

BOARD OF HEALTH

Agenda for January 28, 2021 at 9:00 AM via Zoom Meetings

<https://us02web.zoom.us/j/84721645583?pwd=U3BPeE56QnVUOEJENzhTN0ZBOG1lUT09>

1. Call to Order
 - a. Opening ceremonies – Pledge Allegiance to the Flag of the United States of America
 - b. Roll Call
 - c. Officer Elections*
 - d. Approval of the Agenda*
 - e. Approval of the Minutes*
2. Public Comment
3. Health Officer's Report
4. Medical Director's Report
5. Committee Reports
 - a. Finance Committee – Did not meet.
 - b. Program, Policies, and Appeals – Did not meet.
6. Financial Reports
 - a. Approve Payments*
 - b. Review Financials
 - c. Audit – Governance Letter
7. Unfinished Business
 - a.
8. New Business
 - a. Committee Appointments*
 - b. BOH meeting schedule*
 - c. Review/Approve By-laws*
9. Departmental Reports
 - a. Environmental Health
 - b. Area Agency on Aging
 - c. Personal Health & Disease Prevention
10. Adjournment - Next meeting: February 25, 2021 via zoom



December 10, 2020 – Board of Health Meeting Minutes

The meeting was held electronically via Zoom meetings due to the COVID-19 Pandemic. The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:00 a.m. by Chairman, Bruce Caswell, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Bruce Caswell, Kathy Pangle, Allan Balog, Terri Norris, Tom Matthew, and Mark Wiley.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Kali Nichols, Paul Andriacchi, and Laura Sutter.

Ms. Norris moved to approve the agenda with support from Mr. Balog and the motion passed.

Ms. Pangle moved to approve the minutes from the previous meeting with support from Mr. Wiley and the motion passed.

Public comment:

- None

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: COVID-19 Vaccination Planning, Request Quarantine/Isolation Letter, Flu Vaccination, Pop-Up Testing, Health Department Offices Open/Service Updates, Small Construction Project in Coldwater, Staff Capacity, Strategic Planning, Health Department Leases, Health Promotion & Education Updates, and SMORC Grant.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. The subject of this month's report was A Lesson in History – Mary Mallon.

Committee Reports:

- Finance Committee – Did not meet.
- Program, Policy, and Appeals Committee – Did not meet.

Financial Reports/Expenditures

- Ms. Norris moved to approve the expenditures as reported with support from Mr. Wiley and the motion passed.

Unfinished Business

- none

New Business:

- Mr. Balog moved to approve the MERS Defined Benefit Plan Adoption Agreement Addendum as presented with support from Ms. Norris. A roll call vote was taken and the motion passed 6-0 (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Ms. Norris, yes; Mr. Wiley, yes)

- Mr. Wiley moved to approve the MERS Defined Contribution Plan Adoption Agreement Addendum as presented with support from Mr. Balog. A roll call vote was taken and the motion passed 6-0 (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Ms. Norris, yes; Mr. Wiley, yes)
- Mr. Wiley moved to approve the purchase of a mobile clinic unit with support from Ms. Pangle. A roll call vote was taken and the motion passed 6-0 (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Ms. Norris, yes; Mr. Wiley, yes)

Department Reports

- Personal Health & Disease Prevention
- Environmental Health
- Area Agency on Aging

- Mr. Balog moved to enter closed session with support from Ms. Norris. A roll call vote was taken and the motion passed 6-0 (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Ms. Norris, yes; Mr. Wiley, yes)
- The Board returned to Open Session
- Ms. Norris moved to pay a one-time merit bonus to the Health Officer in the amount of \$3,500.00 as allowable in her contract, with support from Ms. Pangle. A roll call vote was taken and the motion passed 6-0 (Mr. Caswell, yes; Ms. Pangle, yes; Mr. Balog, yes; Mr. Matthew, yes; Ms. Norris, yes; Mr. Wiley, yes)

With no further business the meeting was adjourned at 10:41 AM.

Respectfully Submitted by:

Theresa Fisher, BS





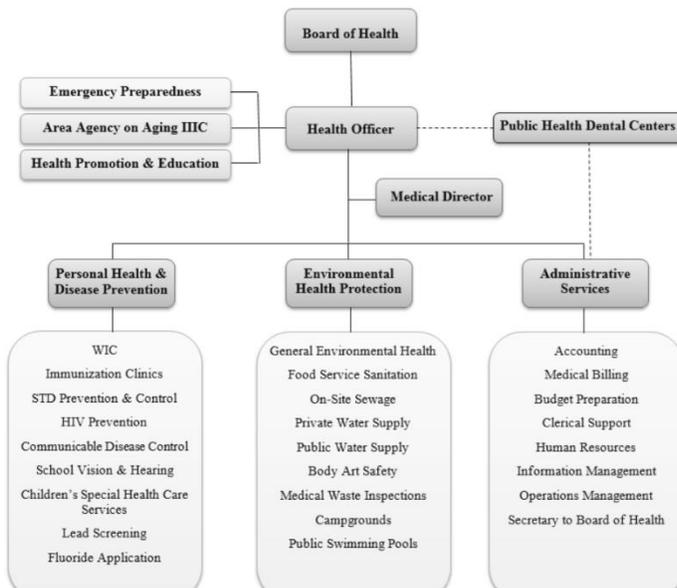
Health Officer’s Report to the Board of Health for January 28, 2021
Prepared by: Rebecca A. Burns, M.P.H., R.S.

Agency Updates

New Year/New Board of Health: A warm welcome to our new Board of Health members; Commissioners Jon Houtz, Brent Leininger, and Jared Hoffmaster and a hearty welcome back to Commissioners Tom Matthew, Mark Wiley, and Kathy Pangle. We look forward to the promise of the new year with all of you.

Getting to Know BHSJCHA:

Organizational Chart



Agency Directors



Rebecca Burns,
MPH, RS
 Health Officer



Dr. H. Lauren Vogel, DO, MPH
 Medical Director



Theresa Fisher
 Director of
 Administrative
 Services



Paul Andriacchi,
REHS
 Director of
 Environmental
 Health



Yvonne Atwood, RN,
BSN
 Director of Personal
 Health & Disease
 Prevention



Laura Sutter,
 Director of Area
 Agency on Aging
 3C

Our Mission...

We promote optimal health to prolong life by preventing disease and assuring the protection of the public's health in our community and environment.

Our Vision...

We envision positively impacting the health of individuals, families, communities and the environment through responsiveness, competence and collaboration.

Environmental Health Code & BHSJCHA Monetary Civil Penalty Policy: These are locally adopted regulations that guide our actions in Environmental Health.

Board of Health Education: At the request of the previous Board of Health, I have scheduled educational offerings through the calendar year. The model that has worked best in the past is to hold these directly at the conclusion of the monthly Board meeting. This year, I have heard from one Board of Health member that there is a conflict with this. How would the Board would like to move forward with these trainings throughout this year?

The training I have selected for today provides a primer on Public Health Law. Public Health Law is an important topic right now with the pandemic and how the state and local health departments have navigated through the protection measures to prevent disease. It is also an important topic because we have new Commissioners on the Board of Health who need to know how a local health department is formed, the requirements for counties in Michigan to provide a local health department, the method for establishing district health departments and many other things that are all part of Michigan's Public Health Code, PA 368 of 1978 as amended.

The training planned for February is on Public Health finance. Local health departments in Michigan are funded through a myriad of program grants, local county appropriations, and direct fee for service collections. We are audited annually and the presentation to the Board of Health from the audit firm is scheduled in March with our budget year beginning on October 1st and ending on September 30th.

Pop-Up Testing: We saw significant reduction in demand for the pop-up testing clinics we have been running throughout the district. The events held in January saw many fewer participants. Unfortunately, we continue to see positivity rates and cases per million rates that are higher than we would like. Increased testing may be helpful in reducing this, but we have to convince people of the need to continue to get tested.

Staffing the pop-up testing events is now an issue with the focus on vaccine clinics. So, I have pitched an idea to the state to set-up a drive-up where Honu staff are provided a space within the health department to set-up and then go out to vehicles that arrive for patient appointments. This would take no staff support from the local health department and provide a warm sheltered place for Honu staff to be set-up. First up, we will try this at our Coldwater location.

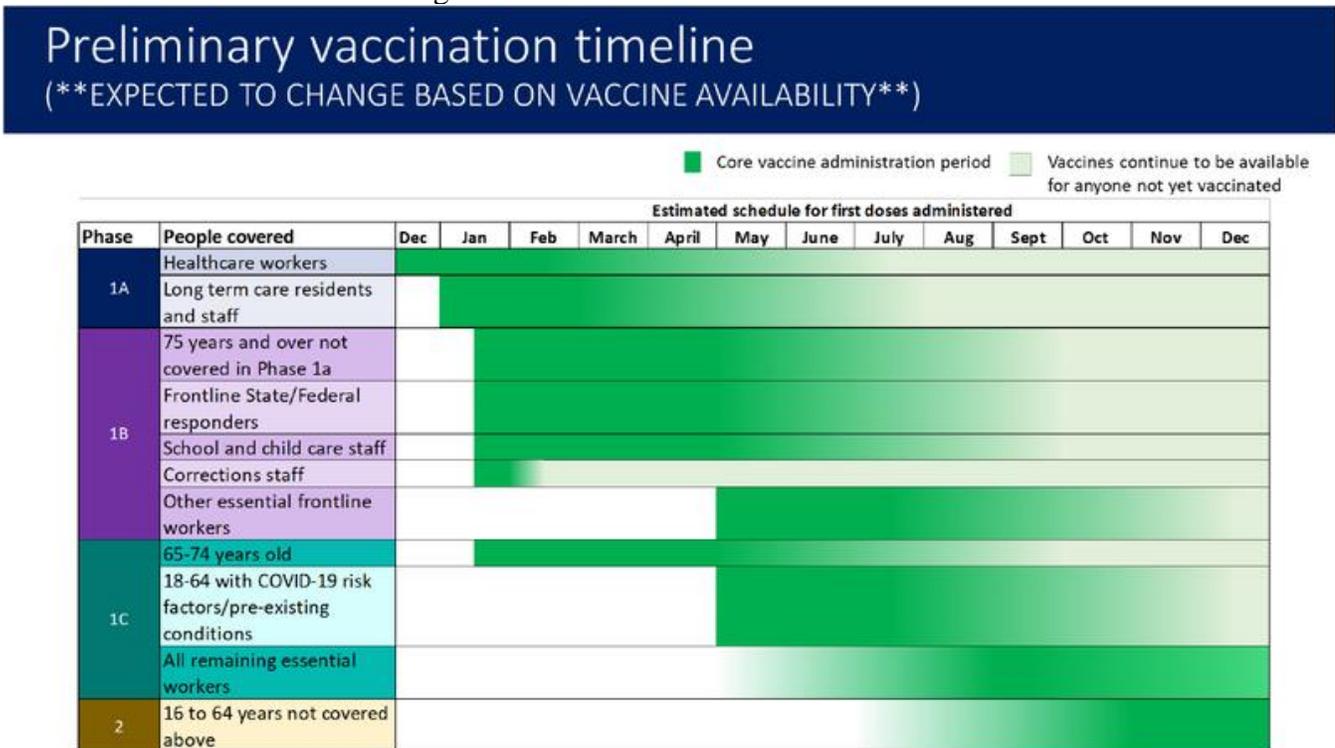
How We Partner on COVID-19: Since the beginning of the pandemic we have worked hard to form partnerships in the tri-county area that will benefit citizens and businesses. I am proud of our efforts with our local hospitals, providers, schools, business and citizens and look forward to continued efforts that will allow us to get vaccine into the arms of our highest risk residents, such as our partnership this week with Hillsdale Hospital at the vaccine clinic in Jonesville, our partnership with Promedica that is helping to get PreK-12 educational staff vaccinated in Branch county, our partnership with Sturgis

Hospital to vaccinate first responders, police, fire, and others in the Sturgis area, and our partnership with Three Rivers Health that has us working together today to vaccinate seniors at the St. Joseph COA facility in Three Rivers. We have come together to share resources and use the resources of the state and our local volunteers using existing budgets, grants, and billing for services as allowed by insurance.

COVID-19 Vaccination: Our plan at this time is to provide one mass clinic per week for first doses in each county. We will soon see how our Agency does with this pace as our 2nd dose mass clinics start next week.

I am pleased to report that a civic minded group of individuals called the C19 Relief Task Force in Branch county reached out about purchasing an ultra-cold freezer for our Agency and we have accepted the gift. The freezer has been ordered as well as equipment to monitor the temperature of the unit. At the same time, a business in Sturgis, Burr Oak Tool, reached out about us using their ultra-cold freezer to store Pfizer vaccine. We are communicating with this business and considering all options.

We are currently vaccinating individuals who meet state criteria for the Phase of vaccination we are currently in. This is terribly frustrating and often confusing to the public. Especially to those who have heard that they are eligible to receive the vaccine but can't get an appointment to get a dose due to limited supply. Some people would like us to collect a list of individuals who want the vaccine and then reach out to them to schedule an appointment. This model is just not possible as it would take an army of individuals to contact people and schedule an appointment. This graphic best shows the current timeline of who we are vaccinating:



I received good news on the amount of vaccine becoming available for next week and expect we will receive an increased amount. I expect we will know how much again on Friday.

Using Our Website for Online Service Requests: The online service we have provided that allows citizens to request quarantine/isolation letters has been well received by both our citizens and staff. Another online service added is for volunteers to sign-up to help us with deploying the vaccine in the tri-county area.

2024-04-28 BOH Packet Page #7
Health Department Offices Open/Service Updates – We have continued to allow our front doors to be open to the public with a screener that ensures people wishing to enter the building have an appointment and are not sick or exposed. We continue to offer WIC services remotely as provided by

Small Construction Project in Coldwater: The remodeling project in our Coldwater building is complete and we now move our AAA staff into this new larger area that will better serve the residents of Branch and St. Joseph counties. Once AAA is moved in, then our Health Education & Promotion staff will move into the space previously occupied by AAA.

Staff Capacity: We are feeling some relief with lower positive cases and our Case Investigators are now able to get to all new positive cases without us having to prioritize the ones at highest risk. This is definitely good news!

Strategic Planning: This continues to be paused.

Health Promotion & Education Updates – Alex is focusing on our Contact Tracing and the HRSA grant for Rural Communities Opioid Response Planning for which he is the Project Director. The Medical Marijuana grant applications were submitted by each county on time.



BRANCH-HILLSDALE-ST. JOSEPH
COMMUNITY HEALTH
AGENCY | YOUR LOCAL
HEALTH DEPARTMENT

ANNUAL REPORT

2019



Board of Health



Terri Norris
Branch County



Bruce Caswell
Hillsdale County
(Vice Chairperson)



Allen J. Balog
St. Joseph County



Don Vrablic
Branch County
(Chairperson)



Mark E. Wiley
Hillsdale County



Kathy Pangle
St. Joseph County

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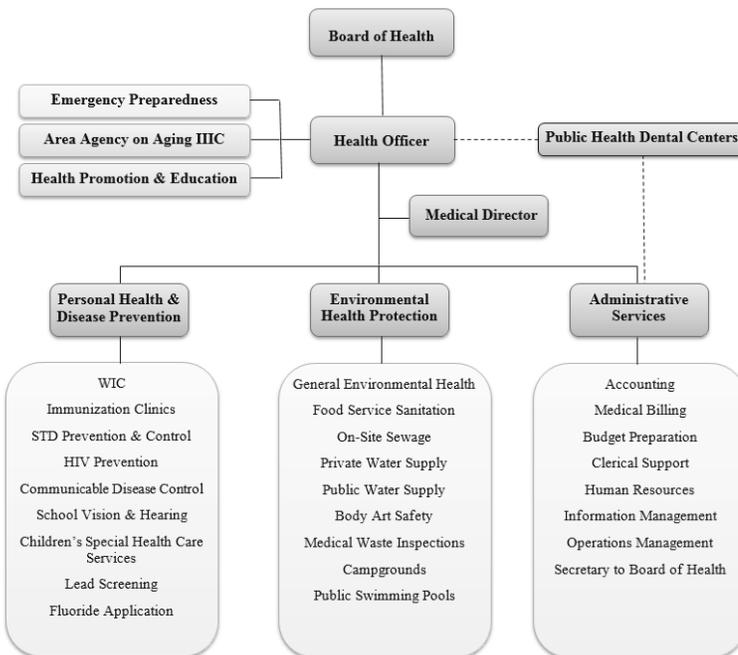


Yvonne Atwood, RN,
BSN
Director of Personal
Health & Disease
Prevention



Laura Sutter,
Director of Area
Agency on Aging
3C

Organizational Chart



Letter to the Community

Letter to the Community:

Everyone at the Branch-Hillsdale-St. Joseph Community Health Agency (BHSJCHA) works hard to be “Your Local Health Department” and put our clients first. The 2019 Annual Report highlights the best from “Your Local Health Department” and we are pleased to share our year in review.



To begin Fiscal Year 2019 (FY19) Your Local Health Department received the Accreditation Certificate for the review that occurred in FY18 by a spokesperson from the Michigan Department of Health and Human Services. The Agency received Accreditation with Commendation, the highest honor.

