



"Your Local  
Health Department"

## Branch - Hillsdale - St. Joseph Community Health Agency

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### BOARD OF HEALTH Agenda

July 26, 2018 at 9:00 AM

1. Call to Order
  - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
  - b. Roll Call
  - c. Approval of the Agenda\*
  - d. Approval of the Minutes\*
2. Public Comment
3. Health Officer's Report
4. Medical Director's Report
5. Committee Reports
  - a. Finance Committee – approval of minutes from 7/23/18 meeting\*
  - b. Program, Policies, and Appeals – approval of minutes from 7/23/18 meeting\*
6. Financial Reports
  - a. Approve Payments\*
  - b. Review Financials
7. Unfinished Business
  - a.
8. New Business
  - a. AAA Request for Appropriations Increase\*
  - b. Employee Insurance Contributions\*
  - c. FY19 Budget\*
9. Departmental Reports
  - a. Personal Health & Disease Prevention
  - b. Environmental Health
  - c. Area Agency on Aging
10. Adjournment

Next meeting:

**August 23, 2018 at the Coldwater office**

Branch-Hillsdale-St. Joseph Community Health Agency  
Board of Health Meeting Minutes  
June 28, 2018

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Allan Balog, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Don Vrablic, Bruce Caswell, Mark Wiley, and Kathy Pangle.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Yvonne Atwood, Paul Andriacchi, Laura Sutter, Jeff Macklin, and Sarah Watson.

Mr. Wiley moved to approve the agenda with support from Mr. Vrablic. The motion carried.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Vrablic. The motion carried.

Public comment:

- None at this time

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: VOCA Services to Victims of Elder Abuse grant, 2017 Annual Report, Cycle 7 accreditation, Local Appropriations Request, FY19 Health Insurance, RFP Updates, Staff Vacancies/New Staff, PFAS Testing, and the Hepatitis A Outbreak.

Dr. Vogel, Medical Director, reviewed his monthly report. This month's report covered Fair Safety and the importance of food safety during the summer months.

Committee Reports:

- Program, Policy, and Appeals Committee –
  - Mr. Wiley moved to approve the minutes from the 6/5/2018 meeting with support from Mr. Vrablic. The motion carried.
- Finance Committee –
  - Mr. Vrablic moved to approve the minutes from the 6/5/18 meeting with support from Mr. Caswell. The motion carried.
  - A Finance Committee meeting was tentatively scheduled for Monday, July 23, 2018 at 12:00 PM in the conference room of the Coldwater office.

Financial Reports/Expenditures

- Mr. Caswell moved to approve the expenditures as reported with support from Mr. Wiley. The motion carried.

Unfinished Business

- There was no unfinished business to discuss.

New Business:

- a. Ms. Pangle moved to approve the AAA FY2018 Provider Funding Amendments as submitted with support by Mr. Vrablic. The motion carried.

- b. Ms. Pangle moved to approve for submission the AAA FY2019 Area Implementation Plan with support from Mr. Vrablic. The motion carried.
- c. Mr. Wiley moved to put the custodial services in the Hillsdale County office out for bid, to be filled within 60 days, with support from Ms. Pangle. The motion carried.

With no further business the meeting was adjourned at 10:19 AM.

Respectfully Submitted by:

Theresa Fisher

**Branch-Hillsdale-St. Joseph Community Health Agency**  
**Health Officer's Report to the Board of Health for July 26, 2018**  
**Prepared by: Rebecca A. Burns, M.P.H., R.S.**

**Agency Updates**

**Local Appropriations for FY19** – Jeff and I met with Bud Norman this week regarding FY19 local appropriations and have an appointment with Teresa Doehring and Ryan in St. Joseph County scheduled for August 14th. Jeff did request a meeting with Derek from Hillsdale County but nothing has been scheduled. I thought this would be a great opportunity for Jeff to personally meet the individuals in each county that work with county budgets. I was in attendance at the Hillsdale County Commission meeting this week and that board passed a resolution to support the health department at \$5.02 per person based on the 2010 census.

**FY19 Budget/FY19 Health Insurance** – The FY19 Budget was reviewed by the finance committee at their meeting with a recommendation by the committee to approve. The FY19 Health Insurance options were reviewed by the finance committee. The rates for our plans decreased this year by 1.75%. The finance committee moved to recommend the 80/20 rate be adopted for employee health insurance by the full board.

**Request for Proposals Update** – Electronic Medical Record (EMR) proposals were narrowed to three companies and those three were asked additional questions about their software. We definitely have one company that seems to rise above the others, but a final decision is still pending an in-depth demo of the product. Environmental Health software proposals have been received from four companies and are in the process of being reviewed. The RFP for cleaning services in the Hillsdale building are due on Friday.

**Meridian Health Plan** – We were recently notified by this health plan of a recoupment of funds from the Primary Care Provider Incentive Payment Program (PCP-IPP) for FY13 that needs to be made to Meridian. The amount they indicate we must pay back is \$12,515.09. We have checked our payments from this insurer and cannot verify receipt of this amount given the information that we have been provided. At this time, we are waiting for additional information from Meridian Health regarding this PCP-IPP. I will keep you informed.

**Center for Family Health (FQHC)** – We have received notification that they are closing their Hillsdale office on August 31<sup>st</sup>. The main office for the Center for Family Health is in Jackson County.

**Staff Vacancies/New Staff** – We have welcomed Brittany Hayes to Coldwater as Agency Support Clerk and Angela Beegle as the Breastfeeding Peer Support in St. Joseph County. The clinic clerk position that was open in St. Joseph County was filled by a staff member currently in Coldwater. This left an opening in Coldwater which the Agency is in the process of being filled.

**PFAS Testing** – Commissioner Vrablic shared concerns he has been presented with from community members in and around Coldwater who remember a shoe manufacturing facility in Coldwater. The citizens have voiced concern as they hear about the PFAS contamination from the shoe manufacturer located in Kent County and wonder if that same contamination may have occurred from this old manufacturing facility. This information has been shared with the DEQ and they have acknowledged receipt. Our 3-county area has not yet been sampled for PFAS. I have been informed by the DEQ that sampling in our area should be completed by December. Information on PFAS and any advisories for the public are being placed on the web at [www.michigan.gov/pfasresponse](http://www.michigan.gov/pfasresponse).

**Hepatitis A Outbreak** – As I have been reporting, Michigan is in the midst of a serious Hepatitis A outbreak. Current case count as of July 18, 2018 is 863 with 695 hospitalizations and 27 deaths. The case count continues to climb but has slowed, which is positive. The Agency continues to work to increase our vaccination rates for adult Hep. A, especially of the high-risk individuals. Cases of Hepatitis A are expected to occur in the summer

months when people are out with limited access to good personal hygiene (handwashing), I will continue to keep you informed as the summer progresses.

Hepatitis A vaccination is safe and effective. The following individuals should get the HAV vaccine:

- Persons who are homeless.
- Persons who are incarcerated.
- Persons who use injection and non-injection illegal drugs.
- Persons who work with the high-risk populations listed above.
- Persons who have close contact, care for, or live with someone who has HAV.
- Persons who have sexual activities with someone who has HAV.
- Men who have sex with men.
- Travelers to countries with high or medium rates of HAV.
- Persons with chronic liver disease, such as cirrhosis, hepatitis B, or hepatitis C.\*
- Persons with clotting factor disorders.

Confirmed Cases Referred August 1, 2016 - July 18, 2018 Meeting the MI Hepatitis A Outbreak Case Definition			
County (or city)	Total Cases	County (or city)	Total Cases
Macomb	221	Clinton	4
City of Detroit	172	Saginaw	4
Wayne	145	Gratiot†	3
Oakland	118	Kent	2
St. Clair	33	Mecosta†	2
Genesee	24	Allegan	2
Shiawassee	14	Bay	1
Midland	3	Clare†	1
Ingham†	26	Hillsdale†	1
Monroe†	18	Huron†	1
Washtenaw†	18	Ionia†	1
Isabella†	8	Leelanau†	1
Calhoun†	7	Lenawee†	1
Lapeer	7	Newaygo†	1
Livingston†	6	Schoolcraft†	1
Sanilac†	6	Van Buren†	1
Eaton†	5	Other*†	1
Grand Traverse†	4		

† Indicates no confirmed case in the past 100 days

\*Jackson Michigan Department of Corrections

Indicates counties with outbreak-associated cases that are not currently included in the outbreak jurisdiction

**Legislative Updates** – Nothing at this time.

**Medical Director's Report to the Board of Health**  
**H. Lauren Vogel, D.O., M.P.H.**  
**Parent Education**

Pediatrics utilization of emergency services is high. It's been estimated that about 95 percent of pediatrics care in the emergency department does not meet either urgent or severity care requirements. Emergency department utilization is a major driver of health care costs. The reasons for parents taking their child to an ER for care are several and these include convenience, perception of improved care and lack of access to private care.

Another important cause for ER utilization by parents is their inability to evaluate the severity of their child's illness. According to the 2003 National Assessment of Adult Literacy, more than 90 million Americans lack the necessary health literacy skills to effectively utilize the health care system.<sup>1</sup>

The Health Care institute at UCLA has developed an educational program for parents to help them better evaluate and treat non emergent illness in their children. The program was developed by Ariella Herman, Ph.D. from the UCLA Anderson School of Management and is delivered through the Head Start organization. Head Start and Early Head Start are national programs that provide comprehensive services to economically disadvantaged children from birth to age 5. Head Start programs promote school readiness and support the needs of the whole child, including physical, dental, and mental health, as well as nutrition services.

The UCLA program endeavors to empower Head Start parents by training them on the use of a low-literacy health book and to respond appropriately to common childhood illnesses and symptoms, with the goal of reducing the likelihood that parents would go unnecessarily to the doctor or emergency room for routine ailments affecting their children.

The book, "What To Do When Your Child Is Sick" is part of the training program. This book is one of several easy to read and access texts for the public to help understand basic medical care. <sup>1</sup> When the educational program was provided in California, a 58 percent decrease in ER visits was documented. There was also a 29 percent decrease in missed school days and a 42 percent decrease in work days missed.

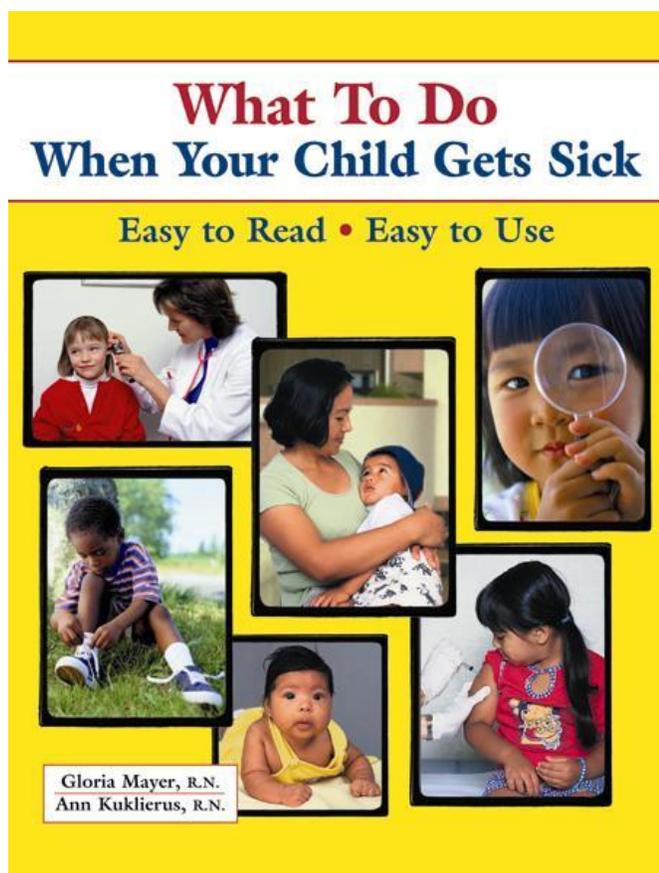
Branch County Early Head Start (BCISD EES Head Start and Great Start Collaborative) will provide the educational program for parents that includes a training session, a kit with the book and several home care supplies and includes dinner and child care as needed. Head Start plans trainings in October, February and May 2019. The kit provides a digital thermometer and the program provides parent education on how to use the thermometer and a detailed demonstration on how to use the book. Also part of the educational program are child safety and injury prevention with sections on ingestions, car safety and some basic CPR information.

The *What To Do When Your Child Is Sick* book is commercially available<sup>2</sup> and would be an important addition to every parent's home resources for health care. For more information about the Branch county program you may contact Kim Shiery, B.S., CIMI, IMH-E® II, Health and Nutrition Manager, BCISD Early Education Services at 517-279-5830 or [shieryk@branch-isd.org](mailto:shieryk@branch-isd.org). Any parent with a child under age 6 is eligible to attend the free educational program.

## REFERENCE

1. Herman A. Jackson P. Empowering Low-Income Parents with Skills to Reduce Excess Pediatric Emergency Room and Clinic Visits through a Tailored Low Literacy Training Intervention. *Journal of Health Communication - International Perspectives*. December 2010. <https://doi.org/10.1080/10810730.2010.522228>. Accessed July 2018

2. Institute for Healthcare Advancement. <http://www.iha4health.org/product/what-to-do-when-your-child-gets-sick-grant/>



## What's in This Book

<b>1. Safety Tips</b>	<b>1</b>
<b>2. Taking Care of Your Sick Child</b>	<b>9</b>
• How to Tell if Your Child Has a Fever	10
• Fever	14
• Infection	18
• Over-the-Counter Medicines	21
<b>3. Your Newborn Baby</b>	<b>25</b>
• Acne in Newborns	26
• Cradle Cap	27
• Yellow Newborn (Jaundice)	29
• Oozing Belly Button	31
• Shots (Immunizations)	34
<b>4. Your Child's Eyes</b>	<b>37</b>
• Something in the Eye	38
• Pinkeye	41
<b>5. Your Child's Ears and Nose</b>	<b>45</b>
• Earache (Otitis Media)	46
• Earwax	48
• Nosebleed	50
• Something in the Ear	53
• Something in the Nose	55



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## Branch - Hillsdale - St. Joseph Community Health Agency

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### BOARD OF HEALTH – FINANCE COMMITTEE

#### Minutes

July 23, 2018 at 12:00 PM

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health: Finance Committee meeting was called to order at 12:01 p.m. with roll call as follows: Bruce Caswell, and Al Balog.

