ 307,700	0.15	\$ 9,194	\$ 316,895	2.99%
Total	150,601		\$ 756,017		\$ 22,590	\$ 778,607	



Enclosures:

1. FY2021 Provider Allocations *
 2. Services to Victims of Elder Abuse – 3rd Quarter Report
 3. Correspondence: AASA approval of FY2020 AIP Budget Revision
 4. Correspondence: AASA response regarding August 19th Assessment of AAA3C – no findings
-

Updates:

1. The Finance Committee reviewed the draft FY21 Provider Allocations and will be presented to the full Board. The same approach was taken in developing the FY21 allocations. We used guidance from AASA, and used “pre-covid” and “pre-special allocation” funding levels. Some adjustments needed to be made across all the budgets. We took into account program needs & experience due to COVID, federal/state rules, and provider input. Core programs, such as home delivered meals, who were largely increased w/ COVID funds this year will suffer in FY21. HDM participants will be cut due to these budget constraints if no additional special funds are implemented by the federal/state government. At this time we have not been made aware of additional funds. We appreciate your time and review of the FY21 Provider Allocations.
2. Also discussed in the Finance Committee was a special, one-time allocation to AAA's to support direct care workers during the pandemic. Senate Bill 690 authorized a \$2.00/hr pay increase to home and community-based service providers who had staff providing direct care to individuals in their home from July 1 – September 30, 2020. This is a welcomed increase and we are working diligently with providers who deliver personal care, homemaking, respite, and adult day services to pass through these funds according to AASA guidance. We received \$14,723 and will be dividing it up among those who are eligible and desire the funds.
3. The 2021 Area Implementation Plan is scheduled to be presented to the MI Commission on Services to the Aging at their September 18th meeting. If you are interested in attending, please let me know and I will forward you virtual meeting information when it is shared.
4. We are happy to include the 3rd Quarter Services to Victims of Elder Abuse program report. As you'll note, it was a very busy quarter and Victim Specialists worked virtually with victims to address multiple victimizations. Staff are currently reaching out to referral sources and key community partners to re-connect and offer assistance to individuals they may be working with who are in need of support. Also, we have successfully submitted the FY21 VOCA-SVEA application to the Division of Victim Services to keep our efforts full steam ahead!
5. Items #3 & #4 are formal AASA correspondence related to our current year budget amendment and our recently completed virtual assessment of our agency & operations. I'm quite pleased to report we are in full compliance and have no findings to address.



Services to Victims of Elder Abuse Grant FY19-20 3rd Quarter Report (St. Joseph County)

4/01/20 - 6/31/20

*Types of Victimization & Services Provided are based on number of occurrences

*Demographic Info is new clients only; all other categories include continuing clients

570 Marshall Road, Coldwater, MI 49036

www.bhsj.org/aaa

Office: (517) 278-2538

Toll Free (888) 615-8009

For additional information or questions please contact:

Danielle Newhouse Ph: (517) 933-3032 Email: newhoused@bhsj.org

Joshua Englehart Ph: (517) 933-3070 Email: englehartj@bhsj.org

Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	0	0	0
Not Reported	1	0	1
Caucasian/Non-Latino	2	15	17
Female	2	6	8
Male	1	10	11
Vulnerable: Age 18-59	0	1	1
Elderly: Age 60 and Older	3	15	18
<u>New Clients Total</u>	3	16	19
<u>Continuing Clients</u>	8	2	10
<u>Total Clients Served</u>	11	18	29

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	0	0
Bullying (Verbal, Cyber or Physical)	6	7	13
Domestic or Family Violence	5	7	12
Elder Abuse or Neglect	9	15	24
Identity Theft/Fraud/Financial Crime	7	11	18
Physical Assault	3	3	6
Robbery/Burglary	7	9	16
Sexual Assault	1	1	2
Survivors of Homicide	0	0	0
Multiple Victimizations	10	16	26

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	3	4	7
Disability	9	14	23
Homeless	0	0	0
LGBTQ	0	0	0
Veteran	2	3	5

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	18	25	43
Referral to Other Services	12	17	29
Referral to Other Victim Services	1	2	3
Victim Notification	3	3	6

**Services to Victims of Elder Abuse Grant
FY19-20 Quarter Report (St. Joseph County)
Continued**

Personal Advocacy	Total	Previous Qtr. Totals	YTD
Child/Dependent Assistance	0	0	0
Emergency Medical Care	0	0	0
Individual Advocacy	24	35	59
Intervention with Person or Institutions	19	15	34
Law Enforcement Interview	1	2	3
Transportation	4	9	13

Emotional Support or Safety Services	Total	Previous Qtr. Totals	YTD
Crisis Intervention	1	2	3
Emergency Financial Assistance	1	3	4

Shelter/Housing Services	Total	Previous Qtr. Totals	YTD
Relocation Assistance	5	0	5
Transitional Housing	0	0	0

Criminal Justice Assistance	Total	Previous Qtr. Totals	YTD
Criminal Advocacy	1	2	3
Law Enforcement Interview	1	2	3
Notification of Criminal Justice Event	7	10	17
Other Emergency Assistance	0	0	0
Personal Protective Order	0	1	1
Prosecution Interview	0	1	1
Restitution Assistance	0	0	0
Victim Impact Statement	0	0	0



Services to Victims of Elder Abuse Grant FY19-20 3rd Quarter Report (Branch County)

04/01/20 - 6/31/20

*Types of Victimization & Services Provided are based on number of occurrences

*Demographic Info is new clients only; all other categories include continuing clients

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Joshua Englehart Ph: (517) 933-3070 Email: englehartj@bhsj.org

Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	0	0	0
Not Reported	0	0	0
Caucasian/Non-Latino	8	5	13
Female	4	4	8
Male	4	1	5
Vulnerable: Age 18-59	2	1	3
Elderly: Age 60 and Older	6	4	10
<u>New Clients Total</u>	8	5	13
<u>Continuing Clients</u>	3	2	5
<u>Total Clients Served</u>	11	7	18

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	0	0
Bullying (Verbal, Cyber or Physical)	10	3	13
Domestic or Family Violence	7	4	11
Elder Abuse or Neglect	6	3	9
Identity Theft/Fraud/Financial Crime	3	4	7
Physical Assault	2	1	3
Robbery/Burglary	2	0	2
Sexual Assault	0	0	0
Survivors of Homicide	0	0	0
Multiple Victimizations	11	6	17

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	2	1	3
Disability	10	5	15
Homeless	0	0	0
LGBTQ	0	0	0
Veteran	1	2	3

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	6	9	15
Referral to Other Services	22	9	31
Referral to Other Victim Services	2	2	4
Victim Notification	0	0	0

**Services to Victims of Elder Abuse Grant
FY19-20 Quarter Report (Branch County)
Continued**

Personal Advocacy	Total	Previous Qtr. Totals	YTD
Child/Dependent Assistance	0	0	0
Emergency Medical Care	2	0	2
Individual Advocacy	3	4	7
Intervention with Person or Institutions	17	5	22
Law Enforcement Interview	5	2	7
Transportation	0	0	0

Emotional Support or Safety Services	Total	Previous Qtr. Totals	YTD
Crisis Intervention	14	3	17
Emergency Financial Assistance	2	1	3

Shelter/Housing Services	Total	Previous Qtr. Totals	YTD
Relocation Assistance	4	0	4
Transitional Housing	0	0	0

Criminal Justice Assistance	Total	Previous Qtr. Totals	YTD
Criminal Advocacy	0	0	0
Law Enforcement Interview	0	0	0
Notification of Criminal Justice Event	0	0	0
Other Emergency Assistance	0	0	0
Personal Protective Order	0	0	0
Prosecution Interview	0	0	0
Restitution Assistance	0	0	0
Victim Impact Statement	0	0	0



Services to Victims of Elder Abuse Grant FY19-20 1st Quarter Report (Both Counties)