The Area Agency on Aging IIIC (Branch & St. Joseph counties are a department within BHSJCHA) spent much of FY19 working on the Multi-Year Planning Cycle. The multi-year plan (3-year) is informed by a needs assessment conducted of local residents and providers with questions designed to learn about the needs of older adults and their caregivers. The completed needs assessment provides direction to the AAA IIIC on how to focus federal and state funds funneled through the Agency that are used to meet the real needs of residents in Branch and St. Joseph counties. Potential contractors then submit bids through a request for proposals (RFP) process. Successful bidders were approved by the Board of Health who took action on awards. Every third year this process begins again and we find it a valuable exercise in determining how to best serve the needs in the older adults in Branch and St. Joseph counties.

The Environmental Health (EH) section of Your Local Health Department focused on a new emerging threat in groundwater, PFAS, and worked to provide technical assistance to the operators of a water supply that was found to contain Legionella bacteria. The EH staff continued to work toward full implementation of the software product they acquired called HealthSpace.

The Health Education section was awarded a new grant to work on medical marijuana called the Medical Marijuana Operation & Oversight grant. The proposal accepted by our Agency focused on “Lock It Up” and provided information and tools to help residents in Branch, Hillsdale, and St. Joseph counties keep their medical marijuana out of the hands of kids. The Health Educators were careful to focus not on the use of marijuana, but simply on the safety for those that aren’t prescribed the product. The program was a great success, with more demand for the lock boxes made available than we could supply.

The Personal Health & Disease Prevention section (PHDP) saw the end of the Hepatitis A Outbreak in Michigan during FY19. The increased focus on Hepatitis A vaccination in high risk populations was integral in slowing and eventually stopping the spread. Measles became a potential threat with larger numbers of cases than expected in SE Michigan and cases in Chicago IL; putting BHSJCHA perfectly in the middle for potential spread to unvaccinated individuals. Pertussis cases in Hillsdale county were also high during FY19. Misinformation on vaccine safety (available widely on social media and the internet) have increased the number of unvaccinated individuals making it more likely that diseases once thought to be eradicated are again a risk to the public health. Finishing out FY19 was an outbreak of EEE with more human cases of the disease than all previous years combined. This particularly devastating mosquito borne disease is not new to our area but the climate conditions kept the population of mosquitos that spread the disease around longer. Finally, PHDP began utilization of the new EMR, Nightingale Notes, that offered real-time communication with MICR and an improved billing system for BHSJCHA.

The team at Your Local Health Department will continue to support you and your family.

Yours in Good Health,

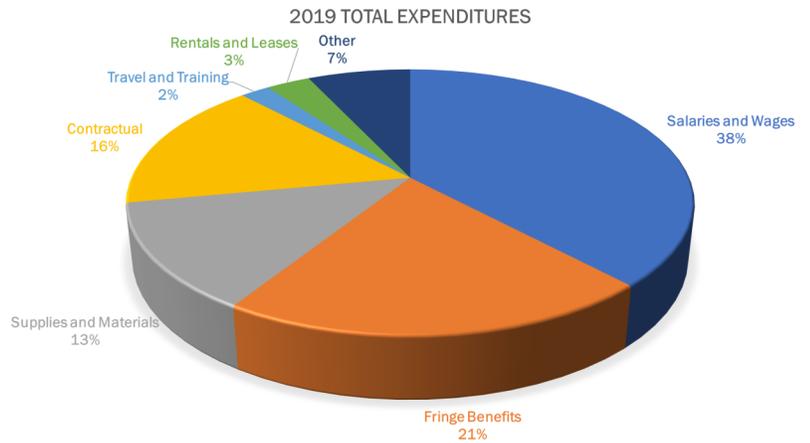
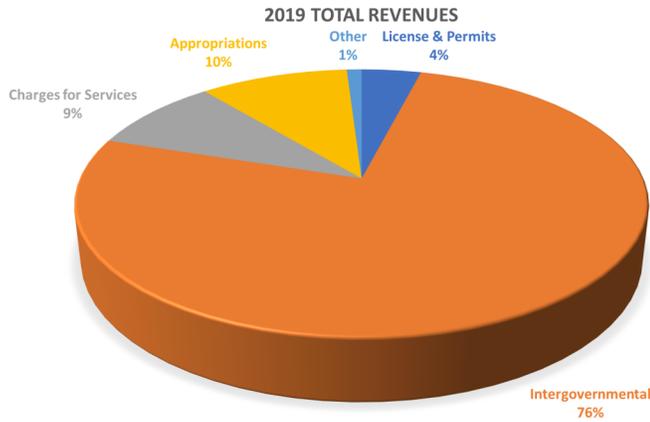
Rebecca A. Burns, MPH, RS

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Fiscal Year 2018/2019

Total Annual Budget Based on Actuals: \$6,561,186

Public Health Dental Services



Age	Coldwater	Hillsdale	Three Rivers	Sturgis	Total
0-4	1.7%	2.3%	4.5%	4.5%	3.3%
5-14	8.3%	11.2%	17.7%	17.2%	13.7%
15-20	5.3%	5.1%	10%	6.8%	6.8%
21-60	66.7%	64.9%	54.6%	56.8%	60.6%
60+	18.1%	16.4%	13.1%	14.7%	15.5%

	Coldwater	Hillsdale	Three Rivers	Sturgis	Total
Number of Patient Visits	4,855	4,647	4,941	5,522	19,965
Service Mix:					
Medicaid	27.9%	40.2%	23.9%	18.6%	26.9%
Healthy Michigan Plan	26.8%	23.1%	22.8%	20.5%	23.5%
Traditional Insurance	26.4%	16.3%	20.0%	28.8%	23.1%
Delta Healthy Kids	9.8%	13.7%	22.3%	18.7%	16.3%
MyDP/NDP	9.2%	6.7%	10.9%	13.4%	10.2%

"The dentist was very gentle and attentive to my concerns. His assistant was wonderful too. Best experience at a dental office I've ever had! I recommend them to everyone!" – Bobbi, My Community Dental Center, Coldwater

"Everyone here is amazing! They work well with my daughter and always make it a fun experience. This is by far one of the best dental places I've been to. My whole family comes here!" – Destiny, My Community Dental Center, Hillsdale

"Excellent experience every time I have been there. Everyone from the front staff, assistants, hygienists and the dentist are friendly, patient, and very professional. This place is the best, I would highly recommend going there!" – Jacqueline, My Community Dental Center, Three Rivers

County Health Profile

Profile - 2018	Branch County	Hillsdale County	St. Joseph County	Michigan
Population	43,622	45,749	61,043	9,995,915
Marriage	258	315	414	56,374
Divorce	165	187	225	28,186
% of Population 65+ years	18.2%	19.6%	18.0%	17.2%
Leading Causes of Death (2018)	Branch County	Hillsdale County	St. Joseph County	Michigan
Heart Disease	23.2%	24.5%	25.1%	25.6%
Cancer	22.4%	24.1%	18.1%	21.2%
Chronic Lower Respiratory Disease	9.1%	9.1%	6.4%	5.8%
Unintentional Injuries	7.3%	5.3%	6.8%	5.6%
Stroke	5.2%	4.9%	5.8%	5.2%
Alzheimer's Disease	3.3%	5.3%	3.1%	4.5%
Diabetes Mellitus	1.9%	2.5%	3.4%	2.9%
Kidney Disease	1.7%	1.4%	2.8%	2.0%
Pneumonia & Influenza	2.9%	1.6%	1.8%	1.9%
Intentional Self-Harm - Suicide	1.0%	1.8%	2.8%	1.6%
Maternal/Infant Health Indicators (2018)	Branch County	Hillsdale County	St. Joseph County	Michigan
Number of Live Births	603	526	777	110,093
Number of Teen Births (age 15-19)	45	44	69	8,445
Teen Pregnancy Rate (per 1,000 births)	35.0	27.7	35.8	26.4
% Low Birth Weight	5.8%	4.6%	6.2%	8.5%
% Very Low Birth Weight	1.3%	**	0.9%	1.4%
% Adequate Prenatal Care - Kessner Index (2017)	49.7%	51.8%	43.9%	67.9%
Infant Mortality Rate (per 1,000) (Average - 2014-18)	8.8	6.3	5.4	6.7
Economic Indicators (2017 County Health Rankings)	Branch County	Hillsdale County	St. Joseph County	Michigan
% Unemployment	4.7%	5.0%	4.3%	4.6%
Median Household Income	\$49,400	\$47,600	\$50,900	\$54,800
% Children Eligible for Free & Reduced Lunch (185% of Poverty)	52.0%	51.0%	57.0%	46.0%

** Rate does not meet standards of precision or reliability.

Personal Health & Disease

Prevention

WIC

What is WIC?

The Special Supplemental Nutrition Program for Women, Infants and Children (WIC) is a public health nutrition program under the USDA that provides

- nutrition education
- nutritious foods
- breastfeeding support
- healthcare referrals

for income-eligible women who are pregnant or post-partum, infants, and children up to age 5.

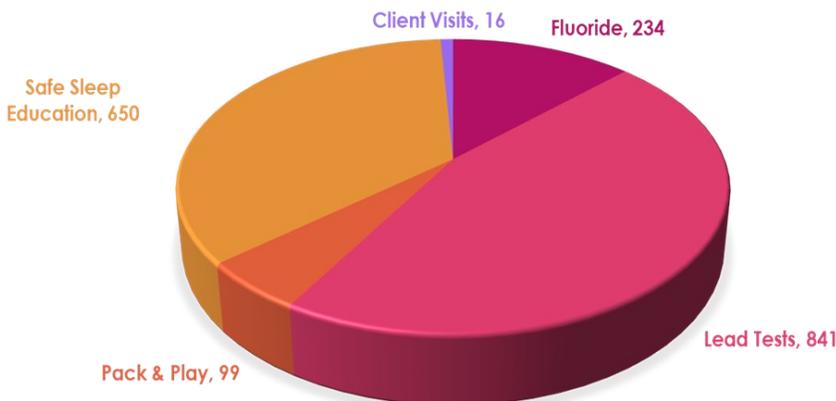
How can WIC help my family?

WIC can...

- Reduce premature births
- Reduce low birth-weight babies
- Reduce fetal and infant deaths
- Improve diet quality
- Increase access to regular healthcare
- Increase immunization rates
- Increase access to prenatal care
- Increase pregnant women’s consumptions of vital nutrients

WIC average monthly participation				
County	2015/16	2016/17	2017/18	2018/19
Branch	1,504	1,409	1,315	1,247
Hillsdale	1,270	1,192	1,115	988
Sturgis	742	799	768	766
Three Rivers	1,358	1,128	1,024	982
Total	4,875	4,528	4,223	3,988

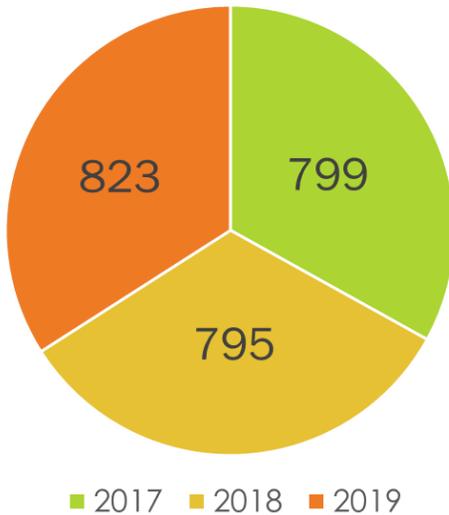
BHSJ WIC HIGHLIGHTS: 2019



Children's Special Health Care Services 2021-01-28 BOH Packet, Page # 14

Children's Special Health Care Services (CSHCS) provides services to children with special needs and their families. You are eligible for CSHCS if you are a Michigan resident, between the ages of 0-21 years, have a qualifying medical condition and seeing a specialist. CSHCS covers up to 3,000 various conditions and is available to families at all income levels.

Children's Special Health Care Services



Nicole Ewers, Representative, Madonna Hilarides, RN, Terri Penney, RN, Program Coordinator, Tina Lutz, Representative

The Michigan Department of Health and Human Services (MDHHS) provides FREE hearing and vision screenings to all children in Michigan. Screenings are conducted in schools or at BHSJ Community Health Agency.

- An undiagnosed hearing and/or vision problem may interfere with development
- Early detection and treatment of hearing and vision problems can help children succeed in school.
- Screenings are conducted by fully trained hearing and vision technicians.
- 10% of children screened for vision and 5% screened for hearing are referred to specialists.



Hearing and Vision Technicians:
Carol Anderson, Emily Young, Nicole Ewers, Kim Schoneboom

BHSJ Hearing & Vision Screening



Communicable Disease

Disease	2015	2016	2017	2018	2019	Total
HIV/AIDS, Adult	3	0	3	0	0	6
Campylobacter	19	40	33	39	40	171
Cryptosporidiosis	9	8	8	7	13	45
Giardiasis	2	7	6	7	6	28
Norovirus	3	0	30	1	18	52
Salmonellosis	16	29	27	28	26	126
Shiga toxin-producing Escherichia coli	0	0	0	0	5	5
Shigellosis	3	0	2	0	2	7
Yersinia enteritis	0	0	0	2	2	4
Meningitis - Aseptic	8	4	1	5	3	21
Meningitis - Bacterial Other	2	2	1	1	1	7
Meningococcal Disease	0	0	0	0	2	2
CP-CRE	0	0	0	1	3	4
Coccidioidomycosis	0	0	1	2	1	4
Cryptococcosis	1	0	0	0	0	1
Encephalitis, Primary	0	0	0	1	1	2
Guillain-Barre Syndrome	2	0	0	0	1	3
Hemolytic Uremic Syndrome	1	1	1	1	0	4
Histoplasmosis	5	3	2	0	6	16
Legionellosis	1	2	2	0	4	9
Rabies Animal	3	0	0	3	0	6
Chlamydia (Genital)	446	399	421	467	404	2137
Gonorrhea	24	45	54	119	162	404
Syphilis	2	7	9	0	0	18
Tuberculosis	1	0	0	0	0	1
Chickenpox (Varicella)	11	14	0	4	4	33
H. influenzae Disease - Inv.	0	2	2	3	1	8
Measles	0	0	0	0	0	0
Mumps	0	0	0	0	0	0
Pertussis	1	2	7	7	14	31
Lyme Disease	0	3	0	0	3	6
West Nile Virus	0	0	0	1	0	1
Zika	0	2	0	0	0	2
Hepatitis A	0	2	3	2	1	8
Hepatitis B, Acute	0	0	1	0	2	3
Hepatitis B, Chronic	3	7	4	1	1	16
Hepatitis C, Acute	2	0	0	0	0	2
Hepatitis C, Chronic	82	78	78	61	42	341

Communicable Disease: What is it?

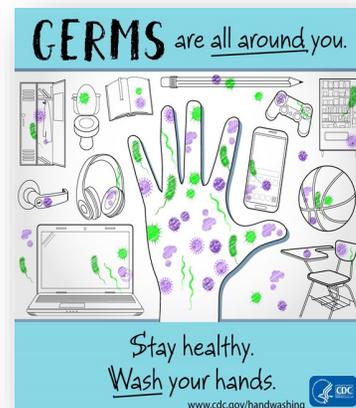
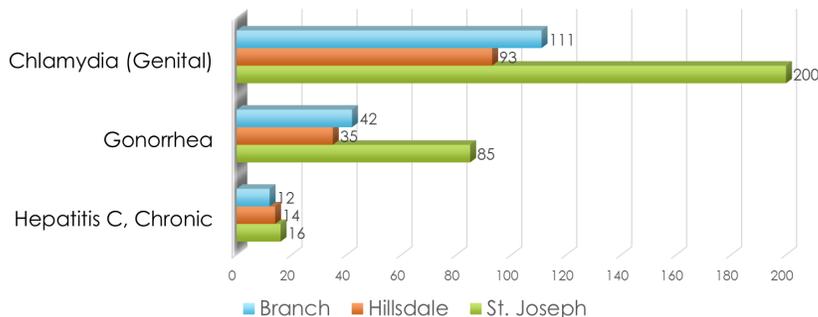
Disease caused by microorganisms such as bacteria, viruses, parasites, and fungi that can be spread, directly or indirectly, from one person to another.

Transmission can occur through insect bites, human to human contact, and ingestion of contaminated food or water.

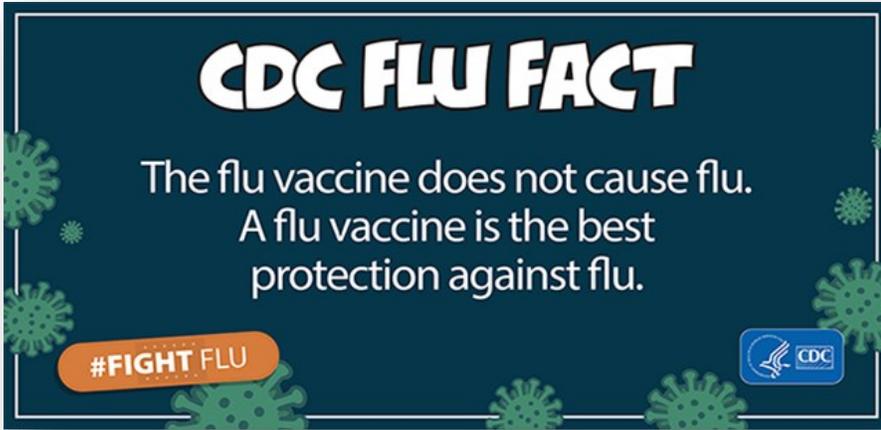
- World Health Organization

How can we prevent the spread of disease?

1. Properly wash your hands often.
2. Handle and prepare food safely.
3. Keep up on your vaccinations.
4. Avoid sharing personal items.
5. Stay home when you feel sick.
6. Clean and disinfect commonly used surfaces.
7. Avoid touching wild animals.