Also present: Rebecca Burns, Theresa Fisher, Laura Sutter, and Jeff Macklin

Public comment: None at this time.

#### Business:

- a) Mr. Caswell moved to bring forward to the full Board for approval, a proposal to request a 20% increase for AAA Local Appropriations from Branch and St. Joseph Counties.
- b) Mr. Caswell moved to recommend that the full Board approve maintaining the current employee health insurance plan and continuing with the 80%/20% cost sharing plan, with support from Mr. Balog. The motion carried.
- c) Mr. Caswell moved to bring forth the proposed budget to the full Board for approval, with support from Mr. Balog. The motion carried.

With no further business the meeting was adjourned at 12:55 p.m.

Respectfully submitted,  
Theresa Fisher, BS



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## Branch - Hillsdale - St. Joseph Community Health Agency

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### BOARD OF HEALTH PROGRAM, POLICY, & APPEALS COMMITTEE

Minutes

July 23, 2018 at 11:00 AM

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health: Program, Policy, and Appeals Committee meeting was called to order at 11:02 a.m. with roll call as follows: Don Vrablic, Mark Wiley, and Al Balog.

Also present: Rebecca Burns, Theresa Fisher, Paul Andriacchi, Cody Johnson, and Ken LaPointe.

Public comment: None

Business:

- a) Appeal for rejected *Change of Use* request – The Committee took no action.

With no further business, the meeting was adjourned at 11:50 a.m.

Respectfully submitted,  
Theresa Fisher, BS

June 1 through 30, 2018

ACD.Net	Telephones 3 offices	2,625.48
AFLAC	Payroll Deduction	1,928.25
Alerus Financial (Retirement)	Payroll Deduction	885.00
Andrejs Rozentals	AAA Volunteer Reimbursement	131.14
Area Agencies On Aging	SMRC License	500.00
Armstrong Health Care	WIC / AAA Contractual Consultant	2,625.90
AT&T	Cell Phones	1,097.44
Blue Cross Blue Shield	Health Insurance	47,659.00
Branch Area Transit Authority	Elderly Transportation Service	10,469.82
Branch County Commission COA	Home & Community Based Services	19,710.92
Branch County Complex	Rent	5,694.28
CAA of South Central	Home & Community Based Services	18,286.71
Care-N-Assist	Care Management	1,578.72
Center For Information Mgmt	Hardware/Software Maintenance AAA	450.00
Century Bank Basic Flex Health Plan	Payroll Deduction	1,824.93
Century Bank EFPTS	Federal & Fica Taxes	53,001.73
Century Bank Master Card	Air Cards	25.00
Century Bank Master Card	CSHCS Fair Give away	287.30
Century Bank Master Card	Training - 3 Employees	689.01
Century Bank Mers	MERS DB /Retirement	29,232.32
Century Bank State	Michigan Tax	8,758.83
Charter Communications	Sturgis Internet & Phone Line	74.97
Cintas	Rugs & Lab Coats - Cleaning	114.48
City of Coldwater	Water Lab Test	80.00
City Of Three Rivers	Water / Sewage & Lab Testing	90.00
Coldwater Petty Cash	Petty Cash	7.25
Companion Life Insurance Co.	Life Insurance Premiums	925.74
Connect America	Care Management	91.00
Cribs for Kids	Safe Sleep Grant (280 Cribs) 3 Orders	8,895.13
Crossroads Health & Home Services Ulmtd	Care Management	1,316.88
CSHCS Client	CSHCS Client	158.88
CSHCS Client	CSHCS Client	179.00
CSHCS Client	CSHCS Client	360.37
CSHCS Client	CSHCS Client	1,008.00
Current Office Solutions	Office Supplies/Copier Charges	862.42
DJC Property/Consultant	Consultant	300.00
Docuphase	Isnergy 1 Yr. Renewal 7/1/18-6/30/19	10,390.00
Dr. Vogel	Medical Director - Contractual	4,328.92
Expressions Photography	BOH Headshots	139.00
Florentine	Internet Hosting 6 Months	149.70
Frontier	Sensaphone & Fax Line Service	279.48
Geib Movement & Wellness LLC	Training - Monroe	325.00
Genius Phone Repair	3 Cell Phones for Texting	638.97
GlaxoSmithKline	Medical Supplies <b>3 Invoices</b>	8,279.50
Hillsdale Board Of Utilities	Building Expense	1,433.99
Hillsdale Community Health	TB Lab Test	16.20
Hillsdale County Treasurer	Building Supplies Expense - HD - Gas	93.67
Hillsdale County Treasurer	Building Labor Expense - HD	100.00
Hillsdale County Treasurer	Generator Maintenance	124.47
Hillsdale County Treasurer	Building Refuse Expense - HD	140.00

June 1 through 30, 2018

Hillsdale County Treasurer	Building Supplies Expense - HD	152.23
Hillsdale County Treasurer	Building Snow/Mow Expense - HD	400.00
Hillsdale County Treasurer	Monthly Cleaning of Dental Clinic	806.93
Hillsdale County Treasurer	Building Cleaning Expense - HD	2,740.44
Hillsdale Petty Cash	Petty Cash	27.18
Hillsdale Public Health	Rent - Hillsdale Office	7,375.00
Home Care Wellness	Care Management	208.00
Indiana Michigan Power	Building Expense - TR	835.81
Indiana State	State Tax	154.11
Johnson Rosati Schultz Joppich	Attorney	960.00
Kim Schoneboom	CSHCS Billboard	3,470.00
Lab Corp	Lab Fees	100.00
Lake Michigan Mailers	Postage Pick Up Service	135.00
Legal Service Of South Central Mi.	Older Adult Legal Assistance	1,330.00
Maplecrest	Rent - Sturgis Office	567.00
McKesson	Medical Supplies	224.17
MDHHS Bureau of Laboratories	Lead Testing	35.34
Michigan Insurance	Workers Comp Quarterly Payment	4,752.41
Michigan Public Health	Workforce Contract	2,975.78
Michigan Sate Disbursement Unit	Payroll Deduction	925.50
Nationwide	Payroll Deduction	5,940.00
Next IT	Care Service 1 Year	394.59
Optum Insight (Netwerkes.Com)	Billing Service <b>2 Months</b>	152.26
Pfizer Pharmaceutical	Medical Supplies	1,764.62
ProAssurance Casualty Company	Professional Liability - Physician	827.00
Prometric	Food Safety Exams	1,125.00
Prompt Care	Drug Testing - 1 Employee	69.00
Reserve Account	Postage	2,999.74
Richard Clark	Building Expense - CW	1,800.00
Rickett's Lawn Care	Building Expense - Lawn Care Three Rivers	360.00
Sanofi Pasture	Medical Supplies 2 Invoices	3,480.31
SEMCO Energy	Building Expense - TR	43.43
Shred It	Document Destruction	90.00
St. Joseph Community Co-op	Care Management	193.50
St. Joseph County COA	Home & Community Based Services	124,634.04
St. Joseph County Dept. Human Service	Fair Booth Rental	160.00
St. Joseph Trans Authority	Older Adult Transportation	7,395.92
Staples	Office Supplies	1,348.63
State Of Michigan	Water Lab Test	54.00
State Of Michigan	Temporary Campground Fees	576.00
State Of Michigan	Food Licenses	3,043.00
State Of Michigan	Approp. Match Dental Clinic	98,541.99
Summit Appliance	4 Portable Refrigerated Coolers	2,540.00
Three Rivers Health	Rent - Dental Clinic	2,775.00
Thurston Woods	Home & Community Based Services	3,548.16
TJC Services	Building Maintenance - Three Rivers	1,200.00
Tobacco -Free Michigan	Training - Mapes	155.00
Xmission	Email Provider	218.30
Total Of Invoice List		541,969.19

Branch-Hillsdale-St. Joseph CHA  
Balance Sheet  
June 30, 2018

Current Period Balance

Assets

Cash on Hand	8,584.51
Cash with County Treasurer	776,569.02
Community Foundation Grant	347,032.83
Accounts Receivable	24,197.56
Due from Dental DAPP	98,541.99
Due from State	(11,885.72)
Due from Other Funding	158,086.24
Prepaid Expenses	93,761.12
Biologic Inventory	<u>91,085.19</u>
<b>Total Assets</b>	<b><u><u>1,585,972.74</u></u></b>

Liabilities

Accounts Payable	159,008.30
Payroll Liabilites	50,893.18
Capital Improvements	25,000.00
Deferred Revenue	34,184.39
Biologics	<u>91,085.19</u>
<b>Total Liabilities</b>	<b><u>360,171.06</u></b>

Net Assets

Operation Fund Balance	400,279.66
Restricted Fund Balance	359,924.75
Designated Fund Balance	<u>465,597.27</u>
<b>Total Net Assets</b>	<b><u><u>1,225,801.68</u></u></b>

<b>Total Liabilities and Net Assets</b>	<b><u><u>1,585,972.74</u></u></b>
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Prior Year FB Comparison	
Operating FB at 6/30/2017: \$	408,158.76
Restricted FB at 6/30/2017: \$	389,454.18
<b>Total Net Assets at 6/30/2017: \$</b>	<b><u><u>797,612.94</u></u></b>

<u>Program Code</u>	<u>Program Title</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Amendment1</u>	<u>Percent Total Expended Amend1</u>
* 324	Sturgis Hospital	0.00	3,930.41	3,930.00	100.01%
** 017	Senior Reach	2,157.85	16,952.69	17,545.00	96.62%
** 032	Emergency Preparedness	11,995.23	109,566.79	113,618.00	96.43%
* 335	MCH Public Health Functions & Infra.	5,079.17	33,923.04	41,022.00	82.69%
* 008	Salary/Fringe Payoff	0.00	56,620.54	70,000.00	80.89%
** 326	Vision (ELPHS)	7,500.02	59,676.41	76,749.00	77.75%
* 345	Lead Testing	1,325.08	5,526.22	7,155.00	77.23%
* 745	Type II Water	6,178.72	62,705.45	81,812.00	76.64%
021	Dental Clinic - Three Rivers	2,775.00	24,975.00	33,300.00	75.00%
029	Dental Clinic - Hillsdale	806.93	7,262.37	9,683.00	75.00%
112	CSHCS Medicaid Outreach	34,800.46	58,115.25	77,487.00	75.00%
101	Workforce Development	4,571.67	37,533.57	50,070.00	74.96%
325	CSHCS	(16,289.52)	137,591.08	184,500.00	74.57%
327	Hearing (ELPHS)	2,472.40	50,245.99	67,541.00	74.39%
010	Agency Support	(6,466.03)	142,896.57	192,520.00	74.22%
321	CHC Tele-A-Health	3,190.87	32,312.49	43,777.00	73.81%
012	Area Agency on Aging	101,799.90	923,855.54	1,268,998.00	72.80%
109	WIC	62,488.13	658,315.07	911,664.00	72.21%
605	General EH Services	5,090.35	44,552.04	61,828.00	72.05%
714	Onsite Sewage Disposal	24,246.14	212,208.15	294,494.00	72.05%
721	Drinking Water Supply	24,246.14	212,208.14	294,494.00	72.05%
704	Food Service	30,619.13	283,743.43	397,331.00	71.41%
331	STD	8,967.29	86,893.45	121,814.00	71.33%
332	HIV Prevention	2,180.76	17,360.75	24,837.00	69.89%
338	Immunization Vaccine Handling (Gov't)	27,838.07	349,715.28	503,926.00	69.39%
022	Coalition for Tobacco Control	1,550.87	25,725.15	37,337.00	68.89%
107	Medicaid Outreach	6,134.36	71,871.78	104,908.00	68.50%
108	WIC Breastfeeding	6,471.82	52,460.64	78,535.00	66.79%
138	Immunization IAP (Private)	45,729.23	430,622.92	669,811.00	64.29%
341	Infectious Disease	13,222.04	134,039.40	220,343.00	60.83%
115	MCH Enabling Women	4,896.96	30,832.95	53,387.00	57.75%
018	Aging Mastery	32.89	1,305.70	2,338.00	55.84%
034	Outbreak Investigation	3,979.36	9,075.24	20,000.00	45.37%
023	Capital Expenditures	0.00	0.00	100,000.00	0.00%
	<b>Total</b>	<b><u>429,591.29</u></b>	<b><u>4,384,619.50</u></b>	<b><u>6,236,754.00</u></b>	<b><u>70.30%</u></b>

\*12 Month programs should be 75% expended (9/12)

\*\*9 Month programs should be complete as of 6/30/2018. See following page for more info on them.

\*\*\*Total agency should be 75% expended, we are 4.7% under budget at this point in time.

- **RU 324 (Sturgis Hospital):** Budget drastically reduced as program ended in November. Budget amount corrected to reflect program being complete at amendment #2.
- **RU 335 (MCH Public Health and Infra.):** Pack and plays/sleep sacks (which were written into this grant and an anticipated expense) were purchased in May/June. Program should continue to fall back in line with budget in the last few months of the fiscal year.
- **RU 008 (Salary/Fringe Payoff):** This program has been added into the budget to show the amount of dollars that have been paid out to former employees for their accrued sick and vacation time. These funds are kept in the Restricted Fund Balance.
- **RU 345 (Lead Testing):** Increased activity in program.
- **RU 745 (Type II Water):** Additional time worked in this program toward beginning of year. Will continue to fall back in line with budget as year progresses.

