

*To provide
quality and
accessible local
public health
services with fiscal
responsibility.*

Branch - Hillsdale - St. Joseph Community Health Agency



"Your Local Health Department"

www.bhsj.org

Our Mission

*Annual Report
2004*

To plan for and deliver a wide range of services according to community needs and collaborate with other community agencies towards the completion of our mission.

Our Vision

Letter to the Community

As Public Health Officer for Branch, Hillsdale, and St. Joseph Counties, I am pleased and honored to present the Annual Report highlighting your local health department's accomplishments for the Fiscal Year 2003/2004.

The Community Health Agency's continued success in providing for the benefits of public health protection, prevention, and health promotion is a reflection of the dedicated work of the agency's well trained and experienced staff as well as the commitment and support from the County Boards of Commissioners in each County.

During Fiscal Year 2003/2004 the District Board of Health formally conducted a strategic planning session to update the agency's mission and value statements and affirm the agency's vision statement. Through this process the District Board of Health reviewed the trend analysis of the social, technical, political, and economic environments that the agency must operate in. A strategic plan was developed that defines the agency's focus areas for the next 3 years.

During Fiscal Year 2003/2004 the agency was the lead agency in conducting an emergency disease outbreak drill where the public's health and safety was threatened and the Strategic National Stockpile was deployed. The two-hour drill was a success. The agency was one of the first local health departments in the state to conduct such a drill. The management and staff of the agency were well prepared and effective.

During Fiscal Year 2003/2004 the agency initiated and continued negotiations with Borgess Health Alliance to be included in the emerging Southwest Michigan TeleHealth video-conferencing network of regional hospitals, clinics, and local health departments. Once operational, access to this network will assist professionals in our local communities in gaining access to wide-ranging regional, state, and national training and conferencing opportunities.

During Fiscal Year 2003/2004 the agency joint-sponsored a press conference and educational session highlighting the plight of people locally that lack health insurance or are underinsured. At that press conference the agency announced the formation of an Access to Health Care Task Force. This task force has been charged to assess the need, identify solutions, and facilitate community action regarding this issue.

During Fiscal Year 2003/2004 the agency dealt effectively with the national flu vaccine supply shortage. Agency personnel worked tirelessly to increase the availability of flu vaccine locally by brokering, purchasing, and when needed, begging for additional flu vaccine from outside public and private vendors.

It seems an established fact that local public health departments will always be under-funded and under-valued as a community resource, until it does not exist to protect the public. Nonetheless, it is our agency's goal that we will continue to work diligently and effectively to fulfill our mission and obligation to the communities that we serve.

Sincerely,



Duke Anderson, MPH, MBA
Health Officer/Administrator

Our Values

- ▶ Place the customers of our services at the center of our operations.
- ▶ Maintain and improve the quality of services for the benefit of our customers.
- ▶ Improve communication and coordination of services within the agency.
- ▶ Coordinate services with other locally based organizations to reduce duplication of effort and improve customer access to appropriate services.
- ▶ Provide our services in the most financially responsible manner.
- ▶ Provide a positive, rewarding, and challenging atmosphere for all employees.

Board of Health

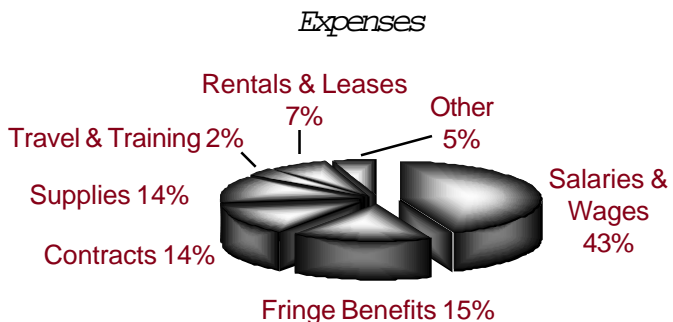
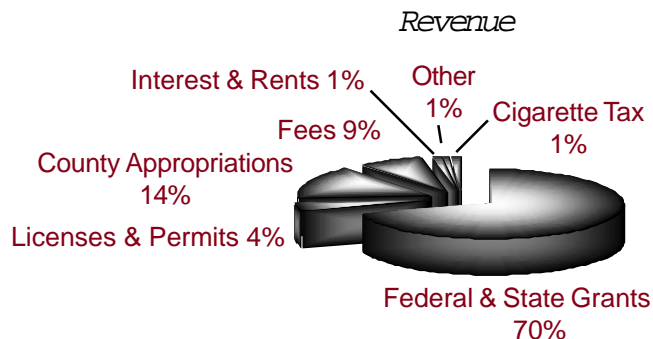
- RODNEY OLNEY, CHAIR** Branch County
- TERRY MACDONALD** Branch County
- ALICE BRITTON** Hillsdale County
- MAXINE VANLERBERG** Hillsdale County
- MONTE BORDNER, VICE CHAIR** St. Joseph County
- DAVID PUESHEL** St. Joseph County
- JOHN DOBBERTEEN** St. Joseph County