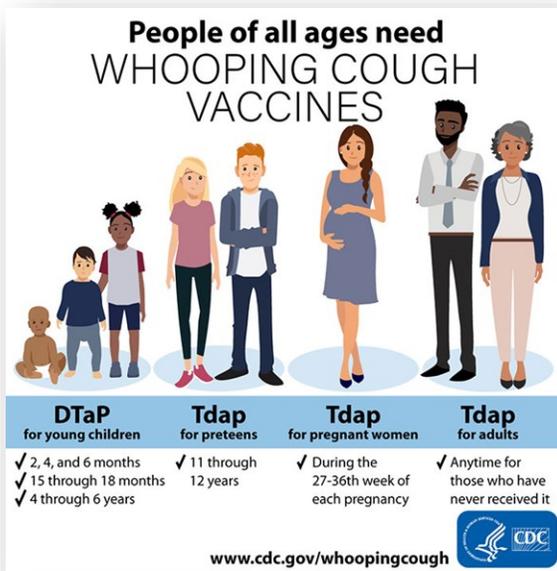


BHSJ Vaccines Administered	2016/17	2017/18	2018/19
Influenza Only	1,866	1,498	2,046
Total Vaccines	10,732	9,547	10,067



Vaccines - What should you know?

- We need vaccines to help protect against serious disease.
- Outbreaks of vaccine preventable disease can and still do happen in our communities.
- The CDC and FDA take many steps to make sure our vaccines are safe.
- Vaccines protect our children from getting sick.
- Vaccines are for everyone!

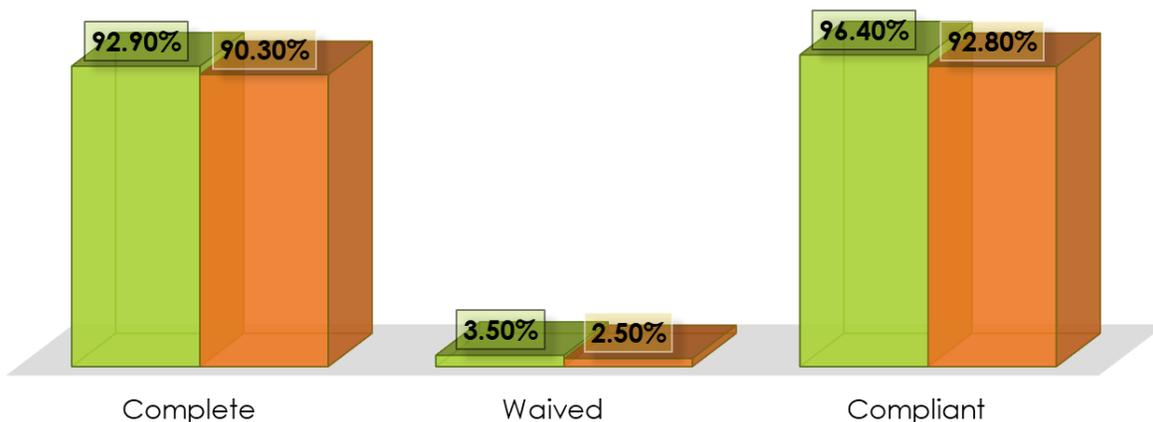


BHSJ's Top Administered Vaccines (2019)

1. Tdap
2. Hepatitis A (Adult)
3. Hepatitis A (Pediatric)
4. HPV
5. PCV13

BHSJ School/Childcare Compliance

■ Schools ■ Childcare



Area Agency on Aging (IIIC)

Our mission is to provide a full range of high quality services, programs, and opportunities which promote the independence and dignity of older adults while supporting those who care for them throughout Branch and St. Joseph Counties.

Please contact the Branch-St. Joseph Area Agency on Aging for specific information and assistance at: **(517) 278-2538** or toll free **(888) 615-8009**.



Laura Sutter,
Director

- We place the people we serve at the center of our operations, honoring their preferences and privacy.
- We assure efficient use of public and private resources.
- We develop programs and services using an inclusive process to promote healthy aging and livable communities for all ages
- We exhibit strong leadership which responds to changing needs and fosters collaboration and cooperation through the communities we serve.
- We use effective communication to carry out our mission and vision in an open, respectful and unbiased manner.



Over the past year the Area Agency on Aging has actively developed programs and partnerships across the two-county planning & service area. Here are a few highlights:

Elder Abuse Prevention & Awareness:

The “Services to Victims of Elder Abuse” (SVEA) project began October 1, 2018 as a new program in our region. Our agency was chosen as one of three projects across the state pioneering efforts to directly serve victims of elder or dependent adult abuse, neglect and/or exploitation. Competitive funding was awarded by the Division of Victim Services at the Michigan Department of Health & Human Services. The funding is dedicated to support two full-time Elder Abuse Victim Specialists, present training and specialized outreach in the community and enhance collaboration among

existing elder/vulnerable adult abuse prevention groups.

Over the course of the year we served 75 victims through personal advocacy, emotional support & safety services, shelter/housing services, and assistance with the criminal justice system. In addition, we trained over 210 individuals at community partner agencies & organizations including: service clubs, fire departments, law enforcement agencies, and Branch and St. Joseph County Transportation Authorities. We are

developing a volunteer component to the program as well as specialized training for law enforcement and first responders. If you would like more details or

to become more involved in your community’s efforts to prevent vulnerable adult abuse, neglect or exploitation, feel free to call our office.



Josh Englehart and Danielle Newhouse,
Elder Abuse Victim Specialists

Community Living Program

continues to soar! Since 2005 the Area Agency on Aging has served older adults with complex needs through the Community Living Program. In 2019 we served over 100 individuals, many of whom have other agencies involved and are significantly at risk of needing institutional care. Our goals remain: to offer a person centered approach, honoring preferences and strengths; to serve those greatest in need; and, allow participants to age in place. If you would like more information about the Community Living Program or other supports available in your community, please contact our office!



Back (L to R): Josh Englehart, Bonnie Williamson, Karri Doty, Laura Sutter Front (L to R): Katelyn Hamlin, Dawn Elliott, Danielle Newhouse, Meggie Segura

Senior Project FRESH is a program aimed at helping older adults eat healthier as they age. The program provides participants free nutrition counseling and \$20 in coupons. The coupons may be redeemed for fresh fruits, vegetables, and other healthy foods sold at participating local farmers markets and roadside stands. Residents who are age 60 or older with a total household income of \$22,459 or less for an individual, or \$30,451 for a couple, are eligible to apply for the program through our office.

Three local markets participated in 2019 across our planning and service area: Hoff’s Market in Coldwater, Byler’s Farm Market in Sturgis, and Three Rivers Farmers Market in Three Rivers. Overall, nearly 450 residents received coupons and our local redemption rate is much higher than many other areas across the state. If you would like to participate in this program, please contact our office.



Services	Totals	Units
Operations	\$113,534	N/A
Nutrition	\$659,584	166,755
In-Home	\$321,131	39,217
Community	\$74,947	4,084
Access	\$412,429	22,306
Legal	\$10,345	351

Population Served**	
Total Population 18+*	6,568
White (non-Hispanic)	6,326
African American	84
Asian/Pacific Islander	7
American Indian/Alaskan	13
Hispanic (of any race)	33
Below Poverty	2,170
Rural	6,568

* In general, services are targeted to those who are 60 year of age or older unless otherwise allowed under eligibility criteria for a specific program.

**Data based on self-reported numbers by participants, choosing to identify race/ethnicity is not required.

Health Education & Promotion

Health Education

The Health Education and Promotion Division of the Branch-Hillsdale-St. Joseph Community Health Agency is responsible for a broad range of services offered to schools, communities, professional groups and individuals on a variety of health topics.

	FY 2019
Community Events/Presentations	62
Medical Marijuana Lock Boxes	1,080
Safe Kids Inspection Stations	187

The Health Education and Promotion staff attended over 60 community events in all three counties in FY 2019 to give area residents information on agency services that include WIC, Immunizations, Infant Safe Sleep, Environmental Health services, Breastfeeding, Child Passenger Safety, Tobacco Cessation, and much more.



According to the Michigan Profile for Healthy Youth (MiPHY) survey, more than 51% of students in the tri-county area have very easy or easy access to marijuana. Because of that, staff from the Health Education and Promotion Team applied for and received a grant from LARA to educate the community

on the importance of locking up Medicinal Marijuana. 1,080 lock boxes were ordered and distributed. The boxes were FREE and were given out to any tri-county resident that was in need.

To promote the importance of “Lock it Up”, staff:

- Utilized over 10 community partners for distribution across the Tri-County area,
- attended community events,
- placed billboards in each county,
- posted on social media
- radio ads, and
- presented to local service groups, collaboratives, and coalitions.



Our Health Educators work with youth from our area schools to promote healthy lifestyles, including healthy relationships, drug and alcohol prevention, tobacco cessation, safe driving habits, anti-bullying, etc.

Kick Butts Day 2019 took place at the Capitol in Lansing on March 20th, 2019. Students from Coldwater



High School, Jonesville High School and Reading High School met up with others across the State to advocate for the Tobacco 21 Law. They met with legislators and spoke in the Rotunda about how tobacco has affected their lives negatively.



Left: Lock box and materials that were provided free for county residents. Above: the billboard that was displayed in all three counties.

Emergency Preparedness

Emergency preparedness encompasses the planning and response to disasters. A disaster is defined by the World Health Organization (WHO) as a sudden phenomenon of sufficient magnitude to overwhelm the resources of a hospital, region, or location requiring external support. The Emergency Preparedness team at BHSJ works hard every year to be ready in any event. Emergency Preparedness is an essential service area of Public Health responsibility. Public Health threats are always present whether caused by natural, accidental or intentional means. The outbreaks of 2016 Zika, 2015 Avian H5N2 Flu, 2014 Ebola underscore the importance of having a prepared agency and community. Public Health provides the leadership for medical countermeasure response. We maintain numerous plans and alert systems and do training, drills and exercises with local, regional and state partners in the healthcare, law enforcement and government sectors.

2019 Highlights

- **PFAS Testing** - We were involved in arranging meetings and monitoring the testing done by the State to make sure our communities were informed. Surprisingly high numbers were reported in a Branch County area which had the potential to spill over into St. Joseph County; however, further testing revealed this to be an anomaly created by the discharge from a manufacturing facility.
- **Legionnaires Disease outbreak investigation** - While the situation continues to be monitored, Emergency Preparedness and Environmental Health worked closely to keep our Agency informed of the progress made.
- **Regional Table Top** - Pandemic Response. This focused on testing our abilities to communicate and coordinate with our partners in the face of a highly infectious fatal pandemic as well as our ability to deal with a large number of fatalities related to it.
- **Regional Distribution Node** - As the State had tasked us with continuing to develop strategies to be able to administer mass amounts of pharmaceuticals to the populace in short periods of time, our Regional partner Health Department's EPC's put together the first Regional Distribution Node in the history of the State. Excellent results were had including interface with the State via computers to inventory and disperse medications to our various Dispensing Sites.
- **Update of Emergency Operations Plan** - Intern from Western Michigan University, Grace Wood, assisted in this project, and was also instrumental in the creation of the Measles Outbreak Table Top Exercise.
- **Table Top Exercise - Measles Outbreak** - This exercise was well attended by the Hillsdale County partners and was facilitated by Hillsdale County Emergency Management. This exercise will be maintained as a basis for testing our community response to such events in our other two counties.

Top Hazards for Branch, Hillsdale, and St. Joseph Counties

Environmental:

- Floods
- Tornadoes/Severe Storms
- Winter Weather

Chemical:

- Releases of chlorine, ammonia and other hazardous chemicals from manufacturing/agricultural businesses.



Top: Law Enforcement Officers and National Guard participate in Regional Distribution Node

Bottom: Rebecca Burns, Health Officer, Dr. Vogel, Medical Director, and Jim Cook, Emergency Preparedness Coordinator participate in the Regional Infectious Disease/Mass Fatality Exercise

Environmental Health

Food Protection

This program provides a systematic approach to minimize the risk of food-borne illness and to ensure that food meets consumer's expectations through application of statewide standards for all establishments where food is prepared and/or served to the public.

	2018	2019
Establishment Inspections	904	869
Plans Reviewed	19	21
Temporary Food Establishment Inspections	209	213
Food Manager Certification Classes (number of attendees)	212	187
TOTAL	1,344	1,290



Back (L to R): James Young, Dave Wagoner, Cody Johnson, Carrie Southern, Ben Aalberts, Lee Zimmerman, Paul Andriacchi

Front (L to R): Joe Frazier, Brandi Lennox, Elizabeth Howard, Stephanie Hough, Annalisa Rice, Stephanie Wolgast, Barb Keith, Bethany Pirman

Other Programs

Although the well, septic, and food programs require the biggest portion of the environmental health staff focus, we do have responsibilities in other programs.

	2018	2019
Medical Waste Inspections	50	32
Swimming Pool Inspections	54	54
Campground Inspections	65	65
Body Art Facility Inspections	8	8
DHHS Inspections (daycare, foster care, etc.)	122	98
Septic Hauler Inspections	41	38
TOTAL	340	295

Private and Public Water Supply

These programs are designed to assure both the proper installation of residential water wells and the monitoring and regulating of Type II Public Water Supplies to assure safe usable groundwater.

	2018	2019
Well Construction Permits Issued	553	510
Well Permits Inspected	425	410
New Water Supplies Approved	339	491
Non-Community Water Supply Inspections	34	87
TOTAL	1,351	1,498

On-Site Sewage

Reviews sites proposed for sewage disposal, issuance and/or denial of permits, sewage evaluation, inspection, investigation and enforcement.

	2018	2019
Well/Septic Evaluations	30	24
Construction Permits	420	456
Septic Systems Inspected	348	361
Vacant Land Evaluations	43	32
TOTAL	841	837

Interactions with the environment affect quality of life, years of healthy life lived, and health disparities. The World Health Organization (WHO) defines environment, as it relates to health, as "all the physical, chemical, and biological factors external to a person, and all the related behaviors." Environmental health consists of preventing or controlling disease, injury, and disability related to the interactions between people and their environment.



Branch County Office
570 N. Marshall Rd.
Coldwater, MI 49036
(517) 279-9561

Hillsdale County Office
20 Care Dr.
Hillsdale, MI 49242
(517) 437-7395

St. Joseph County Office
1110 Hill St.
Three Rivers, MI 49093
(269) 273-2161

St. Joseph County Off-Site Clinic
Medical Commons II
1555 E. Chicago Rd.
Suite C
Sturgis, MI 49091
Open Wednesday–Friday
(269) 273-2161



Medical Director's Report to the Board of Health
H. Lauren Vogel, D.O., M.P.H.
January 2021 – COVID-19 Timeline – A Medical Report

Date	Summary
December 2019	Wuhan Central Hospital identified a cluster of pneumonia cases due to a new kind of coronavirus, They identified a common reported link to Wuhan's Huanan Seafood Wholesale Market, a wholesale fish and live animal market. A media statement of 27 cases of atypical pneumonia was issued and was picked up by the WHO and CDC. No human-to-human cases were identified.
January 2020	The seafood market was closed and samples obtained were positive for a novel coronavirus. The ECDC published a threat assessment brief. Genetic sequencing of the novel coronavirus genome was published. Confirmed cases of the novel coronavirus were identified in Thailand, Japan and South Korea. The CDC ordered that all international flights from Wuhan were to be screened for the virus. A Washington state resident is identified as the first US case. China has identified more than 200 cases with 4 deaths and confirms that the virus (COVID-19) can be transmitted person-to-person. Wuhan city is locked down. WHO declares a public health emergency of international concern. COVID-19 is now identified in more than 9000 cases in 18 countries outside of China.
February 2020	The US and other countries impose air travel restrictions. The US declares a public health emergency. The Philippines reports the first covid19 death outside of China. The Diamond Princess cruise ship was quarantined in Yokohama with about 3,700 people. Dr Li Wenliang, the Chinese doctor who issued a warning about the coronavirus outbreak before it was officially recognized, died in Wuhan. France, Iran, Italy and South Korea report covid19 deaths.
March 2020	WHO Declares COVID-19 a Pandemic. The US declares covid-19 a national emergency. The first US death occurs in Washington state. European countries impose strict public health measures including social distancing and are canceling community activities, issuing quarantine policies. California becomes the first state to issue a stay-at-home order. Clinical trials of therapy of the seriously ill are underway. Hospitals are overwhelmed; Lack of supplies hamper management and HCW safety. The FDA approves the use of Hydroxychloroquine for covid19 management. Many national sports training are suspended or delayed. US schools begin closing.
April 2020	The number of confirmed COVID-19 cases reported worldwide has surpassed one million. The ECDC released the opinion that the use of face masks in public by individuals who are not ill may reduce potential the asymptomatic transmission of covid19. Cases of children presenting with multi-system inflammatory syndrome associated with COVID-19 were reported in the UK. Deaths in New York surpassed 2,000, while confirmed cases rose to 92,381. CDC recommended Americans wear cloth face coverings in public to prevent the spread of the virus. More than 150 crew members of a U.S. Navy aircraft carrier Roosevelt whose captain was relieved of command after raising concerns about the coronavirus tested positive. One death was reported. British Prime Minister Boris Johnson was transferred to the intensive care unit at a London hospital after his COVID-19 symptoms worsened. China reported its first day with no coronavirus deaths since the outbreak began. Many European countries have reported reductions in covid19 cases since instituting community restrictions. The World Health Organization warned that a premature lifting of lockdown restrictions by countries fighting the coronavirus could spark a "deadly resurgence." Coronavirus