10/01/19 - 12/31/19

*Types of Victimization & Services Provided are based on number of occurrences

*Demographic Info is new clients only; all other categories include continuing clients

570 Marshall Road, Coldwater, MI 49036

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For additional information or questions please contact:

Danielle Newhouse Ph: (517) 933-3032 Email: newhoused@bhsj.org

Joshua Englehart Ph: (517) 933-3070 Email: englehartj@bhsj.org

Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	0	0	0
Not Reported	1	0	1
Caucasian/Non-Latino	10	26	36
Female	6	15	21
Male	5	12	17
Vulnerable: Age 18-59	2	6	8
Elderly: Age 60 and Older	9	21	30
<u>New Clients Total</u>	11	28	39
<u>Continuing Clients</u>	11	4	15
<u>Total Clients Served</u>	22	32	54

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	1	1
Bullying (Verbal, Cyber or Physical)	16	12	28
Domestic or Family Violence	11	12	23
Elder Abuse or Neglect	15	21	36
Identity Theft/Fraud/Financial Crime	10	18	28
Physical Assault	5	5	10
Robbery/Burglary	9	11	20
Sexual Assault	1	1	2
Survivors of Homicide	0	0	0
Multiple Victimizations	21	26	47

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	5	5	10
Disability	19	25	44
Homeless	0	1	1
LGBTQ	0	0	0
Veteran	3	7	10

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	24	42	66
Referral to Other Services	34	36	70
Referral to Other Victim Services	3	6	9
Victim Notification	3	3	6

**Services to Victims of Elder Abuse Grant
FY19-20 Quarter Report (Both Counties)
Continued**

Personal Advocacy	Total	Previous Qtr. Totals	YTD
Child/Dependent Assistance	0	0	0
Emergency Medical Care	2	1	3
Individual Advocacy	27	42	69
Intervention with Person or Institutions	36	23	59
Law Enforcement Interview	6	8	14
Transportation	4	10	14

Emotional Support or Safety Services	Total	Previous Qtr. Totals	YTD
Crisis Intervention	15	5	20
Emergency Financial Assistance	3	6	9

Shelter/Housing Services	Total	Previous Qtr. Totals	YTD
Relocation Assistance	9	1	10
Transitional Housing	0	1	1

Criminal Justice Assistance	Total	Previous Qtr. Totals	YTD
Criminal Advocacy	1	2	3
Law Enforcement Interview	1	6	7
Notification of Criminal Justice Event	7	10	17
Other Emergency Assistance	0	0	0
Personal Protective Order	0	1	1
Prosecution Interview	0	1	1
Restitution Assistance	0	0	0
Victim Impact Statement	0	0	0



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING & ADULT SERVICES AGENCY
LANSING

ROBERT GORDON
DIRECTOR

July 22, 2020

Rebecca Burns, Health Officer
Branch-St. Joseph Area Agency on Aging 3C
570 Marshall St.
Coldwater, MI 49036

Dear Ms. Burns:

Re: Approval of Mid-Year Revised Fiscal Year (FY) 2020 Area Plan Grant Budget

The Michigan Department of Health and Human Services, Aging and Adult Services Agency (AASA) has reviewed your agency's mid-year Area Plan Grant Budget for fiscal year (FY) 2020, dated July 17, 2020, for the following points.

- Mathematical accuracy
- Reasonableness of costs
- Agreement with amounts shown on the most recent Statement of Grant Award
- Match requirements
- Services listed in the approved FY 2020 area plan
- Program requirements

As a result of this review, your budget has been approved and supersedes all previous budgets for FY 2020. If you have any questions, please contact your assigned AASA field representative, Cindy Albrecht, at 517-284-0162, or at albrechtc@michigan.gov.

Sincerely,

Scott Wamsley
Deputy Director

SW/ca/cll

cc: Brenae Corbeil, Accountant B-H-SJ Community Health Agency
Laura Sutter, Director, Branch-St. Joseph Area Agency on Aging (IIIC)
Cindy Albrecht, AASA Field Representative



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING & ADULT SERVICES AGENCY
LANSING

ROBERT GORDON
DIRECTOR

August 24, 2020

Rebecca Burns, Director
Branch-St. Joseph Area Agency on Aging 3-C
570 Marshall St.
Coldwater, MI. 49036

Dear Ms. Burns:

On August 19, 2020, staff from the Michigan Department of Health and Human Services, Aging and Adult Services Agency (AASA) conducted a virtual assessment of the Branch-St. Joseph Area Agency on Aging. Areas of operation covered during the assessment included the following: Area Agency on Aging Fiscal Year 2019 Program Outcome Assessment Guide, Fiscal Year 2020 Area Agency Assessment Guide, and a review of changes, improvements and/or corrections made since the previous assessment.

All comments and findings are contained in the attached AASA Feedback Report, including recommendations and/or compliance items. Any noted compliance item must be addressed within sixty days or receipt of this report. This response should be directed to my attention and include anticipated dates by which compliance items will be addressed.

We appreciate the time and cooperation provided by you and the rest of the area agency staff involved in the assessment. Should you have any questions regarding this matter, please contact the field representative assigned to Planning and Service Area 3C, Cindy Albrecht at 517-284-0162 or albrechtc@michigan.gov.

Sincerely,

Amy Colletti, Acting Director
Operations & Aging Network Support Division

AC/ca/cll

cc: Bruce Caswell, Region 3-C Board Chair
Laura Sutter, Branch-St. Joseph AAA Director
Dr. Alexis Travis, AASA Senior Deputy Director
Scott Wamsley, AASA Deputy Director
Steve Betterly, Acting Manager, Technical Assistance and Quality Improvement
Section
Cindy Albrecht, AASA Field Representative

P.O. Box 30676
Lansing, MI 48909-8176

MICHIGAN DHHS AGING AND ADULT SERVICES
Assessment Feedback Report

Agency: Branch-St. Joseph AAA
Assessment Date(s): August 19, 2020
Page 1 of 1 Fiscal Year: 2019

(1) OSA Guide Reference	(2) Items and Recommendations	(3) Due Date	(4) Area Agency Response (Attach additional sheets is necessary)
<p>AAA Assessment Guide, FY 2019 Program Outcome Objectives</p> <p>AAA Assessment Guide, FY 2020, AIP Implementation Assessment</p>	<p>AASA is pleased to report on the progress that Branch-St. Joseph Area Agency on Aging has made in their Fiscal Year 2019 program development objectives. There are no findings or issues of concern at this time. Branch-St. Joseph Area Agency on Aging is a small, but vital agency that serves the older adults in the community very well. They will continue to work towards finding a provider for adult day program in Branch County. As well as establishes an aging-friendly community in Branch County.</p> <p>AASA is pleased to report that there are no areas of non-compliance, or findings. The Branch-St. Joseph Area Agency on Aging is commended on the work the staff has done during the fiscal year and during the COVID-19 pandemic. R3C are going above and beyond expectations during this pandemic to make sure older adults are safe and healthy.</p> <p>R3C continues to strive to find diversity for their staff and Advisory Board in an area that has little diversity within the PSA.</p> <p>The Branch-St. Joseph Area Agency on Aging staff does an excellent job at keeping the R3C Board updated on progress at monthly board meetings with reports, presentations and answering questions</p> <p>A recommendation for R3C is to network with their peers to build a best practice of a self-assessment tool to better gage how their agency is doing in providing direct services. Currently they have Care Management and Information and Assistance as a direct service.</p>	<p>none</p>	

Personal Health and Disease Prevention: August 27, 2020

Communicable Disease:

Last month I talked about how we need to meet certain metrics in our Covid-19 response at the agency. The state has now released another level to these metrics and would like to see the LHD (Local Health Department) performances increase along with the state volunteer pool. The metrics remain the same however each health department will be coded weekly based on a color system. Those LHDs classified as green are consistently meeting the state's targets, while those identified as yellow, orange, or red will be watched or engaged for technical assistance from the state. Our last dashboard put us in the yellow category with only one metric below the criteria.