Administrative Staff

- Health Officer **DUKE E. ANDERSON, MPH, MBA**
- Medical Director **JAMES E. PHILLIPS, MD**
- Environmental Health Director **STEPHEN TODD, RS, MPA**
- Prevention Services Director **JENNIE SHOLLY, RN, MA**
- Director of Health Promotions & Education **JOHN R. ROBERTSON, BAA**
- Finance & Information Director **DONNA COWDEN**
- Director of Operations **MAUREEN PETZKO, BA**

Agency Budget

Total Budget - \$5,869,966



Highlights

- ▶ All *Environmental Application Forms* are available for download at www.bhsj.org.
- ▶ Conducted lake water monitoring at 7 publicly owned swimming beaches.
- ▶ Collected over 350 drinking water samples as part of a joint effort to investigate ground water contamination at 10 locations within our tri-county area.
- ▶ Offered 2 food safety/sanitation courses that provided training to over 75 foodservice workers.

On-Site Sewage

Reviews sites proposed for sewage disposal, issuance and/or denial of permits, sewage disposal evaluation, inspection, investigation and enforcement.

Well/Septic Evaluations	37	16	24	77	121
Construction Permits Issued	221	321	320	862	906
Septic Systems Inspected	210	326	376	912	607
Vacant Land Evaluations	64	112	58	234	200

Private and Public Water Supply

These programs are designed to assure both the proper installation of individual water wells and the monitoring and regulating of Type II water supplies to assure safe, usable groundwater.

Well Construction Permits Issued	253	357	386	996	1,104
Well Permits Inspected	273	410	370	1,053	893
Non-community Water Supply Surveys	12	25	20	57	29

Food Protection

This program is the systematic approach to minimize the risk of foodborne illness and to ensure that food meets consumer expectations through application of statewide standards for all establishments where food is prepared and/or served to the public.

Establishments Inspected	376	303	469	1,148	1,117
Plan Reviews	7	8	7	22	15
Vending Location Inspections	30	24	93	147	136
Temporary Establishment Inspections	54	93	155	302	292

Highlights

- ▶ To locate information about various community presentations that are offered and many other Health Promotion services visit our website at www.bhsj.org.
- ▶ Performed 92 car seat installations.
- ▶ Distributed 188 carbon monoxide detectors and smoke alarms in the tri-county area.
- ▶ Provided the Life Skills Program to 31 pregnant mothers in Branch and Hillsdale County.
- ▶ The SAFE KIDS Chapter received \$5,800 in grant funding and \$4,736 from in-kind donations.
- ▶ 49 Municipalities were surveyed in Branch and Hillsdale for Michigan Clean Indoor Air (MCIA) law compliance. 6 policies were newly implemented and 4 were revised to reflect the necessary requirements of the MCIA.
- ▶ 94 Faith Based Organizations were surveyed in St. Joseph County in order to offer assistance in the development of a 100% smoke-free policy.
- ▶ Distributed quarterly agency newsletter to over 100 health care providers in the tri-county area.
- ▶ The CHA, in collaboration with the Family Services Network, performed a community assessment of Branch County called "SNAPSHOT", including a community survey of nearly 2,000 county residents. The SNAPSHOT assessment will be used for future community planning and development of service priorities.