	deaths in the United States passed the 20,000 mark, with over a half million confirmed cases nationwide. States and countries begin to reduce restrictions.
May 2020	The drug Remdesivir showed accelerated recovery in individuals with advanced COVID-19 and lung involvement. United States and AstraZeneca Form Vaccine Deal; Vaccine anticipated to be available by October 2020. Phase 3 trials will be limited. Researchers at Pfizer Inc. and New York University are working on a vaccine that could be available by September. With over 100,000 US deaths, the CDC recommends social distancing, good hand hygiene, and wearing a face mask while in public. Staffers in the White House have tested positive to covid19.
June 2020	Studies using hydroxychloroquine in covid19 management found minimal benefit; The FDA cautioned against prescribing hydroxychloroquine for covid19. The US confirmed 2 million cases of COVID-19 as new infections continue to rise in 20 states. Cases begin to spike as states ease social distancing restrictions. The number of confirmed cases of COVID-19 worldwide surpassed 10 million.
July 2020	After continuing to ease covid19 restrictions in June, several states reverse reopening plans to reopen their economies, as the US records 50,000 new cases of covid19, the largest one-day spike since the pandemic's onset. Moderna vaccine trials show good efficacy. AstraZeneca's trials demonstrate 95% immune responses with minimal side-effects. The CDC reports that over one-third of covid19 patients not ill enough to require hospitalization have developed long-term illnesses (lung, heart, kidney, brain). 150,000 US deaths have been reported. The FDA approves the Easy Check rapid-antigen test after showing a 95% sensitivity.
August 2020	Hospital bed shortages are noted in many rural areas. Covid19 is the third leading cause of US death, behind heart disease and cancer. Deaths exceed 1000 per day with more than 6 millions cases. Worldwide covid19 cases exceed 20 million. A Nevada man appears to be the nation's first confirmed case of COVID-19 reinfection. The FDA approves convalescent plasma for the treatment of covid19 patients but notes that this treatment has not shown to be very effective. They also report that remdesivir had little beneficial effect for hospitalized patients.
September 2020	Steroids have been shown to reduce mortality by over 30% in severely ill hospitalized covid19 patients. Worldwide covid19 cases exceed 30 million. The US cases exceed 7 million with over 200,000 deaths. European countries have reported an increase greater than 10% with spikes higher than those seen in the first covid19 wave. The CDC reports that dining out increases covid19 exposure risk by 2.4 times. Drinking in a bar increases exposure risk by 4 times. Large group celebrations have been associated with spikes in covid19 cases throughout the Midwest. Johnson&Johnson begin phase 3 trials on a vaccine that does not need to be frozen and may require only 1 administration instead of 2. A new dominant strain of covid19 (G4) has been identified. It appears to be more contagious but not more lethal. It has emerged at the prominent global stain now circulating. Therapy with Regeneron's investigational antibody cocktail, REGN-COV2, a mixture of 2 monoclonal antibodies is linked to quicker recovery, reduced viral load, and the need for fewer medical visits.
October 2020	The US president tested positive for covid19 and was hospitalized. His treatment consisted of Regeneron's investigational antibody cocktail, remdesivir, and dexamethasone. A cluster of people infected by the COVID-19 outbreak connected to the Rose Garden ceremony for Supreme Court Justice Amy Barrett has grown to 34. More than 9 million US covid19 cases have been identified. Worldwide the covid19 cases exceed 40 million.

November 2020	The US reports 100,000 new covid19 case in a single day. HCW's face a shortage of N-95 masks requiring them to ration their PPE's, increasing their infection risk. A new study in Nature observed that most new cases of covid19 cases originated in indoor gatherings like restaurants, gyms, and grocery stores. US reported 13 million covid19 cases. Worldwide over 50 million cases have been reported.
December 2020	Moderna and Pfizer receive approval for the vaccine and distribution begins. For persons testing positive for covid19, CDC shortens quarantine period to 10 days with no symptoms or 7 days if the person tests negative and has no symptoms. CDC recommends reducing quarantine for exposed persons to 10 days if there are no symptoms and masking and daily wellness checks can continue through day 14. Covid19 mutations (B.1.1.7) are shown to be more contagious but probably not more lethal. UK, Japan lock down in response to the newest covid19 strain.
January 2021	Covid cases continue to surge with hospitals filled to capacity. Considerations for patient triage are being discussed. Phase 1A vaccination has begun. Moderna vaccine is in short supply affecting vaccination in rural areas where the refrigeration of the Pfizer vaccine is impractical. Staffing shortages both in the hospital and in community health departments impacts vaccination. US has reported over 22M cases and 375,000 deaths. Worldwide over 90M cases and 1.9M deaths are reported. The South African covid mutation (B.1.351) is still more contagious and has evolved to adversely affect monoclonal antibody therapy.

Reference:

<https://www.ecdc.europa.eu/en/covid-19/timeline-ecdc-response>

<https://www.ajmc.com/view/a-timeline-of-covid19-developments-in-2020https://www.nbcnews.com/health/health-news/coronavirus-timeline-tracking-critical-moments-covid-19-n1154341>

https://en.wikipedia.org/wiki/Timeline_of_the_COVID-19_pandemic

COVID-19 Educational Points

- Covid19 is a novel (never seen in humans before) virus probably derived from bats (bush meat) and first identified in a live animal market in Wuhan China in late December 2019.
- China notified the WHO and ECDC January 2020. 9000 cases are identified. China locks down.
- The virus spread quickly though travel and person-to-person spread. No nation has been spared.
- March 2020 – WHO declares a pandemic. Hospitals are overwhelmed and lack of supplies hampers medical care and provider safety. Travel restrictions and quarantine are put in place.
- Hydroxychloroquine is approved for hospital use but is quickly abused.
- April 2020 – 1M cases; Masking is recommended by the CDC. USS Roosevelt identifies 150 cases with one death. China has no additional deaths reported. Europe and US restrictions show reductions in the infectivity rate.
- May 2020 – Remdesivir therapy has shown reduced mortality when used for the severely ill. US deaths exceed 100,000. CDC recommends masking and social distancing. WH staffers test positive for covid19.
- June 2020 – Hydroxychloroquine is found to have minimal benefit and the FDA discourages it's use. US cases now exceed 2M. Some states relax social restrictions and cases begin to surge.
- July 2020 – Surge in cases results in some states (50,000 new cases in one day) reversing reopening plans (happened in the 1918 influenza pandemic also). CDC reports that over 30% of mildly affected patients have developed long-term adverse effects. Moderna and AstraZeneca vaccines are shown to be over 90% effective.
- August 2020 – Worldwide cases exceed 20M. Covid19 is now the third leading cause of death (cancer, heart disease). First US case of reinfection is identified. FDA approved convalescent plasma for therapy of those severely ill. Remdesivir has been shown to have minimal survival benefit.
- September 2020 – US cases exceed 7M. Steroids have been shown to reduce mortality by 30%. A new covid19 strain (G4) is identified and is shown to be more contagious but not more lethal. Regeneron has released a monoclonal antibody therapy which has been associated with quicker recovery.
- October 2020 - President Trump tests positive for covid19 and is hospitalized. More than 30 persons attending a Rose Garden ceremony are diagnosed with covid19. US cases now exceed 9M.
- November 2020 – US now exceeds 13M cases as cases continue to surge. PPE shortages continue forcing first-line workers to reuse their equipment, increasing their exposure risk. Covid19 is now the leading cause of death in the US.
- December 2020 – Both Moderna and Pfizer vaccines are approved (EUA). A new strain of covid19 (B.1.1.7) becomes dominant. It is more contagious but not more lethal.
- January 2021 – Vaccinations (1A) begin. Covid19 surge continues and hospitals become overwhelmed. PPE shortages continue. Staffing shortages are significant. US case now exceed 22M, US deaths exceed 375,000; World cases exceed 90M with over 1.9M deaths. The latest covid19 mutation (B.1.351) is shown to be even more contagious and now has the ability to adversely affect the efficacy of the monoclonal antibody therapy that has proven to improve outcomes.

A+ Nursing	Care Management	300.00
Abila	Quarterly Subscription	3,984.14
ACD.Net	Telephones 3 offices	2,620.93
AFLAC	Payroll Deduction	1,249.14
Alerus Financial (Retirement)	Payroll Deduction	2,126.00
Amazon	Office Supplies, Faceshields - 4 invoices	1,650.38
Area Agencies On Aging	2020-2021 Dues	3,240.00
Armstrong Health Care	WIC / AAA Contractual Consultant	3,658.00
Availity	Eligibility Software - EMR 2 Months	110.00
Basic Flex Health Plan	Monthly Fee/Renewal	680.00
Blue Cross Blue Shield	Health Insurance	62,481.71
Branch Area Transit Authority	Elderly Transportation Service	3,513.60
Branch County Commission COA	Home & Community Based Services	17,366.38
Branch County Complex	Rent - Coldwater Office	5,694.28
CAA of South Central	Home & Community Based Services	29,794.60
CDW Government Inc.	Surface Pros/Printer - 9 invoice	15,903.05
Century Bank - Master Card	12 - MDHHS Immz Conference	300.00
Century Bank - Master Card	Zoom licenses	381.94
Century Bank - Master Card	Office Supplies	826.93
Century Bank - Master Card	Diaper Grant	1,621.65
Century Bank Basic Flex Health Plan	Payroll Deduction	1,936.94
Century Bank EFPTS	Federal & Fica Taxes	50,016.96
Century Bank Mers	MERS DB /Retirement	33,752.08
Century Bank Mers	Forfeiture/FY20 MOE Underfunded Pmt.	311,712.05
Century Bank State	Michigan Tax	8,383.44
Charter Communications	Sturgis Internet & Phone Line	126.97
Cintas	Lab Coats/Rugs - Cleaning	133.43
City Of Three Rivers	Water / Sewage	267.64
Coldwater Petty Cash	Petty Cash	93.10
Companion Life Insurance Co.	Life Insurance Premiums	1,063.49
Connect America	Care Management	35.50
Crossroads Health & Home Services	Care Management	2,872.58
CSHCS Client	Out of Pocket expenses	398.22
Current Office Solutions	Office Supplies/Copier Charges - 4 Invoices	525.83
Dr. Matthew Christopher	CSHCS Client - Dental Copay	200.00

Dr. Vogel	Medical Director - Contractual	4,303.82
Frontier	Sensaphone & Fax Line Service	280.43
GlaxoSmithKline	Medical Supplies	4,085.55
Global Industrial	CSHCS - 2 L Shaped Desks	1,785.90
Hillsdale Board Of Utilities	Building Expense - HD	1,196.16
Hillsdale County Treasurer	Building Supplies Expense - HD	20.02
Hillsdale County Treasurer	Building Labor Expense - HD	80.00
Hillsdale County Treasurer	Building Snow/Mow Expense - HD	115.00
Hillsdale County Treasurer	Building Refuse Expense - HD	170.00
HomeJoy Care-N-Assist	Care Management	4,068.06
Hospital Network Health	Medical Waste Removal	220.00
Indiana Michigan Power	Building Expense - TR	674.37
Karri Doty	Reimbursement	34.54
Kkzo LLC	Ombudsman	900.00
Knowledge Capital Alliance	VMSG Dashboard Software	2,000.00
Legal Service Of South Central Mi.	Older Adult Legal Assistance	1,320.00
Maplecrest	Rent - Sturgis Office	590.00
Marana Group	Postage Pick Up Service	142.00
Medical Care Alert	Care Management	139.75
Merck & Company	Medical Supplies - 3 Invoices	7,571.50
Mers 5% Alerus Financial DC	Defined Contributions 5% EES	8,781.78
Michigan Center for Rural Health	RCOR Planning - 2 Months	4,000.00
Michigan Public Health	Workforce Contract	6,425.75
Michigan State Disbursement Unit	Payroll Deduction	380.22
Midwest Communication	AAA Advertising	368.00
Nationwide	Payroll Deduction	2,280.00
One Stop Promotions	Promotional Supplies AAA & Voca	694.85
Pfizer Pharmaceutical	Medical Supplies	1,979.78
Pitney Bowes	Quarterly Postage Machine Rental/Supplies	539.10
Prompt Care	Drug Testing - 1 Employee	69.00
Reserve Account	Postage	3,000.00
Richard Clark	Building Cleaning Expense - Sturgis	325.00
Richard Clark	Building Cleaning Expense - CW	1,800.00
Riley Pumpkin Farm	TR Building Expense - Lawn Care	75.00
Rosati Schultz Joppich Amtsbueshler	Attorney	705.00

Rose Exterminator	Building Maintenance - TR Quarterly	207.00
Ruth Brown	Contractual	2,438.94
Sanofi Pasture	Medical Supplies	2,747.38
SEMCO Energy	Building Expense - TR	46.12
Shred It	Document Destruction	150.00
Smile Makers	Bandages/Stickers	722.43
Sonit	Internet Consultant	7,105.00
St Joseph County COA	Home & Community Based Services	27,757.87
St Joseph Trans Authority	Older Adult Transportation	2,858.00
St. Joseph Community Co-op	Care Management	343.80
St. Joseph County Human Service	AAA Radio Ads	50.00
Staples	Office Supplies - 6 Invoices	1,232.28
State Of Michigan	CSHCS Client Fees	960.00
State Of Michigan EGLE	Water Lab Test	34.00
Stratus Video	Translator	288.69
Three Rivers Health	Rent - Dental Clinic	2,775.00
Three Rivers Petty Cash	Petty Cash	27.56
Thurston Woods	Home & Community Based Services	2,283.56
Uline	Movers	721.43
Verizon	Cell Phones	705.96
VOICES FOR HEALTH	Translator	102.40
VRI Lifeline Of Michigan	Care Management	732.00
Wal Mart	Clorox Wipes	48.12
Xmission	Email Provider	265.50
Total Paid		684,744.58

December 1 through December 31, 2020		2021-01-28 BOH Packet, Page # 31
A+ Nursing	Care Management	531.68
Accident Fund	Workers Comp Quarterly Payment	3,104.00
ACD.Net	Telephones 3 offices	3,124.20
AFLAC	Payroll Deduction	1,249.14
Alerus Financial (Retirement)	Payroll Deduction	2,126.00
Amazon	AAA Services - 1 invoice	596.21
Amazon	Headsets/Office Supplies - 6 invoices	941.65
Area Agencies On Aging	10/1/20-9/30/21 MSAC Assessment	120.00
Armstrong Health Care	WIC / AAA Contractual Consultant	2,773.00
Availity	Eligibility Software - EMR	55.00
Blue Cross Blue Shield	Health Insurance	63,589.50
Branch Area Transit Authority	Elderly Transportation Service	2,843.82
Branch Cnty Community Foundation	2020-2021 Membership Fee	500.00
Branch County Commission COA	Home & Community Based Services	17,156.42
Branch County Complex	Rent - Coldwater Office	5,694.28
CAA of South Central	Home & Community Based Services	29,906.10
Carrie Southern	Reimbursement - License Renewal	118.90
CDW Government Inc.	Computer Equipment - 2 invoices	1,114.33
Center For Information Mgmt..	Hardware/Software Maintenance AAA	450.00
Century Bank - Master Card	Newspaper Subscription	49.99
Century Bank - Master Card	Medical Supplies	110.93
Century Bank - Master Card	TR Building Expense - Drain	515.40
Century Bank - Master Card	Covid Testing	1,554.36
Century Bank Basic Flex Health Plan	Payroll Deduction	1,936.94
Century Bank EFPTS	Federal & Fica Taxes	59,584.00
Century Bank Mers	Forfeiture/FY20 MOE Underfunded Pmt.	2,047.18
Century Bank Mers	MERS DB /Retirement	31,440.97
Century Bank State	Michigan Tax	9,904.99
Champ Software	1/1/21-12/31/21 Nightingale Electronic Medical Record	40,936.00
Charter Communications	Sturgis Internet & Phone Line	126.97
Cintas	Lab Coats/Rugs - Cleaning	121.71
City of Coldwater	Water Lab Test	180.00
Companion Life Insurance Co.	Life Insurance Premiums	1,063.49
Crossroads Health & Home Services	Care Management	3,496.53
CSHCS Client	Out of Pocket - Diabetic Pump	291.49
CSHCS Client	Out of Pocket - Diabetic Expenses	2,125.32
Current Office Solutions	Office Supplies/Copier Charges - 7 Invoices	2,328.37
Dan Wood	Installed 2 PFAS Filtration Unit	1,109.98
Debby Pueblo	EH Refund	109.00
Dr. Vogel	Medical Director - Contractual	4,186.66

