

March 31, 2020 – Board of Health Finance Committee Meeting Minutes

The meeting was held electronically via Zoom meetings due to the COVID-19 Pandemic. The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health Finance Committee meeting was called to order at 9:02 a.m. by Chairman, Bruce Caswell, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Tom Matthew, Mark Wiley, and Bruce Caswell. Terri Norris joined the meeting at approximately 9:04.

Also present from BHSJ: Rebecca Burns, Theresa Fisher, and Paul Andriacchi.

Public comment:

- None

New Business:

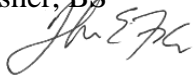
- Ms. Norris moved to approve the proposed Lease Agreement with Branch County as presented with support from Mr. Balog. A roll call vote was taken and the motion failed 0-3). (Mr. Balog, No; Ms. Norris, No; Mr. Caswell, No)
- Ms. Norris moved to recommend the Health Officer return to Branch County and request a six-month extension of the current lease so that the parties can negotiate further. The motion was supported by Mr. Balog. A roll call vote was taken and the motion passed (3-0). (Mr. Balog, Yes; Ms. Norris, Yes; Mr. Caswell, Yes)
- Ms. Norris moved to recommend that based on the COVID-19 crisis for the year 2020 the full Board approve temporarily amending the fee schedule to move the assessment of late fees for food service licenses to July 1, 2020. The motion was supported by Mr. Balog. A roll call vote was taken and the motion passed (3-0). (Mr. Balog, Yes; Ms. Norris, Yes; Mr. Caswell, Yes)
- Mr. Balog moved to recommend that the full Board approve compensating exempt employees for their hours worked at their regular rate of pay with support from Ms. Norris.
 - Mr. Balog moved to amend the motion to, recommend that the full Board approve compensating exempt employees for their hours worked at their regular rate of pay as long as the funds to do so would come entirely from additional funds received for COVID-19 from state and federal sources. The amendment was supported by Ms. Norris. A roll call vote was taken to approve the amendment to the motion and the amendment passed (3-0). (Mr. Balog, Yes; Ms. Norris, Yes; Mr. Caswell, Yes)

A roll call vote was taken on the motion, as amended, and the motion passed (3-0). (Mr. Balog, Yes; Ms. Norris, Yes; Mr. Caswell, Yes)

With no further business the meeting was adjourned at 9:53 AM.

Respectfully Submitted by:

Theresa Fisher, BS

A handwritten signature in black ink, appearing to read "Theresa Fisher", written in a cursive style.