Health Promotion & Health Education

SAFE KIDS Chapter

SAFE KIDS Events	23	14
Bike Helmets Distributed	1,578	1,219

Tobacco Reduction Action Coalition

% of municipalities surveyed	100%	
Faith based organizations surveyed	94	

Outreach

Child Safety Seats Distributed	84	256
Baby Bags Distributed - Hillsdale County	476	360

Healthy Beginnings Program - Hillsdale County

Families Screened	187	116
Home Based Services Provided	1,012	1,046

Healthy Families Nurturing Communities

Families Served	252	324
Home Based Services Provided	1,828	2,645

Children's Special Health Care Services

Families Enrolled	755	900
Assessments	366	395
Referrals for Medical Care	105	126

Hearing and Vision Screenings

Hearing Screenings Performed	6,897	9,453
Vision Screenings Performed	12,210	11,803

Totals 2004

Totals 2003

Highlights

- ▶ For information regarding our services visit our website at www.bhsj.org.
- ▶ Full scale all-staff/community partners Bioterrorism Exercise held in June at the Branch County Fairgrounds.
- ▶ Promotional workshops in each county to promote Michigan Disease Surveillance System technology and multi-discipline collaboration in Emergency Preparedness.
- ▶ Increased participation in Women’s, Infants, Children’s Nutrition Program by 24%.

Communicable Disease Prevention & Control

Provides Public Health Code compliance regarding prevention, investigation, and control of defined communicable diseases. Includes tuberculosis, sexually transmitted diseases (STD), HIV/AIDS, animal bites and many other infectious diseases.

Infectious Diseases Reported	Total	15,057
STD Testing		1,930
HIV/AIDS Testing		434

Family Planning

Services provided to assist clients in voluntary choices of spacing children and controlling fertility through reproductive education, health assessment, and contraceptive services. Also provides the Breast and Cervical Cancer Control Program (BCCCP).

Individuals Served	Total	2,962
Family Planning		6,391
BCCCP		92

Immunizations

Services that provide immunizations for vaccine-preventable diseases for children, adults and international travelers. Includes collaboration and assistance with health providers in the Vaccine for Children Program and use of the Michigan Children’s Immunization Registry.

Children	Total	23,186
Adults		3,881
Travelers		553

WIC (Women, Infants & Children)

A Federal nutritional program directed toward increasing health outcomes for pregnant, breast-feeding and post-partum women. Serves infants and children up to 5 years of age from low to middle income families. Includes breast feeding consultations, support, Sudden Infant Death (SIDS) bereavement counseling and follow-up on elevated blood lead levels.

Average Caseload	2004	4,910	2003	3,965
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Diabetes Outreach Network

Administrative role for an autonomous network office that provides multiple activities and education programs that reduce the financial and medical burden of diabetes to the individual, community, and health care provider.

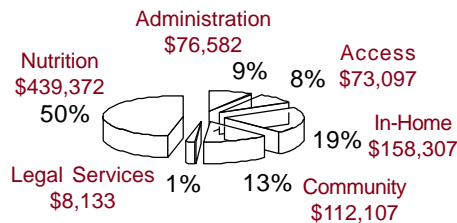
Marketing & Public/Professional Awareness Events	Total	261
Community Events		205

Highlights

- ▶ For detailed information about the services we offer visit us at www.bhsj.org.
- ▶ Expanded contractual relationships with 2 new service providers to address the need for adult day and caregiver supplemental services in St. Joseph County.
- ▶ Expanded National Family Caregiver Support Program funded services including:
 - ▶ Transportation
 - ▶ Assisting families with unique caregiving needs
 - ▶ Counseling and support group activities
 - ▶ Extended in-home respite
- ▶ Implemented MiCAFE (Michigan's Coordinated Access to Food for the Elderly) program within Branch & St. Joseph counties to assist older adults in applying for the Food Assistance Program (formerly known as food stamps) at local senior centers.

Total Expenditures

(Includes federal, state, and local funding)



