

## October 25, 2018 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order at 9:02 a.m. by Chairman, Allan Balog, with the Pledge of Allegiance to the Flag of the United States and roll call as follows: Allan Balog, Don Vrablic, Kathy Pangle, Terri Norris, Mark Wiley, and Bruce Caswell.

Also present from BHSJ: Rebecca Burns, Dr. Vogel, Theresa Fisher, Yvonne Atwood, Laura Sutter, and Jeff Macklin.

Ms. Pangle moved to approve the agenda with support from Ms. Norris. The motion carried.

Ms. Norris moved to approve the minutes from the previous meeting with support from Ms. Pangle. The motion carried.

### Public comment:

- Rebecca Olds and Quinn White from Southern Michigan Bank & Trust presented a gift of new CPR Manikins with a value of \$1,500.00 to the Agency.
- Orlando Todd, MDHHS Director of Office of Local Health Services presented the Accreditation Certificates for Cycle 7 Accreditation. The Agency received full Accreditation with Commendation and a certificate for Quality.

Rebecca Burns, Health Officer, reviewed her monthly report. Items discussed: CPR Manikin Gift, Accreditation Certificate Presentation, Meridian Health Plan, PFAS Testing, Health Promotion & Education Updates, Mosquito Borne Diseases, Staff Vacancies, Health Officer Evaluation, Annual Year End Close, and the Hepatitis A Outbreak.

Dr. Vogel, Medical Director, reviewed the Medical Director's monthly report. This month's reports covered Proctober, the focus on men's health, and Acute Flaccid Myelitis (AFM), which is an emerging disease which affects the brain and nervous system.

### Committee Reports:

- Finance Committee – had not met.
- Program, Policy, and Appeals Committee – had not met.

### Financial Reports/Expenditures

- Ms. Pangle moved to approve the expenditures as reported with support from Mr. Wiley. The motion carried.

### Unfinished Business

- There was no unfinished business to discuss.

New Business:

- a. Mr. Caswell moved to approve the “Resolution of Lodge, Association or Other Similar Organization” in regards to a bank account at Southern Michigan Bank & Trust, with support from Ms. Norris. By roll call vote the motion carried (Mr. Balog, yes; Mr. Vrablic, yes; Ms. Pangle, yes; Ms. Norris, yes; Mr. Wiley, yes; Mr. Caswell, yes).

Ms. Norris moved to adjourn the meeting with support from Ms. Pangle. The motion carried. With no further business the meeting was adjourned at 10:09 AM.

Respectfully Submitted by:

Theresa Fisher, BS