We are currently going through the interview process to hire 2-3 full time nurses for Covid-19 response in case investigation and contact tracing along with immunization support. I will keep you posted on the status of this onboarding.

Immunizations/STI/HIV:

I do not have any new updates at this time for immunizations.

The number of STI investigations has only increased throughout the year. We have again seen a rise from June to July.

New Investigations

April: 27

May: 32

June: 51

July: 61

Women, Infant, and Children (WIC):

On my last report we were finishing up our WIC evaluation, we are pleased with the outcome and feedback from the evaluator, still awaiting a corrective action plan for a couple of areas that need improvement.

The latest update that I have in regards to this program is that they are continuing to prepare for reopening in October and a draft plan has been sent out for review.

We have welcomed a new WIC clerk to our Branch County office, her name is Carrie Laser.

Children's Special Health Care Services (CSHCS), Lead, and Hearing & Vision:

We have brought our Hearing/Vision Techs back to work. Since Kindergarten round-ups were cancelled we decided to do screenings in our offices. The techs have been busy arranging appointments with schools and parents while also helping us do wellness screening at our front doors.

Kali Nichols MPH

Personal Health & Disease Prevention Director

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

July-20

	2019-2020				FYTD 2019-2020				2018-19 FYTD			
	BR	HD	SJ	Total	BR	HD	SJ	Total	BR	HD	SJ	Total
Animal Bite/Rabies potential exposure	3	2	1	6	28	45	3	76	28	71	6	105
Campylobacter	-	4	-	4	6	9	7	22	7	9	9	25
Chicken Pox	-	-	-	-	-	1	-	1	-	4	6	10
Chlamydia	10	8	21	39	84	81	162	327	90	89	179	358
Colds W/O Fever	-	-	-	-	1,083	544	1,820	3,447	1,274	844	1,702	3,820
CRE Carbapenem Resistant Enterobac.	-	-	-	-	-	1	2	3	-	3	-	3
Cryptosporidiosis	3	2	-	5	6	3	-	9	5	2	4	11
Ehrlichiosis, Anaplasma	-	-	-	-	-	-	-	-	-	-	-	-
Encephalitis - Primary	-	-	-	-	-	-	-	-	-	-	-	-
Flu Like Disease	-	-	-	-	2,305	1,673	2,164	6,142	1,570	1,242	2,101	4,913
GI Illness	-	-	-	-	2,689	1,621	2,139	6,449	4,202	2,402	2,694	9,298
Giardiasis	-	-	2	2	3	2	7	12	-	1	2	3
Gonorrhea	3	10	9	22	36	43	69	148	20	30	75	125
Guillian-Barre Syndrome	-	-	-	-	1	-	-	1	-	-	-	-
H. Influenzae Disease - Inv.	-	1	1	2	-	2	4	6	-	-	1	1
Head Lice	-	-	-	-	281	110	380	771	254	177	578	1,009
Hepatitis A	-	-	-	-	1	-	-	1	1	-	2	3
Hepatitis B - Acute	-	-	-	-	-	-	2	2	-	1	-	1
Hepatitis B - Chronic	-	-	1	1	-	1	1	2	-	2	6	8
Hepatitis C - Acute	-	-	-	-	2	-	4	6	-	-	-	-
Hepatitis C - Chronic	2	2	2	6	20	17	27	64	21	33	31	85
Histoplasmosis	-	-	1	1	-	1	2	3	-	-	4	4
Impetigo	-	-	-	-	8	4	25	37	28	19	37	84
Influenza	-	-	-	-	409	939	113	1,461	77	118	60	255
Legionellosis	-	-	-	-	-	2	1	3	1	-	-	1
Lyme Disease	-	-	-	-	1	-	5	6	1	1	7	9
Menengitis - Aseptic	-	-	-	-	1	-	-	1	-	1	1	2
Menengitis - Bacterial	-	-	-	-	-	-	-	-	-	-	-	-
Meningococcal Disease	-	-	-	-	-	-	-	-	-	-	-	-
Mononucleosis	-	-	-	-	9	12	22	43	75	17	8	100
Mycobacterium - Other	-	-	-	-	-	3	3	6	3	4	2	9
Norovirus	-	-	-	-	-	-	1	1	2	8	-	10
Novel Coronavirus	59	49	219	327	322	244	546	1,112				
Pertussis	-	-	-	-	-	1	2	3	3	15	2	20
Pink Eye	-	-	-	-	137	76	193	406	165	162	295	622

**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

July-20

	2019-2020				FYTD 2019-2020				2018-19 FYTD			
	BR	HD	SJ	Total	BR	HD	SJ	Total	BR	HD	SJ	Total
Q Fever	-	-	-	-	-	-	1	1	-	-	-	-
Salmonellosis	3	3	1	7	6	9	4	19	7	7	5	19
Scabies	-	-	-	-	44	2	4	50	7	7	20	34
Shiga Toxin-prod. (STEC)	-	1	-	1	2	5	2	9	2	2	-	4
Staphylococcus Aureus Infect.	-	-	-	-								
Strep Invasive Gp A	-	-	-	-	4	3	4	11	1	1	4	6
Strep Pneumonia Inv Ds.	-	-	-	-	4	2	3	9	3	7	5	15
Strep Throat	-	-	-	-	415	373	484	1,272	703	314	548	1,565
Syphilis - Primary	-	-	-	-	-	-	-	-	-	-	-	-
Syphilis To Be Determined	-	-	-	-	2	-	-	2	-	-	1	1
VZ Infection, Unspecified	-	-	-	-	2	2	3	7	-	2	3	5
Yersinia Enteritis	-	1	-	1	-	1	-	1	-	-	-	-

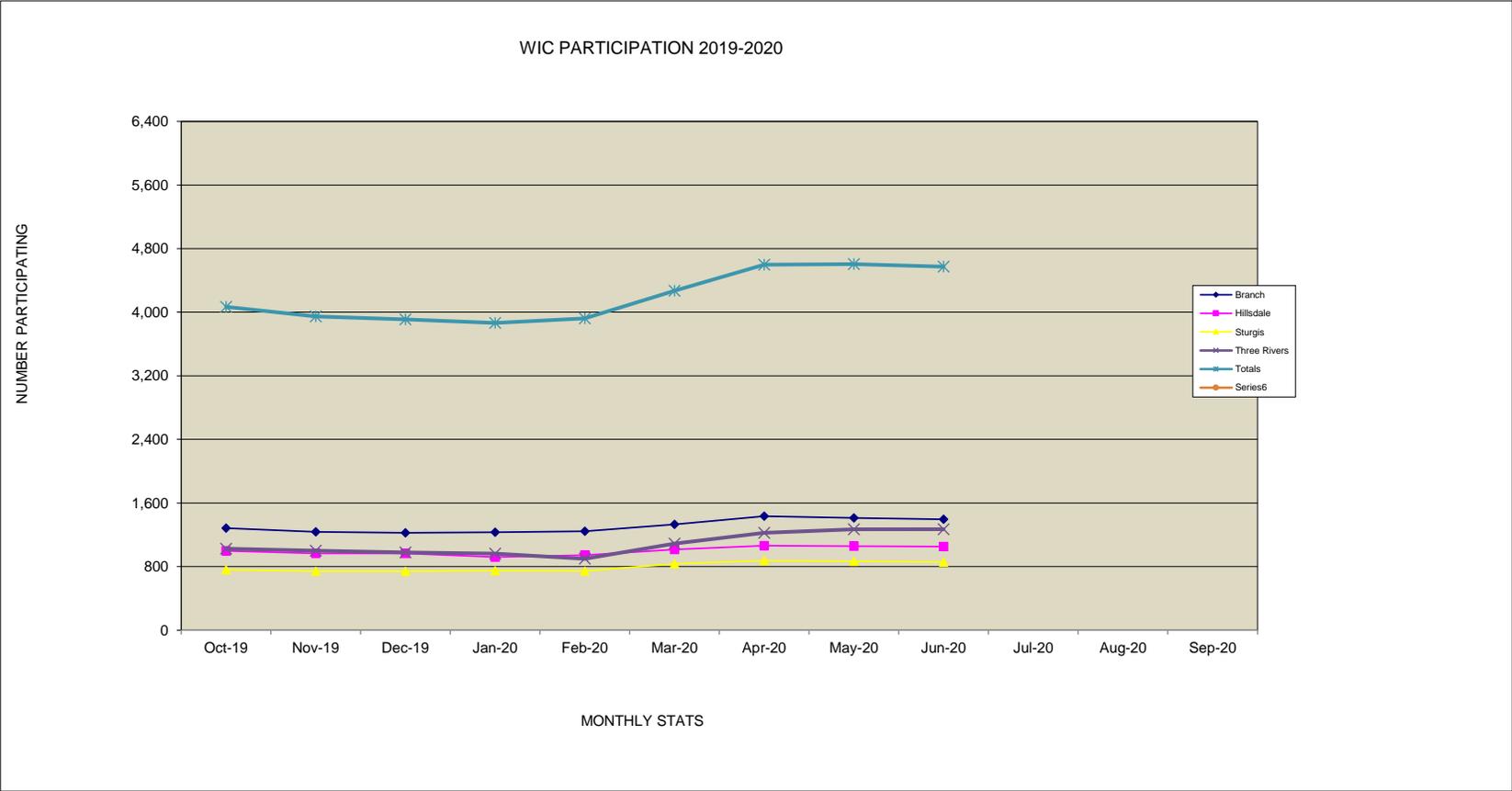
**Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention**