Population Served

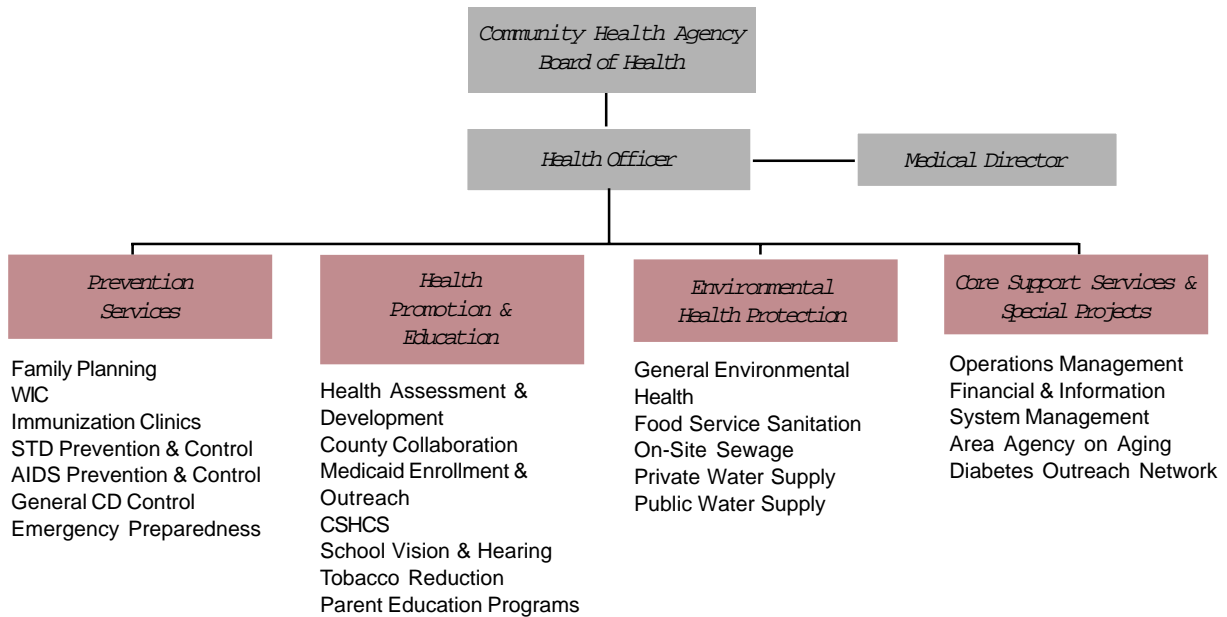
Non-Minority	6,731	African American	142
Rural	7,505	Native American	27
Under Poverty Level	1,320	Hispanic	24
Minority Poverty	46	Asian/Pacific Islander	7
		Multiracial	145

Note: Estimated unduplicated count of clients served under Title III, as reported by providers using the National Aging Program Information System (NAPIS).

Service Units Provided by Type of Service

Type of Service	Branch County	St. Joseph County
Congregate Meals	34,652	39,588
Home Delivered Meals	28,777	50,952
Home Care Assistance (# of hours)	14,732	6,249
Chore (# of hours)	103	364
In-Home Respite (# of hours)	2,426	2,293
Friendly Reassurance (# of contacts)	690	2,354
Case Coordination & Support (# of hours)	1,117	965
Information & Assistance (# of contacts)	5,037	497
Transportation (# of rides)	3,545	11,977
Senior Center Staffing (# of hours)	1,861	5,545
Legal Services (# of hours)	301	49
In-Home Repair (# jobs completed)	N/A	17
Adult Day Services (# of hours)	6,576	2,331
Disease Prevention/Health Promotion (# of activities/# of hrs)	N/A	3,680
Caregiver Supplemental Services (# of hrs/goods/services)	2,687	27
Counseling/Support Groups/Training (# of hours)	74	297

Organizational Chart



Office Locations

COLDWATER

570 Marshall Rd
Coldwater, MI 49036
517-279-9561



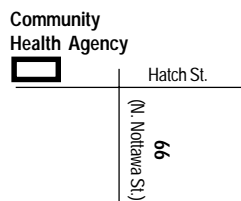
HILLSDALE

20 Care Drive
Hillsdale, MI 49242
517-437-7395
1-888-544-7395



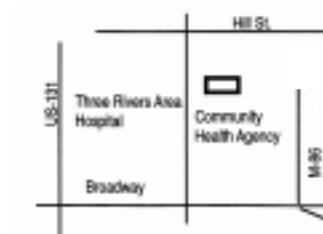
STURGIS

209 E. Hatch
Sturgis, MI 49091
269-659-4013
1-800-258-1093



THREE RIVERS

1110 Hill Street
Three Rivers, MI 49093
269-273-2161
1-800-258-1092



Visit us at www.bhsj.org for clinic calendars, online Environmental Health forms, public health news, reports and more information about our agency's services.