### **9 MONTH PROGRAMS BELOW:**

- **RU 017 (Senior Reach):** Program finished June 30th, should be at 100% - A few expenses could trickle into the month of July due to payroll accrual timing.
- **RU 032 (Emergency Preparedness):** 9 month program, now completed. New E.P. fiscal year begins 7/1/2018 (3 months of that will fall into the remainder of this current fiscal year).
- **RU 326 (Vision ELPHS):** 9 month program - technicians are off for summer and will return in late August for remainder of fiscal year.

BHSJ Community Health Department  
 Schedule of Cash Receipts and Disbursements  
 January 31st, 2018 thru June 30th, 2018

<b>1/31/2018 Cash Balance</b>		<b>\$ 827,780.85</b>
<b>Plus:</b> Cash Receipts		\$ 390,980.20
<b>Less:</b> Cash Disbursements For:		
Payroll:	\$ (146,084.64)	
Accounts Payable:	\$ (287,384.62)	\$ (433,469.26)
<hr/>		
<b>2/28/2018 Cash Balance</b>		<b>\$ 785,291.79</b>
<b>Plus:</b> Cash Receipts		\$ 694,799.22
<b>Less:</b> Cash Disbursements For:		
Payroll:	\$ (133,862.79)	
Accounts Payable:	\$ (386,658.80)	\$ (520,521.59)
<hr/>		
<b>3/31/2018 Cash Balance</b>		<b>\$ 959,569.42</b>
<b>Plus:</b> Cash Receipts		\$ 699,875.74
<b>Less:</b> Cash Disbursements For:		
Payroll:	\$ (148,511.80)	
Accounts Payable:	\$ (286,350.56)	\$ (434,862.36)
<hr/>		
<b>4/30/2018 Cash Balance</b>		<b>\$ 1,224,582.80</b>
<b>Plus:</b> Cash Receipts		\$ 533,801.17
<b>Less:</b> Cash Disbursements For:		
Payroll:	\$ (133,728.27)	
Accounts Payable:	\$ (266,743.78)	\$ (400,472.05)
<hr/>		
<b>5/31/2018 Cash Balance</b>		<b>\$ 1,357,911.92</b>
<b>Plus:</b> Cash Receipts		\$ 498,562.74
<b>Less:</b> Cash Disbursements For:		
Payroll:	\$ (190,844.06)	
Accounts Payable:	\$ (542,028.75)	\$ (732,872.81)
<hr/>		
<b>6/30/2018 Cash Balance</b>		<b>\$ 1,123,601.85</b>

**Branch-St. Joseph Area Agency on Aging 3C ~ History of Local (County) Appropriations**

FY1996-1997 (FY97) was the first fiscal year of designation for the Branch-St. Joseph Area Agency on Aging (Region IIIC). Local appropriations are required for compliance as a designated AAA. We use appropriations to match federal and state funding allocated to us via the Aging and Adult Services Agency. Local appropriations are also used administratively for AAA operations, including the Community Living Program, which is offered in both Branch and St. Joseph Counties.

In FY97 each County Commission allocated \$12,000 to support the federal and state match requirement for all federal/state funds awarded to the AAA. It also supported one full-time Coordinator/AAA operations.

In FY04 the calculation of how the \$24,000 appropriations were split changed to model the area agency's allocation method for state/federal grant funds: 42% Branch Co. 58% St. Joseph County  
Branch \$10,409  
St. Joseph \$13, 591  
Total \$24,000

From FY97-FY09 the total allocation remained at \$24,000 (13 years)

(Note: In FY05 we were awarded the Community Living Program (State Care Management) grant and with that came 2FTE, as required by standards, yet we didn't request county allocation increases.)

In FY10 we requested a 20% increase in the County allocations. Total: \$29,918  
Due to development of CLP and operational cost increases.

Since FY10, allocations have been: Branch Co. \$12,929 St. Joseph Co. \$16,989

From FY10-18 the total allocation remained at \$29,918 (8 years)

We would respectfully request an increase, starting in FY2019,  
of 20% from Branch and St. Joseph County.

This is a \$5,984 total increase.

Branch Co.  $\$12,929 \times 20\% = \$2,586$  TOTAL: \$15,515

St. Joseph Co.  $\$16,989 \times 20\% = \$3,398$  TOTAL: \$20,387

Grand Total: \$35,902

**Rationale:**

- The older adult population has grown 4% over the past 5 years, whereas the overall population has decreased.
- We have documented increase in demand for the Community Living Program, which utilizes 2 part time Social Workers and 1 full time nurse. These staff drive across 1,041 square miles to serve over 110 participants each year.
- Health care insurance costs have grown, complexity of CLP cases and increased number of referrals from APS also equate to higher operational costs.



"Your Local  
Health Department"

## Branch - Hillsdale - St. Joseph Community Health Agency

---

570 N. Marshall Road  
Coldwater, MI 49036  
(517) 279-9561  
Fax (517) 278-2923

20 Care Drive  
Hillsdale, MI 49242  
(517) 437-7395  
Fax (517) 437-0166

1110 Hill Street  
Three Rivers, MI 49093  
(269) 273-2161  
Fax (269) 273-2452

[www.bhsj.org](http://www.bhsj.org)

Commissioners,

We have received our health insurance renewal quote, the premiums have dropped by 1.75%. This is a savings of \$7,656.48 (assuming all employees stay on the same plan) for the fiscal year.

In addition, a Hard Cap vs 80/20 cost sharing plan were compared. The most cost-effective plan would be to stay with the 80/20.

We also had a couple different high deductible plans quoted (\$2,000 and \$2,500) and calculated the cost if our agency adopted those plans, given that a Health Savings Account would be opened for each associate taking the insurance. We've found that option does not make sense and would cost the agency more than going with the renewal.

The Finance Committee recommends renewing our same coverage under the 80/20 cost sharing plan.

## Annual Budget for Comprehensive Local Health Services

Local Agency Branch-Hillsdale-St. Joseph CHA Agreement Period 10/01/18 to 09/30/19	Prepared By: Jeff Macklin				
	Approved By: Board of Health				
	008	009	010	012	014
Original EXPENDITURE CATEGORY:	SALARYFRINGE PAYOFF	SPACE ALLOCATION	GENERAL ADMINISTRATION	AREA AGENCY ON AGING	VOCA
1. SALARIES & WAGES	70,000		324,660	189,180	89,719
2. FRINGE BENEFITS		-	173,893	87,280	50,333
3. CAP EXP FOR EQUIP & FAC		-	-	-	
4. CONTRACTUAL (SUBCONTRACTS)		-	-	859,779	4,500
5. OTHER EXPENSES:		-	-	-	
6. SUPPLIES		-	17,500	450	6,900
7. TRAVEL		-	10,000	11,500	12,382
8. COMMUNICATIONS		-	25,000	2,000	3,000
9. COUNTY/CITY CENTRAL SERVICES		-	-	-	
10. SPACE COSTS		325,927	-	-	
11 .ALL OTHERS (ADP & MISC.)		-	99,363	10,100	5,544
12. TOTAL DIRECT EXPENDITURES	70,000	325,927	650,416	1,160,289	172,378
13. ADMINISTRATIVE INDIRECT EXP		-	(595,120)	52,057	26,372
18.83%					
15. TOTAL DIRECT & ADM EXP	70,000	325,927	55,296	1,212,346	198,750
16. OTHER COST DISTRIBUTIONS:					
Prevention Serv. Administration					
Immunization Distribution					
CSHCS Distribution					
General Environmental Distribution					
Space Allocation		(325,927)	139,148	2,750	1,000
17. TOTAL EXPENDITURES	70,000	-	194,444	1,215,096	199,750
<b>Exclusion Items:</b>					
18. FEES 1ST & 2ND PARTY		-	30	-	
19. FEES & COLLECTIONS 3RD PARTY		-	-	-	
20. FED/STATE FUNDING (NON-MDCH)		-	-	1,185,178	199,750
21. LOCAL (NON-LPHO)		-	-	-	
MATCH FOR FULL COST REIMB.		-	-	-	
OTHER	70,000	-	55,186	29,918	
BCCF Funds		-	-	-	
MCDC Excess Dental Revenue		-	-	-	
22. OTHER NON-LPHO		-	-	-	
23. MDCH - NON-CPBC		-	-	-	
24. MDCH - CPBC HIV Testing		-	-	-	
VFC Visits		-	-	-	
Care Coordination		-	-	-	
Nurse Ed		-	-	-	
MCH Block Grant		-	-	-	
State Allocation		-	-	-	
25. TOTAL MDCH - CPBC	-	-	-	-	-
26. TOTAL EXCLUSIONS:	70,000	-	55,216	1,215,096	199,750
Net Allowable Expenditures					
27. NET ALLOWABLE EXPENDITURES	-	-	139,228	-	-
27. STATE ELPHS		-	-	-	
28. COUNTY APPROPRIATIONS		-	139,228	-	-
29. USE OF FUND BALANCE		-	-	-	

## Annual Budget for Comprehensive Local Health Services

Local Agency Branch-Hillsdale-St. Joseph CHA Agreement Period 10/01/18 to 09/30/19	018	021	022	023	029
Original EXPENDITURE CATEGORY:	AGING MASTERY	DENTAL CLINIC THREE RIVERS	LOCAL TOBACCO REDUCTION	CAPITAL IMPROVEMENTS	DENTAL CLINIC HILLSDALE
1. SALARIES & WAGES	1,558		8,007		
2. FRINGE BENEFITS	201		4,990		
3. CAP EXP FOR EQUIP & FAC		-	-	-	-
4. CONTRACTUAL (SUBCONTRACTS)		-	-	-	-
5. OTHER EXPENSES:		-	-	-	-
6. SUPPLIES	5	-	600	-	-
7. TRAVEL	100	-	1,500	-	-
8. COMMUNICATIONS	-	-	-	-	-
9. COUNTY/CITY CENTRAL SERVICES		-	-	-	-
10. SPACE COSTS		-	-	-	-
11 .ALL OTHERS (ADP & MISC.)	290	33,300	2,057	30,000	9,683
12. TOTAL DIRECT EXPENDITURES	2,154	33,300	17,154	30,000	9,683
13. ADMINISTRATIVE INDIRECT EXP	331	-	2,447	-	-
18.83%					
15. TOTAL DIRECT & ADM EXP	2,485	33,300	19,601	30,000	9,683
16. OTHER COST DISTRIBUTIONS:					
Prevention Serv. Administration					
Immunization Distribution					
CSHCS Distribution					
General Environmental Distribution					
Space Allocation	38	-	399	-	-
17. TOTAL EXPENDITURES	2,523	33,300	20,000	30,000	9,683
Exclusion Items:					
18. FEES 1ST & 2ND PARTY		-	-	-	-
19. FEES & COLLECTIONS 3RD PARTY		-	-	-	-
20. FED/STATE FUNDING (NON-MDCH)					
21. LOCAL (NON-LPHO)		-	-	-	-
MATCH FOR FULL COST REIMB.		-	-	-	-
OTHER	2,523	33,300	-	-	9,683
BCCF Funds		-	-	-	-
MCDC Excess Dental Revenue		-	-	30,000	-
22. OTHER NON-LPHO		-	-	-	-
23. MDCH - NON-CPBC		-	-	-	-
24. MDCH - CPBC HIV Testing		-	-	-	-
VFC Visits		-	-	-	-
Care Coordination					
Nurse Ed					
MCH Block Grant		-	-	-	-
State Allocation		-	20,000	-	-
25. TOTAL MDCH - CPBC	-	-	20,000	-	-
26. TOTAL EXCLUSIONS:	2,523	33,300	20,000	30,000	9,683
Net Allowable Expenditures					
27. NET ALLOWABLE EXPENDITURES	-	-	-	-	-
27. STATE ELPHS		-	-	-	-
28. COUNTY APPROPRIATIONS	-	-	-	-	-
29. USE OF FUND BALANCE			-	-	-

## Annual Budget for Comprehensive Local Health Services

Local Agency Branch-Hillsdale-St. Joseph CHA Agreement Period 10/01/18 to 09/30/19	032	032	034	101	107
Original EXPENDITURE CATEGORY:	PHEP - 9 10/1/17-6/30/18	PHEP - 3 7/1/2018-9/30/2018	OUTBREAK INVESTIGATION	WORKFORCE 10/1/17-9/30/18	MEDICAID OUTREACH
1. SALARIES & WAGES	53,727	17,909	2,185	4,723	66,674
2. FRINGE BENEFITS	16,454	5,485	818	2,164	33,908
3. CAP EXP FOR EQUIP & FAC	-	-		-	-
4. CONTRACTUAL (SUBCONTRACTS)	-	-		-	-
5. OTHER EXPENSES:	-	-		-	-
6. SUPPLIES	2,685	940	100	50	500
7. TRAVEL	3,200	1,000	600	250	1,700
8. COMMUNICATIONS	19,000	8,100	100	50	100
9. COUNTY/CITY CENTRAL SERVICES	-	-		-	-
10. SPACE COSTS	-	-		-	-
11 .ALL OTHERS (ADP & MISC.)	3,500	350	396	39,550	100
12. TOTAL DIRECT EXPENDITURES	98,566	33,784	4,199	46,787	102,982
13. ADMINISTRATIVE INDIRECT EXP	13,215	4,405	565	1,297	18,940
18.83%					
15. TOTAL DIRECT & ADM EXP	111,781	38,189	4,764	48,084	121,922
16. OTHER COST DISTRIBUTIONS:					
Prevention Serv. Administration					8,740
Immunization Distribution					-
CSHCS Distribution					
General Environmental Distribution					
Space Allocation	929	327	236	200	2,609
17. TOTAL EXPENDITURES	112,710	38,516	5,000	48,284	133,271
Exclusion Items:					
18. FEES 1ST & 2ND PARTY	-	-		-	-
19. FEES & COLLECTIONS 3RD PARTY	-	-		-	-
20. FED/STATE FUNDING (NON-MDCH)				-	66,635
21. LOCAL (NON-LPHO)	-	-		-	-
MATCH FOR FULL COST REIMB.	9,817	3,272		-	66,635
OTHER		-		-	-
BCCF Funds	-	-		-	-
MCDC Excess Dental Revenue	-	-		-	-
22. OTHER NON-LPHO	-	-		-	-
23. MDCH - NON-CPBC	-	-		-	-
24. MDCH - CPBC HIV Testing	-	-		-	-
VFC Visits	-	-		-	-
Care Coordination					
Nurse Ed	-	-			
MCH Block Grant	-	-		-	-
State Allocation	98,173	32,724	5,000	44,135	-
25. TOTAL MDCH - CPBC	98,173	32,724	5,000	44,135	-
26. TOTAL EXCLUSIONS:	107,990	35,996	5,000	44,135	133,271
Net Allowable Expenditures					
27. NET ALLOWABLE EXPENDITURES	4,720	2,520	-	4,149	-
27. STATE ELPHS	-	-		-	-
28. COUNTY APPROPRIATIONS	4,720	2,520	-	4,149	-
29. USE OF FUND BALANCE	-	-		-	-