	Jul-20					YTD 2019/2020					YTD 2018-2019				
	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total
CHILD IMMUNIZATIONS															
# Vaccines Given CHA	58	103	2	32	195	1,177	1,229	294	644	3,344	1,509	1,490	41	1,098	4,138
All VFC Doses Given	616	496		629	1,741	7,051	5,167	-	8,500	20,718	7,230	5,428	-	10,367	23,025
Waivers	2	8	-	2	12	36	53	1	47	137	53	45	-	50	148
ADULT IMMUNIZATIONS															
# Vaccines Given	54	6	8	14	82	1,088	444	113	484	2,129	1,622	883	34	1,160	3,699
All AVP Doses Given	11	1	-	13	25	266	164	-	229	659	475	366	-	694	1,535
TRAVEL VACCINATIONS															
Branch Office	-				-	9	-	-	-	9	35	-	-	-	35
COMMUNICABLE DISEASE															
TB Tests Done	15	14	-	9	38	82	91	-	39	212	125	136	-	44	305
New LTBI on Rx	-	-	-	-	-	-	-	-	-	-	5	2	-	1	8
STD treatments	-	3	-	10	13	4	20	3	91	118	22	19	-	129	170
New STD Investigations	13	18	-	30	61	122	124	-	231	477	110	119	-	247	476
HIV Testing	-	-	1	1	2	-	6	1	27	34	10	17	-	71	98
ENROLLMENTS															
Medicaid & Michild	4	-	-	-	4	26	4	-	12	42	20	-	-	33	53
REFERRAL SERVICE															
MCDC Referrals	43	29	-	12	84	204	340	12	103	659	158	351	17	29	555
MIHP referrals	-	1	22	26	49	34	27	151	196	408	127	-	119	185	431
Program															
Pre-school	-	-	-	-	-	86	102	-	313	501	263	249	-	794	1,306
School Age	-	-	-	-	-	1,088	795	-	1,999	3,882	1,132	1,137	-	1,963	4,232
Vision Screens															
Pre-school	-	-	-	-	-	102	86	-	330	518	271	240	-	834	1,345
School Age	-	-	-	-	-	3,151	2,139	-	4,560	9,850	2,857	2,612	-	5,360	10,829
Children's Special Health Care Services															
Diagnostics	-	-	-	-	-	10	22	-	1	33	32	63	-	2	97
Assessments-Renewal	17	20	-	26	63	173	198	-	248	619	188	198	-	282	668
Assessments-New	5	7	-	4	16	41	46	-	51	138	80	132	-	56	268

WIC CLINIC CASELOAD STATISTICS PER CLINIC

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	18-19 YTD	18-19 Avg	18-19 avg	17-18 avg	16-17 avg	15-16 avg
BRANCH	1,284	1,238	1,225	1,233	1,245	1,331	1,434	1,413	1,396				11,799	1,311	1,247	1,315	1,409	1,504
HILLSDALE	998	966	965	920	943	1,015	1,063	1,056	1,051				8,977	997	988	1,115	1,192	1,270
STURGIS	761	742	741	749	744	835	875	868	857				7,172	797	766	768	799	742
THREE RIVERS	1,024	1,000	979	963	898	1,088	1,225	1,268	1,270				9,715	1,079	982	1,024	1,128	1,358
Totals	4,067	3,946	3,910	3,865	3,921	4,269	4,597	4,605	4,574				37754	4,195	3,988	4,223	4,528	4,875

This reflects WIC clients who have enrolled and are using their WIC benefits. These are the numbers that our funding is dependent upon. We need to maintain a caseload at 97% or greater than our assigned caseload of 5,700 participants. This means that we need to have a caseload of at least 5,529 clients each month that are using their WIC benefits to remain funded at our current level. This report runs two months behind, so numbers are not accurate for the month prior to the month the report was run.



Branch-Hillsdale-St. Joseph Community Health Agency
Environmental Public Health Services
Report for the August 27, 2020 Board of Health Meeting
Prepared by Paul Andriacchi R.E.H.S, Director of Environmental Health

Food Service Sanitation

Our food service inspectors are still working to catch up on inspections that were missed during the shutdown. We are still fielding and responding to a number of complaints related to the executive orders, especially as it relates to wearing masks. The complaints have not been limited to establishments that we license and inspect but also those regulated by MDARD and other types of establishments. All complaints associated with the executive orders are being passed along to MIOSHA and the Attorney General's office for potential enforcement.



Well and Septic

The volume of well and septic permits continues to be very high across all three counties. The number of well permits issued is almost 100 above the permits issued from last year at this time. The increased volume has put our field staff in a situation where the lead time for processing permits has been pushed out to 2-3 weeks in each of our offices. The lead time has also been influenced by the other seasonal inspections (campgrounds, septage haulers and children's camps) the field sanitarians are trying to complete before the end of next month.

General Programs

The PFAS investigation has been continuing in White Pigeon with sampling of three more homes in the study area. Two of the homes came back with no detection of PFAS chemicals and the other home had some low-level detections (<10 ppt) that were below the health limits. Additional sampling is being planned for the near future (as soon as access agreements can be obtained) to test wells in an expanded study area around an old landfill that was used by the paper mill. The wells in this area will be tested for PFAS as well as some other contaminants that may be related to the materials dumped in the landfill.

The state recently established new maximum contaminate levels (MCL's) for various PFAS chemicals. The new MCL's are specific for individual chemicals which is different from the previous health limits which set a standard for combined PFAS chemicals. The new standards are: PFNA-6 ppt, PFOA-8 ppt, PFOS 16 ppt, PFHxS-51 ppt, GenX-370 ppt, PFBS-420 ppt and PFHxS-400,000. Prior to the new standards, the health limit was set at 70 ppt (total for all PFAS chemicals). The individual MCL's gives a much more definitive standard for specific chemicals.