FedEx	Mailing	9.90
Frontier	Sensaphone & Fax Line Service 2 months	561.22
GDI	Building Supplies Expense - TR	46.54
GDI	Building Cleaning Expense - TR	1,749.00
GDI	Building Cleaning Expense - HD	2,649.00
GlaxoSmithKline	Medical Supplies 2 Invoices	6,730.94
Gordon Thomas Construction	Labor for AAA space	3,400.00
Hillsdale Board Of Utilities	Building Expense - HD 2 Months	3,082.99
Hillsdale County Treasurer	Building Snow/Mow Expense - HD	20.00
Hillsdale County Treasurer	Building Labor Expense - HD	60.00
Hillsdale County Treasurer	Building Supplies Expense - HD - Gas	143.20
Hillsdale County Treasurer	Building Refuse Expense - HD	165.00
HomeJoy Care-N-Assist	Care Management	5,270.69
Indiana Michigan Power	Building Expense - TR	904.05
Legal Service Of South Central Mi.	Older Adult Legal Assistance	670.00
LHD Academy of Science LLC	Annual Membership	1,000.00
Maplecrest	Rent - Sturgis Office	590.00
Marana Group	Postage Pick Up Service	142.00
Maxim Healthcare Staffing Services Inc.	Contracted Services 11/19-12/18/20	8,825.86
McKesson	Medical Supplies - 6 Invoices	1,095.73
Medical Care Alert	Care Management	129.75
Merck & Company	Medical Supplies - 3 Invoices	4,247.92
Mers 5% Alerus Financial DC	Defined Contributions 5% EES	5,041.14
Michigan Center for Rural Health	RCOR Planning	2,000.00
Michigan Municipal Risk	Professional Liability - Agency	9,042.25
Michigan Public Health	Workforce Contract	5,671.92
Michigan State Disbursement Unit	Payroll Deduction	380.22
Nationwide	Payroll Deduction	2,280.00
One Stop Promotions	Promotional Supplies AAA & Voca	8,553.00
Optum Insight (Netwerkes.Com)	Billing Service	507.25
Pfizer Pharmaceutical	Medical Supplies	1,979.78
Pitney Bowes	Postage Machine Supplies	19.54
Plak Smackers	Natural Varnish	248.99
Prompt Care	Drug Testing - 1 Employee	69.00
Rebecca Fitzmaurice	Out of Pocket Office Supplies Reimbursement	71.81
Reserve Account	Postage	3,000.00
Richard Clark	Building Cleaning Expense - Sturgis	325.00
Richard Clark	Building Cleaning Expense - CW	1,915.40
Riley Pumpkin Farm	TR Building Expense - Winter Care	100.00

Rosati Schultz Joppich Amtsbueshler	Attorney	1,095.00
Ruth Brown	Contractual	3,416.00
Sanofi Pasture	Medical Supplies	332.19
Scott McMullen	EH Refund	172.00
SEMCO Energy	Building Expense - TR	146.23
Shred It	Document Destruction	210.00
Sonit	Internet Consultant	3,794.00
St Joseph County COA	Home & Community Based Services	31,655.61
St Joseph Trans Authority	Older Adult Transportation	2,557.13
St. Joseph Community Co-op	Care Management	135.01
St. Joseph County Dept. Human Service	FY 2021 Membership Dues	2,000.00
Staples	Office Supplies - 13 Invoices	1,904.97
State Of Michigan	Food Licenses Surcharge	97.00
State Of Michigan	Office of Aging - FY 2020 Return	2,869.00
State Of Michigan EGLE	Water Lab Test	123.00
Stratus Video	Translator	86.25
Tesco	Mobile Clinic	150,000.00
Three Rivers Health	Rent - Dental Clinic	2,775.00
Thurston Woods	Home & Community Based Services	2,520.15
Verizon	Cell Phones	1,162.66
VRI Lifeline Of Michigan	Care Management	705.00
Wal Mart	Diaper Grant	35.14
Xmission	Email Provider - 2 months	531.00
Total Paid		590,235.94

Balance Sheet
As of 12/31/2020

Assets

Cash on Hand	5,353.68
Cash with County Treasurer	2,655,152.58
Community Foundation Grant	309,955.94
Accounts Receivable	100,209.09
Due from State	380,606.69
Due from Other Funding Sources	563,763.02
Prepaid Expenses	147,979.38
Biologic Inventory	<u>95,667.24</u>
Total Assets	<u><u>4,258,687.62</u></u>

Liabilities

Accounts Payable	158,504.47
Payroll Liabilites	149,273.30
Capital Improvements	25,000.00
Deferred Revenue	857,831.71
Biologics	<u>95,667.24</u>
Total Liabilities	<u><u>1,286,276.72</u></u>

Net Assets

Operation Fund Balance	544,911.78
Restricted Fund Balance	429,257.73
Designated Fund Balance	<u>1,998,241.39</u>
Total Net Assets	<u><u>2,972,410.90</u></u>

Total Liabilities and Net Assets	<u><u>4,258,687.62</u></u>
----------------------------------	----------------------------

Prior Year Fund Balance Comparison at 12/31/2019:

Operation Fund Balance	445,953.74
Restricted Fund Balance	383,373.49
Designated Fund Balance	<u>2,363,268.63</u>
Total Fund Balance \$	<u><u>3,192,595.86</u></u>

BHSJ Community Health Agency
 Schedule of Cash Receipts and Disbursements

June 30, 2020 thru

December 31, 2020

Plus: Cash Receipts	\$	582,994.19
Less: Cash Disbursements For Payroll/AP	\$	(500,980.78)
<hr/>		
6/30/2020 Cash Balance	\$	2,976,200.08
Plus: Cash Receipts	\$	807,979.96
Less: Cash Disbursements For Payroll/AP	\$	(554,075.52)
<hr/>		
7/30/2020 Cash Balance	\$	3,230,104.52
Plus: Cash Receipts	\$	525,439.42
Less: Cash Disbursements For Payroll/AP	\$	(643,804.59)
<hr/>		
8/31/2020 Cash Balance	\$	3,111,739.35
Plus: Cash Receipts	\$	808,564.34
Less: Cash Disbursements For Payroll/AP	\$	(541,250.67)
<hr/>		
9/30/2020 Cash Balance	\$	3,379,053.02
Plus: Cash Receipts	\$	742,412.00
Less: Cash Disbursements For Payroll/AP	\$	(703,299.71)
<hr/>		
10/31/2020 Cash Balance	\$	3,418,165.31
Plus: Cash Receipts	\$	449,573.56
Less: Cash Disbursements For Payroll/AP	\$	(853,627.98)
<hr/>		
11/30/2020 Cash Balance	\$	3,014,110.89
Plus: Cash Receipts	\$	737,095.97
Less: Cash Disbursements For Payroll/AP	\$	(786,499.45)
<hr/>		
12/31/2020 Cash Balance	\$	2,964,707.41

Expense by Program - 12/1/2020 - 12/31/2020

	Program	Program Title	Current Month	Year to Date	Total Budget - Amendment1	Percent Total Expended Amend1
#	353	CRFLCT Contact Tracing	104,039.42	272,781.50	141,299.00	193.05%
#	354	CRF LHD Testing	151,670.33	151,670.33	155,349.00	97.63%
*	008	Salary & Fringe Payoff	31,708.22	34,107.76	70,000.00	48.72%
**	032	Emergency Preparedness	13,174.58	37,638.64	118,446.00	31.77%
*	012	Area Agency on Aging	115,639.55	354,269.13	1,195,632.00	29.63%
**	326	Vision (ELPHS)	9,405.36	24,166.55	90,598.00	26.67%
*	351	CELC Infection Prevention	14,709.61	23,886.45	90,095.00	26.51%
	021	Dental Clinic - Three Rivers	2,775.00	8,325.00	33,300.00	25.00%
	745	Type II Water	7,121.82	20,757.44	83,564.00	24.84%
	014	VOCA	24,363.35	50,761.99	205,743.00	24.67%
	327	Hearing (ELPHS)	6,369.95	21,773.71	90,295.00	24.11%
	325	CSHCS	14,837.99	44,191.33	187,311.00	23.59%
	338	Immunization Vaccine Handling	27,448.13	80,573.33	356,522.00	22.59%
	321	CHC Tele-A-Health	3,897.40	9,661.53	42,998.00	22.46%
	605	General EH Services	2,890.62	8,134.44	36,606.00	22.22%
	714	Onsite Sewage Disposal	27,460.81	77,277.05	351,765.00	21.96%
	721	Drinking Water Supply	27,460.81	77,277.05	351,765.00	21.96%
	345	Lead Testing	2,036.32	4,800.69	22,493.00	21.34%
	341	Infectious Disease	14,699.42	54,465.34	270,175.00	20.15%
	138	Immunization IAP	47,149.29	149,084.63	752,337.00	19.81%
	109	WIC	63,902.93	182,907.00	945,423.00	19.34%
	108	WIC Breastfeeding	5,793.20	18,425.71	96,760.00	19.04%
	329	MCH Enabling Children	1,833.81	7,379.44	39,034.00	18.90%
	704	Food Service	23,611.69	79,945.61	470,256.00	17.00%
	201	CSF Carseats	1,740.88	3,816.98	22,759.00	16.77%
	029	Dental Clinic - Hillsdale	206.37	1,325.06	8,000.00	16.56%
	331	STD	7,646.28	21,584.69	154,163.00	14.00%
	101	Workforce Development	5,679.46	5,809.47	45,795.00	12.68%
	332	HIV Prevention	1,489.78	4,761.60	45,453.00	10.47%
	115	MCH Enabling Women	1,676.01	5,033.87	55,375.00	9.09%
	400	HRSA 20RCORP	5,421.46	13,603.91	200,000.00	6.80%
	107	Medicaid Outreach	1,721.28	6,483.50	102,200.00	6.34%
	352	ELCCT Contact Tracing, testing doord,	15,346.95	49,789.99	857,888.00	5.80%
	360	CRFIMM - Immunization COVID Response	206.87	3,008.80	66,226.00	4.54%
	024	MERS Pension Underfunded Liability	104.84	3,864.07	119,590.00	3.23%
	023	Capital Expenditures	0.00	0.00	78,000.00	0.00%
	035	Vector Borne Disease Surveillance	0.00	0.00	29,281.07	0.00%
	038	COVID-19	0.00	0.00	207,232.00	0.00%
	112	CSHCS Medicaid Outreach	0.00	0.00	63,744.00	0.00%
	200	ELPHS Marketing	2,036.52	5,767.16	0.00	0.00%
	723	PFAS Response - White Pigeon	1,346.29	1,346.29	0.00	0.00%
	010	Agency Support	<u>6,484.96</u>	<u>(3,005.98)</u>	<u>70,524.00</u>	<u>(4.26)%</u>
		Total Total Expense	<u>795,107.56</u>	<u>1,917,451.06</u>	<u>8,323,996.07</u>	<u>23.04%</u>

The Agency is currently 1.96% under budget.

- *3/12 Months = 25.00%
- **3/9 Months = 33.33%
- # 3/3 Months = 100%
- **9-Month Program
- # 3-Month Program

Programs Over Budget as of 12/31/2020

RU 353: Programs grant award was increased after the last budget to \$285,352. This award needed to be spent by 12/31/2020, but has now been extended to 2/15/2021. The grant is under expended at 95.59%.
193.05% This will be reflected in the next budget amendment.

RU 354: 3-Month Program that ended 12/31/2020. We ended up slightly under budget for this program.
97.63%

RU 008: Over budget due to once a year payment for unused sick time. Program will fall back in line with budget at FY progresses.
48.72%

RU 032: 9-Month Program - within budget 33.33%
31.77%

RU 012: Contractual service providers have full year grant awards and are billing more than 1/12 of the grant each month. AAA will continue to monitor and work with providers to ensure no over payments happen and appropriate adjustments are made at the next budget amendment.
29.63%

RU 326: 9-Month Program - within budget 33.33%
26.67%

RU 351: Over budget due to increase in staff time and mileage for enforcement activities. Will adjust in next budget amendment.
26.51%



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January 11, 2021

Board of Public Health
Branch-Hillsdale-St. Joseph Community Health Agency
Coldwater, Michigan

We are engaged to audit the financial statements of the governmental activities and the major fund of the Branch-Hillsdale-St. Joseph Community Health Agency for the year ended September 30, 2020. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards, *Government Auditing Standards*, and the Uniform Guidance

As stated in our engagement letter dated October 26, 2020, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider Branch-Hillsdale-St. Joseph Community Health Agency's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether Branch-Hillsdale-St. Joseph Community Health Agency's financial statements are free from material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with the Uniform Guidance, we will examine, on a test basis, evidence about Branch-Hillsdale-St. Joseph Community Health Agency's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on Branch-Hillsdale-St. Joseph Community Health Agency's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on Branch-Hillsdale-St. Joseph Community Health Agency's compliance with those requirements.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free from material misstatement. As part of our audit, we will consider the internal control of Branch-Hillsdale-St. Joseph Community Health Agency. Such considerations will be solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to management's discussion and analysis, budgetary comparison schedule, schedule of changes in the net pension liability and related ratios, and schedule of employer contributions, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the schedule of support services and schedule of expenditures of federal awards, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit procedures in January 2021 and issue our report on or before March 31, 2021. Aaron M. Stevens, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the Board of Directors and management of the Branch-Hillsdale-St. Joseph Community Health Agency and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Maney Costeiran PC



Board of Health Members – 1/2021

Branch County:

Tom Matthew, Commissioner
31 Division St.
Coldwater, MI 49036
937-524-9663 (Cell)
Tommatthew2010@gmail.com

Jon Houtz, Commissioner
33 Michael Dr.
Coldwater, MI 49036
517-617-3691
jonhoutz@msn.com

Hillsdale County:

Mark Wiley, Commissioner
9471 Hicks Road
Quincy, MI 49082
517-869-2715 (Home)
269-569-0955 (Cell)
wileyma1@yahoo.com

Brent Leininger, Commissioner
11856 Tuttle Rd.
Waldron, MI 49288
517 425-5230 (Cell)
b.leininger@co.hillsdale.mi.us

St. Joseph County:

Kathy Pangle, Commissioner
258 S. Nottawa Street
Mendon, MI 49072
269-496-7823 (Home)
269-251-9030 (Cell)
Tiger_kat9mm@hotmail.com

Jared Hoffmaster, Commissioner
58250 Jennie Dr.
Three Rivers, MI 49093
269-506-3320 (Cell)
hoffmasterj@stjosephcountymi.org

Committee Appointments

2020 Committee Appointments were as follows:

Finance Committee:

Allen Balog
Bruce Caswell
Terri Norris

Program, Policy, and Appeals Committee:

Mark Wiley
Kathy Pangle
Tom Matthew



2021 Board of Health Meetings

Meetings are the 4th Thursday at 9 am with the following exception:
 November and December meetings are combined to the 2nd Thursday in December
 Board Education will begin immediately at the conclusion of the meeting and end by noon.

Date	Time	Location	Board Education Scheduled
January 28	9:00 am	Zoom	Yes
February 25	9:00 am	Zoom	Yes
March 25	9:00 am	Zoom	No
April 22	9:00 am	TBD: 570 Marshall Rd, Coldwater	Yes
May 27	9:00 am	TBD: 570 Marshall Rd, Coldwater	Yes
June 24	9:00 am	TBD: 1110 Hill St, Three Rivers	No
July 22	9:00 am	TBD: 20 Care Dr, Hillsdale	No
August 26	9:00 am	TBD: 570 Marshall Rd, Coldwater	No
September 23	9:00 am	TBD: 570 Marshall Rd, Coldwater	Yes
October 28	9:00 am	TBD: 570 Marshall Rd, Coldwater	Yes
December 9	9:00 am	TBD: 570 Marshall Rd, Coldwater	No

Board of Health Committees

Finance Committee – 3 members, one from each county
 Program, Policy & Appeals Committee – 3 members, one from each county

The committees meet as needed, no set schedule. Traditionally, the finance committee meets more frequently.

BHSJCHA Administration

Health Officer: Rebecca A. Burns, MPH, RS o: 517-933-3040 c: 269-501-2503

Medical Director: H. Lauren Vogel, DO, MPH

Director of Administration: Theresa Fisher, BS, A+

Director of Personal Health & Disease Prevention: Kali Nichols, MPH

Director of Environmental Health: Paul Andriacchi, REHS

Director of Area Agency on Aging IIC: Laura Sutter

BRANCH-HILLSDALE-ST. JOSEPH COMMUNITY HEALTH AGENCY**BY-LAWS for Board of Health****2020****ARTICLE I. NAME**

The Boards of Commissioners of the Counties of Branch, Hillsdale and St. Joseph under Michigan's Public Health Code, Act 368, P.A. 1978, MCL 333.2415, have established a District Health Department, which is hereinafter called the Community Health Agency.

ARTICLE II. OBJECTIVES

Section 1. These by-laws are subject to the Intergovernmental Agreement between Branch, Hillsdale and St. Joseph counties which governs in the case of inconsistencies.

Section 2. The primary purpose of this organization is to provide the necessary policies and administrative controls for Branch, Hillsdale and St. Joseph Counties to strengthen and enforce health regulations, and to improve the quality of public health services to the people residing in this health jurisdiction.

ARTICLE III. MEMBERS

The governing body of the Community Health Agency shall be the Board of Health, hereinafter called the Board. The Board shall be composed of representatives from the respective counties' Boards of Commissioners, who are current county commissioners, and in accordance with Michigan's Public Health Code, Act 368, P.A. of 1978, MCL 333.2415.

ARTICLE IV. OFFICERS

Section 1. The election of a Chairperson and Vice Chairperson and appointment of committees for the calendar year will be held at the first regularly scheduled meeting in January. The Chairperson and Vice Chairperson shall not be from the same county.

Section 2. Following the elections of the Chairperson and Vice Chairperson, a Board member may be designated to attend the annual meeting of the Michigan Association of Local Public Health (MALPH). The Health Officer shall be designated as the primary delegate to represent the Community Health Agency at the MALPH meetings.

Section 3. Current officers and committee members shall remain in place until newly elected. In the event that the current Chairperson resigns from the Board, resigns or is removed as a county commissioner from their respective county or no longer meets the requirements to serve on the Board, the Vice Chairperson shall assume the Chairperson's duties. The Board of Health will then at the next regular meeting take nominations for the Vice Chairperson position and elect a new Vice

Chairperson. As these positions are elected on a rotation between the counties the Vice Chair position will be elected from the commissioners from the county in the next rotation.