## Annual Budget for Comprehensive Local Health Services

Local Agency Branch-Hillsdale-St. Joseph CHA Agreement Period 10/01/18 to 09/30/19	108	109	112	115	138
Original EXPENDITURE CATEGORY:	WIC BREASTFEEDING	WIC RESIDENTIAL	CSHCS MEDICAID OUTREACH	MCH ENABLING WOMEN	IMMUNIZATION/ IAP
1. SALARIES & WAGES	48,356	393,897		14,558	185,838
2. FRINGE BENEFITS	13,865	202,559		6,212	90,370
3. CAP EXP FOR EQUIP & FAC	-	-	-	-	-
4. CONTRACTUAL (SUBCONTRACTS)	-	-	-	-	-
5. OTHER EXPENSES:	-	-	-	-	-
6. SUPPLIES	950	45,598	-	310	238,600
7. TRAVEL	800	11,000	-	150	3,000
8. COMMUNICATIONS	-	4,600	-	100	700
9. COUNTY/CITY CENTRAL SERVICES	-	-	-	-	-
10. SPACE COSTS	-	-	-	-	-
11 .ALL OTHERS (ADP & MISC.)	1,300	47,945	-	21,500	322,103
12. TOTAL DIRECT EXPENDITURES	65,271	705,599	-	42,830	840,611
13. ADMINISTRATIVE INDIRECT EXP	11,716	112,313	-	3,911	52,010
18.83%				-	
15. TOTAL DIRECT & ADM EXP	76,987	817,912	-	46,741	892,621
16. OTHER COST DISTRIBUTIONS:					
Prevention Serv. Administration	5,407	51,827		1,805	24,000
Immunization Distribution					(375,000)
CSHCS Distribution			56,272		-
General Environmental Distribution					-
Space Allocation	5,649	36,425	-	937	15,409
17. TOTAL EXPENDITURES	88,043	906,164	56,272	49,483	557,030
Exclusion Items:					
18. FEES 1ST & 2ND PARTY	-	-	-	-	23,000
19. FEES & COLLECTIONS 3RD PARTY	-	12,000	-	-	152,175
20. FED/STATE FUNDING (NON-MDCH)			20,671		300,000
21. LOCAL (NON-LPHO)	-	-	-	-	-
MATCH FOR FULL COST REIMB.	-	-	20,671	-	-
OTHER	-	-	-	-	4,500
BCCF Funds	-	-	-	-	-
MDCD Excess Dental Revenue	-	-	-	-	-
	-	-	-	-	-
22. OTHER NON-LPHO	-	-	-	-	-
23. MDCH - NON-CPBC	-	-	-	-	-
24. MDCH - CPBC HIV Testing	-	-	-	-	-
VFC Visits	-	-	-	-	-
Care Coordination					
Nurse Ed					
MCH Block Grant	-	-	-	46,863	
State Allocation	78,535	894,164	-	-	71,796
25. TOTAL MDCH - CPBC	78,535	894,164	-	46,863	71,796
26. TOTAL EXCLUSIONS:	78,535	906,164	41,343	46,863	551,471
Net Allowable Expenditures					
27. NET ALLOWABLE EXPENDITURES	9,508	0	14,929	2,620	5,559
27. STATE ELPHS	-	-	-	-	-
28. COUNTY APPROPRIATIONS	9,508	0	14,929	2,620	5,559
29. USE OF FUND BALANCE	-	-	-	-	-

## Annual Budget for Comprehensive Local Health Services

Local Agency Branch-Hillsdale-St. Joseph CHA Agreement Period 10/01/18 to 09/30/19	199	321	325	326	327
Original EXPENDITURE CATEGORY:	PREVENTION SERV ADM.	CHC-TELE A HEALTH	CSHCS OR & ADVOCACY	VISION	HEARING
1. SALARIES & WAGES	45,458	23,732	132,317	32,332	32,332
2. FRINGE BENEFITS	20,198	6,309	39,297	18,444	18,444
3. CAP EXP FOR EQUIP & FAC	-	-	-	-	-
4. CONTRACTUAL (SUBCONTRACTS)	-	-	-	-	-
5. OTHER EXPENSES:	-	-	-	-	-
6. SUPPLIES	1,555	200	3,950	1,850	1,230
7. TRAVEL	1,300	500	4,800	2,800	2,800
8. COMMUNICATIONS	500	150	1,250	225	200
9. COUNTY/CITY CENTRAL SERVICES	-	-	-	-	-
10. SPACE COSTS	-	-	-	-	-
11 .ALL OTHERS (ADP & MISC.)	150	425	11,295	12,605	2,900
12. TOTAL DIRECT EXPENDITURES	69,161	31,316	192,909	68,256	57,906
13. ADMINISTRATIVE INDIRECT EXP	12,363	5,657	32,315	9,561	9,561
18.83%					
15. TOTAL DIRECT & ADM EXP	81,524	36,973	225,224	77,817	67,467
16. OTHER COST DISTRIBUTIONS:					
Prevention Serv. Administration	(146,246)		14,912	4,412	4,412
Immunization Distribution	-				
CSHCS Distribution			(56,272)		
General Environmental Distribution			-		
Space Allocation	64,722	580	3,136	1,905	1,521
17. TOTAL EXPENDITURES	-	37,553	187,000	84,134	73,400
Exclusion Items:					
18. FEES 1ST & 2ND PARTY	-	-	-	14,000	12,000
19. FEES & COLLECTIONS 3RD PARTY	-	-	-	-	-
20. FED/STATE FUNDING (NON-MDCH)					
21. LOCAL (NON-LPHO)	-	-	-	-	-
MATCH FOR FULL COST REIMB.	-	-	-	-	-
OTHER	-	33,400	10,000	-	-
BCCF Funds	-	-	-	10,500	-
MCDC Excess Dental Revenue	-	-	-	-	-
	-	-	-	-	-
22. OTHER NON-LPHO	-	-	-	-	-
23. MDCH - NON-CPBC	-	-	-	-	-
24. MDCH - CPBC HIV Testing	-	-	-	-	-
VFC Visits	-	-	-	-	-
Care Coordination			64,000		
Nurse Ed					
MCH Block Grant	-	-	-	-	-
State Allocation	-	-	113,000	-	-
25. TOTAL MDCH - CPBC	-	-	177,000	-	-
26. TOTAL EXCLUSIONS:	-	33,400	187,000	24,500	12,000
Net Allowable Expenditures					
27. NET ALLOWABLE EXPENDITURES	-	4,153	-	59,634	61,400
27. STATE ELPHS	-	-	-	48,509	48,509
28. COUNTY APPROPRIATIONS	-	4,153	-	11,125	12,891
29. USE OF FUND BALANCE	-	-	-	-	-

## Annual Budget for Comprehensive Local Health Services

Local Agency Branch-Hillsdale-St. Joseph CHA Agreement Period 10/01/18 to 09/30/19	329	331	332	335	338
Original EXPENDITURE CATEGORY:	MCH - ENABLING SERVICES CHILDREN	SEXUAL TRANS. DISEASES	HIV PREVENTION	PUB HLT FUNCTIONS & INFRASTRUCTURE	IMMUNIZATION/ VACCINE HANDLING
1. SALARIES & WAGES	7,536	55,774	14,075	9,419	43,052
2. FRINGE BENEFITS	4,483	27,998	6,942	5,871	27,241
3. CAP EXP FOR EQUIP & FAC		-	-	-	
4. CONTRACTUAL (SUBCONTRACTS)		-	-	-	-
5. OTHER EXPENSES:		-	-	-	-
6. SUPPLIES	10,000	1,905	120	45	1,975
7. TRAVEL	200	700	150	500	300
8. COMMUNICATIONS	200	200	50	100	1,900
9. COUNTY/CITY CENTRAL SERVICES		-	-	-	-
10. SPACE COSTS		-	-	-	-
11 .ALL OTHERS (ADP & MISC.)	2,215	14,015	1,150	100	1,275
12. TOTAL DIRECT EXPENDITURES	24,634	100,592	22,487	16,035	75,743
13. ADMINISTRATIVE INDIRECT EXP	2,263	15,774	3,958	2,879	13,236
18.83%					
15. TOTAL DIRECT & ADM EXP	26,897	116,366	26,445	18,914	88,979
16. OTHER COST DISTRIBUTIONS:					
Prevention Serv. Administration	1,044	7,279	1,826	1,329	6,108
Immunization Distribution					375,000
CSHCS Distribution					-
General Environmental Distribution					-
Space Allocation	500	3,717	335	1,165	2,545
17. TOTAL EXPENDITURES	28,441	127,362	28,606	21,408	472,632
<b>Exclusion Items:</b>					
18. FEES 1ST & 2ND PARTY		700	-	-	-
19. FEES & COLLECTIONS 3RD PARTY		-	-	-	74,000
20. FED/STATE FUNDING (NON-MDCH)					
21. LOCAL (NON-LPHO)		-	-	-	-
MATCH FOR FULL COST REIMB.		-	-	-	-
OTHER		-	-	-	-
BCCF Funds		-	-	-	55,000
MCDC Excess Dental Revenue		-	-	-	-
22. OTHER NON-LPHO		-	-	-	-
23. MDCH - NON-CPBC		-	-	-	-
24. MDCH - CPBC HIV Testing		-	-	-	-
VFC Visits		-	-	-	9,450
Care Coordination					
Nurse Ed					4,350
MCH Block Grant	28,441	-	-	19,105	-
State Allocation		-	20,000	-	28,615
25. TOTAL MDCH - CPBC	28,441	-	20,000	19,105	42,415
26. TOTAL EXCLUSIONS:	28,441	700	20,000	19,105	171,415
Net Allowable Expenditures					
27. NET ALLOWABLE EXPENDITURES	0	126,662	8,606	2,303	301,217
27. STATE ELPHS		98,026	-	-	165,117
28. COUNTY APPROPRIATIONS	0	28,636	8,606	2,303	136,100
29. USE OF FUND BALANCE	-	-	-	-	-

## Annual Budget for Comprehensive Local Health Services

Local Agency Branch-Hillsdale-St. Joseph CHA Agreement Period 10/01/18 to 09/30/19	341	345	605	704	714
Original EXPENDITURE CATEGORY:	INFECTIOUS DISEASE	LEAD TESTING	GENERAL ENVIRO. HEALTH	FOOD PROTECTION	ONSITE SEWAGE DISPOSAL
1. SALARIES & WAGES	99,258	7,360	349,455	210,069	
2. FRINGE BENEFITS	42,631	2,029	142,554	84,671	
3. CAP EXP FOR EQUIP & FAC	-	-	-	-	-
4. CONTRACTUAL (SUBCONTRACTS)	-	-	-	-	-
5. OTHER EXPENSES:	-	-	-	-	-
6. SUPPLIES	30,350	80	7,980	3,400	-
7. TRAVEL	1,600	110	26,500	14,000	-
8. COMMUNICATIONS	400	75	2,000	1,800	-
9. COUNTY/CITY CENTRAL SERVICES	-	-	-	-	-
10. SPACE COSTS	-	-	-	-	-
11 .ALL OTHERS (ADP & MISC.)	23,605	10	25,900	36,380	-
12. TOTAL DIRECT EXPENDITURES	197,844	9,664	554,389	350,320	-
13. ADMINISTRATIVE INDIRECT EXP	26,718	1,768	92,645	55,500	-
18.83%					
15. TOTAL DIRECT & ADM EXP	224,562	11,432	647,034	405,820	-
16. OTHER COST DISTRIBUTIONS:					
Prevention Serv. Administration	12,329	816			
Immunization Distribution			-		
CSHCS Distribution					
General Environmental Distribution			(606,786)		303,393
Space Allocation	2,591	54	23,448	12,953	-
17. TOTAL EXPENDITURES	239,482	12,302	63,696	418,773	303,393
<b>Exclusion Items:</b>					
18. FEES 1ST & 2ND PARTY	1,200	-	9,400	226,500	91,000
19. FEES & COLLECTIONS 3RD PARTY	54,625	-	-	-	-
20. FED/STATE FUNDING (NON-MDCH)		1,500	10,375		23,160
21. LOCAL (NON-LPHO)	-	-	-	-	-
MATCH FOR FULL COST REIMB.	-	-	-	-	-
OTHER	-	-	2,270	-	8,100
BCCF Funds	-	-	-	-	-
MCDC Excess Dental Revenue	-	-	-	-	-
	-	-	-	-	-
22. OTHER NON-LPHO	-	-	-	-	-
23. MDCH - NON-CPBC	-	-	-	-	-
24. MDCH - CPBC HIV Testing	-	-	-	-	-
VFC Visits	-	-	-	-	-
Care Coordination					
Nurse Ed					
MCH Block Grant	-	-	-	-	-
State Allocation	-	-	-	-	-
25. TOTAL MDCH - CPBC	-	-	-	-	-
26. TOTAL EXCLUSIONS:	55,825	1,500	22,045	226,500	122,260
Net Allowable Expenditures					
27. NET ALLOWABLE EXPENDITURES	183,657	10,802	41,651	192,273	181,133
27. STATE ELPHS	141,078	-	-	133,033	164,284
28. COUNTY APPROPRIATIONS	42,579	10,802	41,651	59,240	16,849
29. USE OF FUND BALANCE	-	-	-	-	-