EH Service Statistics Report

BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2019/2020

	JULY				YTD 2019/2020				YTD 2018/2019			
	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL
WELL/SEWAGE SYSTEM EVAL.	-	1	-	1	4	2	8	14	12	4	13	29
CHANGE OF USE EVALUATIONS - FIELD	1	6	1	8	25	40	20	85	8	40	42	90
CHANGE OF USE EVALUATIONS - OFFICE	12	7	20	39	66	27	54	147	32	19	45	96
ON-SITE SEWAGE DISPOSAL												
PERMITS NEW CONSTRUCTION	-	5	15	20	22	42	72	136	44	36	71	151
REPAIR/REPLACEMENT	3	12	17	32	61	51	95	207	49	62	107	218
VACANT LAND EVALUATION	12	2	3	17	15	15	20	50	9	6	10	25
PERMITS DENIED	2	-	-	2	2	-	1	3	-	-	1	1
TOTAL	15	19	35	71	99	101	188	396	100	104	189	395
SEWAGE PERMITS INSPECTED	11	14	11	36	72	87	87	246	69	80	119	267
WELL PERMITS ISSUED	23	14	30	67	121	120	204	445	94	100	160	354
WELL PERMITS INSPECTED	15	10	3	28	79	86	152	317	98	82	95	275
FOOD SERVICE INSPECTION												
PERMANENT	21	24	47	92	157	187	240	584	167	189	272	628
NEW OWNER / NEW ESTABLISHMENT	1	-	-	1	7	4	9	20	3	7	12	22
FOLLOW-UP INSPECTION	3	-	1	4	9	1	8	18	15	29	16	60
TEMPORARY	-	-	6	6	9	13	28	50	30	34	72	136
MOBILE, STFU	-	-	3	3	3	4	19	26	-	19	22	41
PLAN REVIEW APPLICATIONS	1	-	1	2	2	2	5	9	6	4	4	14
FOOD RELATED COMPLAINTS	-	6	3	9	9	17	15	41	4	12	10	26
FOODBORNE ILLNESS INVESTIGATED	-	-	-	-	1	-	1	2	-	1	2	3
FOOD CLASSES												
MANAGEMENT CERTIFICATION CLASS	-	-	-	-	n/a	n/a	n/a	58	n/a	n/a	n/a	101
FOOD HANDLERS CLASS	-	-	-	-	n/a	n/a	n/a	-	n/a	n/a	n/a	-
METH LAB REFERRALS												
METH LAB LETTERS SENT	-	-	-	-	-	-	-	-	-	-	-	-
CAMPGROUND INSPECTION	16	3	9	28	16	4	10	30	22	4	9	35
NON-COMM WATER SUPPLY INSP.	4	4	3	11	21	16	19	56	6	16	38	60
SWIMMING POOL INSPECTION	-	1	-	1	3	10	3	16	19	14	11	44
PROPOSED SUBDIVISION REVIEW	-	-	-	-	-	-	-	-	-	-	-	-
SEPTIC TANK CLEANER	4	-	-	4	4	-	-	4	5	1	12	18
DHS LICENSED FACILITY INSP.	-	5	1	6	7	35	19	61	17	31	28	76
COMPLAINT INVESTIGATIONS	1	-	2	3	11	26	15	52	47	24	22	93
LONG TERM MONITORING	-	9	1	10	-	9	1	10	2	11	6	19
BODY ART FACILITY INSPECTIONS	-	-	-	-	2	3	2	8	2	3	5	10

Inspection Type Count by County

F

County	Inspection Type	Count
Branch	Follow-Up	3
	Pre-opening/New	1
	Progress Note	1
	Routine	21
Hillsdale	Complaint	6
	Consult	1
	Progress Note	1
	Routine	24
St. Joseph		1
	Complaint	3
	Enforcement	1
	Follow-Up	1
	Progress Note	1
	Routine	47
	Routine - Phone	12
	STFU/Mobile	3
	Temporary	6
	Total number of inspections	133

Inspection Type Count

F

Inspection Type	Count
	1
Complaint	9
Consult	1
Enforcement	1
Follow-Up	4
Pre-opening/New	1
Progress Note	3
Routine	92
Routine - Phone	12
STFU/Mobile	3
Temporary	6
Total number of inspections	133

Establishment Inspection Report

F

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
ADDISON GUN CLUB	SOMERSET TWP	7/29/2020	Routine	0	0	0	0
ADVENTURE ZONE, INC	COLDWATER	7/1/2020	Routine	0	0	0	1
ALLEN UNITED METHODIST CHURCH	ALLEN	7/28/2020	Routine	0	0	0	0
Amaz'n Nutrition	Three Rivers	7/9/2020	Routine	0	1	0	0
AMERICAN LEGION 73	Sturgis	7/9/2020	Routine	0	1	1	0
AMERICAN LEGION MEMORIAL POST	BRONSON	7/13/2020	Routine	0	0	0	0
AMERICAN LEGION POST 170	THREE RIVERS	7/2/2020	Routine	0	0	0	0
AMERICAN LEGION REC CLUB	QUINCY	7/30/2020	Routine	0	0	0	0
ARBY'S	THREE RIVERS	7/1/2020	Routine	0	0	0	0
Best Western Plus		7/30/2020	Routine	0	0	0	0
Big King Buffet of Dong INC	Three Rivers	7/7/2020	Routine	0	1	0	5
BOB EVAN RESTAURANTS LLC #2035	COLDWATER	7/23/2020	Routine	0	1	0	1
Bowman Place	Three Rivers	7/23/2020	Routine	0	0	0	0
BPOE 1381 (ELKS LODGE)	STURGIS	7/9/2020	Routine	0	0	0	0
BROADWAY GRILLE	UNION CITY	7/29/2020	Follow-Up	2	3	5	0
BURGERS UNLOCKED	HILLSDALE	7/28/2020	Routine	1	2	0	1
CAMDEN MISSIONARY CHURCH OUTREACH CENTER	CAMDEN	7/1/2020	Routine	0	0	0	0
CAVONIS	HILLSDALE	7/20/2020	Routine	0	0	0	0
Cavoni's	Three Rivers	7/2/2020	Complaint	0	0	0	0
Centreville Little League Concession	CENTREVILLE	7/7/2020	Routine - Phone	0	0	0	0
CHECKER RECORDS	HILLSDALE	7/17/2020	Complaint	0	0	0	0
Coffee Cup Hillsdale LLC	Hillsdale	7/17/2020	Complaint	0	0	0	0
COLDWATER BROADWAY GRILLE	COLDWATER	7/22/2020	Follow-Up	3	0	3	0
COLDWATER HAMPTON INN/FOOD	COLDWATER	7/30/2020	Routine	0	1	0	0
CONEY HUT DRIVE INN	JONESVILLE	7/17/2020	Routine	0	1	0	0
CONSTANTINE LITTLE LEAGUE	Three Rivers	7/7/2020	Routine - Phone	0	0	0	0

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
COSMOS FAMILY RESTAURANT	STURGIS	7/1/2020	Routine	5	4	0	10
COSMOS FAMILY RESTAURANT	STURGIS	7/6/2020	Enforcement	0	0	0	3
COSMOS FAMILY RESTAURANT	STURGIS	7/21/2020	Follow-Up	4	5	4	8
Cowboy Up	Mendon	7/8/2020	Routine	0	1	1	0
D J'S FAMILY RESTAURANT	PITTSFORD TWP	7/15/2020	Routine	0	0	0	0
Deadlift Coffee Company LLC	Three Rivers	7/23/2020	STFU/Mobile	0	0	0	0
DICKEY'S BBQ	COLDWATER	7/30/2020	Routine	0	0	0	0
Doxy's Donuts	Pleasant Lake	7/2/2020	STFU/Mobile	0	0	0	0
DQ GRILL & CHILL	Three Rivers	7/6/2020	Routine	0	0	0	1
DUTCH UNCLE DONUTS INC	COLDWATER	7/30/2020	Progress Note	0	0	0	0
El Camino Real	Three Rivers	7/1/2020	Routine	0	0	0	0
Elephant Ears	Sarasota	7/31/2020	Temporary	0	0	0	0
ENRICHMENT CENTER	Sturgis	7/9/2020	Routine	0	0	0	0
FOE AERIE #2303	THREE RIVERS	7/8/2020	Routine - Phone	0	0	0	0
FOE JONESVILLE 4290	JONESVILLE	7/21/2020	Routine	0	0	0	0
Frankie's by the Tracks, LLC	THREE RIVERS	7/23/2020	Routine	0	0	0	1
George Washington Carver Community Center	Three Rivers	7/26/2020	Temporary	0	0	0	0
GREEN VALLEY SNACK BAR	STURGIS	7/8/2020	Routine - Phone	0	0	0	0
HANDMADE SANDWICHES & BEVERAGES	HILLSDALE	7/17/2020	Complaint	0	0	0	0
HANDMADE SANDWICHES & BEVERAGES	HILLSDALE	7/31/2020	Complaint	0	0	0	0
Healthies Sturgis	Sturgis	7/1/2020	Routine	0	0	0	0
HILLSDALE ASSEMBLY OF GOD	JONESVILLE	7/21/2020	Routine	0	0	0	0
HILLSDALE LODGE BPO ELKS #1575	HILLSDALE	7/29/2020	Progress Note	0	0	0	0
Hillside Lanes & Lane 17	Hillside	7/6/2020	Consult	0	0	0	0
HOT 'N NOW	STURGIS	7/29/2020	Routine	1	1	2	0
HUNGRY HOWIE'S	HILLSDALE	7/6/2020	Complaint	0	0	0	0
Immaculate Conception Church Hall	THREE RIVERS	7/21/2020	Routine	0	0	0	0

