

## March 21, 2024 – Board of Health Meeting Minutes

The Branch-Hillsdale-St. Joseph Community Health Agency Board of Health meeting was called to order by Chair, Jared Hoffmaster at 9:00 AM with the Pledge of Allegiance to the Flag of the United States. Roll call was completed as follows: Tom Matthew, Jared Hoffmaster, Brent Leininger, and Steve Lanius. Jon Houtz and Rusty Baker were absent.

Also present from BHSJ: Rebecca Burns, Karen Luparello, Theresa Fisher, Laura Sutter, Paul Andriacchi, Heidi Hazel, and Kris Dewey.

Mr. Lanius moved to approve the agenda with support from Mr. Leininger. The motion passed unopposed.

Mr. Leininger moved to approve the minutes from the February 22, 2024 meeting with support from Mr. Lanius. The motion passed unopposed.

Public Comment: No public comments were given.

Rebecca Burns, Health Officer, reviewed her monthly report. Items included: CDC Infrastructure Grant, Staffing Update, Audit, Kindergarten Oral Health Assessment, Community Health Needs Assessment by Beacon Health System, Staff Education/Training, Public Health Concerns, MALPH Day at the Capitol, Coldwater Office, Hillsdale Office, Three Rivers Office, and Sturgis Office.

Dr. Luparello reviewed the Medical Director's monthly report. This month's educational report was titled, "Respiratory Virus Guidance".

### Departmental Reports:

- Environmental Health
- Area Agency on Aging
- Health Education & Promotion
- Personal Health & Disease Prevention

### Financial Reports/Expenditures

- Mr. Leininger moved to approve the expenditures for February as reported with support from Mr. Lanius. The motion passed unopposed.
- Mr. Leininger moved to place the financials for February on file with support from Mr. Matthew. The motion passed unopposed.

### Committee Reports:

- Finance Committee – Did not meet.

- Program, Policy, & Appeals Committee – Mr. Leininger moved to approve the minutes from the March 20, 2024 Board of Health Program, Policy, and Appeals Committee meeting with support from Mr. Matthew. The motion passed unopposed.
- Program, Policy, & Appeals Committee (Closed Session) – Mr. Leininger moved to approve the minutes from the March 20, 2024 Board of Health Program, Policy, and Appeals Committee Closed Session meeting with support from Mr. Matthew. The motion passed unopposed.

Unfinished Business:

There was no unfinished business to discuss.

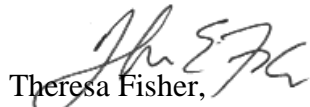
New Business:

- Mr. Leininger moved to approve the FY25 contract amendment for the St. Joseph County Transportation Authority as presented, with support from Mr. Lanius. The motion passed unopposed.
- The Intergovernmental Agreement was discussed but no action was taken.
- The FY23 Audit Report was provided but no action was taken. Dane Porter from Maner Costerisan will be providing a presentation on the audit to the Board in April.

Public Comment: No public comments were given.

With no further business, Mr. Leininger moved to adjourn the meeting with support from Mr. Lanius. The motion passed unopposed and the meeting was adjourned at 10:08 AM.

Respectfully Submitted by:



Theresa Fisher,  
Administrative Services Director  
Secretary to the Board of Health