## Annual Budget for Comprehensive Local Health Services

Local Agency Branch-Hillsdale-St. Joseph CHA			
Agreement Period 10/01/18 to 09/30/19	721	745	
Original EXPENDITURE CATEGORY:	DRINKING WATER SUPPLY	TYPE II WATER	GRAND TOTAL
1. SALARIES & WAGES		37,088	2,570,248
2. FRINGE BENEFITS		23,152	1,158,796
3. CAP EXP FOR EQUIP & FAC	-	-	-
4. CONTRACTUAL (SUBCONTRACTS)	-	-	864,279
5. OTHER EXPENSES:	-	-	-
6. SUPPLIES	-	2,230	382,058
7. TRAVEL	-	2,200	115,642
8. COMMUNICATIONS	-	300	72,100
9. COUNTY/CITY CENTRAL SERVICES	-	-	-
10. SPACE COSTS	-	-	325,927
11 .ALL OTHERS (ADP & MISC.)	-	25	759,131
12. TOTAL DIRECT EXPENDITURES	-	64,995	6,248,181
13. ADMINISTRATIVE INDIRECT EXP	-	11,343	-
18.83%			-
15. TOTAL DIRECT & ADM EXP	-	76,338	6,248,181
16. OTHER COST DISTRIBUTIONS:			-
Prevention Serv. Administration			-
Immunization Distribution			-
CSHCS Distribution			-
General Environmental Distribution	303,393		-
Space Allocation	-	699	-
17. TOTAL EXPENDITURES	303,393	77,037	6,248,181
			-
			-
<b>Exclusion Items:</b>			-
18. FEES 1ST & 2ND PARTY	117,000	-	494,830
19. FEES & COLLECTIONS 3RD PARTY	-	-	292,800
20. FED/STATE FUNDING (NON-MDCH)	1,400	49,210	1,857,880
21. LOCAL (NON-LPHO)	-	-	-
MATCH FOR FULL COST REIMB.	-	-	100,396
OTHER	-	-	258,880
BCCF Funds	-	-	65,500
MCDC Excess Dental Revenue	-	-	30,000
			-
22. OTHER NON-LPHO	-	-	-
23. MDCH - NON-CPBC	-	-	-
24. MDCH - CPBC HIV Testing	-	-	-
VFC Visits	-	-	9,450
Care Coordination			64,000
Nurse Ed			4,350
MCH Block Grant	-	-	94,409
State Allocation	-	-	1,406,142
			-
25. TOTAL MDCH - CPBC	-	-	1,578,351
26. TOTAL EXCLUSIONS:	118,400	49,210	4,678,637
Net Allowable Expenditures			-
			-
27. NET ALLOWABLE EXPENDITURES	184,993	27,827	1,569,544
27. STATE ELPHS	146,513	-	945,069
28. COUNTY APPROPRIATIONS	38,480	27,827	624,475
29. USE OF FUND BALANCE	-	-	-

\$324,238.50  
\*Total MERS payment  
in FY 2018-19

**BRANCH-HILLSDALE-ST. JOESPH  
COMMUNITY HEALTH AGENCY**

**TOTAL REVENUES:**

	TOTAL REVENUES		State/Federal	ELPHS	COUNTY APPROP.	FEEES OTHER	USE OF FUND BALANCE
OCTOBER 2018 - SEPTEMBER 2019	\$ 6,248,181.00	\$ 3,436,231	\$ 945,069	\$ 724,871	\$ 1,142,010	\$ -	
		55.0%	15.1%	11.6%	18.3%	0%	
<b>ORIGINAL BUDGET</b>	<b><u>TOTAL REVENUES:</u></b>						
	<b>\$ 6,248,181</b>						Fund Balance Used for Operations \$ -
<b>OTHER:</b>							
Salary/Fringe Payoff	\$ 70,000					\$ 70,000	
Capital Improvements	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Dental Clinic - St. Joseph Co.	\$ 33,300	\$ -	\$ -	\$ -	\$ -	\$ 33,300	\$ -
Dental Clinic - Hillsdale Co.	\$ 9,683	\$ -	\$ -	\$ -	\$ -	\$ 9,683	\$ -
<b>TOTAL</b>	<b>\$ 142,983</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 142,983</b>	<b>\$ -</b>
<b>CORE SUPPORT SERVICES:</b>							
General Administration	\$ 194,444	\$ -	\$ -	\$ 139,228	\$ 55,216	\$ -	\$ -
Area Agency on Aging	\$ 1,215,096	\$ 1,185,178	\$ -	\$ -	\$ 29,918	\$ -	\$ -
VOCA	\$ 199,750	\$ 199,750	\$ -	\$ -	\$ -	\$ -	\$ -
Aging Mastery	\$ 2,523	\$ -	\$ -	\$ -	\$ 2,523	\$ -	\$ -
Emergency Preparedness (Oct. - June)	\$ 112,710	\$ 98,173	\$ -	\$ 14,537	\$ -	\$ -	\$ -
Emergency Preparedness (July - Sept)	\$ 38,516	\$ 32,724	\$ -	\$ 5,792	\$ -	\$ -	\$ -
<b>TOTAL CORE SUPPORT</b>	<b>\$ 1,763,039</b>	<b>\$ 1,515,825</b>	<b>\$ -</b>	<b>\$ 159,557</b>	<b>\$ 87,657</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PREVENTION SERVICES:</b>							
Outbreak Response - Hep A	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Medicaid Enrollment (OR)	\$ 133,271	\$ 66,635	\$ -	\$ 66,636	\$ -	\$ -	\$ -
WIC Breastfeeding	\$ 88,043	\$ 78,535	\$ -	\$ 9,508	\$ -	\$ -	\$ -
WIC - Women, Infants, & Children	\$ 906,164	\$ 894,164	\$ -	\$ -	\$ 12,000	\$ -	\$ -
CSHCS Medicaid Outreach	\$ 56,272	\$ 20,672	\$ -	\$ 35,600	\$ -	\$ -	\$ -
MCH Enabling Women	\$ 49,483	\$ 46,863	\$ -	\$ 2,620	\$ -	\$ -	\$ -
Immunization IAP (Private)	\$ 557,030	\$ 371,796	\$ -	\$ 5,559	\$ 179,675	\$ -	\$ -
Children's Special Health Care Services	\$ 187,000	\$ 177,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -
School Vision	\$ 84,134	\$ -	\$ 48,509	\$ 11,125	\$ 24,500	\$ -	\$ -
School Hearing	\$ 73,400	\$ -	\$ 48,509	\$ 12,891	\$ 12,000	\$ -	\$ -
MCH Enabling Children	\$ 28,441	\$ 28,441	\$ -	\$ -	\$ -	\$ -	\$ -
STD Prevention & Control	\$ 127,362	\$ -	\$ 98,026	\$ 28,636	\$ 700	\$ -	\$ -
HIV Prevention & Control	\$ 28,606	\$ 20,000	\$ -	\$ 8,606	\$ -	\$ -	\$ -
MCH Public Hlt Function & Infra	\$ 21,408	\$ 19,105	\$ -	\$ 2,303	\$ -	\$ -	\$ -
Immunization Vaccine Handling (Gov't)	\$ 472,632	\$ 42,415	\$ 165,117	\$ 136,100	\$ 129,000	\$ -	\$ -
Infectious Disease	\$ 239,482	\$ -	\$ 141,078	\$ 42,579	\$ 55,825	\$ -	\$ -
Lead Testing	\$ 12,302	\$ 1,500	\$ -	\$ 10,802	\$ -	\$ -	\$ -
<b>TOTAL PREVENTION</b>	<b>\$ 3,070,030</b>	<b>\$ 1,772,126</b>	<b>\$ 501,239</b>	<b>\$ 372,965</b>	<b>\$ 423,700</b>	<b>\$ -</b>	<b>\$ -</b>
<b>HEALTH PROMOTION:</b>							
Tobacco Reduction	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
Workforce Development	\$ 48,284	\$ 44,135	\$ -	\$ 4,149	\$ -	\$ -	\$ -
Tel-A-Health, Coldwater	\$ 37,553	\$ -	\$ -	\$ 4,153	\$ 33,400	\$ -	\$ -
<b>TOTAL HEALTH PROMOTION</b>	<b>\$ 105,837</b>	<b>\$ 64,135</b>	<b>\$ -</b>	<b>\$ 8,302</b>	<b>\$ 33,400</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENVIRONMENTAL HEALTH PROTECTION</b>							
General Environmental Health	\$ 63,696	\$ 10,375	\$ -	\$ 41,651	\$ 11,670	\$ -	\$ -
Food Protection	\$ 418,773	\$ -	\$ 133,033	\$ 59,240	\$ 226,500	\$ -	\$ -
Onsite Sewage	\$ 303,393	\$ 23,160	\$ 164,284	\$ 16,849	\$ 99,100	\$ -	\$ -
Drinking Water Supply	\$ 303,393	\$ 1,400	\$ 146,513	\$ 38,480	\$ 117,000	\$ -	\$ -
Type II Water	\$ 77,037	\$ 49,210	\$ -	\$ 27,827	\$ -	\$ -	\$ -
<b>TOTAL ENVIRONMENTAL HEALTH</b>	<b>\$ 1,166,292</b>	<b>\$ 84,145</b>	<b>\$ 443,830</b>	<b>\$ 184,047</b>	<b>\$ 454,270</b>	<b>\$ -</b>	<b>\$ -</b>

**BRANCH-HILLSDALE-ST. JOESPH  
COMMUNITY HEALTH AGENCY**

OCTOBER 2018- SEPTEMBER 2019

**TOTAL EXPENSES**

ORIGINAL BUDGET 7/26/2018	AMENDED BUDGET #2 FY17-18	ORIGINAL BUDGET FY 2018-19	DIFFERENCE
\$	6,274,181	\$ 6,248,181	\$ (26,000)
\$	-	\$ -	
<b><u>OTHER:</u></b>			
Salary/Fringe Payoff	\$ 70,000	\$ 70,000	\$ -
Capital Improvements	\$ 100,000	\$ 30,000	\$ (70,000)
Dental Clinic - St.Joseph Co.	\$ 33,300	\$ 33,300	\$ -
Dental Clinic - Hillsdale Co.	\$ 9,683	\$ 9,683	\$ -
<b>TOTAL</b>	<b>\$ 212,983</b>	<b>\$ 142,983</b>	<b>\$ (70,000)</b>
<b><u>CORE SUPPORT SERVICES:</u></b>			
General Administration	\$ 192,520	\$ 194,444	\$ 1,924
Area Agency on Aging	\$ 1,268,998	\$ 1,215,096	\$ (53,902)
VOCA	\$ -	\$ 199,750	\$ 199,750
Senior Reach	\$ 17,545	\$ -	\$ (17,545)
Aging Mastery	\$ 2,338	\$ 2,523	\$ 185
Emergency Preparedness (Oct.-June)	\$ 113,618	\$ 112,710	\$ (908)
Emergency Preparedness (July - Sept.)	\$ 38,341	\$ 38,516	\$ 175
<b>TOTAL CORE SUPPORT</b>	<b>\$ 1,633,360</b>	<b>\$ 1,763,039</b>	<b>\$ 129,679</b>
<b><u>PREVENTION SERVICES:</u></b>			
Outbreak Response - Hep A	\$ 20,000	\$ 5,000	\$ (15,000)
Medicaid Outreach	\$ 104,908	\$ 133,271	\$ 28,363
WIC - Breastfeeding	\$ 78,535	\$ 88,043	\$ 9,508
WIC - Women, Infants, & Children	\$ 911,664	\$ 906,164	\$ (5,500)
CSHCS Medicaid Outreach	\$ 77,487	\$ 56,272	\$ (21,215)
MCH Enabling Women	\$ 53,387	\$ 49,483	\$ (3,904)
Immunization Clinics	\$ 1,173,737	\$ 1,029,662	\$ (144,075)
Children's Special Health Care Services	\$ 184,500	\$ 187,000	\$ 2,500
School Vision & Hearing Clinics	\$ 144,290	\$ 157,534	\$ 13,244
MCH Enabling Children	\$ -	\$ 28,441	\$ 28,441
STD Prevention & Control	\$ 121,814	\$ 127,362	\$ 5,548
HIV Prevention & Control	\$ 24,837	\$ 28,606	\$ 3,769
MCH Public Hlt Function & Infra	\$ 41,022	\$ 21,408	\$ (19,614)
Infectious Disease	\$ 220,343	\$ 239,482	\$ 19,139
Lead Testing	\$ 7,155	\$ 12,302	\$ 5,147
<b>TOTAL PREVENTION</b>	<b>\$ 3,163,679</b>	<b>\$ 3,070,030</b>	<b>\$ (93,649)</b>
<b><u>HEALTH PROMOTION:</u></b>			
Tobacco Control	\$ 37,337	\$ 20,000	\$ (17,337)
Workforce Development	\$ 50,070	\$ 48,284	\$ (1,786)
Tel-A-Health, Coldwater	\$ 43,777	\$ 37,553	\$ (6,224)
Sturgis Hospital	\$ 3,016	\$ -	\$ (3,016)
<b>TOTAL HEALTH PROMOTION</b>	<b>\$ 134,200</b>	<b>\$ 105,837</b>	<b>\$ (28,363)</b>
<b><u>ENVIRONMENTAL HEALTH PROTECTION</u></b>			
General Environmental Health	\$ 61,828	\$ 63,696	\$ 1,868
Food Protection	\$ 397,331	\$ 418,773	\$ 21,442
Onsite Sewage	\$ 294,494	\$ 303,393	\$ 8,899
Drinking Water Supply	\$ 294,494	\$ 303,393	\$ 8,899
Type II Water	\$ 81,812	\$ 77,037	\$ (4,775)
<b>TOTAL ENVIRONMENTAL HEALTH</b>	<b>\$ 1,129,959</b>	<b>\$ 1,166,292</b>	<b>\$ 36,333</b>

## **Personal Health and Disease Prevention Update**

**July 26th, 2018**

### **Communicable Disease: (CD-TB-HIV-STD):**

- ❖ I am still working on methods to make the data we provide monthly more meaningful. There will be some changes in what is reported, less duplication, and if there is anything specific you would like to hear about monthly, please let me know.
- ❖ Hillsdale is going to the Women's Hope House on July 19<sup>th</sup> to provide Hep A and other vaccinations to 10 out of 14 women who were at the Hepatitis presentation on July 2<sup>nd</sup>.
- ❖ Branch is offering a new service to the DHHS clients who are required to have random drug testing done. Five staff have been trained to provide this testing procedure.