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
IYOPAWA ISLAND GOLF COURSE	OVID TWP	7/28/2020	Routine	0	0	0	0
JILLY BEANS	Hillsdale	7/17/2020	Complaint	0	0	0	0
JOHNNY T'S BISTRO	HILLSDALE	7/15/2020	Routine	0	0	0	0
Kentucky Fried Chicken	Three Rivers	7/9/2020	Routine	0	0	0	1
Kentucky Fried Chicken Coldwater	COLDWATER	7/16/2020	Routine	0	0	0	1
KIMBALL CAMP YMCA NATURE CENTER	Reading	7/21/2020	Routine	0	0	0	0
KING DRAGON BUFFET	Sturgis	7/17/2020	Complaint	0	0	0	0
KLINGER LAKE COUNTRY CLUB	Sturgis	7/29/2020	Routine	0	0	0	1
LAKE LEANN GOLF COURSE	Jerome	7/16/2020	Routine	0	0	0	1
LAKEVIEW CHURCH	AMBOY TWP	7/23/2020	Routine	0	0	0	0
Leonidas Fire Department	Leonidas	7/29/2020	Routine	0	0	0	0
LIFESONG COMMUNITY CHURCH	OSSEO	7/22/2020	Routine	0	0	0	0
LIL' LOUIE'S PIZZA AND SUBS LLC	Centreville	7/16/2020	Routine	0	0	0	0
LITTLE CAESARS #1200-001	Three Rivers	7/21/2020	Routine	0	0	0	1
LONE RANGER CAFE	READING	7/27/2020	Routine	0	0	0	1
M & M Grill	Colon	7/15/2020	Routine	1	0	1	3
M ENTERPRISE LLC D/B/A CORNER CAFE	Sturgis	7/29/2020	Routine	0	0	0	0
Main Street Cafe II	Three Rivers	7/10/2020	Routine	0	0	0	0
Mancinos Pizza and Grinders of Sturgis	Sturgis	7/1/2020	Routine	0	0	0	0
MCDONALDS OF COLDWATER	COLDWATER	7/16/2020	Routine	0	0	0	2
MCDONALD'S OF QUINCY	QUINCY	7/14/2020	Routine	0	0	0	0
McDONALDS OF THREE RIVERS #2196	Three Rivers	7/21/2020	Routine	0	0	0	1
MCDONALD'S-HILLSDALE	HILLSDALE	7/6/2020	Routine	0	0	0	0
MESSIAH LUTHERAN CHURCH	Constantine	7/22/2020	Routine	0	0	0	0
MICHINDOH CONFERENCE CENTER	Hillsdale	7/13/2020	Routine	0	0	0	0
My Grandad's Ribs	Three Rivers	7/10/2020	Temporary	0	0	0	0
My Grandad's Ribs	Three Rivers	7/25/2020	Temporary	0	0	0	0
OAKLAWN PARK SUMMER FEEDING PROGRAM	Sturgis	7/17/2020	Routine	0	0	0	0

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Our Bar	LEONIDAS	7/29/2020	Progress Note	0	0	0	0
Pigeon Inn	White Pigeon	7/22/2020	Routine	0	0	0	0
PIPER'S GRINDERS GALORE	Constantine	7/8/2020	Routine	0	0	0	0
Ponderosa Steakhouse	Coldwater	7/14/2020	Routine	1	0	1	0
Ponderosa Steakhouse	Coldwater	7/23/2020	Follow-Up	0	0	0	0
Punjab Group Mendon Inc/Mendon Quick Sto		7/17/2020	Complaint	0	0	0	0
Quincy Diner	QUINCY	7/14/2020	Routine	0	0	0	0
QUINCY PIZZA	QUINCY	7/23/2020	Routine	0	0	0	0
RACHAEL'S	White Pigeon	7/22/2020	Routine	0	0	0	0
RAY'S TAVERN	READING	7/27/2020	Routine	0	0	0	0
READING PIZZA BARN	READING	7/7/2020	Routine	0	0	0	0
READING UNITED METHODIST CHURCH	READING	7/7/2020	Routine	0	0	0	1
RIVIERA THEATRE BAR	THREE RIVERS	7/8/2020	Routine - Phone	0	0	0	0
Royal Cafe	CENTREVILLE	7/16/2020	Routine	0	0	0	0
SAM'S PLACE	THREE RIVERS	7/2/2020	Routine	0	0	0	0
SCOTTS FOOD & BEVERAGE	THREE RIVERS	7/7/2020	Routine	1	1	1	0
SOZO CHURCH OF HILLSDALE	Hillsdale	7/15/2020	Routine	0	0	0	0
Sparkle Inc.	Colon	7/4/2020	Temporary	0	0	0	0
ST ANTHONY CATHOLIC CHURCH	HILLSDALE	7/13/2020	Routine	0	0	0	0
ST. JOE VALLEY GOLF CLUB, INC.	Sturgis	7/16/2020	Routine	0	1	1	0
ST. JOE. K OF C COUNCIL 13749	WHITE PIGEON	7/27/2020	Routine	0	0	0	4
ST. JOHN'S EPISCOPAL CHURCH	Sturgis	7/17/2020	Routine	0	0	0	0
St. Joseph County COA @ Kline's Resort	Three Rivers	7/8/2020	Routine - Phone	0	0	0	0
St. Joseph County United Way	Centreville	7/7/2020		0	0	0	0
Steak Tips	Sarasota	7/31/2020	Temporary	0	0	0	0
STOUT-NESBIT AMERICAN LEGION	MONTGOMERY	7/2/2020	Routine	0	0	0	0
STRAND THEATRE	Sturgis	7/6/2020	Routine - Phone	0	0	0	0

