

March 25, 2021 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair Kathy Pangle at 9:00 a.m. with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Tom Matthew, Jon Houtz, Brent Leininger, Kathy Pangle, Mark Wiley, and Jared Hoffmaster.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Paul Andriacchi, Laura Sutter, and Brenae Corbeil.

Mr. Hoffmaster moved to approve the agenda with the proposed change of adding the Board of Health Meeting Schedule to the Agenda. The motion was supported by Mr. Wiley. A roll call vote was taken and the motion passed 6-0 (Mr. Matthew, yes; Mr. Houtz, yes; Mr. Wiley, yes; Mr. Leininger, yes; Ms. Pangle, yes; Mr. Hoffmaster, yes).

Mr. Leininger moved to approve the minutes from the previous meeting with support from Mr. Matthew. A roll call vote was taken and the motion passed 6-0 (Mr. Matthew, yes; Mr. Houtz, yes; Mr. Wiley, yes; Mr. Leininger, yes; Ms. Pangle, yes; Mr. Hoffmaster, yes).

Public comment:

- None

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: Vaccinations Continue, New Medical Director Candidate, Mobile Clinic Van, COVID-19 testing, COVID-19 Positivity and Risk Level, Board of Health Education, Health Education and Promotion Updates and Strategic Planning.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. This month's report was on Monoclonal Antibodies.

Committee Reports:

- Finance Committee – Did not meet.
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Mr. Leininger moved to approve the expenditures as reported with support from Mr. Wiley. A roll call vote was taken and the motion passed 6-0 (Mr. Matthew, yes; Mr. Houtz, yes; Mr. Wiley, yes; Mr. Leininger, yes; Ms. Pangle, yes; Mr. Hoffmaster, yes)

Unfinished Business

- There was no unfinished business to discuss.

New Business:

- Mr. Hoffmaster moved to amend the current Board of Health Meeting Schedule, to continue with virtual meetings through May 2021, with support from Mr. Wiley. A roll call vote was taken and the motion passed 6-0 (Mr. Matthew, yes; Mr. Houtz, yes; Mr. Wiley, yes; Mr. Leininger, yes; Ms. Pangle, yes; Mr. Hoffmaster, yes)
- Mr. Wiley moved to place the FY20 Audit Report on file with support from Mr. Matthew. A roll call vote was taken and the motion passed 6-0 (Mr. Matthew, yes; Mr. Houtz, yes; Mr. Wiley, yes; Mr. Leininger, yes; Ms. Pangle, yes; Mr. Hoffmaster, yes)

Departmental Reports:

- Area Agency on Aging
- Personal Health & Disease Prevention
- Environmental Health

With no further business the meeting was adjourned at 10:36 AM.

Respectfully Submitted by:

Theresa Fisher, BS