### **Immunizations:**

- ❖ We are anxiously awaiting the changes that are coming this fall related to FERPA (Family Educational Rights and Privacy Act.) It could affect the ability to share immunization information between us and the schools. This will create a definite hardship when reporting time comes around.
- ❖ We are thinking of reporting immunization rates and waiver rates vs. the number of vaccines given.

### **Women, Infants, and Children's Nutrition Program (WIC):**

- ❖ WIC participation is about the same.
- ❖ Hillsdale is planning a special fun summer clinic on a Saturday for both WIC and Immunizations. We are planning to have a Project Fresh Vendor at the agency so their coupons can be redeemed right on site. Center for Family Health and CAA (Angela Turner) Family Engagement Specialist will also be joining us.

### **Children's Special Health Care Services (CSHCS), Lead, and Hearing and Vision:**

- ❖ CSHCS are planning on being at Polish Festival this week and are going to the Branch County Fair promoting the program. They will be interviewed by the radio station WIN 98.5 so they can promote their program and commercial ads will also be run throughout the week.
- ❖ We helped an Amish family in Camden that have two children with Muscular Dystrophy, apply for Children's Special Needs Funds through the state and they were awarded the \$14,000 needed to have a handicap buggy built for the family. It is lower to the ground so the children do not have to step so high to get in. It also has a box in the back to store wheelchairs. This was actually done last year, but the family was just notified the construction is complete and are going to be receiving it in the next couple of weeks.

*Yvonne Atwood R.N., B.S.N.*

*Director of Personal Health and Disease Prevention*

# Health Trends

## Communicable Disease Reporting Branch County

Disease Category	June 2018	May 2018	April 2018	March 2018	February 2018	FY2018 YTD	FY2017 YTD	FY2016 Total
HIV/AIDS	-	-	-	-	-	-	-	-
Amebiasis	-	-	-	-	-	-	-	-
Animal Bite	6	2	3	2	1	16	23	31
Babesiosis	-	-	-	-	-	-	-	-
Blastomycosis	-	-	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-	-	-
Campylobacter	2	-	1	1	-	6	6	6
Chicken Pox	-	-	1	-	-	1	2	-
Chlamydia	2	7	10	19	6	65	90	75
Coccidioidomycosis	-	-	-	-	-	-	-	-
Colds W/O Fever	12	103	88	259	163	773	1,465	1,112
CRE Carbapenem Resistant Enterobac.	1	-	-	-	1	2	-	-
Creutzfeldt-Jakob Disease	-	-	-	-	-	-	-	-
Cryptococcosis	-	-	-	-	-	-	-	-
Cryptosporidiosis	-	1	-	-	-	1	-	1
Encephalitis - Primary	-	-	-	-	-	-	-	-
Encephalitis - St. Louis	-	-	-	-	-	-	-	-
E Coli 0157	-	-	-	-	-	-	-	-
Flu Like Disease	17	134	148	404	337	1,353	1,832	1,295
GI Illness	34	280	445	643	740	2,794	5,329	3,418
Giardiasis	-	1	-	-	-	1	1	-
Gonorrhea	1	1	3	-	1	7	11	9
Granuloma Inguinale	-	-	-	-	-	-	-	-
Guillain Bar Syndrome	-	-	-	-	-	-	-	-
Hemolytic Uremic Syndrome	-	-	-	-	-	-	-	-
Head Lice	8	26	41	45	49	206	421	362
Hepatitis A	-	-	1	-	-	1	1	-
Hepatitis C - Chronic	1	1	1	3	4	13	30	25
Hepatitis C - Unknown	-	-	-	-	-	-	-	-
Hepatitis B - Acute	-	1	-	-	-	1	-	-
Hepatitis B - Chronic	-	-	-	-	-	-	-	3
Hepatitis C Acute	-	-	-	-	-	-	-	-
Histoplasmosis	-	-	-	-	-	-	1	1
H. Influenzae Disease - Inv.	-	-	-	-	1	1	-	-
Impetigo	1	2	3	3	1	15	24	32
Influenza	-	-	3	8	-	22	8	12
Influenza, Novel	-	-	-	-	-	-	-	-
Kawasaki	-	-	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-	1	1
Listeriosis	-	-	-	-	-	-	-	-
Lyme Disease	-	-	-	-	-	-	-	-
Malaria	-	-	-	-	-	-	-	-
Menengitis - Aseptic	-	-	-	-	-	-	-	-
Menengitis - Bacterial	-	-	-	-	-	-	1	-
Meningococcal Disease	-	-	-	-	-	-	-	-
Mononucleosis	-	1	-	4	5	12	64	56
Mumps	-	-	-	-	-	-	-	-
Mycobacterium - Other	1	1	-	-	-	3	3	5
Norovirus	-	-	-	-	-	-	3	-
Pertussis	-	-	-	-	-	-	1	-
Pink Eye	2	19	12	33	10	87	174	530
Q Fever	-	-	-	-	-	-	-	-
Rabies - Animal	-	-	-	-	-	-	-	-
Rickettsial Disease	-	-	-	-	-	-	-	-
Salmonellosis	1	1	1	-	-	3	4	3
Scabies	-	-	1	-	-	1	6	10
Shiga toxin-producing (STEC)	-	-	-	-	-	-	-	1
Shigellosis	-	-	-	-	-	-	-	-
Shingles	-	-	-	-	-	-	1	-
Strep pneumoniae, Drug	-	-	-	-	-	-	-	1
Strep Pneumonia Inv Ds.	-	-	-	-	-	-	3	1
Strep Invasive Gp A	-	-	-	-	-	1	1	1
Strep Throat	12	36	31	108	124	400	1,102	515
Syphilis - Primary	-	1	-	-	-	1	2	-
Syphilis - Secondary	-	1	-	-	-	1	-	1
Syphilis To Be Determined	-	-	-	-	-	-	-	-
Trachoma	-	-	-	-	-	-	-	-
Trichinosis	-	-	-	-	-	-	-	-
Tuberculosis	-	-	-	-	-	-	-	-
Unusual Outbreak/Occurrence	-	-	-	-	-	-	-	-
Vibriosis	-	-	-	-	-	-	-	-
VZ Infection, Unspecified	-	-	-	-	-	-	-	-
West Nile Virus	-	-	-	-	-	-	-	-
Yersinia Enteritis	-	-	-	-	-	-	-	-
Zika	-	-	-	-	-	-	-	-
<b>Total Reportable</b>	<b>101</b>	<b>619</b>	<b>793</b>	<b>1,532</b>	<b>1,443</b>	<b>5,787</b>	<b>10,666</b>	<b>7,507</b>
Reported in the last 5 months		Schools	STD's					

**Communicable Disease Reporting  
Hillsdale County**

Disease Category	June 2018	May 2018	April 2018	March 2018	February 2018	2018 YTD	2017 YTD	2016 Total
HIV/AIDS	-	-	-	-	-	-	-	-
Amebiasis	-	-	-	-	-	-	-	-
Animal Bite	8	10	1	3	5	29	45	35
Babesiosis	-	-	-	-	-	-	-	-
Blastomycosis	-	-	-	-	-	-	1	-
Brucellosis	-	-	-	-	-	-	-	-
Campylobacter	1	1	-	-	-	2	7	4
Chicken Pox	-	1	-	-	-	2	1	16
Chlamydia	13	4	5	12	14	52	80	83
Coccidioidomycosis	-	-	-	-	-	-	-	-
Colds W/O Fever	9	67	60	183	137	544	989	936
CRE Carbapenem Resistant Enterobac.	-	-	-	-	-	-	-	-
Creutzfeldt-Jakob Disease	-	-	-	-	-	-	-	-
Cryptococcosis	-	-	-	-	-	-	-	1
Cryptosporidiosis	-	-	-	1	-	1	6	-
Encephalitis - Primary	-	-	-	-	-	-	-	-
Encephalitis - St. Louis	-	-	-	-	-	-	-	-
E Coli 0157	-	-	-	-	-	-	-	-
Flu like disease	3	43	122	321	569	1,311	1,506	709
GI Illness	51	240	226	337	257	1,339	2,126	1,895
Giardiasis	-	-	-	-	-	-	-	1
Gonorrhea	-	1	3	3	-	8	8	4
Granuloma Inguinale	-	-	-	-	-	-	-	-
Guillain Bar Syndrome	-	-	-	-	-	-	-	-
H. Influenza Disease, Inv.	-	-	-	-	-	-	-	-
Head lice	5	11	2	26	11	90	171	191
Hemolytic Uremic Syndrome	-	-	-	-	-	-	-	-
Hepatitis A	-	-	-	-	-	-	1	-
Hepatitis B - Acute	-	-	-	-	-	-	1	-
Hepatitis B - Chronic	-	-	-	-	-	-	1	2
Hepatitis C Chronic	3	3	5	2	1	21	37	27
Hepatitis C Unknown	-	-	-	-	-	-	-	-
Hepatitis C Acute	-	-	-	-	-	-	-	-
Histoplasmosis	-	-	-	-	-	-	1	1
Impetigo	-	1	-	1	-	4	18	17
Influenza	-	-	12	13	21	57	19	15
Influenza, Novel	-	-	-	-	-	-	-	-
Kawasaki	-	-	-	-	-	-	1	-
Legionellosis	-	-	-	-	-	-	2	-
Listeriosis	-	-	-	-	-	-	-	-
Lyme Disease	-	-	-	-	-	-	-	1
Malaria	-	-	-	-	-	-	-	-
Menengitis - Aseptic	-	-	-	-	-	-	1	3
Menengitis - Bacterial	-	-	-	-	-	-	-	-
Meningococcal	-	-	-	-	-	-	-	-
Mononucleosis	-	2	2	4	1	10	14	15
Myobacterium - Other	1	-	-	-	2	3	3	1
Norovirus	-	-	-	-	-	-	-	-
Pertussis	-	-	-	-	-	-	2	2
Pink Eye	3	15	23	22	19	90	191	316
Q Fever	-	-	-	-	1	1	-	-
Rabies - Animal	-	-	-	-	-	-	-	-
Salmonellosis	1	2	1	-	-	4	5	1
Scabies	-	-	-	4	1	6	10	2
Shiga toxin-producing (STEC)	1	-	-	-	-	1	-	-
Shigellosis	-	-	-	-	-	-	1	-
Shingles	-	-	-	-	-	-	1	-
Strep throat	9	63	67	96	94	377	588	264
Strp Inv GP A	-	-	-	-	-	1	1	1
Strep Pneumoniae, Inv	1	2	-	-	1	6	7	5
Strep Pneumoniae, Drug Res.	-	-	-	-	-	-	-	-
Syphilis Primary	-	-	-	1	-	1	2	-
Syphilis Secondary	-	-	-	-	-	-	-	-
Syphilis To Be Determined	-	-	-	-	-	-	-	-
Trachoma	-	-	-	-	-	-	-	-
Trichinosis	-	-	-	-	-	-	-	-
Tuberculosis	-	-	-	-	-	-	-	-
Unusual Outbreak or Occurrence	-	-	-	-	-	-	-	-
Vibriosis - Non Cholera	-	-	-	-	-	-	-	-
VZ Infection - unspecified	-	1	-	-	-	1	4	2
West Nile Virus	-	-	-	-	-	-	-	-
Yersinia	-	-	1	-	-	1	-	-
Zika	-	-	-	-	-	-	-	-
<b>Total Reportable</b>	<b>109</b>	<b>467</b>	<b>530</b>	<b>1029</b>	<b>1134</b>	<b>3962</b>	<b>5851</b>	<b>4550</b>