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
STURGES-YOUNG CENTER FOR THE ARTS	Sturgis	7/21/2020	Routine	0	0	0	0
STURGIS PIZZA HUT	STURGIS	7/9/2020	Routine	0	0	0	0
SUBWAY #36290	COLDWATER	7/16/2020	Routine	0	0	0	0
SUBWAY #37408	Three Rivers	7/15/2020	Routine	0	0	0	0
Subway At Wal-Mart	STURGIS	7/9/2020	Routine	0	0	0	0
SUPER 8: Food		7/9/2020	Routine - Phone	0	0	0	0
Taco Bell #32989	COLDWATER	7/1/2020	Routine	0	0	0	0
TASTEFUL KREATIONS CATERING	BRONSON	7/20/2020	Routine	0	0	0	0
THE GREAT WALL	HILLSDALE	7/22/2020	Routine	0	0	0	0
The Landmark Tap House & Grille	Three Rivers	7/10/2020	Routine	0	0	0	0
THE LOCAL	Centreville	7/16/2020	Routine	0	0	0	1
The Oriental (2)	Three Rivers	7/1/2020	STFU/Mobile	0	0	0	0
THE PATIO	COLDWATER	7/16/2020	Routine	0	0	0	0
THREE RIVERS 6	Three Rivers	7/21/2020	Routine - Phone	0	0	0	0
THREE RIVERS LITTLE LEAGUE BROADWAY FIEL	THREE RIVERS	7/7/2020	Routine - Phone	0	0	0	0
THREE RIVERS LITTLE LEAGUE CONSTANTINE F	Three Rivers	7/7/2020	Routine - Phone	0	0	0	0
THURSTON WOODS SUMMER FEEDING PROGRAM	Sturgis	7/17/2020	Routine	0	0	0	1
TOWN FRYER	Constantine	7/8/2020	Routine	0	1	0	0
Tropical Smoothie Cafe	Coldwater	7/15/2020	Pre-opening/New	0	0	0	1
Twin County Community Probation Center	Three Rivers	7/15/2020	Routine	0	0	0	0
UNITED METHODIST CHURCH	White Pigeon	7/22/2020	Routine	0	0	0	0
VENUE 45	Three Rivers	7/7/2020	Routine - Phone	0	0	0	0
WILLOWS BAR & GRILL	COLDWATER	7/8/2020	Routine	0	0	0	0
WING HOUSE	COLDWATER	7/28/2020	Routine	0	0	0	0
ZHENG'S SUPER GRAND BUFFET	COLDWATER	7/1/2020	Routine	0	1	0	0

Establishment Inspection Report

For Date Range: 7/1/2020 - 7/31/2020 and Program: Food Service

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
ADDISON GUN CLUB	SOMERSET TWP	7/29/2020	Routine	0	0	0	0
ADVENTURE ZONE, INC	COLDWATER	7/1/2020	Routine	0	0	0	1
ALLEN UNITED METHODIST CHURCH	ALLEN	7/28/2020	Routine	0	0	0	0
Amaz'n Nutrition	Three Rivers	7/9/2020	Routine	0	1	0	0
AMERICAN LEGION 73	Sturgis	7/9/2020	Routine	0	1	1	0
AMERICAN LEGION MEMORIAL POST	BRONSON	7/13/2020	Routine	0	0	0	0
AMERICAN LEGION POST 170	THREE RIVERS	7/2/2020	Routine	0	0	0	0
AMERICAN LEGION REC CLUB	QUINCY	7/30/2020	Routine	0	0	0	0
ARBY'S	THREE RIVERS	7/1/2020	Routine	0	0	0	0
Best Western Plus		7/30/2020	Routine	0	0	0	0
Big King Buffet of Dong INC	Three Rivers	7/7/2020	Routine	0	1	0	5
BOB EVAN RESTAURANTS LLC #2035	COLDWATER	7/23/2020	Routine	0	1	0	1
Bowman Place	Three Rivers	7/23/2020	Routine	0	0	0	0
BPOE 1381 (ELKS LODGE)	STURGIS	7/9/2020	Routine	0	0	0	0
BROADWAY GRILLE	UNION CITY	7/29/2020	Follow-Up	2	3	5	0
BURGERS UNLOCKED	HILLSDALE	7/28/2020	Routine	1	2	0	1
CAMDEN MISSIONARY CHURCH OUTREACH CENTER	CAMDEN	7/1/2020	Routine	0	0	0	0
CAVONIS	HILLSDALE	7/20/2020	Routine	0	0	0	0
Cavoni's	Three Rivers	7/2/2020	Complaint	0	0	0	0
Centreville Little League Concession	CENTREVILLE	7/7/2020	Routine - Phone	0	0	0	0
CHECKER RECORDS	HILLSDALE	7/17/2020	Complaint	0	0	0	0
Coffee Cup Hillsdale LLC	Hillsdale	7/17/2020	Complaint	0	0	0	0
COLDWATER BROADWAY GRILLE	COLDWATER	7/22/2020	Follow-Up	3	0	3	0
COLDWATER HAMPTON INN/FOOD	COLDWATER	7/30/2020	Routine	0	1	0	0
CONEY HUT DRIVE INN	JONESVILLE	7/17/2020	Routine	0	1	0	0
CONSTANTINE LITTLE LEAGUE	Three Rivers	7/7/2020	Routine - Phone	0	0	0	0

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Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
COSMOS FAMILY RESTAURANT	STURGIS	7/1/2020	Routine	5	4	0	10
COSMOS FAMILY RESTAURANT	STURGIS	7/6/2020	Enforcement	0	0	0	3
COSMOS FAMILY RESTAURANT	STURGIS	7/21/2020	Follow-Up	4	5	4	8
Cowboy Up	Mendon	7/8/2020	Routine	0	1	1	0
D J'S FAMILY RESTAURANT	PITTSFORD TWP	7/15/2020	Routine	0	0	0	0
Deadlift Coffee Company LLC	Three Rivers	7/23/2020	STFU/Mobile	0	0	0	0
DICKEY'S BBQ	COLDWATER	7/30/2020	Routine	0	0	0	0
Doxy's Donuts	Pleasant Lake	7/2/2020	STFU/Mobile	0	0	0	0
DQ GRILL & CHILL	Three Rivers	7/6/2020	Routine	0	0	0	1
DUTCH UNCLE DONUTS INC	COLDWATER	7/30/2020	Progress Note	0	0	0	0
El Camino Real	Three Rivers	7/1/2020	Routine	0	0	0	0
Elephant Ears	Sarasota	7/31/2020	Temporary	0	0	0	0
ENRICHMENT CENTER	Sturgis	7/9/2020	Routine	0	0	0	0
FOE AERIE #2303	THREE RIVERS	7/8/2020	Routine - Phone	0	0	0	0
FOE JONESVILLE 4290	JONESVILLE	7/21/2020	Routine	0	0	0	0
Frankie's by the Tracks, LLC	THREE RIVERS	7/23/2020	Routine	0	0	0	1
George Washington Carver Community Center	Three Rivers	7/26/2020	Temporary	0	0	0	0
GREEN VALLEY SNACK BAR	STURGIS	7/8/2020	Routine - Phone	0	0	0	0
HANDMADE SANDWICHES & BEVERAGES	HILLSDALE	7/17/2020	Complaint	0	0	0	0
HANDMADE SANDWICHES & BEVERAGES	HILLSDALE	7/31/2020	Complaint	0	0	0	0
Healthies Sturgis	Sturgis	7/1/2020	Routine	0	0	0	0
HILLSDALE ASSEMBLY OF GOD	JONESVILLE	7/21/2020	Routine	0	0	0	0
HILLSDALE LODGE BPO ELKS #1575	HILLSDALE	7/29/2020	Progress Note	0	0	0	0
Hillside Lanes & Lane 17	Hillside	7/6/2020	Consult	0	0	0	0
HOT 'N NOW	STURGIS	7/29/2020	Routine	1	1	2	0
HUNGRY HOWIE'S	HILLSDALE	7/6/2020	Complaint	0	0	0	0
Immaculate Conception Church Hall	THREE RIVERS	7/21/2020	Routine	0	0	0	0

