

June 27, 2019 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:10 a.m. by Chairman, Don Vrablic, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Don Vrablic, Bruce Caswell, Mark Wiley, Terri Norris, Al Balog, and Kathy Pangle.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Yvonne Atwood, Joe Frazier, Laura Sutter, and Brenae Corbeil.

Ms. Norris moved to approve the agenda with support from Ms. Pangle. The motion carried.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Ms. Norris. The motion carried.

Public comment:

- None

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: AAA3c 2020 Multi-Year Plan, Medical Marihuana Education Grant, Medicaid Cost Based Reimbursement, New Software Updates, Health Promotion & Education Updates, Staff Vacancies/New Staff, Comprehensive Compensation Study, Pertussis, Essential Local Public Health Services Grant, Legislative Updates, and the Hepatitis A Outbreak.

Dr. Vogel, Medical Director reviewed his monthly report. This month's reports covered Opioid Abuse and Naloxone.

Committee Reports:

- Finance Committee – Mr. Caswell moved to approve the minutes from the June 24, 2019 Finance Committee meeting with support from Ms. Norris. The motion carried.
- Program, Policy, and Appeals Committee – Ms. Norris moved to approve the minutes from the June 24, 2019 Program, Policy, and Appeals Committee meeting with the following amendment:

the last sentence should be replaced with, “Ms. Pangle moved to adjourn the meeting with support from Mr. Wiley. The motion passed and with no further business the meeting was adjourned at 2:36.PM.”

The motion was supported by Mr. Wiley and the motion passed.

Financial Reports/Expenditures

- Ms. Norris moved to approve the expenditures as reported with support from Ms. Pangle. The motion carried.

Unfinished Business

- AAA IIIc Inter-local Agreement – No action was taken.

New Business:

- a. Ms. Norris moved to approve the Annual Report and place it on file with support from Ms. Pangle. The motion carried.
- b. Mr. Balog moved to approve the AAA FY2020-2022 Multi-Year Plan & FY2020 Annual Implementation Plan with support from Mr. Wiley. The motion passed.
- c. Ms. Norris moved to support the Area Agency on Aging's request to approach Branch and St. Joseph county Boards of Commissioners to seek approval of the increased allocation for AAA3c for fiscal year 2019/20 with support from Mr. Wiley. A roll call vote was taken and the motion passed 6-0. (Mr. Balog, Yes; Ms. Norris, Yes; Mr. Vrablic, Yes; Ms. Pangle, Yes; Mr. Wiley, Yes; Mr. Caswell, Yes)
- d. Mr. Caswell moved to approve the FY19 Budget Amendment, as amended to correct an error in the formula that calculates the difference to Other revenues on page 2, with support from Ms. Norris. The motion carried.
- e. Mr. Balog moved to approve the updated Immunization Fee Schedule, effective August 1, 2019, with support from Mr. Caswell. The motion carried.
- f. Mr. Caswell moved to approve the Cost Allocation Plan with support from Ms. Pangle. The motion carried.
- g. Mr. Caswell moved to approve maintaining the current 80%/20% cost sharing plan for health insurance with no changes. The motion was supported by Ms. Norris and the motion carried.
- h. Ms. Norris moved to approve the FY20 Original Budget with support from Mr. Wiley. The motion carried.

Departmental Reports

- Area Agency on Aging
- Personal Health & Disease Prevention
- Environmental Health

Mr. Balog moved to adjourn the meeting with support from Ms. Norris. The motion passed and the meeting was adjourned at 10:50 AM.

Respectfully Submitted by:

Theresa Fisher, BS