Reported in the last 5 months

School Data    STDs

# Health Trends

## Communicable Disease Reporting St. Joseph County

Disease Category	June 2018	May 2018	April 2018	March 2018	February 2018	FYTD 2018	FY2017 YTD	FY2016 Total
HIV/AIDS	-	-	-	1	-	1	-	-
Amebiasis	-	-	-	-	-	-	-	-
Animal Bite	-	-	1	2	2	6	6	-
Babesiosis	-	-	-	-	-	-	-	-
Blastomycosis	-	-	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-	-	-
Campylobacter	1	4	-	1	1	10	10	14
Chicken Pox	-	-	-	-	-	-	22	8
Chlamydia	14	21	19	15	12	100	163	162
Colds W/O Fever	100	152	129	247	186	870	2,014	1,665
Coccidioidomycosis	-	-	-	-	-	-	-	-
CRE Carpenum Resistant Enterobac.	-	-	-	-	-	-	-	-
Creutzfeldt-Jakob Disease	-	-	-	-	-	-	-	-
Cryptococcosis	-	-	-	-	-	-	-	-
Cryptosporidiosis	-	2	-	-	-	2	2	2
Encephalitis - Primary	-	-	-	-	-	-	-	-
Encephalitis - Post Other	-	-	-	-	-	-	-	-
E Coli 0157	-	-	-	-	-	-	-	-
Flu like disease	72	195	290	621	1,344	3,168	2,713	1,538
GI Illness	159	246	241	444	566	1,882	3,764	3,039
Giardiasis	-	-	-	-	-	-	5	3
Gonorrhea	9	7	1	3	3	25	25	17
Granuloma Inguinale	-	-	-	-	-	-	-	-
Guillian-Barre Syndrome	-	-	-	-	-	-	-	-
H. Influenzae Disease Inv.	-	-	-	1	-	1	1	1
Head lice	57	58	40	56	52	294	651	668
Hemolytic Uremic Syndrome	-	-	-	-	-	-	-	-
Hepatitis A	-	-	-	-	-	-	1	2
Hepatitis B - Acute	-	-	-	-	-	-	-	-
Hepatitis B - Chronic	-	-	-	-	-	1	1	3
Hepatitis C Chronic	2	9	6	7	7	33	44	31
Hepatitis C Unknown	-	-	-	-	-	-	-	-
Hepatitis C Acute	-	-	-	-	-	-	-	1
Histoplasmosis	-	-	-	-	-	1	2	3
Impetigo	1	-	-	1	1	6	33	41
Influenza	-	-	5	19	24	94	53	28
Influenza, Novel	-	-	-	-	-	-	-	1
Kawasaki	-	-	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-	-	-
Listeriosis	-	-	-	-	-	-	-	-
Lyme Disease	-	-	-	-	-	-	-	2
Malaria	-	-	-	-	-	-	-	-
Menengitis - Aseptic	-	-	-	-	1	1	2	2
Menengitis - Bacterial	-	-	-	-	-	-	-	2
Meningococcal Disease	-	-	-	-	-	-	-	-
Mononucleosis	-	1	-	2	1	6	32	23
Mumps	-	-	-	-	-	-	-	1
Mycobacterium - Other	-	-	-	-	-	-	1	-
Norovirus	-	-	-	-	-	-	2	-
Pertussis	-	-	-	-	-	-	-	-
Pink Eye	31	31	18	34	23	149	437	515
Q Fever	-	-	-	-	-	-	1	-
Rabies- Animal	-	-	-	-	-	-	-	-
Rickettsial Dis. - Spotted	-	-	-	-	-	-	-	-
Salmonellosis	-	1	-	-	-	2	5	8
Scabies	1	1	-	1	-	5	11	11
Shiga Toxin-prod. (STEC)	1	-	-	-	-	1	-	-
Shingles	-	-	-	-	-	-	-	-
Shigellosis	-	-	-	-	-	-	-	-
Strep Pneumo, Drug Resistant	-	-	-	-	-	-	-	-
Strep Pneumonia Inv. Dis.	-	1	1	-	-	4	7	12
Strep disorder Inv. Grp. A	-	-	-	1	-	1	2	1
Strep throat	22	44	55	150	106	409	1,139	809
Syphilis- Primary	-	-	-	-	-	-	3	2
Syphilis - Secondary	-	-	-	-	1	1	2	-
Syphilis - To be determined	-	-	-	-	-	-	-	-
Trachoma	-	-	-	-	-	-	-	-
Trichinosis	-	-	-	-	-	-	-	-
Tuberculosis	-	-	-	-	-	-	-	1
Unusual Outbreak/Occurrence	-	-	1	1	-	2	-	4
Vibriosis	-	-	-	-	-	-	-	-
West Nile Virus	-	-	-	-	-	-	-	-
VZ Infection, Unspecified	-	-	-	-	-	1	1	1
Yersinia Enteritis	-	-	-	-	1	1	-	-
Zika	-	-	-	-	-	-	-	1
<b>Monthly total</b>	<b>470</b>	<b>773</b>	<b>807</b>	<b>1,607</b>	<b>2,331</b>	<b>7,077</b>	<b>11,155</b>	<b>8,622</b>
Reported in the last 5 months		School Data	STD's					

**Branch - Hillsdale - St. Joseph Community Health Agency  
Personal Health and Disease Prevention**

June-18	2017/18					YTD 2017/2018					YTD 2016/2017			
	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	TR	Total
					AVERAGE FOR WIC 17/18					AVERAGE FOR WIC 16/17				
<b>WIC Participation/Ave.</b>	1,326	1,060	759	977	<b>4,122</b>	1,322	1,129	767	1,042	<b>4,260</b>	1,406	1,178	1,920	<b>4,504</b>
<b>CHILD IMMUNIZATIONS</b>														
# Vaccines Given BHSJ	167	100	-	114	<b>381</b>	1,658	1,218	-	837	<b>3,713</b>	2,356	1,439	1,321	<b>5,116</b>
All Cty VFC Doses	524	464	-	797	<b>1,785</b>	6,153	4,986	-	8,733	<b>19,872</b>	14,807	14,425	23,471	<b>52,703</b>
<b>ADULT IMMUNIZATIONS</b>														
# Vaccines Given BHSJ	158	97	-	57	<b>312</b>	1,776	575	-	846	<b>3,197</b>	1,560	391	434	<b>2,385</b>
All Cty MI-AVP Doses	67	52	-	19	<b>138</b>	544	191	-	349	<b>1,084</b>				<b>-</b>
<b>TRAVEL VACCINATIONS</b>														
Branch Office	23	-	-	-	<b>23</b>	280	-	-	-	<b>280</b>	241	-	-	<b>241</b>
<b>COMMUNICABLE DISEASE</b>														
STD treatments	2	10	-	10	<b>22</b>	22	28	-	46	<b>96</b>	41	17	62	<b>120</b>
STD Investigations	3	12	-	34	<b>49</b>	102	93	-	184	<b>379</b>	100	84	181	<b>365</b>
CD Treatments	-	-	-	-	<b>-</b>	-	2	-	-	<b>2</b>	-	3	-	<b>3</b>
TB Tests Done	20	5	-	3	<b>28</b>	131	85	-	27	<b>243</b>	135	85	38	<b>258</b>
New LTBI on Rx	-	-	-	-	<b>-</b>	1	-	-	-	<b>1</b>	-	-	-	<b>-</b>
HIV Testing	1	1	-	6	<b>8</b>	7	14	-	20	<b>41</b>	9	27	34	<b>70</b>
<b>ENROLLMENTS</b>														
All Medicaid & Michild	5	-	-	1	<b>6</b>	21	-	-	32	<b>53</b>	13	-	49	<b>62</b>
<b>REFERRAL SERVICE</b>														
Pregnant Referrals	7	62	4	19	<b>92</b>	65	345	73	105	<b>588</b>	108	212	217	<b>537</b>
MIHP referrals	13	-	5	20	<b>38</b>	113	-	125	210	<b>448</b>	167	9	238	<b>414</b>
Family Success BR Co.	17	-	-	-	<b>17</b>	119	-	-	-	<b>119</b>	218	-	-	<b>218</b>
Free Clinic Referrals	-	-	-	-	<b>-</b>	6	1	-	-	<b>7</b>				<b>-</b>
<b>Hearing Screens</b>														
Pre-school	-	-	-	-	<b>-</b>	261	321	-	837	<b>1,419</b>	400	598	985	<b>1,983</b>
School Age	-	-	-	-	<b>-</b>	1,224	1,022	-	2,233	<b>4,479</b>	1,328	1,034	2,509	<b>4,871</b>
<b>Vision Screens</b>														
Pre-school	-	-	-	-	<b>-</b>	244	302	-	930	<b>1,476</b>	513	568	942	<b>2,023</b>
School Age	-	-	-	-	<b>-</b>	3,066	2,533	-	5,291	<b>10,890</b>	3,013	2,626	4,604	<b>10,243</b>
<b>Children's Special Health Care Services</b>														
Diagnostics	-	2	-	1	<b>3</b>	2	2	-	4	<b>8</b>	6	3	18	<b>27</b>
Assessments-Renewal	18	18	-	27	<b>63</b>	158	150	-	247	<b>555</b>	121	143	195	<b>459</b>
Assessments-New	5	1	-	4	<b>10</b>	56	45	-	56	<b>157</b>	39	39	63	<b>141</b>

**Branch-Hillsdale-St. Joseph Community Health Agency  
Environmental Public Health Services  
Report for the July, 26 2018 Board of Health Meeting  
Prepared by Paul Andriacchi R.E.H.S, Director of Environmental Health**

### **Food Service Sanitation**

The new temporary food policy is being promoted by our food staff as they have been making their temporary food inspections. We also hand out a copy the new policy with every temporary food application and have placed the policy on our web-site. To this point we have not gotten any negative feedback regards to the 2-day minimum notice requirement that was added. We have had couple of comments on the non-profit status requirements. The new policy will require a copy of a 501 (C) 3 designation in order to qualify for the non-profit license fee. The 501 (C) 3 is a designation for tax exempt, charitable organizations. We have been encouraging those charitable organizations that don't have the 501 (C) 3 designation to look into applying for that designation if they wish to qualify for our reduced license fee.



### **Well & On-Site Sewage**

The numbers of permits and inspections for wells and septic systems have been keeping pace with the numbers from last year, which were the highest since before the housing market crash. We have seen a lot of lake front properties come in with proposals for additions to existing structures or proposals for tear down and re-builds. Many of our lake front properties have very small lots that challenge the space requirements for on-site septic systems and wells. Our staff works very hard with our clients to try and accommodate the prospective proposals but the limited lot sizes sometimes just doesn't allow us to give approvals. In many areas across all three counties, the lake properties were originally developed as summer cottages. As time went on there has been more demand for year-round housing on these lots. That has presented our staff some big challenges in trying to design septic systems to accommodate the larger homes that are proposed on these small lots.

### **General Programs**

We recently investigated a complaint from a resident at Coldwater Lake in Branch County. The complaint indicated a potential sewage leak into the lake due to a large area of sludge and a strong odor. Upon investigation in conjunction with the sewer authority and the county drain commissioner it was determined that there was no sewage leak and it appeared to be an algal bloom. Coincidentally, MDHHS had recently investigated a complaint of an algal bloom in the same area of the lake. The investigating staff sent me an email the day after our investigation informing us of their investigation. The MDHHS staff took a number of water samples from the sludge area and were able to determine that the algal bloom did not have any toxicity associated with it and reported their finding to the lake residents as well.

## EH Service Statistics Report

### BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2017/2018

	JUNE				YTD 2017/2018				YTD 2016/2017			
	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL
<b>WELL/SEWAGE SYSTEM EVAL.</b>	2	-	-	2	6	1	7	14	16	1	7	24
<b>CHANGE OF USE EVALUATIONS - FIELD</b>	3	1	6	10	16	19	44	79	9	28	34	71
<b>CHANGE OF USE EVALUATIONS - OFFICE</b>	2	-	5	7	28	-	30	58	30	-	36	66
<b>ON-SITE SEWAGE DISPOSAL</b>												
PERMITS NEW CONSTRUCTION	6	7	4	17	29	40	49	118	27	37	68	132
REPAIR/REPLACEMENT	7	7	14	28	45	38	72	155	51	50	78	179
VACANT LAND EVALUATION	1	-	2	3	3	3	23	29	1	8	13	22
PERMITS DENIED	-	-	-	-	-	-	-	-	-	-	1	1
TOTAL	14	14	20	48	77	81	144	302	79	95	160	334
<b>SEWAGE PERMITS INSPECTED</b>	9	14	16	39	61	74	96	229	75	72	94	241
<b>WELL PERMITS ISSUED</b>	18	16	24	58	111	107	169	387	107	100	173	380
<b>WELL PERMITS INSPECTED</b>	12	18	8	38	104	106	109	319	104	90	79	259
<b>FOOD SERVICE INSPECTION</b>												
PERMANENT	14	15	27	56	186	201	279	666	201	197	287	685
NEW OWNER / NEW ESTABLISHMENT	-	2	-	2	7	11	7	25	5	6	11	22
FOLLOW-UP INSPECTION	1	2	5	8	13	21	27	61	25	8	23	56
TEMPORARY	10	9	31	50	18	32	60	110	30	25	64	119
MOBILE,STFU	2	4	4	10	6	19	8	33	1	14	11	26
PLAN REVIEW APPLICATIONS	-	-	-	-	2	6	8	16	8	3	4	15
FOOD RELATED COMPLAINTS	1	-	-	1	7	4	4	15	5	1	9	15
FOODBORNE ILLNESS INVESTIGATED	-	-	-	-	-	-	1	1	-	-	-	-
<b>FOOD CLASSES</b>												
MANAGEMENT CERTIFICATION CLASS	n/a	n/a	n/a	-	n/a	n/a	n/a	171	n/a	n/a	n/a	76
FOOD HANDLERS CLASS	n/a	n/a	n/a	-	n/a	n/a	n/a	-	n/a	n/a	n/a	-
<b>METH LAB REFERRALS</b>	-	-	-	-	-	1	2	3	7	-	13	20
METH LAB LETTERS SENT	-	-	-	-	-	1	-	1	4	-	4	8
<b>CAMPGROUND INSPECTION</b>	13	1	1	15	14	1	1	16	3	6	2	11
<b>NON-COMM WATER SUPPLY INSP.</b>	5	-	3	8	8	2	10	20	15	13	10	38
<b>SWIMMING POOL INSPECTION</b>	14	5	10	29	24	15	12	51	17	13	14	44
<b>PROPOSED SUBDIVISION REVIEW</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>SEPTIC TANK CLEANER</b>	1	1	-	2	4	1	1	6	5	1	2	8
<b>DHS LICENSED FACILITY INSP.</b>	-	2	2	4	18	35	41	94	19	41	22	82
<b>COMPLAINT INVESTIGATIONS</b>	1	5	2	8	9	18	18	45	12	19	11	42
<b>LONG TERM MONITORING</b>	2	9	1	12	2	9	5	16	3	9	8	20
<b>BODY ART FACILITY INSPECTIONS</b>	-	-	-	-	2	3	1	7	2	4	1	7