ARTICLE V. MEETINGS

Section 1. The Board will meet on the fourth Thursday of each month at 9:00 AM unless otherwise determined by the Board. In the event that the Board meets less than once per month, claims may be negotiated, resolved or paid prior to the next Board meeting by the Health Officer and Chairperson of the Board of Health, who shall report the action to the Board at its next regular meeting as outlined in Michigan's Public Health Code, Act 368, P.A. 1978, MCL 333.2415.

Section 2. The agenda for each Board meeting shall be set by the Health Officer in consultation with the Chairperson of the Board. An individual wishing to suggest a topic for discussion at a Board meeting shall submit a written request for consideration to the Chairperson of the Board at least ten (10) days prior to the meeting. The request shall include the subject matter, estimate time needed, individual(s) to appear and contact information of the requestor.

Section 3. For the purpose of public participation during public hearings or during the public comment portion of a meeting, every speaker prior to the beginning of the meeting is requested but not required to provide the Board with his or her name, address and subject to be discussed. Each speaker will be allowed to speak for no more than five (5) minutes at each meeting, except that a speaker may be granted a specific amount of additional time with a two-thirds vote of the Board.

Section 4. The Board shall abide by requirements of Michigan's Open Meetings Act.

Section 5. Special meetings of the Board of Health or its Committees may be held at any time upon call of the Chairperson by providing just purpose and giving at least 18 hours' notice.

Section 6. Voting for the expenditure of funds, the adoption of a resolution or ordinance shall be by a roll-call vote. All other votes shall be by voice vote.

Section 7. Meetings will be conducted according to the latest edition of Roberts' Rules of Order.

ARTICLE VI. QUORUM

Four (4) members of the Board shall constitute a quorum for the transaction of business.

ARTICLE VII. COMMITTEES

Section 1. The Finance Committee and the Program, Policy and Appeals Committee shall be two (2) standing committees established by the Board. The Board may, from time to time, establish special committees and/or additional standing committees for other matters of concern to the Community Health Agency.

Section 2. The Board Chairperson, with the approval of the Board, shall appoint a representative from each county to the Finance Committee and to the Program, Policy and Appeals Committee. Appointments to committees shall be made annually.

ARTICLE VIII. CONFLICT OF INTEREST

No Board of Health member will vote or otherwise participate in a decision by the Board of Health if they have a direct personal interest, wherein they may financially or materially gain from the action of the Board of Health.

ARTICLE IX. AMENDMENTS

These by-laws may be amended at any regular meeting by a majority vote of the Board. A proposed amendment shall be submitted in writing to all members at least ten (10) days prior to the meeting. Any amendment thereto shall become effective immediately upon its adoption.

ARTICLE X. COUNTY APPROPRIATIONS

Beginning in January of each year, the respective Treasurers of Branch, Hillsdale and St. Joseph Counties shall deposit their quarterly appropriations of county funding with the Community Health Agency by the 15th day of January, April, July and October.

Reviewed and amended by the Board of Health on 27th day of February 2020

**Branch-Hillsdale-St. Joseph Community Health Agency
Environmental Public Health Services
Report for the January 28, 2021 Board of Health Meeting
Prepared by Paul Andriacchi R.E.H.S, Director of Environmental Health**

Food Service Sanitation

Two of our full-time food sanitarians and 1 part time food sanitarian are still being utilized to assist in case investigation for the Covid-19 response. That reassignment is reflected in the food establishment inspection numbers for November and December. One category that is not listed in the monthly stat report for food service is the number of enforcement inspections. During the month of December our staff conducted 49 enforcement inspections which were largely attributed to the 3 facilities that have been in violation of the indoor dining ban. These 2 of the 3 facilities remain open despite having been issued Cease and Desist orders and in one case, MDARD has issued a Summary Suspension of their license. A hearing before an Administrative Law Judge took place on January 7 and January 10 for the establishment that had their license suspended. The hearing required testimony by two members of our staff, including myself. The final decision of that hearing is expected by January 22, 2021. These cases have taken a lot of staff time and energy as we continue to document that the facilities are conducting indoor dining operations.



General Programs

The general programs have remained very busy into the month of December and show no signs of slowing down at this point. We are showing significant increases in services provided in all of the well and septic programs with the exception of well inspections. The well inspection program only requires us to do 10% of those inspections at the time of installation and the remainder can be inspected with a well log review and the on-site measurement of the well location. In our Three Rivers office we had one of our sanitarians off for a number of months so that resulted in a backlog of well inspections. He is now back to full duty and we are working towards getting those backlogged well inspections caught up and that will be reflected in the stats over the next couple of months.

Other Programs

There has not been a lot of activity with PFAS testing in the sites located in St. Joseph County over the last month. However, we have been working with EGLE, MDHHS and the Village of White Pigeon in developing a plan for the potential extension of the municipal water supply system. The extension will go into the area of PFAS contamination discovered through the testing around the former White Pigeon Paper Plant. The village has been in contact with an engineering firm to come up with a proposal for the water extension and they are also working on securing state grants to help pay for the project.

Establishment Inspection Report

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Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
ARBY'S #7394	HILLSDALE	11/4/2020	Complaint	0	0	0	0
BURGER KING #5055	Three Rivers	11/4/2020	Complaint	0	0	0	0
CAVONIS	HILLSDALE	11/25/2020	Complaint	0	0	0	0
CFD Fish Fry	Constantine	11/3/2020	Temporary	0	0	0	0
COLDWATER MASONIC TEMPLE BUILDING ASSOC	COLDWATER	11/3/2020	Progress Note	0	0	0	0
COLDWATER WINGS ETC	COLDWATER	11/12/2020	Routine	1	0	1	0
DAVIS SIDEKICK CAFE	OSSEO	11/10/2020	Routine	2	0	2	0
DAVIS SIDEKICK CAFE	OSSEO	11/24/2020	Complaint	0	0	0	0
EL CERRITO MEXICAN RESTAURANT	COLDWATER	11/13/2020	Routine	1	2	3	0
ELKS LODGE #1248	THREE RIVERS	11/16/2020	Progress Note	0	0	0	0
Hampton Inn--Food	Sturgis	11/4/2020	Routine	0	0	0	0
HILLSDALE TWP FIRE DEPT	HILLSDALE	11/6/2020	Routine	0	0	0	0
Jay'z BBQ	STURGIS	11/14/2020	STFU/Mobile	0	0	0	0
JILLY BEANS TOO	JONESVILLE	11/24/2020	Complaint	0	0	0	0
JONESVILLE HIGH SCHOOL	JONESVILLE	11/4/2020	Routine	0	0	0	0
JONESVILLE MIDDLE SCHOOL	JONESVILLE	11/4/2020	Routine	0	0	0	0
LITTLE CAESARS #1200-001	Three Rivers	11/9/2020	Progress Note	0	0	0	0
MCDONALD'S-JONESVILLE	JONESVILLE	11/12/2020	Routine	0	0	0	1
MCDONALD'S-JONESVILLE	JONESVILLE	11/23/2020	Complaint	0	0	0	0
MONTGOMERY FIRE DEPARTMENT	MONTGOMERY	11/24/2020	Routine	0	0	0	0
Punjab Group Mendon Inc/Mendon Quick Sto		11/5/2020	Follow-Up	0	0	0	0
Punjab Group Mendon Inc/Mendon Quick Sto		11/16/2020	Follow-Up	0	0	0	0
RAMSHACKLE BREWING CO	Jonesville	11/13/2020	Progress Note	0	0	0	0
ROSALIES ROADHOUSE	Jonesville	11/18/2020	Routine	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	11/30/2020	Complaint	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	11/30/2020	Complaint	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	11/30/2020	Complaint	0	0	0	0

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Spence Softball Complex	Sturgis	11/3/2020	Routine - Phone	0	0	0	0
Starbucks Coffee #61499	Three Rivers	11/30/2020	Consult	0	0	0	0
Sturgis Youth Soccer & Rocket Football	Sturgis	11/3/2020	Routine - Phone	0	0	0	0
SUPER 8: Food		11/5/2020	Routine	0	0	0	0
Taqueria El Tejano	Three Rivers	11/16/2020	Temporary	0	0	0	0
THE FINISH LINE	HILLSDALE	11/16/2020	Complaint	0	0	0	0
The Saucy Dog's BBQ	JONESVILLE	11/19/2020	Routine	1	0	1	0
WALDRON AREA SCHOOL	WRIGHT TWP	11/4/2020	Routine	0	0	0	1
WALDRON FRIENDLY TAVERN	WALDRON	11/4/2020	Progress Note	0	0	0	0
Weenie Kings	THREE RIVERS	11/11/2020	STFU/Mobile	0	0	0	0
WILLIAMS ELEMENTARY SCHOOL	JONESVILLE	11/4/2020	Routine	0	0	0	0

Food Inspection Codes:

P-This indicates a priority violation which is a violation which includes a quantifiable measure to show control of hazards such as cooking, cooling, reheating and handwashing. It is in general terms a violation that can potentially lead directly to an illness.

Pf-This is a priority foundation violation which is a violation that supports a priority violation. For example, the lack of soap or towels at a handwash sink is a Pf. This supports the priority violation of not washing hands.

C-This is a core violation-This is an item the usually relates to general sanitation, operational controls and maintenance of facilities and equipment.

Establishment Inspection Report

F

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
ARBY'S	COLDWATER	12/29/2020	Routine	0	1	1	0
ARBY'S #7394	HILLSDALE	12/9/2020	Routine	0	0	0	1
BIGGBY COFFEE	HILLSDALE	12/14/2020	Routine	0	0	0	0
BON APPETIT MGT. CO.	HILLSDALE	12/10/2020	Complaint	0	0	0	0
BUFFALO WILD WINGS	COLDWATER	12/10/2020	Routine	1	0	1	1
BURGER KING #13790	HILLSDALE	12/14/2020	Routine	0	0	0	1
CHECKER RECORDS	HILLSDALE	12/28/2020	Routine	1	0	1	1
DAD'S PLACE	Three Rivers	12/28/2020	Routine	0	0	0	0
DAYS INN HILLSDALE/MECHETA	HILLSDALE	12/29/2020	Routine	0	0	0	0
Goody's Sauk Trail Diner	Jerome	12/3/2020	Routine	0	0	0	0
HANDMADE SANDWICHES & BEVERAGES	HILLSDALE	12/23/2020	Complaint	0	0	0	0
HANDMADE SANDWICHES & BEVERAGES	HILLSDALE	12/28/2020	Progress Note	0	0	0	0
HANDMADE SANDWICHES & BEVERAGES	HILLSDALE	12/30/2020	Enforcement	0	0	0	0
HILLSDALE FILLING STATION DELI	Hillsdale	12/17/2020	Routine	0	0	0	0
JILLY BEANS	Hillsdale	12/7/2020	Routine	1	0	1	0
LITTLE CAESARS PIZZA	Coldwater	12/29/2020	Routine	0	0	0	0
MAIN STREET PIZZA	JONESVILLE	12/4/2020	Routine	0	0	0	0
MAIN STREET PIZZA	JONESVILLE	12/4/2020	Progress Note	0	0	0	0
MAIN STREET PIZZA	JONESVILLE	12/8/2020	Complaint	0	0	0	0
OLIVIA'S CHOP HOUSE	JONESVILLE	12/2/2020	Routine	1	1	2	0
OUTPOST GRILLE	ALLEN	12/16/2020	Consult	0	0	0	0
Punjab Group Mendon Inc/Mendon Quick Sto		12/11/2020	Complaint	0	0	0	0
Punjab Group Mendon Inc/Mendon Quick Sto		12/28/2020	Complaint	0	0	0	0
Quincy Diner	QUINCY	12/8/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/9/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/10/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/11/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/12/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/13/2020	Enforcement	0	0	0	0

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
Quincy Diner	QUINCY	12/15/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/16/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/17/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/18/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/22/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/23/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/29/2020	Enforcement	0	0	0	0
Quincy Diner	QUINCY	12/30/2020	Enforcement	0	0	0	0
ROCHE SPORTS COMPLEX	HILLSDALE	12/7/2020	Progress Note	0	0	0	0
ROUGH DRAFT	HILLSDALE	12/18/2020	Routine	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/1/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/2/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/3/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/4/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/5/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/6/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/7/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/8/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/9/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/10/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/11/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/12/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/13/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/14/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/14/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/18/2020	Enforcement	0	0	0	0

Name	Location	Date	Inspection Type	# P	# Pf	# P/Pf Fixed During Inspection	# Core
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/21/2020	Enforcement	0	0	0	0
SPANGLER'S FAMILY RESTAURANT	Jonesville	12/22/2020	Enforcement	0	0	0	0
SPANGLER'S STOCKYARD RESTAURANT	HILLSDALE TWP	12/5/2020	Enforcement	0	0	0	0
ST ANTHONY CATHOLIC CHURCH	HILLSDALE	12/23/2020	Routine	0	0	0	0
Starbucks Coffee #61499	Three Rivers	12/16/2020	Pre-opening/New	0	0	0	0
Subway	THREE RIVERS	12/16/2020	Routine	0	0	0	0
SUBWAY - HILLSDALE	HILLSDALE	12/30/2020	Routine	0	0	0	0
SUBWAY # 19719	COLDWATER	12/10/2020	Routine	0	0	0	0
Subway #11857	Three Rivers	12/16/2020	Routine	0	0	0	0
Taqueria El Tejano	Three Rivers	12/2/2020	Temporary	0	0	0	0
Taqueria El Tejano	Three Rivers	12/17/2020	Temporary	0	0	0	0
Taqueria El Tejano	Three Rivers	12/30/2020	Temporary	0	0	0	0
THE FINISH LINE	HILLSDALE	12/15/2020	Routine	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/10/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/11/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/12/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/13/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/14/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/15/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/16/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/17/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/18/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/21/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/22/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/23/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/28/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/29/2020	Enforcement	0	0	0	0
THE GOODIE SHOP	COLDWATER	12/30/2020	Enforcement	0	0	0	0
THE LOCAL	Centreville	12/9/2020	Consult	0	0	0	0
WENDY'S #4405	Hillsdale	12/22/2020	Routine	1	0	1	1
Wendy's #4574	Three Rivers	12/28/2020	Routine	0	0	0	0
Wendy's #4574	Three Rivers	12/30/2020	Progress Note	0	0	0	0

Inspection Type Count

F

November

Inspection Type	Count
Complaint	10
Consult	1
Follow-Up	2
Progress Note	5
Routine	14
Routine - Phone	2
STFU/Mobile	2
Temporary	2
Total number of inspections	38

Inspection Type Count by County

F

November

County	Inspection Type	Count
Branch	Progress Note	1
	Routine	2
Hillsdale	Complaint	9
	Progress Note	2
	Routine	10
St. Joseph	Complaint	1
	Consult	1
	Follow-Up	2
	Progress Note	2
	Routine	2
	Routine - Phone	2
	STFU/Mobile	2
	Temporary	2
	Total number of inspections	38

Inspection Type Count

F

December

Inspection Type	Count
Complaint	5
Consult	2
Enforcement	49
Pre-opening/New	1
Progress Note	4
Routine	23
Temporary	5
Total number of inspections	89

Inspection Type Count by County

F

December

County	Inspection Type	Count
Branch	Enforcement	29
	Routine	4
Hillsdale	Complaint	3
	Consult	1
	Enforcement	20
	Progress Note	3
St. Joseph	Routine	15
	Complaint	2
	Consult	1
	Pre-opening/New	1
	Progress Note	1
	Routine	4
	Temporary	3
	Total number of inspections	87

EH Service Statistics Report

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BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2020/2021

	DECEMBER				YTD 2020/2021				YTD 2019/2020			
	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL
WELL/SEWAGE SYSTEM EVAL.	-	-	1	1	2	-	1	3	2	-	5	7
CHANGE OF USE EVALUATIONS - FIELD	3	3	2	8	9	14	5	28	3	14	5	22
CHANGE OF USE EVALUATIONS - OFFICE	2	5	5	12	18	12	22	52	17	5	6	28
ON-SITE SEWAGE DISPOSAL												
PERMITS NEW CONSTRUCTION	-	2	6	8	5	24	21	50	12	12	21	45
REPAIR/REPLACEMENT	3	6	7	16	23	17	27	67	15	13	23	51
VACANT LAND EVALUATION	-	1	1	2	2	8	4	14	2	3	4	9
PERMITS DENIED	-	-	-	-	-	-	-	-	-	-	1	1
TOTAL	3	9	14	26	30	49	52	131	29	21	49	106
SEWAGE PERMITS INSPECTED	12	12	20	44	35	48	55	138	23	41	41	105
WELL PERMITS ISSUED	5	9	18	32	41	41	64	146	34	25	74	133
WELL PERMITS INSPECTED	22	13	6	41	67	39	9	115	31	40	66	137
FOOD SERVICE INSPECTION												
ROUTINE	29	15	4	66	56	45	48	167	54	76	81	211
NEW OWNER / NEW ESTABLISHMENT	-	-	-	-	-	1	-	1	3	1	3	7
FOLLOW-UP INSPECTION	-	-	-	4	1	-	2	7	3	1	2	6
TEMPORARY	-	-	3	3	1	4	9	14	1	9	15	25
MOBILE, STFU	-	-	-	-	-	-	3	3	3	1	-	4
PLAN REVIEW APPLICATIONS	-	-	-	-	-	-	-	-	-	2	3	5
FOOD COMPLAINTS RECEIVED	2	3	2	7	2	17	5	18	4	4	4	12
FOODBORNE ILLNESS INVESTIGATED	-	-	-	-	-	-	-	-	1	-	1	2
FOOD CLASSES												
MANAGEMENT CERTIFICATION CLASS	-	-	-	-	n/a	n/a	n/a	58	n/a	n/a	n/a	58
METH LAB REFERRALS	-	-	-	-	-	-	-	-	-	-	-	-
METH LAB LETTERS SENT	-	-	-	-	-	-	-	-	-	-	-	-
CAMPGROUND INSPECTION	-	-	-	-	-	-	-	-	-	-	-	-
NON-COMM WATER SUPPLY INSP.	-	-	-	-	-	4	4	8	1	9	7	17
SWIMMING POOL INSPECTION	-	-	-	-	-	-	-	-	-	3	-	3
PROPOSED SUBDIVISION REVIEW	-	-	-	-	-	-	-	-	-	-	-	-
SEPTIC TANK CLEANER	-	-	-	-	-	-	-	-	-	-	-	-
DHS LICENSED FACILITY INSP.	-	4	1	5	1	9	5	15	1	11	7	19
COMPLAINT INVESTIGATIONS	-	2	-	2	-	3	4	7	6	9	10	25
LONG TERM MONITORING	-	-	-	-	-	-	-	-	-	-	-	-
BODY ART FACILITY INSPECTIONS	1	-	-	1	1	-	-	1	1	-	-	1