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Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
IYOPAWA ISLAND GOLF COURSE	OVID TWP	7/28/2020	Routine	0	0	0	0
JILLY BEANS	Hillsdale	7/17/2020	Complaint	0	0	0	0
JOHNNY T'S BISTRO	HILLSDALE	7/15/2020	Routine	0	0	0	0
Kentucky Fried Chlcken	Three Rivers	7/9/2020	Routine	0	0	0	1
Kentucky Fried Chicken Coldwater	COLDWATER	7/16/2020	Routine	0	0	0	1
KIMBALL CAMP YMCA NATURE CENTER	Reading	7/21/2020	Routine	0	0	0	0
KING DRAGON BUFFET	Sturgis	7/17/2020	Complaint	0	0	0	0
KLINGER LAKE COUNTRY CLUB	Sturgis	7/29/2020	Routine	0	0	0	1
LAKE LEANN GOLF COURSE	Jerome	7/16/2020	Routine	0	0	0	1
LAKEVIEW CHURCH	AMBOY TWP	7/23/2020	Routine	0	0	0	0
Leonidas Fire Department	Leonidas	7/29/2020	Routine	0	0	0	0
LIFESONG COMMUNITY CHURCH	OSSEO	7/22/2020	Routine	0	0	0	0
LIL' LOUIE'S PIZZA AND SUBS LLC	Centreville	7/16/2020	Routine	0	0	0	0
LITTLE CAESARS #1200-001	Three Rivers	7/21/2020	Routine	0	0	0	1
LONE RANGER CAFE	READING	7/27/2020	Routine	0	0	0	1
M & M Grill	Colon	7/15/2020	Routine	1	0	1	3
M ENTERPRISE LLC D/B/A CORNER CAFE	Sturgis	7/29/2020	Routine	0	0	0	0
Main Street Cafe II	Three Rivers	7/10/2020	Routine	0	0	0	0
Mancinos Pizza and Grinders of Sturgis	Sturgis	7/1/2020	Routine	0	0	0	0
MCDONALDS OF COLDWATER	COLDWATER	7/16/2020	Routine	0	0	0	2
MCDONALD'S OF QUINCY	QUINCY	7/14/2020	Routine	0	0	0	0
McDONALDS OF THREE RIVERS #2196	Three Rivers	7/21/2020	Routine	0	0	0	1
MCDONALD'S-HILLSDALE	HILLSDALE	7/6/2020	Routine	0	0	0	0
MESSIAH LUTHERAN CHURCH	Constantine	7/22/2020	Routine	0	0	0	0
MICHINDOH CONFERENCE CENTER	Hillsdale	7/13/2020	Routine	0	0	0	0
My Grandad's Ribs	Three Rivers	7/10/2020	Temporary	0	0	0	0
My Grandad's Ribs	Three Rivers	7/25/2020	Temporary	0	0	0	0
OAKLAWN PARK SUMMER FEEDING PROGRAM	Sturgis	7/17/2020	Routine	0	0	0	0

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Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Our Bar	LEONIDAS	7/29/2020	Progress Note	0	0	0	0
Pigeon Inn	White Pigeon	7/22/2020	Routine	0	0	0	0
PIPER'S GRINDERS GALORE	Constantine	7/8/2020	Routine	0	0	0	0
Ponderosa Steakhouse	Coldwater	7/14/2020	Routine	1	0	1	0
Ponderosa Steakhouse	Coldwater	7/23/2020	Follow-Up	0	0	0	0
Punjab Group Mendon Inc/Mendon Quick Sto		7/17/2020	Complaint	0	0	0	0
Quincy Diner	QUINCY	7/14/2020	Routine	0	0	0	0
QUINCY PIZZA	QUINCY	7/23/2020	Routine	0	0	0	0
RACHAEL'S	White Pigeon	7/22/2020	Routine	0	0	0	0
RAY'S TAVERN	READING	7/27/2020	Routine	0	0	0	0
READING PIZZA BARN	READING	7/7/2020	Routine	0	0	0	0
READING UNITED METHODIST CHURCH	READING	7/7/2020	Routine	0	0	0	1
RIVIERA THEATRE BAR	THREE RIVERS	7/8/2020	Routine - Phone	0	0	0	0
Royal Cafe	CENTREVILLE	7/16/2020	Routine	0	0	0	0
SAM'S PLACE	THREE RIVERS	7/2/2020	Routine	0	0	0	0
SCOTTS FOOD & BEVERAGE	THREE RIVERS	7/7/2020	Routine	1	1	1	0
SOZO CHURCH OF HILLSDALE	Hillsdale	7/15/2020	Routine	0	0	0	0
Sparkle Inc.	Colon	7/4/2020	Temporary	0	0	0	0
ST ANTHONY CATHOLIC CHURCH	HILLSDALE	7/13/2020	Routine	0	0	0	0
ST. JOE VALLEY GOLF CLUB, INC.	Sturgis	7/16/2020	Routine	0	1	1	0
ST. JOE. K OF C COUNCIL 13749	WHITE PIGEON	7/27/2020	Routine	0	0	0	4
ST. JOHN'S EPISCOPAL CHURCH	Sturgis	7/17/2020	Routine	0	0	0	0
St. Joseph County COA @ Kline's Resort	Three Rivers	7/8/2020	Routine - Phone	0	0	0	0
St. Joseph County United Way	Centreville	7/7/2020		0	0	0	0
Steak Tips	Sarasota	7/31/2020	Temporary	0	0	0	0
STOUT-NESBIT AMERICAN LEGION	MONTGOMERY	7/2/2020	Routine	0	0	0	0
STRAND THEATRE	Sturgis	7/6/2020	Routine - Phone	0	0	0	0

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Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
STURGES-YOUNG CENTER FOR THE ARTS	Sturgis	7/21/2020	Routine	0	0	0	0
STURGIS PIZZA HUT	STURGIS	7/9/2020	Routine	0	0	0	0
SUBWAY #36290	COLDWATER	7/16/2020	Routine	0	0	0	0
SUBWAY #37408	Three Rivers	7/15/2020	Routine	0	0	0	0
Subway At Wal-Mart	STURGIS	7/9/2020	Routine	0	0	0	0
SUPER 8: Food		7/9/2020	Routine - Phone	0	0	0	0
Taco Bell #32989	COLDWATER	7/1/2020	Routine	0	0	0	0
TASTEFUL KREATIONS CATERING	BRONSON	7/20/2020	Routine	0	0	0	0
THE GREAT WALL	HILLSDALE	7/22/2020	Routine	0	0	0	0
The Landmark Tap House & Grille	Three Rivers	7/10/2020	Routine	0	0	0	0
THE LOCAL	Centreville	7/16/2020	Routine	0	0	0	1
The Oriental (2)	Three Rivers	7/1/2020	STFU/Mobile	0	0	0	0
THE PATIO	COLDWATER	7/16/2020	Routine	0	0	0	0
THREE RIVERS 6	Three Rivers	7/21/2020	Routine - Phone	0	0	0	0
THREE RIVERS LITTLE LEAGUE BROADWAY FIEL	THREE RIVERS	7/7/2020	Routine - Phone	0	0	0	0
THREE RIVERS LITTLE LEAGUE CONSTANTINE F	Three Rivers	7/7/2020	Routine - Phone	0	0	0	0
THURSTON WOODS SUMMER FEEDING PROGRAM	Sturgis	7/17/2020	Routine	0	0	0	1
TOWN FRYER	Constantine	7/8/2020	Routine	0	1	0	0
Tropical Smoothie Cafe	Coldwater	7/15/2020	Pre-opening/New	0	0	0	1
Twin County Community Probation Center	Three Rivers	7/15/2020	Routine	0	0	0	0
UNITED METHODIST CHURCH	White Pigeon	7/22/2020	Routine	0	0	0	0
VENUE 45	Three Rivers	7/7/2020	Routine - Phone	0	0	0	0
WILLOWS BAR & GRILL	COLDWATER	7/8/2020	Routine	0	0	0	0
WING HOUSE	COLDWATER	7/28/2020	Routine	0	0	0	0
ZHENG'S SUPER GRAND BUFFET	COLDWATER	7/1/2020	Routine	0	1	0	0

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Food Inspection Codes:

P-This indicates a priority violation which is a violation which includes a quantifiable measure to show control of hazards such as cooking, cooling, reheating and handwashing. It is in general terms a violation that can potentially lead directly to an illness.

Pf-This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

C-This is a core violation-This is an item the usually relates to general sanitation, operational controls and maintenance of facilities and equipment.