# Branch-Hillsdale-St Joseph Food Establishment Inspection Report

For Date Range: 06/01/2018 - 06/30/2018

Name	Location	Date	Inspection Type	# P / Pf	# P/Pf Fixed During Inspection	# Core
WENDY'S #761	COLDWATER	06/06/18	COMPLAINTS	0 0	0	0
ARBY'S	THREE RIVERS	06/23/18	ENFORCEMENT AC		0	
BREWSTER'S	THREE RIVERS	06/25/18	ENFORCEMENT AC	0 0	0	0
SCOOPS	LITCHFIELD	06/25/18	PREOPENING/NEV	0 0	0	1
OLIVIA'S CHOP HOUSE	JONESVILLE	06/18/18	PREOPENING/NEV	2 0	2	1
AMBASSADORS FOR CHRIST CHURCH	THREE RIVERS	06/12/18	ROUTINE/FULL	0 0	0	0
AMERICAN LEGION 73	STURGIS	06/05/18	ROUTINE/FULL	0 0	0	0
APPLEBEE'S #8399	THREE RIVERS	06/25/18	ROUTINE/FULL	0 0	0	2
BRONSON KNIGHTS OF COLUMBUS #292	BRONSON	06/27/18	ROUTINE/FULL	0 0	0	0
CAPRI DRIVE IN	COLDWATER	06/08/18	ROUTINE/FULL	0 0	0	0
CARL'S CATERING TRUCK #2	WHITE PIGEON	06/21/18	ROUTINE/FULL	0 0	0	0
CAVONIS	HILLSDALE	06/26/18	ROUTINE/FULL	0 0	0	0
CITY OF COLDWATER-HERITAGE BALL DI	COLDWATER	06/12/18	ROUTINE/FULL	0 0	0	0
CREATIVE DINING SERVICES/ABBOTT LAI	STURGIS	06/27/18	ROUTINE/FULL	0 0	0	0
FIRM FOUNDATION MINISTRIES	CENTREVILLE	06/15/18	ROUTINE/FULL	0 0	0	0
FIRST CHURCH OF GOD	THREE RIVERS	06/11/18	ROUTINE/FULL	0 0	0	0
GIBBY'S BAR & GRILL	MENDON	06/06/18	ROUTINE/FULL	0 0	0	4
GREEN VALLEY SNACK BAR	STURGIS	06/04/18	ROUTINE/FULL	0 0	0	0
HILLSDALE TWP FIRE DEPT	HILLSDALE	06/05/18	ROUTINE/FULL	0 0	0	1
IYOPAWA ISLAND GOLF COURSE	COLDWATER	06/21/18	ROUTINE/FULL	0 0	0	1
JONESVILLE FIRST PRESBYTERIAN CHUF	JONESVILLE	06/08/18	ROUTINE/FULL	0 0	0	0
JONESVILLE UNITED METHODIST	JONESVILLE	06/08/18	ROUTINE/FULL	0 0	0	0
LITCHFIELD FIRE DEPARTMENT	LITCHFIELD	06/19/18	ROUTINE/FULL	0 0	0	0
MAIN STREET CAFE II	THREE RIVERS	06/13/18	ROUTINE/FULL	0 0	0	0
MCDONALDS OF BRONSON	BRONSON	06/19/18	ROUTINE/FULL	0 0	0	3
PIGHEADED BBQ	LEONIDAS	06/08/18	ROUTINE/FULL	0 0	0	0
ST ANTHONY CATHOLIC CHURCH	HILLSDALE	06/05/18	ROUTINE/FULL	0 0	0	0
ST. JOE VALLEY GOLF CLUB, INC.	NOTTAWA	06/29/18	ROUTINE/FULL	0 0	0	1
STURGIS PIZZA HUT	STURGIS	06/13/18	ROUTINE/FULL	0 0	0	0
SUBWAY OMP INC.	STURGIS	06/05/18	ROUTINE/FULL	0 0	0	2
THE PATIO	COLDWATER	06/18/18	ROUTINE/FULL	0 0	0	0
THURSTON WOODS SUMMER FEEDING F	STURGIS	06/27/18	ROUTINE/FULL	0 0	0	0

# Branch-Hillsdale-St Joseph Food Establishment Inspection Report

For Date Range: 06/01/2018 - 06/30/2018

Name	Location	Date	Inspection Type	# P / Pf	# P/Pf Fixed During Inspection	# Core
THURSTON WOODS VILLAGE	STURGIS	06/19/18	ROUTINE/FULL	0 0	0	0
W&L HOLDINGS D/B/A BEN'S SOFT PRETZ	STURGIS	06/19/18	ROUTINE/FULL	0 0	0	0
WRIGHT STREET PARK CONCESSION ST.	JONESVILLE	06/25/18	ROUTINE/FULL	0 0	0	0
CITY OF HILLSDALE - SANDY BEACH	HILLSDALE	06/21/18	ROUTINE/FULL	0 1	0	2
COLDWATER YOUTH BASEBALL/SOFTBALL	COLDWATER	06/12/18	ROUTINE/FULL	0 1	0	0
DICKEY'S BBQ	COLDWATER	06/06/18	ROUTINE/FULL	0 1	0	1
BEST WESTERN PLUS	COLDWATER	06/13/18	ROUTINE/FULL	1 0	1	0
BOWMAN PLACE	THREE RIVERS	06/29/18	ROUTINE/FULL	1 0	1	1
CONEY ISLAND PIZZA LLC	STURGIS	06/14/18	ROUTINE/FULL	1 0	0	1
JEANNE'S DINER	COLDWATER	06/13/18	ROUTINE/FULL	1 0	1	2
MANCINOS PIZZA AND GRINDERS OF STURGIS	STURGIS	06/27/18	ROUTINE/FULL	1 0	1	0
STOAGIES FAMILY ROOM CAFE	COLDWATER	06/07/18	ROUTINE/FULL	1 0	1	1
STURGIS HOSPITAL	STURGIS	06/14/18	ROUTINE/FULL	1 0	0	0
GREEN VALLEY GOLF & RACQUET	STURGIS	06/04/18	ROUTINE/FULL	0 2	0	0
THE HUNT CLUB OF HILLSDALE	HILLSDALE	06/07/18	ROUTINE/FULL	0 2	0	3
WENDY'S #761	COLDWATER	06/06/18	ROUTINE/FULL	0 2	0	2
BUNDY HILL DINER LLC	JEROME	06/14/18	ROUTINE/FULL	1 0	1	2
DAVIS SIDEKICK CAFE	OSSEO	06/15/18	ROUTINE/FULL	1 0	1	4
FIRST PRESBYTERIAN CHURCH	HILLSDALE	06/07/18	ROUTINE/FULL	1 0	1	2
CONEY HUT DRIVE INN	JONESVILLE	06/27/18	ROUTINE/FULL	1 1	1	0
DQ GRILL & CHILL	THREE RIVERS	06/05/18	ROUTINE/FULL	1 1	1	0
LITTLE CAESARS PIZZA	HILLSDALE	06/26/18	ROUTINE/FULL	1 1	1	3
ROYAL CAFE	CENTREVILLE	06/08/18	ROUTINE/FULL	1 1	1	0
MCDONALDS OF STURGIS 2180	STURGIS	06/11/18	ROUTINE/FULL	2 0	1	0
PROP BLAST CAFE	COLDWATER	06/21/18	ROUTINE/FULL	2 0	2	0
CANTEEN SERVICES-ST. JOSEPH COUNT	CENTREVILLE	06/15/18	ROUTINE/FULL	1 2	1	1
DAYS INN HILLSDALE/MECHETA	HILLSDALE	06/06/18	ROUTINE/FULL	1 2	0	0
SHORT'S ROOT BEER DRIVE-IN	COLDWATER	06/25/18	ROUTINE/FULL	2 1	2	3
STURGES-YOUNG CIVIC AUDITORIUM	STURGIS	06/05/18	ROUTINE/FULL	3 2	0	5
GREAT WALL	HILLSDALE	06/28/18	ROUTINE/FULL	4 2	3	2
BRONSON STRIKE ZONE	BRONSON	06/26/18	ROUTINE/FULL	5 2	1	4
JACKIES CONCESSION FRIES	STANDISH	06/14/18	STFU/MOBILE		0	
MAPLEROW SUGARHOUSE	JONES	06/22/18	STFU/MOBILE		0	
SCHMIDT AMUSEMENT/NANCY'S PLACE	STANDISH	06/14/18	STFU/MOBILE		0	

# Branch-Hillsdale-St Joseph Food Establishment Inspection Report

For Date Range: 06/01/2018 - 06/30/2018

Name	Location	Date	Inspection Type	# P / Pf	# P/Pf Fixed During Inspection	# Core
SCHMIDT AMUSEMENTS	STANDISH	06/14/18	STFU/MOBILE		0	
SCHMIDT AMUSEMENTS	STANDISH	06/15/18	STFU/MOBILE		0	
SCHMIDT AMUSEMENTS - ANDERSON FO	STANDISH	06/15/18	STFU/MOBILE		0	
WAGNER CONCESSION	BERRIEN SPRINGS	06/15/18	STFU/MOBILE		0	
BEACH CONCESSIONS	HILLSDALE	06/21/18	STFU/MOBILE	0 0	0	0
B-S FROG POND	JONESVILLE	06/09/18	STFU/MOBILE	0 0	0	0
BUTLER'S HOT DOGS	ALLEN	06/01/18	STFU/MOBILE	0 0	0	0
GLEN COREY SALES	UNION CITY	06/16/18	STFU/MOBILE	0 0	0	0
KATIE'S ICE CREAM	MYAKKA	06/05/18	STFU/MOBILE	0 0	0	2
KATIE'S PIZZA	MYAKKA	06/05/18	STFU/MOBILE	0 0	0	2
KATIE'S STRAWBERRY SHORTCAKES	MYAKKA	06/05/18	STFU/MOBILE	0 0	0	2
KONA ICE OF STEUBEN COUNTY	PLEASANT LAKE	06/11/18	STFU/MOBILE	0 0	0	0
OLIVER'S HOT DOGS	COLDWATER	06/29/18	STFU/MOBILE	0 0	0	0
OLIVER'S HOT DOGS	COLDWATER	06/06/18	STFU/MOBILE	0 0	0	0
STREET DOGS	HILLSDALE	06/14/18	STFU/MOBILE	0 0	0	0
THE ORIENTAL	THREE RIVERS	06/14/18	STFU/MOBILE	0 0	0	1
PRAIRIE LAKE TAVERN	STURGIS	06/13/18	FOLLOW UP		0	
DAYS INN HILLSDALE/MECHETA	HILLSDALE	06/18/18	FOLLOW UP		2	
CANTEEN SERVICES-ST. JOSEPH COUNT	CENTREVILLE	06/26/18	FOLLOW UP		1	
BOB EVAN RESTAURANTS LLC #2035	COLDWATER	06/01/18	FOLLOW UP		0	
THE UDDER SIDE	JONESVILLE	06/04/18	FOLLOW UP		1	
COSMOS FAMILY RESTAURANT	STURGIS	06/15/18	FOLLOW UP		5	

COMPLAINTS 1  
 ENFORCEMENT ACTION 2  
 PREOPENING/NEW 2  
 ROUTINE/FULL 58  
 STFU/MOBILE 19  
 FOLLOW UP 6  
 TOTAL NUMBER OF INSPECTIONS: 88

**Food Inspection Codes:**

P-This indicated a priority violation which is a violation that can potentially lead directly to a foodborne illness.

Pf-This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

C-This is a core violation



Area  
Agency on  
Aging (III)  
Branch-St. Joseph

July 26, 2018

## Coordinator's Report

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### Updates:

1. FY2018 Provider Assessments are going well! We have one more to complete in mid-August and will have the Assessment Summary prepared for your review at the August Board of Health meeting.
2. The Fiscal Year 2019 Annual Implementation Plan has been submitted on time to the Aging and Adult Services Agency. It will be formally presented to the Michigan Commission on Services to the Aging at their Friday, September 21<sup>st</sup> meeting in Lansing. If you are interested in attending, please let me know!
3. July 17<sup>th</sup> we hosted our AASA Field Representative, Sherri King, on-site for our AAA Assessment. We were well-prepared and had a great visit! Official correspondence will be shared once it is received.
4. Branch County Restaurant Voucher Meal Program Update: Broadway Grill in Union City has signed a contract w/ CA and is days away from officially accepting Restaurant Vouchers from Branch County residents! Coldwater's Broadway Grill is in the works. Quincy Diner has signed a contract and are also days away from accepting vouchers for lunch... breakfast is in the works there also. Exciting news for Branch County residents!
5. We are amidst contract negotiations and application revisions/refinements for the "Services to Victims of Elder Abuse – Victims of Crime Act (VOCA)" grant. It has been an eye-opening experience and quite the process... We are learning so much about the Division of Victim Services, VOCA requirements and their contracting process, it's been a test of our team every day! Again, I couldn't be more pleased with how we've worked through it together! News Channel 3 is also working on a story to cover the grant and its impact on St. Joseph and Branch County... I'll keep you posted when it airs!