BRANCH - HILLSDALE - ST. JOSEPH COMMUNITY HEALTH AGENCY

ENVIRONMENTAL HEALTH SERVICE REPORT 2020/2021

	NOVEMBER				YTD 2020/2021				YTD 2019/2020				
	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL	BR	HD	SJ	TOTAL	
WELL/SEWAGE SYSTEM EVAL.	1	-	-	1	2	-	-	2	-	-	5	5	
CHANGE OF USE EVALUATIONS	2	1	3	6	6	11	3	20	3	9	4	16	
CHANGE OF USE EVALUATIONS - OFFICE	8	3	5	16	16	7	17	40	14	2	5	21	
ON-SITE SEWAGE DISPOSAL													
PERMITS NEW CONSTRUCTION	1	13	7	21	5	22	15	42	11	11	14	36	
REPAIR/REPLACEMENT	6	4	4	14	20	11	20	51	12	8	17	37	
VACANT LAND EVALUATION	1	4	2	7	2	7	3	12	1	2	3	6	
PERMITS DENIED	-	-	-	-	-	-	-	-	-	-	1	1	
TOTAL	8	21	13	42	27	40	38	105	24	21	35	80	
SEWAGE PERMITS INSPECTED	13	18	15	46	23	36	35	94	17	28	25	70	
WELL PERMITS ISSUED	16	16	27	59	36	32	46	114	26	21	54	101	
WELL PERMITS INSPECTED	25	9	-	34	45	26	3	74	24	32	64	120	
FOOD SERVICE INSPECTION													
ROUTINE	2	10	4	16	27	30	44	101	39	53	53	145	
NEW OWNER/NEW ESTABLISHMENT	-	-	-	-	-	1	-	1	2	1	1	4	
FOLLOW-UP INSPECTIONS	-	-	2	2	1	-	2	3	1	-	1	2	
TEMPORARY	-	-	2	2	1	4	6	11	1	8	12	21	
STFU, MOBILE	-	-	2	2	-	-	3	3	3	1	-	4	
PLAN REVIEW APPLICATIONS	-	-	-	-	-	-	-	-	-	2	3	5	
FOOD COMPLAINTS RECEIVED	-	9	1	4	-	14	3	11	4	3	4	11	
FOODBORNE ILLNESS INVESTIGATED	-	-	-	-	-	-	-	-	1	-	1	2	
FOOD CLASSES													
MANAGEMENT CERTIFICATION CLASS	-	-	-	-	n/a	n/a	n/a	46	n/	n/a	n/a	n/a	46
METH LAB REFERRALS	-	-	-	-	-	-	-	-	-	-	-	-	
METH LAB LETTERS SENT	-	-	-	-	-	-	-	-	-	-	-	-	
CAMPGROUND INSPECTION	-	-	-	-	-	-	-	-	-	-	-	-	
NON-COMM WATER SUPPLY INSP.	-	4	-	4	-	4	4	8	1	7	5	13	
SWIMMING POOL INSPECTION	-	-	-	-	-	-	-	-	-	3	-	3	
PROPOSED SUBDIVISION REVIEW	-	-	-	-	-	-	-	-	-	-	-	-	
SEPTIC TANK CLEANER	-	-	-	-	-	-	-	-	-	-	-	-	
DHS LICENSED FACILITY INSP.	-	1	1	2	1	5	4	10	1	4	6	11	
COMPLAINTS INVESTIGATIONS	-	1	3	4	-	1	4	5	4	6	8	18	
LONG TERM MONITORING	-	-	-	-	-	-	-	-	-	-	-	-	
BODY ART FACILITY INSPECTIONS	-	-	-	-	-	-	-	-	1	-	-	1	



Area
Agency on
Aging (IIC)
Branch-St. Joseph

January 28, 2021
Director's Report

1. We continue to disburse personal protective equipment to our providers, vendors and various community partners. Please let us know if you are aware of organizations who need masks.
2. Services to Victims of Elder Abuse Program Updates:
 - a. The 1st Q program report is attached for your perusal.
 - b. Our team responded to a special allocation request announced in late December. The intended use of these federal funds (collections from court settlements, not tax dollars) is for one-time purchases to assist during the pandemic, security & privacy related items, and targeted outreach & marketing efforts. We are hopeful to receive the funds so we may serve more victims in a more confidential manner.
 - c. We have been notified that the Division of Victim Services will be conducting a "Contract Review" of the SVEA program in March. They will conduct staff interviews, review policies, financials and our processes. Our team is preparing for the intensive 3-day "event"!
3. I want to take a moment to share a few highlights from the past week... Our staff have completely shifted gears from normal work assignments to operate more like a call center to handle hundreds of calls pouring in from individuals 65 and older with no family/friends to help them make online appointments for a COVID vaccination. At the time this report was written, we had taken calls non-stop for 5 days, addressed hundreds of voicemails, and taken hundreds of hand-written notes from other CHA staff. We've handled well over 700 phone calls and scheduled nearly 200 appointments for our three community-based clinics that happened the week of January 18th. The waiting list has over 1,400 individuals and counting... Below is some of the feedback from our interactions with our community members:
 - a. An 80-year-old gentleman shared his gratitude for assistance in making his appointment after travelling to his local library 7 times to attempt to make the appointment on his own.
 - b. Many people are just so grateful for a call back, they are crying and expressing how relieved they are. Many admit they have the internet but just don't know how use technology. This is a resounding issue expressed throughout the country as we hear from our peers in the aging network.
 - c. Based on many conversations we are able to make referrals for other services such as home delivered meals and friendly reassurance. This is an opportunity for assisting more people who've never called us before!
 - d. Health care professionals have specifically thanked us for being there because they know how difficult it is for some people to make their own appointments.
4. Our current Statement of Grant Award from the Aging & Adult Services Agency is set to end on January 31, 2021. We are hearing credible rumblings of additional funding: federal emergency relief funds, state/AASA funding to support AAA's vaccination efforts, extension of the Direct Care Worker Premium Pay funds, and additional traditional allocations. We will keep the Board updated and work to amend provider budgets as soon as we can. Providers are already expressing the need for additional funds. We anticipate an increase in the one performance-based meal funding (NSIP) that is based on the # of meals served in the previous fiscal year. In FY2020 we had nearly a 10% increase in meals served, DESPITE these factors: the shut-down of services, altered service delivery and reduced staffing/volunteers. This has truly been an amazing feat for our providers (Community Action serving Branch Co.) and St. Joseph County Commission on Aging. Without their commitment and the federal emergency relief funds (CARES and FFCRA) it wouldn't have been imaginable!



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING
AGING & ADULT SERVICES AGENCY

ELIZABETH HERTEL
DIRECTOR

January 26, 2021

Rebecca A. Burns, Health Officer
Branch-Hillsdale-St. Joseph
Community Health Agency
570 N. Marshall Rd.
Coldwater, MI 49036

Dear Ms. Burns:

The Michigan Department of Health and Human Services, Aging and Adult Services Agency (AASA) would like to thank you and your staff for the opportunity to virtually conduct the Fiscal Year (FY) 2020 financial assessment for Region 3C Area Agency on Aging (AAA). We reviewed materials included in Region 3C AAA's Financial Policy and Procedure Manual including additional processes that directly affect the operation of your agency. Some of the items reviewed and/or tested included but were not limited to the following:

- Single Audit FY 2019
- Financial Assessment Questionnaire
- Financial Expenditure Reports
- Timekeeping Studies and Process; payroll samples
- Internal Controls; procedures, process and examples

Region 3C AAA was found to be in compliance with AASA requirements based on the assessment review process described above.

A copy of the AASA Fiscal Assessment Feedback Form is attached for your records. If you have any questions, please feel free to contact your field representative or AASA Financial Quality Grant Support Manager, Amy Colletti, at 517-230-6362, or at CollettiA@michigan.gov.

Sincerely,

A handwritten signature in cursive script that reads 'Cindy Masterson'.

Cindy Masterson, Director
Operations and Aging Network Support Division

CM/ac/cll

Attachments

cc: Amy Colletti, AASA Financial Quality Grant Support Manager
Laura Sutter, AAA 3C Director
Cindy Albrecht, AASA Field Representative
Terri Simon, AASA Financial Analyst
Ashley O'Neil, AASA Financial Analyst
Scott Wamsley, AASA Deputy Director
Dr. Alexis Travis, AASA Senior Deputy Director
Steve Betterly, Acting Manager, Technical Assistance & Quality Improvement
Section

<p>P.O. Box 30676 333 S. Grand Ave., 4th Floor Lansing, MI 48933</p>	<p>MICHIGAN AGING AND ADULT SERVICES AGENCY Financial Assessment Feedback Report</p>		<p>Area Agency: Region 3C Area Agency on Aging Assessment Date(s): September 9, 2020 Page 1 of 1 Fiscal Year: 2020</p>
<p>(1) Reference to:</p>	<p>(2) Compliance Items, and Recommendations, FINDINGS</p>	<p>(3) Compliance or Recommendation Due Date</p>	<p>(4) Area Agency Response (Attach additional sheets if necessary)</p>
<p>OMB Circulars, Internal Controls</p> <p>AAA Minimum Operating Standards</p> <p>Financial Management Policies and Procedures, other Internal Control documentation</p>	<p>Compliance Findings:</p> <p>There were no compliance findings in the financial assessment of Region 3C Area Agency on Aging for the period of October 1, 2019 through September 30, 2020 (Fiscal Year 2020). Region 3C was found in compliance with AASA requirements.</p>		

AASA: Complete columns 1- 2. Complete column 3 if applicable. E-mail to AAA for completion of column 4.

AAA: Complete column 4 if applicable. E-mail to AASA with required response/correction by due date noted.



570 Marshall Road, Coldwater, MI 49036

www.bhsj.org/aaa

Services to Victims of Elder Abuse Grant FY20-21 1st Quarter Report (St. Joseph County)

10/01/20 - 12/31/20

*Types of Victimization & Services Provided are based on number of occurrences

*Demographic Info is new clients only; all other categories include continuing clients

Office: (517) 278-2538

Toll Free (888) 615-8009

For additional information or questions please contact:

Danielle Newhouse Ph: (517) 933-3032 Email: newhoused@bhsj.org

Joshua Englehart Ph: (517) 933-3070 Email: englehartj@bhsj.org

Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	1	0	1
Multiple Races	0	0	0
Not Reported	0	0	0
Caucasian/Non-Latino	6	0	6
Female	5	0	5
Male	1	0	1
Other	0	0	0
Vulnerable: Age 18-59	1	0	1
Elderly: Age 60 and Older	5	0	5
<u>New Clients Total</u>	6	0	6
<u>Continuing Clients</u>	0	0	0
<u>Total Clients Served</u>	6	0	6

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	0	0
Harassment/Stalking	6	0	6
Domestic or Family Violence	1	0	1
Elder Abuse or Neglect	3	0	3
Identity Theft/Fraud/Financial Crime	3	0	3
Physical Assault	0	0	0
Robbery/Burglary	0	0	0
Sexual Assault	0	0	0
Survivors of Homicide	0	0	0
Multiple Victimizations	3	0	3

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	10	0	10
Referral to Other Services	6	0	6
Referral to Other Victim Services	0	0	0
Victim Notification	0	0	0

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	0	0	0
Disability	6	0	6
Homeless	0	0	0
LGBTQ	0	0	0
Veteran	1	0	1

Services to Victims of Elder Abuse Grant FY20-21 1st Quarter Report (St. Joseph Co.) Cont.

Personal Advocacy	Total	Previous Qtr. Totals	YTD
Child/Dependent Assistance	0	0	0
Emergency Medical Care	0	0	0
Individual Advocacy	13	0	13
Intervention with Person or Institutions	10	0	10
Law Enforcement Interview	1	0	1
Transportation	0	0	0

Emotional Support or Safety Services	Total	Previous Qtr. Totals	YTD
Crisis Intervention	2	0	2
Emergency Financial Assistance	0	0	0

Shelter/Housing Services	Total	Previous Qtr. Totals	YTD
Relocation Assistance	4	0	4
Transitional Housing	0	0	0

Criminal Justice Assistance	Total	Previous Qtr. Totals	YTD
Criminal Advocacy	2	0	2
Law Enforcement Interview	2	0	2
Notification of Criminal Justice Event	1	0	1
Other Emergency Assistance	0	0	0
Personal Protective Order	1	0	1
Prosecution Interview	0	0	0
Restitution Assistance	0	0	0
Victim Impact Statement	0	0	0



570 Marshall Road, Coldwater, MI 49036

Services to Victims of Elder Abuse Grant FY20-21 1st Quarter Report (Branch County)

10/01/20 - 12/31/20

*Types of Victimization & Services Provided are based on number of occurrences

*Demographic Info is new clients only; all other categories include continuing clients

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Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	1	0	1
Multiple Races	0	0	0
Not Reported	0	0	0
Caucasian/Non-Latino	6	0	6
Female	6	0	6
Male	1	0	1
Other	1	0	1
Vulnerable: Age 18-59	2	0	2
Elderly: Age 60 and Older	6	0	6
<u>New Clients Total</u>	8	0	8
<u>Continuing Clients</u>	0	0	0
<u>Total Clients Served</u>	8	0	8

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	0	0	0
Disability	7	0	7
Homeless	1	0	1
LGBTQ	1	0	1
Veteran	0	0	0

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	0	0
Harassment/Stalking	5	0	5
Domestic or Family Violence	3	0	3
Elder Abuse or Neglect	3	0	3
Identity Theft/Fraud/Financial Crime	1	0	1
Physical Assault	1	0	1
Robbery/Burglary	0	0	0
Sexual Assault	0	0	0
Survivors of Homicide	0	0	0
Multiple Victimizations	3	0	3

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	3	0	3
Referral to Other Services	16	0	16
Referral to Other Victim Services	2	0	2
Victim Notification	2	0	2

Services to Victims of Elder Abuse Grant FY20-21 - 1st Quarter Report (Branch Co.) Cont.

Personal Advocacy	Total	Previous Qtr. Totals	YTD
Child/Dependent Assistance	0	0	0
Emergency Medical Care	0	0	0
Individual Advocacy	2	0	2
Intervention with Person or Institutions	10	0	10
Law Enforcement Interview	4	0	4
Transportation	1	0	1

Emotional Support or Safety Services	Total	Previous Qtr. Totals	YTD
Crisis Intervention	4	0	4
Emergency Financial Assistance	4	0	4

Shelter/Housing Services	Total	Previous Qtr. Totals	YTD
Relocation Assistance	1	0	1
Transitional Housing	0	0	0

Criminal Justice Assistance	Total	Previous Qtr. Totals	YTD
Criminal Advocacy	0	0	0
Law Enforcement Interview	3	0	3
Notification of Criminal Justice Event	0	0	0
Other Emergency Assistance	0	0	0
Personal Protective Order	0	0	0
Prosecution Interview	0	0	0
Restitution Assistance	0	0	0
Victim Impact Statement	0	0	0



Services to Victims of Elder Abuse Grant FY20-21 1st Quarter Report (Both Counties)

10/01/20 - 12/31/20

***Types of Victimization & Services Provided are based on number of occurrences**

***Demographic Info is new clients only; all other categories include continuing clients**

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Demographics - New Clients	Total	Previous Qtr. Totals	YTD
Black/African-American	2	0	2
Multiple Races	0	0	0
Not Reported	0	0	0
Caucasian/Non-Latino	12	0	12
Female	11	0	11
Male	2	0	2
Other	1	0	1
Vulnerable: Age 18-59	3	0	3
Elderly: Age 60 and Older	11	0	11
<u>New Clients Total</u>	14	0	14
<u>Continuing Clients</u>	0	0	0
<u>Total Clients Served</u>	14	0	14

Special Classification	Total	Previous Qtr. Totals	YTD
Deaf/Hard of Hearing	0	0	0
Disability	13	0	13
Homeless	1	0	1
LGBTQ	1	0	1
Veteran	1	0	1

Types of Victimization	Total	Previous Qtr. Totals	YTD
Arson	0	0	0
Harassment/Stalking	11	0	11
Domestic or Family Violence	4	0	4
Elder Abuse or Neglect	6	0	6
Identity Theft/Fraud/Financial Crime	4	0	4
Physical Assault	1	0	1
Robbery/Burglary	0	0	0
Sexual Assault	0	0	0
Survivors of Homicide	0	0	0
Multiple Victimizations	6	0	6

Direct Services	Total	Previous Qtr. Totals	YTD
Crime Victims Compensation	0	0	0
Information about Criminal Justice	13	0	13
Referral to Other Services	22	0	22
Referral to Other Victim Services	2	0	2
Victim Notification	2	0	2

Services to Victims of Elder Abuse Grant FY20-21 1st Quarter Report (Both Counties)

Personal Advocacy	Total	Previous Qtr. Totals	YTD
Child/Dependent Assistance	0	0	0
Emergency Medical Care	0	0	0
Individual Advocacy	15	0	15
Intervention with Person or Institutions	20	0	20
Law Enforcement Interview	5	0	5
Transportation	1	0	1

Emotional Support or Safety Services	Total	Previous Qtr. Totals	YTD
Crisis Intervention	6	0	6
Emergency Financial Assistance	4	0	4

Shelter/Housing Services	Total	Previous Qtr. Totals	YTD
Relocation Assistance	5	0	5
Transitional Housing	0	0	0

Criminal Justice Assistance	Total	Previous Qtr. Totals	YTD
Criminal Advocacy	2	0	2
Law Enforcement Interview	5	0	5
Notification of Criminal Justice Event	1	0	1
Other Emergency Assistance	0	0	0
Personal Protective Order	1	0	1
Prosecution Interview	0	0	0
Restitution Assistance	0	0	0
Victim Impact Statement	0	0	0



Personal Health and Disease Prevention: January 28, 2021

Communicable Disease:

Case investigation is ongoing even with the vaccine clinics underway. We have several staff members who continue to do this daily including weekends. Disease investigation is still a significant part of our daily duties in stopping the transmission of Covid-19. For a month or so now the state has been working on a partnership with a program called Patient Education Genius (PEG) for local health. This program will aid us in conducting case investigations via a case reporting form that the patient will complete online themselves. We make several attempts to reach people via phone which is not always successful or the preferred method of communication for people. This will provide us with another form of outreach and allow the patient to complete the form at a time they find convenient. They have been working diligently to get the software ready for local public health use. We hope to see a training come down the pipeline in the next week or so. I think this will be a great tool as we move into the next phase of the pandemic.

Immunizations/STI/HIV:

As you can imagine, immunizations are heavily focused on the Covid-19 vaccines at this time. We continue to schedule clinics based on vaccine availability each week. Our phone lines have been overwhelmed with those wanting to receive the vaccine or organize it for a family member. We are trying our best to spread accurate messaging, direction, and transparency to these folks regarding vaccine allocation.

It's been a wonderful experience to speak with our community members at the mass vaccine clinics and see how excited/hopeful people are for this next chapter. They are incredibly grateful for our service and it truly makes the long day at these clinics worth it for our staff and volunteers. It's important to remind people that all of the same safety measures are still in place even after receiving the vaccine and especially after only having the first dose. We need to continue mask use, hand washing, and social distancing practices.

Women, Infant, and Children (WIC):

The WIC program has extended remote services through May. Our caseload increased when the pandemic hit and it continues to be at a steady rate.

Children's Special Health Care Services (CSHCS), Lead, and Hearing & Vision:

Scheduling for hearing and vision clinics in schools has been very challenging with closings due to several kids and classrooms being out for quarantine. Our technicians have been very flexible with accommodating the needs of the school.

CSHCS staff continue to work hard at helping families navigate during the pandemic with medical needs, billing frustrations, and pharmaceutical delivery delays. We are seeing an increase in our numbers and referrals.

Kali Nichols MPH
Personal Health & Disease Prevention Director

Branch - Hillsdale - St. Joseph Community Health Agency
Personal Health and Disease Prevention

	Nov-20					YTD 2020-21					YTD 2019-2020				
	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total
CHILD IMMUNIZATIONS															
# Vaccines Given CHA	158	227	-	135	520	265	445	42	267	1,019	463	464	144	257	1,328
All VFC Doses Given	813	608	-	1,134	2,555	1,966	1,379	-	2,483	5,828	2,265	1,671	-	2,767	6,703
Waivers	1	3	6	3	13	14	22	6	13	55	21	29	1	33	84
ADULT IMMUNIZATIONS															
# Vaccines Given	106	30	2	44	182	285	69	9	92	455	574	196	47	203	1,020
All AVP Doses Given	18	10	-	75	103	42	16	-	92	150	75	60	-	71	206
TRAVEL VACCINATIONS															
Branch Office	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
COMMUNICABLE DISEASE															
TB Tests Done	3	3	-	-	6	13	6	-	1	20	40	18	-	11	69
New LTBI on Rx	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
STD treatments	-	3	-	1	4	-	5	1	5	11	2	2	-	11	15
New STD Investigations	12	16	-	16	44	25	36	-	39	100	31	15	-	49	95
HIV Testing	-	1	1	-	2	-	1	2	-	3	-	3	-	4	7
ENROLLMENTS															
Medicaid & Michild	-	-	-	-	-	-	-	-	-	-	8	2	-	4	14
REFERRAL SERVICE															
MCDC Referrals	10	16	2	13	41	21	28	6	26	81	25	74	2	22	123
MIHP referrals	-	3	26	17	46	2	8	54	34	98	23	3	31	43	100
Hearing Screens															
Pre-school	-	98	-	139	237	-	148	-	237	385	-	33	-	138	171
School Age	130	344	-	107	581	278	581	-	378	1,237	546	315	-	1,123	1,984
Vision Screens															
Pre-school	-	98	-	153	251	-	157	-	270	427	-	16	-	157	173
School Age	142	333	-	106	581	814	685	-	521	2,020	2,005	1,138	-	1,811	4,954
Children's Special Health Care Services															
Diagnostics	-	-	-	-	-	1	-	-	-	1	5	10	-	-	15
Assessments-Renewal	22	17	-	29	68	41	46	-	57	144	46	36	-	60	142
Assessments-New	5	2	-	8	15	7	9	-	15	31	13	12	-	17	42

Branch - Hillsdale - St. Joseph Community Health Agency 2021-2022 H Packet, Page # 69
Personal Health and Disease Prevention

Dec-20

YTD 2020-21

YTD 2019-2020

	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total	BR	HD	ST	TR	Total
CHILD IMMUNIZATIONS															
# Vaccines Given CHA	69	71	14	65	219	334	516	56	332	1,238	600	626	188	325	1,739
All VFC Doses Given	864	505	-	952	2,321	2,830	1,884	-	3,435	8,149	3,075	2,280	-	3,688	9,043
Waivers	-	-	-	-	-	14	22	6	13	55	21	29	1	37	88
ADULT IMMUNIZATIONS															
# Vaccines Given	97	30	-	41	168	382	99	9	133	623	685	257	64	233	1,239
All AVP Doses Given	20	4	-	1	25	62	20	-	93	175	122	91	-	88	301
TRAVEL VACCINATIONS															
Branch Office	-	-	-	-	-	-	-	-	-	-	1	-	-	-	1
COMMUNICABLE DISEASE															
TB Tests Done	13	6	-	1	20	26	12	-	2	40	46	36	-	13	95
New LTBI on Rx	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
STD treatments	-	-	-	2	2	-	5	1	7	13	2	3	-	16	21
New STD Investigations	19	20	-	17	56	44	56	-	56	156	35	26	-	69	130
HIV Testing	-	-	-	-	-	-	1	2	-	3	-	3	-	8	11
ENROLLMENTS															
Medicaid & Michild	-	-	-	-	-	-	-	-	-	-	8	3	-	8	19
REFERRAL SERVICE															
MCDC Referrals	8	31	1	1	41	29	59	7	27	122	31	117	2	40	190
MIHP referrals	44	-	20	23	87	46	8	74	57	185	26	9	47	53	135
Hearing Screens															
Pre-school	-	-	-	24	24	-	148	-	261	409	-	102	-	168	270
School Age	-	35	-	223	258	278	616	-	601	1,495	585	604	-	1,199	2,388
Vision Screens															
Pre-school	-	-	-	27	27	-	157	-	297	454	-	86	-	175	261
School Age	-	24	-	328	352	814	709	-	849	2,372	2,367	1,250	-	2,148	5,765
Children's Special Health Care Services															
Diagnostics	1	1	-	-	2	2	1	-	-	3	5	14	-	-	19
Assessments-Renewal	16	28	-	14	58	57	74	-	71	202	66	65	-	84	215
Assessments-New	-	6	-	4	10	7	15	-	19	41	18	20	-	20	58

Personal Health and Disease Prevention

November-20

	2020-2021				FYTD 2020-2021				2019-20 FYTD			
	BR	HD	SJ	Total	BR	HD	SJ	Total	BR	HD	SJ	Total
Animal Bite/Rabies potential exposure	2	5	-	7	8	9	-	17	3	8	1	12
Campylobacter	-	-	-	-	-	1	1	2	2	2	3	7
Chicken Pox	-	-	-	-	-	-	-	-	-	1	-	1
Chlamydia	6	9	10	25	15	19	25	59	21	11	40	72
Coccidioidomycosis	-	-	-	-	-	-	-	-	-	-	-	-
Colds W/O Fever	24	66	177	267	172	185	397	754	445	199	675	1,319
CRE Carbapenem Resistant Enterobac.	-	-	-	-	-	-	-	-	-	1	1	2
Cryptosporidiosis	-	-	-	-	-	-	-	-	1	1	-	2
Ehrlichiosis, Anaplasma	-	-	-	-	-	-	-	-	-	-	-	-
Flu Like Disease	84	21	81	186	280	48	146	474	351	157	396	904
GI Illness	99	82	116	297	295	182	254	731	898	355	602	1,855
Giardiasis	-	-	-	-	-	-	-	-	-	-	1	1
Gonorrhea	6	7	6	19	10	17	14	41	8	4	9	21
Guillian-Barre Syndrome	-	-	-	-	-	-	-	-	1	-	-	1
H. Influenzae Disease - Inv.	-	-	-	-	-	-	-	-	-	1	-	1
Head Lice	3	13	27	43	30	20	57	107	164	68	155	387
Hepatitis A	-	-	-	-	-	-	-	-	1	-	-	1
Hepatitis B - Acute	-	-	-	-	-	-	-	-	-	-	1	1
Hepatitis B - Chronic	-	-	-	-	1	-	-	1	-	-	-	-
Hepatitis C - Acute	-	-	-	-	-	-	-	-	1	-	2	3
Hepatitis C - Chronic	1	-	2	3	3	1	4	8	4	6	8	18
Histoplasmosis	-	-	-	-	-	-	-	-	-	-	-	-
HIV/AIDS	-	-	-	-	-	-	-	-	-	-	-	-
Impetigo	1	-	-	1	4	-	1	5	3	3	9	15
Influenza	-	-	-	-	-	-	-	-	-	-	1	1
Legionellosis	-	-	-	-	-	-	-	-	-	-	1	1
Lyme Disease	-	-	-	-	-	-	-	-	1	-	5	6
Menengitis - Aseptic	-	-	-	-	-	-	-	-	-	-	-	-
Mononucleosis	-	1	-	1	2	1	-	3	3	6	7	16
Mycobacterium - Other	-	-	-	-	-	-	-	-	-	2	1	3
Norovirus	-	-	-	-	-	-	-	-	-	-	-	-
Novel Coronavirus	1,338	1,116	1,252	3,706	1,672	1,345	1,823	4,840	-	-	-	-
Pertussis	-	-	-	-	-	-	-	-	-	-	-	-
Pink Eye	1	1	4	6	3	6	8	17	60	23	67	150
Q Fever	-	-	-	-	-	-	-	-	-	-	1	1
Salmonellosis	-	-	-	-	2	-	-	2	1	2	2	5
Scabies	-	-	-	-	2	-	-	2	2	2	4	8
Shiga Toxin-prod. (STEC)	-	-	-	-	-	-	-	-	2	2	-	4
Shigellosis	-	-	-	-	-	-	-	-	-	-	-	-
Shingles	-	-	-	-	-	-	-	-	-	-	-	-
Staphylococcus Aureus Infect.	-	-	-	-	-	-	-	-	-	-	-	-
Strep Invasive Gp A	-	-	-	-	-	-	1	1	-	1	1	2
Strep Pneumonia Inv Ds.	-	-	-	-	1	-	1	2	-	1	1	2
Strep Throat	6	9	19	34	38	37	61	136	96	89	145	330
Syphilis To Be Determined	-	-	-	-	-	-	-	-	2	-	-	2

Branch - Hillsdale - St. Joseph Community Health Agency 2020-21 BOH Packet, Page # 71
Personal Health and Disease Prevention

December-20

	2020-2021				FYTD 2020-2021				2019-20 FYTD			
	BR	HD	SJ	Total	BR	HD	SJ	Total	BR	HD	SJ	Total
Animal Bite/Rabies potential exposure	2	4	-	6	10	13	-	23	6	13	1	20
Campylobacter	-	-	-	-	-	1	1	2	3	2	5	10
Chicken Pox	-	-	-	-	-	-	-	-	-	1	-	1
Chlamydia	13	13	12	38	28	32	37	97	24	19	54	97
Coccidioidomycosis	-	-	-	-	-	-	-	-	-	-	-	-
Colds W/O Fever	2	38	24	64	174	223	421	818	572	284	1,022	1,878
CRE Carbapenem Resistant Enterobac.	-	-	-	-	-	-	-	-	-	1	1	2
Cryptosporidiosis	-	-	1	1	-	-	1	1	2	1	-	3
Ehrlichiosis, Anaplasma	-	-	-	-	-	-	-	-	-	-	-	-
Flu Like Disease	42	13	24	79	322	61	170	553	452	305	570	1,327
GI Illness	9	88	34	131	304	270	288	862	1,283	583	946	2,812
Giardiasis	-	-	-	-	-	-	-	-	1	1	3	5
Gonorrhea	6	7	5	18	16	24	19	59	9	7	15	31
Guillian-Barre Syndrome	-	-	-	-	-	-	-	-	1	-	-	1
H. Influenzae Disease - Inv.	-	-	-	-	-	-	-	-	-	1	1	2
Head Lice	1	5	15	21	31	25	72	128	198	76	206	480
Hepatitis A	-	-	-	-	-	-	-	-	1	-	-	1
Hepatitis B - Acute	-	-	-	-	-	-	-	-	-	-	1	1
Hepatitis B - Chronic	-	-	-	-	1	-	-	1	-	1	-	1
Hepatitis C - Acute	-	-	1	1	-	-	1	1	1	-	2	3
Hepatitis C - Chronic	3	-	-	3	6	1	4	11	6	6	11	23
Histoplasmosis	-	-	-	-	-	-	-	-	-	-	-	-
HIV/AIDS	-	-	-	-	-	-	-	-	-	-	-	-
Impetigo	-	-	-	-	4	-	1	5	5	3	15	23
Influenza	-	-	-	-	-	-	-	-	11	18	11	40
Legionellosis	-	-	-	-	-	-	-	-	-	-	1	1
Lyme Disease	-	-	-	-	-	-	-	-	1	-	5	6
Menengitis - Aseptic	-	-	-	-	-	-	-	-	1	-	-	1
Mononucleosis	-	-	-	-	2	1	-	3	5	7	11	23
Mycobacterium - Other	-	-	-	-	-	-	-	-	-	2	1	3
Norovirus	-	-	-	-	-	-	-	-	-	-	-	-
Novel Coronavirus	802	906	1,003	2,711	2,474	2,251	2,826	7,551	-	-	-	-
Pertussis	-	-	-	-	-	-	-	-	-	1	-	1
Pink Eye	1	1	4	6	4	7	12	23	90	43	105	238
Q Fever	-	-	-	-	-	-	-	-	-	-	1	1
Salmonellosis	1	-	-	1	3	-	-	3	1	2	2	5
Scabies	-	-	-	-	2	-	-	2	2	2	4	8
Shiga Toxin-prod. (STEC)	-	-	-	-	-	-	-	-	2	3	-	5
Shigellosis	-	-	-	-	-	-	-	-	-	-	-	-
Shingles	-	-	-	-	-	-	-	-	-	-	-	-
Staphylococcus Aureus Infect.	-	-	-	-	-	-	-	-	-	-	-	-
Strep Invasive Gp A	-	-	-	-	-	-	1	1	1	2	1	4
Strep Pneumonia Inv Ds.	-	1	-	1	1	1	1	3	1	2	1	4
Strep Throat	3	5	6	14	41	42	67	150	159	136	244	539
Syphilis To Be Determined	-	-	-	-	-	-	-	-	2	-	-	2

WIC CLINIC CASELOAD STATISTICS PER CLINIC

	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	20-21 YTD	20-21 Avg	19-20 Avg	18-19 Avg	17-18 Avg
BRANCH	1,438	1,438	1,434										4,310	1,437	1,337	1,247	1,315
HILLSDALE	1,013	988	889										2,890	963	1,004	988	1,115
STURGIS	783	749	725										2,257	752	810	766	768
THREE RIVERS	1,241	1,136	1,062										3,439	1,146	1,127	982	1,024
Totals	4,475	4,311	4,110										12896	4,299	4,286	3,988	4,223

This reflects WIC clients who have enrolled and are using their WIC benefits. These are the numbers that our funding is dependent upon. We need to maintain a caseload at 97% or greater than our assigned caseload of 5,700 participants. This means that we need to have a caseload of at least 5,529 clients each month that are using their WIC benefits to remain funded at our current level. This report runs two months behind, so numbers are not accurate for the month prior to the month the report was run.

